

## **FY 2020 CAPITAL AND OPERATING BUDGETS**

### **Johnson County, Kansas**

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Jim Allen	District 2
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Johnson County Government offers employment and provides services and programs in compliance with the provisions of the Americans with Disabilities Act (ADA) and with all other federal, state and local statutes regarding race, color, national origin, sex, religion, age or disability.



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For the Fiscal Year Beginning

**January 1, 2019**

*Christopher P. Morrell*

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Johnson County, Kansas, for its Annual Budget for the fiscal year beginning January 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to confirm to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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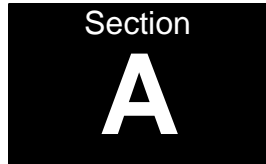
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# Executive Summary

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## **This Section Includes:**

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- Additional Information and Quick Reference Guide (Page A-17)

## **Budget Message**

October 30, 2019

Chairman Eilert and County Commissioners;

It is my pleasure to present the Johnson County operating budget and capital improvement program for FY 2020. The budget ties the County's financial plan to the goals and objectives of the Board and the organization. At its best, a budget reflects the needs and wishes of our residents, whom we all serve.

Our community indicators are largely positive as both our population and local economy continue to grow. There are signs that the economy may be slowing while community pressures and expectations show no sign of letting up. Challenges await in 2020 and beyond.

### ***A New Decade Dawns; An Old Decade Winds Down***

Just as 2020 marks the beginning of a new decade, 2019 marks the end of a decade that ten years ago found Johnson County, the country, and much of the world in a very different place. Fortunately, we took proactive steps in late 2008 to put the County in strong financial shape during 2009 while we were constructing our first budget under the shadow of the Great Recession. We were able to balance the County's budget that year, and in the years following, with less ad valorem than the year before, with less staff, and without significant impact to services. The County's population continued to grow, however, and along with it, demand. We worked collaboratively to find efficiencies wherever we could, eliminating positions through attrition so our remaining employees could focus on meeting increasing demands knowing the County was doing everything it could to avoid layoffs. All told, the County found \$46 million in budget reductions, including the elimination of 428 positions - all without layoffs, while maintaining a constant mill levy throughout. You will hear more about that effort later in this message.

As the County emerged from the Great Recession, new challenges surfaced due to pent up demand and reductions in revenue from the State. So significant was the impact of the elimination of the Mortgage Registration Collection Fee, coupled with the after effects of the recession, the Board increased the mill levy in FY 2016 to offset the revenue loss and set the County on a positive trajectory into the future. The economy has been extremely solid in recent years and the Board has been able to roll back the mill levy over the past two budgets.

Balancing the FY 2020 Budget brought with it its own set of challenges, some familiar, some unique. While the County's key revenues continue to grow, that growth has slowed while demand in a number of areas has intensified. We were able to balance the budget within a constant mill levy and there are many positives to be found in this budget. Many challenges remain, however, with more on the horizon.

While no one can know with certainty what the future holds, we can look out into the coming decade and think about what we want our community to look like, what we want to accomplish, and how we will need to change. The constant for me is our commitment to do our part so that Johnson County remains a great place to live, to work, and to raise a family. With a new decade fast upon us, this is an ideal time to consider both next year and the next decade.

### ***FY 2020 Budget Aligned with Resident and Board Priorities***

I am proud of what we have accomplished in the FY 2020 Budget. We were able to maintain or even enhance our high level of quality services and programs within the means of a constant mill levy for FY 2020. As our Community Survey reveals year after year, Johnson County sets the standard for service delivery compared to other communities of our size. Our 2019 survey revealed a 97% satisfaction rate for Johnson County as a place to live, and a 95% satisfaction rate as a place to raise children.

In addition to measuring satisfaction with our programs and services, we ask residents to let us know the services they consider the most important as well as the areas on which they wish us to prioritize in the future. In the 2019 survey, our services that ranked as “most important” included emergency services, including MED-ACT’s response to medical emergencies; Emergency Management and Communication dispatch of 911 first-responders; and the Sheriff’s Office. A few other key survey data points revealed:

- The County’s role in providing safety-net services to residents/families in need, the vulnerable population and low-income households received an 88% rate of importance.
- The County’s top priorities for the next five years should be personal safety and low crime.
- The survey asked why residents plan to stay in Johnson County for the next 10 years. By far, the top reason, with a 64% response, was a sense of feeling safe and a low-crime rate. Fortunately, 92% of respondents currently have an overall feeling of safety in Johnson County.

You will see in the Requests for On-Going Additional Resources I am proposing enhanced funding for public safety and criminal justice that align with these priorities voiced in the Community Survey.

Our residents’ desire for the County to provide safety-net services correlates with one of your top three priorities for 2019-2020, which is to strengthen and finance the appropriate level of service to meet the needs of the County’s vulnerable populations, pursuing innovative strategies. You will note below requests for Human Services and Mental Health in an effort to implement your priority as well as meet a desire of our residents.

Another of your top priorities for 2019-2020 is to develop a creative and innovative vision for a transit plan that is financially sustainable. The FY 2020 Budget includes an extension of the current microtransit pilot in the amount of \$500,000.

Making decisions about what we can fund, and what we need to put on hold, is always complex. We made a conscious effort to fund the requests we could that aligned with both your priorities and those of our residents. Sometimes, we need to be decisive in order to have the best long-range outcomes. For example, this year’s CIP includes \$54.7 million for a new combined Mental Health and Public Health building in Olathe to replace two aging, failing facilities. Staff has worked with Baker Tilly, the County’s financial advisor to develop a financing plan so that we can utilize future debt capacity and minimize investment in the existing building by starting the project sooner rather than later.

With Requests for Additional Resources (RARs), we focused on honoring prior commitments and doing our best to meet the highest and most strategic needs. Following are the on-going RARs with County tax support that we addressed:



## Requests for On-Going Additional Resources (County Tax Support)

### *Funding for Prior Decisions*

Department	Expenditure Type	FTEs	2020 Net Property Tax Impact
Health & Environment	Medical Examiner	9.7	\$907,337
Med-Act	JCFD Ambulance Service Transition	7.0	\$606,398

### *Funding in the Budget*

Department	Expenditure Type	FTEs	2020 Net Property Tax Impact
District Attorney	Staffing	2.00	\$184,791
District Court	Contractual Services	Na	\$100,482
JIMS	Maintenance Support	Na	\$285,200
Sheriff	Staffing, Contractual, & Technology	7.00	\$2,136,753
Human Services	Housing Program Shortfall	1.80	\$141,876
Mental Health	Staffing	6.00	\$326,570
Budget & Financial Planning	Staffing	1.00	\$144,238
Countywide	United Community Services Increase	Na	\$10,000
Facilities	Staffing	1.00	\$72,883
Human Resources	Contractual Services	Na	\$11,293

### *Not Funded in the Budget*

Department	Expenditure Type	FTEs	2020 Net Property Tax Impact
Corrections	Staffing	2.00	\$166,896
District Attorney	Staffing	1.00	\$96,670
District Court	Staffing & Pay	3.00	\$247,626
Emergency Mgmt & Comm	Staffing	1.00	\$79,505
Med-Act	Staffing	16.00	\$1,659,299
Sheriff	Staffing	7.00	\$689,378
Mental Health	Staffing & Contractual Services	6.00	\$466,355
Facilities	Janitorial Services	na	\$175,000
Human Resources	Talent Acquisition and Strategy Specialist	2.75	\$271,948
Technology & Innovation	Contractual Services & Commodities	na	\$380,620

### ***2020 Budget Summary: By the Numbers***

The FY 2020 Budget is \$1.26 billion, comprised of \$937.1 million in expenditures and \$322.7 million in reserves.

A total of 4,125.86 FTEs is included in the FY 2020 Budget, including 33.68 new positions that are County tax support funded, and 3.0 FTEs funded with existing resources. The remaining new positions are 9.0 FTEs for Wastewater and 10.35 FTEs for the Park and Recreation District's operating and Legacy Plan needs, all of which fall outside of the County Taxing District.

The FY 2020 Budget includes \$5.3 million in ongoing additional resources from County property tax support and approximately \$9.3 million in one-time expenses funded from excess reserves in a number of departments and agencies to address inflationary increases and pent up demand.

Aligning excess reserves with one-time expenditures is a key strategy to balancing budgets in each year of the Five Year Forecast, as well as the FY 2020 Budget. The use of \$9.3 million in reserves, \$5.0 million of which are in the County's General Fund, primarily to fund one-time capital expenditures has been included in the FY 2020 Budget.

Wastewater customers receive a combined bill that includes user charges for Operations and Maintenance and a capital finance charge that funds debt service related to the JCW capital improvement plan. Revenues for FY 2020 are projected to increase 6.5% over FY 2019 to cover operating and capital costs. It should be noted that the increase is in aggregate and that individual billing customer classes may rise by differing amounts. The need for revenue growth is driven primarily by inflationary pressures and costs associated with the Tomahawk plant construction phase; debt service on capital projects, treatment chemicals, and personal services that have been included in the FY 2020 Budget. Even with the increases, JCW rates remain among the lowest of the six major metropolitan area sewer providers.

Also included in the FY 2020 Budget is the FY 2020 - 2024 Capital Improvement Plan (CIP). The FY 2020 CIP is \$253.5 million. Excluding Stormwater, Wastewater and other projects that have dedicated funding sources, the FY 2019 CIP includes a total of \$66.9 million for various capital projects. Historically, staff attempts to align one-time revenues with one-time capital needs. Information on specific projects is included in the CIP section of the Overview and department sections.

### ***Multi-Year Revenue Forecast and Demand for the Future***

The County has long presented a balanced five-year financial revenue plan with a constant mill levy and expenses that manage to it. It provides a high-level picture of revenue trends as well as major outliers, such as the \$335 million Wastewater Tomahawk plant expansion currently underway, known to be on the horizon. I would urge you to keep in mind that this forecast does not leave much room to address challenges and pressures that we know are coming or have already arrived, which I will address in the next section. Accordingly, below is the County's current Five-Year Financial Forecast under a constant mill levy.

**One Million Residents in Our Future**



We currently have approximately 604,000 residents in our County, with about 95,000 residents 65 and over. Research from Wichita State University predicts that we will reach one million residents in just over 30 years from now. Over the next two decades, our senior population is expected to double.

This is the time to start thinking about how, not too far into the future, the population growth and growing needs for our vulnerable populations will put increased pressure on our programs and services. As our population ages we can expect more frequent calls for ambulances, additional people needing the Mental Health services, and the need for additional staff to support clients with intellectual and developmental disabilities as their caregiving parents age, are some examples.

Some projected future needs include:

- \$4 million annually for four additional MED-ACT stations: the transition of two stations in Overland Park and two new stations: one each in southern and western Johnson County due to growth in those areas.
- \$3.5 million annually to open remaining jail units, in addition to those requested for FY 2020, due to the rising average daily population of inmates, with the jail projected to reach capacity in the next five to six years.
- \$103 million over the next ten years for additional Park & Recreation District funding to refurbish, revitalize, and upgrade their sports complexes across the County and institute a safety program.
- \$4.5 to \$6 million annually to fully fund the original Comprehensive Library Master Plan.
- \$850,000 to \$1.7 million annually to increase employee merit pool from 3% to 3.5% or 4% in order to keep up with the local government market.
- Developmental Supports is seeing increased needs for additional services related to age-related illnesses such as Alzheimer's and dementia. Additionally, federal and state guidelines are moving toward more individualized supports which will necessitate additional staffing. The State's waiting list for services in Johnson County continues grow and is currently over 500, which equates to a five year wait.
- Additional staffing for Mental Health to meet surging demand. Recent years have averaged 8 to 9 additional staff, with about half of the funding coming from the County.

### ***External Pressures***

In addition to the challenges and pressures that will come with increased population, we face the unknown of several external pressures.

Looming on the horizon are growing challenges to the current methodology for appraising commercial properties throughout several states, including Kansas. Appeals on commercial properties are up significantly this year. Early rulings from the state Board of Tax Appeals lowered the valuation for several retail chains in Johnson County by 30% using the Hypothetical Lease Theory. While circumstances can vary for each property, a worst-case scenario has been developed in the event preliminary appeal decisions are ultimately supported by the courts wherein the aggregate valuation reduction across the County for commercial properties under appeal would reduce County, Parks, and Library ad valorem by an estimated \$5.6 million at our current mill levy rates. A significant reduction to commercial property values would also reduce ratio of commercial to residential property tax overall in much the same way as the 2006 exemption phasing out personal property taxes paid by business on machinery and equipment.

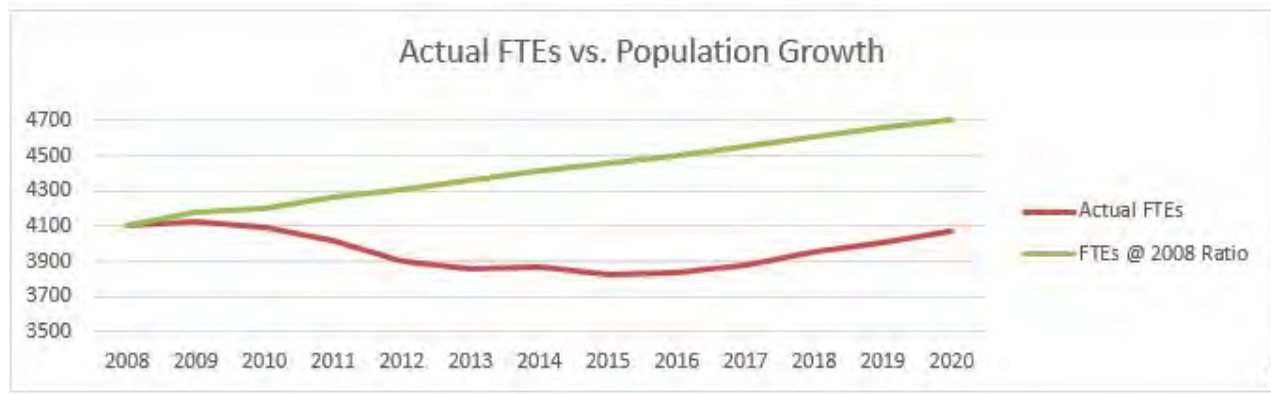
FY 2020 is the County's third year under an ad valorem tax lid imposed by the state of Kansas. The tax lid limits increases in ad valorem levied by a simple formula accounting for new construction and improvements and the consumer price index. The law does provide for a few exemptions, including law enforcement and emergency services, which, in tandem with the County's new valuation, has allowed us to stay within the lid limits thus far. This is critical because it has allowed the BoCC to exercise fully its budgetary responsibilities. Additional exemptions for items largely out of the County's control would serve to align the intent of the law more realistically with its impacts.

Many County programs are in partnership with and partially funded by the federal and state grants. While funding has somewhat stabilized in recent years, it has not always kept up with inflation and demand. The FY 2020 Budget includes increased local funding for Housing Services to offset lack of growth in federal funding.

### ***A History of Stewardship; a Culture of Improvement***

The potential impact to the County's five-year outlook of the items listed above is significant with the potential to necessitate changes to the mill levy. Before the mill levy can be considered, we must insure that we are doing all that we can with what we have, and that services we are providing are the ones we should be providing.

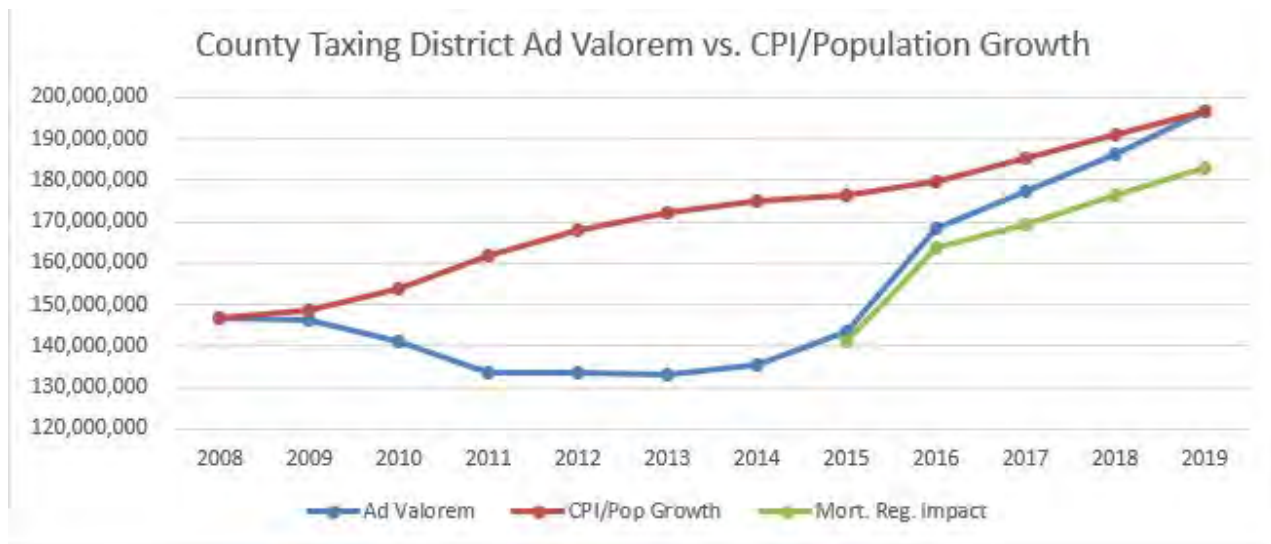
Since the onset of the Great Recession, the County has maintained service levels for more residents with less staff. As noted earlier, the County reduced 428 FTEs during those years while the County continued to grow. As a result, the County's ratio of FTEs to population dropped. In fact, the FY 2020 Budget includes 4068 FTEs, still below the count of 4100 in 2008, despite the County's population growing by approximately 78,000 during that time. One way to look at that is that those new residents together would constitute Kansas' 7<sup>th</sup> largest County. Put in more practical terms, if the County had continued to add FTEs commensurate with population growth, we would have 636 more FTEs in FY 2020. Clearly, we are doing more with less.



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Actual FTEs	4,127	4,093	4,013	3,902	3,860	3,871	3,822	3,841	3,884	3,951	4,008	4,068
FTEs @ 2008 Ratio	4,176	4,205	4,259	4,311	4,364	4,415	4,459	4,503	4,554	4,606	4,657	4,704
Difference	(48)	(112)	(246)	(409)	(504)	(544)	(636)	(662)	(670)	(655)	(649)	(636)

In addition to serving more residents with fewer employees, the County also went a number of years with decreasing ad valorem collections due to maintaining a constant mill levy throughout the Great Recession despite drops in assessed valuation. To truly appreciate the following chart and table it is important to remember that, as an employer of over 4000, salary and benefit costs generally rise well above other types of inflation, such as the 'basket of goods' the federal government utilizes to monitor the Consumer Price Index (CPI).

It is even more impressive then to look at what the County has achieved since the onset of the Great Recession by looking at the trend of ad valorem, or revenue, collected compared to the expense drivers of CPI and population growth. If the County had simply levied ad valorem each year based on population and CPI, we would have levied an additional \$213 million since 2009. Further, if we had levied for growth in CPI and population, and also for the impact of the State phasing out the Mortgage Registration Collection Fee, the additional ad valorem levied would grow to over \$250 million.



### ***Surplus/(Deficit) of Actual Ad Valorem vs. CPI/Population Growth (in millions)***

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Total
Ad Valorem	(2.5)	(12.6)	(28.3)	(34.0)	(39.0)	(39.6)	(33.0)	(11.5)	(8.0)	(4.5)	(0.2)	(213.2)
MRCF							(2.4)	(4.8)	(7.7)	(10.0)	(13.5)	(38.4)
<b>TOTAL</b>							<b>(35.40)</b>	<b>(16.30)</b>	<b>(15.70)</b>	<b>(14.50)</b>	<b>(13.70)</b>	<b>(251.60)</b>

A look across the State provides another comparison. Johnson County has long had the lowest County Taxing District mill levy in the State. Below is how Johnson County stacks up with the five counties with lowest mill levy in Kansas. Home values play a big part in Johnson County's ability to provide high quality services with the lowest mill levy in the State.

<b>Kansas County</b>	<b>Mill Rate</b>	<b>Difference</b>	<b>Percent Greater than Johnson County</b>
<b>Johnson</b>	<b>19.024</b>		
Pottawatomie	29.983	10.959	37.3%
McPherson	31.414	12.390	41.3%
Brown	31.938	12.914	41.1%
Butler	34.274	15.250	47.7%
Sedgwick	29.383	10.359	54.5%

However, when other factors are taken into account, an affordability index of sorts can be developed that paints a fuller picture of how Johnson County compares amongst the five most populous counties in the State:

<b>Kansas County</b>	<b>Median Household Income</b>	<b>Median Value Owner Occupied Homes</b>	<b>Mill Rate</b>	<b>Estimated Median County Tax</b>	<b>County Tax as % of Household Income</b>
<b>Johnson</b>	<b>\$81,121</b>	<b>\$232,500</b>	<b>19.024</b>	<b>\$509</b>	<b>0.63%</b>
Sedgwick	\$52,841	\$130,900	29.383	\$442	0.84%
Wyandotte	\$42,783	\$92,800	39.011	\$416	0.97%
Douglas	\$54,370	\$188,100	46.015	\$995	1.83%
Shawnee	\$54,667	\$127,600	48.194	\$707	1.29%

### ***Resiliency, Creativity and Innovation***

Prioritizing our services, finding efficiencies and being good stewards of taxpayer dollars is nothing new for this organization. In the aftermath of the recession we held Strategic Program Area budget reduction meetings for the FY 2010 - FY 2013 budgets, where staff prioritized services to reduce expenditures where they could. Department leaders prioritized the needs of other departments ahead of their own in many cases.

We saved Johnson County taxpayers a collective \$1 million annually by merging Emergency Management and Emergency Communications, the Departments of Health and Environment, the Johnson County



Museum into the Johnson County Park and Recreation District and our management agreement with KCATA for transit.

While we have experienced a better economy in the past 3-5 years, the spirit of stewardship remains strong. It is woven into the fabric of our culture as one of five operational values in our Pillars of Performance, right alongside another value, continuous improvement. Here are some examples of those values in action.

- \$2 million has been saved by partnering with various governmental entities within the county to expand the fiber optic network to county facilities using shared resources, producing approximately 390 miles of usable City, School District and County fiber, of which the county has invested/constructed only 20 miles of that fiber.
- In 2018 the Department of Technology began implementing centralized IT purchasing across departments not serviced by JIMS which, through early March, 2019 has saved the County over \$210,000.
- The Sheriff's Office has cut staffing cost by eliminating in person roll calls and replacing them with "Roll call notes". This results in an ongoing annual cost savings of approximately \$160,000. The Sheriff also eliminated a number of posts on the midnight shift, when inmates are sleeping, resulting in ongoing savings in overtime of approximately \$715,400 annually.
- The consolidation of Fleet Services since 2013 has resulted in over \$2 million in one-time savings and \$200,000 in annual ongoing funds.
- Efficiencies were gained through the JCPRD Regional Park management approach in that a maintenance facility is not being constructed at each park, saving potentially millions of dollars in building construction and infrastructure costs.
- The Medical Examiner's Office (MEO) and the Toxicology Lab within the Johnson County Crime Lab will combine staffing and equipment. By sharing equipment, the County will save at least \$860,000 in start-up costs. In addition to equipment, one toxicology scientist position will be shared by both the MEO and Crime Lab.
- By replacing an oversized postcard with a smaller version, the Election Office saved \$140,000 in postage and printing, which will become an ongoing savings for the County.
- MED-ACT has begun remounting existing ambulance modules on new cabs and chassis. In 2018 this saved about \$100,000 compared to the price of a new ambulance. In 2019 MED-ACT will save about \$122,000 spread among two ambulances.
- A Public Works Road Maintenance Worker identified a lack of efficiency in a shoulder rocking process, recommended a piece of equipment as a solution, and quadrupled his team's productivity.
- Staff has developed a new Health Care Fund reserving strategy designed to increase the County's flexibility in managing and increase the utilization of reserve funds.

I wanted to share other examples of staff excellence, innovation and creativity.

An employee team developed a new performance management system, the **Pillars of Performance and Development (PPD)**, which provides a more responsive and proactive way to monitor performance. Based on the foundational elements of teamwork, job proficiency, learning & development, and leadership practices, PPD emphasizes coaching and accountability, focusing on future goals, to insure on-going improvement.

Other employee teams coming from all corners and levels of the organization are looking at other systems and structures, such as our **benefits package and our leave policies**, with a fresh set of eyes through the lens of today's competitive job market. This work will ensure that we optimize budget dollars dedicated to pay and benefits to attract and retain the best workforce possible.

In 2018, we launched the **Leadership in Action program** to recognize and reward outstanding contributions. Thirty-nine employees, which translates to one percent of our workforce, were honored. We rewarded employees for finding efficiencies, saving money, and going above and beyond to cover the work of others when needed. This program identified stories such as a Public Works employee whose creativity and consultation saved the County \$250,000 on a construction project, and a Johnson County Library branch manager, who, while performing his existing workload, created new operational procedures and built a staff training program in preparation to open the Monticello Library.

We recently repurposed existing staff resources to dedicate two employees to our **new Innovation Initiative**. The goal is to tap into and foster the innovation, creativity and passion that already exists throughout the organization and help lead in order to solve problems and find efficiencies to improve service delivery and stewardship. The team is partnering on several department and process-specific projects as well as working with Mental Health staff to assist in developing performance scorecards across County departments, agencies and offices with a consistent, meaningful format.

### ***Investing in the Future Pays Off Today: Board Top Priority***

While I take pride in what our workforce has accomplished, the success of the County also relies on the vision of our Board. In the FY 2016 budget, you as the Board made the commitment to raise the mill levy for the first time in a decade, including increases for Johnson County Library and Johnson County Park & Recreation District to partially fund their master plans. Today you are seeing completion or progress on several major projects, on time and on budget, that are already improving the life for our residents now and in the coming years.

Construction is underway on the expansion to the Tomahawk Wastewater Treatment Plant that will save us \$25 million a year in operational costs. The long-term infrastructure investment will utilize the latest proven technologies, protect the environment, and improve water quality in Indian Creek and for downstream communities.

In 2018, as part of its Legacy Plan, JCPRD used its mill levy increase to open Big Bull Creek Park, now the largest park in its system. 2019 will see the opening of Meadowbrook Park, with many amenities including a new clubhouse. Recent activity in the Library Master Plan includes the opening of the Monticello Library in western Shawnee in 2018, and the June 2019 relocation of Lackman Branch to the Lenexa City Center.

In 2016, Johnson County voters approved a ten-year quarter-cent public safety sales tax. Today, we are seeing the benefits of those investments. A much-needed new courthouse is emerging in downtown Olathe, and just a few miles away, construction is proceeding on the County's first-ever medical examiner facility.

### ***Conclusion***

As discussed earlier in this budget message, our annual Community Survey is one tool that measures how well we are serving our residents. Another important tool is our Employee Engagement survey. We make it a priority to measure the engagement and satisfaction of our workforce in order to provide the programs, services and customer service our residents deserve. While departments, agencies and offices track their own performance measures, we are working towards an organization-wide system of performance measures to help us increase communication, consistency, and accountability.

I have outlined the many challenges we are facing in the not-too-distant future. Some of those challenges are already making an impact. While there is much to celebrate in this year's 2019 Community Survey, a few results gave me pause. We saw a decrease in a few areas, including the overall quality of services. Overall satisfaction is still high; however, we need to be mindful going forward.

It is important to bring two perspectives, one for FY 2020, and one for the longer-term. My hope is that this budget will position us for both. We've prioritized our decisions by looking at what we deemed to be critical and essential, but we've also tried to consider what was fundamental to moving the organization forward.

At the dawn of a new decade, it is logical to look out farther. There is reason to be optimistic, but we must be clear-eyed as well, realistic about the challenges and the weight of the decisions that await us in the near future. I am proud of this budget. I feel it includes the right balance of stewardship with providing the quality level of services our community expects and deserves. We need to begin discussions this year about challenges for the next few years.



In conclusion, I would like to thank the Budget and Financial Planning Department, the staff in the County Manager's Office, as well as the department directors and their staff for their diligent efforts in the preparation of the FY 2020 Budget. Much time and effort went into its development.

Respectfully submitted,

A handwritten signature in blue ink that reads "Penny Postoak Ferguson". The signature is written in a cursive, flowing style.

Penny Postoak Ferguson  
County Manager

## **A Brief Tour of the FY 2020 Budget**

This section provides information on the organization of the FY 2020 Johnson County Budget and answers commonly asked questions.

### **How the Document Is Organized?**

The FY 2020 Johnson County Budget document is organized into various sections, which highlight different information and areas of interest.

It is provided as a high level summary and resource that will address commonly asked questions and provide educational information for those who are new to the budget process.

Each section has a separate tab to assist the reader. Sections of the FY 2020 Johnson County Budget document are summarized below:

- **Executive Summary (Section A)**

The Executive Summary lays out for the reader the current budget situation, key areas affecting the budget, and strategic priorities. The Budget Message brings the entire budget picture together and provides an opportunity for staff to lay out where we are, how we got here, and what challenges lie ahead. Also included in this section is a Quick Reference Guide, which is provided to assist the reader in finding any information which is not included in the FY 2020 Johnson County Budget document.

- **County Profile (Section B)**

This section provides: various economic and demographic information regarding Johnson County, including factors such as population, education, and employment. In addition, an explanation of Johnson County's organizational structure is included in this section.

- **Budget Structure & Policies (Section C)**

This section is designed to provide the reader with a broad understanding of the financial and budget policies which govern Johnson County government. Additionally, this section includes information regarding the budget calendar, budget process, and basis of accounting and budgeting.

- **Budget Summary (Section D)**

This section provides a high level summary of the FY 2020 Johnson County Budget. It includes a quick overview of key budget components (FY 2020 Johnson County Budget at a Glance) and the FY 2020 Johnson County Budget by fund. In addition, this section includes detailed information on assessed valuation and mill levies.

- **Personnel & Compensation (Section E)**

This section provides information on FY 2020 Budgeted Full-time Equivalent (FTE) positions, including a listing of FTEs by agency. Also, this section contains information on the employee compensation package approved for FY 2020.

- **Multi-Year Budget Projection (Section F)**

This section forecasts estimated revenues and expenditures for FY 2018 through FY 2024, including a calculation of the amount of ad valorem tax revenue needed to balance the budget for each year. In addition, an explanation of the methodology and various assumptions used to create the projection is included.

- **Revenue Summary (Section G)**

This section provides an overview of various estimates of the County's major sources of revenue for FY 2020, including ad valorem taxes, sales taxes, motor vehicle taxes, and mortgage registration fees.

- **Capital Improvement Program (CIP) (Section H)**

This section provides an overview of the CIP, including: definition of a Capital Improvement Project (CIP), a calendar of the CIP process, details on the CIP process, how projects are prioritized and rated, the 2020-2024 rating results, the philosophy used by the CIP Review Team, and projects which are included in the FY 2020 Budget. Also included in this section is the total financial impact that the CIP has on the FY 2020 Johnson County Budget.

- **Debt Management (Section I)**

This section outlines Johnson County's existing debt policies and current debt situation as it applies to the FY 2020 Budget. A summary of State mandated debt limits is included as well as a discussion of how the level of outstanding debt issues impacts the County's financial position.

- **Strategic Programs (Section J)**

This section briefly discusses Johnson County's six strategic program areas and lists the County agencies and departments that make up each strategic program area. Additionally, this section lists the five agencies or departments in each program area with the largest budgeted expenditures in the FY 2020 Budget.

- **Agency Budget Information (Section K-P)**

These sections provide detailed information on each agency and department for the FY 2020 budget, including mission statements, budget highlights, agency goals and objectives, major services, requests for additional resources, and CIP project requests. Please note that budget amounts in the major services for each agency or department do not include cost allocation charges and may not add up to the total agency or department budget. Agencies have been grouped into sections by strategic program as follows:

- K - Support Services
- L - Records & Taxation
- M - Public Safety, Judicial & Emergency Services
- N - Infrastructure
- O - Health & Human Services
- P - Culture & Recreation

Please refer to the Table of Contents if you have a question about where to find a specific agency or department.

- **Glossary (Section Q)**

This section contains definitions of key terms found throughout the FY 2020 Johnson County Budget which pertains to both Johnson County specifically as well as budgeting and finance as a whole. A separate section lists a number of acronyms that appear in the FY 2020 Johnson County Budget and their corresponding definitions.

### **Where To Find Answers To Commonly Asked Questions:**

- What portion of a Johnson County citizen's tax bill goes to the County?  
  
Explanation: Of the total property taxes a citizen in Johnson County pays in 2019, 20.3% fund County expenditures. Education represents the largest portion of the tax bill at 56.3%. Cities and Townships represent another 16.4%, with Special Assessments, Special Districts and the State receiving the remaining 7.0%.
- How much are expenditures for FY 2020?  
  
Location: Reference FY 2020 **Johnson County Budget at a Glance, Page D.2.**
- What is the dollar amount of the general fund reserve for FY 2020?  
  
Explanation: Approximately \$94.2 million. Additional information can be found in the FY 2020 **Budget Message** and the **Multi-Year Budget Projection** section.
- Where is a calendar outlining the FY 2020 Budget process located?  
  
Location: Reference **Budget Structure & Policies, Pages C.8.**
- How much does one (1) mill of property tax generate in dollars?  
  
Explanation: \$10,922,913 - County Taxing District; \$8,935,483 - Library Taxing District.
- What is the mill levy for FY 2020?  
  
Explanation: The FY 2020 mill levy is 26.013 mills. A further breakdown can be found in the FY 2020 **Johnson County Budget Summary, Page D.46.**
- What is the total assessed valuation for Johnson County?  
  
Location: Reference FY 2020 **Johnson County Budget Summary, Page D.45.**
- What is the average appraised value for a home and a commercial property in Johnson County?  
  
Explanation: The average value of a residential property as of February, 2019 was \$330,000. The average value of a commercial property as of February, 2019 was \$2,194,432.
- What is the average tax impact on a \$330,000 home? On a \$2,194,432 commercial business?  
  
Location: Reference FY 2020 **Johnson County Budget at a Glance, Page D.4.**
- How many FTEs are included in the FY 2020 budget?  
  
Explanation: The FY 2020 Johnson County Budget includes a maximum of 4,125.86 full-time equivalent (FTE) positions. Further information can be found in the FY 2020 **Johnson County Budget - Personnel & Compensation** section.
- How much is the average budgeted merit increase for FY 2020?  
  
Explanation: The average budgeted merit increase for employees with competent to superior performance is 3.0% for FY 2020.

- What revenue growth assumptions were used for FY 2020?  
Location: Reference FY 2020 **Johnson County Revenue Summary** section.
- What are the County's major revenue sources?  
Location: Reference FY 2020 **Johnson County Revenue Summary** section.
- What is the total ad valorem tax revenue for Johnson County?  
Location: Reference FY 2020 **Johnson County Revenue Summary, Page G.4.**
- What Are the Operating Impacts of the Approved CIP Projects?  
Location: Reference **Capital Improvements Program Summary, Page H.4.**
- What new CIP projects are scheduled to receive funding in FY 2020?  
Location: Reference **Capital Improvements Program Summary, Pages H.3-H.5.**
- What is the percentage of cash vs. debt for the Johnson County CIP?  
Location: Reference **Johnson County Debt Management, Page I.6.**
- What is the level of outstanding debt in Johnson County?  
Location: Reference **Johnson County Debt Management, Pages I.9-I.12.**
- What are Strategic Programs and how do they relate to the FY 2020 Johnson County Budget?  
Location: Reference FY 2020 **Johnson County Budget by Strategic Program, Pages J.2-J.4.**
- What is cost allocation?  
Location: Reference **Glossary, Page Q.3.**

## **Additional Information and Quick Reference Guide**

Information regarding the contents of the FY 2020 Budget can be obtained by calling the Johnson County Office of Budget and Financial Planning at 913-715-0605 (fax 913-715-0558) from 8:00 a.m. to 5:00 p.m. (Central time), Monday through Friday.

Internet Access: Summary information on the FY 2020 Budget is available at the following address:  
<http://www.jocogov.org>.

Reference copies of the budget document can be viewed at:

Central Resource Library  
9875 West 87th Street  
Overland Park, KS 66212  
913-495-2400

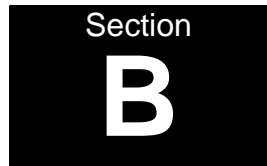
Olathe Public Library  
201 East Park  
Olathe, KS 66061  
913-764-2259

Budget and Financial Planning  
111 South Cherry, Suite 2300  
Olathe, KS 66061  
913-715-0605

<b>Other Johnson County Departments</b>	<b>Brief Description and Phone Number</b>
AIMS	Provides mapping and geographical services 913-715-1600
Airport Commission	Air transportation and industrial real estate development 913-715-6000
Appraiser	Appraisal of County land and property 913-715-9000
Board of County Commissioners	Chief governing and policy-making body 913-715-0430
Budget and Financial Planning	Implementation and administration of annual budget and CIP 913-715-0605
Contractor Licensing	Provides testing and licensing for County building contractors 913-715-2233
Corrections	Supervision of juvenile and adult offenders 913-715-4500
County Manager	Manages County departments and services 913-715-0725
Developmental Supports	Developmental disabilities assistance 913-826-2626
District Attorney	Prosecution of law violators 913-715-3000
District Court Trustee	Enforcement of child support and maintenance 913-715-3600
District Courts	Forum for persons with disputes 913-715-3300
Election Office	Voter registration and election results 913-715-6800
Emergency Management & Communications	Dispatches responders for all fire and EMS calls; Normalization of government during disasters 913-826-1000; 913-782-3038
Facilities	Physical/environmental needs of County departments 913-715-1100
Facilities-Print Shop	Provides convenient printing needs for County departments 913-715-1385

Health & Environment	Health services, immunizations, disease control; Waste management, air control and septic systems 913-826-1200; 913-715-6900
Human Resources	Personnel training/issues 913-715-1400
Human Services	Monitors human services for all County residents and manages Community Development Block Grant (CDBG) funds 913-715-8800
Law Library	Legal resources and services for judges, attorneys and citizens 913-715-4154
Legal	Civil representation of County departments 913-715-1900
Library	Provides information and materials to enrich lives 913-826-4600
Med-Act	Emergency medical services 913-715-1950
Mental Health	Services for mental/emotional illness, substance abuse 913-826-4200
Motor Vehicle	Vehicle registration 913-826-1800
Museums	Collects and preserves County history 913-826-2787
Park and Recreation	Operates County parks and streamways 913-438-7275
Planning, Development & Codes	Zoning administration/code enforcement 913-715-2200
Public Works	Maintain and improve County roads and bridges 913-715-8300
Records and Tax Administration	Custodian/recorder of land records, legal descriptions and documents 913-715-0775
Records and Tax Administration-Archives and Records Management	Storage of County/historical documents 913-715-0400
Sheriff	Law enforcement and jail operation 913-715-5800
Technology and Innovation	Computer management/support 913-715-1500
Transportation	Countywide public transportation now run by the KCATA 913-715-8350
Treasury & Financial Management	Tax billing, collection and distribution; financial and procurement services for County departments 913-715-2600; 913-715-0525
Wastewater	Sanitary sewer service 913-715-8500

For further County information, contact the County Manager's office at 913-715-0725 or the County's Constituent Services at 913-715-0450. Visit Johnson County's web site at [www.jocogov.org](http://www.jocogov.org).



# County Profile

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## **This Section Includes:**

- County Profile (Page B-2)
- Comparable Counties (Page B-11)
- Organizational Structure (Page B-17)
- Organizational Chart (Page B-19)



# County Profile

The County Profile section of the FY 2020 Budget provides basic demographic and trend information about Johnson County, as well as national comparable counties. The first section highlights basic population, employment, housing, ethnicity, crime, business industry data, and some general information to provide a snapshot of the County.

The second section includes additional measures, or “community indicators”, in an effort to align the FY 2020 Budget with the Board of County Commissioners’ (BOCC) strategic priorities: 1) Complete or advance existing projects approved by voters and the Board of County Commissioners with efficiency and effectiveness, 2) Develop and implement a comprehensive plan to protect, support, integrate, and utilize County government’s data and systems, 3) Develop a vision and finance plan for transportation in the county to help increase the economic health of Johnson County, the State of Kansas, and the metropolitan area, 4) Advance the self-sufficiency of vulnerable populations, including those with intellectual and developmental disabilities, those with mental health needs, those who are aging, and those who are housing insecure.

The comparable counties included in this section provide indicators for the County and its departments and agencies as they research and analyze different best practices and benchmarks in the delivery of services to the community.

## Section I - Johnson County Demographic and Statistical Profile



Image #1

Image #1 depicts Johnson County’s location within the State of Kansas.



Image #2

Image #2 depicts the locations of the larger municipalities within the county.

Johnson County was founded August 25, 1855, six years prior to Kansas becoming the 34th state to enter the Union. Johnson County is Kansas City's metropolitan area's growth engine. It lies at the heart of the nation while possessing all the ingredients necessary for economic growth and success. The County boasts nationally ranked schools, low crime rate, high quality neighborhoods, low cost of living, and a variety of cultural and entertainment amenities. Johnson County is known for its beautiful parks, award winning school districts, affordable housing, and access to jobs.

The area is comprised of gently undulating terrain ranging in elevation from 742 feet above sea level near its northern border along the Kansas River to 1,130 feet in the south central part of the County. The County and its 20 incorporated cities and seven townships continue to work together to ensure that the necessary infrastructure improvements are in place to accommodate further growth. Currently, around 60% of the 477 square miles of land in the county has been developed, leaving about 40% as rural/unincorporated area.

The Johnson County Park and Recreation District offers over 8,000 acres of public park land, with more than 2,000 acres available for future expansion as the population continues to grow. During 2018, over 7.5 million people visited Johnson County's parks, and over 2.7 million people participated in Park activities.

There are 32 educational institutions of higher learning in the Greater Kansas City Metropolitan Area offering 276 degrees and credentials. The county has 154 public schools and six school districts (K-12) serving over 95,000 students.

Johnson County, its municipalities, and the Greater Kansas City Metropolitan Area consistently rank among the best places to live and work in the country. In early 2019, Niche, an Internet site ranking the best places to live in the United States, ranked Johnson County as the fourth best county in which to live based upon crime, public schools, cost of living, job opportunities, and local amenities. Niche also ranked the county 11th

best location in the country to raise a family and 12th best for public schools. In January 2019, USA Today ranked Johnson County among the top 25 counties to live based upon education, poverty, and life expectancy. The career development website Zippia ranked Olathe and Overland Park, the two largest municipalities in the county, third and fourth among the 2018 Happiest Cities in America based upon education level, poverty rate, commute time, home ownership, family status, cost of living, and employment rate.

Johnson County has experienced continued growth in population, diversity, and development from 2000 through 2018. The county population has increased by over 30 percent, and is projected to continue to grow over the next decade. As of July 1, 2018, the U.S. Census Bureau estimates the total County population to be 597,555.

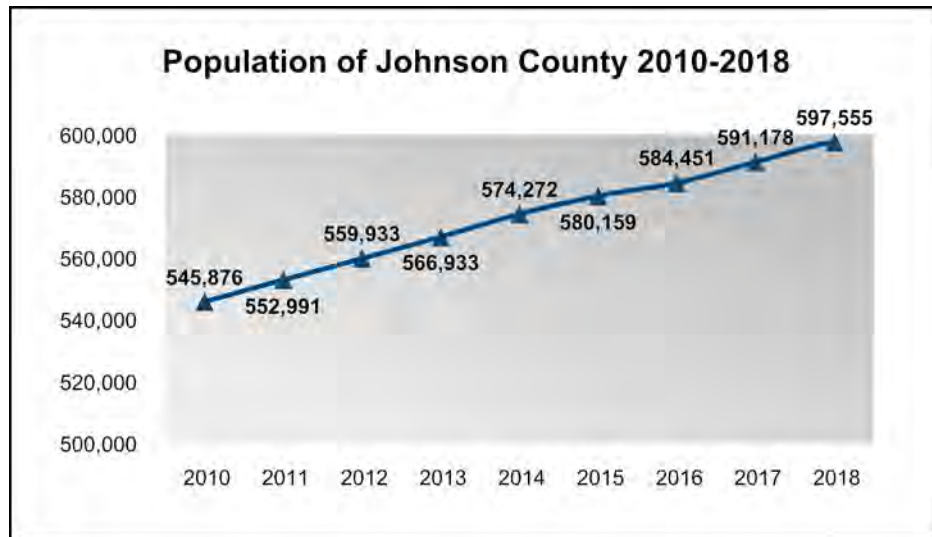


Chart A - Source: U.S. Census, Fact Finder 2018, Pop. Estimates

**Chart A** demonstrates sustained population growth in Johnson County over the past eight years.

### County Population by City 2018

City	Population	City	Population
Overland Park	192,536	Fairway	3,966
Olathe	139,605	Mission Hills	3,576
Shawnee	65,845	Spring Hill*	3,643
Lenexa	55,294	Edgerton	1,766
Leawood	34,689	Westwood	1,654
Prairie Village	22,389	Lake Quivira	938
Gardner	21,871	Westwood Hills	394
Merriam	11,178	Mission Woods	195
Mission	9,373	Bonner Springs*	—
Roeland Park	6,758	Unincorporated Johnson County	15,442
De Soto	6,443		

Chart B - \* These Cities have boundaries outside of Johnson County. The number included above represents the estimated Johnson County portion of the population only. Source: US Census

**Chart B** illustrates the population of Johnson County by municipal jurisdiction. An estimated 15,442 Johnson County citizens live outside municipalities.

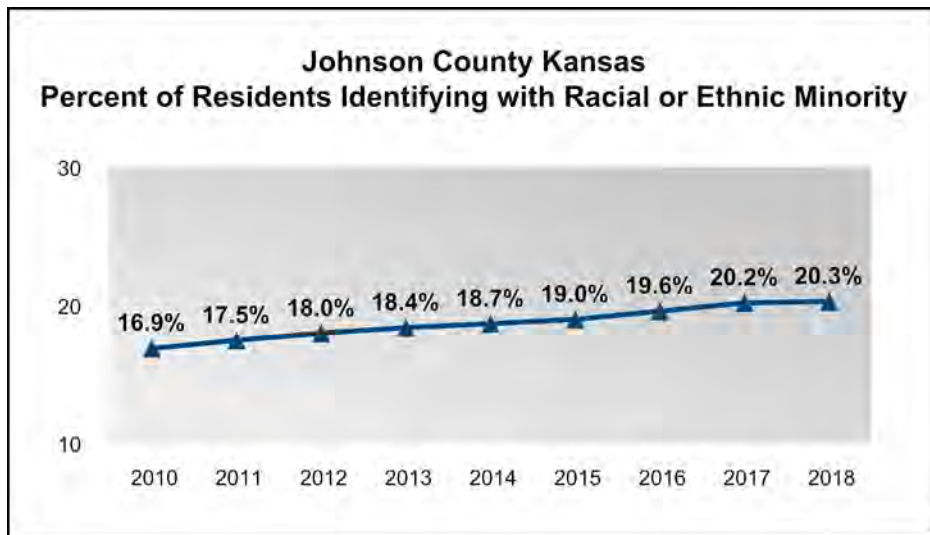


Chart C - Source: Source: U.S. Census, 2018 American Communities Survey

**Chart C** Illustrates the diversity of Johnson County's population. In 2018, 20.3% of Johnson County residents identified with a racial or ethnic minority.

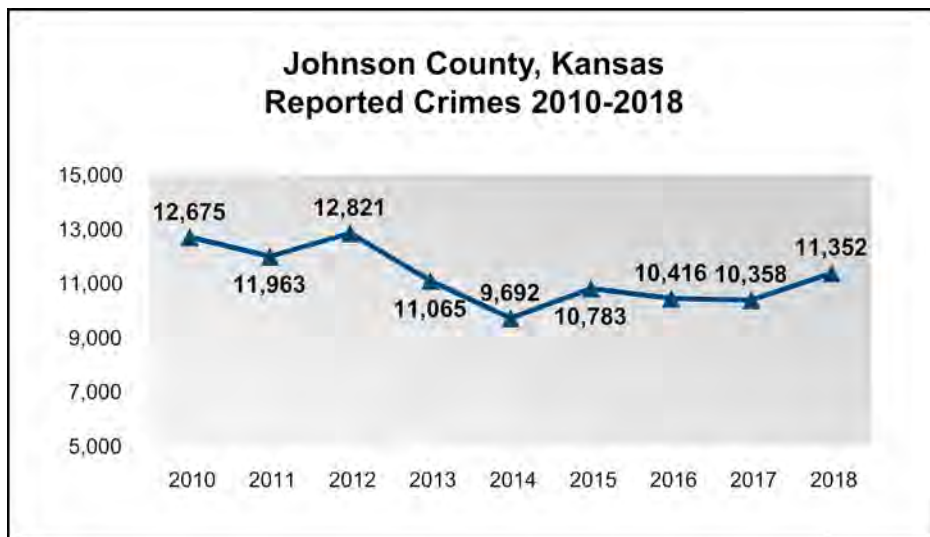


Chart D- Source: Kansas Bureau of Investigation 2018 Crime Statistics

**Chart D** reflects the number of reported crimes from 2010 through 2018. Despite sustained population growth in Johnson County, total crime is down 10% compared to 2010.<sup>1</sup>

<sup>1</sup> Kansas Bureau of Investigation, 2018 Crime Statistics, Johnson County



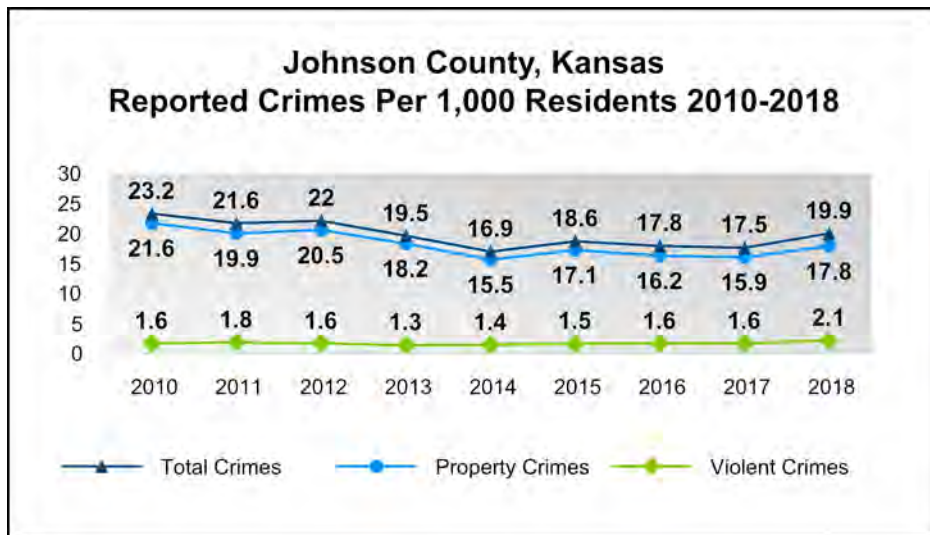


Chart E- Source: Kansas Bureau of Investigation 2018 Crime Statistics

**Chart E** indicates total reported crimes per 1,000 residents. Violent crime is consistently low and has remained constant since 2010. Violent crime is defined as Murder, Rape, Robbery, and Aggravated Assault. Eighty-nine percent (89%) of the reported crimes in Johnson County are property related.<sup>2</sup>

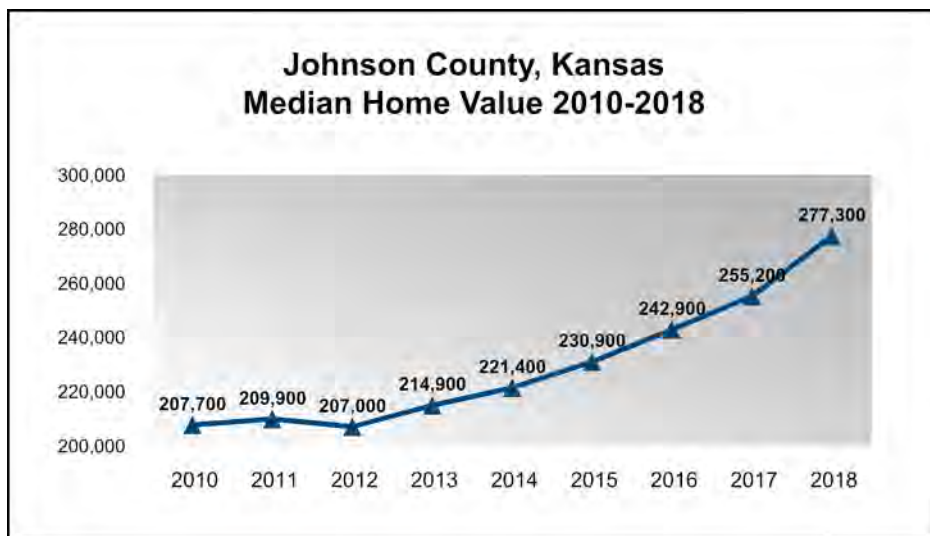


Chart F- Source: 2018 American Community Survey

**Chart F** Johnson County housing demand remains strong and home values have continued to rise in recent years. Historically, the housing market has responded to local trends as strong income growth and a desirable location have driven housing prices up in the County.

<sup>2</sup> Kansas Bureau of Investigation, 2018 Crime Statistics, Johnson County

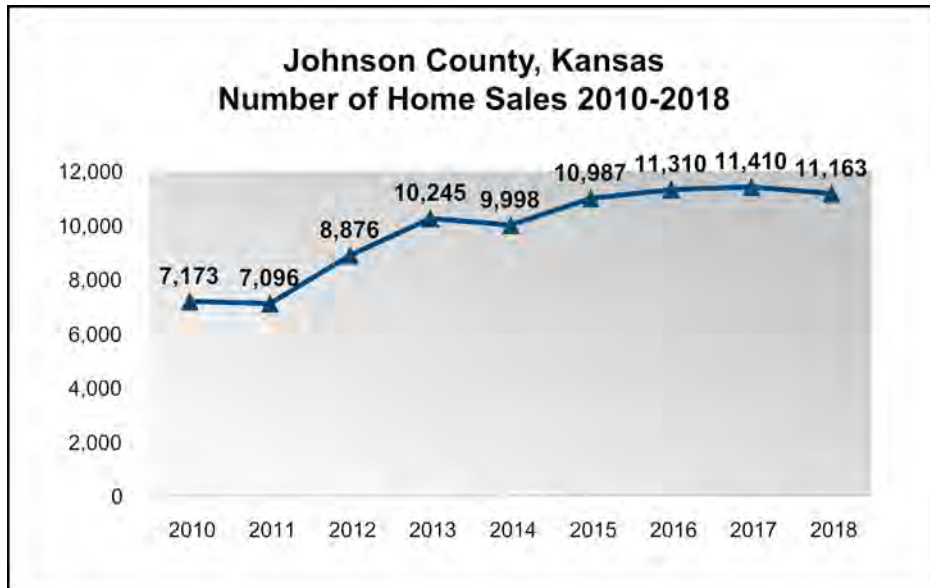


Chart G - Source: County Economic Research Institute

**Chart G** - The number of new and existing home sales also indicate a strong market. Home sales in Johnson County have increased by 55.6% since 2010, reaching a ten year high of 11,410 homes sold in 2017.

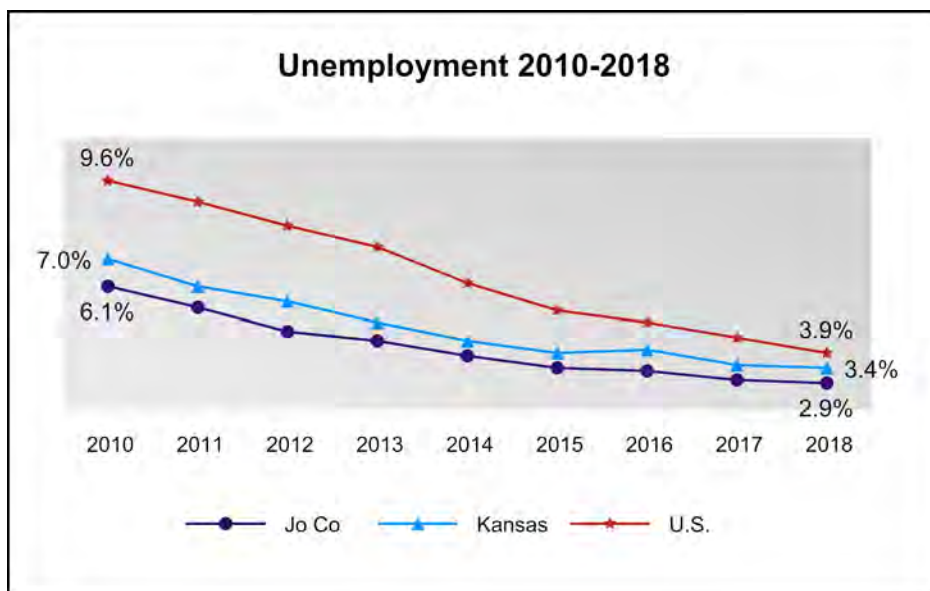


Chart H - Source: U.S. Department of Labor - Bureau of Labor Statistics

**Chart H** - The County's unemployment rate has been decreasing since 2010, and remains lower than both the state and national rates.

Chart I - Source: U.S. Census Bureau

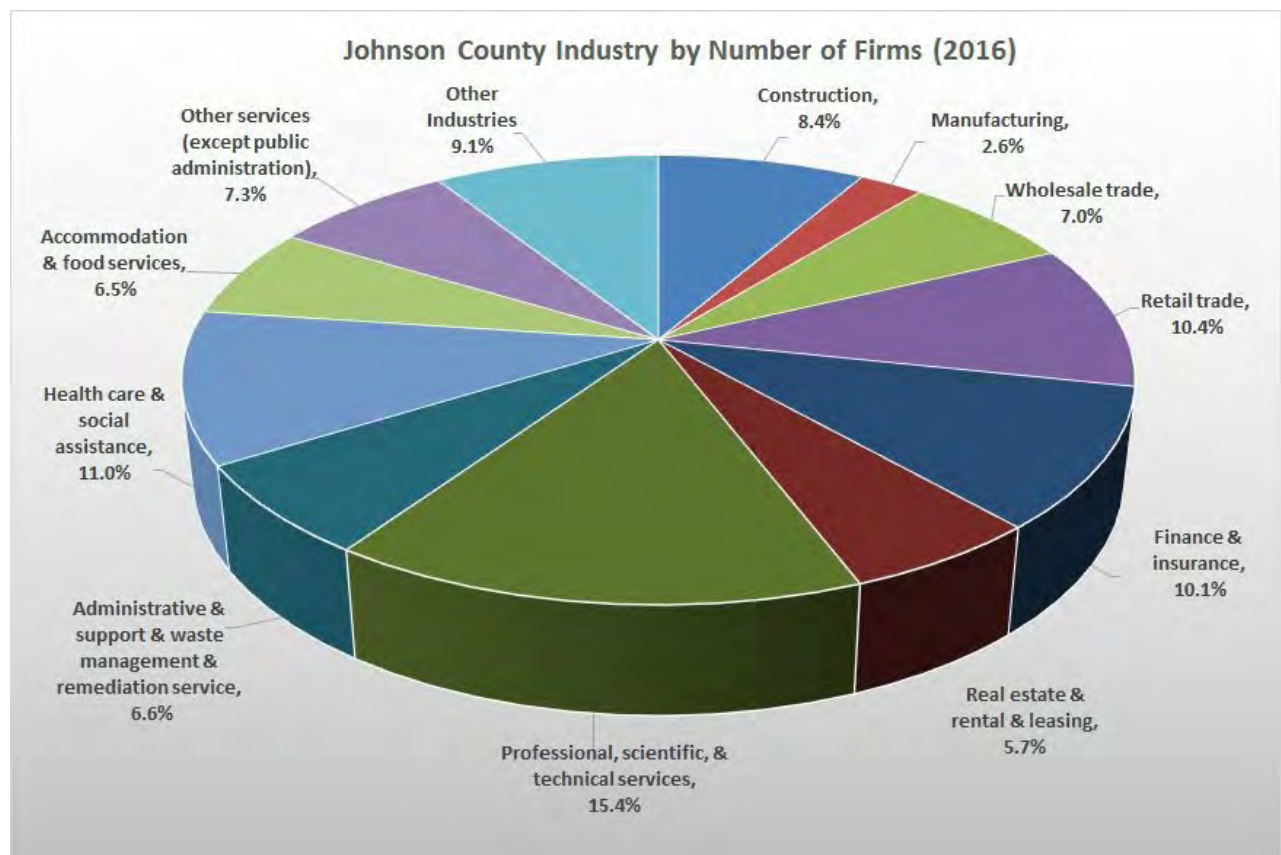
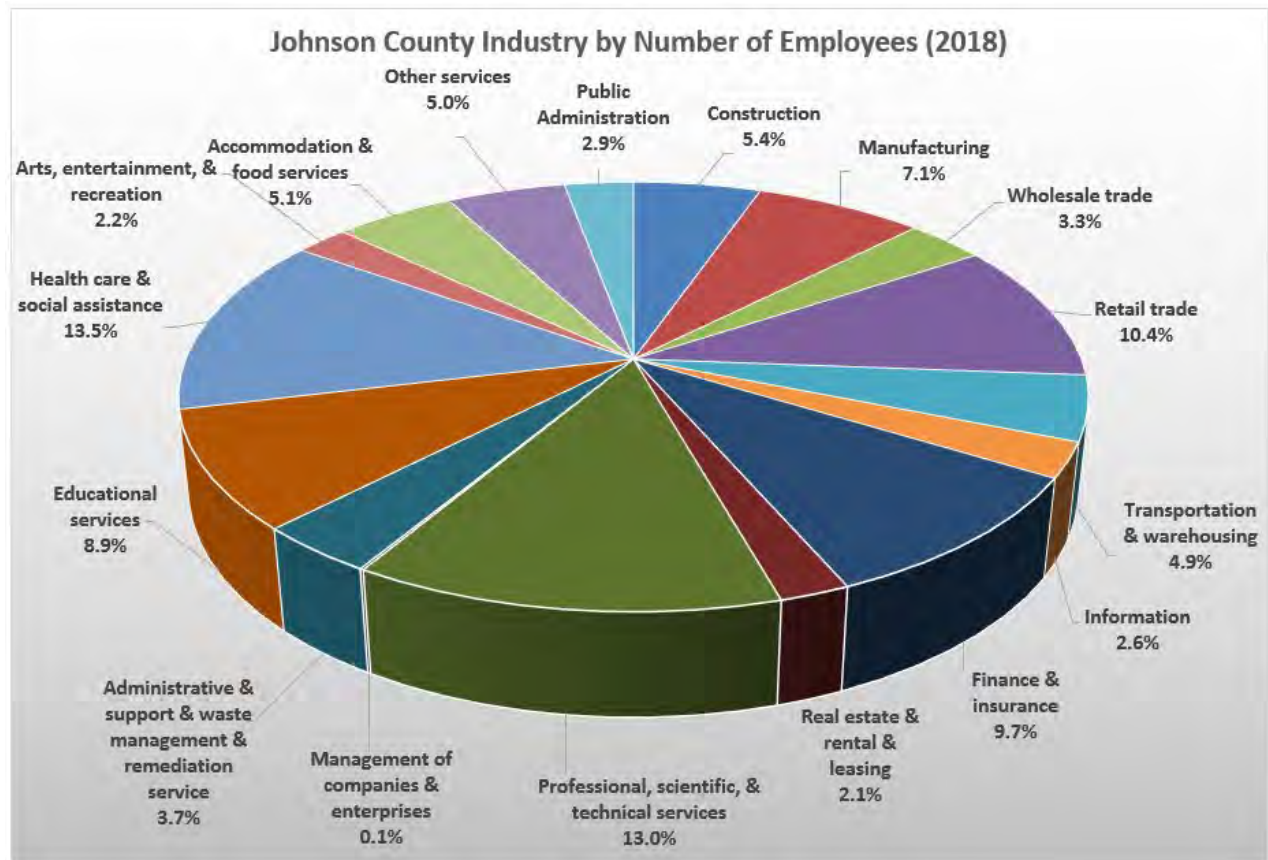


Chart J - Source: U.S. Census Bureau,

**Charts I and J** reflect the largest industry sectors of Johnson County by number of firms and number of employers.

#### Chart K

Top Ten Largest Johnson County Employers 2018		
Employer	Local Employment	Industry
Sprint	6,000	Wireless Telecommunications Carriers
Olathe Unified School District	4,850	Elementary & Secondary Schools
Johnson County Government	3,950	Executive & Legislative Offices, Combined
Shawnee Mission School District	3,850	Elementary & Secondary Schools
Garmin International Inc	3,800	Radio/TV Brdcstg & Wrless Comm Equip Mfg
Blue Valley School District #229	3,500	Elementary & Secondary Schools
Black & Veatch	3,000	Engineering Svcs
Olathe Health System	2,600	Health Care Svcs
Wal-Mart	2,500	Discount Dept. Stores
OptumRX	2,500	Health Care Svcs

*Chart K - Source: Directory of Major Johnson County Employers 2018, CERl, Overland Park, KS c. 2018*

**Chart K:** Depicts the top ten largest employers in Johnson County. “Largest” is based on the number of employees.

The Greater Kansas City Metropolitan Area consistently ranks among the top cities for small businesses and entrepreneurs, including a #27 ranking among the best places to start a business by Wallethub in 2019. Wallethub also ranked Overland Park as the 20th best city to find a job and the 26th best city to start a career.

#### Other Information of Interest:

**Educational Institutions:** Johnson County contains six distinct school districts which serve over 95,000 students grade K-12. There are 154 public schools with a student to teacher ratio of 16:1, slightly higher than the state average of 14:1.<sup>3</sup> Johnson County is also home to 56 private schools with an enrollment of 13,247 students. It is the home of Johnson County Community College, the Edwards Campus of the University of Kansas, and the Kansas School for the Deaf.

**Public Safety Institutions:** Johnson County has 17 Law Enforcement agencies and two School District Police Departments. There are approximately 1,300 sworn officers and 350 civilian employees in Law Enforcement in Johnson County.<sup>4</sup> Johnson County Emergency Communications Center serves the 9 individual fire departments in the County, as well as Johnson County MedAct, and Miami County EMS.<sup>5</sup>

**Culture and Recreation:** The Johnson County Park and Recreation District offers over 8,000 acres of public park land, with more than 2,000 acres available for future expansion as the population continues to grow. During 2018, over 7.5 million people visited Johnson County’s parks, and over 2.7 million people participated in Park activities. In September 2018 the 2,060 acre Big Bull Creek Park in southwestern Johnson County was opened. Construction was also completed in 2018 on renovation of the Antioch Park Dodge Town Playground, a new Beach House at Shawnee Mission Park, and an all-inclusive playground at Stilwell Community Park.<sup>6</sup>

**Johnson County Library:** During 2018, Johnson County Libraries served over 2.4 million people from 14 library buildings throughout the county. The Johnson County Library loaned over 7 million books, ebooks, audio books, and DVD's during 2018. A new Monticello branch is currently under construction in Shawnee and is scheduled to open in August 2018. The Lenexa City Center branch is also under construction and will open during 2019.<sup>7</sup>

<sup>3</sup> Kansas Public School Review: Johnson County

<sup>4</sup> Kansas Bureau of Investigation - Law Enforcement Statistics

<sup>5</sup> Johnson County Emergency Communications Center. Jccgov.org

<sup>6</sup> Johnson County Park & Recreation District - jccgov.org

<sup>7</sup> Johnson County Library, jccgov.org Library/home



**Johnson County Museum:** The museum celebrated its 51st year in its new home at the Johnson County Arts & Heritage Center in 2018. The museum has been recognized over 25 times for excellence in exhibitions, programming and publications by national, regional and state organizations. The Johnson County Museum also operates the Lanesfield Historic Site in Edgerton, KS. During 2018, over 70,000 individuals visited museum locations. A professional staff of 10 oversees day-to-day museum operations with the support of over 50 community volunteers.<sup>8</sup>

**Transportation:** Johnson County offers air/bus transportation to the region. Two general aviation airports are maintained by the Johnson County Airport Commission, New Century Air Center and the Executive Airport. During 2018, the Executive Airport had 39,677 flight operations, and the New Century Air Center 57,661 flight operations<sup>9</sup> Johnson County Transit, which merged with the Kansas City Area Transit Authority in December 2014 to form the regional transit partnership “RideKC,” provides public transportation services to much of Johnson County, downtown Kansas City, Mo., Kansas City, Kan., and other outlying areas. RideKC operates weekday commuter services in Johnson County with most routes running during peak morning and afternoon times. RideKC Freedom (formerly known as “Special Edition”) provides paratransit services to Johnson County seniors and disabled residents. In FY 2018, Johnson County had an average of 2,149 passengers each weekday.<sup>10</sup>

**Utilities:** Johnson County Wastewater (JCW) is responsible for the safe collection, transportation, and treatment of wastewater generated by residential, industrial, and commercial customers. Johnson County Wastewater provides sanitary sewer service to nearly 500,000 people throughout the County. The wastewater system covers a service area of more than 165 square miles and 16 cities. Johnson County Wastewater operates a total treatment capacity of nearly 65 million gallons per day. Johnson County Wastewater processed an average of 52 million gallons per day of wastewater in 2018.<sup>11</sup>

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<sup>8</sup> Johnson County Museum, [jocogov.org](http://jocogov.org), Museum/home

<sup>9</sup> Johnson County Executive Airport Masterplan

<sup>10</sup> Kansas City Transit Authority

<sup>11</sup> Johnson County Wastewater, [jocogov](http://jocogov.org), About Us

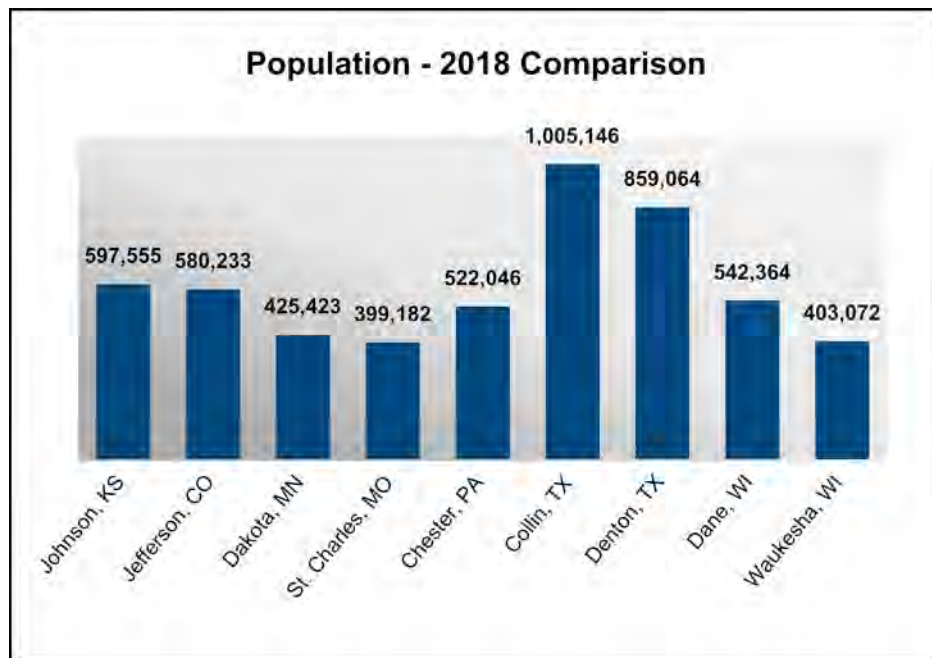
## Section II - Comparable Counties

A group of eight counties - Jefferson, Colorado; Dakota, Minnesota; St. Charles, Missouri; Chester, Pennsylvania; Collin, Texas; Denton, Texas; Dane, Wisconsin; and Waukesha, Wisconsin - are located throughout the country and have been deemed comparable to Johnson County in a number of categories:

- Total population;
- Constituent education level;
- Rate of employment;
- Household and personal income;
- Proximity to a large metropolitan statistical area.

While none of these counties mirror Johnson County in every category, when viewed as a whole, each provides its citizens with a lifestyle and overall environment similar to that of Johnson County. The following charts provide statistical comparisons between Johnson County and comparable counties, including a number of social demographics and economic indicators. **In some instances 2018 census data was not yet available at the time of this report. In those instances, 2017 data was provided.**

**Chart L - Population**



*Chart L - Source: U.S. Census, Fact Finder 2018 Pop. Estimate*

Johnson County has grown an average of 1.1% each year from 2010 to 2018. The 2018 Johnson County population was 597,555. **Chart L** shows the Johnson County population in relation to the comparison Counties.

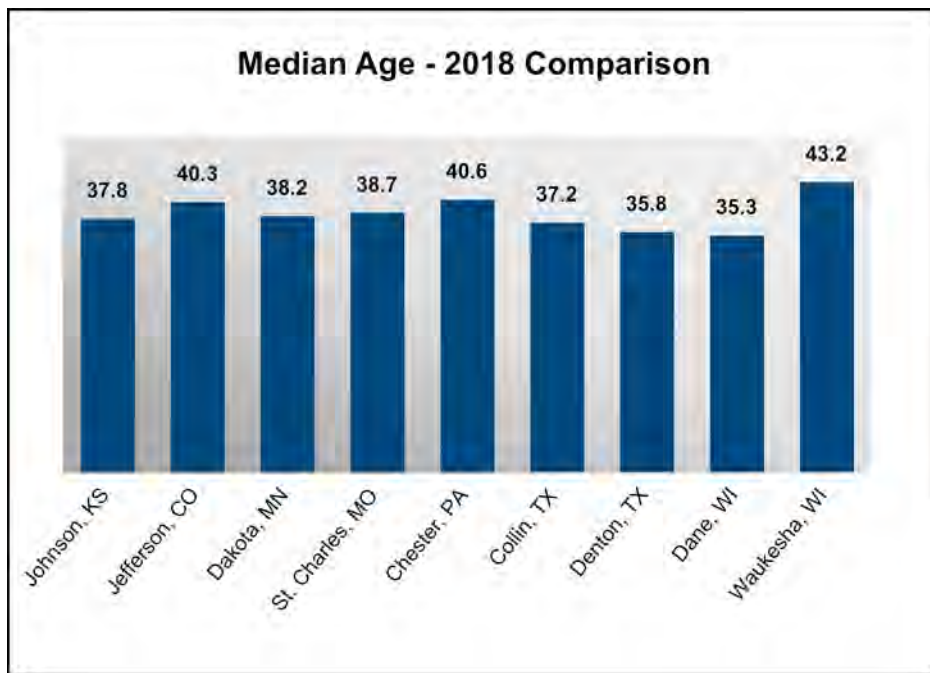


Chart M- Source: U.S. Census, 2018 American Community Survey

**Median Age** has remained constant over the past five years at or near the 2015 level (37.4 years). **Chart M** shows the 2018 median age for Johnson County in relation to the comparison counties.

#### Chart N & O - Race and Language

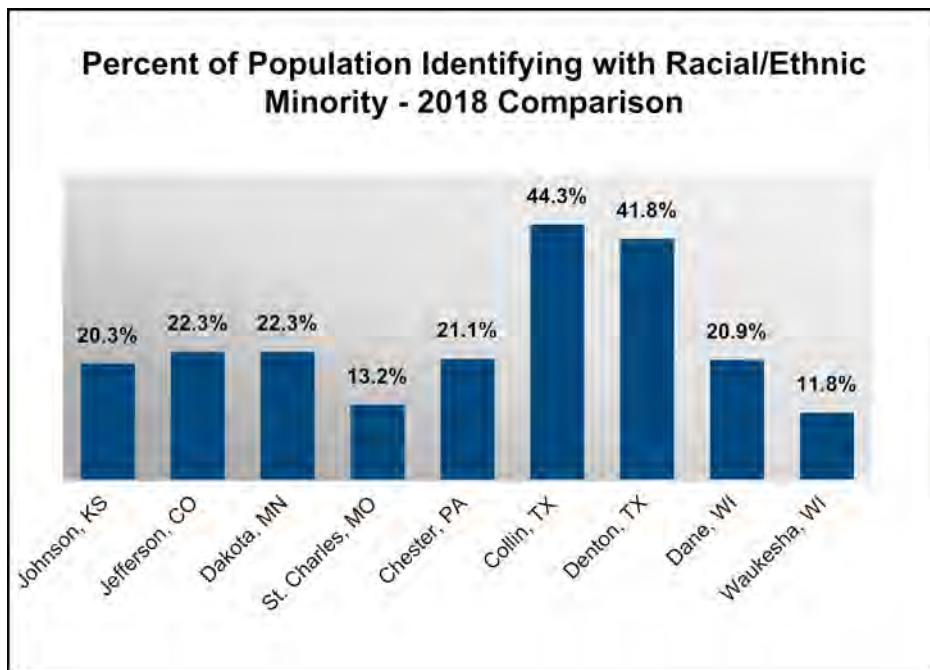


Chart N - Source: U.S. Census, 2018 American Community Survey

**Chart N** shows the 2018 percentage of residents in Johnson County that identify with a racial or ethnic minority in relation to the comparison counties.

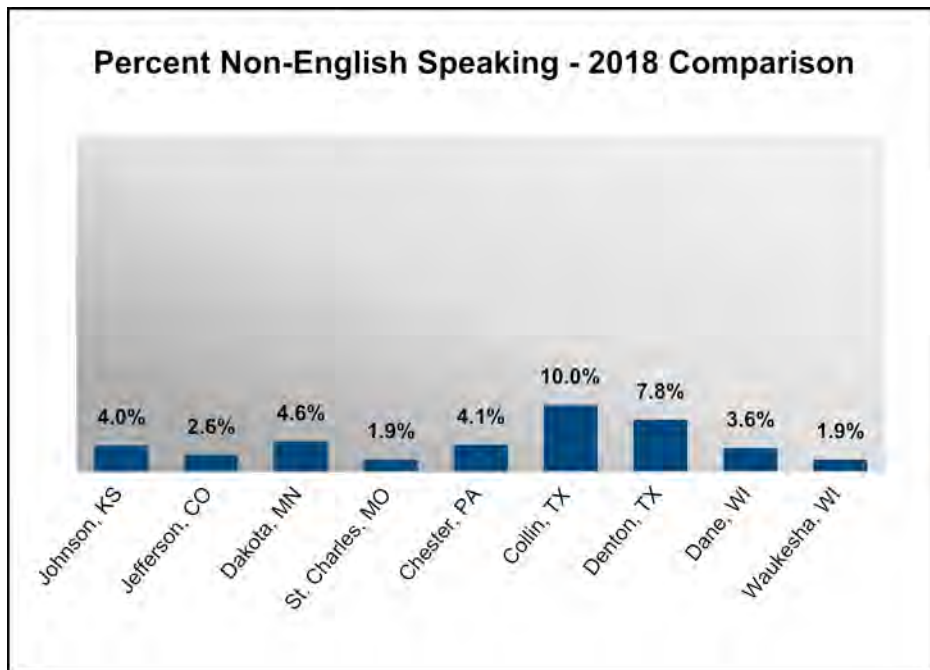


Chart O - Source: U.S. Census, 2018 American Community Survey

**Chart O** shows the percent of the population in Johnson County that speaks English less than very well.

### Chart P - Educational Achievement

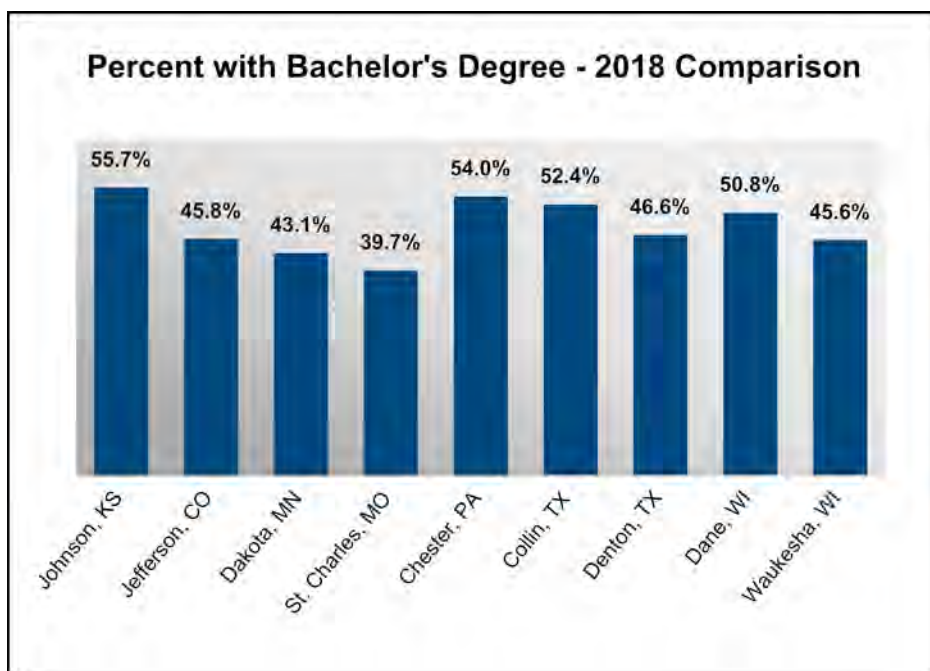


Chart P - Source: U.S. Census, 2018 American Community Survey

**Chart P** shows the percentage of the Johnson County population that has a college degree in relation of the comparison counties.

## Chart Q & R - Poverty and Disabilities

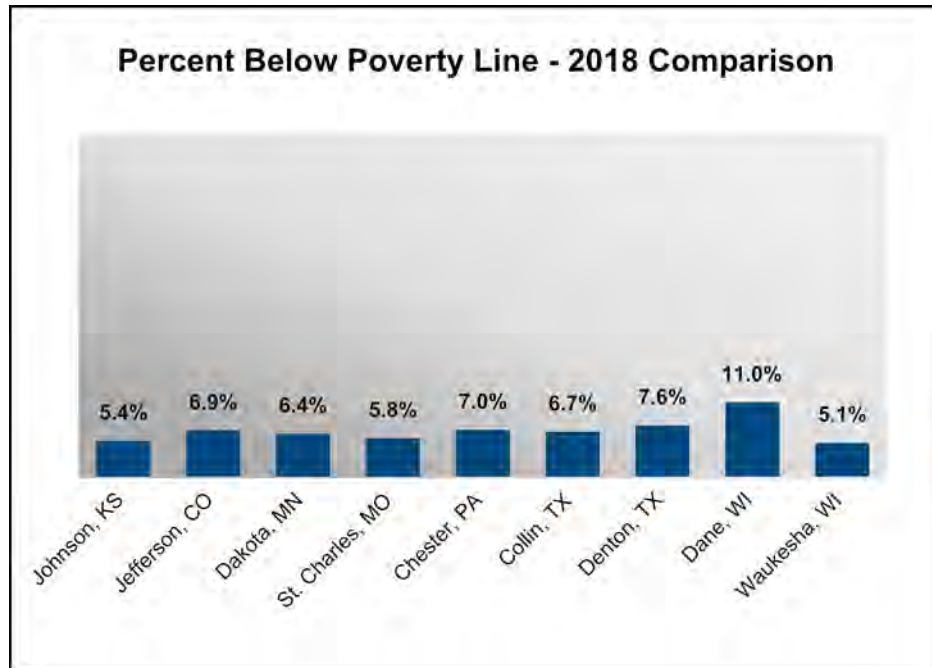


Chart Q - Source: U.S. Census, 2018 American Community Survey

**Chart Q** shows the 2018 percentage of the Johnson County population that is below the poverty line in relation to the comparison counties.

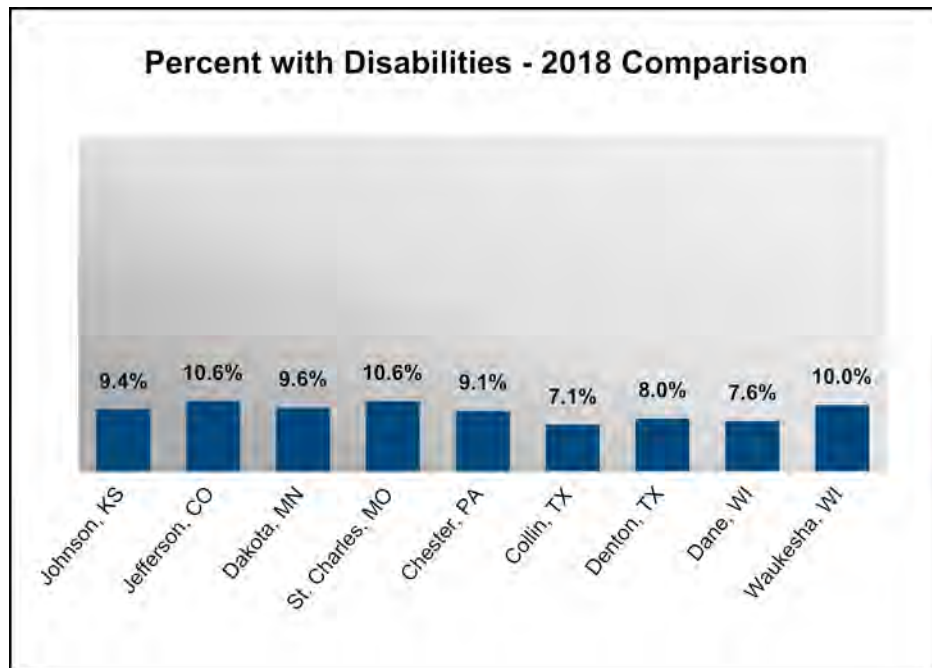
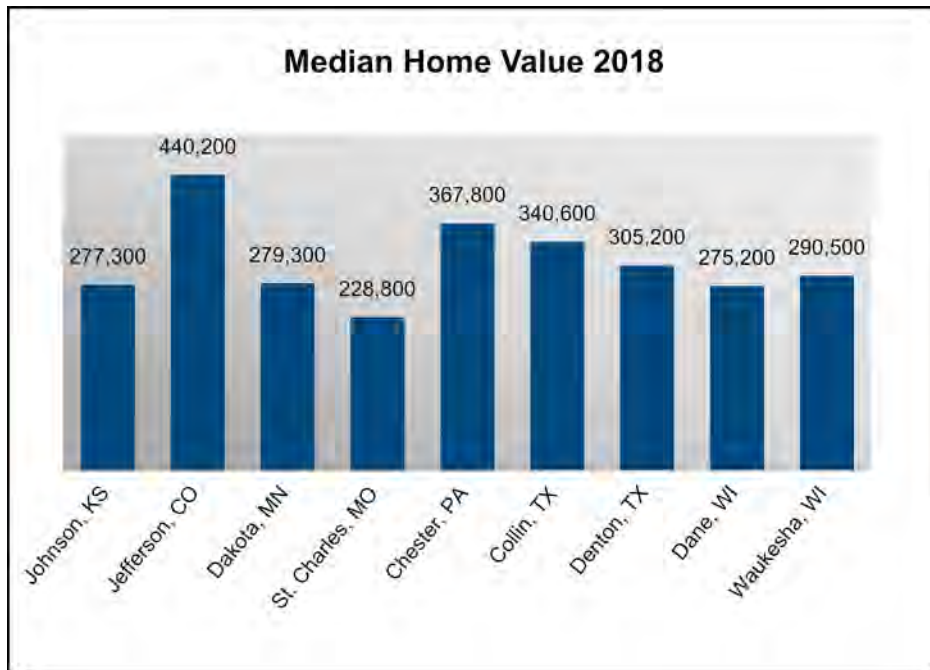


Chart R - Source: U.S. Census, 2018 American Community Survey

**Chart R** shows the percentage of the Johnson County population with a disability in relation of the comparison Counties.

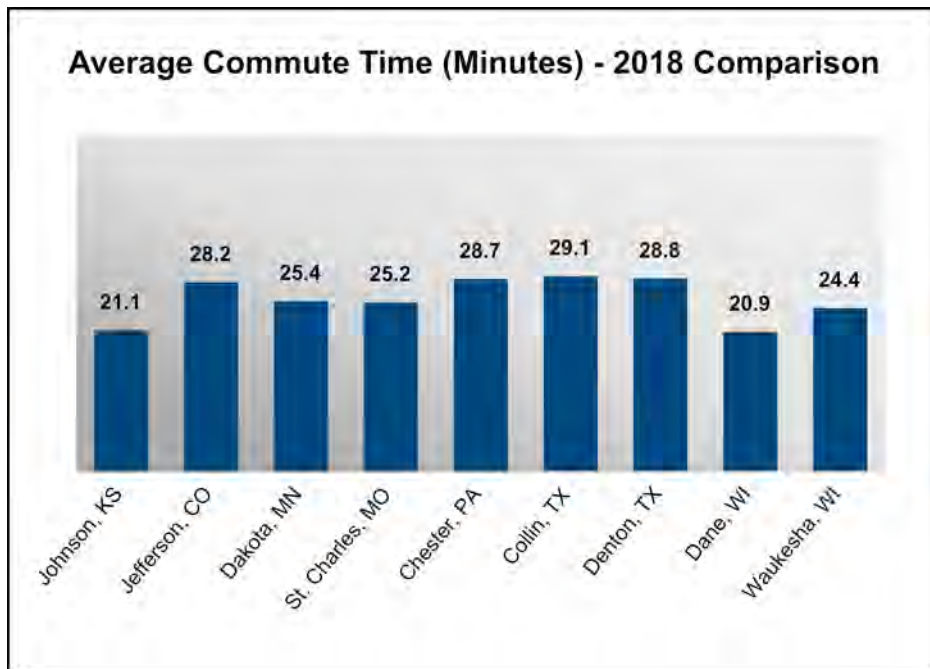
**Chart S - Median Home Value**



*Chart S - Source: U.S. Census, 2018 American Community Survey*

**Chart S** shows the 2018 median home value of Johnson County in relation to the comparison counties.

**Chart T - Average Work Commute Time**



*Chart T - Source: U.S. Census, 2018 American Community Survey*

**Chart T** shows the 2018 Johnson County average commute time in relation to the comparison counties.



### Chart U - Unemployment & Labor

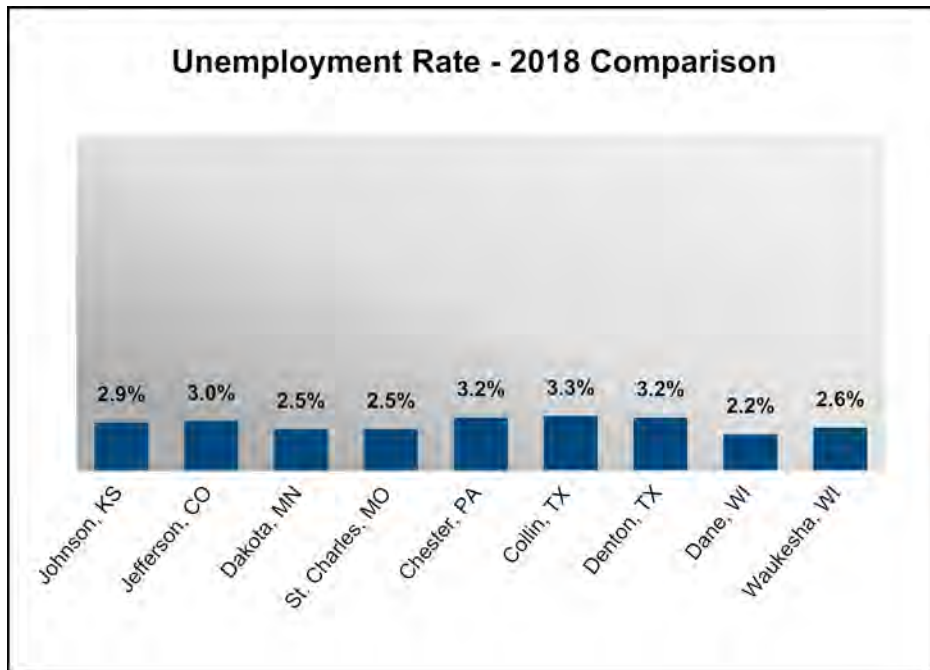


Chart U - Source: Bureau of Labor Statistics 2018

**Chart U** shows the 2018 Johnson County unemployment percentage in relation to the comparison counties.

### Chart V - Median Household and Per Capita Income

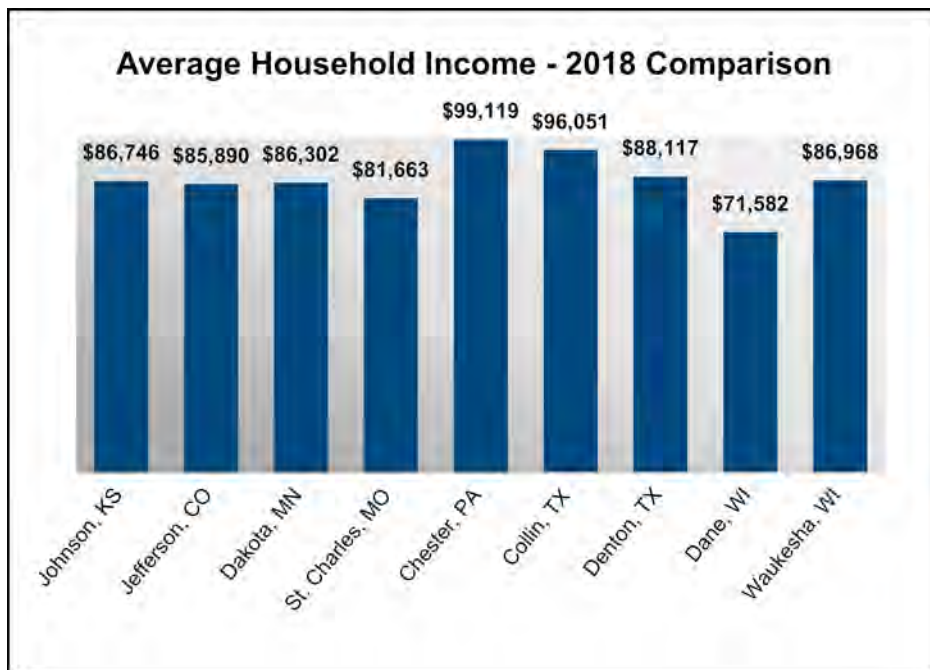


Chart V - Source: U.S. Census, 2018 American Community Survey

**Chart V** shows the 2018 Johnson County median household income in relation to the comparison counties.

## **Organizational Structure**

The organizational chart for Johnson County Government is presented on page B.19.

### **Elected Officials**

Johnson County is governed by a seven-member Board of County Commissioners, which meets in regular business session once each week. The Chairman of the Board is elected on a county- wide basis and serves as a full-time County official. District commissioners are elected by residents in specific geographical areas, or districts of the County and serve as part-time County officials. The Chairman and the district commissioners serve four-year terms with no term limitations.

Currently, the Board of County Commissioners is comprised of the following individuals:

<b>Commissioner</b>	<b>District</b>	<b>Initial Year as Commissioner</b>	<b>Term Expires</b>
Ed Eilert, Chairman	At-Large	2007	2023
Becky Fast	District 1	2019	2023
Jim Allen	District 2	2009	2021
Steven C. Klika	District 3	2013	2021
Janeé Hanzlick	District 4	2019	2023
Michael Ashcraft	District 5	2011	2023
Mike Brown	District 6	2017	2021

In addition to the Board of County Commissioners, residents of Johnson County elect the following positions:

- District Attorney
- Sheriff

These positions are elected at large and serve four-year terms with no term limitations.

### **Appointed Officials**

In 1984, Johnson County government was designated by the International City-County Management Association (ICMA) as a Council-Manager form of government. As a result, the Board appoints a professional County Manager to administer a variety of County functions. The County Manager is responsible for policy implementation, budget development and implementation, and the appointment and direction of certain department directors.

In addition to the County Manager, the Board also appoints members for four (4) governing boards:

- Airport Commission
- Developmental Supports
- Library
- Park & Recreation

The governing boards for these four (4) agencies are responsible for a number of items, including the appointment and direction of an Executive Director and the submission of an annual budget request to the Board of County Commissioners.

In 2013, The Board of County Commissioners dissolved the Mental Health Board and assumed responsibility for that area. A Mental Health Advisory Board was appointed following this action, in accordance with state statute.



## Home Rule Charter

In January of 1996, the Board of County Commissioners (BOCC) appointed a Citizens' Visioning Committee (JCCVC) to develop a 20-year vision for Johnson County and to recommend a future role for County government. The JCCVC completed and submitted its report to the Board in July of 1997. One of the recommended actions in the JCCVC report was the following:

"Restructure the BOCC to enhance the opportunities for county leadership that will be necessary to achieve this vision for the future. Among the changes that must be considered are the at-large selection of at least one county commissioner; selection of the chairperson (possibly by direct election of the voters) who will serve a full term as chair; and the abandonment of the annual rotation of the chair among the members of the BOCC."

In response to the JCCVC recommendation, the Board appointed a Charter Commission in May of 1999 to develop a proposed Home Rule Charter for Johnson County. The Charter Commission, which was composed of 25 citizens, met more than 30 times over a 12-month period and held six (6) public hearings. In May of 2000, the Charter Commission submitted its report and a proposed Home Rule Charter to the Board.

In November of 2000, voters approved the Home Rule Charter. Overall, no major changes in the County's operations occurred until after the election in November of 2002, which added an additional district commissioner and a commission chairman elected on a countywide basis. The next major change occurred in January of 2005 when the elected positions of County Clerk and Register of Deeds were combined into one appointed office titled the Director of Records and Tax Administration. In addition, the position of County Treasurer became an appointed office in October of 2005.

The Home Rule Charter became effective on January 11, 2001 and includes the following timeline and action items:

1. The Board of County Commissioners appointed a County Manager by December 31, 2001 (this was completed in December of 2001, when the existing County Administrator was appointed County Manager).
2. The four (4) governing boards conformed to the general administrative policies of the County by December 31, 2001.
3. Redistricting for the six (6) commissioner districts was completed by April 1, 2002.
4. Reorganization of the Board of County Commissioners with six (6) district commissioners and the elected chairman occurred on January 16, 2003.

The Home Rule Charter contains seven (7) separate articles. In addition to the items discussed above, the Charter:

1. Establishes four-year terms for all commissioners, including the chairman, with no term limitations.
2. Makes each election non-partisan. Primary elections will be held if there are more than two (2) candidates for the position. The two candidates who receive the most votes in the primary election are placed on the ballot for the November election. If there are two or less candidates who file for a position, then no primary election will be held.
3. Requires the Board of County Commissioners to appoint a Charter Review Commission. The Review Commission meets at least once per year for five (5) years, and is composed of seven (7) members who served on the Charter Commission.

Under the Home Rule Charter, the Board of County Commissioners will continue to appoint members for four (4) governing boards.

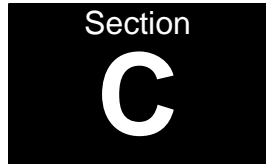
The organizational chart for Johnson County, Kansas, is structured as follows:

- Citizens of Johnson County** (top level)
  - Secretary of State**
    - Elections**
    - Statutory Agencies Extension Council Fair Board**
  - Board of County Commissioners**
    - Judiciary**: Clerk of the Court, Court Services, Court Trustee, District Courts, Law Library
    - District Attorney**
    - Sheriff**
    - Justice Info. Mgmt. System**
  - County Manager**
    - Appraiser**
    - Audit**
    - Fire District Boards**: Northwest Consolidated Fire District, Fire District #1 Consolidated Fire District #2
    - Fire District No. 2**
    - Chief Counsel/Legal**
    - Assistant County Manager**
      - Human Resources**
      - Health & Environment**
      - Transportation**
      - Budget & Financial Planning**
      - Human Services**
      - Mental Health**
      - Planning, Development & Codes**
      - Transit**
    - Deputy County Manager**
      - Records & Tax Administration**
      - Treasury & Financial Management**
      - Med-Adt**
      - Corrections**
      - \* Emergency Mgmt & Communications**
      - Public Works**
      - Waste water**
      - Facilities**
      - Technology & Innovation**
- Agencies** (bottom level, connected via dotted lines)
  - Airport
  - + Developmental Supports
  - Library
  - Park and Recreation

**\* Team Lead**

- Human Services Team (JCD, DHE, DHS, MNH)
- Emergency Services Team (EMC, EMS)

Updated 01.23.18



# Budget Structure & Policies

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## **This Section Includes:**

- Financial Policies (Page C-2)
- Budget Structure (Page C-6)
- Budget Process & Calendar (Page C-7)
- Budget Amendments (Page C-8)
- Budget Revisions (Page C-9)

## **Budget Structure and Policies**

### **Financial Policies**

Financial policies serve as the guiding principles for the County's financial management and annual budgetary process. Generally, financial policies are desirable in order to maintain or improve an entity's financial position, financial management and credit rating(s). Included in these are specific policies related to reserves, the operating budget, capital improvements, debt, and investments.

It is the policy of the Board of County Commissioners (BOCC) that all financial transactions conducted by or on behalf of Johnson County, its agencies, departments, officials, and authorized agents, shall be made in a manner and method that efficiently and effectively utilizes available financial resources and demonstrates good stewardship in the management of public funds and resources according to established financial management practices, accounting standards, and auditing requirements.

The financial policies adopted by the BOCC shall apply to all elected officials, employees, agencies, departments, boards, commissions, representatives and authorized agents in the performance of their official duties for or on behalf of Johnson County Government.

The BOCC shall be responsible for establishing and authorizing policies for the management of all financial resources and transactions of the County. The County Manager shall be responsible for establishing and maintaining financial procedures, which shall be consistent with existing financial policies. These procedures shall apply to all elected officials, employees, agencies, departments, boards, commissions, representatives and authorized agents in the performance of their official duties.

The BOCC may initiate changes to the existing financial policies at any time. In addition, the County Manager shall review the County's existing financial policies on a periodic basis. If changes to the existing financial policies appear to be necessary and appropriate, the County Manager shall submit a recommendation to the BOCC for consideration and action.

### **Accounting and Auditing**

The County's fiscal year is January 1st to December 31st. It is the policy of the BOCC that:

- the County will follow accounting principles generally accepted in the United States of America applicable to governmental units (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), in the preparation of the County's annual audited financial statements.
- the County will submit to an annual audit by an independent certified public accountant.
- the County will employ an internal auditor to complete an annual audit plan approved by the BOCC.
- the County will prepare a Comprehensive Annual Financial Report (CAFR).
- the County will follow the standards of full disclosure in all financial reporting and debt offering statements.

The Director of Treasury and Financial Management is responsible for establishing a solicitation and selection process for securing professional auditing services from an independent certified public accountant. Goals of the solicitation and selection process shall include encouraging participation from qualified service providers and securing services at competitive prices.

### **Reserves**

Reserves are the difference between the current assets (cash, accounts receivable, investments, etc.) and the current liabilities (salary and wages payable, accounts payable, etc.) of each County fund. Reserves for a governmental entity are generally considered appropriate in order to:

Maintain Working Capital

1. Meet cash flow requirements.
2. Provide contingencies for unpredictable revenue sources.
3. Provide contingencies for emergencies (such as natural disasters) and unpredictable expenditures.

Fund Capital Asset Replacement and Debt Retirement

4. Provide funding for capital asset replacement.
5. Meet debt service covenants/requirements.
6. Prepay outstanding debt.

The appropriate level of reserves for a given governmental entity depends on an analysis of these six (6) factors, along with any statutory requirements or other applicable criteria. It is the policy of the BOCC to maintain prudent reserves for established funds based on these six (6) factors, and all reserve policies shall be analyzed on a periodic basis.

On February 28, 2013, the County adopted a revised General Fund reserve policy. According to the BOCC policy, the annual calculation for the County's General Fund is expected to generate a reserve amount that ranges between 20% and 25% of estimated annual General Fund net revenues (total General Fund revenues, excluding intrafund transfers and General Fund cost allocation).

It is the policy of the BOCC to maintain a reserve in the County's Debt Service Fund and the Library's Debt Service Fund between 5% and 10% of the annual principal and interest amounts due on outstanding bonds, plus 100% of any annual principal and interest amounts due on outstanding temporary notes.

The County adopted a Wastewater fund reserve policy on March 3, 2016 to maintain reserves for the Wastewater fund in an amount sufficient to sustain basic operations for a period of 90 days and no more than 180 days of the budgeted annual Wastewater expenditures.

It is the policy of the BOCC to establish and maintain a reserve, including funding for plan run-out, within the County's Health Care Fund. The amount of the reserve shall be determined annually by the BOCC based upon funding recommendations prepared by the County Manager. The reserve amount for any given year shall not be less than that amount which is determined to provide a reserve level of high minimal funding and the reserve goal for each year shall be that amount which is determined to provide a reserve level of "secure funding". The County Manager and/or his designee shall develop and adopt criteria and procedures, recognized in the health care insurance industry, for determining the high minimal funding level and the secure funding level, but they shall consider the following:

1. The County's average monthly claims.
2. Trending factors for claims and costs.
3. Trending factors for utilization of the fund.
4. Exposure to catastrophic or other cost factors.
5. The ability of the fund to be and remain viable through various experiences.

It is the policy of the BOCC to maintain a minimum reserve between 5% and 10% of budgeted annual expenditures for the following funds:

- Public Works Fund
- Transportation Fund
- Airport Fund
- Library Operating Fund
- Library Special Use Fund
- 911 Fund
- County Building Fund
- Alcohol Tax Fund
- Public Health Fund

It is the policy of the BOCC to maintain a reserve in the County's Developmental Supports Fund and the County's Mental Health Fund between 8% and 12% of budgeted annual Developmental Supports Fund expenditures and budgeted annual Mental Health Fund expenditures.

If the reserve amount for any County fund falls below the minimum established reserve level, the County Manager shall submit a recommended plan to the BOCC as soon as practical, but not to exceed 90 days following receipt of notice from the Director of Budget and Financial Planning and the Director of Treasury and Financial Management, to rebuild the reserve to the minimum level.

### Operating Budget

It is the policy of the BOCC to promote efficiency and effectiveness in the management and operation of County programs and the utilization of available financial resources by the adoption of a balanced annual operating budget for the fiscal year. It is the responsibility of all elected officials, agency directors, department directors, governing boards, and employees to exercise good stewardship in the management of public funds and resources according to applicable statutes, BOCC policies, County procedures, and approved budgets. The County Manager is responsible for recommending a prudent, balanced annual operating budget to the BOCC for adoption.

For Johnson County, a balanced budget is defined as a budget in which projected resources (revenues plus use of reserves) equal projected expenditures. This definition applies to each fund appropriated in the County's budget.

Specific policies related to the operating budget include:

1. The County Manager shall establish the budget calendar for the next operating budget cycle. The budget calendar shall comply with applicable statutes regarding adoption of the annual budget.
2. It is the policy of the BOCC to maintain a Multi-Year Budget Projection of revenues, expenditures, and reserves. The projection shall be reviewed during the annual operating budget cycle and shall be updated periodically due to changes in policy, legislation, and the economy. The projection will cover a minimum of five years.
3. Revenues shall be estimated using a conservative approach to avoid budget shortfalls during the fiscal year.
4. It is the policy of the BOCC to attempt to reduce the County's degree of reliance on ad valorem taxes (i.e., property taxes) for annual operating revenues by pursuing appropriate fees for services rendered.
5. It is the policy of the BOCC that one-time (non-recurring) and unpredictable revenues shall not be used to fund on-going expenditures. On-going expenditures shall be funded with on-going sources of revenue. However, reserves may be used on a short-term basis to offset the impact of economic downturns, so long as adjustments are made to restore the structural balance of the operating budget within one to two fiscal years.
6. It is the policy of the BOCC that the County's annual operating budget will avoid the following situations for the combined budgets of the General Fund and Special Revenue Funds:
  - Two (2) consecutive years of operating deficits.
  - A current operating deficit greater than the previous year.
  - A current operating deficit in two (2) or more of the last five (5) years.

For the purposes of the deficit calculation, total expenditures exclude one-time expenditures that have been approved by the BOCC and are funded through use of reserves (examples would include one-time capital expenditures such as capital projects in the County's Capital Improvement Program).

7. It is the policy of the BOCC to budget and appropriate sufficient funds in each budget year to pay the estimated and expected expenditures occurring during that fiscal year for the payout of accrued vacation and sick leave to employees who have retired or otherwise terminated their employment with the County in good standing.
8. It is the policy of the BOCC that open encumbrances for outstanding purchase orders do not lapse at the end of the fiscal year.

## Capital Improvements

It is the policy of the BOCC to adopt a five-year Capital Improvement Program (CIP), which shall be published on an annual basis. The first year of the annual CIP shall be appropriated as the County's capital improvement budget for the upcoming fiscal year.

The CIP shall be reviewed, evaluated, prioritized, and updated on an annual basis in conjunction with the operating budget cycle. The CIP shall include a schedule of capital improvement projects by year, including the estimated total capital cost, estimated annual operating costs or savings, and anticipated funding source or sources for each project.

The County Manager is responsible for preparing and submitting a preliminary five-year CIP to the BOCC before May 1st of each year as required by the Home Rule Charter of Johnson County. In addition, the County Manager is responsible for submitting a final recommendation for the proposed five-year CIP to the BOCC at least 45 days prior to the statutory deadline for adopting the annual budget.

It is the policy of the BOCC to finance tax-supported projects included in the annual CIP with a combination of pay-as-you-go (cash) financing and debt financing. For each project, pay-as-you-go financing shall be considered first before any debt is issued.

## Debt

It is the policy of the BOCC to maintain or improve existing credit ratings through strong financial management, including the avoidance of short-term borrowing for operations. The County seeks to maintain or improve existing credit ratings since better credit ratings result in lower borrowing costs. To help maintain or improve the County's credit ratings, an established program of managing the County's debt becomes essential.

The BOCC establishes debt management policies to provide a functional tool to ensure that the County's debt is managed in a fiscally prudent manner and in the best economic interest of the County. The debt management policies shall provide general guidelines for debt decisions rather than absolute rules or formulas to determine the level of County debt. Each situation requires a thorough review of the County's debt position, financial health and economic forecast, as well as any mandated or legally imposed obligations.

The County's debt management policies are established to achieve the following objectives:

1. To preserve the public trust and prudently manage public assets to minimize costs to the taxpayers and ensure current decisions do not adversely affect future generations.
2. To maintain the County's ability to obtain access to the municipal bond market at favorable interest rates in amounts needed for capital improvements, economic development, and facilities or equipment to provide essential County services.
3. To minimize borrowing costs and preserve access to credit markets.
4. To seek to minimize debt interest costs whenever prudent in consideration of other cost factors and/or tax burden.
5. To maintain a balanced relationship between debt service requirements and current operating costs, encourage growth of the tax base, actively seek alternative funding sources, minimize interest costs and maximize investment returns.
6. To assess all financial alternatives for capital improvements prior to issuing debt. These could include categorical grants, loans, or state/federal aid.
7. To preserve the County's flexibility in capital financing by maintaining an adequate margin of statutory debt capacity.
8. To maintain compliance with regulatory standards such as, but not limited to, Internal Revenue Service (IRS) codes and regulations.

Additional information on the County's debt management policies is provided in the **Debt Management** section.

## Investments

With regard to investments, the primary objectives of the BOCC are (in order of priority):

1. Safety of principal.
2. Maintenance of adequate liquidity.
3. Maximization of earnings from County funds.

It is the policy of the BOCC that all available funds shall be invested in conformance with legal and administrative guidelines at the highest rates obtainable at the time of investment, and that all investments made by or on behalf of the County shall seek to adhere to the following objectives:

1. Preservation of capital and protection of principal.
2. Security of County funds and investments.
3. Maintenance of sufficient liquidity to meet operating needs.
4. Diversification of investments to avoid unreasonable or avoidable risks.
5. Maximization of return on the investments.

It is the policy of the BOCC that the County shall follow the most aggressive investment guidelines allowed by State law. County funds shall be managed as multiple portfolios in order to meet liquidity needs of the organization while enhancing total yield of the portfolio. The County will always maintain adequate funds in the short term area of our portfolio to cover operations.

It is the policy of the BOCC that the County's cash management practices shall ensure that funds held by, and belonging to, the County are managed in a manner that complies with all State and Federal Laws, and the policies and strategies of the BOCC, and that provides for adequate funds to be available to timely meet all disbursement requirements and obligations of the County.

## **Budget Structure**

According to state statutes, the legal level of budgetary control is the aggregate total expenditures at the fund level. Therefore, the County's budget is organized, adopted, and controlled at the fund level. Once the County has published, adopted and filed the expenditure budget of a given fund, the expenditure authority of that fund cannot, by law, be exceeded without a formal amendment process.

A list of the County's budgeted funds, as well as a classification of agencies and departments by fund, is provided on pages D.5 and D.6 of the **Budget Summary** section. Generally, separate funds are established in response to statutory requirements such as when legislation authorizes counties to levy taxes for some specific purpose. Also, ad valorem tax (i.e., property tax) revenue and mill levies are budgeted at the fund level.

Another rationale for establishing separate funds is when the nature of the operation is sufficiently different to warrant its segregation from other governmental operations. Enterprise funds, which are operated according to distinct and separate accounting principles, are a good example.

It is often desirable to review County operations from a functional, or strategic program, perspective. For example, agencies and departments can be grouped across fund boundaries with other similar County operations to form a consolidated perspective on all County operations within that function, or strategic program. The strategic programs that are currently relevant to Johnson County are Support Services, Records & Taxation, Public Safety, Judicial and Emergency Services, Infrastructure, Health and Human Services, Culture and Recreation, and Debt Service. A breakdown of which agencies are included in each strategic program is included in the **Strategic Programs** section.

## Explanation of Budgetary Basis

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the budgets and financial statements. The basis of accounting used for purposes of financial reporting in accordance with GAAP is not the same basis used in preparing the annual operating budget.



The budgets for all relevant funds of Johnson County are prepared in accordance with applicable Kansas statutes. The budgets for governmental funds are prepared using the modified accrual basis of accounting, with the following exceptions:

- Operating transfers in are classified as revenues and operating transfers out are classified as expenditures in the annual operating budget.
- Changes in the fair value of investments are not treated as adjustments to revenues in the annual operating budget.

Under the modified accrual basis of accounting, revenues are recognized when the revenues are both measurable and available to finance expenditures of the current fiscal period. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are generally recognized in the accounting period in which the fund liability is incurred.

The accrual basis of accounting is used for proprietary funds. Under this basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred.

The budgets for proprietary funds are prepared using the modified accrual basis of accounting. As a result, the following differences exist between the budgetary basis of reporting and the GAAP basis of reporting (accrual basis of accounting) for the proprietary funds:

- Property tax revenues are recognized as revenue in the year collected (and not the year billed) for budgetary purposes.
- Operating transfers in are classified as revenues and operating transfers out are classified as expenditures in the annual operating budget.
- Changes in the fair value of investments are not treated as adjustments to revenues in the annual operating budget.
- Accrued vacation and sick pay benefits are not recognized as proprietary fund expenditures in the annual operating budget.
- Debt service and capital lease principal payments are treated as expenditures in the annual operating budget.
- Debt service interest costs are recognized when due, and not when incurred, in the annual operating budget.
- Depreciation expense is not recognized in the annual operating budget.
- Capital purchases are recognized as expenditures in the annual operating budget. All unencumbered appropriations lapse at the end of the year.

## **Budget Process & Calendar**

In establishing the annual budget calendar for the next operating budget cycle, the County Manager shall consult with the BOCC and finalize the calendar on or before December 1st of each year. The calendar shall be designed to allow sufficient time for preparation of budget requests, public comment, staff review, BOCC consideration, and meet publication and submission deadlines established by statute.

The Budget and Financial Planning Department shall release budget request forms and instructions to County agencies and departments by December 2nd of each year. All agencies and departments shall submit their budget requests according to the instructions and forms provided by the Director of Budget and Financial Planning.

The County Manager will formulate a prudent, balanced annual budget and submit it to the BOCC for consideration at the beginning of May to allow time for the BOCC to review the budget prior to June 30th where the BOCC has to notify the County Clerk/Election Commissioner if the county needs an election to approve the resolution. Once the BOCC has reviewed and modified (if necessary) the proposed budget, the Director of Budget and Financial Planning shall publish the proposed budget, with any modifications, in the County's official newspaper; additionally the day and time of the public hearing on the budget included in the publication. The public hearing shall be scheduled at least ten (10) days after the date of publication of the proposed budget, but no later than August 15<sup>th</sup> of each year. The BOCC shall hold a public hearing on the date and at

the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The BOCC shall adopt the annual budget for the following fiscal year on or before August 25<sup>th</sup>. If the BOCC determines they will need an election due to the tax lid, a mail ballot election will be completed on September 15<sup>th</sup>, with the County budget due to the County Clerk by September 30<sup>th</sup>.

#### FY 2020 Budget Development

The following table summarizes the activities undertaken to produce the FY 2020 Budget.

<b><i>Calendar of FY 2020 Budget Development</i></b>		
<b>January 2019</b>	<b>February 2019</b>	<b>March 2019</b>
Commenced salary forecasting process to compute Estimated 2019, and Budget 2020 salaries and fringe benefits	Commenced revenue forecasting process to re-estimate current and future revenues  Capital Improvement Program (CIP) and operating budget requests submitted by County Agencies and Departments (1-11-19)  Personnel Review Committee (PRC) analyzed requests for new positions (FTEs) submitted for FY 2020	Conducted budget retreat with the BOCC and County Management Team (3-28-19)  Continued work on the Proposed Budget
<b>April 2019</b>	<b>May 2019</b>	<b>June 2019</b>
Presented Proposed Budget Overview to BOCC (5-9-19)  Submitted preliminary five-year CIP to the BOCC (4-25-19)	Conducted work sessions with BOCC to review Proposed Budget for specific County Agencies and Departments (5-16-19 to 5-30-19)  Presented final revenue estimates to BOCC (5-30-19)	Received final assessed valuation estimates from County Clerk (6-14-19)  BOCC finalized Proposed Budget for newspaper publication (6-20-19)
<b>July 2019</b>	<b>August 2019</b>	<b>September 2019</b>
Notice of Budget Hearing published (7-13-19)  Conducted Public Hearing on Proposed Budget (7-29-19)	Review public hearing input with BOCC (8-1-19)  BOCC adopted FY 2020 Budget and CIP (8-8-19)	Updated FY 2020 budget document for final printing
<b>October 2019</b>	<b>November 2019</b>	<b>December 2019</b>
County Clerk releases final property tax rate (mill levy) information for FY 2020  FY 2020 Budget document is printed	FY 2020 Budget document is submitted to the Distinguished Budget Presentation Awards Program of the Government Finance Officers Association	County Clerk releases Annual Abstract of Taxes containing final assessed valuation values.

#### **Budget Amendments**

Since the annual operating budget is formulated well in advance of its execution, the BOCC recognizes that it may be necessary to amend the budget of a County fund. If unexpected or unfunded expenditures must be made, department directors are expected to manage their available resources, economize, and reevaluate priorities before requesting a budget amendment.

It is the policy of the BOCC to amend a fund's budget for emergencies, federal and state mandates, or other circumstances which could not be anticipated, and only if sufficient funds are available; a budget may not be amended simply because additional revenues become available. By statute, any budget amendments require formal approval by the BOCC.

The BOCC may authorize an amendment of any current year budget, at the fund level, after giving public notice and holding a public hearing as required by state statute. An amendment is defined as an increase in the published budget authority, at the fund level, for the current fiscal year operating budget. The published budget authority is the total of budgeted expenditures and budgeted reserves for a County fund.

### Procedures

Elected officials, agency directors, and department directors are responsible for submitting requests for budget amendments no later than November 1<sup>st</sup> of each year. The requests will be submitted in a format determined by the Director of Budget and Financial Planning.

The Budget and Financial Planning Department shall review the status of the fund in question and make a recommendation to the County Manager on the disposition of the request. If the County Manager determines that a request for budget amendment is not necessary, he/she will advise the BOCC that an amendment has been requested and denied. The County Manager or his/her designee shall inform the elected official, agency director, or department director of the County Manager's decision. If the County Manager decides that a request for budget amendment is necessary, the Director of Budget and Financial Planning shall prepare and submit an agenda item for BOCC consideration during the weekly business session.

Upon review by the BOCC and action to set a public hearing date, the Director of Budget and Financial Planning shall publish the proposed budget amendment and notice of public hearing in the County's official newspaper. The public hearing shall be scheduled at least ten (10) days later than the date of publication of the proposed budget amendment.

The Director of Budget and Financial Planning shall file any budget amendments approved by the BOCC with the County Clerk no later than December 31<sup>st</sup> of each year.

### **Budget Revisions**

Since the annual operating budget is formulated well in advance of its execution, the BOCC recognizes that it may be necessary to revise the budget of a County agency or department. If unexpected or unfunded expenditures must be made, department directors are expected to manage their available resources, economize, and reevaluate priorities before requesting a budget revision.

A budget revision is defined as a change in the current fiscal year budget expenditure authority for any County agency or department that does not result in an increase in the published budget authority of any County fund. A budget revision may involve changes in the expenditure categories (personal services, contractual services, commodities, capital outlay, etc.) within a single agency or department budget. A budget revision may also involve increasing an agency or department budget and decreasing another agency or department budget or reserve amount within the same County fund.

The County Manager may authorize budget revisions to reallocate budgeted expenditures between departments within the General Fund without formal approval of the BOCC whenever:

1. the reallocation is advisable to carry out the policies and/or priorities established by the BOCC; or
2. the reallocation is necessary to provide responsive service to or for emergency situations.

If the reallocation will materially alter any specific departmental budget or potentially conflict with a policy direction of the BOCC, then prior to authorizing any revision, the County Manager will provide notice to the BOCC.

The County Manager may authorize budget revisions to reallocate budgeted expenditures within an agency or department.

The County Manager may authorize budget revisions to increase the current fiscal year expenditure budget for the General Fund in a cumulative amount up to \$250,000, funded from the General Fund reserve, without approval of the BOCC. Any budget revisions, on a cumulative basis, which increase the General Fund expenditure budget by greater than \$250,000, funded from the General Fund reserve, require approval of the BOCC.

The County Manager may authorize budget revisions to increase the current fiscal year expenditure budget for a County fund, except the General Fund, in a cumulative amount up to \$100,000, funded from the reserve in the relevant County fund, without approval of the BOCC. Any budget revisions, on a cumulative basis, which increase the expenditure budget for a County fund, except the General Fund, greater than \$100,000 require approval of the BOCC.

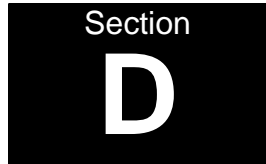
The County Manager may authorize the increase of the current fiscal year expenditure budget for any County fund in any amount if the increase is funded from unanticipated grant revenue, state contract revenue, or reimbursement revenue.

Budget revisions may not increase the total published budget authority of any County fund.

#### Procedures

Elected officials, agency directors, and department directors are responsible for submitting requests for budget revisions in a format determined by the Director of Budget and Financial Planning. Any requests will include a complete explanation and justification of why it is necessary to revise the current fiscal year budget.

If the County Manager or his/her designee determines that a request for budget revision is not necessary and appropriate, the County Manager or his/her designee shall inform the elected official, agency director, or department director of the decision. The Budget and Financial Planning Department shall maintain documentation for all approved budget revisions.



# Budget Summary

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## **This Section Includes:**

- FY 2020 Johnson County Budget at a Glance (Page D-2)
- FY 2020 Johnson County Budget by Fund (Page D-8)
- FY 2020 Assessed Valuation and Mill Levy Information (Page D-45)
- Equipment Reserve and Fleet Fund (Page D-47)

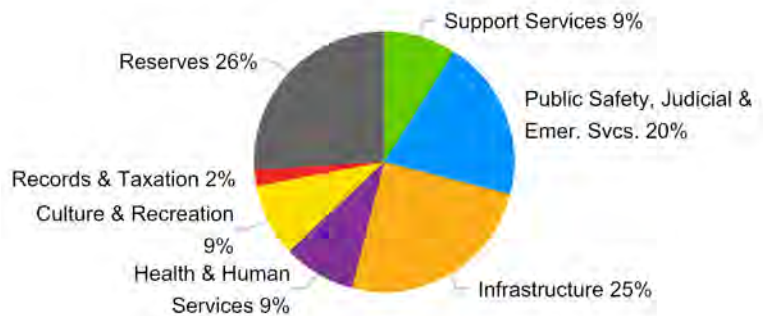
## FY 2020 Budget at a Glance

- General Facts:

<b>Estimated Mill Levy</b>	26.013
<b>Change from 2019</b>	0.000
Property Tax Revenue	276.4
General Fund Reserve 12/31/20 (excludes intrafund transfers, General Fund cost allocation, and grant revenues)	26.3%
Expenditures (includes transfers of \$79.3 million)	\$937.1 million
Projected Ending Fund Balances	\$322.7 million
Total Published Budget	\$1.26 Billion
Maximum FTEs for 2020 Budget	4,125.86
Salary Merit Increase	3.0%

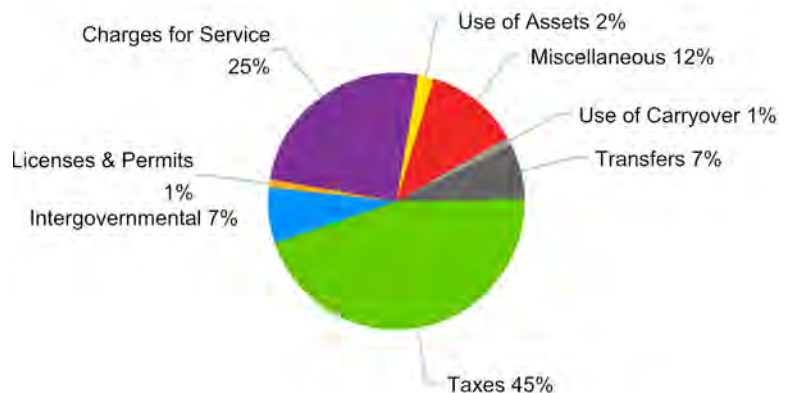
- FY 2020 Budgeted Expenditures

Expenditures by Strategic Program	
Support Services	\$ 110,002,623
Public Safety, Judicial & Emergency Services	\$ 258,029,874
Infrastructure	\$ 320,485,072
Health & Human Services	\$ 109,411,055
Culture & Recreation	\$ 113,993,133
Records & Taxation	\$ 22,913,823
Debt Service	\$ 2,321,126
<b>Total Expenditures</b>	<b>\$ 937,156,706</b>
Reserves	\$ 322,682,345
<b>Total Published Budget</b>	<b>\$ 1,259,839,051</b>



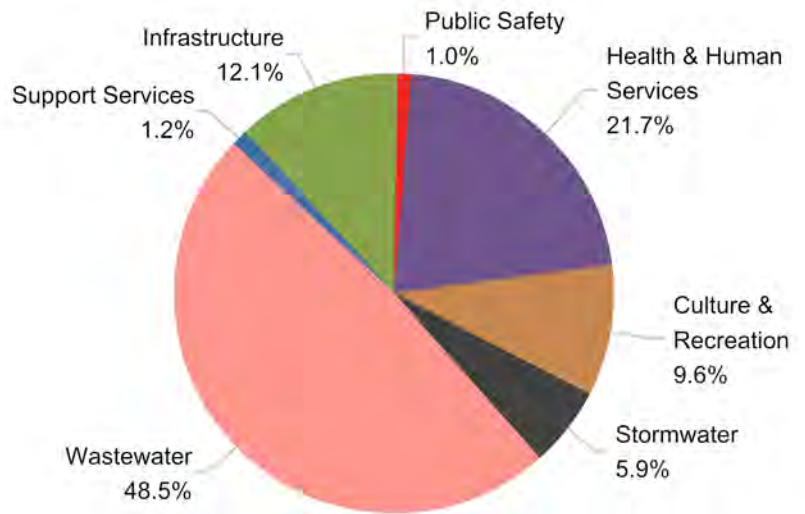
- FY 2020 Budgeted Revenues

Revenue Sources by Category	
Taxes	\$ 419,535,767
Intergovernmental	\$ 64,844,221
Licenses & Permits	\$ 3,555,063
Charges for Service	\$ 236,319,513
Use of Assets	\$ 19,557,545
Miscellaneous	\$ 116,403,411
<b>Subtotal of Revenues</b>	<b>\$ 860,215,520</b>
Use of Carryover	\$ 9,274,563
Transfers	\$ 67,666,623
<b>All Revenue Sources</b>	<b>\$ 937,156,706</b>



### FY 2020 CIP Projects

DTI - Infrastructure Maintenance	\$ 651,982
DTI - Fiber Expansion & Maintenance	\$ 300,000
DTI - Phone Replacement	\$ 100,000
EMC - Countywide Radio Infrastructure	\$ 223,000
EMC - Antenna Repeater System	\$ 231,500
EMS - Powered Patient Loading System	\$ 635,000
FAC - Capital Replacement Program (CRP)	\$ 1,485,000
FAC - Major Asset Replacement (MARF)	\$ 456,000
FAC - Human Services Building MARF	\$ 200,000
FAC - Mental Health CRP	\$ 205,000
FAC - Security CRP & Improvements	\$ 94,500
FAC - ADA Compliance	\$ 337,000
FAC - Mental and Public Health Building	\$ 54,675,000
JIMS - Infrastructure Maintenance	\$ 1,130,000
PWK - Bridge, Road and Culvert Safety Program	\$ 2,000,000
PWK - County Assistance Road System (CARS) Program	\$ 16,650,162
TRN - Bus Replacement	\$ 2,744,490
TRN - Vehicle Replacement Funding	\$ 600,000
TRN - Basic Passenger Infrastructure	\$ 100,000
TRN - Regional Farebox Initiative	\$ 750,000
AIR - OJC-Reconstruct NE Apron	\$ 215,750
AIR - OJC-Reconstruct Taxiway B Design	\$ 31,410
AIR IXD-Reconstruct NE Thangar Taxilines Design	\$ 13,558
AIR - IXD-Security Gates	\$ 15,000
AIR - OJC-Security Gates	\$ 15,000
AIR - Sumner Way Resurface	\$ 250,000
AIR - Locomotive Shed Construction	\$ 150,000
AIR - Build new IXD maintenance shop	\$ 3,500,000
AIR - OJC-Replace Hangars K,L	\$ 2,600,000
AIR - CRP Project Account Funding	\$ 610,444
AIR - Equipment Reserve Project Account Funding	\$ 300,000
JCL - CRP	\$ 1,330,000
JCL - Antioch Library Replacement	\$ 13,680,094
JCL - Corinth Library Replacement	\$ 140,000
JCW - Wastewater Projects	\$ 122,736,000
PRK - Park & Rec Capital Projects	\$ 9,242,560
STW - Stormwater Capital Projects	\$ 15,060,432
<b>Total</b>	<b>\$ 253,458,882</b>





- Miscellaneous Information

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2020 Population (Projected)	610,532
Estimated Assessed Valuation for 2020 Budget	\$11.1 billion
Average Residential Property Appraised Value	\$330,000
Amount Generated by One Mill of Ad Valorem Tax	\$10.9 million
Approximate Amount of County Tax on a 330,000 Residential Property	\$987
Approximate Amount of County Tax on a 2,194,432 Commercial Property	\$14,271

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## Classification of Funds by Fund Type

### Governmental Funds

General Fund

### Special Revenue Funds

911 Fund  
911 Wireless  
Telephone Fund  
Controlled Substance Fund  
Developer Fees Fund  
Developmental Supports Fund  
District Attorney  
Forfeited Property Fund  
Library Operating Fund  
Mental Health Fund  
Park & Recreation Fund  
Prosecutor Training & Assistance Fund  
Public Health Fund  
Sheriff Forfeited  
Property Fund  
Stream Maintenance Fund  
Weapons Licensure

### Capital Project Funds

County Building Fund  
Public Works Fund  
Stormwater Fund

### Debt Service Fund

Debt Service  
Library Special Use

### Proprietary Funds

#### Enterprise Funds

Airport Fund  
Park & Recreation Enterprise Fund  
Transportation Fund  
Wastewater O & M Fund\*  
Wastewater SRCFP Fund\*\*

#### Internal Service Funds

Fleet Management Fund  
Risk Management Fund

\* Operations and Maintenance (O & M)

\*\*Sewer Repair and Construction Finance Plan (SRCFP)

## Classification of Agencies and Departments by Fund

<u>Airport Fund</u>	<u>General Fund (Con't)</u>	<u>Prosecutor Training &amp; Assistance Fund</u>
Airport	Heritage Trust	Prosecutor Training & Assistance
	Human Resources	
<u>Alcohol Tax Fund</u>	Human Services	<u>Public Health Fund</u>
	Justice Information Management System (JIMS)	
Alcohol Tax	Law Library	Health & Environment
	Legal	
<u>Controlled Substance Fund</u>	Med-Act	<u>Public Works Fund</u>
	Motor Vehicle	
Controlled Substance	Museums	Infrastructure/Public Works
	Planning, Development & Codes	
<u>County Building Fund</u>	Public Safety Sales Tax	<u>Risk Management Fund</u>
	Public Safety Sales Tax II	
County Building Fund	Records and Tax Administration/Archives	Risk Management
	Sheriff	
<u>Debt Service Fund</u>	Technology and Innovation	<u>Sheriff Forfeited Property Fund</u>
	Treasury and Financial Management	
Debt Service		Sheriff Forfeited Property
<u>Developer Fees Fund</u>	<u>Library Operating Fund</u>	<u>Stormwater Fund</u>
Developer Fees	Library Operating	Stormwater
<u>Developmental Supports Fund</u>	<u>Library Special Use Fund</u>	<u>Stream Maintenance Fund</u>
Developmental Supports	Library Special Use	Stream Maintenance
<u>District Attorney Forfeited Property Fund</u>	<u>Mental Health Fund</u>	<u>Transportation Fund</u>
District Attorney Forfeited Property	Mental Health	Transportation
<u>Fleet Management Fund</u>	<u>911 Wireless Telephone Fund</u>	<u>Wastewater O&amp;M Fund**</u>
Fleet Management	911 Wireless Telephone	Wastewater O&M**
<u>General Fund</u>	<u>911 Fund</u>	<u>Wastewater SRCFP Fund*</u>
Appraiser	911 Fund	Wastewater SRCFP
Board of County Commissioners		
Budget & Financial Planning	<u>Park &amp; Recreation Fund</u>	<u>Weapons Licensure Fund</u>
Contractor Licensing		
Corrections	Park General	Weapons Licensure
County Manager's Office	Park Employee Benefits	
Countywide Support	Park Bond & Interest	
District Attorney		
District Court Trustee	<u>Park &amp; Recreation Enterprise Fund</u>	
District Courts	Park Enterprise	
Economic Development Programs		
Elections Office		
Emergency Management & Communications		
Extension Council		
Facilities		
Fair		

\*Sewer Repair and Construction Finance Plan (SRCFP)

\*\* Operations and Maintenance (O & M)

**Fund Balance**

<b>Fund</b>	<b>Total Ending Fund Balance 12/31/18</b>	<b>Estimated Ending Fund Balance 12/31/19</b>	<b>Projected Ending Fund Balance 12/31/20</b>	<b>Proposed Expenditure FY 2020 Budget</b>	<b>Fund Balance Percent of FY 2020 Budget</b>	<b>Over Maximum</b>	<b>Over/ (Under) Minimum</b>	<b>Estimated Use of Reserves in 2019</b>	<b>Proposed Use of Reserves in 2020</b>
General Fund	\$ 98,701,424	\$ 99,129,804	\$ 94,160,694					\$ 0	\$ 4,969,110
<i>General Fund Reserve Percentage</i>	30.0%	28.2%	26.3%						
911 Fund	6,489,482	6,464,920	5,759,980	\$ 6,323,447	91.1%	\$ 5,127,635	\$ 5,443,808	24,562	704,940
911 Wireless Telephone	41,026	—	—	—	0.0%			41,026	0
Alcohol Tax	223,953	223,953	223,953	153,671	145.7%			0	0
Controlled Substance	167,891	78,254	0	91,036	0.0%			89,637	78,254
Developer Fees	128,023	128,023	128,023	9,800	1,306.4%			0	0
Developmental Supports	2,306,358	2,735,826	2,735,826	27,229,019	10.0%	0	557,504	0	0
District Attorney Forfeited Property	136,787	136,421	136,421	27,306	499.6%			366	0
Library Operating	8,848,698	9,238,309	9,238,309	37,048,886	24.9%	5,533,420	7,385,865	0	0
Mental Health	2,132,780	1,189,965	1,189,965	37,235,657	3.2%	0	(1,788,888)	942,815	0
Park & Recreation	11,470,213	11,627,843	11,627,843	42,627,316	27.3%			0	0
Prosecutor Training & Assistance	13,381	13,381	13,381	29,000	46.1%			0	0
Public Health	2,632,625	2,479,723	2,479,723	19,479,082	12.7%	531,815	1,505,769	152,902	0
Sheriff Forfeited Property	134,372	1,409,455	409,455	1,303,222	31.4%			0	1,000,000
Stream Maintenance	6,383	6,383	6,383	5,000	127.7%			0	0
Weapons Licensure	22,620	22,620	22,620	25,500	88.7%			0	0
County Building	178,773	183,610	183,610	1,855,634	9.9%	0	90,828	0	0
Public Works	5,794,133	4,712,693	3,562,693	31,247,777	11.4%	437,915	2,000,304	1,081,440	1,150,000
Stormwater	3,868,762	3,190,730	3,190,730	15,592,363	20.5%			678,032	0
Debt Service	2,427,277	2,479,727	2,469,727	2,321,126	106.4%			0	10,000
Library Special Use	1,494,983	1,497,224	1,487,224	3,394,399	43.8%	1,147,784	1,317,504	0	10,000
Airport	4,649,199	4,640,459	4,640,459	7,622,149	60.9%	3,878,244	4,259,352	8,740	0
Park & Recreation Enterprise	4,915,638	4,764,275	4,764,275	28,749,780	16.6%			0	0
Transportation	3,767,387	2,863,070	1,637,347	16,801,981	9.7%	0	797,248	904,317	1,225,723
Wastewater Operations & Maintenance	41,551,609	41,551,609	41,551,609	74,363,000	55.9%			0	0
Wastewater SRCFP	128,060,058	128,060,058	128,060,058	171,649,810	74.6%			0	0
Fleet Management	1,689,554	1,475,920	1,349,384	3,237,893	41.7%			213,634	126,536
Risk Management	1,799,424	1,652,653	1,652,653	4,817,746	34.3%			146,771	0
<b>Total Projected Use of Reserves</b>								<b>\$ 4,284,242</b>	<b>\$ 9,274,563</b>

## **FY 2020 Johnson County Budget by Fund**

The total Johnson County Proposed Budget is \$1.26 billion for FY 2020. This amount includes \$937.2 million in proposed expenditures (including transfers) and \$322.7 million in reserves. The proposed budgeted expenditures of \$937.2 million are allocated among twenty-eight (28) budgeted funds, which are presented on the following pages. For each budgeted fund, revenues and expenditures are listed for fiscal year 2018 (actual), fiscal year 2019 (estimated), and fiscal year 2020 (budget). A classification of budgeted County funds by fund type can be found immediately following the Budget at a Glance pages within this section.

Each of the twenty-eight funds discussed in this section are appropriated as part of the County's overall budget. Additional funds are included in the audited financial statements for the County; these funds are not budgeted per state statute. A listing of these funds is provided below.

### **Funds Not Budgeted Per State Statute**

<b><u>Special Revenue Funds</u></b>	<b><u>Capital Projects</u></b>	<b><u>Agency Funds</u></b>
County Clerk Technology Fund	Capital Projects Fund	Medical Reimbursement Fund
Treasurer Technology Fund	Equipment Reserve Fund	Jail Prisoners' Welfare Fund
Library Gift Fund	Register of Deeds Technology Fund	Fire District Fund
<b><u>Internal Service Funds</u></b>	<b><u>Enterprise Funds</u></b>	Tax Collection Fund
Workers Compensation Fund	Public Building Commission Fund	Research Triangle Sales Tax Fund
Self-Insured Health Care Fund		

Detail information for each County agency and department will be presented in the "Agency Budget Information, Volume II" of the County Manager's Proposed FY 2020 Budget. The relationship of each agency and department to the twenty-eight (28) budgeted funds is listed immediately after the classification of budgeted County Funds by fund type earlier within the Budget Summary section.

### **FY 2020 Budget for All Budgeted Funds**

The first two pages following this narrative summarize the FY 2020 Budget for Johnson County. The first page reflects the expenditure budget by category, and the following page reflects the expenditure budget by individual County fund.

For FY 2020, the total County mill levy has remained flat at 26.013 mills. The total expenditure budget is \$937,156,706 for FY 2020, and the total budget is \$1,259,839,051 including budgeted reserves of \$322,682,345.

### **FY 2020 Budget for Each County Fund**

FY 2020 Budget information for each budgeted County fund immediately following the FY Budget for All Budgeted Funds pages. A brief summary of each fund is presented below.

#### **General Fund**

The General Fund accounts for the cost of general County government, and includes financial transactions that are not required to be accounted for in other County funds. Within the General Fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, sales taxes, Federal/State aid, and various charges for service. Additional information about the County's revenue sources is located in Section G (Revenue Summary).

For FY 2020, the General Fund mill levy is estimated to be 13.533 mills. The General Fund expenditure budget is \$403.9 million for FY 2020, and the total General Fund budget is \$498.1 million (including reserves of \$94.2 million). The primary increase in the General Fund expenditure budget is due to increased personal service costs and expenditures for Public Safety and Health and Human Services.

On February 28, 2013, the County adopted a revised General Fund reserve policy. The reserve calculation in the policy is based on the following goals:

1. Maintaining working capital to meet cash flow requirements and provide contingencies for unpredictable revenue sources and emergencies or other unanticipated expenditures.
2. Funding capital asset replacement and debt retirement.

According to the policy, the annual calculation is expected to generate a reserve amount that ranges between 20% and 25% of estimated annual General Fund net revenues (total General Fund revenues, excluding intrafund transfers and General Fund cost allocation). The County's General Fund has gradually increased over time as a result of unanticipated revenues above estimates and conservative departmental spending. In keeping with past Board direction, the multi-year budget projection gradually draws down the General Fund balance reserve.

The ending fund balance for FY 2018 was \$98.7 million, which is 30% of the General Fund net revenues. During FY 2020, the estimated General Fund balance (reserves) is expected to decrease by \$4.9 million for one-time capital or operating expenditures. The estimated reserves for FY 2020 is \$94.2 million or 26.3%.

#### 911 Funds

A fee of \$0.53 is imposed on all service capable of contacting a public safety answering point (PSAP), applying to all modes of service, including telephone, cell phone, Voice over Internet Protocol (VoIP) and prepaid wireless. The 2011 Kansas Legislature passed Senate Bill 50 which essentially replaced existing 911 statutes with a new 911 fee structure. Effective January 1, 2012, the existing authority for assessing wireline 911 taxes as well as wireless and VoIP 911 fees expired and the new uniform fee of \$.53 per month was established. Effective October 1, 2015, the uniform fee of \$.53 per month was increased to \$.60 per month. Effective October 1, 2019, the uniform fee was increased from \$.60 to \$.90 per subscriber account. Of the \$.30 increase, an additional \$.06 will go to the PSAP's (\$.60 to \$.66). PSAP's should be seeing the increased revenue from this change in December 2019. Under Interlocal Cooperation Agreements between the County and the cities operating PSAPS, such 911 fees will be received by the County and administered in separate accounts for each jurisdiction. Expenditures are for costs of the 911 system, for equipment used to receive, process and distribute 911 calls to emergency responders, and for maintenance and operation of the Countywide Radio System.

The new 911 fund expenditure budget is \$6.3 million for FY 2020. The 911 Wireless Telephone reserves of \$41,026 are anticipated to be fully expended by the end of FY 2019 as no revenues other than interest earnings on the unspent reserves have been received since the end of 2011. There is no mill levy for these funds.

#### Alcohol Tax Fund

The Alcohol Tax Fund is a special revenue fund that accounts for the local alcohol liquor tax authorized by the Kansas Legislature. By statute, funds must be expended for alcoholism prevention and drug abuse prevention programs.

The total expenditure budget for the Alcohol Tax Fund is \$153,671 for FY 2020. The total budget is \$377,624 for FY 2020, including a reserve of \$223,953. There is no mill levy for this fund.

#### Controlled Substance Fund

The Controlled Substance Fund is a special revenue fund that accounts for tax assessments and penalties from persons who manufacture, produce, ship, transport, import, or possess certain quantities of controlled substances. The funds can only be used for law enforcement and criminal prosecution purposes.

The total expenditure budget for the Controlled Substance Fund is \$91,036 for FY 2020. There is no mill levy for this fund.

#### Developer Fees for Parks Fund

The Developer Fees for Parks Fund is a special revenue fund that accounts for developer fees paid in lieu of parkland dedication in accordance with the Johnson County Zoning and Subdivision Regulations. The proceeds can only be used for park purposes. The total FY 2020 expenditure budget for the Developer Fees Fund is \$9,800. There is no mill levy for this fund.

#### Developmental Supports Fund

The Developmental Supports Fund is a special revenue fund that accounts for the revenues and expenditures of programs designed to develop social and work skills for persons with intellectual and developmental disabilities. Within this fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, Federal/State aid, and various charges for service. County policy is to maintain a reserve between 8% and 12% of budgeted annual expenditures for the Developmental Supports Fund.

For FY 2020, the Developmental Supports Fund mill levy is 1.212 mills and the expenditure budget is \$27.2 million. The total published Developmental Supports Fund budget is \$29.9 million, including a reserve of \$2.7 million, or 10.0% of budgeted annual expenditures.

#### District Attorney Forfeited Property Fund

The District Attorney Forfeited Property Fund is a special revenue fund that accounts for funds received from the forfeiture of assets in drug-related cases. The funds can only be used for training purposes and contributions to non-profit agencies which deal in public safety and crime prevention issues.

The expenditure budget for the District Attorney Forfeited Property Fund is approximately \$27,000 for FY 2020. The total budget is approximately \$163,000, including a reserve of approximately \$136,000. There is no mill levy for this fund.

#### Library Operating Fund

The Library Operating Fund is a special revenue fund that accounts for the revenues and expenditures of operating an urban library system. Within this fund, the primary sources of revenue are ad valorem taxes and motor vehicle taxes.

For FY 2020, the Library Operating Fund mill levy is 3.567 mills and the expenditure budget is \$37.0 million. The total published Library Fund budget is \$46.2 million, including a reserve of \$9.2 million, or 24.9% of budgeted annual expenditures. The policy for this fund is to maintain a reserve between 5% and 10%. Funding for the Library Operating Fund has been increased by additional ad valorem support to fund the 20 year Comprehensive Library Master Plan beginning in FY 2016. The additional funds and reserves will be used to renovate, replace, expand and build as indicated by the plan.

#### Mental Health Fund

The Mental Health Fund is a special revenue fund that accounts for the revenues and expenditures of programs designed to provide clinical and residential counseling, clinical treatment, and outpatient services to citizens suffering from mental health disorders. Within this fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, Federal/State aid, and various charges for service.

For FY 2020, the Mental Health Fund mill levy is 1.709 mills and the expenditure budget is \$37.2 million. The total published Mental Health Fund budget is \$38.4 million. Mental Health's estimated reserves as of the end of FY 2020 are expected to be approximately \$1.2 million, or 3.2% of the annual budgeted expenditures. County policy for the Mental Health fund is to maintain reserves between 8% and 12%.



### Park and Recreation Fund

The Park and Recreation Fund accounts for tax-supported programs provided by the Johnson County Park and Recreation District. This fund page summarizes the budgets for the Park & Recreation's General, Employee Benefits and Debt Service funds. Within these funds, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, and various charges for service.

For FY 2020, the estimated Park and Recreation Fund mill levy is 3.088 mills and the expenditure budget is \$42.7 million. The total published Park and Recreation Fund budget is \$54.3 million, including a reserve of approximately \$11.6 million. Funding for the Park & Recreation Fund has been increased by additional ad valorem support to fund the Park Legacy Plan, which will allow the Park & Recreation District to open undeveloped parkland, invest in existing parks and develop streamway trails for future generations.

### Prosecutor Training and Assistance Fund

The Prosecutor Training and Assistance Fund is a special revenue fund that accounts for a portion of the court costs assessed in every court case. The proceeds must be used for expenditures related to the District Attorney's Office.

The total expenditure budget for the Prosecutor Training and Assistance Fund is \$29,000 for FY 2020. The total budget is approximately \$42,000, including a reserve of approximately \$13,000. There is no mill levy for this fund.

### Public Health Fund

The Public Health Fund is a special revenue fund that accounts for the revenues and expenditures of programs dedicated to protect and promote the health, welfare and environment of the community, and to prevent disease. Within this fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, Federal/State aid, and various charges for service.

The total expenditure budget for the Public Health Fund is \$19.5 million and the mill levy is 0.962 mills for FY 2020. The total budget of \$22.0 million includes a reserve of \$2.5 million or 12.7% of the annual budgeted expenditures. County policy is to maintain reserves for the Public Health Fund between 5% and 10%. During FY 2020, the fund balance is estimated to remain flat after a decrease of approximately \$152,902 for one-time expenditures for Medical Examiner costs in FY 2019.

### Sheriff Forfeited Property Fund

The Sheriff Forfeited Property Fund is a special revenue fund that accounts for funds received from the forfeiture of assets in drug-related cases. The funds can only be used for law enforcement and prosecutorial purposes and cannot be used for normal operating expenditures.

The total published budget for the Sheriff Forfeited Property Fund is approximately \$1.7 million, including reserves of \$409,000 for FY 2020. There is no mill levy for this fund.

### Stream Maintenance Fund

The Stream Maintenance Fund is a special revenue fund that accounts for royalty payments from sand removed from the Kansas River as it flows through Johnson County. The proceeds can be used for the cleaning and maintenance of the Kansas River (upon approval of the Kansas Division of Water Resources) and for the development of parklands along tributaries of and along the Kansas River.

The total expenditure budget for the Stream Maintenance Fund is \$5,000 for FY 2020. The estimated ending Stream Maintenance fund balance as of December 31, 2020 is \$6,383. There is no mill levy for this fund.

### Weapons Licensure Fund

The Weapons Licensure Fund is a special revenue fund that provides for the purchase of new law enforcement and criminal prosecution services. Revenues from this fund can only be used for public safety purposes.

For FY 2020, the total published budget for the Weapons Licensure Fund is approximately \$48,000. There is no mill levy for this fund.

#### County Building Fund

The County Building Fund is a capital fund that accounts for revenues and expenditures associated with the acquisition, construction, and renovation of County buildings. This fund was reestablished in 2015 by the Board of County Commissioners in accordance with State statute, which allows an annual tax levy not to exceed one (1) mill for a period not to exceed ten (10) years.

The total expenditure budget for the County Building Fund is \$1.9 million and the estimated mill levy is 0.150 mills for FY 2020. The total budget is \$2.0 million for FY 2020, including a reserve of approximately \$200,000 or 9.9%. County policy requires a reserve between 5% and 10% of the annual budgeted expenditures.

#### Public Works Fund

The Public Works Fund is a capital fund that accounts for all revenues and expenditures of the Public Works department. Within the Public Works Fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, and the special highway (gas tax) fund.

For FY 2020, the Public Works Fund mill levy is 1.304 mills. The expenditure budget for FY 2020 is \$31.2 million, which includes the County Assistance Road System (CARS) program. The total Public Works Fund budget is \$34.8 million, including a reserve of \$3.6 million or 11.4% of annual budgeted expenditures. County policy is to maintain a reserve between 5% and 10%. The estimated Public Works Fund balance (reserve) is expected to decrease due to one-time capital expenditures and weather contingencies.

#### Stormwater Fund

The Stormwater Fund is a capital fund that accounts for all revenues and expenditures of the Stormwater Management Program. Within the Stormwater Fund, the primary sources of revenue are the Stormwater sales tax and investment income.

For FY 2020, the Stormwater Fund expenditure budget is \$15.6 million. The total Stormwater Fund budget is \$18.8 million, including a reserve of \$3.2 million. The estimated Stormwater Fund balance (reserve) is expected to decrease due to one-time capital expenditures. There is no mill levy for this fund.

#### Debt Service Fund

The Debt Service Fund accounts for revenues and expenditures related to various County debt issues, including Library debt. Debt service for the Park and Recreation District, Airport, and Wastewater is paid directly from those funds. Within the Debt Service Fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, and transfers from other funds.

For FY 2020, the Debt Service Fund mill levy is 0.154 mills and the expenditure budget is \$2.3 million. The total published Debt Service Fund budget is \$4.8 million. County policy requires that the County maintain a reserve between 5% and 10% of the annual principal and interest amounts due on outstanding bonds, plus 100% of the amounts due on outstanding temporary notes. The projected ending fund balance is approximately \$2.5 million or 106% of budgeted FY 2020 expenditures.

#### Library Special Use Fund

The Library Special Use Fund is a debt service fund that accounts for the revenues and expenditures of financing capital improvement projects for the Johnson County Library System, including the costs of planning, outfitting, and stocking new libraries.

For FY 2020, the Library Special Use Fund mill levy is 0.334 mills and the expenditure budget is \$3.4 million. The total published Library Special Use Fund budget is \$4.9 million, including a reserve of approximately \$1.5 million or 44%. The policy for this fund is to maintain a reserve between 5% and 10%.

For 2020, the estimated Library Special Use Fund balance is expected to decrease by approximately \$10,000 for one time expenditures related to debt issuance.

#### Airport Fund

The Airport Fund is an enterprise fund which accounts for the revenues and expenditures associated with constructing, renovating, and operating two airports and an industrial park. Within this fund, the primary sources of revenue are lease income (use of assets) and various charges for service.

For FY 2020, the Airport Fund expenditure budget is \$7.6 million. The total published Airport Fund budget is \$12.3 million, including a reserve of \$4.6 million. There is no budgeted use of reserves planned for FY 2020.

#### Park and Recreation Enterprise Fund

The Park and Recreation Enterprise Fund accounts for revenues and expenditures associated with user fee-supported recreational programs, including golf, soccer, senior travel, competitive swimming, and gymnastics.

For FY 2020, the Park and Recreation Enterprise Fund expenditure budget is \$28.7 million. The total published Park and Recreation Enterprise Fund budget is \$33.5 million, including a reserve of \$4.8 million. There is no mill levy for this fund since the programs are supported by user fees.

#### Transportation Fund

The Transportation Fund is an enterprise fund that accounts for all revenues and expenditures of the transit and commuter rail programs. Within the Transportation Fund, the primary sources of revenue are Federal and State aid and a \$6.9 million transfer from the General Fund.

For FY 2020, the Transportation Fund expenditure budget is \$16.8 million. The total published Transportation Fund budget is \$18.4 million, including a reserve of \$1.6 million or 9.7% of the annual budgeted expenditures. There is no mill levy for this fund. During FY 2019 and FY 2020, the estimated Transportation Fund balance (reserve) is expected to decrease due to one-time expenses for the microtransit program.

#### Wastewater O & M Fund

The Wastewater O & M (Operations and Maintenance) Fund is an enterprise fund that accounts for the revenues and expenditures associated with operations and maintenance activities of the Unified Wastewater District. Within this fund, the primary sources of revenue are various charges for service.

For FY 2020, the Wastewater O & M Fund expenditure budget is \$74.4 million and the total published budget is \$115.9 million (including reserves of approximately \$41.5 million). Reserves are anticipated to be used within the next five years to partially stabilize rates related to future infrastructure costs and other inflationary pressures on operations.

#### Wastewater SRCFP Fund

The Wastewater SRCFP (Sewer Repair and Construction Finance Plan) Fund is an enterprise fund that accounts for the revenues and expenditures of activities related to the construction and expansion of plants and other infrastructure in the Unified Wastewater District. Within this fund, the primary sources of revenue are the capital finance charges and the Wastewater Connection Fees. Beginning in 2014, the capital charges have been included on the O&M customer billing.

For FY 2020, the Wastewater SRCFP Fund expenditure budget is \$171.6 million. The total published Wastewater SRCFP Fund budget is \$299.7 million, including reserves of \$128.1 million. There is a plan to use reserves to partially fund the costs associated with major infrastructure projects scheduled to be completed within the next decade, including the expanded Tomahawk and Nelson Treatment Facilities.

### Fleet Management Fund

The Fleet Management Fund was established in July, 2012 with an effective start date of January 1, 2013. It is an internal service fund, which will coordinate fleet service operations for County departments. The FY 2020 expenditure budget is \$3.2 million. The total published budget is approximately \$4.6 million, including a reserve of approximately \$1.4 million. There is no mill levy directly associated with this particular fund; funding will result from charges to other county departments for the cost of providing fleet management services.

### Risk Management Fund

The Risk Management Fund is an internal service fund which handles liability and workers compensation activities. By law, only tort and non-tort liability activities are budgeted (workers compensation transactions are off-budget).

For FY 2020, the Risk Management Fund expenditure budget is \$4.8 million. The total published Risk Management Fund budget is approximately \$6.5 million, including a reserve of \$1.7 million or 34.3% of the annual budgeted expenditures. The reserve policy for the Risk Management fund requires funding up to 80% confidence level of expected ultimate limited losses. The actuarial analysis began with the FY 2014 activity. There is no mill levy for this fund as the property tax funding used in previous years has been replaced with internal charges to departments.

### **Non-budgeted Funds**

There are several funds that are not budgeted in accordance with state statutes. The Library Gift Fund had \$73,000 at the end of 2018. These funds represent gifts given to the Library Board. The Register of Deeds Technology fund balance was \$4.2 million as of the end of 2018. The County Clerk and Treasurer Technology funds were established effective January 1, 2016. The ending balance for the County Clerk Technology fund was \$830,000 as of December 31, 2018. The Treasurer Technology Fund had \$241,000 as of the end of 2018. The Equipment Reserve fund had approximately \$3.7 million as of the end of 2018.

The Capital Projects fund had approximately \$71.2 million set aside for various County capital projects, such as CARS, Stormwater, infrastructure maintenance, etc. More information regarding the capital budget for FY 2020 is located in the Capital Improvement Program section. The Public Building Commission had net cash reserves of approximately \$9.2 million as of the end of 2018, primarily from bond proceeds. These funds are restricted for the specific capital projects for which the bonds were issued.

The Self-Insured Health Care Fund had reserves of approximately \$12.8 million as of the end of 2018 and a projected ending cash balance of \$24.1 million of the end of 2020. More information on this fund can be found in the Personnel and Compensation section. The Workers' Compensation fund had cash reserves of \$6.0 million at the end of 2018.

The County also maintains an agency fund for the Research Triangle Sales Tax. The Research Triangle Sales tax of 0.125% is a pass through sales tax with the total being immediately distributed to the Johnson County Education Research Triangle Authority. An election was held in November 2008 to pass this 1/8<sup>th</sup> cent sales tax for the purpose of supporting education and research projects at locations within Johnson County, Kansas for University of Kansas, Kansas State University, and University of Kansas Medical Center. There is no sunset for this tax.

<b>Total Budget by Category</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 287,838,642</b>	<b>\$ 333,652,814</b>	<b>\$ 331,956,907</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	248,093,703	261,619,389	276,386,640
Other Taxes	139,745,589	141,698,643	143,149,127
Intergovernmental	55,658,772	63,120,146	64,844,221
Licenses & Permits	2,771,694	3,400,710	3,555,063
Charges for Service	206,143,708	221,707,772	236,319,513
Use of Assets	17,711,772	20,006,521	19,557,545
Miscellaneous	250,073,206	39,816,351	115,279,912
Transfers	80,644,599	67,803,343	68,790,123
<b>Total Revenues</b>	<b>\$ 1,000,843,043</b>	<b>\$ 819,172,875</b>	<b>\$ 927,882,144</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 1,288,681,685</b>	<b>\$ 1,152,825,689</b>	<b>\$ 1,259,839,051</b>
<b>EXPENDITURES:</b>			
Personal Services	297,184,674	321,407,645	338,614,504
Contractual Services	93,851,697	117,290,787	124,776,443
Commodities	29,306,425	32,576,503	35,184,694
Capital Outlay	4,530,720	13,150,731	13,941,184
Miscellaneous	12,249,369	13,468,200	14,783,921
Purchase Order Rollovers	307	4,920	124
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	36,814,806	45,813,110	47,204,001
Lease Payments to the PBC	22,428,975	22,092,486	21,924,528
Interfund Transfers	12,922,238	11,630,236	10,909,822
Intrafund Transfers	46,232,333	46,740,684	47,022,061
Transfers to Equipment Reserve Fund	1,824,276	1,714,775	2,091,005
Transfers to Capital Projects	323,899,965	111,007,635	192,577,430
Cost Allocation Expenditures	16,265,878	18,478,338	21,380,785
Fee-based Expenditures	10,802,804	14,674,771	14,349,444
Grant Expenditures	46,714,404	50,817,961	52,396,761
<b>Total Expenditures</b>	<b>\$ 955,028,871</b>	<b>\$ 820,868,782</b>	<b>\$ 937,156,707</b>
<b>Ending Balance, December 31</b>	<b>\$ 333,652,814</b>	<b>\$ 331,956,907</b>	<b>\$ 322,682,345</b>
<b>Annual Change in Balance</b>	<b>\$ 45,814,172</b>	<b>\$ (1,695,907)</b>	<b>\$ (9,274,562)</b>
<b>Mill Levy Information:</b>			
County Taxing District	19.318	19.024	19.024
Park & Recreation Taxing District	3.112	3.088	3.088
Library Taxing District	3.921	3.901	3.901
<b>Total Mill Levy</b>	<b>26.351</b>	<b>26.013</b>	<b>26.013</b>

Total Budget by Fund		Actual 2018	Estimated 2019	Budget 2020
<b>Beginning Balance, January 1</b>		<b>\$ 287,838,642</b>	<b>\$ 333,652,814</b>	<b>\$ 331,956,907</b>
<b>REVENUES:</b>				
Ad Valorem Taxes		248,093,703	261,619,389	276,386,640
Other Taxes		139,745,589	141,698,643	143,149,127
Intergovernmental		55,658,772	63,120,146	64,844,221
Licenses & Permits		2,771,694	3,400,710	3,555,063
Charges for Service		206,143,708	221,707,772	236,319,513
Use of Assets		17,711,772	20,006,521	19,557,545
Miscellaneous		250,073,206	39,816,351	115,279,912
Transfers		80,644,599	67,803,343	68,790,123
<b>Total Revenues</b>		<b>\$ 1,000,843,043</b>	<b>\$ 819,172,875</b>	<b>\$ 927,882,144</b>
<b>Total Revenues &amp; Beginning Balance</b>		<b>\$ 1,288,681,685</b>	<b>\$ 1,152,825,689</b>	<b>\$ 1,259,839,051</b>
<b>EXPENDITURES:</b>				
General Fund		363,332,675	392,084,962	403,918,106
Public Works Fund		29,164,975	30,439,443	31,247,777
Stormwater Fund		15,678,725	16,309,892	15,592,363
Transportation Fund		15,850,820	15,955,803	16,801,981
County Building Fund		1,848,384	1,850,034	1,855,634
Fleet Services Fund		2,513,777	3,333,483	3,237,893
Risk Management Fund		5,920,525	4,766,146	4,817,746
Stream Maintenance Fund		0	5,000	5,000
911 Fund		5,504,092	5,052,245	6,323,447
9-1-1 Wireless Fund		291,762	47,439	0
Alcohol Tax Fund		131,872	148,888	153,671
Prosecutor Training & Assistance Fund		35,703	29,000	29,000
Developmental Supports Fund		25,523,037	26,111,347	27,226,019
Mental Health Fund		32,315,465	35,405,879	37,235,657
Airport Fund		6,627,871	7,335,098	7,622,149
Park & Recreation Fund		33,603,534	39,415,798	42,627,316
Park & Recreation Enterprise Fund		18,341,827	24,646,621	28,749,780
Public Health Fund		16,430,456	18,073,248	19,479,082
Library Operating Fund		30,107,663	34,211,609	37,048,886
Library Special Use Fund		3,639,079	3,897,497	3,394,399
Developer Fees for Parks Fund		0	9,800	9,800
Sheriff Forfeited Property Fund		128,975	691,094	1,303,222
Controlled Substance Fund		0	102,584	91,036
Weapon Licensure Fund		12,292	25,000	25,500
District Attorney Forfeited Property Fund		0	27,809	27,306
Debt Service Fund		1,300,810	2,474,037	2,321,126
Wastewater SRCFP Fund		291,052,194	86,293,526	171,649,810
Wastewater O & M Fund		55,672,358	72,125,500	74,363,000
<b>Total Expenditures</b>		<b>\$ 955,028,871</b>	<b>\$ 820,868,782</b>	<b>\$ 937,156,706</b>
<b>Ending Balance, December 31</b>		<b>\$ 333,652,814</b>	<b>\$ 331,956,907</b>	<b>\$ 322,682,346</b>
<b>Annual Change in Balance</b>		<b>\$ 45,814,172</b>	<b>\$ (1,695,907)</b>	<b>\$ (9,274,561)</b>

<b>General Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 93,764,708</b>	<b>\$ 98,701,425</b>	<b>\$ 99,129,804</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	134,615,001	141,590,078	147,823,613
Other Taxes	105,654,147	107,749,839	108,213,387
Intergovernmental	22,982,441	29,630,095	30,337,289
Licenses & Permits	2,045,495	1,771,030	1,854,839
Charges for Service	39,184,996	40,341,837	41,251,663
Use of Assets	7,936,693	9,770,465	9,225,331
Miscellaneous	2,944,819	6,088,675	3,154,728
Transfers	52,905,800	55,571,322	57,088,147
<b>Total Revenues</b>	<b>\$ 368,269,392</b>	<b>\$ 392,513,341</b>	<b>\$ 398,948,997</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 462,034,100</b>	<b>\$ 491,214,766</b>	<b>\$ 498,078,801</b>
<b>EXPENDITURES:</b>			
Personal Services	183,586,703	193,640,905	203,136,276
Contractual Services	32,804,566	38,738,399	42,453,929
Commodities	6,921,347	7,849,454	8,259,112
Capital Outlay	627,429	1,045,881	810,881
Miscellaneous	13,775	319,834	319,834
Purchase Order Rollovers	0	0	0
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC - Jail Facility	0	0	0
Lease Payments to the PBC - Other Facilities	17,709,145	17,363,521	17,350,518
Interfund Transfers	7,540,276	7,734,318	7,496,885
Intrafund Transfers	42,642,472	44,418,910	44,637,166
Transfers to Equipment Reserve Fund	1,754,276	1,687,501	1,963,731
Transfers to Capital Projects	32,619,117	32,191,522	29,333,163
Cost Allocation Expenditures	2,043,301	2,363,498	3,043,526
Fee-based Expenditures	10,802,804	14,674,771	14,349,444
Grant Expenditures	24,267,464	30,056,448	30,763,642
<b>Total Expenditures</b>	<b>\$ 363,332,675</b>	<b>\$ 392,084,962</b>	<b>\$ 403,918,107</b>
<b>Ending Balance, December 31</b>	<b>\$ 98,701,425</b>	<b>\$ 99,129,804</b>	<b>\$ 94,160,694</b>
<b>Annual Change in Balance</b>	<b>\$ 4,936,717</b>	<b>\$ 428,379</b>	<b>\$ (4,969,110)</b>
<b>Mill Levy (County Taxing District)</b>	<b>13.928</b>	<b>13.698</b>	<b>13.533</b>
<b>*Target for Ending Balance Per Policy</b>	<b>\$ 65,715,571</b>	<b>\$ 70,295,986</b>	<b>\$ 71,469,224</b>
<b>Amount Over (Under) Policy Target</b>	<b>\$ 32,985,854</b>	<b>\$ 28,833,818</b>	<b>\$ 22,691,470</b>
<b>Net Revenues for Policy Target</b>	<b>\$ 316,827,217</b>	<b>\$ 338,078,433</b>	<b>\$ 343,193,907</b>

\* The policy target for the General Fund ending balance is: 20% to 25% of total revenues, excluding intrafund transfers and General Fund cost allocation.

9-1-1 Fund	Actual 2018	Estimated 2019	Budget 2020
<b>Beginning Balance, January 1</b>	<b>\$ 7,053,273</b>	<b>\$ 6,489,482</b>	<b>\$ 6,464,920</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	4,842,596	4,899,788	5,497,748
Use of Assets	97,705	127,895	120,759
Miscellaneous	0	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 4,940,301</b>	<b>\$ 5,027,683</b>	<b>\$ 5,618,507</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 11,993,574</b>	<b>\$ 11,517,165</b>	<b>\$ 12,083,427</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	4,061,232	4,269,204	4,576,502
Commodities	1,018,104	519,041	819,041
Capital Outlay	0	0	704,904
Miscellaneous	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	424,756	264,000	223,000
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 5,504,092</b>	<b>\$ 5,052,245</b>	<b>\$ 6,323,447</b>
<b>Ending Balance, December 31</b>	<b>\$ 6,489,482</b>	<b>\$ 6,464,920</b>	<b>\$ 5,759,980</b>
<b>Annual Change in Balance</b>	<b>\$ (563,791)</b>	<b>\$ (24,562)</b>	<b>\$ (704,940)</b>



9-1-1 Wireless Telephone Fund	Actual 2018	Estimated 2019	Budget 2020
<b>Beginning Balance, January 1</b>	<b>\$ 329,128</b>	<b>\$ 41,026</b>	<b>\$ 0</b>
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	3,660	6,413	0
Miscellaneous	0	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 3,660</b>	<b>\$ 6,413</b>	<b>\$ 0</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 332,788</b>	<b>\$ 47,439</b>	<b>\$ 0</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	47,439	0
Commodities	291,762	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 291,762</b>	<b>\$ 47,439</b>	<b>\$ 0</b>
<b>Ending Balance, December 31</b>	<b>\$ 41,026</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Annual Change in Balance</b>	<b>\$ (288,102)</b>	<b>\$ (41,026)</b>	<b>\$ 0</b>

<b>Alcohol Tax Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 215,520</b>	<b>\$ 223,953</b>	<b>\$ 223,953</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	137,335	145,000	150,000
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	2,970	3,888	3,671
Miscellaneous	0	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 140,305</b>	<b>\$ 148,888</b>	<b>\$ 153,671</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 355,825</b>	<b>\$ 372,841</b>	<b>\$ 377,624</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	84,234	114,768	119,551
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	47,638	34,120	34,120
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 131,872</b>	<b>\$ 148,888</b>	<b>\$ 153,671</b>
<b>Ending Balance, December 31</b>	<b>\$ 223,953</b>	<b>\$ 223,953</b>	<b>\$ 223,953</b>
<b>Annual Change in Balance</b>	<b>\$ 8,433</b>	<b>\$ 0</b>	<b>\$ 0</b>

Controlled Substance Fund	Actual 2018	Estimated 2019	Budget 2020
<b>Beginning Balance, January 1</b>	<b>\$ 156,274</b>	<b>\$ 167,891</b>	<b>\$ 78,254</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	9,366	10,000	10,000
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	2,251	2,947	2,782
Miscellaneous	0	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 11,617</b>	<b>\$ 12,947</b>	<b>\$ 12,782</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 167,891</b>	<b>\$ 180,838</b>	<b>\$ 91,036</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	102,584	91,036
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 102,584</b>	<b>\$ 91,036</b>
<b>Ending Balance, December 31</b>	<b>\$ 167,891</b>	<b>\$ 78,254</b>	<b>0</b>
<b>Annual Change in Balance</b>	<b>\$ 11,617</b>	<b>(89,637)</b>	<b>(78,254)</b>

<b>Developer Fees Fund for Parks</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 114,705</b>	<b>\$ 128,023</b>	<b>\$ 128,023</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	13,318	9,800	9,800
Use of Assets	0	0	0
Miscellaneous	0	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 13,318</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 128,023</b>	<b>\$ 137,823</b>	<b>\$ 137,823</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	0	0
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	9,800	9,800
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>
<b>Ending Balance, December 31</b>	<b>\$ 128,023</b>	<b>\$ 128,023</b>	<b>\$ 128,023</b>
<b>Annual Change in Balance</b>	<b>\$ 13,318</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Developmental Supports</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 2,927,709</b>	<b>\$ 2,306,358</b>	<b>\$ 2,735,826</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	11,965,039	12,858,024	13,238,717
Other Taxes	1,332,985	1,429,788	1,500,241
Intergovernmental	1,797,828	2,061,328	2,064,064
Licenses & Permits	0	0	0
Charges for Service	9,607,053	9,925,989	10,124,509
Use of Assets	98,565	129,020	121,822
Miscellaneous	43,338	52,971	92,971
Transfers	56,878	83,695	83,695
<b>Total Revenues</b>	<b>\$ 24,901,686</b>	<b>\$ 26,540,815</b>	<b>\$ 27,226,019</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 27,829,395</b>	<b>\$ 28,847,173</b>	<b>\$ 29,961,845</b>
<b>EXPENDITURES:</b>			
Personal Services	19,372,328	19,869,447	20,761,235
Contractual Services	772,866	657,301	616,892
Commodities	714,613	713,573	713,573
Capital Outlay	14,063	11,213	11,213
Miscellaneous	25,588	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	366,887	148,654	148,654
Intrafund Transfers	0	0	0
Transfers to Equipment Reserve Fund	0	0	0
Transfers to Capital Projects	0	0	0
Fee-based Expenditures	0	0	0
Cost Allocation Expenditures	2,529,085	2,786,625	3,049,918
Grant Expenditures	1,727,607	1,924,534	1,924,534
<b>Total Expenditures</b>	<b>\$ 25,523,037</b>	<b>\$ 26,111,347</b>	<b>\$ 27,226,019</b>
<b>Ending Balance, December 31</b>	<b>\$ 2,306,358</b>	<b>\$ 2,735,826</b>	<b>\$ 2,735,826</b>
<b>Annual Change in Balance</b>	<b>\$ (621,351)</b>	<b>\$ 429,468</b>	<b>\$ 0</b>
<b>Mill Levy (County Taxing District)</b>	<b>1.238</b>	<b>1.244</b>	<b>1.212</b>

District Attorney Forfeited Property Fund	Actual 2018	Estimated 2019	Budget 2020
<b>Beginning Balance, January 1</b>	<b>\$ 124,356</b>	<b>\$ 136,787</b>	<b>\$ 136,421</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	25,000	25,000
Charges for Service	0	0	0
Use of Assets	1,866	2,443	2,306
Miscellaneous	10,565	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 12,431</b>	<b>\$ 27,443</b>	<b>\$ 27,306</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 136,787</b>	<b>\$ 164,230</b>	<b>\$ 163,727</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	14,092	27,306
Commodities	0	13,717	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 27,809</b>	<b>\$ 27,306</b>
<b>Ending Balance, December 31</b>	<b>\$ 136,787</b>	<b>\$ 136,421</b>	<b>\$ 136,421</b>
<b>Annual Change in Balance</b>	<b>\$ 12,431</b>	<b>\$ (366)</b>	<b>\$ 0</b>

<b>Library Operating Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 6,922,942</b>	<b>\$ 8,848,698</b>	<b>\$ 9,238,309</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	27,292,760	29,587,675	31,873,315
Other Taxes	3,036,851	3,166,241	3,317,090
Intergovernmental	126,512	250,389	257,901
Licenses & Permits	0	0	0
Charges for Service	202,468	152,825	155,882
Use of Assets	284,979	373,034	352,221
Miscellaneous	1,089,849	1,071,056	1,092,477
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 32,033,419</b>	<b>\$ 34,601,220</b>	<b>\$ 37,048,886</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 38,956,361</b>	<b>\$ 43,449,918</b>	<b>\$ 46,287,195</b>
<b>EXPENDITURES:</b>			
Personal Services	18,352,146	21,093,069	21,720,354
Contractual Services	4,006,626	4,694,676	5,692,418
Commodities	4,177,455	4,070,684	4,347,343
Capital Outlay	0	0	0
Miscellaneous	4,376	0	17,858
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	297,626	490,100	502,748
Intrafund Transfers	0	0	0
Transfers to Capital Projects	3,035,701	3,487,289	4,367,527
Cost Allocation Expenditures	107,220	125,402	142,737
Grant Expenditures	126,513	250,389	257,901
<b>Total Expenditures</b>	<b>\$ 30,107,663</b>	<b>\$ 34,211,609</b>	<b>\$ 37,048,886</b>
<b>Ending Balance, December 31</b>	<b>\$ 8,848,698</b>	<b>\$ 9,238,309</b>	<b>\$ 9,238,309</b>
<b>Annual Change in Balance</b>	<b>\$ 1,925,756</b>	<b>\$ 389,611</b>	<b>\$ 0</b>
<b>Mill Levy (Library Taxing District)</b>	<b>3.445</b>	<b>3.493</b>	<b>3.567</b>

<b>Mental Health Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 2,490,413</b>	<b>\$ 2,132,780</b>	<b>\$ 1,189,965</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	15,917,108	16,447,444	18,666,785
Other Taxes	1,881,188	1,921,260	1,943,275
Intergovernmental	6,202,012	6,650,181	6,767,782
Licenses & Permits	0	0	0
Charges for Service	7,459,085	8,864,398	9,286,612
Use of Assets	117,448	153,738	145,160
Miscellaneous	89,374	51,043	51,043
Transfers	291,617	375,000	375,000
<b>Total Revenues</b>	<b>\$ 31,957,832</b>	<b>\$ 34,463,064</b>	<b>\$ 37,235,657</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 34,448,245</b>	<b>\$ 36,595,844</b>	<b>\$ 38,425,622</b>
<b>EXPENDITURES:</b>			
Personal Services	19,686,322	21,374,438	22,408,329
Contractual Services	1,859,478	2,180,451	2,213,879
Commodities	507,470	675,667	739,467
Capital Outlay	0	5,000	5,000
Miscellaneous	46,879	136,375	136,375
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	81,775	220,283	234,993
Intrafund Transfers	22,234	0	0
Transfer to Equipment Reserve	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	3,881,870	4,163,484	4,729,832
Fee-based Expenditures	0	0	0
Grant Expenditures	6,229,437	6,650,181	6,767,782
<b>Total Expenditures</b>	<b>\$ 32,315,465</b>	<b>\$ 35,405,879</b>	<b>\$ 37,235,657</b>
<b>Ending Balance, December 31</b>	<b>\$ 2,132,780</b>	<b>\$ 1,189,965</b>	<b>\$ 1,189,965</b>
<b>Annual Change in Balance</b>	<b>\$ (357,633)</b>	<b>\$ (942,815)</b>	<b>\$ 0</b>
<b>Mill Levy (County Taxing District)</b>	<b>1.647</b>	<b>1.591</b>	<b>1.709</b>



<b>Park &amp; Recreation Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 8,036,878</b>	<b>\$ 11,470,213</b>	<b>\$ 11,627,843</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	30,322,032	31,928,652	33,729,508
Other Taxes	3,232,514	3,571,772	3,641,552
Intergovernmental	0	0	0
Licenses & Permits	170,434	0	0
Charges for Service	1,166,006	3,085,718	4,324,054
Use of Assets	754,236	987,286	932,202
Miscellaneous	0	0	0
Transfers	1,391,647	0	0
<b>Total Revenues</b>	<b>\$ 37,036,869</b>	<b>\$ 39,573,428</b>	<b>\$ 42,627,316</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 45,073,747</b>	<b>\$ 51,043,641</b>	<b>\$ 54,255,159</b>
<b>EXPENDITURES:</b>			
Personal Services	13,399,528	16,687,522	17,303,189
Contractual Services	2,511,780	3,684,947	4,246,560
Commodities	1,820,349	1,553,123	1,752,595
Capital Outlay	1,994,220	9,796,796	10,692,078
Miscellaneous	12,048,010	7,248,926	8,632,894
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	438,000	444,484	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	1,391,647	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 33,603,534</b>	<b>\$ 39,415,798</b>	<b>\$ 42,627,316</b>
<b>Ending Balance, December 31</b>	<b>\$ 11,470,213</b>	<b>\$ 11,627,843</b>	<b>\$ 11,627,843</b>
<b>Annual Change in Balance</b>	<b>\$ 3,433,335</b>	<b>\$ 157,630</b>	<b>\$ 0</b>
<b>Mill Levy (Park &amp; Rec. Taxing District)</b>	<b>3.112</b>	<b>3.088</b>	<b>3.088</b>

<b>Prosecutor Training &amp; Assistance Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 17,472</b>	<b>\$ 13,381</b>	<b>\$ 13,381</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	29,000	29,000
Use of Assets	0	0	0
Miscellaneous	31,612	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 31,612</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 49,084</b>	<b>\$ 42,381</b>	<b>\$ 42,381</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	35,703	29,000	29,000
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 35,703</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
<b>Ending Balance, December 31</b>	<b>\$ 13,381</b>	<b>\$ 13,381</b>	<b>\$ 13,381</b>
<b>Annual Change in Balance</b>	<b>\$ (4,091)</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Public Health Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 1,977,662</b>	<b>\$ 2,632,625</b>	<b>\$ 2,479,723</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	8,397,873	8,701,660	10,504,677
Other Taxes	869,565	999,882	1,014,245
Intergovernmental	5,568,182	5,633,549	5,493,281
Licenses & Permits	724,720	766,980	820,770
Charges for Service	1,364,144	1,692,412	1,529,315
Use of Assets	0	0	0
Miscellaneous	104,142	125,863	116,794
Transfers	56,793	0	0
<b>Total Revenues</b>	<b>\$ 17,085,419</b>	<b>\$ 17,920,346</b>	<b>\$ 19,479,082</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 19,063,081</b>	<b>\$ 20,552,971</b>	<b>\$ 21,958,805</b>
<b>EXPENDITURES:</b>			
Personal Services	6,511,768	7,536,832	8,768,996
Contractual Services	1,262,400	1,490,875	1,156,513
Commodities	640,163	670,570	837,693
Capital Outlay	0	0	0
Miscellaneous	2,674	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	42,726	42,726	50,632
Intrafund Transfers	612,721	457,523	484,123
Transfers to Equipment Reserve Fund	70,000	27,274	127,274
Transfers to Capital Projects	52,500	82,140	0
Cost Allocation Expenditures	1,827,054	2,131,759	2,560,570
Grant Expenditures	5,408,450	5,633,549	5,493,281
<b>Total Expenditures</b>	<b>\$ 16,430,456</b>	<b>\$ 18,073,248</b>	<b>\$ 19,479,082</b>
<b>Ending Balance, December 31</b>	<b>\$ 2,632,625</b>	<b>\$ 2,479,723</b>	<b>\$ 2,479,723</b>
<b>Annual Change in Balance</b>	<b>\$ 654,963</b>	<b>\$ (152,902)</b>	<b>\$ 0</b>
<b>Mill Levy (County Taxing District)</b>	<b>0.869</b>	<b>0.842</b>	<b>0.962</b>

<b>Sheriff Forfeited Property Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 1,315,469</b>	<b>\$ 134,372</b>	<b>\$ 1,409,455</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	(1,095,564)	0	0
Charges for Service	0	0	0
Use of Assets	17,669	23,129	21,838
Miscellaneous	25,773	1,943,048	281,384
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ (1,052,122)</b>	<b>\$ 1,966,177</b>	<b>\$ 303,222</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 263,347</b>	<b>\$ 2,100,549</b>	<b>\$ 1,712,677</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	43,200	0	0
Commodities	85,775	691,094	1,303,222
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 128,975</b>	<b>\$ 691,094</b>	<b>\$ 1,303,222</b>
<b>Ending Balance, December 31</b>	<b>\$ 134,372</b>	<b>\$ 1,409,455</b>	<b>\$ 409,455</b>
<b>Annual Change in Balance</b>	<b>\$ (1,181,097)</b>	<b>\$ 1,275,083</b>	<b>\$ (1,000,000)</b>

<b>Stream Maintenance Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 6,181</b>	<b>\$ 6,383</b>	<b>\$ 6,383</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	0	0	0
Miscellaneous	202	5,000	5,000
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 202</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 6,383</b>	<b>\$ 11,383</b>	<b>\$ 11,383</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	0	0
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	5,000	5,000
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Ending Balance, December 31</b>	<b>\$ 6,383</b>	<b>\$ 6,383</b>	<b>\$ 6,383</b>
<b>Annual Change in Balance</b>	<b>\$ 202</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Weapons Licensure Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 6,079</b>	<b>\$ 22,620</b>	<b>\$ 22,620</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	28,833	25,000	25,000
Charges for Service	0	0	0
Use of Assets	0	0	0
Miscellaneous	0	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 28,833</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 34,912</b>	<b>\$ 47,620</b>	<b>\$ 47,620</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	0	0
Commodities	13,542	25,000	25,000
Capital Outlay	(1,250)	0	0
Miscellaneous	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 12,292</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Ending Balance, December 31</b>	<b>\$ 22,620</b>	<b>\$ 22,620</b>	<b>\$ 22,620</b>
<b>Annual Change in Balance</b>	<b>\$ 16,541</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>County Building Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 162,806</b>	<b>\$ 178,773</b>	<b>\$ 183,610</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	1,612,809	1,633,029	1,636,247
Other Taxes	237,327	203,235	201,818
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	14,215	18,607	17,569
Miscellaneous	0	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 1,864,351</b>	<b>\$ 1,854,871</b>	<b>\$ 1,855,634</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 2,027,157</b>	<b>\$ 2,033,644</b>	<b>\$ 2,039,244</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	10,000	10,000
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	1,848,384	1,840,034	1,845,634
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,848,384</b>	<b>\$ 1,850,034</b>	<b>\$ 1,855,634</b>
<b>Ending Balance, December 31</b>	<b>\$ 178,773</b>	<b>\$ 183,610</b>	<b>\$ 183,610</b>
<b>Annual Change in Balance</b>	<b>\$ 15,967</b>	<b>\$ 4,837</b>	<b>\$ 0</b>
<b>Mill Levy (County Taxing District)</b>	<b>0.167</b>	<b>0.158</b>	<b>0.150</b>

<b>Public Works Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 5,718,093</b>	<b>\$ 5,794,133</b>	<b>\$ 4,712,693</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	13,939,883	13,870,780	14,242,373
Other Taxes	1,727,779	1,744,151	1,707,543
Intergovernmental	12,153,603	12,503,603	12,903,603
Licenses & Permits	16,325	10,500	10,710
Charges for Service	69,821	41,188	42,012
Use of Assets	27,179	0	0
Miscellaneous	183,512	62,410	63,658
Transfers	1,122,913	1,125,371	1,127,878
<b>Total Revenues</b>	<b>\$ 29,241,015</b>	<b>\$ 29,358,003</b>	<b>\$ 30,097,777</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 34,959,108</b>	<b>\$ 35,152,136</b>	<b>\$ 34,810,470</b>
<b>EXPENDITURES:</b>			
Personal Services	4,994,653	5,476,871	5,628,675
Contractual Services	2,136,929	2,005,653	2,087,653
Commodities	2,288,197	2,593,626	1,685,104
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	1,060,138	1,033,716	1,048,716
Intrafund Transfers	0	0	0
Transfers to Equipment Reserve Fund	0	0	0
Transfers to Capital Projects	17,285,365	17,938,334	18,650,162
Cost Allocation Expenditures	1,399,693	1,391,243	2,147,467
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 29,164,975</b>	<b>\$ 30,439,443</b>	<b>\$ 31,247,777</b>
<b>Ending Balance, December 31</b>	<b>\$ 5,794,133</b>	<b>\$ 4,712,693</b>	<b>\$ 3,562,693</b>
<b>Annual Change in Balance</b>	<b>\$ 76,040</b>	<b>\$ (1,081,440)</b>	<b>\$ (1,150,000)</b>
<b>Mill Levy (County Taxing District)</b>	<b>1.442</b>	<b>1.342</b>	<b>1.304</b>



<b>Stormwater Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 4,424,211</b>	<b>\$ 3,868,762</b>	<b>\$ 3,190,730</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	14,581,510	14,923,941	14,923,941
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	540,814	707,919	668,422
Miscellaneous	952	0	0
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 15,123,276</b>	<b>\$ 15,631,860</b>	<b>\$ 15,592,363</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 19,547,487</b>	<b>\$ 19,500,622</b>	<b>\$ 18,783,093</b>
<b>EXPENDITURES:</b>			
Personal Services	339,799	352,390	362,329
Contractual Services	12,992	21,500	21,500
Commodities	251	2,500	2,500
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	122,913	125,371	127,878
Intrafund Transfers	0	0	0
Transfers to Capital Projects	15,086,468	15,790,880	15,060,432
Cost Allocation Expenditures	116,302	17,251	17,724
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 15,678,725</b>	<b>\$ 16,309,892</b>	<b>\$ 15,592,363</b>
<b>Ending Balance, December 31</b>	<b>\$ 3,868,762</b>	<b>\$ 3,190,730</b>	<b>\$ 3,190,730</b>
<b>Annual Change in Balance</b>	<b>\$ (555,449)</b>	<b>\$ (678,032)</b>	<b>0</b>

<b>Debt Service Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 1,084,726</b>	<b>\$ 2,427,277</b>	<b>\$ 2,479,727</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	261,013	1,544,487	1,684,840
Other Taxes	98,120	69,259	208,143
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	0	0	0
Miscellaneous	1,377,712	0	0
Transfers	906,516	912,741	418,143
<b>Total Revenues</b>	<b>\$ 2,643,361</b>	<b>\$ 2,526,487</b>	<b>\$ 2,311,126</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 3,728,087</b>	<b>\$ 4,953,764</b>	<b>\$ 4,790,853</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	0	20,000	20,000
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	1,300,810	2,454,037	2,301,126
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,300,810</b>	<b>\$ 2,474,037</b>	<b>\$ 2,321,126</b>
<b>Ending Balance, December 31</b>	<b>\$ 2,427,277</b>	<b>\$ 2,479,727</b>	<b>\$ 2,469,727</b>
<b>Annual Change in Balance</b>	<b>\$ 1,342,551</b>	<b>\$ 52,450</b>	<b>\$ (10,000)</b>
<b>Mill Levy (County Taxing District)</b>	<b>0.027</b>	<b>0.149</b>	<b>0.154</b>

<b>Library Special Use Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 867,243</b>	<b>\$ 1,494,983</b>	<b>\$ 1,497,224</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	3,770,003	3,457,561	2,986,565
Other Taxes	496,816	439,487	395,144
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	0	0	0
Miscellaneous	0	2,690	2,690
Transfers	0	0	0
<b>Total Revenues</b>	<b>\$ 4,266,819</b>	<b>\$ 3,899,738</b>	<b>\$ 3,384,399</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 5,134,062</b>	<b>\$ 5,394,721</b>	<b>\$ 4,881,623</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	50,645	16,305	16,305
Commodities	38,167	315,000	315,000
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	2,725,526	2,738,276	2,728,376
Interfund Transfers	824,741	827,916	334,718
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 3,639,079</b>	<b>\$ 3,897,497</b>	<b>\$ 3,394,399</b>
<b>Ending Balance, December 31</b>	<b>\$ 1,494,983</b>	<b>\$ 1,497,224</b>	<b>\$ 1,487,224</b>
<b>Annual Change in Balance</b>	<b>\$ 627,740</b>	<b>\$ 2,241</b>	<b>\$ (10,000)</b>
<b>Mill Levy (Library Taxing District)</b>	<b>0.476</b>	<b>0.408</b>	<b>0.334</b>

<b>Airport Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 4,484,556</b>	<b>\$ 4,649,199</b>	<b>\$ 4,640,459</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	12	0	0
Other Taxes	2	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	2,103,822	2,127,194	2,331,200
Use of Assets	4,663,387	5,145,105	5,236,949
Miscellaneous	13,282	15,000	15,000
Transfers	12,009	39,059	39,000
<b>Total Revenues</b>	<b>\$ 6,792,514</b>	<b>\$ 7,326,358</b>	<b>\$ 7,622,149</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 11,277,070</b>	<b>\$ 11,975,557</b>	<b>\$ 12,262,608</b>
<b>EXPENDITURES:</b>			
Personal Services	1,328,401	1,648,397	1,694,182
Contractual Services	1,181,326	1,138,816	1,143,478
Commodities	1,470,826	1,956,650	2,008,960
Capital Outlay	599,474	24,838	240,333
Miscellaneous	62	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	299,028	286,589	277,875
Lease Payments to the PBC	0	0	0
Interfund Transfers	1,315,063	146,213	146,213
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	1,641,170	1,592,346
Cost Allocation Expenditures	433,691	492,425	518,762
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 6,627,871</b>	<b>\$ 7,335,098</b>	<b>\$ 7,622,149</b>
<b>Ending Balance, December 31</b>	<b>\$ 4,649,199</b>	<b>\$ 4,640,459</b>	<b>\$ 4,640,459</b>
<b>Annual Change in Balance</b>	<b>\$ 164,643</b>	<b>\$ (8,740)</b>	<b>\$ 0</b>

<b>Park &amp; Recreation Enterprise Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 3,976,062</b>	<b>\$ 4,915,638</b>	<b>\$ 4,764,275</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	19,258,478	24,490,285	28,749,780
Use of Assets	0	0	0
Miscellaneous	0	0	0
Transfers	22,925	4,973	0
<b>Total Revenues</b>	<b>\$ 19,281,403</b>	<b>\$ 24,495,258</b>	<b>\$ 28,749,780</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 23,257,465</b>	<b>\$ 29,410,896</b>	<b>\$ 33,514,055</b>
<b>EXPENDITURES:</b>			
Personal Services	10,285,804	13,384,627	15,584,906
Contractual Services	5,455,101	7,435,573	8,901,953
Commodities	2,051,164	3,411,319	4,173,047
Capital Outlay	38,953	295,705	8,150
Miscellaneous	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	487,880	111,325	74,255
Intrafund Transfers	22,925	8,072	7,469
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 18,341,827</b>	<b>\$ 24,646,621</b>	<b>\$ 28,749,780</b>
<b>Ending Balance, December 31</b>	<b>\$ 4,915,638</b>	<b>\$ 4,764,275</b>	<b>\$ 4,764,275</b>
<b>Annual Change in Balance</b>	<b>\$ 939,576</b>	<b>\$ (151,363)</b>	<b>\$ 0</b>

<b>Transportation Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 3,999,079</b>	<b>\$ 3,767,387</b>	<b>\$ 2,863,070</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	6,828,194	6,050,301	6,696,801
Licenses & Permits	0	0	0
Charges for Service	1,063,679	1,075,000	1,094,500
Use of Assets	0	0	0
Miscellaneous	135,000	120,000	120,000
Transfers	7,592,255	7,806,185	7,664,957
<b>Total Revenues</b>	<b>\$ 15,619,128</b>	<b>\$ 15,051,486</b>	<b>\$ 15,576,258</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 19,618,207</b>	<b>\$ 18,818,873</b>	<b>\$ 18,439,328</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	4,421,023	922,363	1,072,107
Commodities	1,235,933	1,340,861	1,278,047
Capital Outlay	408,969	877,996	588,957
Miscellaneous	104,413	5,763,065	5,676,960
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	145,920	150,655	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	250,000	250,000	600,000
Cost Allocation Expenditures	329,629	348,003	396,289
Grant Expenditures	8,954,933	6,302,860	7,189,621
<b>Total Expenditures</b>	<b>\$ 15,850,820</b>	<b>\$ 15,955,803</b>	<b>\$ 16,801,981</b>
<b>Ending Balance, December 31</b>	<b>\$ 3,767,387</b>	<b>\$ 2,863,070</b>	<b>\$ 1,637,347</b>
<b>Annual Change in Balance</b>	<b>\$ (231,692)</b>	<b>\$ (904,317)</b>	<b>\$ (1,225,723)</b>

<b>Wastewater O&amp;M Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 31,123,596</b>	<b>\$ 41,551,609</b>	<b>\$ 41,551,609</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	163	0	0
Other Taxes	10,723	0	0
Intergovernmental	0	0	0
Licenses & Permits	881,451	802,200	818,244
Charges for Service	64,379,242	70,544,300	72,728,539
Use of Assets	550,525	510,800	542,653
Miscellaneous	252,214	268,200	273,564
Transfers	26,053	0	0
<b>Total Revenues</b>	<b>\$ 66,100,371</b>	<b>\$ 72,125,500</b>	<b>\$ 74,363,000</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 97,223,967</b>	<b>\$ 113,677,109</b>	<b>\$ 115,914,609</b>
<b>EXPENDITURES:</b>			
Personal Services	17,945,181	18,797,987	19,760,478
Contractual Services	28,466,485	43,196,642	43,617,456
Commodities	4,783,131	4,639,389	5,380,389
Capital Outlay	871,675	845,050	845,050
Miscellaneous	3,592	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	15,674	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	3,586,620	4,646,432	4,759,627
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 55,672,358</b>	<b>\$ 72,125,500</b>	<b>\$ 74,363,000</b>
<b>Ending Balance, December 31</b>	<b>\$ 41,551,609</b>	<b>\$ 41,551,609</b>	<b>\$ 41,551,609</b>
<b>Annual Change in Balance</b>	<b>\$ 10,428,013</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Wastewater SRCFP Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 103,157,125</b>	<b>\$ 128,060,058</b>	<b>\$ 128,060,058</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	1,596,764	425,000	425,000
Intergovernmental	0	340,700	323,500
Licenses & Permits	0	0	0
Charges for Service	54,980,973	53,549,184	58,799,003
Use of Assets	2,547,808	1,978,642	2,102,307
Miscellaneous	242,231,781	30,000,000	110,000,000
Transfers	14,597,801	0	0
<b>Total Revenues</b>	<b>\$ 315,955,127</b>	<b>\$ 86,293,526</b>	<b>\$ 171,649,810</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 419,112,252</b>	<b>\$ 214,353,584</b>	<b>\$ 299,709,868</b>
<b>EXPENDITURES:</b>			
Personal Services	0	0	0
Contractual Services	413,467	3,605,732	3,582,000
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	34,776,968	42,628,000	44,625,000
Lease Payments to the PBC	0	0	0
Interfund Transfers	715,701	712,294	706,810
Intrafund Transfers	0	0	0
Transfers to Capital Projects	255,146,058	39,347,500	122,736,000
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 291,052,194</b>	<b>\$ 86,293,526</b>	<b>\$ 171,649,810</b>
<b>Ending Balance, December 31</b>	<b>\$ 128,060,058</b>	<b>\$ 128,060,058</b>	<b>\$ 128,060,058</b>
<b>Annual Change in Balance</b>	<b>\$ 24,902,933</b>	<b>\$ 0</b>	<b>\$ 0</b>



<b>Fleet Management</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 1,341,810</b>	<b>\$ 1,689,554</b>	<b>\$ 1,475,920</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	2,740,463	3,091,031	3,011,357
Use of Assets	0	0	0
Miscellaneous	0	0	0
Interfund Transfers	121,058	28,818	100,000
<b>Total Revenues</b>	<b>\$ 2,861,521</b>	<b>\$ 3,119,849</b>	<b>\$ 3,111,357</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 4,203,331</b>	<b>\$ 4,809,403</b>	<b>\$ 4,587,277</b>
<b>EXPENDITURES:</b>			
Personal Services	968,357	1,088,739	1,016,545
Contractual Services	312,132	462,720	646,148
Commodities	1,245,486	1,523,613	1,533,279
Capital Outlay	(22,813)	242,452	28,818
Miscellaneous	307	4,920	124
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	10,308	11,039	12,979
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 2,513,777</b>	<b>\$ 3,333,483</b>	<b>\$ 3,237,893</b>
<b>Ending Balance, December 31</b>	<b>\$ 1,689,554</b>	<b>\$ 1,475,920</b>	<b>\$ 1,349,384</b>
<b>Annual Change in Balance</b>	<b>\$ 347,744</b>	<b>\$ (213,634)</b>	<b>\$ (126,536)</b>

<b>Risk Management Fund</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Budget 2020</b>
<b>Beginning Balance, January 1</b>	<b>\$ 2,040,566</b>	<b>\$ 1,799,424</b>	<b>\$ 1,652,653</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	7	0	0
Other Taxes	1	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	2,550,160	2,687,611	2,852,287
Use of Assets	49,802	65,190	61,553
Miscellaneous	1,539,079	10,395	10,603
Transfers	1,540,334	1,856,179	1,893,303
<b>Total Revenues</b>	<b>\$ 5,679,383</b>	<b>\$ 4,619,375</b>	<b>\$ 4,817,746</b>
<b>Total Revenues &amp; Beginning Balance</b>	<b>\$ 7,719,949</b>	<b>\$ 6,418,799</b>	<b>\$ 6,470,399</b>
<b>EXPENDITURES:</b>			
Personal Services	413,684	456,421	469,010
Contractual Services	3,959,512	2,431,747	2,434,257
Commodities	2,690	11,622	10,822
Capital Outlay	0	5,800	5,800
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	3,200	3,200	3,200
Intrafund Transfers	1,540,334	1,856,179	1,893,303
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	1,105	1,177	1,354
Grant Expenditures	0	0	0
<b>Total Expenditures</b>	<b>\$ 5,920,525</b>	<b>\$ 4,766,146</b>	<b>\$ 4,817,746</b>
<b>Ending Balance, December 31</b>	<b>\$ 1,799,424</b>	<b>\$ 1,652,653</b>	<b>\$ 1,652,653</b>
<b>Annual Change in Balance</b>	<b>\$ (241,142)</b>	<b>\$ (146,771)</b>	<b>\$ 0</b>

## **FY 2020 Assessed Valuation and Mill Levy Information**

The County's largest source of revenue is the ad valorem tax (or property tax), which generates \$276.4 million for the FY 2020 Budget (approximately 30% of FY 2020 budgeted revenues). Ad Valorem taxes are generated from the County's assessed valuation, which is estimated at \$11.1 billion for the FY 2020 Budget. The increase in assessed valuation by taxing district is reflected in the following table:

<b>Taxing District:</b>	<b>2019 Assessed Valuation</b>	<b>2020 Assessed Valuation</b>	<b>Change</b>	<b>% Change</b>
County	\$10,558,374,635	\$11,157,214,049	\$598,839,414	5.67%
Park & Recreation	\$10,558,374,635	\$11,157,214,049	\$598,839,414	5.67%
Library	\$8,651,538,652	\$9,127,152,880	\$475,614,228	5.50%

The dynamics of change in the taxing districts are different since each consists of a distinct geographic area. For example, the Library taxing district does not include the cities of Bonner Springs and Olathe.

The County taxing district covers the entire geographic area of Johnson County. The County taxing district has seen positive growth since coming out of the recession in FY 2014. In 2020, the County is experiencing growth, but at a lower rate than in the prior four years. The change in assessed valuation since 2015 is illustrated in the following table:

<b>Fiscal Year:</b>	<b>Total Assessed Valuation</b>	<b>Change</b>	<b>% Change</b>
2015	\$8,084,290,606	\$453,312,436	5.94%
2016	\$8,596,593,490	\$512,302,884	6.34%
2017	\$9,229,880,308	\$633,286,818	7.37%
2018	\$9,858,473,397	\$628,593,089	6.81%
2019	\$10,558,374,635	\$699,901,238	7.10%
2020*	\$11,157,214,049	\$598,839,414	5.67%

\*The assessed valuation for FY 2020 is an estimate. Records & Tax Administration will publish the final assessed valuation for FY 2019 in mid-October.

Estimated mill levy information by taxing district and fund is presented on the following page. The estimated mill levy for the FY 2020 Budget is 26.013 mills. This estimated mill levy rate remains flat compared to the FY 2019 Budget. The County Clerk will publish the final mill levy for FY 2020 in mid-October.

## Mill Levies by Taxing District and Fund

COUNTY TAXING DISTRICT						
Fund	2016	2017	2018	2019	2020	Change 2019-2020
General	14.571	14.085	13.928	13.698	13.533	(0.165)
Public Works	1.555	1.475	1.442	1.342	1.304	(0.038)
Public Health	0.832	0.768	0.869	0.842	0.962	0.120
Developmental Supports	1.195	1.198	1.238	1.244	1.212	(0.032)
Mental Health	1.357	1.753	1.647	1.591	1.709	0.118
County Building	0.072	0.238	0.167	0.158	0.150	(0.008)
Debt Service	0.000	0.073	0.027	0.149	0.154	0.005
<b>County Total</b>	<b>19.582</b>	<b>19.590</b>	<b>19.318</b>	<b>19.024</b>	<b>19.024</b>	<b>0.000</b>
JOHNSON COUNTY LIBRARY						
Library Operating	3.509	3.325	3.445	3.493	3.567	0.074
Library Special Use	0.403	0.590	0.476	0.408	0.334	(0.074)
<b>Library Total</b>	<b>3.912</b>	<b>3.915</b>	<b>3.921</b>	<b>3.901</b>	<b>3.901</b>	<b>0.000</b>
JOHNSON COUNTY PARK & RECREATION						
General	2.523	2.464	2.423	2.491	2.571	0.080
Employee Benefits	0.529	0.593	0.649	0.570	0.517	(0.053)
Debt Service	0.049	0.045	0.040	0.027	0.000	(0.027)
<b>Park &amp; Rec Total</b>	<b>3.101</b>	<b>3.102</b>	<b>3.112</b>	<b>3.088</b>	<b>3.088</b>	<b>0.000</b>
ALL TAXING DISTRICTS						
District	2016	2017	2018	2019	2020	Change 2019-2020
County	19.582	19.590	19.318	19.024	19.024	0.000
Library	3.912	3.915	3.921	3.901	3.901	0.000
Park & Recreation	3.101	3.102	3.112	3.088	3.088	0.000
<b>Countywide Total</b>	<b>26.595</b>	<b>26.607</b>	<b>26.351</b>	<b>26.013</b>	<b>26.013</b>	<b>0.000</b>

\* The mill levy for FY 2020 is preliminary and will change due to final estimates of assessed valuation from the Director of Records and Tax Administration acting as County Clerk and final budget decisions made by the Board of County Commissioners.

## **Equipment Reserve and Fleet Fund - FY 2020 Budget**

As directed by the Board, staff has worked with various departments to prepare equipment replacement schedules. The Budget and Financial Planning Department has used a phased approach of implementing equipment replacement schedules each year, beginning in FY 2002, to avoid a large “spike”, or increase, in equipment expenditures and property tax levies. The equipment replacement schedules generally include computer hardware and various types of business equipment.

For FY 2005, the equipment replacement process was formalized with the creation of the County’s Equipment Reserve Fund (as described in K.S.A. 19-119). The statute states that the Board of County Commissioners of any county may provide, by adoption of a resolution, for a county equipment reserve fund to finance the acquisition of equipment. Equipment is defined as machinery, vehicles and any other equipment or personal property including, but not limited to, computer hardware and software.

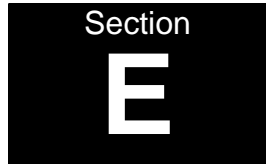
Staff continues to work with departments on updating existing schedules, and implementing new schedules when appropriate. In 2020, the Equipment Reserve transfers increase by \$377,230. This increase is due to increases in DHE for medical examiner and one-time Med-Act increases. The Equipment Reserve Fund is carrying a fund balance of \$3,551,832 as of September 20, 2019.

In FY 2017, at the direction of the County Manager, action was taken to separate general fund fleet/vehicles from the Equipment Replacement Fund and have them managed by the County Fleet Manager. As a result of this action, excluding the Sheriff and Med Act, there are Fleet Fund transfers made for all general fund departments that have vehicles. The Fleet Fund is carrying a fund balance of \$4,709,204 as of September 20, 2019.

The table on the following page shows the proposed amount of funding for each existing department’s schedule for both Equipment Replacement and Fleet Funds.

**Funding for Equipment Replacement and Fleet Schedules in the FY 2020 Budget**

	<b>Equipment Replacement Funds</b>			<b>Fleet Funds</b>		
<b>Department</b>	<b>FY 2019 Budget</b>	<b>FY 2020 Budget</b>	<b>% Change 2019-2020</b>	<b>FY 2019 Budget</b>	<b>FY 2020 Budget</b>	<b>% Change 2019-2020</b>
Appraiser	\$44,623	\$44,623	0%	\$29,000	\$29,000	0%
Board of County Commissioners	\$12,908	\$12,908	0%	\$0	\$0	0%
Budget & Financial Planning	\$9,228	\$11,028	20%	\$0	\$0	0%
Corrections	\$0	\$0	0%	\$160,552	\$160,552	0%
County Manager's Office	\$25,130	\$24,630	(2)%	\$0	\$0	0%
Department of Health & Environment	\$27,274	\$127,274	367%	\$42,726	\$50,632	19%
Department of Technology & Innovation	\$40,000	\$40,000	0%	\$3,000	\$3,000	0%
Developmental Supports	\$0	\$0	0%	\$148,654	\$148,654	0%
District Attorney	\$38,500	\$38,900	1%	\$8,500	\$8,500	0%
District Courts	\$160,000	\$134,030	(16)%	\$0	\$0	0%
Elections	\$21,000	\$21,000	0%	\$4,000	\$4,000	0%
Emergency Mgmt. and Communications	\$195,000	\$195,000	0%	\$9,029	\$9,029	0%
Facilities	\$27,000	\$27,000	0%	\$50,000	\$50,000	0%
Human Resources	\$13,580	\$13,580	0%	\$0	\$0	0%
Human Services Department	\$28,000	\$28,000	0%	\$12,000	\$12,000	0%
Justice Information Management System	\$51,418	\$51,418	0%	\$0	\$0	0%
Legal	\$9,954	\$9,954	0%	\$0	\$0	0%
Med-Act	\$945,079	\$1,245,079	32%	\$0	\$0	0%
Mental Health	\$0	\$0	0%	\$0	\$67,873	100%
Motor Vehicle	\$25,000	\$25,000	0%	\$0	\$0	0%
Planning	\$11,935	\$12,435	4%	\$20,000	\$20,000	0%
Public Works	\$0	\$0	0%	\$1,033,716	\$1,048,716	1%
Records & Tax Administration/Archives	\$5,321	\$5,321	0%	\$0	\$0	0%
Treasury and Financial Management	\$15,000	\$15,000	0%	\$3,200	\$3,200	0%
<b>Total:</b>	<b>\$1,705,950</b>	<b>\$2,082,180</b>	<b>22.1%</b>	<b>\$1,524,377</b>	<b>\$1,615,156</b>	<b>6%</b>



# Personnel & Compensation

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## **This Section Includes:**

- Workforce Trends (Page E-2)
- New Positions Included in the FY 2020 Budget (Page E-3)
- Comparison of Budgeted FTE Positions Since FY 2015 (Page E-5)
- Benefits and Health Care (Page E-6)
- Budgeted FTEs by Type (Page E-10)
- Budgeted FTEs by Agency/Department and Strategic Program Area FY 2018 – FY 2020 (Page E-11)

## ***Introduction***

Johnson County Government is a progressive and innovative organization that provides high quality and cost-effective services to the residents of the County through its dedicated and knowledgeable workforce. The County seeks to recruit and retain employees with a commitment to public service and a desire to make a difference in the community. This section of the budget overview focuses on funding recommendations related to the County's workforce.

The **Personnel and Compensation** section is organized as follows:

- Overview of Workforce Planning-Related Trends
- New positions included in the 2020 budget
- Vacancy Factor
- Comparison of budgeted FTE since 2015
- Benefits (Including the Health Care Fund)
- Budgeted FTE by type
- FTE by department and strategic program area

The budget includes the following recommendations to invest in the County's workforce:

1. Allocate funding for a 3% merit pool.
2. Allocate funding for step movement for the Sheriff's Civil Service staff.
3. Maintain the employer match for supplemental retirement at 3.0%.

By systematically and routinely analyzing workforce data to assess employees' attributes, monitoring and understanding social, economic, and political trends, then aligning that information with the current and projected needs and goals of the organization, the organization is able to have the right people with the right competencies in the right jobs at the right time - now and in the future.

## ***Workforce Trends***

Analyzing current and historical employee data and understanding the impact of social, economic, and political trends on the workplace enables the County to gain insight into current and anticipated workforce needs. In today's rapidly changing and uncertain environment, the County continues to be challenged to employ creative workforce planning strategies that ensure the organization employs the talent needed to deliver excellent service to the public.

Total remuneration entails the financial package offered to employees and is comprised of pay and benefits. The County's compensation program includes both the base and variable pay and reflects the County's compensation philosophy. The County's compensation philosophy is designed to:

- Be competitive within the relevant, comparable labor markets for base salary;
- Recognize outstanding performance and organizational contributions through the use of base and variable pay adjustments; and
- Establish pay practices consistent with the market.

## ***Full-time Equivalent (FTE) Position Information***

Recruiting and retaining a talented workforce is essential to the provision of high quality services by Johnson County Government. This section includes information on full-time equivalent (FTE) positions and the County's total compensation package for employees.



Positions included in the budget represent the highest needs in the County. Key elements of the County's total compensation package are the allocation of funds for a 3.0% merit increase pool for employees with competent to exceptional performance and \$53 million for the employer contribution to the Health Care Fund for 2020.

***Changes in Budgeted Positions in the FY 2020 Budget***

A total of 4125.86 FTEs are included in the FY 2020 Budget. This is an increase of 115.82 FTEs from the FY 2019 budget of 4010.04 FTEs. The increase of 115.82 FTEs is a result of the following: decrease of 5.48 FTE combined in Corrections and Law Library, the addition of 56.03 FTEs through Request for Additional Resources (RAR), and the remainder through the addition and elimination of positions outside of the budget process and corrections to prior years.

***New Positions Included in the FY 2020 Budget***

To balance the Board's strategic goals to be responsible stewards of the taxpayers' money and to provide the best possible mandatory and discretionary services, only essential new positions have been included in the FY 2020 Budget. The approved positions were submitted through the Request for Additional Resources (RAR) process. The new positions included in the FY 2020 Budget are listed in Table #1:

**Table #1: New FTE Positions in the FY 2020 Budget**

Department	Description	FTEs	Property Tax Impact	Request Type
Corrections	JLAC Supervisor	1	\$0	RAR
Corrections	Senior Juvenile Intake Specialist	1	\$0	RAR
District Attorney	Assistant District Attorney I	1	\$96,072	RAR
District Attorney	Victim Assistance Unit Supervisor	1	\$84,219	RAR
Med-Act	Lieutenant	4	\$469,370	RAR
Med-Act	Paramedic	3	\$312,028	RAR
Sheriff	Deputies	6	\$530,135	RAR
Sheriff	Toxicology Senior Forensic	1	\$110,635	RAR
Parks and Recreation	Park Police Officers (GF)	4	\$0	RAR
Parks and Recreation	NW Region Park Worker I (GF)	1	\$0	RAR
Parks and Recreation	SE Region Park Worker I (GF)	1	\$0	RAR
Parks and Recreation	Natural Resource Technician (GF)	1	\$0	RAR
Parks and Recreation	Technical Support Analyst I (GF)	1	\$0	RAR
Parks and Recreation	HR Clerical Assistant (GF)	0.35	\$0	RAR
Parks and Recreation	Recruiter/Volunteer Coord. (GF/EF)	1	\$0	RAR
Parks and Recreation	Visitors Services Coord. (EF)	1	\$0	RAR
Department of Health & Environment	Deputy Medical Examiner	1	\$251,470	RAR
Department of Health & Environment	Medicolegal Death Investigator	1	\$97,055	RAR
Department of Health & Environment	On Call Death Investigator	0.28	\$18,284	RAR
Department of Health & Environment	Forensic Autopsy Technician	1	\$79,924	RAR
Department of Health & Environment	Chief Toxicologist	1	\$158,613	RAR
Department of Health & Environment	Administrative Staff	1	\$67,590	RAR
Department of Health & Environment	Administrative Staff	1	\$67,590	RAR
Department of Health & Environment	On Call Death Investigator	0.28	\$18,284	RAR
Department of Health & Environment	On Call Death Investigator	0.28	\$18,284	RAR
Department of Health & Environment	On Call Death Investigator	0.28	\$18,284	RAR
Department of Health & Environment	On Call Death Investigator	0.28	\$18,284	RAR
Department of Health & Environment	On Call Death Investigator	0.28	\$18,284	RAR
Department of Health & Environment	Forensic Autopsy Technician	1	\$79,924	RAR
Department of Health & Environment	Toxicology Forensic Scientist	1	\$87,893	RAR
Mental Health	After Hours Clinician	1	\$93,348	RAR
Mental Health	Case Manager	3	\$87,185	RAR
Mental Health	Mobile Crisis Response Clinician	1	\$93,348	RAR
Mental Health	Deaf Services Clinician	1	\$98,200	RAR
Wastewater	Assistant Superintendents	3	\$0	RAR
Wastewater	Industrial Electricians	3	\$0	RAR
Wastewater	HVAC Technician	1	\$0	RAR
Wastewater	Maintenance Specialist	1	\$0	RAR
Wastewater	Project Engineer - Collections	1	\$0	RAR
Budget & Financial Planning	Performance Analyst	1	\$144,238	RAR
Facilities	Energy Manager	1	\$0	RAR
Facilities	Maintenance Technician	1	\$72,883	RAR
		56.03		

### ***Comparison of Budgeted FTE Positions since FY 2015***

Since 2015 the number of budgeted FTE positions has increased at an average annual rate of 1.08%. This change is reflected in Table #2 below:

**Table #2: Comparison of Budgeted FTE Positions Since FY 2015**

<b>Fiscal Year</b>	<b>Budgeted FTE Positions</b>	<b>Annual Increase</b>	<b>Annual % Increase</b>
2015	3,822.41	(48.60)	(1.2)%
2016	3,840.98	18.57	0.5%
2017	3,886.99	46.01	1.2%
2018	3,949.72	62.73	1.6%
2019	4,010.04	60.32	1.5%
2020*	4,125.86	115.82	2.9%

Information on the net change from 2015 to 2020 for each strategic program is presented in Table #3 below.

**Table #3: FY 2015 - FY 2020 Budgeted FTEs by Strategic Program**

<b>Strategic Program</b>	<b>2015 Budgeted FTE Positions</b>	<b>2020 Proposed FTE Positions</b>	<b>Increase</b>	<b>% Increase from 2015</b>
Support Services	404.19	454.18	49.99	12.37%
Public Safety and Emergency Services	1,334.23	1,358.87	24.64	1.85%
Infrastructure	321.59	320.81	(0.78)	(0.24)%
Health and Human Services	859.38	882.81	23.43	2.73%
Culture & Recreation	695.02	904.69	209.67	30.17%
Records and Taxation	208.00	204.50	(3.50)	(1.68)%
<b>Totals</b>	<b>3,822.41</b>	<b>4,125.86</b>	<b>303.45</b>	<b>7.94%</b>

Overall, the budgeted FTEs have increased by 303.45 FTEs, or 7.94% since 2015.

In support services there has been growth in several departments since 2015. Within the Facilities department there have been added positions to provide service to new County facilities, centralization of Fleet and custodial and maintenance services from other departments within Facilities. Human resource functions have been centralized under Human Resources. Information Technology services have also been consolidated with the merger of ITS, OSC, and AIM into DTI and the transfer of IT FTEs from other departments. Board of County Commissioners, County Manager's Office, and Budget & Financial Planning have grown through the transfer of positions from other departments and addition of new positions.

Growth in the Public Safety and Emergency Services area has been largely within Med-Act as staff was added to provide needed services. District Attorney and Sheriff's office have also added positions to meet the needs of a growing population.

Growth in Culture and Recreation has been in Library and Park & Recreation with the addition of staff tied to new services, new facilities, and their strategic master plans.

Another measure of budgeted FTE positions is the number of positions per County resident. Table #4 on the following page presents a comparison of FY 2015 and FY 2020 FTE positions per 1,000 Johnson County's population:

**Table #4: FY 2015 - FY 2020 Budgeted FTEs per 1,000 County Residents**

<b>Strategic Program</b>	<b>2015 Budgeted FTE Positions</b>	<b>2020 Budgeted FTE Positions</b>	<b>Increase</b>	<b>% Increase from 2015</b>
Support Services	0.70	0.74	0.04	5.71%
Public Safety and Emergency Services	2.31	2.23	(0.08)	(3.46)%
Infrastructure	0.56	0.53	(0.03)	(5.36)%
Health and Human Services	1.48	1.45	(0.03)	(2.03)%
Culture & Recreation	1.20	1.48	0.28	23.00%
Records and Taxation	0.36	0.33	(0.03)	(8.33)%
<b>Totals</b>	<b>6.61</b>	<b>6.76</b>	<b>0.15</b>	<b>2.27%</b>

### ***Vacancy Factor***

Beginning in FY 2001, personal services funding was budgeted at less than full employment (i.e., budgeting for a vacancy factor). Historically through 2011, positions meeting specific criteria have been budgeted at 98% occupancy. Beginning with FY 2012, the adopted budget continues a more aggressive vacancy factor by budgeting positions meeting the criteria at 97% occupancy. Generally, coverage positions where on-call hours are used to cover absences are exempted from the vacancy factor calculation. Departments with less than ten (10) FTE positions are also exempted.

### ***Benefits and Health Care***

The County seeks to attract and retain quality employees with its indirect compensation package, recognizing that current and potential employees often consider benefits a primary factor when choosing employment. It is the County's goal to help employees achieve a positive balance between their work and personal lives by providing plans and programs that meet the needs of a diverse workforce and by educating employees to assist them in making choices that meet their needs.

To remain competitive, the County will provide ongoing analysis of the level, nature, and variety of benefits offered to employees, with a long-term focus on monitoring trends, costs, and options. The scope and value of the benefit plans and programs are reviewed regularly.

### ***Medical and Dental Plan Redesign and Funding***

The Health Care Fund Management Team (HCFMT) addressed Affordable Care Act (ACA) mandates by offsetting the increased claims costs to be borne by the County with plan design changes. Since the current Presidential Administration failed to repeal the ACA, the HCFMT continues to evaluate options to minimize the Excise Tax that is effective in 2022 in a methodical approach while minimizing disruption to employees and financial burden to the County. This approach includes continuing benchmarking of peers to monitor changes and confirm that the County's plans are in line and compliant with the Board's Compensation Philosophy. Previously, major plan changes have been considered and proposed every other year to maintain stability and minimize disruption to employees and family members. Since significant changes were made in 2015, 2017 and 2018, beginning for 2019, the HCFMT added a high-performing, narrowed provider network and new drug formulary recommended by the County's Pharmacy Benefit Manager, MedTrakRx. For 2020, the HCFMT will be considering a value-based reimbursement arrangement through SPEC\*KC to offer more affordable specialty care with improved outcomes.

Although the application of the Excise Tax was delayed for two years, the HCFMT continues to strategically plan with the expectation that it will be applied. This is consistent with the recommendations of the County's Benefits Consultant and what most employers are doing.

To allow for employees to make informed, educated decisions regarding the County's plan options, TFM-Benefits maintains several resources posted on the Benefits web-site for use by employees including a Plan

Calculator that assists employees with calculating the out-of-pocket expenses for each plan option to enable them to be informed consumerists. The HCFMT will be recommending the County contract with a third party vendor that will assist plan participants with navigating the increasingly complex health care market by providing second opinion services and steerage capabilities to higher-performing medical providers.

The HCFMT is also exploring the feasibility of a subsidized retiree health plan that is compliant with Kansas Statute 12-5040. In past years, the County charged 102% of the full funding rate. The HCFMT is analyzing the financial cost of providing either 25% or 40% subsidy to lower the cost to early retirees with Public Safety or other employees who are eligible for a KPERS/KPF retirement or disability benefit.

The HCFMT determined that it remains committed to the Patient-Centered Medical Home (Blue Distinction Total Care) to provide County employees and their families with proven quality primary care with a focus on preventive services and comprehensive health care. BlueKC continues to solicit the County to access their proprietary near-site health clinics but the HCFMT reports that there is not sufficient claim data available to verify that it provides higher quality health care than the Medical Homes at a lower cost. The HCFMT will re-visit this plan design for 2021.

### ***Administration of the Health Care Program***

The Health Care Fund Management Team (HCFMT) was created to review healthcare utilization, identify trends, analyze data, estimate costs, recommend premiums and cost sharing, and to consider plan design modifications for the County's health insurance program. The HCFMT faces many ongoing fund issues while addressing continued double-digit health care cost increases. Highlights include:

- Continue to offer a competitive and reasonably-priced health plan that encourages employees to be judicious and consumerist when seeking medical services to reduce health care costs. It is becoming less common in the marketplace to offer more than one PPO plan option so the HCFMT is recommending combining the two existing PPO plans and offering only one PPO plan along with the Qualified High Deductible Health Plan (QHDHP) option.
- Continuation of a three-year wellness strategy applying a budget-neutral incentive fee (contribution differential) to employees who meet the approved wellness engagement criteria. Final 2020 employee contribution rates will be based on recommendations developed by the HCFMT at its July, 2019 meeting. To make the incentive structure budget-neutral, all employee contribution rates are being increased by the amount of the incentives so employees and covered spouses who complete the Wellness Strategy will receive \$150 per month Wellness and Tobacco incentives in 2020. The Wellness Committee is recommending a one-year extension of the current three-year wellness strategy to 2021 awaiting the filling of vacancies on the Equal Employment Opportunity Commission (EEOC) enabling the promulgation of new wellness guidelines. Until new guidelines are created to fill existing gaps in policy, the HCFMT believes it is premature to propose a new three-year wellness strategy before fully understanding a settled wellness market.
- Continuation of employee benefit education programs summarizing the value of all compensation and benefits offered through the County with a focus on the amount the County contributes by sending an annual Benefit Claim Summary through Blue Cross Blue Shield of Kansas City (BCBSKC) and a Total Compensation Statement summarizing the value of all compensation and benefits offered through the County.
- Increase funding of wellness programs approved by the Board of County Commissioners or the Wellness Committee to provide opportunities for employees and spouses to improve their health and wellness with the overall goal of reducing health care claims costs.
- Continuation of the value-based pharmacy clinical management program administered by Tria Health where targeted Members on specific medications receive counseling to improve medication regimen and adherence. Participation enables members to receive reduced drug copayments for the specific medications. The program reduced County drug claim costs and led to decreased

emergency room use and fewer inpatient hospital confinements. Since the County has high utilization of the program, the \$100 incentive to new members offered in 2017 and 2018 was discontinued in 2019.

- Continuation of the pharmacy manufacturer rebate program with the County's Pharmacy Benefit Manager, MedTrakRx Services. The estimated rebates for 2019 and 2020 are projected to be approximately \$1 million each year.

Members of the HCFMT served as the Project Manager and served on the Evaluation Committees for the following two separate and distinct Request for Proposals (RFPs) bids in 2018 for a January 1, 2019 effective date: 1) Vision Plan insurer or administrator; and 2) the claim auditor to review the County's medical, dental and drug plans as part of the County's fiduciary responsibilities.

By implementing a dynamic, five-year budget model for the Health Care Fund, the County anticipates having the ability to respond appropriately to market and inflationary trends without the potential for dramatic fluctuations in employer or employee contributions. The FY 2020 Budget includes a recommendation to allocate \$53 million for the employer contribution to the Health Care Fund. This amount represents a 3% increase in employer contribution rates from FY 2019. Staff anticipates that employee contribution rates, set in the fall, will be increased 3% as well.

Additional important focuses for 2020 involve:

- The County began the formal inclusion of spouses in the County's wellness programs in 2016 with the possible full inclusion beginning in 2020. The County will continue to explore different incentive options in light of the remanding and eventual replacement of EEOC guidelines which restricts an employer's ability to impact an employees' incentive due to what a spouse does or does not do.
- Increasing participation in the Patient-Centered Medical Home (PCMH) health care delivery system for 2018 and 2019 through continued educational efforts. Preliminary analysis indicate that the increased coordination of care expected from the PCMH model did result in reduced claims costs while providing higher quality of care.
- Continue the Implementation of the outcomes-based component of the wellness strategy with focus on improving employee health risks with targeted biometric goals. This component is a critical contributor to the HCFMT's strategy to slow down health care cost increases and to better position the County to address the looming PPACA Excise Tax in 2022.
- Implementing the 2020 employee contribution rates and plan design changes.

The projected 2019 ending fund balance of \$19.7 million is well above the secured funding level targeted by Board policy. Staff intends to bring a new funding policy for the Health Care Fund to the Board subsequent to the budget process. Extreme volatility in health care expenses, coupled with the size of the fund and historical inflation rates, have necessitated a rethinking of the metrics and methods used for management of the fund.

The five-year Health Care Fund model for FY 2020 - FY 2024 anticipates rate increases sufficient to build the reserves in excess of the minimum estimated secure funding level. The new policy will look to keep the funds in excess of the secure level in the General Fund as designated reserves. This will allow the County to better manage the balance and outcomes of the Health Care Fund, optimize the utilization of the reserves kept in the General Fund, and be more fully prepared for extreme outcomes.

Current projections for the Health Care Fund are provided for FY 2019 and 2020 on Table #5, shown on the following page.

**Table #5: Health Care Fund - FY 2019 and FY 2020 Budgetary Projections**

	<u>FY 2019</u>	<u>FY 2020</u>
<b><u>Receipts</u></b>		
Employer Contributions for Medical Claims and Administrative Costs	\$ 51,195,252	\$ 53,120,326
Employer Contributions for Dental Claims and Administrative Costs	1,994,859	2,108,790
Employee Contributions for Medical Claims and Administrative Costs	6,484,054	6,727,871
Employee Contributions for Dental Claims and Administrative Costs	498,715	527,197
Pharmacy Rebate	1,000,000	1,000,000
Investment Income and Other	164,852	181,602
<b>Total Estimated Receipts</b>	<b>\$ 61,337,732</b>	<b>\$ 63,665,786</b>
<b><u>Disbursements</u></b>		
Estimated Medical and Pharmacy Claims	\$ 44,968,124	\$ 48,976,451
Estimated Reinsurance and Claims Processing	5,625,109	6,410,149
Estimated Dental claims and Administrative Costs	2,418,573	2,560,987
Estimated Vision Plan Premiums	398,491	405,881
Estimated Affordable Care Act Fees	568,000	568,000
Estimated Fees for Professional Services	361,986	361,986
Estimated Miscellaneous Expenses	75,000	75,000
<b>Total Estimated Disbursements</b>	<b>\$ 54,415,283</b>	<b>\$ 59,358,454</b>
<b>Receipts Less Disbursements</b>	<b>\$ 6,922,449</b>	<b>\$ 4,307,332</b>
<b>Beginning Cash Balance, January 1st</b>	<b>\$ 12,832,586</b>	<b>\$ 19,755,035</b>
<b>Projected End Cash Balance, December 31st</b>	<b>\$ 19,755,035</b>	<b>\$ 24,062,367</b>
<b>Estimated Secure Funding</b>	<b>\$ 10,301,375</b>	<b>\$ 11,276,691</b>

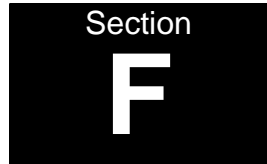
## FY 2020 Budget - FTEs by Type

<u>Agency/Department</u>	<u>Other</u>	<u>Grant</u>	<u>Fee</u>	<u>Total</u>
Airport	18.25	0.00	0.00	18.25
Appraiser	83.40	0.00	0.00	83.40
Board of County Commissioners	14.00	0.00	0.00	14.00
Budget and Financial Planning	11.00	0.00	0.00	11.00
Contractor Licensing	0.00	0.00	5.35	5.35
Corrections	250.30	45.87	11.47	307.64
County Manager's Office	22.50	0.00	1.00	23.50
Countywide support	20.00	0.00	0.00	20.00
Courts Law Library	4.48	0.00	0.00	4.48
Department of Health & Environment	97.68	48.88	0.00	146.56
Department of Technology & Innovation	117.48	0.00	0.00	117.48
Developmental Supports	287.16	19.00	0.00	306.16
District Attorney	97.50	1.75	0.00	99.25
District Court Trustee	18.00	0.00	0.00	18.00
District Courts	12.24	4.70	16.81	33.75
Elections	16.00	0.00	0.00	16.00
Emergency Management & Communications	51.00	1.00	0.00	52.00
Facilities	161.74	0.00	0.00	161.74
Facilities - Fleet	12.80	0.00	0.00	12.80
Human Resources	27.01	0.00	0.00	27.01
Human Services Department	41.74	57.75	0.00	99.49
JIMS	26.00	0.00	0.00	26.00
Legal	14.00	0.00	0.00	14.00
Library Operating	325.79	0.00	0.00	325.79
Med-Act	151.80	0.00	0.00	151.80
Mental Health	265.39	65.21	0.00	330.60
Motor Vehicle	69.10	0.00	0.00	69.10
Museums	0.00	0.00	0.00	0.00
Park & Recreation Enterprise	0.00	0.00	413.40	413.40
Park & Recreation General	165.50	0.00	0.00	165.50
Planning	14.00	0.00	0.00	14.00
Public Works	62.93	0.00	0.00	62.93
Risk Management	4.50	0.00	0.00	4.50
RTA	36.00	0.00	0.00	36.00
Sheriff	663.95	2.00	0.00	665.95
Stormwater	2.75	0.00	0.00	2.75
Transportation	0.00	0.00	0.00	0.00
Treasurer & Financial Management	48.15	0.00	0.00	48.15
Wastewater	217.53	0.00	0.00	217.53
<b>Total</b>	<b>3,431.67</b>	<b>246.16</b>	<b>448.03</b>	<b>4,125.86</b>



## FTEs By Department and Strategic Program Area

Department	2020	2019	2018
Board of County Commissioners	14.00	14.00	14.00
Budget & Financial Planning	11.00	9.00	9.00
County Manager's Office	23.50	24.50	23.50
Countywide	20.00	20.00	20.00
Facilities	161.74	162.66	160.70
Facilities - Fleet	12.80	12.80	12.80
Human Resources	27.01	27.01	26.01
Technology & Innovation	117.48	98.63	93.63
Legal	14.00	14.00	13.50
Treasurer & Financial Management	48.15	48.15	49.25
Special Liability/Risk Management	4.50	4.50	4.50
<b>Total Support Services</b>	<b>454.18</b>	<b>435.25</b>	<b>426.89</b>
Appraiser	83.40	87.40	87.40
Election & Registration	16.00	17.00	17.00
Motor Vehicle	69.10	69.10	68.00
RTA	36.00	38.00	38.00
<b>Total Records and Taxation</b>	<b>204.50</b>	<b>211.50</b>	<b>210.40</b>
Community Corrections	307.64	312.64	311.64
Courts Law Library	4.48	4.96	4.96
District Attorney	99.25	97.25	96.25
District Court Trustee	18.00	19.00	21.00
District Courts	33.75	27.70	37.12
Emergency Management & Communications	52.00	53.00	53.00
JIMS	26.00	25.00	25.00
Med-Act	151.80	144.53	143.53
Sheriff	665.95	659.99	651.95
<b>Total Public Safety &amp; Emergency Services</b>	<b>1,358.87</b>	<b>1,344.07</b>	<b>1,344.45</b>
Airport	18.25	18.25	18.25
Contractor Licensing	5.35	5.35	5.10
Planning, Development and Codes	14.00	12.75	12.90
Public Works	62.93	62.93	63.19
Stormwater Management	2.75	2.75	2.75
Transportation	0.00	0.00	0.00
Wastewater	217.53	219.23	215.00
<b>Total Infrastructure Services</b>	<b>320.81</b>	<b>321.26</b>	<b>317.19</b>
Developmental Supports	306.16	307.16	304.16
Human Services	98.49	98.68	117.42
Mental Health	331.60	322.38	307.63
Health & Environment	146.56	137.31	140.95
<b>Total Health &amp; Human Services</b>	<b>882.81</b>	<b>865.53</b>	<b>870.16</b>
Library	325.79	327.79	303.68
Museum	0.00	0.00	0.00
Park & Recreation Enterprise	413.40	352.05	333.63
Park & Recreation Employee Benefit	0.00	0.00	0.00
Park & Recreation General	165.50	152.59	143.32
<b>Total Culture &amp; Recreation</b>	<b>904.69</b>	<b>832.43</b>	<b>780.63</b>
<b>Total County</b>	<b>4,125.86</b>	<b>4,010.04</b>	<b>3,949.72</b>



# Multi-year Budget Projection

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## **This Section Includes:**

- Multi-year Budget Projection – October, 2019 (Page F-2)

# **Johnson County, Kansas Multi-year Budget Projection - October 2019**

## ***Introduction***

In May of 2019, the Board of County Commissioners (BOCC) reviewed multi-year budget projections of revenues and expenditures for FY 2019 through FY 2024. These projections included the County Manager's budget for FY 2020. Based on adjustments made to the County Manager's budget proposal by the Board in adopting the FY 2020 Budget, the projections of revenues and expenditures through FY 2024 have been modified and are presented in this document.

## ***Methodology***

The financial projections include estimated revenues and expenditures for FY 2019 through FY 2024, including calculations of the amount of property tax revenue necessary to balance the budget in FY 2020 through FY 2024. The financial projections are based on assumptions for the following items:

- Revenue sources other than property taxes
- Operating expenditures, including estimated compensation increases
- Capital Improvement Program (CIP) expenditures
- Assessed valuation
- Delinquency rate for property taxes

Once all assumptions have been documented, the County's financial forecast automatically calculates the amount of property tax revenue needed to balance the budget. In addition, the financial forecast calculates the estimated mill levy based on the property tax revenue, the assessed valuation, and the delinquency rate for property taxes.

Using this forecasting model, it is possible to illustrate the impact of policy decisions on the amount of property tax revenue and the estimated mill levy. In order to decrease future property taxes, policy adjustments must be made to either expenditures or other revenue sources (or a combination of both).

It should be emphasized that the financial projections were created based on a number of assumptions to illustrate potential trends. Some of the assumptions are controlled by policy makers, while others cannot be controlled and are virtually impossible to predict. Staff has created the current assumptions for illustration purposes; those assumptions which can be controlled will ultimately be determined by the Board.

## ***Budget Principles***

During the past few years, the County has adhered to the following budget principles in order to maintain a solid financial condition:

- Funded on-going operating expenditures with on-going revenue sources
- Maintained a sufficient General Fund reserve for unknown and unusual circumstances
- Estimated revenues using a conservative approach to avoid budget shortfalls during the fiscal year

The future continuation of these principles reflects the County's commitment to prudent financial management and the maintenance of existing credit ratings.

## ***Historical Information***

In order to understand the context for future budget projections, it is important to review certain historical data.

### **Assessed Valuation**

Assessed valuation is an important component of future budget projections since it serves as the basis of property tax revenue calculations. The formula for calculating property tax revenue is illustrated as follows:

**Property Tax Revenue = Assessed Valuation/1000 \* Mill Levy \* (1 - Delinquency Rate)**

(For FY 2020, the estimated delinquency rate used for budget projections is 2.10%)

General information regarding assessed valuation for the County taxing district is presented in the table below.

**Table #1: Assessed Valuation from FY 2010 to FY 2019 (County Taxing District only)**

<u>Fiscal Year</u>	<u>Total Assessed Valuation</u>	<u>\$ Increase*</u>	<u>% Increase</u>
2010	\$7,969,528,237	\$(261,778,469)	(3.18)%
2011	\$7,535,717,941	\$(433,810,296)	(5.44)%
2012	\$7,551,985,565	\$16,267,624	0.22%
2013	\$7,520,503,387	\$(31,482,178)	(0.42)%
2014	\$7,630,978,170	\$110,474,783	1.47%
2015	\$8,084,290,606	\$453,312,436	5.94%
2016	\$8,596,593,490	\$512,302,884	6.34%
2017	\$9,229,880,308	\$633,286,818	7.37%
2018	\$9,858,473,397	\$628,593,089	6.81%
2019	\$10,558,374,635	\$699,901,238	7.10%
		<b>Average % Increase</b>	<b>2.62%</b>

\*Annual increase includes new property and reappraisal of existing property.

As noted in the table, the average increase in assessed valuation is 2.62% over the past 10 years.

Mill Levies and Property Tax Revenue

General information regarding mill levies and property tax revenue is presented in Table #2 below.

**Table #2: Mill Levies and Property Tax Revenue from FY 2010 to FY 2019**

<u>Fiscal Year</u>	<u>Total Mill Levy</u>	<u>% Change</u>	<u>Total Property Tax Revenue</u>	<u>% Change</u>
2010	23.213	0.2%	\$176,540,919	(3.2)%
2011	23.256	0.2%	\$168,031,158	(4.8)%
2012	23.188	(0.3)%	\$167,964,097	0.0%
2013	23.210	0.1%	\$168,320,608	0.2%
2014	23.247	0.2%	\$170,843,754	1.5%
2015	23.270	0.1%	\$180,141,184	5.4%
2016	26.595	14.3%	\$218,891,153	21.5%
2017	26.607	0.0%	\$234,527,808	7.1%
2018	26.351	(1.0)%	\$248,093,703	5.8%
2019	26.013	(1.3)%	\$261,619,389	5.5%

From 2009 to 2015, the mill levy remained relatively flat. In 2016, the mill levy increased 3.325 for Park and Recreation, Library, State revenue reductions, and general operations. In 2018 and 2019, the mill levy was reduced by a combined total of 0.594 mills.

Mortgage Registration Fee Revenue

During 2014, the State passed legislation to phase out the Mortgage Registration Fee in Kansas beginning in FY 2015. The fee had been in place since 1925, and had provided over \$18 million annually to the County prior to the recession. Due to this legislation, the revenue was phased out over five years. In FY 2019, the phase out was complete with no revenue projected.

Information on mortgage registration fee collections for FY 2010 to FY 2018 is presented on the next page:

**Table #3: Mortgage Registration Fee Revenue from FY 2010 to FY 2018**

<b><u>Fiscal Year</u></b>	<b><u>Actual Collections</u></b>	<b><u>% Increase (Decrease)</u></b>
2010	\$11,996,856	(17.6)%
2011	\$11,624,954	(3.1)%
2012	\$16,019,920	37.8%
2013	\$16,102,301	0.5%
2014	\$13,449,832	(16.5)%
2015	\$13,683,823	1.7%
2016	\$11,604,108	(15.2)%
2017	\$7,872,537	(32.2)%
2018	\$3,846,501	(51.1)%

***Revenue Assumptions***

Revenues are estimated using a conservative approach to avoid budget shortfalls during the fiscal year. The County's Revenue Estimating Committee meets during the months of February through June to review and modify revenue estimates for the County's major revenue sources. The current growth projections for the key major revenue sources are presented in the table below.

**Table #4: Percentage Growth Projections for Major Revenues**

<b><u>Revenue Source</u></b>	<b><u>FY 2020</u></b>	<b><u>FY 2021 through FY 2024</u></b>
Assessed Valuation*	5.67%	5.3% - 4.6%
Sales Taxes	0.0%	2.0%
Interest on Delinquent Taxes	\$2.25 million	\$2.0 million
Motor Vehicle Taxes	2.9%	3.0%
Recording Fees	\$5.7 million	\$5.7 million

\*The delinquency rate for property taxes has been assumed to be 2.1% in all years.

Most revenue projections are estimated to show increases in FY 2020 and continue through FY 2024. The County will continue to closely monitor the economic situation and its potential impact on the County's major sources of revenue.

***Expenditure Assumptions - Operating Budget***

Staff has prepared a set of operating expenditure growth estimates for FY 2020 through FY 2024. These projections assume: 1) flat mill levy for the County Taxing District, Park & Recreation Taxing District and Library Taxing District, and 2) minimal increases to service delivery in FY 2020 through FY 2024. In FY 2015, the State legislature passed tax lid legislation beginning with the FY 2018 Budget. Based on the budget form from the State and the County's current projections, the County was able to maintain existing services under the tax lid without an election. The expenditure projections are summarized in the following table.

**Table #5: Projections for Operating Expenditures**

<u>Expenditure Item</u>	<u>FY 2020</u>	<u>FY 2021 - FY 2024</u>
Salaries - percentage growth	0%	2.0%
Health Insurance Program - percentage growth	3.0%	7.0%
Supplemental Retirement - County match percentage	3.0%	3.0%
Other Fringe Benefits	20.0%	20.0%
Contractual and Other Miscellaneous Items	\$5.3 million	\$0.0M - \$4.0M

***Expenditure Assumptions - Capital Improvement Program (CIP)***

Staff has prepared a set of CIP projections for FY 2020 through FY 2024. These projections are presented in Table #6 below.

**Table #6: Projections for CIP Expenditures**

<u>CIP Item</u>	<u>FY 2020</u>	<u>FY 2021 through FY 2024</u>
CARS Program	\$16.6 M	\$16.8M - 17.4M
Bridges, Roads, and Culverts Program	\$2.0 M	\$2.0 M
On-going Capital Projects*	\$3.8 M	\$4.8 M
Park and Recreation Strategic Master Plan	0.726 mills	0.726 mills
Library 20 Year Master Plan	0.730 mills	0.730 mills
Transit Bus Replacement	\$2.7 M	\$3.2 M - \$4.6 M

\*These projects include Facilities Capital Replacement Plan, Information Technology Infrastructure Maintenance and Fiber Master Plan, JIMS Infrastructure Maintenance, and Mental Health Capital Replacement Plan.

***Impact on Total County Budget***

The total estimated expenditure amount for FY 2020, excluding reserves, is \$937.2 million. This represents an increase of \$121.3 million, or 14.9%, when compared to the FY 2019 budgeted expenditure amount of \$815.9 million. The majority of this increase is due to issuing approximately \$80 million in debt for the new Wastewater Tomahawk Treatment Facility. The total estimated expenditure amount is projected to increase to \$1.0 billion by FY 2024.

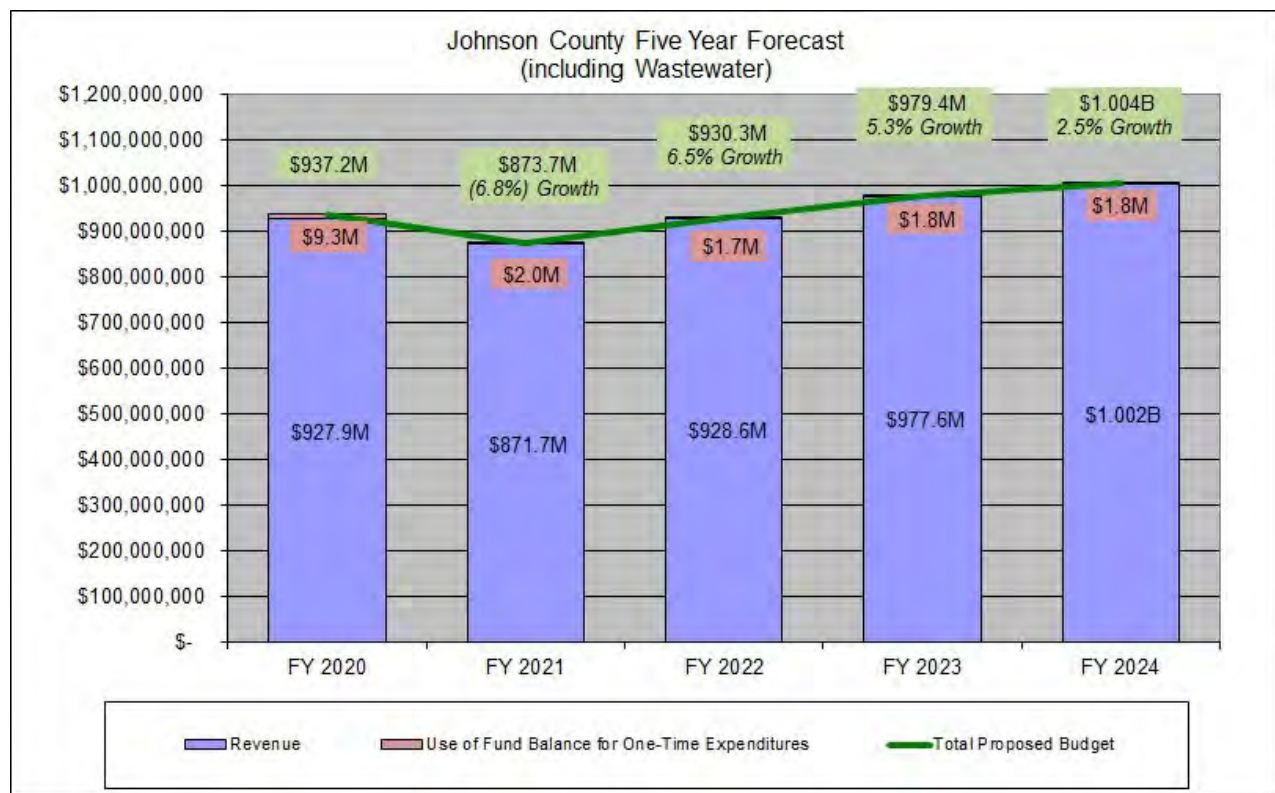
Projections for assessed valuation (County taxing district), property tax revenue, and mill levies are presented in the following table.

**Table #7: Projected Property Tax Revenue and Mill Levies for FY 2020 - FY 2024**

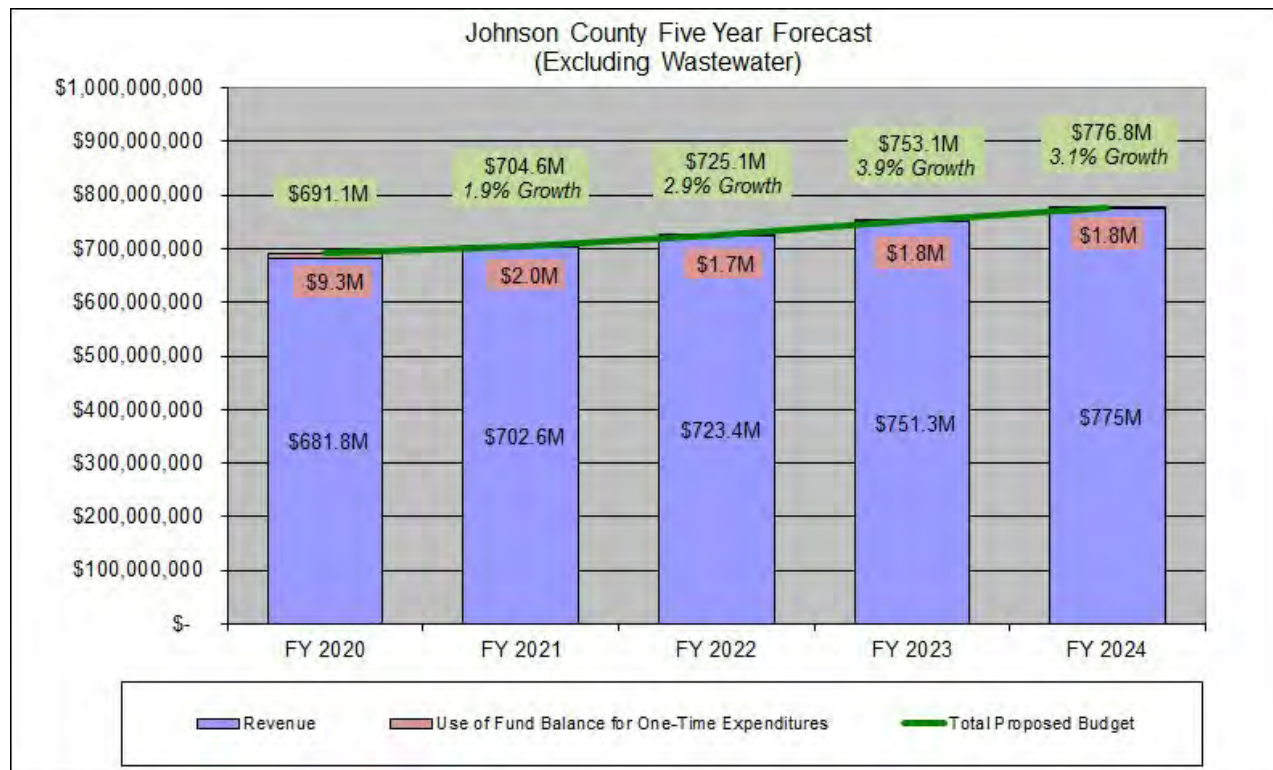
Fiscal Year	County Taxing District Assessed Valuation	Property Tax Revenue	Total Mill Levy	Mill Levy Change
2020	\$11.2 billion	\$276.4 million	26.013 mills	0.000 mills
2021	\$11.7 billion	\$291.0 million	26.013 mills	0.000 mills
2022	\$12.3 billion	\$305.6 million	26.013 mills	0.000 mills
2023	\$12.9 billion	\$319.6 million	26.013 mills	0.000 mills
2024	\$13.5 billion	\$334.3 million	26.013 mills	0.000 mills

The County adopted a flat mill levy for FY 2020. With changes in appeals between August and October when values are finalized, the County is anticipating some fluctuation in the final amount of the mill levy. In FY 2021 through FY 2024, the mill levy is projected to remain flat.

The graph below reflects the total budget, use of fund balance for one-time expenditures and other revenue.



In FY 2020, there is a large anticipated increase in expenditures due to issuing approximately \$80 million for the Wastewater Tomahawk project. The graph on the following page shows the County's budget projections excluding Wastewater.



Projections for the General Fund reserve for FY 2020 through FY 2024 are presented in the following table.

**Table #8: Projected General Fund Reserve**

Fiscal Year	Projected General Fund Reserve (\$)	Projected General Fund Reserve (%)*
2020	\$94.2 million	26.3%
2021	\$93.8 million	25.5%
2022	\$93.8 million	24.5%
2023	\$93.8 million	23.6%
2024	\$93.8 million	22.8%

\*Calculated as a % of estimated General Fund revenues, excluding intrafund transfers and General Fund cost allocation.

Moody's Investors Service has assigned an Aaa rating with the issuance of the Johnson County's \$232.8 million Internal Improvement general obligation bonds, Series 2018A. When rating the County's debt, Moody's Investors Service commented that the Aaa rating reflects the general obligation credit characteristics of Johnson County, which includes:

- Johnson County's sizable and wealthy tax base that benefits from its significant role in the Kansas City metropolitan area economy.
- Well managed financial operations.
- Low net direct debt burden.

Moody's Investors Service also assigned an Aaa to the Public Building Commission's (PBC) Lease Purchase Revenue bonds reflecting the unconditional and long-term commitments of the county.



On February 28, 2013, the County adopted a revised General Fund reserve policy. The reserve calculation in the policy is based on the following goals:

1. Maintaining working capital to meet cash flow requirements and provide contingencies for unpredictable revenue sources and emergencies or other unanticipated expenditures.
2. Funding capital asset replacement and debt retirement.

According to the policy, the annual calculation is expected to generate a reserve amount that ranges between 20% and 25% of estimated annual General Fund net revenues (total General Fund revenues, excluding intrafund transfers and General Fund cost allocation). The County's General Fund has gradually increased over time as a result of unanticipated revenues above estimates and conservative departmental spending. As indicated in the previous table, the County is projected to comply with the current reserve policy in FY 2020 through FY 2024.

### ***Questions for the Board***

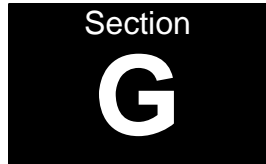
The Multi-year Budget Projection is based on a number of assumptions which continue to change as time passes. Some of the variables in the financial projections are controlled by the Board, while others cannot be controlled and are virtually impossible to predict. Overall, the Multi-year Budget Projection should be viewed as a tool to illustrate the impact of policy alternatives and to highlight potential fiscal problems in future years.

The five year forecast shows a balanced budget with no mill levy increases. If these assumptions change, the County will be faced with expenditure reductions or revenue enhancements to maintain a balanced five year model. In addition, key decisions on strategic issues or possible state legislation could alter future financial projections.

Overall, the County is faced with the following policy questions:

1. ***What services will the County provide?***
2. ***Who is the best provider of service?***
3. ***What level of service will be provided to the community?***
4. ***What is an acceptable level of cost for each County service?***
5. ***How will the County finance the cost of services?***

Staff will continue to monitor and update the financial projections on a periodic basis as policy decisions are made and more current information is available.



# Revenue Summary

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## **This Section Includes:**

- FY 2020 Revenues by Category (Page G-2)
- 2018 through 2020 Revenue Breakdown (Page G-3)
- Major Revenue Sources (Page G-5)

## FY 2020 Johnson County Revenues

### Introduction

The Johnson County Government has developed a diverse base of revenues to fund its unique operational and capital needs. Current revenue projections support a budget that meets the needs of a growing community, adequately compensates staff and maintains good stewardship of taxpayer dollars.

This section describes major revenue trends and how these affect Johnson County. Special emphasis is placed on the County's thirty two (32) major revenue sources. This set of revenues is significant in that they collectively represent approximately 75% of the County's projected revenues in FY 2020. Each major source of revenue is described on the following pages.

### Revenue Estimating Committee

The Revenue Estimating Committee reviews projections of the County's major revenue sources and provides recommendations on projected revenues to the County Manager. The County Manager considers these recommendations in preparing the proposed annual budget that is submitted to the Board of County Commissioners in June of each year. The County Manager may alter the committee's projected revenues in preparing the proposed budget, and the Board of County Commissioners may alter projected revenues as part of the annual budget process.

The County Manager determines the membership of the Revenue Estimating Committee as part of the County's financial procedures. The current membership of the committee is as follows:

Budget Director	County Manager	County Appraiser	Director of Records and Tax Administration
Assistant Budget Director	County Treasurer	Cash Manager	Revenue Coordinator

For FY 2020, the Revenue Estimating Committee determined a minimum threshold of \$500,000 for a major revenue source. The Committee identified 32 major revenue sources for FY 2020. The following information will show 32 major revenue sources for FY 2019 and FY 2020. In order to avoid budgetary shortfalls during the fiscal year, revenues are estimated using a conservative approach.

### Revenues by Category

The following table provides a breakdown of FY 2020 budgeted revenues (excluding transfers and use of carryover). Taxes account for 48.77% of Johnson County's total revenues. Charges for Service comprise 27.47% of the revenue base. Intergovernmental Revenues, Use of Assets/Miscellaneous and Licenses & Permits represent 7.54%, 15.81%, and 0.41% of the FY 2020 revenue budget, respectively.

#### FY 2020 Revenue Distributions

Revenue Category	FY 2020 Budget	% of Total
Taxes	\$ 419,535,767	48.77%
Charges for Service	\$ 236,319,513	27.47%
Intergovernmental	\$ 64,844,221	7.54%
Use of Assets/Miscellaneous	\$ 135,960,957	15.81%
Licenses & Permits	\$ 3,555,063	0.41%
<b>Total</b>	<b>\$ 860,215,521</b>	<b>100.00%</b>

Revenues outlined in this section are those funds which the County has budgeted to collect in FY 2020. These revenues exclude transfers and use of carryover. Revenues are categorized into the following groups:

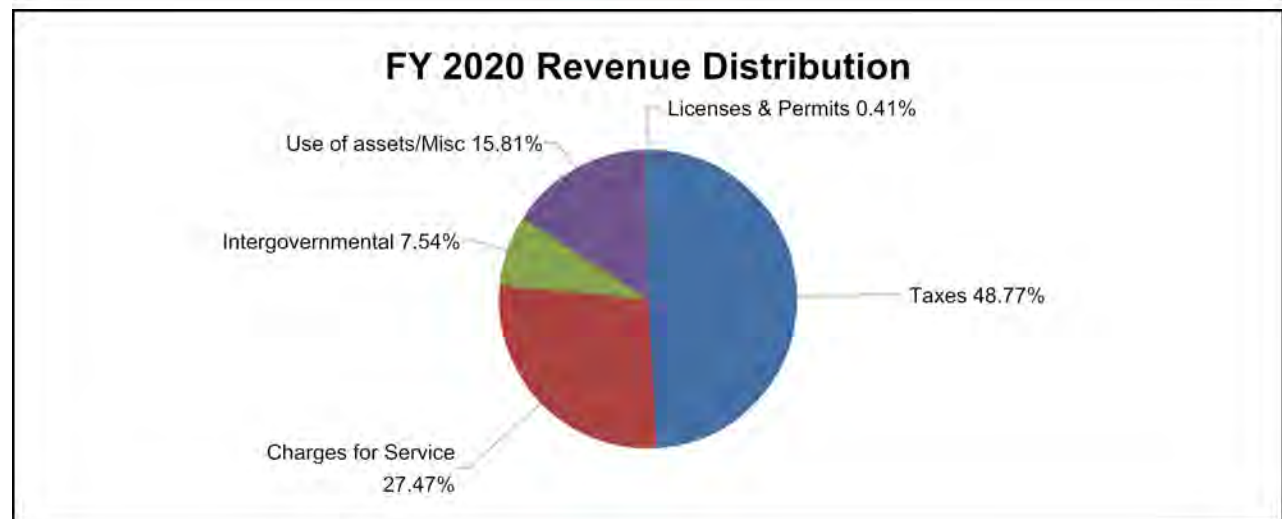
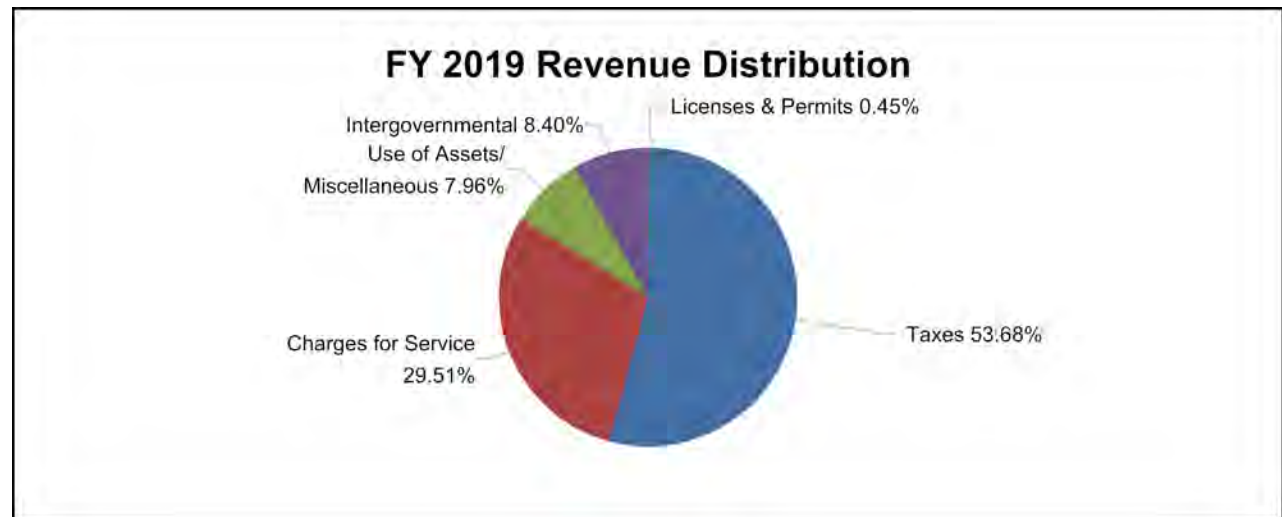
**Taxes** - This group is comprised of ad valorem support (property taxes), sales taxes, motor vehicle, delinquent, and several other taxes including minerals, liquor, recreational vehicles, car rentals, and compensating use taxes. Taxes represent the largest source of revenue for the County.

**Intergovernmental** - This group includes revenues from federal, state and city grants, as well as special highway (gas tax) funds which are dedicated for road and bridge maintenance and construction.

**Licenses & Permits** - This group has been an insignificant portion of the revenue picture in the last decade.

**Charges for Service** - This group has grown dramatically since the wastewater capital finance charges, connection fees and system development fees were instituted in the early 1990s based on equivalent dwelling unit (EDU). In FY 2003, new user fees for wastewater operations and maintenance activities were implemented. The new system availability charge was included beginning with the FY 2015 budget. The system development charge (an EDU-based charge) was eliminated in FY 2014.

**Use of Assets/Miscellaneous** - This group includes investment interest, land and building rentals, and sale of County assets.



#### 2018 Through 2020 Revenue Breakdown

The table on the following page summarizes Actual 2018, Estimated 2019 and Budget 2020 revenues for Johnson County (excluding transfers and use of carryover).

<b>Revenues by Category</b>	<b>Actual FY 2018</b>	<b>Estimated FY 2019</b>	<b>Budget FY 2020</b>
<b>Taxes</b>			
Ad Valorem Tax*	\$248,093,708	\$261,619,389	\$276,386,640
Delinquent Real Property Tax*	2,204,393	2,455,366	2,498,903
Interest on Delinquent Taxes*	2,492,493	2,250,000	2,250,000
Motor Vehicle Tax*	25,714,120	26,344,457	27,106,292
911 Fund*	4,842,596	4,899,788	5,497,784
Local Sales Tax (1/2 percent)*	15,292,765	15,560,388	15,560,388
Local Use Tax*	3,227,475	3,356,574	3,356,574
Public Safety Sales Tax (1/4 percent)*	18,875,074	19,252,575	19,252,575
Public Safety Use Tax*	3,981,834	4,141,107	4,141,107
Public Safety Sales Tax #2 (1/4 percent)*	18,875,074	19,252,575	19,252,575
Public Safety Use Tax #2*	3,981,834	4,141,107	4,141,107
Public Safety Sales Tax #3 (1/4 percent)*	18,878,708	19,256,282	19,256,282
Public Safety Use Tax #3*	3,982,393	4,141,689	4,141,689
Stormwater Sales Tax (1/10 percent)*	12,041,533	12,282,364	12,282,364
Stormwater Use Tax*	2,539,977	2,641,577	2,641,577
Other Taxes	2,815,320	1,722,794	1,769,910
<b>Subtotal</b>	<b>387,839,297</b>	<b>403,318,032</b>	<b>419,535,767</b>
<b>Intergovernmental</b>			
Special Highway Tax*	12,153,603	12,503,603	12,903,603
Community Development Block Grant*	1,293,071	1,310,904	1,314,688
Section 8 Rental Assistance*	10,580,114	10,950,000	11,337,375
Federal/State/Local Government Grants	31,631,984	38,355,639	39,288,555
<b>Subtotal</b>	<b>55,658,772</b>	<b>63,120,146</b>	<b>64,844,221</b>
<b>Licenses &amp; Permits</b>			
Contractor Licensing Fees*	1,241,295	1,036,045	1,104,318
Other Licenses & Permits	1,530,399	2,364,665	2,450,745
<b>Subtotal</b>	<b>2,771,694</b>	<b>3,400,710</b>	<b>3,555,063</b>
<b>Charges for Service</b>			
Heritage Trust Fund Fees*	406,755	440,000	440,000
Med-Act User Fees*	8,570,873	8,788,881	9,139,659
Motor Vehicle Registration Fees*	4,835,162	4,895,599	4,956,795
Mortgage Registration Fees*	3,846,501	0	0
Recording Fees*	5,864,901	5,200,000	5,700,000
Police Protection Charges*	1,133,029	1,050,000	1,050,000
Prisoner Boarding Charges*	1,135,654	934,000	1,253,175
Parks Enterprise*	19,258,478	24,490,285	28,749,780
Wastewater-Capital Finance Charges*	39,952,993	42,604,984	47,854,803
Wastewater-Connection Fees*	8,310,417	6,200,000	6,200,000
Wastewater-User Charges*	63,072,616	61,716,191	67,354,000
Wastewater-System Availability Charge*	4,104,225	4,121,800	4,121,800
Other Charges for Service	45,636,551	61,266,032	59,499,501
<b>Subtotal</b>	<b>206,128,155</b>	<b>221,707,772</b>	<b>236,319,513</b>
<b>Use of Assets</b>			
Investment Interest*	12,642,347	14,984,932	14,437,156
Other Use of Assets	5,069,425	5,021,589	5,120,389
<b>Subtotal</b>	<b>17,711,772</b>	<b>20,006,521</b>	<b>19,557,545</b>
<b>Miscellaneous</b>	<b>250,073,206</b>	<b>39,816,351</b>	<b>116,403,412</b>
<b>Total Major Revenues (indicated with "***")</b>	<b>583,426,011</b>	<b>602,822,462</b>	<b>635,683,009</b>
<b>Total Revenues (excluding transfers)</b>	<b>920,182,896</b>	<b>751,369,532</b>	<b>860,215,521</b>
<b>Major Revenues as a Percent of Total</b>	<b>63.40%</b>	<b>80.23%</b>	<b>73.90%</b>

## Major Revenue Sources

The following table provides a summary of the Estimated 2019 and Budget 2020 amounts for the major revenue sources. As demonstrated, there are 32 major revenue sources projected to contribute approximately 75% of total revenues in FY 2020. Following the table is a description of each of the 32 revenues.

Revenue Source	Estimated FY 2019	Budget FY 2020	% Change
Ad Valorem Tax	\$ 261,619,389	\$ 276,386,640	5.6%
Delinquent Real Property Tax	2,455,366	2,498,903	1.8%
Motor Vehicle Tax	26,344,457	27,106,292	2.9%
Special Highway Tax	12,503,603	12,903,603	3.2%
Local Sales Tax (1/2 percent)	15,560,388	15,560,388	0.0%
Local Use Tax	3,356,574	3,356,574	0.0%
Public Safety Sales Tax (1/4 percent)	19,252,575	19,252,575	0.0%
Public Safety Use Tax	4,141,107	4,141,107	0.0%
Public Safety Sales Tax #2 (1/4 percent)	19,252,575	19,252,575	0.0%
Public Safety Use Tax #2	4,141,107	4,141,107	0.0%
Public Safety Sales Tax #3 (1/4 percent)	19,256,282	19,256,282	0.0%
Public Safety Use Tax #3	4,141,689	4,141,689	0.0%
Stormwater Sales Tax (1/10 percent)	12,282,364	12,282,364	0.0%
Stormwater Use Tax	2,641,577	2,641,577	0.0%
Investment Interest	14,984,932	14,437,156	(3.7)%
Interest on Delinquent Taxes	2,250,000	2,250,000	0.0%
911 Fund	4,899,788	5,497,784	12.2%
Contractor Licensing Fees	1,036,045	1,104,318	6.6%
Heritage Trust Fund Fees	440,000	440,000	0.0%
Med-Act User Fees	8,788,881	9,139,659	4.0%
Motor Vehicle Registration Fees	4,895,599	4,956,795	1.3%
Mortgage Registration Fees	0	0	0.0%
Recording Fees	5,200,000	5,700,000	9.6%
Police Protection Charges	1,050,000	1,050,000	0.0%
Sheriff & Corrections Prisoner Boarding Charges	934,000	1,253,175	34.2%
Parks Enterprise	24,490,285	28,749,780	17.4%
Wastewater-Capital Finance Charges	42,604,984	47,854,803	12.3%
Wastewater-Connection Fees	6,200,000	6,200,000	0.0%
Wastewater-User Charges	61,716,191	67,354,000	9.1%
Wastewater-System Availability Charge	4,121,800	4,121,800	0.0%
Community Development Block Grant	1,310,904	1,314,688	0.3%
Section 8 Rental Assistance	10,950,000	11,337,375	3.5%
<b>Total Revenues</b>	<b>\$ 602,822,462</b>	<b>\$ 635,683,009</b>	<b>5.5%</b>

## 1. Ad Valorem Tax

The Ad Valorem Tax is the largest single revenue source available to Kansas counties. These revenues are derived from taxes levied on real property, personal property, and state assessed utilities. The Johnson County Appraiser values real and personal properties, while the State of Kansas assigns values to state assessed utilities.

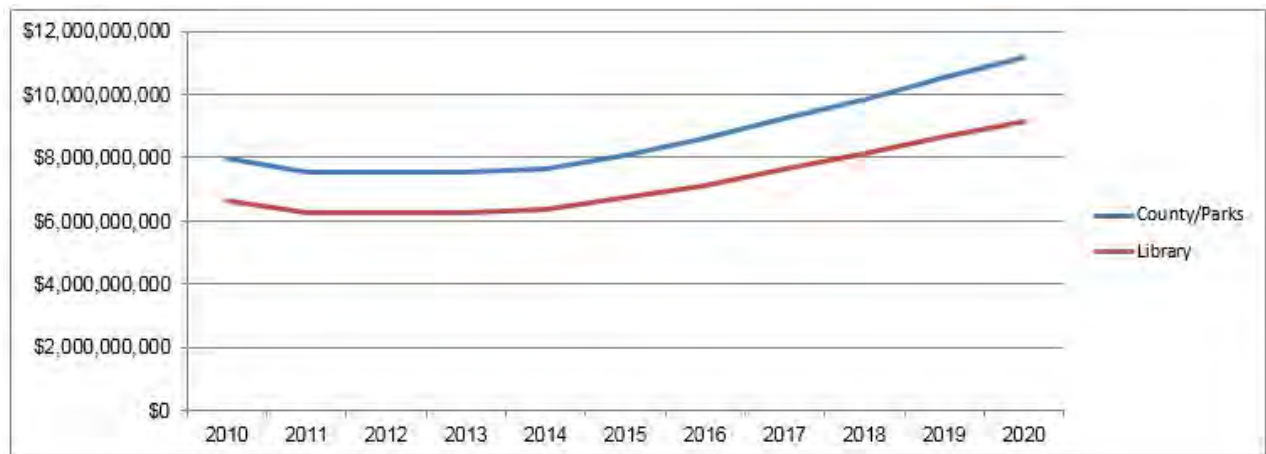
The Ad Valorem Tax generates \$276,386,640 for the FY 2020 Budget. Ad Valorem Taxes are generated from the County's assessed valuation, which is \$11.1 billion for the FY 2020 Budget. Sales transactions and prices are getting stronger and the revaluation of all real property reflects an increase. Assessed valuation by taxing district is reflected in the following table.

**Comparison of FY 2019 and FY 2020 Assessed Valuation by Taxing District**

Taxing District:	2019 Assessed Valuation	2020 Assessed Valuation*	\$ Increase	% Increase
County	10,558,374,635	11,157,214,069	598,839,434	5.67%
Park & Recreation	10,558,374,635	11,157,214,069	598,839,434	5.67%
Library	8,651,538,652	9,127,152,880	475,614,228	5.50%

\*The assessed valuation for FY 2020 is an estimate. The final assessed valuation for FY 2020 will be published by the County Clerk in mid-December.

**2010 - 2020 Assessed Valuation by Taxing District  
Sales Tax**



The projected average total sales tax rate in Johnson County for FY 2020 is 9.294%. The State will levy 6.50% while cities levy between 0% - 2.0%, excluding special districts. In FY 2020, Johnson County will levy five Countywide sales taxes totaling 1.35%.

Local	0.50%	<i>Effective October 1, 1975</i>
Stormwater	0.10%	<i>Effective July 1, 1990</i>
Public Safety	0.25%	<i>Effective July 1, 1995</i>
Public Safety II	0.25%	<i>Effective January 1, 2009</i>
Public Safety III	0.25%	<i>Effective April 1, 2017</i>
<b>Total</b>	<b>1.35%</b>	

The Research Triangle Sales tax of 0.125% (*effective April 1, 2009*) is not included in the total of 1.35% because it is a pass through sales tax with the total being immediately distributed to the Johnson County Education Research Triangle Authority.

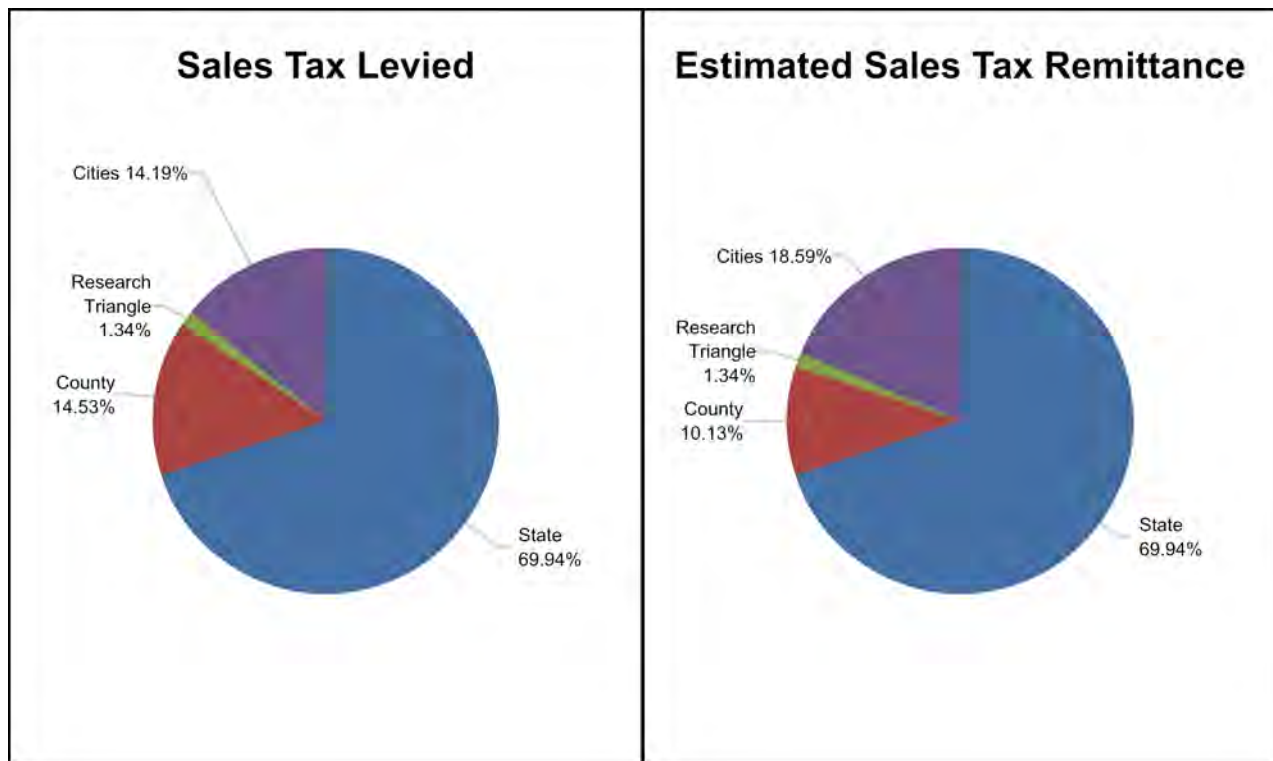
The County levies a rate of 1.35%, excluding the Research Triangle Sales Tax; however, an estimated 69.74% is retained by the County. The variation is due to a population and ad valorem ratio of the Local Sales Tax and the Public Safety Sales Taxes remitted to the cities.

	<b>Rate</b>	<b>Ratio</b>	<b>Retained</b>
Local	0.50%	25.40%	12.70%
Stormwater	0.10%	100.00%	10.00%
Public Safety	0.25%	62.70%	15.68%
Public Safety II	0.25%	62.70%	15.68%
Public Safety III	0.25%	62.70%	15.68%
<b>Total</b>	<b>1.35%</b>		<b>69.74%</b>

### Comparison of Sales Taxes Levied and Retained

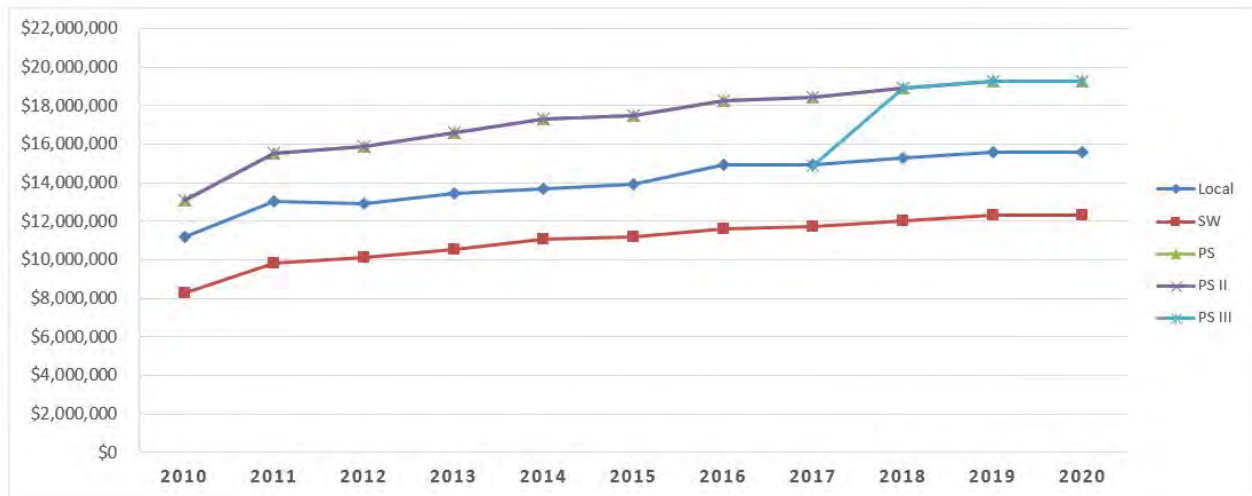
The "Sales Taxes Levied" pie chart includes the amounts levied by the various jurisdictions. In contrast, the "Estimated Sales Tax Remittance" chart includes the sales taxes that are received by each entity. The "County" share of remittance represents the taxes that fund County programs and services. Fluctuations in annual growth rates for each of the four sales taxes are demonstrated in the table on the following page.

	<b>Rate</b>	<b>Levied</b>	<b>Retained</b>
State	6.500%	69.94%	69.94%
County	1.350%	14.53%	10.13%
Research Triangle	0.125%	1.34%	1.34%
Cities	1.319%	14.19%	18.59%
<b>Total</b>	<b>9.294%</b>	<b>100.00%</b>	<b>100.00%</b>





### Actual/Projected Sales Tax and Growth Rates



**Local Sales Tax** - The first sales tax is referred to as the Local Sales Tax and equals one-half of one cent (0.50%). Local Sales Tax revenues are distributed to the County and each of the cities in the County according to a state-mandated formula based upon population and ad valorem tax. The County receives approximately 25.4% of these revenues, while cities within Johnson County receive approximately 74.6%. The Local Sales Tax is General Fund revenue and can be used to support general government services. Estimated FY 2019 Local Sales Tax receipts of \$15,560,388 are projected to increase 1.75% from the FY 2018 Actuals of \$15,292,765. FY 2020 is budgeted at \$15,560,388, equal to FY 2019 Estimated.

**Stormwater Sales Tax** - The second sales tax is known as the Stormwater Sales Tax and equals one-tenth of one cent (0.10%). All of the funds from this tax are remitted to the County to be used for the construction of stormwater management projects. Because the Stormwater Sales Tax is not formula based, projections are based on expected growth rates in taxable sales. The County's share of this revenue source for FY 2018 was \$12,041,533. Estimated FY 2019 Local Sales Tax receipts of \$12,282,364 are projected to increase 2.00% from the FY 2018 Actuals. FY 2020 is budgeted at \$12,282,364, equal FY 2019 Estimated.

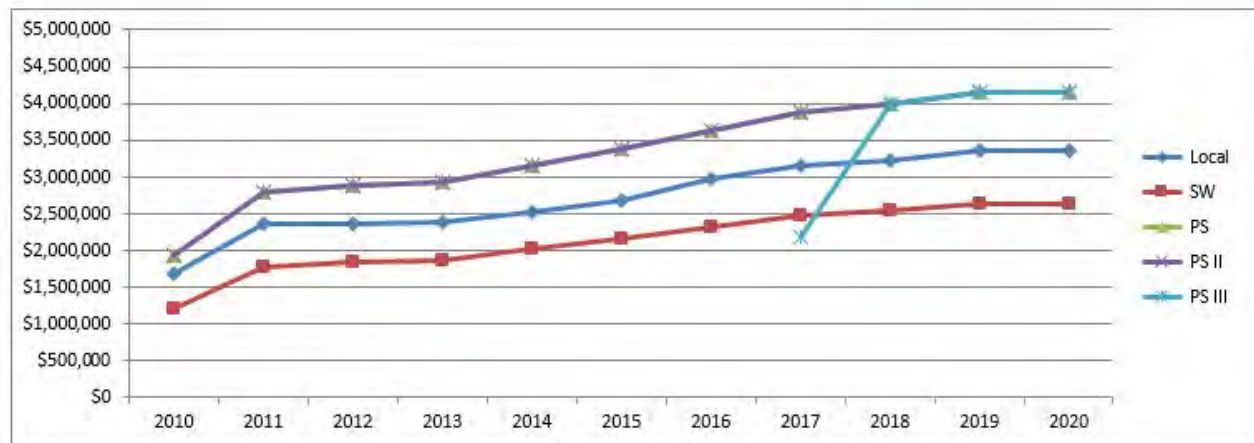
**Public Safety Sales Tax** - Equaling one-quarter of one cent (0.25%), the third sales tax is commonly referred to as the Public Safety Sales Tax because the County's share of the revenues has been specifically dedicated for public safety purposes. The Public Safety Sales Tax went into effect on July 1, 1995 and is distributed to the County and cities under a formula which differs from the one applied to the Local Sales Taxes. The first 50% of the proceeds of the one-quarter cent tax go directly to the County with the second 50% of the proceeds distributed with the same methodology as the Local Sales Tax. The county share of the revenue is dedicated for the purpose of paying for the costs of public safety, including the construction and operation of a medium security jail, construction of offices for the Sheriff's Department, and the construction and operation of the Juvenile Detention and Community Corrections facilities. In general, the County receives approximately 62.7% of these revenues, while cities receive approximately 37.3%. FY 2018 Actuals were \$18,875,074. Projections indicate that Public Safety Sales Tax receipts will increase 2.00% in FY 2019 and remain flat in FY 2020. The County's share of this revenue source is estimated at \$19,252,575 for FY 2019 and budgeted at \$19,252,575 for FY 2020.

**Public Safety Sales Tax II** - The fourth sales tax is the Public Safety Sales Tax II approved August 5th, 2008 and effective January 1, 2009, and equals one-quarter of one cent (0.25%). This sales tax is designated to fund four public safety projects including the Phase II Jail Expansion, the Youth and Family Services Building, the Crime Lab and the remodeling of the Olathe Adult Detention Center. The County's share is computed with the same formula as the Public Safety Sales Tax I. In general, the County receives approximately 62.7% of these revenues, while cities receive approximately 37.3%. FY 2018 Actuals were \$18,875,074. Projections indicate that Public Safety Sales Tax receipts will increase 2.00% in FY 2019 and remain flat in FY 2020. The County's share of this revenue source is estimated at \$19,252,575 for FY 2019 and budgeted at \$19,252,575 for FY 2020.

**Public Safety Sales Tax III** - The fifth sales tax is the Public Safety Sales Tax III approved November 1st, 2016 and effective April 1, 2017, and equals one-quarter of one cent (0.25%). The first distribution to the County was in June 2017. This sales tax was established to fund a new 28-courtroom courthouse and a medical examiner facility. The County's share is computed with the same formula as the Public Safety Sales Tax I & II. In general, the County receives approximately 62.7% of these revenues, while cities receive approximately 37.3%. Fiscal Year 2018 Actuals were \$18,878,708. The County's share of this revenue source is estimated at \$19,256,282 for FY 2019 and budgeted at \$19,256,282 for FY 2020.

### 3. Use Taxes (Local, Stormwater, and Public Safety Sales Tax I and II).

**Actual/Projected Use Tax and Growth Rates**



The Use Tax is a tax applied to goods purchased outside of the State. The tax is imposed on the use, storage, or consumption of tangible personal property in the State. The two different kinds of use tax are the retailers' use tax and the consumers' use tax. The out-of-state retailer remits the use tax on behalf of their Kansas customer for the retailers' use tax, while the purchaser remits the use tax on purchases originating out-of-state for the consumers' use tax.

The County experienced decreased revenues from use taxes beginning with FY 2008 due to large refunds issued by the Kansas Department of Revenue. These refunds continued through 2010, thus reducing revenues until all refund issues were resolved. According to the Kansas Department of Revenue all major refunds impacting use taxes have been completed. The additional inclusions to the use tax as well as the refunds have caused wide fluctuations over the last ten years and cause revenue trend lines to be skewed as represented by the graph above. Local Use Tax actuals for FY 2018 were \$3,227,475, projections for FY 2019 increase 4.0% to \$3,356,574 and projections for FY 2020 remain the same as FY 2019 at \$3,356,574. Public Safety Use Tax I and II actuals for FY 2018 were \$3,981,834, projections for FY 2019 increase 4.0% to \$4,141,107 and projections for FY 2020 remain the same as FY 2019 at \$4,141,107. Public Safety Use Tax III actuals are \$3,982,393, projections are \$4,141,689 for FY 2019 and \$4,141,689 for FY 2020. Stormwater actuals for FY 2018 were \$2,539,977, projections for FY 2019 increase 4.0% to \$2,641,577 and projections for FY 2020 equal FY 2019 at \$2,641,577.

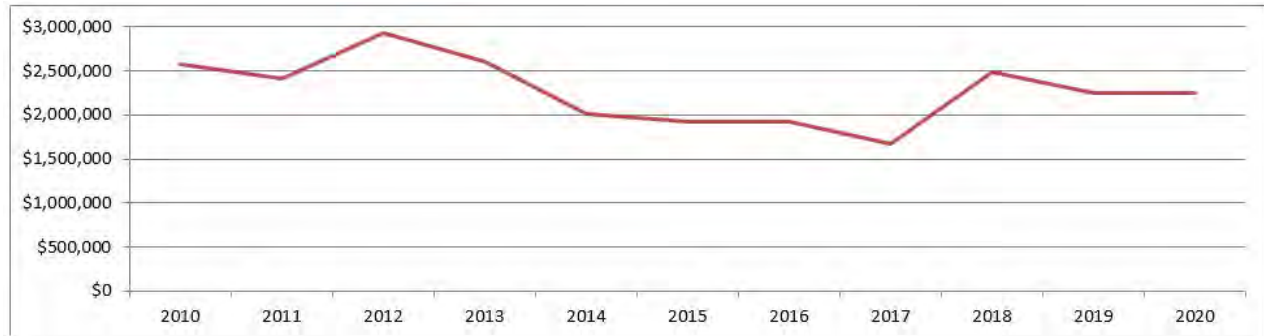
### 4. Interest on Delinquent Taxes

This revenue reflects interest and penalty payments on unpaid ad valorem or special assessment taxes which include delinquent real estate, personal property, motor vehicle and current year real estate and personal property tax payments that are paid after the due date. This revenue is recognized immediately when the property owner pays the late tax. All of the revenues from this source are credited to the General Fund.

The 2016 legislature increased the interest rate on delinquent real property taxes by five percent (5%) beginning in tax year 2017 and after. 2017 calendar year interest rates include 10% for late payment of real property taxes, 5% for late payment of personal property taxes, 15% for late or underpayment of \$10,000 or more (real), 10% for underpayment of \$10,000 or more (personal) and 5% for late unpaid portion of advanced payments.

Collections of Interest on Delinquent Taxes for FY 2019 and FY 2020 are projected at \$2,250,000. This is a volatile revenue source, and fluctuates from year to year. This revenue peaked at \$2,924,948 in 2012 and the County anticipates this revenue source to continually decrease as the economy recovers and there will be less to collect in the future. The graph below provides a ten-year history of Interest on Delinquent Taxes revenue.

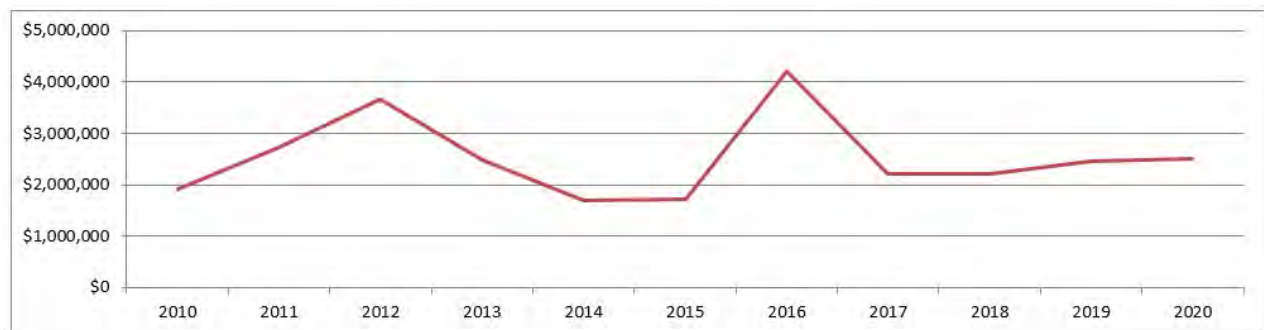
**Interest on Delinquent Taxes**



## 5. Delinquent Real Property Tax

Delinquent Real Property Tax revenues are collected after the close of the current tax year, which is the Tuesday following the first Monday in September. Any collections of real estate taxes after this cutoff date are recorded as delinquent and distributed as such. Through FY 2015, Delinquent Real Property tax collections were distributed once annually. This distribution was comprised of the collections for the previous calendar year and normally occurs as part of the January 20th distribution. Effective FY 2016, Delinquent Real Property tax collections are distributed five times annually, mirroring the same distribution as Motor Vehicle taxes. The distribution dates, effective FY 2016, are January 20, March 20, June 5, September 20, and October 31. FY 2012 revenue spiked at \$3,676,135 due to an increase in delinquent taxes from the slow recovery of the economic downturn. FY 2016 peaked at \$4,215,640 as distributions included 2 years (2015 and 2016) due to the distribution change mentioned above. FY 2018 was \$2,464,368. FY 2019 estimate is \$2,455,366 and FY 2020 is budgeted at \$2,498,903.

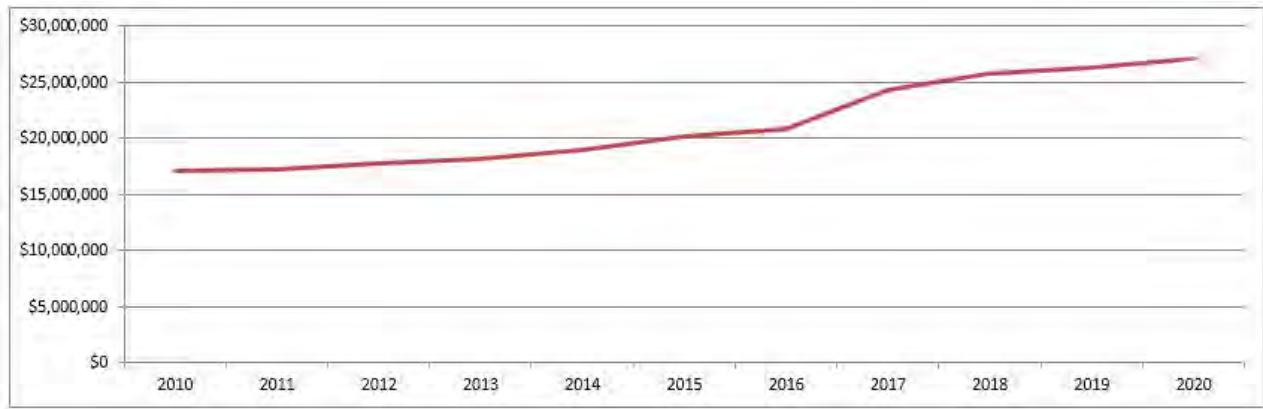
**Delinquent Real Property Tax**



## 6. Motor Vehicle Tax

The Motor Vehicle Tax is applied to vehicles registered in Johnson County and is distributed amongst the various taxing authorities including Johnson County funds, Library funds and the Parks & Recreation funds. The assessment rate is 20%. Motor vehicle values depreciate by 15% each year, and depreciation reductions are offset by taxpayers that trade in older vehicles for new vehicles, and new vehicles brought into the County. The County Treasurer collects and distributes this tax to all taxing subdivisions according to a state-mandated formula. Motor Vehicle taxes are distributed five times annually. The distribution dates are January 20, March 20, June 5, September 20, and October 31. Motor Vehicle Tax revenue projections are \$26,344,457 for 2019 and \$27,106,292 for 2020. 2020 is projected based on a 2.9% increase in the market value of Motor Vehicles for 2019. The assessment rate of 20% has remained constant since 2001, so increases are commensurate with market value growth. The chart on the following page provides a ten-year history of the motor vehicle tax.

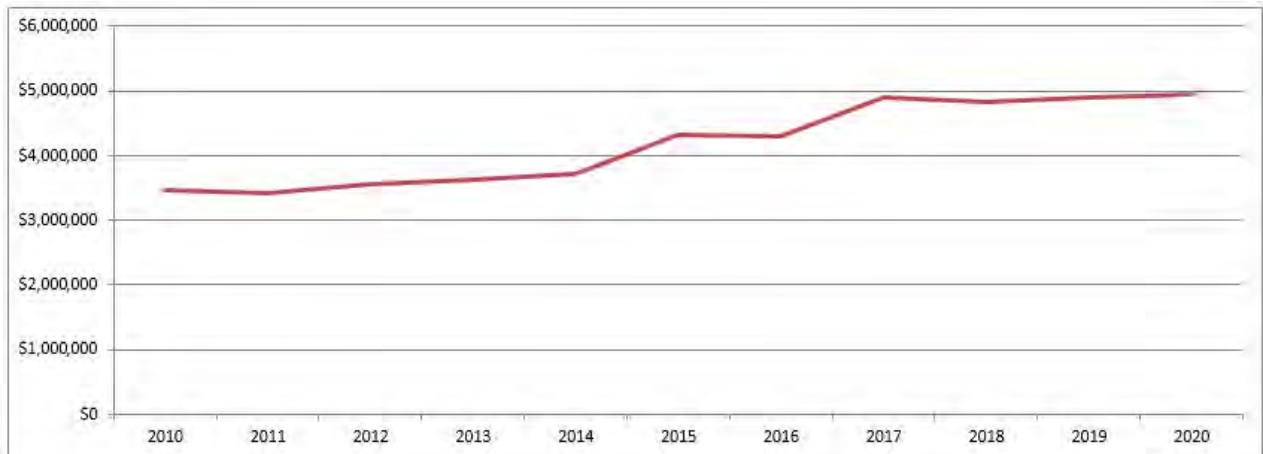
### Motor Vehicle Tax



### 7. Motor Vehicle Registration Fee

This revenue source is composed of fees for administration of the State's annual motor vehicle registration and license fees. The State's annual registration fee is applied to all motor vehicles registered in the County and is based upon classifications of motor vehicles according to weight. Motor Vehicle Registration Fees for FY 2019 and FY 2020 are \$4,895,599 and \$4,956,795 respectively. Projections are based on the number of vehicles registered in the County, the required registration fee for the vehicles and a new \$5 processing fee for title registrations. The Motor Vehicle Registration Fee is credited to the General Fund.

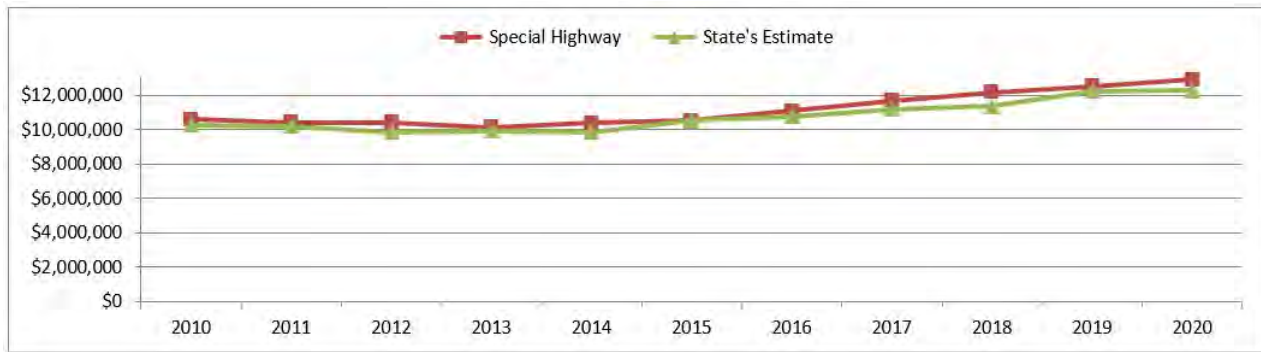
### Motor Vehicle Registration Fee



### 8. Special Highway Fund

This revenue source represents funds received from the State Gasoline Tax and other fuel taxes. 43% of the receipts are remitted to cities while the remaining 57% is distributed to counties. Johnson County dedicated a portion of its share for the County Assistance Road System (CARS) Program. Special Highway revenue projections are \$12,503,603 for 2019 and \$12,903,603 for 2020. Beginning in July of FY 2011 the state began a 5 year payback process to counties that were under-funded through erroneous calculations in the distribution method. This payback impacted Johnson County by a negative \$115,948 for each quarterly remittance through May 2016. The County compares the State estimate of the revenues to the actual County collections. A conservative estimate is then projected based on these two factors. Revenues from this source are credited to the Public Works Fund. The following chart shows the State's estimates for FY 2010-FY 2020, and the County's actual collections for FY 2010-FY 2018 and estimates for FY 2019- FY 2020.

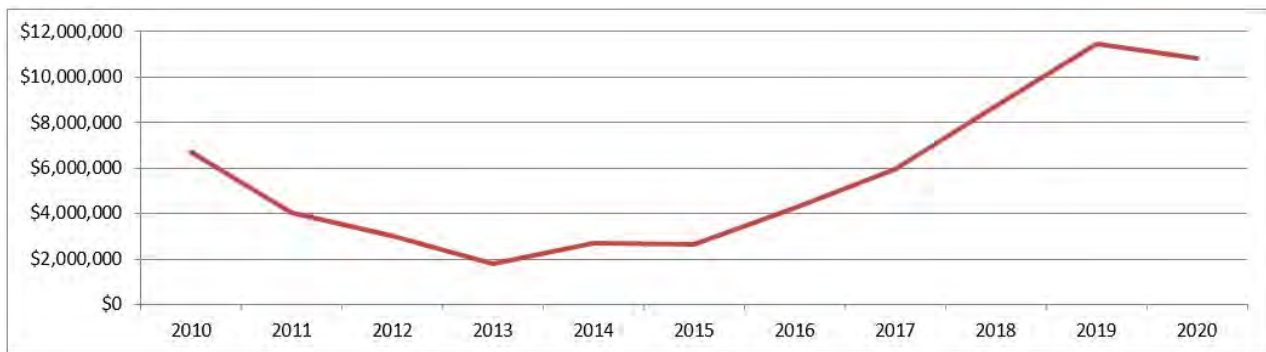
### Special Highway Fund



### 9. Investment Interest

This revenue source reflects interest earned on public funds being held by the County Treasurer until distributed to other taxing subdivisions, as well as interest on County funds held until expended. Two factors which determine investment income are: 1) interest rates, and 2) cash balances available for investment. The actual average rate of return in FY 2018 was 1.78%. The projected average rate of return for FY 2019 is 2.33% and for FY 2020 is 2.20%. The following chart provides 2010-2020 Investment Interest collections.

### Investment Interest



### 10. Mortgage Registration

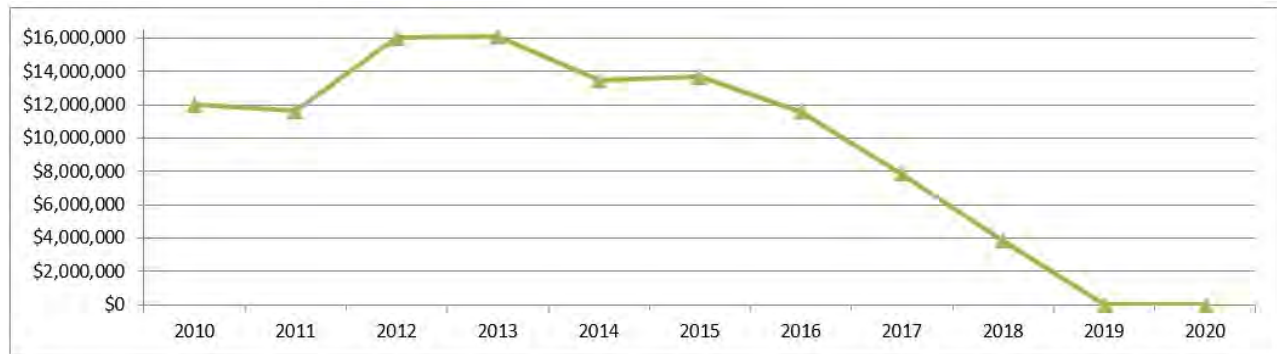
This revenue source represents fees collected on recorded Johnson County mortgages and distributed to the General Fund. Effective 1-1-2015, the fee will be phased out over 5 years per Senate Bill 298 that was passed in legislative session in 2014, reduced 0.0005 of the full indebtedness of recorded mortgages each year. The mortgage registration fee will be reduced from 0.0025 of the full indebtedness of recorded mortgages in 2014 to:

- 2015: 0.0020 of the full indebtedness of recorded mortgages
- 2016: 0.0015 of the full indebtedness of recorded mortgages
- 2017: 0.0010 of the full indebtedness of recorded mortgages
- 2018: 0.0005 of the full indebtedness of recorded mortgages
- 2019: 0.0000 of the full indebtedness of recorded mortgages

The Mortgage Registration Fee is a highly volatile revenue source as illustrated in the chart below. The major reason for these swings is mortgage refinancing activity, interest rate fluctuations and fee reductions as part of the phase out. Fiscal Years 2008-2011 reflect the direct impact of the downturn in the housing and banking industry. A recovery is shown in Fiscal Years 2012-2014. FY 2015-FY 2017 display years 1-3 of the phaseout, with the full indebtedness of recorded mortgages reduced to 0.0020, 0.0015 and 0.0010 respectively. FY 2018 was \$3,846,501, reflecting year 5 of the 5-year phase-out of Mortgage Registration per Senate Bill 298 that was passed in legislative session in 2014. FY 2019 and FY 2020 are budgeted at \$0.



### Mortgage Registration

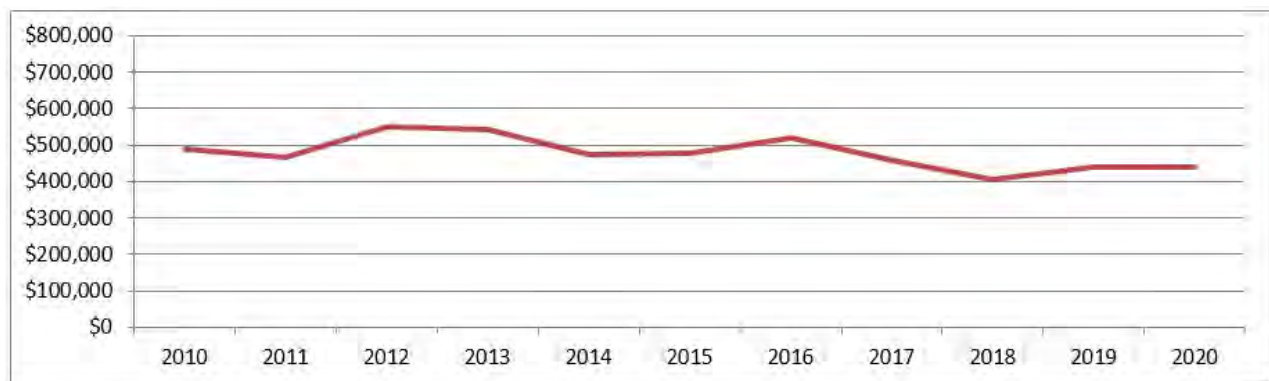


## 11. Heritage Trust

In 1991 the Johnson County Heritage Trust Fund was established to recognize the importance of preserving the valuable heritage and history of Johnson County. The Board of County Commissioners intends for the fund to be used to promote, recognize and/or preserve the history and heritage of Johnson County. Prior to January 1, 2015, law provided that 25/26ths of the Mortgage Registration fee revenue be retained by counties, with 1/26th coming to the state for deposit in the Heritage Trust Fund. House Bill 2643 repealed the requirement that any mortgage registration tax receipts be distributed to the Heritage Trust Fund on and after January 1, 2015. In addition, House Bill 2643 established a fee of \$1 levied beginning in calendar year 2015 and credited to the Heritage Trust Fund on the first and all subsequent pages of any deeds, mortgages, and other instruments and on release or assignments of mortgages. An annual statutory cap of \$100,000 on Heritage Trust Fund Mortgage Registration Fee distributions from Johnson County to the State of Kansas was replaced with a new cap of \$30,000 relative to the \$1 replacement fee.

Fiscal Years 2010-2014 reflect the 1/26th of the Mortgage Registration fee revenue. FY 2015 - FY 2018, the amount distributed to the Heritage Trust Fund is projected to be \$500,000 annually, based on \$1 for the first and all subsequent pages of any deeds, mortgages, and other instruments and on release or assignments of mortgages. Based on recent returns, \$440,000 is projected for FY 2019 and FY 2020.

### Heritage Trust

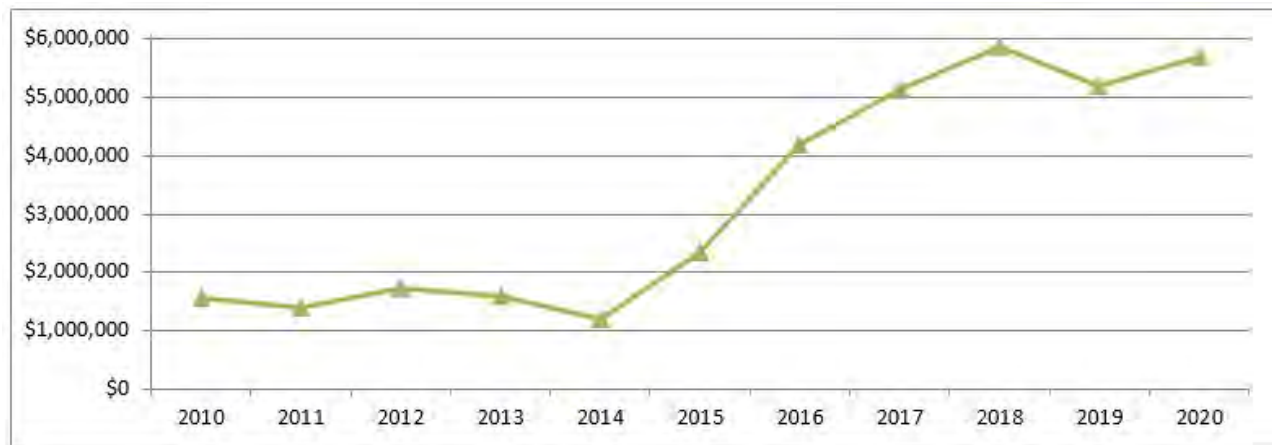


## 12. Recording Fee

This revenue source represents fees collected for recording documents. Documents recorded pertain to land transactions, Federal and State tax liens and Uniform Commercial Code filings. Filing fees vary according to the type of documents recorded. Revenues from this source are credited to the General Fund. Recording Fee revenue somewhat follows the same pattern as Mortgage Registration Fees. When interest rates decline, the revenue generally increases due to refinancing activity. The reverse effect occurs when interest rates increase, causing Recording Fee revenue to decrease. Effective 1-1-2015, as part of the 5-year phase-out of the Mortgage Registration Fee per Senate Bill 298 that was passed in legislative session in 2014, the recording fees are anticipated to increase annually in an attempt to recover some of the lost

Mortgage Registration Fee revenue. FY 2015 and FY 2016 represent years one and two of the recording fee revenue increase per Senate Bill 298 that was passed in legislative session in 2014, in an attempt to recover some of the lost Mortgage Registration revenue. FY 2018 actuals were \$5,864,901. Fiscal Year 2019 is estimated at \$5,200,000 due to recent decreased revenues. Fiscal Year 2020 is estimated at \$5,700,000.

**Recording Fee**



### **13. Police Protection Charge**

The Police Protection Charges revenue comes from contracted police services with the cities of Edgerton and De Soto. These contracts are over 80% of the Police Protection Charges revenue. FY 2019 and 2020 revenue is estimated at \$1,050,000 respectively. The decreased projection reflects the expected number of offense reports and calls for service within these cities.

### **14. Prisoner Boarding Charge**

Prisoner Boarding revenue comes from both inmates in the County Detention Center as well as offenders within Corrections. The Sheriff's Office receives revenues from holding municipal prisoners and State parole violators. The charge was increased from \$35 to \$50 per day beginning in 2020 for the municipal prisoners, which amounts to approximately 32% of the average cost, fluctuating depending on the classification of the inmate in custody. The State legislature determines the amount of reimbursement for the State parole violators, and that amount has been on the decline for several years. The County's Corrections department receives \$120.00 per day for youth housed in the Juvenile Detention Center that are in the actual custody of the Kansas Department of Corrections - Juvenile Services Division. This amount represents about 35% of average daily cost for detention. The daily rate is set by the State of Kansas. The total revenue fluctuates because of the volatility of the number of local prisoners being held and the mix of municipal violations and district violations they are charged with each year. FY 2019 and FY 2020 are estimated at \$934,000 and \$1,253,175 respectively.

### **15. 911 Fund**

A fee of \$0.90 is imposed on all service capable of contacting a public safety answering point (PSAP), applying to all modes of service, including telephone, cell phone, Voice over Internet Protocol (VoIP) and prepaid wireless. The 2011 Kansas Legislature passed Senate Bill 50 which essentially replaced existing 911 statutes with a new 911 fee structure. Effective January 1, 2012, the existing authority for assessing wireline 911 taxes as well as wireless and VoIP 911 fees expired and the new uniform fee of \$.53 per month was established. Effective October 1, 2015, the uniform fee of \$.53 per month was increased to \$.60 per month. Effective October 1, 2019, the uniform fee was increased from \$.60 to \$.90 per subscriber account. Of the \$.30 increase, an additional \$.06 will go to the PSAP's (\$.60 to \$.66). PSAP's should be seeing the increased revenue from this change in December 2019. The 911 fund is estimated to be \$4,899,788 for FY 2019 and \$5,497,784 for FY 2020.

## **16. Contractor Licensing Fee**

The Board of County Commissioners adopted a resolution creating the Contractor Licensing Program beginning in January 2002. A License Review Board was created, and rules and regulations were adopted for the program. Contractor licensing fees are collected from contractors obtaining their licenses in Johnson County. The registration fee for the first year is \$100, and the annual fee is \$225. This totals a startup fee of \$325 per contractor, with an on-going fee of \$225 per year. FY 2019 and FY 2020 revenues are estimated at \$1,036,045 and \$1,104,318 respectively. For FY 2019, Contractor Licensing is projecting the companies licensed at 3,200, companies relicensed at 2,600 and 17 participating jurisdictions.

## **17. Med-Act User Fee**

Med-Act user fees are collected when Med-Act transports a patient to the hospital. The rates are established after an analysis of the Medicare approved rates, the rates charged by other ambulance providers, the expected insurance payments, and the taxes needed. The average charge is \$543 per trip. In 2018, 23,337 patients were transported to the hospital by Med-Act, which does not include transports made by the Med-Act/Overland Park Fire Dept (OPFD) partnership ambulances where Overland Park charges for the service. Until February 28, 2018, OPFD paid Med-Act a contractual agreed flat rate of \$55.60 for every patient transport where OPFD charges. This was the Med-Act share from the partnership arrangement. In March 2018, year 1 of OPFD's 5 year plan to stop providing ambulance services, Med-Act began staffing 2 of the former partnership ambulances. In April 2019, Med-Act began providing billing services through its vendor to OPFD. Med-Act will retain \$30.00 per billed and collected transport fee. A medical billing service collects the revenue and gets a 5.7% collection commission. Med-Act will write off 36% as non-collectible. In FY 2015, collections totaled \$7,780,634 with a 65.2% collection rate. FY 2016 collections were \$7,861,435 with a collection rate of 65%. FY 2017 collections were \$8,005,069 with a collection rate of 65.7%. FY 2018 collections were \$8,570,873 with a collection rate of 64%. FY 2019 and FY 2020 collections are estimated at \$8,788,881 and \$9,139,659 respectively. Transports are projected with a 2% growth rate for FY 2019 and FY 2020.

## **18. Section 8 Rental Assistance**

The Section 8 Housing Choice Voucher (HCV) Program is a federally funded program designed to provide subsidies to very low and extremely low-income families, allowing them to locate decent, safe housing while maintaining their rental payments at an affordable level. The program also offers an incentive to private property owners to rent to low-income families by offering timely, consistent subsidy payments. The Housing Authority administers Section 8 (HCV) for the cities of De Soto, Edgerton, Gardner, Lenexa, Merriam, Mission, Overland Park, Prairie Village, Roeland Park, Shawnee, Spring Hill and Westwood areas. FY 2019 and FY 2020 are estimated at \$10,950,000 and \$11,337,375 respectively.

## **19. Community Development Block Grant**

The Community Development Block Grant funds community development activities for low to moderate-income residents throughout Johnson County. FY 2019 and FY 2020 are estimated at \$1,310,904 and \$1,314,688 respectively.

## **20. Parks Enterprise Charge**

The Park & Recreation Enterprise Fund includes all functions and activities of the District pertaining to recreational activities and facilities which are supported by revenues other than tax dollars, with the exception of employee fringe benefits. Projections are provided by the Park & Recreation Department. FY 2019 and FY 2020 revenues are estimated at \$24,490,285 and \$28,749,780 respectively.



## **21. Wastewater Capital Finance Charge**

The Capital Finance Charge funds sanitary sewer capital improvements in the Consolidated Main Sewer District. This charge is combined with the Wastewater User Charge and is billed and collected in the same manner as the Wastewater User Charge. The charge may be apportioned among classes of users or graduated as to individual users based upon the present or future use required of the sewerage system and shall include consideration of, but not be limited to, the quantity, quality and rate of wastewater discharged or dischargeable to the sewerage system and may include a customer service charge component. FY 2019 and FY 2020 revenues are estimated at \$42,604,984 and \$47,854,803 respectively.

## **22. Wastewater Connection Fee**

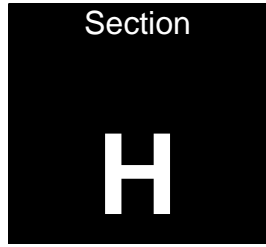
The Wastewater Connection Fee (a capital charge) is a one-time hookup fee to help fund new sewer construction and repairs of existing facilities and lines throughout the district. The 5/8" meter fee was implemented in 1992 at \$1,500. Connection fees will vary based on meter size and are set to remain constant at \$4,400 for a 5/8" meter for FY 2020. The connection fee rate is established and adopted in the annual budget resolution. FY 2019 and FY 2020 revenues are estimated at \$6,200,000.

## **23. Wastewater System Availability Charge**

The System Availability Charge recovers capital costs associated with sewer availability for those not yet connected to the system. In 2014, this per acre charge replaced the Vacant Land Equivalent Dwelling Unit methodology. This charge is \$375 per acre for FY 2019 and \$380 in FY 2020. FY 2019 and FY 2020 revenues are estimated at \$4,121,800.

## **24. Wastewater User Charge**

The Wastewater User Charge System was established in FY 2003 to increase reliance on user fees and decrease reliance on the mill levy. The user charge system was implemented for Johnson County Wastewater to collect charges from all users of the sewer districts based upon the proportional use of the wastewater treatment facilities by the user's class. The user charge system was established for the purpose of payment for the costs of operation and maintenance of the wastewater collection and treatment facilities of the Johnson County Unified Wastewater Districts. FY 2019 and FY 2020 revenues, net of uncollectible receivables, are estimated at \$61,716,191 and \$67,354,000 respectively.



# Capital Improvement Program

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## **This Section Includes:**

- Capital Improvement Program (CIP) Overview (Page H-2)
- FY 2020 CIP Sources and Uses of Funds (Page H-6)
- FY 2020 – 2024 CIP Summary (Page H-8)

## **Capital Improvement Program Overview**

### **Definition of Capital Improvement Program (CIP) Project**

Johnson County prepares a five-year Capital Improvement Program (CIP) which is updated annually. A capital improvement is defined as:

"An investment of public and/ or private funds totaling at least \$100,000 which relate directly to the Johnson County Strategic Plan and have a useful life of at least five years including:

- land acquisition;
- new construction of, remodeling of, or additions to public buildings;
- construction of new and replacement of existing infrastructure projects (roads, storm drains, bridges, wastewater projects);
- equipment, individual vehicles and major computer/ software systems which total \$100,000 and have a useful life of five years;
- studies which cost less than \$100,000 but are preparatory to new construction or computer system planning which will cost at least \$100,000;
- other activities which are non-recurring expenses.

### **Capital Improvement Program (CIP) Process**

The capital budgeting process begins in advance of the annual operating budget process. Proposed projects are evaluated by the CIP Review Team. The Director of Budget and Financial Planning, Director of Facilities, Chief Information Officer, and the CIP Coordinator have standing representation on the committee. The remaining five members of the CIP Review Team consist of Department Directors, representing different facets of the organization, serving four year rotating terms. For the FY 2020 CIP development process, the other five members of the CIP review team are the Director of Public Works, Undersheriff, Park & Recreation District representative, Director of Justice Information Management System and a representative out of the County Manager's Office. The Board of County Commissioners' (BOCC) policy requires that the CIP be developed to reflect the County's strategic planning regarding the future development of Johnson County and the County's desired level of support for that development.

The CIP Review Team is charged with the responsibility of identifying and evaluating all capital improvement needs in the five-year period covered by the plan and to link plans for physical facilities to available financial resources. The Team is charged further with the responsibility of 1) providing estimates of the impact of the five-year plan on the County's operating costs, debt structure and tax levy; and 2) communicating to the public and financial community the County's proactive control over its debt issuance and management.

### **Capital Improvement Program (CIP) Calendar for FY 2020**

#### **Date Event**

<b><u>Date</u></b>	<b><u>Event</u></b>
December 3, 2018	CIP Packets are distributed to departments.
January 25, 2019	Projects/proposals due to BFP from departments.
February 11 - March 6, 2019	CIP Administrative Review Committee reviews all submitted projects and established priority rating results.
April 2019	County Manager's CIP recommendations are formalized and shared with departments
April 25, 2019	BOCC receives County Manager's Recommended 2020-2024 CIP in Budget Overview.
June 6, 2019	BOCC recommends proposed 2020-2024 CIP.
August 8, 2019	2020-2024 CIP adopted, completing CIP review process.

## Developing the Five-Year Capital Improvement Plan

The five-year Capital Improvement Plan is a combination of available financing, needs analysis, project planning, and timing. The plan is dynamic and is updated as projects are financed and circumstances change from year to year.

Each year to prepare the five-year Capital Improvement Plan, the Review Team convenes to discuss and evaluate projects. Each project is rated and placed in a year based on the overall need and appropriateness of the project. Some of the criteria evaluated include the strategic priorities of the Board, how the project contributes to the maintenance or effective re-use of existing assets, and improvement of existing service levels.

## Sources of CIP Funding

While the funding of the CIP varies from year to year, approximately 73.5% of the CIP for FY 2020 is financed with dedicated or “earmarked” funds. A summary “Sources and Uses of Funds” statement for the FY 2020 CIP is presented on pages 6-7. For the projects that do not have dedicated funding, most are whole or in part financed with a mix of ad valorem support and some use of fund balances set aside for one-time capital purchases. In the FY 2020 Budget the use of on-going Ad Valorem support from the General Fund is \$4,959,482 and one-time funding from the General Fund for capital purchases is \$866,500.

## Dedicated Funding for CIP Projects

Several capital projects are funded with dedicated revenue sources or are self-funded in other ways. Because the financing decisions are different for those projects, the CIP Review Team does not rate them. These projects are funded with dedicated revenues and do not compete for additional funding. The non-rated projects for FY 2020 are presented below:

Department	2020 Capital	Total Projected 5 Year Capital Cost	Source
<b>Public Works</b>			
Stormwater Management Program	\$15,060,432	\$79,744,036	Dedicated Sales Tax
CARS	\$16,650,162	\$85,213,672	Gas Tax and Ad Valorem
<b>Airport</b>			
Self-Sufficiency Plan (Various Projects)	\$7,701,162	\$16,471,885	Airport Revenues
<b>Library</b>			
CIP Funding	\$15,150,094	\$44,538,094	Dedicated Library Mill Levy
<b>Park &amp; Recreation</b>			
CIP Funding	\$9,242,560	\$80,466,805	Dedicated Parks Mill Levy
<b>Wastewater</b>			
SRCFP Projects	\$122,736,000	\$393,937,000	SRCFP/Debt
<b>Total</b>	<b>\$186,540,410</b>	<b>\$700,371,492</b>	

## 2020-2024 CIP Evaluation Results

The 2020-2024 Capital Improvement Program Review Team convened and evaluated sixty (60) submitted projects from the various County agencies. Projects that requested funding in all five years were reviewed and rated.

Of the sixty (60) projects reviewed, thirty-seven (37) projects are budgeted for FY 2020 funding. As previously noted, some of these projects were exempted from the rating process.

### Comments and Philosophy

- The Review Team focused on maintenance of existing capital assets and related services and re-use of existing infrastructure.
- The Review Team felt it was prudent to address deferred maintenance and safety issues before adding new projects that addressed growth and enhanced service delivery. Generally, projects that added significant operating costs or expanded service levels were not recommended given the on-going budgetary impact.
- With the exception of capital improvement projects with dedicated funding, a portion of the Capital Improvement Program is funded with one-time use of fund balance.

### Impact on the Operating Budget

Operating impacts are on-going costs associated with the approval of a capital project. Examples of operating impacts are personnel costs, maintenance contracts associated with a new system or pieces of equipment, utility costs, and operating supplies. Because of service expansions associated with some capital projects, the full operating impact of capital projects are not realized until many years after the project is approved. The current projects that have been proposed for FY 2020 have some additional on-going operating expenses associated with them.

Department	Project	Description	FY 2020 Tax Impact	On-going Operating Tax Impact - 2021
DTI	Fiber Master Plan	Maintenance Agreements	\$0	\$18,000
DTI	Phone Replacement	Maintenance Agreements	\$0	\$10,000
EMC	Antenna Repeater System	Maintenance Agreements	\$0	\$24,720
<b>Total</b>			<b>\$0</b>	<b>\$52,720</b>

The total operating impact for these three projects is \$52,720 beginning in FY 2021.

**Projects Funded in the FY 2020 Budget**  
(No Self-Funded Projects Listed)

<b>Dept</b>	<b>Project Title</b>	<b>Funding Source</b>	<b>2020 Capital Funding Amount</b>	<b>2021 Operating Impact</b>
DTI	Infrastructure Maintenance	On-Going Ad Valorem	\$ 651,982	\$ 0
DTI	Fiber Expansion & Maintenance	On-Going Ad Valorem	\$ 300,000	\$ 18,000
DTI	Phone Replacement	On-Going Ad Valorem	\$ 100,000	\$ 10,000
EMC	Countywide Radio Infrastructure	911 Fund	\$ 223,000	\$ 0
EMC	Antenna Repeater System	General Fund Balance	\$ 231,500	\$ 24,720
EMS	Powered Patient Loading System	General Fund Balance	\$ 635,000	\$ 0
FAC	Capital Replacement Program (CRP)	On-Going Ad Valorem	\$ 1,485,000	\$ 0
FAC	Major Asset Replacement (MARP)	On-Going Ad Valorem	\$ 456,000	\$ 0
FAC	Human Services Building MARP	On-Going Ad Valorem	\$ 200,000	\$ 0
FAC	Mental Health CRP	On-Going Ad Valorem	\$ 205,000	\$ 0
FAC	Security CRP & Improvements	On-Going Ad Valorem	\$ 94,500	\$ 0
FAC	ADA Compliance	On-Going Ad Valorem	\$ 337,000	\$ 0
FAC	Mental and Public Health Building	County PBC Debt	\$ 54,675,000	\$ 0
JIMS	Infrastructure Maintenance	On-Going Ad Valorem	\$ 1,130,000	\$ 0
PWK	Bridge, Road and Culvert Safety Program	On-Going Ad Valorem/Public Works Fund Balance	\$ 2,000,000	\$ 0
TRN	Bus Replacement	Grant/Interfund Transfer/Capital Projects Fund	\$ 2,744,490	\$ 0
TRN	Vehicle Replacement Funding	Transit Fund Balance	\$ 600,000	\$ 0
TRN	Basic Passenger Infrastructure	Grant/Interfund Transfer	\$ 100,000	\$ 0
TRN	Regional Farebox Initiative	Grant/Interfund Transfer	\$ 750,000	\$ 0
<b>Total</b>			<b>\$ 66,918,472</b>	<b>\$ 52,720</b>

The total FY 2020 CIP is \$253,458,882.

**FY 2020 Capital Improvement Program (CIP)  
Sources and Uses of Funds**

<b>SOURCES OF FUNDS FOR FY 2020 CIP</b>
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<u><b>Description</b></u>	<u><b>Amount</b></u>
Public Building Commission (PBC) Debt Proceeds - County	\$ 54,675,000
Public Building Commission (PBC) Debt Proceeds - Library	\$ 13,680,094
Airport Fund (revenues)	\$ 1,601,162
Airport General Obligation Bonds (GO)	\$ 6,100,000
Transportation Fund (use of fund balance)	\$ 600,000
Transportation Fund (use of capital project funds)	\$ 492,820
Transportation Fund (grant revenue)	\$ 2,791,278
Transportation Fund (use of fund transfer general fund)	\$ 310,392
General Fund (use of fund balance)	\$ 866,500
Stormwater Sales Taxes, Use Taxes, Investment Income	\$ 15,060,432
Wastewater SRCFP Funds/ Debt Proceeds	\$ 122,736,000
Special Highway Fund Revenues (Gas Taxes)	\$ 12,903,603
Public Works Fund (ongoing Ad Valorem support)	\$ 5,646,559
Public Works Fund (use of fund balance)	\$ 100,000
Library Operating Fund (Ad Valorem)	\$ 1,470,000
911 Fund	\$ 223,000
Park and Recreation - Dedicated Property Tax Levy	\$ 9,242,560
General Fund (ongoing Ad Valorem support)	\$ 4,959,482
<b>Total Sources of Funds</b>	<b>\$ 253,458,882</b>

<b>USES OF FUNDS FOR FY 2020 CIP</b>
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<u>Description</u>	<u>Financing Method</u>	<u>Amount</u>
DTI Infrastructure Maintenance	On-Going Ad Valorem	\$ 651,982
DTI Fiber Master Plan	On-Going Ad Valorem	\$ 300,000
DTI Phone Replacement	On-Going Ad Valorem	\$ 100,000
EMC Countywide Radio System Infrastructure	911 Fund	\$ 223,000
EMC Antenna Repeater Systems	Fund Balance	\$ 231,500
EMS Powered Patient Loading System	Fund Balance	\$ 635,000
Facilities Capital Replacement Program (CRP)	On-Going Ad Valorem	\$ 1,485,000
Facilities Mental Health CRP	On-Going Ad Valorem	\$ 205,000
Facilities Major Asset Replacement Program (MARP)	On-Going Ad Valorem	\$ 456,000
Facilities Human Services Building (MARP)	On-Going Ad Valorem	\$ 200,000
Facilities Security CRP & Improvements	On-Going Ad Valorem	\$ 94,500
Facilities ADA Compliance	On-Going Ad Valorem	\$ 337,000
Facilities	County PBC Debt	\$ 54,675,000
JIMS Infrastructure Maintenance	On-Going Ad Valorem	\$ 1,130,000
Public Works Bridge, Culvert, Road Construction	On-Going Ad Valorem/Fund Balance	\$ 2,000,000
Public Works County Assistance Road System - CARS	Gas Tax/Ad Valorem	\$ 16,650,162
Transit Bus Replacement	Grant/Fund Balance/Capital Project Funds	\$ 2,744,490
Transit Vehicle Replacement Funding	Fund Balance	\$ 600,000
Transit Basic Passenger Infrastructure	Grant/Fund Balance	\$ 100,000
Transit Regional Farebox Initiative	Grant/Fund Balance	\$ 750,000
Airport OJC - Reconstruct NE Apron	Airport Revenues	\$ 215,750
Airport OJC - Reconstruct Taxiway B Design	Airport Revenues	\$ 31,410
Airport IXD - Reconstruct NE T Hanger Taxilines Design	Airport Revenues	\$ 13,558
Airport IXD - Security Gates	Airport Revenues	\$ 15,000
Airport OJC - Security Gates	Airport Revenues	\$ 15,000
Airport Sumner Way Resurface	Airport Revenues	\$ 250,000
Airport Locomotive Shed Construction	Airport Revenues	\$ 150,000
Airport CRP Project Account Funding	Airport Revenues	\$ 610,444
Airport Equipment Reserve Project Account Funding	Airport Revenues	\$ 300,000
Airport Build New IXD Maintenance Shop	Airport GO Debt	\$ 3,500,000
Airport OJC - Replace Hangers K,L	Airport GO Debt	\$ 2,600,000
Library Capital Replacement Plan (CRP)	Library Ad Valorem	\$ 1,330,000
Library Antioch Library Replacement	Library PBC Debt	\$ 13,680,094
Library Corinth Library Replacement Study	Library Ad Valorem	\$ 140,000
Wastewater Capital Improvement Plan	SRCFP/Debt	\$ 122,736,000
Park and Recreation Capital Projects	Park Ad Valorem	\$ 9,242,560
Stormwater Capital Projects	Dedicated Sales Tax	\$ 15,060,432
<b>Total Uses of Funds</b>		<b>\$ 253,458,882</b>



**FY 2020 Johnson County Budget - Capital Improvement Program (CIP)**

<b>Dept</b>	<b>Project Title</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>5 Year Total</b>	<b>Operating Impact</b>
DTI	Infrastructure Maintenance	651,982	700,000	750,000	750,000	750,000	3,601,982	
DTI	Fiber Expansion & Maintenance	300,000	200,000	100,000	100,000	100,000	800,000	18,000
DTI	Phone Replacement	100,000	100,000	100,000	100,000	100,000	500,000	10,000
EMC	Countywide Radio Infrastructure	223,000	139,000	142,000	163,000	164,000	831,000	
EMC	Antenna Repeater System	231,500	0	0	0	0	231,500	24,720
EMS	Powered Patient Loading System	635,000	0	0	0	0	635,000	
FAC	Capital Replacement Program (CRP)	1,485,000	2,300,000	2,272,000	3,520,000	3,950,000	13,527,000	
FAC	Major Asset Replacement (MARP)	456,000	2,316,000	0	0	0	2,772,000	
FAC	Human Services Building MARP	200,000	0	0	0	0	200,000	
FAC	Mental Health CRP	205,000	365,000	320,000	275,000	364,000	1,529,000	
FAC	Security CRP & Improvements	94,500	250,000	340,000	346,000	353,000	1,383,500	
FAC	ADA Compliance	337,000	550,000	400,000	452,000	512,000	2,251,000	
FAC	Mental and Public Health Building	54,675,000	0	0	0	0	54,675,000	508,514
FAC	ARC Flash Phase 3: Mitigation	0	200,000	0	0	0	200,000	
FAC	(FAC) Building & Site Signage Improvements	0	113,500	166,550	175,000	184,000	639,050	
FAC	(ELC) Elections Building Remodel	0	0	323,860	2,982,418	0	3,306,278	
JIMS	Infrastructure Maintenance	1,130,000	512,990	920,000	348,000	300,000	3,210,990	
PWK	Bridge, Road and Culvert Safety Program	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000	
PWK	County Assistance Road System (CARS) Program	16,650,162	16,848,002	17,045,683	17,235,052	17,434,772	85,213,672	
PWK	CARNP R/W Preservation & Studies	0	0	0	0	500,000	500,000	
TRN	Bus Replacement	2,744,490	3,204,830	148,734	4,602,059	3,157,301	13,857,414	
TRN	Vehicle Replacement Funding	600,000	600,000	600,000	600,000	600,000	3,000,000	
TRN	Basic Passenger Infrastructure	100,000	250,000	250,000	100,000	250,000	950,000	
TRN	Regional Farebox Initiative	750,000	0	0	0	0	750,000	
AIR	OJC-Reconstruct NE Apron	215,750	0	0	0	0	215,750	
AIR	OJC-Reconstruct Taxiway B Design	31,410	0	0	0	0	31,410	
AIR	IXD-Reconstruct NE T hangar Taxilines Design	13,558	0	0	0	0	13,558	

**FY 2020 Johnson County Budget - Capital Improvement Program (CIP)**

AIR	IXD-Security Gates	15,000	0	0	0	0	15,000	
AIR	OJC-Security Gates	15,000	0	0	0	0	15,000	
AIR	Sumner Way Resurface	250,000	0	0	0	0	250,000	
AIR	Locomotive Shed Construction	150,000	0	0	0	0	150,000	
AIR	Build new IXD maintenance shop	3,500,000	0	0	0	0	3,500,000	
AIR	OJC-Replace Hangars K,L	2,600,000	0	0	0	0	2,600,000	
AIR	IXD-Reconstruct NE Thangar Taxilines Construction	0	817,900	0	0	0	817,900	
AIR	OJC-Reconstruct Taxiway B Construction	0	353,803	0	0	0	353,803	
AIR	Toro Circle Resurface	0	200,000	0	0	0	200,000	
AIR	OJC-Replace Hangars M,N	0	2,600,000	0	0	0	2,600,000	
AIR	OJC-Reconstruct Taxiway A	0	0	425,000	0	0	425,000	
AIR	Road parallel to Moonlight resurface	0	0	300,000	0	0	300,000	
AIR	OJC-Reconstruct Taxiway D & E	0	0	0	147,095	0	147,095	
AIR	IXD-Mill & overlay NW Apron	0	0	0	134,750	0	134,750	
AIR	OJC-Reconstruct Taxiway F	0	0	0	99,450	0	99,450	
AIR	Monument Sign 159th & Old 56	0	0	0	100,000	0	100,000	
AIR	OJC-Taxiway lighting & electrical vault upgrades	0	0	0	0	133,900	133,900	
AIR	IXD-Seal/rejuvenate Runway 18-36	0	0	0	0	128,700	128,700	
AIR	IXD-New taxiway lighting K,L,M; pavement rehab taxiway K & L	0	0	0	0	54,500	54,500	
AIR	CRP Project Account Funding	610,444	544,200	390,500	450,425	690,500	2,686,069	
AIR	Equipment Reserve Project Account Funding	300,000	300,000	300,000	300,000	300,000	1,500,000	
JCL	Capital Replacement Program (CRP)	1,330,000	1,465,500	1,525,000	1,497,000	1,445,500	7,263,000	
JCL	Antioch Library Replacement	13,680,094	0	0	0	0	13,680,094	
JCL	Corinth Library Replacement	140,000	0	0	23,455,000	0	23,595,000	
JCW	Wastewater Projects	122,736,000	45,326,000	58,238,000	75,825,000	91,812,000	393,937,000	
PRK	Park and Recreation Capital Projects	9,242,560	18,815,730	10,527,935	29,519,355	12,361,225	80,466,805	
STW	Stormwater Capital Projects	15,060,432	15,579,546	15,961,028	16,356,818	16,786,212	79,744,036	
<b>Total</b>		<b>253,458,882</b>	<b>116,652,001</b>	<b>113,546,290</b>	<b>181,633,422</b>	<b>154,431,610</b>	<b>819,722,206</b>	

## FY 2020 Johnson County Budget - Capital Improvement Program (CIP)

	Project Name	Project Number	2020	2021	2022	2023	2024	Project Total
Expansion-Plants	Blue River WWTP Improvements	385000625	\$50,000		\$700,000	\$7,119,000	\$12,306,000	\$20,175,000
	Nelson Biosolids Facilities		\$2,575,000	\$4,000,000				\$6,575,000
	New Century WWTP Expansion				\$500,000	\$3,600,000		\$4,100,000
	Tomahawk WWTP Expansion	385000291	\$82,300,000					\$82,300,000
<b>Sub Total</b>			<b>\$84,925,000</b>	<b>\$4,000,000</b>	<b>\$1,200,000</b>	<b>\$10,719,000</b>	<b>\$12,306,000</b>	
Expansion-Sewers	Blue River No. 28		\$1,000,000	\$1,100,000				\$2,100,000
	Future Districts		\$1,000,000	\$3,900,000	\$5,000,000	\$5,000,000	\$5,000,000	\$19,900,000
	Little Bull Creek No. 1 Pump Station					\$200,000	\$4,800,000	\$5,000,000
	Mill Creek No. 1, Contract 2	385000665	\$1,200,000					\$1,200,000
<b>Sub Total</b>			<b>\$3,200,000</b>	<b>\$5,000,000</b>	<b>\$5,000,000</b>	<b>\$5,200,000</b>	<b>\$9,800,000</b>	
Other	Asset Management Program Development	385000295	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
	Backup Prevention Program	385000063	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	CMSD Relocations for City Projects	385000111	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$3,500,000
	Customer Service Software Improvements			\$150,000		\$150,000		\$300,000
	Lab Equipment Capital Replacement		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	O&M Large Vehicles		\$250,000	\$800,000	\$700,000	\$500,000	\$500,000	\$2,750,000
	SCADA/Network Communications	385000632	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
<b>Sub Total</b>			<b>\$1,750,000</b>	<b>\$2,450,000</b>	<b>\$2,200,000</b>	<b>\$2,150,000</b>	<b>\$2,000,000</b>	
Permit/Regulatory	Mill Creek Facility Plan		\$750,000					\$750,000
<b>Sub Total</b>			<b>\$750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Renewal/Replacement	AM R&R Collections	385000259	\$4,355,000	\$4,355,000	\$4,355,000	\$3,455,000	\$4,055,000	\$20,575,000
	AM R&R Force Mains	385000219	\$500,000	\$200,000	\$500,000	\$200,000	\$500,000	\$1,900,000
	AM R&R Treatment & Pumping	385000645	\$8,525,000	\$8,599,000	\$6,596,000	\$10,576,000	\$16,659,000	\$50,955,000
	County Line Forcemain Improvements	385000648	\$200,000					\$200,000
	Dykes Branch Pump Station and Force Main R&R		\$3,650,000	\$3,000,000	\$2,500,000	\$1,000,000		\$10,150,000
	Lagoon Cleanouts	385000627	\$1,500,000	\$2,000,000	\$2,000,000	\$1,500,000	\$1,500,000	\$8,500,000
	Leawood Pump Stations and Force Mains		\$1,065,000	\$4,300,000	\$6,600,000	\$3,600,000		\$15,565,000
	Middle Basin FOG and Centrifuge Improvements		\$691,000					\$691,000
	Middle Basin Sodium Bicarbonate Feed System	385000667	\$480,000					\$480,000
	Nelson - WWTP Improvements		\$500,000	\$2,000,000	\$17,622,000	\$18,150,000	\$37,392,000	\$75,664,000
	Rock Creek Pump Station, Martway Holding Station, and 75th Holding Station R&R	385000663	\$1,700,000	\$1,700,000				\$3,400,000
	Turkey Creek Pump Station R&R	385000643	\$2,375,000	\$4,492,000				\$6,867,000
	Wastewater Facilities Electrical System Improvements	385000651	\$4,770,000	\$1,000,000				\$5,770,000
	Watershed Improvement Plan		\$1,800,000	\$2,230,000	\$9,665,000	\$19,275,000	\$7,600,000	\$40,570,000
<b>Sub Total</b>			<b>\$32,111,000</b>	<b>\$33,876,000</b>	<b>\$49,838,000</b>	<b>\$57,756,000</b>	<b>\$67,706,000</b>	
<b>Total</b>			<b>\$122,736,000</b>	<b>\$45,326,000</b>	<b>\$58,238,000</b>	<b>\$75,825,000</b>	<b>\$91,812,000</b>	<b>\$393,937,000</b>

# Debt Management

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**This Section Includes:**

- Debt Management Policies (Page I-2)
- Outstanding County Debt (Page I-3)
- Future Debt Planning (Page I-5)
- Budgeted Debt Service (Page I-6)
- Summary of Outstanding Debt Issues (Page I-8)
- Debt Margin Computation (Page I-13)

## **Johnson County Debt Management**

### **Overview**

In Johnson County, the demand for services continues to increase due to significant population growth. As a result, investments in capital infrastructure are required to maintain the quality of life that attracts people to Johnson County. These investments are financed by the County through both debt instruments and “pay-as-you-go” methods.

It is the County’s policy to consider “pay-as-you-go” methods before issuing any tax-supported debt. Examples of these methods include:

- 1/10-cent sales tax to fund stormwater capital improvements (\$15.1 million in budgeted expenditures for FY 2020);
- 1/4-cent sales tax to fund public safety projects (Public Safety Sales Tax II) approved in August 2008;
- 1/4-cent sales tax to be collected from April 2017 through March 2027 (Public Safety Sales Tax III) to fund a new courthouse, demolish the existing courthouse and a coroner’s facility approved in November 2016;
- Dedicated funding for the County Assistance Road System (CARS) capital program (\$16.7 million in budgeted expenditures for FY 2020);
- On-going ad valorem support for various infrastructure maintenance capital projects (\$5.0 million in budgeted expenditures for FY 2020).

However, it is not feasible for the County to fund all capital improvements with “pay-as-you-go” methods as capital infrastructure requirements increase with the population.

Each year, the County prepares a five-year Capital Improvement Program (CIP) that includes “pay-as-you-go” and debt-financed capital improvement projects. With the annual CIP, the County is able to integrate capital improvement financing with the annual operating budget. This integration allows the County to assess and manage CIP impacts on tax rates, user fee rates, fund balances, and the level of outstanding debt.

### **Debt Management Policies**

The County adopted revised debt management policies on December 19, 2002 through Resolution 122-02. On May 2, 2013, the County amended these policies to clarify the County’s intent to comply with regulatory standards as noted in the eighth objective below. An overall summary of all County financial policies has been included in the section Budget Structure and Policies. The objectives for adopting such policies are:

1. To preserve the public trust and prudently manage public assets to minimize costs to the taxpayers and ensure current decisions do not adversely affect future generations.
2. To maintain the County’s ability to obtain access to the municipal bond market at favorable interest rates in amounts needed for capital improvements, economic development, and facilities or equipment to provide essential County services.
3. To minimize borrowing costs and preserve access to credit markets.
4. To seek to minimize debt interest costs whenever prudent in consideration of other cost factors and/or tax burden.
5. To maintain a balanced relationship between debt service requirements and current operating costs, encourage growth of the tax base, actively seek alternative funding sources, minimize interest costs and maximize investment returns.
6. To assess all financial alternatives for capital improvements prior to issuing debt. These could include categorical grants, loans, or state/federal aid.
7. To preserve the County’s flexibility in capital financing by maintaining an adequate margin of statutory debt capacity.
8. To maintain compliance with regulatory standards such as, but not limited to, Internal Revenue Service (IRS) codes and regulations.

The County lists forty specific debt management guidelines in Resolution 122-02 in accordance with the objectives stated above. Key guidelines are:

1. The County shall maintain good communications with bond rating agencies to ensure a complete and clear understanding of the creditworthiness of the County.
2. The County should market its debt issues on a competitive basis, unless specific criteria are met.
3. If a negotiated sale is advised, the County will competitively select the underwriter(s) needed to accomplish the structuring, marketing, pricing, and sale of the bonds.
4. For capital needs of enterprise operations, debt financing should be considered so that the ratepayers who utilize the capital improvement over the life of the improvement are required to support the capital financing. Although a pay-as-you-go (cash) strategy for enterprise operations may reduce interest costs, it may also increase user rates well above equitable and affordable levels.
5. The County shall identify a reserve level for debt service equal to a minimum of 5% of the annual principal and interest due on outstanding debt in order to ensure adequate debt service liquidity while minimizing the exposure to arbitrage liability, subject to debt covenants requiring a specific reserve in excess of this amount.
6. Proceeds from long-term debt should not be used to fund current operating costs.
7. The scheduled maturities of long-term obligations should be less than the expected economic life of the capital project or asset(s) financed.
8. The County shall seek to maintain a minimum of 20% of its statutory debt capacity.
9. The County shall establish and maintain limitations on the issuance of new property tax-base supported bonded indebtedness which will promote a balanced relationship between expenditures for debt service and current County costs while assisting in minimizing the overall property tax burden.
10. General obligation bonds supported by property taxes should be used to finance only those capital improvements and long-term assets which have been determined to be essential to the maintenance or development of the County.
11. General obligation bonds supported by property taxes should be used only after considering alternative funding sources, such as federal and state grants and other revenues.
12. Revenue-supported bonds should be used to limit potential dependence on property taxes for those projects with available revenue sources, whether self-generated or dedicated from other sources.

In addition, it is the policy of the Board of County Commissioners (BOCC) for the County to cautiously plan for the potential use of any derivative products. The County will carefully examine these products which usually take the form of non-traditional financing structures, on a case-by-case basis with particular attention to the life-cycle costs and benefits of the given product.

### **Outstanding County Debt**

Johnson County's authority to issue debt is governed by several State of Kansas statutes. Generally, debt can be issued after a majority vote at an election or after publication of the intention of the County to issue debt. Once published, the intent to issue debt becomes subject to a general election only if a protest petition signed by the required percentage of qualified electors is filed with the County Election Commissioner (within a certain number of days after publication).

The Kansas legislature has designated Johnson County as an urban county. This designation permits the County, under "Home Rule" charter resolutions, to issue debt for sewer construction purposes by action of the BOCC without a vote of the residents. The "Home Rule" charter does provide for public hearings on the establishment of special districts and the funding of the improvements for those districts. Also, "Home Rule" charter resolutions allow the County to issue debt for computer hardware/software, radio equipment, and transportation vehicles by action of the BOCC without voter approval.

The County historically has used the following debt instruments to finance investments in capital infrastructure:

- General Obligation bonds and notes (Wastewater and other improvements).
- Special Assessment bonds and notes (Sewer and Road improvements).
- Revenue bonds (Airport and Park and Recreation projects).
- State of Kansas revolving loans (Airport and Wastewater projects).
- Capital Lease obligations (includes leases with the Public Building Commission).

A summary of the County's outstanding debt as of October 1, 2019, is provided within the Debt Management section. State of Kansas statutes impose limits on the amount of outstanding debt issued for certain purposes. These limits are based on the County's ETV, or Equalized Tangible Valuation (which is the sum of the County's tax roll value, motor vehicle value, and recreational vehicle value), and are summarized as follows:

	<b>Legal Debt Limit</b>	
		<b>12/31/18</b>
<b><u>Purpose of Debt</u></b>	<b><u>Maximum % of ETV</u></b>	<b><u>Maximum Amount of Debt</u></b>
General	3.00%	\$345,935,105
Airport	1.00%	\$115,311,702
Streets	2.00%	\$230,623,403
Library	2.00%	\$188,484,831

As previously stated in this document, the County seeks to maintain a minimum of 20% of the statutory debt capacity for each debt purpose. The following chart summarizes the County's debt capacity available as of December 31, 2018, and the estimated debt capacity available as of December 31, 2020:

		<b>Legal Debt Margin</b>		
	<b>12/31/18</b>	<b>12/31/18</b>	<b>12/31/20</b>	<b>12/31/20</b>
<b><u>Purpose of Debt</u></b>	<b><u>Debt Margin (\$)</u></b>	<b><u>Debt Margin (%)</u></b>	<b><u>Debt Margin (\$)</u></b>	<b><u>Debt Margin (%)</u></b>
General	\$345,935,105	99.63%	\$361,166,722	99.39%
Airport	\$115,311,702	99.99%	\$121,117,081	99.99%
Streets	\$230,623,403	100.00%	\$242,254,481	100.00%
Library	\$188,408,991	99.96%	\$197,701,531	99.92%

\*Calculations as of 12/31/20 are based on conservative estimates for the County's Equalized Tangible Valuation (ETV).

The Debt Margin (\$) is the maximum amount of debt that may be issued. Debt Margin (%) is the percentage of debt capacity available to be issued.

Based on current estimates, the County will maintain in excess of 20% of the statutory debt capacity for each purpose of debt through the year 2020. It is important to note that State of Kansas statutes impose no limit on the amount of sewer debt. Also, no State debt limitations exist for any items that are funded with revenue bonds.

In accordance with State of Kansas statutes, Johnson County has created its own Public Building Commission (PBC). The PBC is a separate legal entity with a governing body comprised of the members of the BOCC. The PBC has the authority to acquire, build, and/or renovate facilities, and to lease these facilities to the County. In addition, the PBC has authority to issue revenue bonds to finance the acquisition, construction, and/or renovation of facilities, with repayment of the bonds financed with lease revenues from Johnson County. A summary of the PBC's outstanding debt as of October 1, 2019, is provided as part of the Debt Management section. State of Kansas statutes impose no limit on the amount of PBC debt that can be outstanding.

One objective of the County's debt management policies is to maintain and improve the County's current credit ratings so that borrowing costs are minimized and access to credit is preserved. In general, a credit rating is an independent summary judgment on the willingness and ability of a debt issuer to make full and timely debt service payments to investors. Both the County's general obligation bonds and the PBC's lease purchase revenue bonds are rated by Moody's Investors Service and Standard & Poor's Ratings Services.

The County's credit ratings as of July, 2018 are reflected in the table on the next page:

	Credit Ratings as of July, 2018
<b><u>Rating Entity</u></b>	<b><u>County Bond Rating</u></b>
Moody's Investors Service	Aaa/Stable
Standard & Poor's Ratings Services	AAA/Stable
Fitch's Ratings	AAA/Stable

Moody's Investors Service has assigned an Aaa rating with the issuance of the Johnson County's \$232.8 million Internal Improvement general obligation bonds, Series 2018A. When rating the County's debt, Moody's Investors Service commented that the Aaa rating reflects the general obligation credit characteristics of Johnson County, which includes:

- Johnson County's sizable and wealthy tax base that benefits from its significant role in the Kansas City metropolitan area economy.
- Well managed financial operations.
- Low net direct debt burden.

Moody's Investors Service also assigned an Aaa to the Public Building Commission's (PBC) Lease Purchase Revenue bonds reflecting the unconditional and long-term commitments of the county.

Johnson County has been rated 'AAA' from Standard & Poor's Rating Services since 1999 for its general obligation bonds. Since 2007, Standard & Poor's Rating Services had assigned the Public Building Commission's rating to 'AAA,' however, in September 2017 Standard & Poor's downgraded the Public Building Commission's rating on the Series 2017B bonds to 'AA+'. In 2018, Standard & Poor's upgraded the Public Building Commission's rating on the Series 2017B to 'AAA' and assigned a 'AAA' rating to Series 2018A.

Fitch Ratings has assigned Johnson County its 'AAA', the highest rating that can be attained. The rating was first received in November 2009 and was recently reaffirmed in July, 2018. The rationale for the County's 'AAA' rating is based on the following factors:

- Johnson County is an affluent, well-educated community located near Kansas City and residents display a superior socioeconomic profile.
- Diverse local economy, augmented by extensive employment opportunities.
- Officials have demonstrated consistent judicious financial management driven by conservative budgeting and prudent formal financial policies.
- Sufficient reserves after draws, indicating the County's superior degree of financial flexibility.
- Overall debt burden is low, coupled with a supportable five-year capital improvement plan.

In July 2018, Fitch Ratings also upgraded the Public Building Commission's Series 2010A, 2010B, 2010C, and 2010D from 'AA+' to 'AAA'.

Johnson County, Kansas is one of approximately forty counties in the United States to earn the "Triple A" designation from all three rating agencies.

### **Future Debt Planning**

The County prepares a five-year Capital Improvement Plan (CIP) which is updated annually. This plan is developed to reflect the County's strategic planning regarding future development and proactive control over debt issuance and management.

A history of the percentage of budgeted pay-as-you-go versus debt financing for the County's CIP since 2015 is reflected in the following table:



<b>Budget Year</b>	<b>Total Capital Appropriation</b>	<b>Pay-As-You-Go Portion</b>	<b>Debt Portion</b>
2015	\$134,449,279	42%	58%
2016	\$163,306,555	47%	53%
2017	\$128,624,204	53%	47%
2018	\$159,602,926	52%	48%
2019	\$98,759,510	58%	42%
2020	\$253,804,388	27%	73%
<b>Total</b>	<b>\$938,546,862</b>		
<b>Annual Average</b>	<b>\$156,424,477</b>	<b>46.5%</b>	<b>53.5%</b>

For FY 2020, the ratio of pay-as-you-go versus debt financing is 27% pay-as-you-go, and 73% debt. This compares to a six-year average of 46.5% pay-as-you-go, and 53.5% debt.

The County has several capital projects that are self-funded with dedicated revenue sources. These include Airport, CARS, Stormwater, Wastewater, Library and Park and Recreation projects. A second chart excluding the self-funded projects is presented below:

<b>Budget Year</b>	<b>Total Capital Appropriation</b>	<b>Pay-As-You-Go Portion</b>	<b>Debt Portion</b>
2015	\$36,905,178	35%	65%
2016	\$23,789,301	84%	16%
2017	\$29,289,135	41%	59%
2018	\$32,407,438	56%	44%
2019	\$14,761,650	81%	19%
2020	\$83,562,830	35%	65%
<b>Total</b>	<b>\$220,715,532</b>		
<b>Annual Average</b>	<b>\$36,785,922</b>	<b>55.3%</b>	<b>44.7%</b>

For FY 2020, the ratio of pay-as-you-go versus debt financing is 35% pay-as-you-go and 65% debt. This is comparable to the six-year average of 55.3% pay-as-you-go, and 44.7% debt.

#### **Budgeted Debt Service**

The County's budgeted debt service includes general obligation bonds and notes, special assessment bonds and notes, revenue bonds, State of Kansas revolving loans, and capital lease obligations (including leases with Public Building Commission) for existing debt and estimated payments for all pending debt. A breakdown of the FY 2020 budgeted debt service by fund is provided below.

<b>Fund</b>	<b>Principal Payments</b>	<b>Interest Payments</b>	<b>Total Payments</b>
General Fund - PBC Lease Payments	\$6,325,000	\$1,721,115	\$8,046,115
Public Safety Sales Tax 2 (General Fund) - PBC Lease Payments	\$6,685,000	\$2,619,405	\$9,304,405
Debt Service Fund	\$1,666,126	\$655,000	\$2,321,126
County Building Fund - PBC Lease Payments	\$1,170,000	\$685,634	\$1,855,634
Library Special Use Fund - PBC Lease Payments	\$1,741,000	\$987,376	\$2,728,376
Airport Fund	\$170,000	\$107,875	\$277,875
Public Safety Sales Tax 3 (General Fund) - PBC Lease Payments	\$4,795,000	\$7,180,750	\$11,975,750
Wastewater SRCFP Fund	\$25,105,955	\$19,519,045	\$44,625,000
Park & Recreation Funds	\$5,585,000	\$1,286,619	\$6,871,619
<b>Total</b>	<b>\$53,243,081</b>	<b>\$34,762,819</b>	<b>\$88,005,900</b>

The total budgeted debt service for FY 2020 is approximately \$88.0 million.

Total FY 2020 - FY 2024 estimated debt service payments by fund are provided below.

	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
<b>Fund</b>	<b>Total Payments</b>	<b>Total Payments</b>	<b>Total Payments</b>	<b>Total Payments</b>	<b>Total Payments</b>
General Fund - PBC Lease Payments	\$8,046,115	\$8,141,306	\$9,770,123	\$9,760,550	\$8,343,556
Public Safety Sales Tax 2 - General Fund - PBC Lease Payments	\$9,304,405	\$9,176,948	\$9,187,961	\$9,211,476	\$9,195,592
Debt Service Fund	\$2,321,126	\$1,984,173	\$1,994,908	\$1,992,368	\$2,002,428
County Building Fund - PBC Lease Payments	\$1,855,634	\$1,850,534	\$1,851,134	\$1,759,334	\$1,759,384
Library Special Use Fund - PBC Lease Payments	\$2,728,376	\$3,670,148	\$3,678,098	\$3,672,898	\$3,674,898
Airport Fund	\$277,875	\$690,847	\$692,347	\$703,347	\$698,347
Public Safety Sales Tax 3 (General Fund) - PBC Lease Payments	\$11,975,750	\$17,991,000	\$25,888,500	\$25,913,500	\$25,913,500
Wastewater SRCFP Fund	\$44,625,000	\$51,125,000	\$66,285,000	\$66,285,000	\$66,285,000
Park & Recreation Funds	\$6,871,619	\$6,750,105	\$6,959,921	\$5,001,643	\$3,441,195
<b>Total Budgeted Debt Service</b>	<b>\$88,005,900</b>	<b>\$101,380,061</b>	<b>\$126,307,992</b>	<b>\$124,300,116</b>	<b>\$121,313,900</b>

## Summary

The BOCC has adopted debt management policies to ensure that Johnson County is able to make all debt service payments in a timely manner. The County integrates capital improvement planning with an annual operating budget to assess and manage tax rates, user fees, fund balances, and outstanding debt. This integration is essential to address the capital infrastructure requirements that come with rapid population growth.

The County's financial position is favorable, as can be seen by the "Triple A" credit rating assigned to the County's general obligation and PBC lease revenue bonds. Current debt levels are manageable and the County's financial reserves remain stable. Sound financial policies, including debt management policies, are in place to maintain the County's financial health in FY 2020 and beyond.

# Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
<b>General and Special Obligation Bonds:</b>					
<u>Library Refunding Bonds, Series 2010B</u> <i>Refunding the Library 1998B, 2001B and 2002C Series Bonds.</i>	\$ 4,470,000	3-Jun-10		1-Sep-20	\$ 235,000
<u>Library Bonds, Series 2010E</u> <i>Land acquisition for future library site</i>	\$ 740,000	28-Oct-10		1-Sep-20	\$ 80,000
<u>Refunding Bonds, Series 2012B</u> <i>Refunding of Series 2005A</i>	\$ 730,000	15-Aug-12		1-Sep-25	\$ 460,000
<u>Airport Improvement Bonds, Series 2015A</u> <i>Land acquisition at the Johnson County New Century AirCenter.</i>	\$ 1,910,000	17-Dec-15		1-Sep-35	\$ 1,630,000
<u>Airport Refunding Bonds, Series 2015B</u> <i>Refunding of the Airport 2008A Series Bonds.</i>	\$ 1,125,000	17-Dec-15		1-Sep-28	\$ 1,035,000
<u>Internal Improvement Bonds, Series 2016A</u> <i>Acquisition of radio equipment</i>	\$ 1,580,000	27-Oct-16		1-Sep-26	\$ 1,175,000
<u>Internal Improvement Bonds, Series 2017A</u> <i>Acquisition of EMC Station Alerting System</i>	\$ 975,000	2-Nov-17		1-Sep-27	\$ 810,000
<u>Internal Improvement Bonds, Series 2018A</u> <i>Acquisition of Voting Machines</i>	\$ 9,205,000	22-Aug-18		1-Sep-28	\$ 8,480,000
<b>Total General and Special Obligation Bonds:</b>	<b>\$ 20,735,000</b>				<b>\$ 13,905,000</b>
<b><u>Road Benefit Special Assessment Bonds</u></b> <i>Road Improvements to be repaid by property owners in the Benefit District</i>					
<u>Special Assessment Bonds, Series 2016A</u>					
115th Street West of Homestead Road	\$ 44,400	27-Oct-16		01-Sep-26	\$ 33,000
182nd Street and Wildcat Road	\$ 62,500	27-Oct-16		01-Sep-26	\$ 46,500
<b>Total Special Assessment Bonds:</b>	<b>\$ 106,900</b>				<b>\$ 79,500</b>

# Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
<b>Wastewater General Obligation Bonds:</b>					
<u>Wastewater, Series 2009B - Taxable Build America Bonds</u> <i>Includes improvements to the wastewater system.</i>	\$ 20,925,000	17-Dec-09		01-Sep-29	\$ 13,545,000
<u>Wastewater, Series 2009C</u> <i>Refunding of outstanding Series 2001A, 2001C and 2002B Bonds</i>	\$ 14,463,175	17-Dec-09		01-Sep-29	\$ 2,530,000
<u>Wastewater, Series 2010C</u> <i>Includes improvements to the wastewater system.</i>	\$ 8,605,000	28-Oct-10		01-Sep-30	\$ 5,665,000
<u>Wastewater, Series 2010D</u> <i>Refunding of outstanding Series 2003A and 2004A</i>	\$ 11,725,000	28-Oct-10		01-Sep-24	\$ 5,525,000
<u>Wastewater, Series 2011A</u> <i>Includes improvements to the wastewater system.</i>	\$ 16,790,000	10-Nov-11		01-Sep-31	\$ 11,470,000
<u>Wastewater, Series 2012A</u> <i>Includes improvements to the wastewater system.</i>	\$ 37,350,000	15-Aug-12		01-Sep-32	\$ 27,040,000
<u>Wastewater, Series 2012B</u> <i>Refunding of outstanding series 2005A</i>	\$ 26,275,000	15-Aug-12		01-Sep-25	\$ 16,540,000
<u>Wastewater, Series 2013A</u> <i>Includes improvements to the wastewater system.</i>	\$ 40,685,000	22-Oct-13		01-Sep-33	\$ 31,690,000
<u>Wastewater, Series 2014A</u> <i>Includes improvements to the wastewater system.</i>	\$ 20,205,000	25-Nov-14		01-Sep-34	\$ 16,570,000
<u>Wastewater, Series 2014B</u> <i>Refunding of outstanding series 2007A &amp; 2007B</i>	\$ 38,480,000	25-Nov-14		01-Sep-27	\$ 31,665,000
<u>Wastewater, Series 2015A</u> <i>Includes improvements to the wastewater system.</i>	\$ 28,605,000	17-Dec-15		01-Sep-35	\$ 24,395,000
<u>Wastewater, Series 2015B</u> <i>Refunding of outstanding series 2008A &amp; 2008D</i>	\$ 24,415,000	17-Dec-15		01-Sep-28	\$ 22,500,000
<u>Wastewater, Series 2016A</u> <i>Includes improvements to the wastewater system.</i>	\$ 32,758,100	27-Oct-16		01-Sep-36	\$ 31,020,500
<u>Wastewater, Series 2016B</u> <i>Refunding of outstanding series 2009A</i>	\$ 10,570,000	27-Oct-16		01-Sep-29	\$ 10,570,000
<u>Wastewater, Series 2017A</u> <i>Includes improvements to the wastewater system</i>	\$ 14,805,000	2-Nov-17		01-Sep-37	\$ 13,745,000
<u>Wastewater, Series 2018A</u>	\$223,585,000	22-Aug-18		01-Sep-40	\$223,585,000
<b>Total Wastewater General Obligation Bonds:</b>	<b>\$570,241,275</b>				<b>\$488,055,500</b>

# Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
<b>Revenue Bonds:</b>					
<u>Park Revenue Bonds, Series 2011A (COP Issue)</u> <i>Refunding of Foundation Series 2001 and 2002A COP</i>	\$ 12,475,000	17-Aug-11		01-Sep-22	\$ 3,850,000
<u>Park Revenue Bonds, Series 2013A (COP Issue)</u> <i>Refunding of Foundation Series 2003A and 2004</i>	\$ 15,670,000	15-Sep-13		01-Sep-23	\$ 6,940,000
<u>Park Revenue Bonds, Series 2015A</u> <i>Park Police Building</i>	\$ 2,490,000	08-Jul-15		01-Sep-35	\$ 2,115,000
<u>Park Revenue Bonds, Series 2017A (COP Issue)</u> <i>Meadowbrook Project</i>	\$ 7,300,000	30-Mar-17		01-Sep-26	\$ 5,940,000
<u>Park Revenue Bonds, Series 2017B (COP Issue)</u> <i>Bull Creek Project</i>	\$ 5,460,000	30-Mar-17		01-Sep-26	\$ 4,440,000
<u>Park Revenue Bonds, Series 2019A (COP Issue)</u> <i>Cedar Niles Park</i>	\$ 6,365,000	4-Jun-19		01-Sep-29	\$ 6,365,000
<u>Park Revenue Bonds, Series 2019B (COP Issue)</u> <i>Mid-America Sports Complex and Mid-America West Sports Complex</i>	\$ 4,540,000	4-Jun-19		01-Sep-29	\$ 4,540,000
<u>Park Revenue Bonds, Series 2019AC(COP Issue)</u> <i>Refunding of Series 2010D</i>	\$ 2,595,000	4-Jun-19		01-Sep-29	\$ 2,595,000
<b>Total Revenue Bonds:</b>	<b>\$ 56,895,000</b>				<b>\$ 36,785,000</b>
<b>Wastewater State Revolving Loans:</b>					
<u>Mill Creek Regional Plant</u> <i>Includes plant, sewer, and force main.</i>	\$ 13,583,500	01-Jun-04		01-Mar-26	\$ 4,703,669
<u>Middle Basin Green Project</u> <i>Includes digester, gas storage, grease receiving station and electricity generators.</i>	\$ 10,655,100	16-Nov-09		01-Mar-31	\$ 6,314,871
<u>Lone Elm</u> <i>Includes sewer and pump work</i>	\$ 1,452,921	01-Sep-13		01-Sep-33	\$ 652,682
<u>Gardner Lake</u> <i>Includes sewer and pump work</i>	\$ 10,705,671	01-Sep-13		01-Sep-34	\$ 5,152,525
<b>Total Wastewater State Revolving Loans:</b>	<b>\$ 36,397,192</b>				<b>\$ 16,823,747</b>

Summary of Outstanding Debt Issues

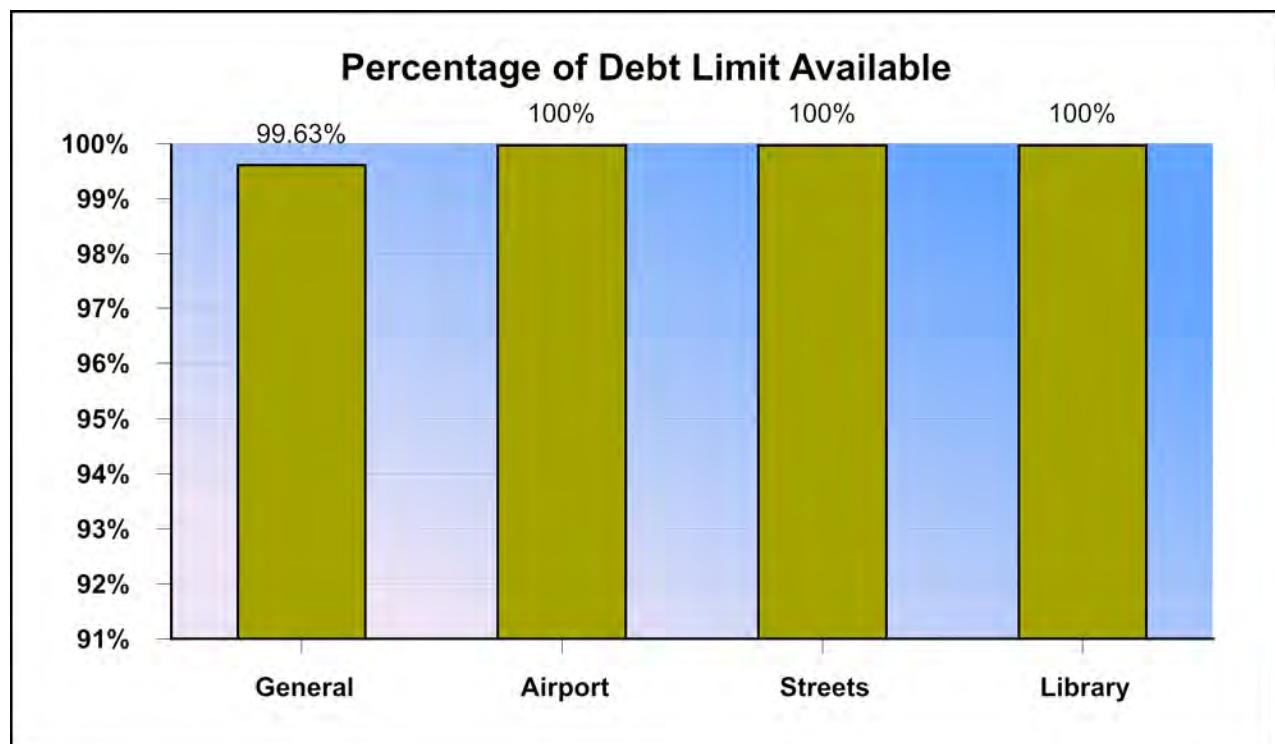
Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
<b><u>Lease Purchase Revenue Bonds</u></b>					
<b><u>Lease Purchase Revenue Bonds, Series 2010A</u></b>					
<b><u>- Recovery Zone Economic Development Taxable Bonds</u></b>					
Public Works Building	\$ 13,245,000				\$ 8,145,000
<b>Series 2010A Total:</b>	\$ 13,245,000	03-Jun-10		01-Sep-30	\$ 8,145,000
<b><u>Lease Purchase Revenue Refunding Bonds, Series 2010B</u></b>					
Church Property	\$ 1,500,000				\$ 255,000
Refund 2002B - County Buildings	\$ 4,620,000				\$ 0
<b>Series 2010B Total:</b>	\$ 6,120,000	03-Jun-10		01-Sep-22	\$ 255,000
<b><u>Lease Purchase Revenue Refunding Bonds, Series 2010C</u></b>					
Refund 2003A - Corrections, Med-Act, Sunset Office	\$ 15,920,000				\$ 6,070,000
Refund 2004A - Sunset Office Building	\$ 15,590,000				\$ 7,250,000
<b>Series 2010C Total:</b>	\$ 31,510,000	03-Jun-10		01-Sep-24	\$ 13,320,000
<b><u>Lease Purchase Revenue Bonds, Series 2010D</u></b>					
Criminal Laboratory	\$ 7,830,000				\$ 4,710,000
Youth & Family Services Center	\$ 3,315,000				\$ 1,995,000
Olathe Adult Detention Center	\$ 3,105,000				\$ 1,875,000
<b>Series 2010D Total:</b>	\$ 14,250,000	28-Oct-10		01-Sep-30	\$ 8,580,000
<b><u>Lease Purchase Revenue Bonds, Series 2011A</u></b>					
Criminal Laboratory	\$ 17,155,000				\$ 790,000
Elmore Center (Developmental Supports Building)	\$ 490,000				\$ 25,000
Olathe Adult Detention Center	\$ 17,750,000				\$ 815,000
<b>Series 2011A Total:</b>	\$ 35,395,000	28-Oct-10		01-Sep-30	\$ 1,630,000
<b><u>Lease Purchase Revenue Bonds, Series 2011B</u></b>					
Criminal Laboratory	\$ 1,405,000				\$ 920,000
Olathe Adult Detention Center	\$ 3,505,000				\$ 2,295,000
Northeast Office Remodel	\$ 2,975,000				\$ 1,940,000
Justice Annex/Courthouse	\$ 8,915,000				\$ 5,805,000
<b>Series 2011B Total:</b>	\$ 16,800,000	13-Oct-11		01-Sep-31	\$ 10,960,000
<b><u>Lease Purchase Revenue Refunding Bonds, Series 2012A</u></b>					
Refund 2005A - Sunset Office Building	\$ 255,000				\$ 155,000
Refund 2005A - Warehouse	\$ 2,890,000				\$ 1,835,000
Refund 2005A - Remodel Admin/Courthouse Bldgs	\$ 3,995,000				\$ 2,510,000
Refund 2005A - Communications Center	\$ 6,795,000				\$ 4,190,000
Refund 2005A - Adult Detention Center Expansion, Phase II	\$ 2,700,000				\$ 1,705,000
<b>Series 2012A Total:</b>	\$ 16,635,000	15-Aug-12		01-Sep-25	\$ 10,395,000
<b><u>Lease Purchase Revenue Bonds, Series 2014A</u></b>					
Courthouse	\$ 1,995,000				\$ 1,105,000
<b>Series 2014A Total:</b>	\$ 1,995,000	25-Nov-14		01-Sep-24	\$ 1,105,000

Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
<b><u>Lease Purchase Revenue Bonds (Continued)</u></b>					
<b><u>Library Lease Purchase Revenue Bonds, Series 2014B</u></b>					
Central Resource & Monticello Library	\$ 4,000,000				\$ 2,110,000
<b>Series 2014B Total:</b>	<b>\$ 4,000,000</b>	25-Nov-14		1-Sep-24	<b>\$ 2,110,000</b>
<b><u>Lease Purchase Revenue Bonds, Series 2015A</u></b>					
Arts & Heritage Center	\$ 21,460,000				\$ 18,250,000
<b>Series 2015A Total:</b>	<b>\$ 21,460,000</b>	30-Jun-15		1-Sep-35	<b>\$ 18,250,000</b>
<b><u>Lease Purchase Revenue Bonds, Series 2015B</u></b>					
Refund 2007A - Adult Detention Center, Phase II	\$ 5,435,000				\$ 4,335,000
Refund 2008A - Communications Center	\$ 5,530,000				\$ 5,045,000
Refund 2008A - Adult Detention Center, Phase II	\$ 20,490,000				\$ 18,695,000
Refund 2008A - Youth & Family Services	\$ 1,430,000				\$ 1,305,000
Refund 2008A - Elmore Center	\$ 2,380,000				\$ 2,170,000
Refund 2008C - Adult Detention Center, Phase II	\$ 6,460,000				\$ 5,895,000
<b>Series 2015B Total:</b>	<b>\$ 41,725,000</b>	17-Dec-15		1-Sep-31	<b>\$ 37,445,000</b>
<b><u>Library Lease Purchase Revenue Bonds, Series 2016A</u></b>					
Monticello Library	\$ 12,720,000				\$ 11,365,000
Refund 2008B - Leawood Library	\$ 3,645,000				\$ 2,925,000
<b>Series 2016A Total:</b>	<b>\$ 16,365,000</b>	27-Oct-16		1-Sep-36	<b>\$ 14,290,000</b>
<b><u>Lease Purchase Revenue Bonds, Series 2016B</u></b>					
Youth & Family Services	\$ 7,220,000				\$ 7,220,000
Criminal Laboratory	\$ 1,955,000				\$ 1,955,000
<b>Series 2016B Total:</b>	<b>\$ 9,175,000</b>	27-Oct-16		1-Sep-29	<b>\$ 9,175,000</b>
<b><u>Library Lease Purchase Revenue Bonds, Series 2017A</u></b>					
Lenexa Library	\$ 15,060,000	2-Nov-17		1-Sep-29	\$ 13,795,000
<b>Series 2017A Total</b>	<b>\$ 15,060,000</b>				<b>\$ 13,795,000</b>
<b><u>Lease Purchase Revenue Bonds, Series 2017B</u></b>					
Refund 2011A	\$ 21,275,000	2-Nov-17		1-Sep-31	\$ 21,275,000
OADC funding	\$ 1,850,000	2-Nov-17		1-Sep-27	\$ 1,530,000
<b>Series 2017B Total</b>	<b>\$ 23,125,000</b>				<b>\$ 22,805,000</b>
<b><u>Lease Purchase Revenue Bonds, Series 2018A</u></b>					
Lenexa Library	\$148,595,000	5-Sep-18		1-Sep-27	\$148,595,000
<b>Series 2018A Total</b>	<b>\$148,595,000</b>				<b>\$148,595,000</b>
<b>Total Debt of Public Building Commission:</b>	<b><u>\$415,455,000</u></b>				<b><u>\$320,855,000</u></b>

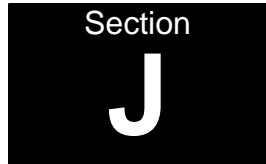
**Johnson County, Kansas**  
**Legal General Obligation Debt Margin Computation**  
12/31/18

	<u>General</u>	<u>Airport</u>	<u>Streets</u>	<u>Library (3)</u>
Assessed Valuation for Debt Limitation Purposes	\$11,531,170,170	\$11,531,170,170	\$11,531,170,170	\$9,424,241,547
<i>Percentage Limitation (1)</i>	3.0%	1.0%	2.0%	2.0%
Dollar Debt Limit	345,935,105	115,311,702	230,623,403	188,484,831
<i>Outstanding Debt (2)</i>	2,215,000	10,160	0	160,000
Amount Set Aside for Repayment of G.O. Debt	920,394	0	0	84,160
<i>Net Outstanding Debt</i>	1,294,606	10,160	0	75,840
Available Legal Debt Margin	<u>\$344,640,499</u>	<u>\$115,301,542</u>	<u>\$230,623,403</u>	<u>\$188,408,991</u>



- (1) Source: 2016 Annual Abstract of Taxes, Johnson County Clerk, Kansas Statutes. General K.S.A. 10-306, Airport K.S.A. 3-307, Streets K.S.A. 68-584, Library K.S.A. 12-1257, Park and Recreation K.S.A. 19-2874.
- (2) Includes all general obligation bonds and notes except voting machine bonds, which are not subject to debt limitation. Also excludes Wastewater General Obligation debt (which is supported by user charges). Does not include debt obligation exempt from statutory limitations. General K.S.A. 25-134, 10-307, 10-427A, 10-311, Airport K.S.A. 3-304, Street K.S.A. 68-728.
- (3) Library total equalized tangible valuation excludes real and personal property located within the city limits of the City of Olathe, Kansas, and the City of Bonner Springs, Kansas.





# Strategic Programs

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## **This Section Includes:**

- FY 2020 Johnson County Budget by Strategic Program (Page J-2)
- FY 2020 Johnson County Budget - Expenditures by Strategic Program (Page J-5)
- Classification of Agencies and Departments by Strategic Program (Page J-6)

## **FY 2020 Johnson County Budget by Strategic Program**

The total Johnson County Budget is \$1.26 billion for FY 2020. This amount includes a total of \$937.2 million in budgeted expenditures (including transfers) and \$322.7 million in budgeted reserves. The budgeted expenditures of \$937.2 million are allocated among seven (7) strategic programs:

- Support Services
- Records & Taxation
- Public Safety, Judicial & Emergency Services
- Infrastructure
- Health & Human Services
- Culture & Recreation
- Debt Service

### **FY 2020 Budget by Strategic Program**

A summary of the FY 2020 Johnson County Budget by strategic program is presented on page J.5. For FY 2020, the following strategic programs receive the majority of the County's resources:

- Public Safety, Judicial & Emergency Services                      \$258.0 million (27.5% of FY 2018 Budget total)
- Infrastructure    \$320.5 million (34.2% of FY 2018 Budget total)

These two strategic programs have accounted for more than 50% of the County's budget during the last several fiscal years.

### **Explanation of Strategic Programs**

The relationship of each agency and department to the seven (7) strategic programs can be found on page J.6. A brief explanation of each strategic program is presented below.

#### **Support Services**

The Support Services strategic program is comprised of agencies and departments that provide administrative functions for County government. Examples of agencies and departments included in this strategic program are the Board of County Commissioners, Budget & Financial Planning, County Manager's Office, County Building Fund, Countywide Support, Department of Technology & Innovation, Facilities, Human Resources, Treasury & Financial Management, and Risk Management.

For FY 2020, the five (5) agencies and departments with the largest budgeted expenditures in the Support Services strategic program are:

- Facilities (\$31.4 million)
- Countywide Support (\$29.3 million)
- Department of Technology & Innovation (\$18.8 million)
- Treasury & Financial Management (\$7.0 million)
- Risk Management (\$4.8 million)

Detailed information regarding agencies and departments included in the Support Services strategic program is located in Section K.

## Records & Taxation

The Records & Taxation strategic program is comprised of agencies and departments that provide land records functions for County government. The agencies and departments included in this strategic program are the Appraiser, Election Office, Motor Vehicle, and Records & Tax Administration.

For FY 2020, the four (4) agencies and departments with the largest budgeted expenditures in the Records & Taxation strategic program are:

- Appraiser (\$7.6 million)
- Election Office (\$6.4 million)
- Motor Vehicle (\$6.0 million)
- Records & Tax Administration (\$2.9 million)

Detailed information regarding agencies and departments included in the Records & Taxation strategic program is located in Section L.

## Public Safety, Judicial & Emergency Services

The Public Safety, Judicial, & Emergency Services strategic program is comprised of agencies and departments that provide the public safety, judicial and emergency services functions for County government. Examples of agencies and departments included in this strategic program are Corrections, the District Attorney, District Courts, Emergency Management & Communications, Med-Act, the Public Safety Sales Tax, and the Sheriff.

For FY 2020, the five (5) agencies and departments with the largest budgeted expenditures in the Public Safety, Judicial & Emergency Services strategic program are:

- Sheriff (\$90.7 million)
- Corrections (\$34.6 million)
- Public Safety Sales Tax I (\$23.5 million)
- Public Safety Sales Tax II (\$23.5 million)
- Public Safety Sales Tax III (\$23.5 million)

Detailed information regarding agencies and departments included in the Public Safety, Judicial and Emergency Services strategic program is located in Section M.

## Infrastructure

The Infrastructure strategic program is comprised of agencies and departments that provide the infrastructure and transportation functions for County government. Examples of agencies and departments included in this strategic program are Airport, Infrastructure/Public Works, Planning, Stormwater Management, Transportation and Wastewater.

For FY 2020, the five (5) agencies and departments with the largest budgeted expenditures in the Infrastructure strategic program are:

- Wastewater SRCFP (\$171.6 million - Sewer Repair and Construction Finance Plan)
- Wastewater O & M (\$74.4 million - Operations & Maintenance)
- Infrastructure/Public Works (\$31.2 million)
- Transportation (\$16.8 million)
- Stormwater Management (\$15.6 million)

Detailed information regarding agencies and departments included in the Infrastructure strategic program is located in Section N.

### Health & Human Services

The Health & Human Services strategic program is comprised of agencies and departments that provide the social service and health functions for County government. Examples of agencies and departments included in this strategic program are Developmental Supports, Health & Environment, Human Services, and Mental Health.

For FY 2020, the four (4) agencies and departments with the largest budgeted expenditures in the Health & Human Services strategic program are:

- Mental Health (\$37.2 million)
- Developmental Supports (\$27.2 million)
- Human Services (\$24.5 million)
- Health & Environment (\$19.5 million)

Detailed information regarding agencies and departments included in the Health & Human Services strategic program is located in Section O.

### Culture & Recreation

The Culture & Recreation strategic program is comprised of agencies and departments that provide the cultural and recreational functions for County government. Examples of agencies and departments included in this strategic program are the Heritage Trust Fund, Library, Museum, and Park & Recreation.

For FY 2020, the five (5) agencies and departments with the largest budgeted expenditures in the Culture & Recreation strategic program are:

- Library Operating (\$37.0 million)
- Park & Recreation General (\$34.6 million)
- Park & Recreation Enterprise Fund (\$28.7 million)
- Park & Recreation Employee Benefits (\$8.0 million)
- Library Special Use (\$3.4 million)

Detailed information regarding agencies and departments included in the Culture & Recreation strategic program is located in Section P.

### Debt Service

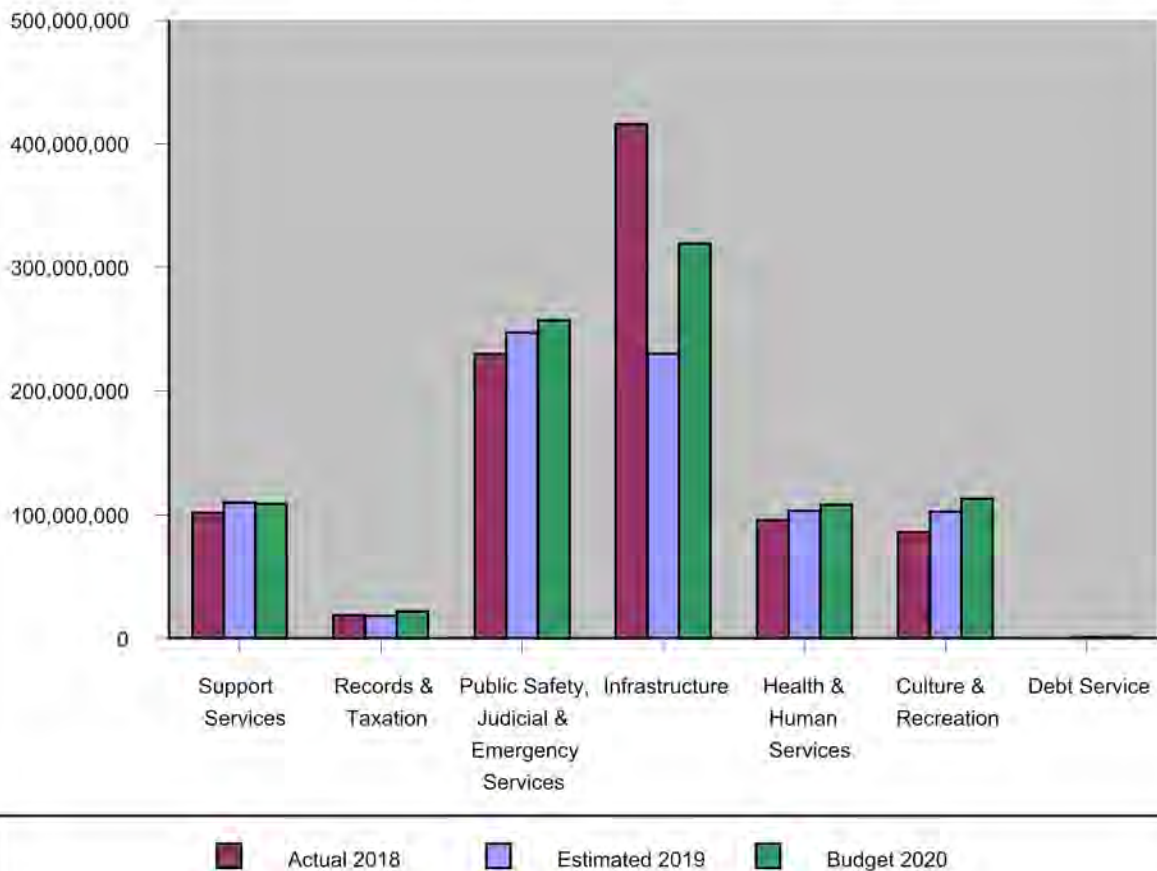
The Debt Service strategic program is comprised of debt service expenditures for various County debt issues, including Library debt. This program does not include debt service for Park & Recreation, Airport, Transit, and Wastewater SRCFP; the debt for these agencies is accounted for in the relevant strategic program (for example, Airport debt service is reflected in the Infrastructure strategic program).

For FY 2020, the budgeted expenditures in the Debt Service strategic program are \$2.3 million. Detailed information regarding the County's debt is located in Section I.

## FY 2020 Johnson County Budget Expenditures by Strategic Program

Strategic Program	Actual 2018	Estimated 2019	Budget 2020	2019-2020 % Change
Support Services	\$ 102,652,023	\$ 111,243,752	\$ 110,002,623	(1.12)%
Records & Taxation	19,656,380	19,526,801	22,913,823	17.35 %
Public Safety, Judicial & Emergency Services	230,743,538	248,161,641	258,029,874	3.98 %
Infrastructure	416,633,026	231,511,604	320,485,072	38.43 %
Health & Human Services	97,069,411	104,054,463	109,411,055	5.15 %
Culture & Recreation	86,973,683	103,896,484	113,993,133	9.72 %
Debt Service	1,300,810	2,474,037	2,321,126	(6.18)%
<b>Total Expenditures</b>	<b>\$ 955,028,871</b>	<b>\$ 820,868,782</b>	<b>\$ 937,156,706</b>	<b>14.17 %</b>
<b>Full-time Equivalent Positions</b>	<b>3,949.72</b>	<b>4,008.04</b>	<b>4,125.86</b>	<b>2.94 %</b>
<b>Population</b>	<b>597,888</b>	<b>604,435</b>	<b>610,532</b>	<b>1.01 %</b>
<b>FTEs Per 1,000 Residents</b>	<b>6.61</b>	<b>6.63</b>	<b>6.76</b>	<b>1.96 %</b>

Expenditures by Strategic Program - 2018 through 2020



## **Classification of Agencies and Departments by Strategic Program**

### **Culture & Recreation**

Developer Fees  
Fair  
Heritage Trust  
Library Operating  
Library Special Use  
Park & Recreation General  
Park & Recreation Employee Benefits  
Park & Recreation Bond & Interest  
Park & Recreation Enterprise  
Stream Maintenance

### **Health & Human Services**

Alcohol Tax  
Developmental Supports  
Extension Council  
Health & Environment  
Human Services  
Mental Health

### **Infrastructure**

Airport  
Contractor Licensing  
Infrastructure/Public Works  
Planning, Development & Codes  
Stormwater  
Transportation  
Wastewater Operations & Maintenance (O&M)  
Wastewater SRCFP\*\*

### **Public Safety, Judicial & Emergency Services**

#### **Public Safety & Judicial**

Controlled Substance  
Corrections  
District Attorney  
District Attorney Forfeited Property  
District Court Trustee  
District Courts

### **Public Safety & Judicial (con't)**

Justice Information Management System  
Law Library  
Prosecutor Training & Assistance  
Public Safety Sales Tax  
Public Safety Sales Tax II  
Public Safety Sales Tax III  
Sheriff  
Sheriff Forfeited Property  
Weapons Licensure

### **Emergency Services**

911 Fund  
911 Telephone  
911 Wireless Telephone  
Emergency Management & Communications  
Med-Act

### **Records & Taxation**

Appraiser  
Election Office  
Motor Vehicle  
Records & Tax Administration

### **Support Services**

Board of County Commissioners  
Budget & Financial Planning  
County Building Fund  
County Managers Office  
Countywide Support  
Debt Service  
Economic Development Programs  
Facilities  
Fleet Services  
Human Resources  
Legal  
Risk Management  
Technology & Innovation  
Treasury and Financial Management

\*\* Sewer Repair and Construction Finance Plan (SRCFP)



# Support Services

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## **This Section Includes:**

- Board of County Commissioners (Page K-2)
- Budget & Financial Planning (Page K-5)
- County Building Fund (Page K-9)
- County Manager's Office (Page K-10)
- Countywide Support (Page K-13)
- Debt Service (Page K-16)
- Economic Development Programs (Page K-17)
- Facilities (Page K-20)
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- Technology & Innovation (Page K-48)
- Treasury & Financial Management (Page K-57)

### Board of County Commissioners

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 566	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 566</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Interfund Transfer	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 566</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures</b>						
Personnel	\$ 1,362,030	\$ 1,393,500	\$ 1,407,589	\$ 1,460,991	\$ 1,460,991	3.79%
Contractual Services	\$ 178,130	\$ 205,478	\$ 204,398	\$ 204,398	\$ 204,398	0.00%
Commodities	\$ 8,284	\$ 6,600	\$ 6,180	\$ 6,180	\$ 6,180	0.00%
Capital Outlay	\$ 1,347	\$ 0	\$ 1,500	\$ 1,500	\$ 1,500	0.00%
<b>Subtotal</b>	<b>\$ 1,549,791</b>	<b>\$ 1,605,578</b>	<b>\$ 1,619,667</b>	<b>\$ 1,673,069</b>	<b>\$ 1,673,069</b>	<b>3.30%</b>
Transfer to Equipment Reserve	\$ 12,908	\$ 12,908	\$ 12,908	\$ 12,908	\$ 12,908	0.00%
<b>Subtotal</b>	<b>\$ 12,908</b>	<b>\$ 12,908</b>	<b>\$ 12,908</b>	<b>\$ 12,908</b>	<b>\$ 12,908</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,562,699</b>	<b>\$ 1,618,486</b>	<b>\$ 1,632,575</b>	<b>\$ 1,685,977</b>	<b>\$ 1,685,977</b>	<b>3.27%</b>
Risk Management Charges	\$ 2,863	\$ 3,066	\$ 3,066	\$ 3,418	\$ 3,418	11.48%
<b>b) Total Expenditures</b>	<b>\$ 1,565,562</b>	<b>\$ 1,621,552</b>	<b>\$ 1,635,641</b>	<b>\$ 1,689,395</b>	<b>\$ 1,689,395</b>	<b>3.29%</b>
<b>Difference: b) minus a)</b>	<b>\$ (1,564,996)</b>	<b>\$ (1,621,552)</b>	<b>\$ (1,635,641)</b>	<b>\$ (1,689,395)</b>	<b>\$ (1,689,395)</b>	<b>3.29%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	14.00	14.00	14.00	14.00	14.00	0.00%
<b>Total FTE Positions</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.00%</b>

### Agency Mission

The Board of County Commissioners provides for the health, safety, and welfare of the community and has exclusive power to enact, amend, and repeal local legislation and public policies; to apportion and levy taxes, make appropriations, and adopt budgets; to establish strategic plans to guide the administration of services and organizational performance; and to appoint the County Manager, as well as certain offices, boards and commissions. The agency constitutes the legislative branch of County government and operates under the direction of the Chairman of the Board. It includes two programs: 1) the personal offices of the Chairman and the district commissioners, and 2) the Office of the Board of County Commissioners, which serves as the primary support agency for the Board of County Commissioners.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$53,402 (3.30%) compared to FY 2019. This increase is due to the impact of budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$12,908 for FY 2020.

FTEs for FY 2020 remain constant at 14.0.



**Board of County Commissioners**

<b>Agency Goals &amp; Objectives</b>	
<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PM's:</b>
<b><u>Audit Services</u></b>	
1) Provide objective assurance and insight regarding the effectiveness and efficiency of the County's operations, services, programs, risk management and internal controls.	a,b,c,d & f

<b>Agency Key Performance Measures (PMs)</b>			
<b>Output/Outcome</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) Audit Reports published.	4	5	TBD
b) Consulting and special projects completed.	6	4	TBD
c) Average satisfaction scores (client survey rating).*	4.5	4	4
d) Value added by Audit Services (client survey ratings).*	4.8	4	4
e) Completed within communicated timeframe (client survey rating).*	4	4	TBD
f) Professional continuing education.	428 Hrs	>350 Hrs	>350 Hrs
*score out of a possible 5			

## Board of County Commissioners

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: Board of County Commissioners

The Board of County Commissioners is the legislative and policy-determining body of Johnson County Government. The Board enacts local public policies to ensure a sound local economy, a healthy environment, and a high quality of life for citizens. The Board is composed of seven members, six of whom are elected by district to represent approximately 80,000 residents. A seventh member is elected at-large to represent the full community as Johnson County's Chief Elected Official and Chairman of the Board of County Commissioners.

Agency Revenues	\$ 566	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 742,337	\$ 760,856	\$ 771,702	\$ 774,880	\$ 774,880	0.41%
Difference	\$ (741,771)	\$ (760,856)	\$ (771,702)	\$ (774,880)	\$ (774,880)	0.41%
FTE Positions	7.00	7.00	7.00	7.00	7.00	0.00%

#### Service #2: County Auditor

The County Auditor performs independent reviews of the agencies and departments of County government and evaluates programs in terms of the economy.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 820,362	\$ 857,630	\$ 860,873	\$ 911,097	\$ 911,097	5.83%
Difference	\$ (820,362)	\$ (857,630)	\$ (860,873)	\$ (911,097)	\$ (911,097)	5.83%
FTE Positions	7.00	7.00	7.00	7.00	7.00	0.00%

### Budget and Financial Planning

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Intergovernmental	\$ 0	\$ 112,551	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 112,551</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 112,551</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures</b>						
Personnel	\$ 1,124,909	\$ 1,228,476	\$ 1,346,893	\$ 1,500,706	\$ 1,500,706	11.42%
Contractual Services	\$ 18,245	\$ 133,991	\$ 21,440	\$ 31,940	\$ 31,940	48.97%
Commodities	\$ 8,361	\$ 6,402	\$ 6,402	\$ 14,402	\$ 14,402	124.96%
<b>Subtotal</b>	<b>\$ 1,151,515</b>	<b>\$ 1,368,869</b>	<b>\$ 1,374,735</b>	<b>\$ 1,547,048</b>	<b>\$ 1,547,048</b>	<b>12.53%</b>
Miscellaneous	\$ 127	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Transfer to Equipment Reserve	\$ 9,228	\$ 9,228	\$ 9,228	\$ 11,028	\$ 11,028	19.51%
<b>Subtotal</b>	<b>\$ 9,355</b>	<b>\$ 9,228</b>	<b>\$ 9,228</b>	<b>\$ 11,028</b>	<b>\$ 11,028</b>	<b>19.51%</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,160,870</b>	<b>\$ 1,378,097</b>	<b>\$ 1,383,963</b>	<b>\$ 1,558,076</b>	<b>\$ 1,558,076</b>	<b>12.58%</b>
Risk Management Charges	\$ 1,857	\$ 1,941	\$ 1,941	\$ 2,261	\$ 2,261	16.49%
<b>b) Total Expenditures</b>	<b>\$ 1,162,727</b>	<b>\$ 1,380,038</b>	<b>\$ 1,385,904</b>	<b>\$ 1,560,337</b>	<b>\$ 1,560,337</b>	<b>12.59%</b>
<b>Difference: b) minus a)</b>	<b>\$(1,162,727)</b>	<b>\$(1,267,487)</b>	<b>\$(1,385,904)</b>	<b>\$(1,560,337)</b>	<b>\$(1,560,337)</b>	<b>12.59%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	9.00	9.00	10.00	11.00	11.00	10.00%
<b>Total FTE Positions</b>	<b>9.00</b>	<b>9.00</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>	<b>10.00%</b>

### Agency Mission

Budget and Financial Planning provides management and financial planning services while assisting the Board of County Commissioners, the County Manager, and County departments, offices and agencies in the evaluation and improvement of the County's policies and systems, and provide the resources to fuel an innovation ecosystem by empowering County staff to simultaneously execute and innovate with agility.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$172,313 (12.53%) compared to FY 2019. This increase is due to the transfer of 1.0 FTE from the Sheriff's office, the addition of 1.0 FTE Performance Analyst through the budget process, and the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve increase to \$11,028 for FY 2020.

FTEs for FY 2020 increase to 11.00 due to the transfer of 1.0 FTE from the Sheriff's Office and 1.0 FTE Performance Analyst added through the budget process.

## Budget and Financial Planning

Agency Goals & Objectives			
Service Delivery Goals and Associated Objectives			
	Actual FY 2018	Estimated FY 2019	Estimated 2020
<b>1) Effective Budget Development and Execution</b>			
(A) Maintain AAA bond rating.	AAA	AAA	AAA
(B) % Stakeholders satisfied with budget process.	New Measure	>= 75%	>= 75%
(C) % Agencies & Departments satisfied with staff performance.	New Measure	>= 75%	>= 75%
<b>2) Operational Effectiveness</b>			
(A) Savings in dollars from innovation process.	New Measure	No Target Set	No Target Set
(B) % Recommendations successfully implemented.	New Measure	89%	>=75%
(C) % Of projects completed within scope	New Measure	100%	>=75%

Output and Efficiency Measures			
Output and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) % Total county expenditures within budget	6%	<=15%	<=15%
2) Accuracy of major revenue actuals to budget.	102.0%	99%	99%
3) Accuracy of major revenue actuals to re-estimate.	101.0%	99%	99%
4) General Fund reserves target % compared to end-of-year balance %. <i>Revised Financial Policy adopted February 2013.</i>	30%/30%	20%/27.3%	20%/26%
5) GFOA Budget Book Rating.	Distinguished	Distinguished*	Distinguished*

\*Expected at this time

## **Budget and Financial Planning**

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

### **Service #1: Budget and Financial Planning**

Formulate, implement and administer the annual operating budget and the Capital Improvement Program (CIP), as well as provide long-range financial planning, forecasting, and management services.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 1,145,020	\$ 1,139,121	\$ 1,100,640	\$ 1,129,572	\$ 1,129,572	2.63%
Difference	\$ (1,145,020)	\$ (1,139,121)	\$ (1,100,640)	\$ (1,129,572)	\$ (1,129,572)	2.63%
FTE Positions	8.00	8.00	8.00	8.00	8.00	0.00%

### **Service #2: Innovation**

Serves as an unbiased perspective to manage projects, facilitate discussions or implement alternative solutions to current business processes, and fosters continuous improvement and a culture in alignment with the County's HPO (High-Performing Organization) values.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 0	\$ 0	\$ 283,323	\$ 428,504	\$ 428,504	51.24%
Difference	\$ 0	\$ 0	\$ (283,323)	\$ (428,504)	\$ (428,504)	51.24%
FTE Positions	0.00	0.00	2.00	3.00	3.00	50.00%

### **Service #3: Grants Management**

Serves as a central, strategic resource for the County on a broad range of grant-related issues and activities. Grants Management provides direct support to County departments, County Manager, Board of County Commissioners, and the Budget Office, as well as the at-large members of the County's non-profit sector.

Agency Revenues	\$ 0	\$ 112,551	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 15,850	\$ 238,976	\$ 0	\$ 0	\$ 0	0.00%
Difference	\$ (15,850)	\$ (126,425)	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions	1.00	1.00	0.00	0.00	0.00	0.00%

### **Budget and Financial Planning**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Performance Analyst	<b>Priority:</b>	1	<b>Major Service</b>	Innovation
<p>Budget and Financial Planning is requesting one (1.0) FTE to be Johnson County's Performance Analyst to coordinate with departments, offices and agencies to develop and maintain performance measures. The Board of County Commissioners and County Manager's Office has long desired a dedicated resource to assist County offices and agencies with the development, analysis and maintenance of performance measures. This position will be utilized to maintain these measures on a regular basis (monthly, quarterly or annually depending on the metric) and also to continue to work with departments and agencies to revise and/or create other metrics and measures, and perform analysis as needed due to changing business needs. Without this dedicated resource, it is likely that the County and departmental balanced scorecards, dashboards, and other Key Performance Indicators will not be able to be updated regularly and analysis of those metrics will not be completed.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$132,507	\$132,507	\$128,599	\$128,599
Difference	\$(132,507)	\$(132,507)	\$(128,599)	\$(128,599)
FTE	1.00	1.00	1.00	1.00

### County Building Fund

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Interest	\$ 14,215	\$ 18,354	\$ 18,607	\$ 17,569	\$ 17,569	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 14,215</b>	<b>\$ 18,354</b>	<b>\$ 18,607</b>	<b>\$ 17,569</b>	<b>\$ 17,569</b>	<b>(5.58)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 14,215</b>	<b>\$ 18,354</b>	<b>\$ 18,607</b>	<b>\$ 17,569</b>	<b>\$ 17,569</b>	<b>(5.58)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>0.00 %</b>
Lease Payment to PBC	\$ 1,848,384	\$ 1,840,034	\$ 1,840,034	\$ 1,845,634	\$ 1,845,634	0.30 %
<b>Subtotal</b>	<b>\$ 1,848,384</b>	<b>\$ 1,840,034</b>	<b>\$ 1,840,034</b>	<b>\$ 1,845,634</b>	<b>\$ 1,845,634</b>	<b>0.30 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,848,384</b>	<b>\$ 1,850,034</b>	<b>\$ 1,850,034</b>	<b>\$ 1,855,634</b>	<b>\$ 1,855,634</b>	<b>0.30 %</b>
<b>b) Total Expenditures</b>	<b>\$ 1,848,384</b>	<b>\$ 1,850,034</b>	<b>\$ 1,850,034</b>	<b>\$ 1,855,634</b>	<b>\$ 1,855,634</b>	<b>0.30 %</b>
<b>Difference: b) minus a)</b>	<b>\$(1,834,169)</b>	<b>\$(1,831,680)</b>	<b>\$(1,831,427)</b>	<b>\$(1,838,065)</b>	<b>\$(1,838,065)</b>	<b>0.36 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 1,612,809	\$ 1,633,029	\$ 1,633,029	\$ 1,636,247	\$ 1,636,247	0.20 %
Other Taxes	\$ 237,327	\$ 198,651	\$ 203,235	\$ 201,818	\$ 201,818	(0.70)%
<b>Total Tax Revenues</b>	<b>\$ 1,850,136</b>	<b>\$ 1,831,680</b>	<b>\$ 1,836,264</b>	<b>\$ 1,838,065</b>	<b>\$ 1,838,065</b>	<b>0.10 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

The purpose of the County Building Fund, a non-operating fund, is to acquire sites and to erect, construct, renovate and furnish County buildings. The Fund was reestablished in 2004 by the Board of County Commissioners in accordance with Kansas Statute, which allows an annual tax levy not to exceed one (1) mill for a period not to exceed ten (10) years. On April 17, 2014, the Board of County Commissioners adopted a resolution to continue the fund for another ten years.

### Budget Highlights

FY 2020 expenditures for the County Building Fund are budgeted to increase by \$5,600 (0.3%) compared to the estimated expenditures in FY 2019. The County Building Fund makes a number of the County's lease payments to the Public Building Commission (PBC); the amount of lease payments equal the amount of scheduled debt service on the PBC bonds. Reserve funds for the County Building Fund are estimated at \$183,610 as of December 31, 2020.

**County Manager's Office**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 % Change</b>
<b>Agency Revenues</b>						
Licenses and Permits	\$ 325	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Charges for Service	\$ 206,622	\$ 324,087	\$ 324,087	\$ 283,487	\$ 283,487	(12.53)%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 206,947</b>	<b>\$ 324,087</b>	<b>\$ 324,087</b>	<b>\$ 283,487</b>	<b>\$ 283,487</b>	<b>(12.53)%</b>
Miscellaneous	\$ 876	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	0.00 %
Intrafund Transfers	\$ 93,950	\$ 37,350	\$ 37,350	\$ 77,950	\$ 77,950	108.70 %
<b>Total Other Agency Revenues</b>	<b>\$ 94,826</b>	<b>\$ 44,350</b>	<b>\$ 44,350</b>	<b>\$ 84,950</b>	<b>\$ 84,950</b>	<b>91.54 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 301,773</b>	<b>\$ 368,437</b>	<b>\$ 368,437</b>	<b>\$ 368,437</b>	<b>\$ 368,437</b>	<b>0.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 2,746,536	\$ 2,960,101	\$ 2,771,407	\$ 2,918,048	\$ 2,918,048	5.29 %
Contractual Services	\$ 734,738	\$ 871,837	\$ 863,143	\$ 819,528	\$ 819,528	(5.05)%
Commodities	\$ 42,849	\$ 25,550	\$ 29,200	\$ 27,450	\$ 27,450	(5.99)%
<b>Subtotal</b>	<b>\$ 3,524,123</b>	<b>\$ 3,857,488</b>	<b>\$ 3,663,750</b>	<b>\$ 3,765,026</b>	<b>\$ 3,765,026</b>	<b>2.76 %</b>
Intrafund Transfers	\$ 93,950	\$ 37,350	\$ 37,350	\$ 77,950	\$ 77,950	108.70 %
Transfer to Equipment Reserve	\$ 25,130	\$ 25,130	\$ 24,630	\$ 24,630	\$ 24,630	0.00 %
<b>Subtotal</b>	<b>\$ 119,080</b>	<b>\$ 62,480</b>	<b>\$ 61,980</b>	<b>\$ 102,580</b>	<b>\$ 102,580</b>	<b>65.51 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 3,643,203</b>	<b>\$ 3,919,968</b>	<b>\$ 3,725,730</b>	<b>\$ 3,867,606</b>	<b>\$ 3,867,606</b>	<b>3.81 %</b>
Risk Management Charges	\$ 4,662	\$ 5,012	\$ 5,012	\$ 5,872	\$ 5,872	17.16 %
<b>b) Total Expenditures</b>	<b>\$ 3,647,865</b>	<b>\$ 3,924,980</b>	<b>\$ 3,730,742</b>	<b>\$ 3,873,478</b>	<b>\$ 3,873,478</b>	<b>3.83 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (3,346,092)</b>	<b>\$ (3,556,543)</b>	<b>\$ (3,362,305)</b>	<b>\$ (3,505,041)</b>	<b>\$ (3,505,041)</b>	<b>4.25 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	1.00	1.00	1.00	1.00	1.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	22.50	23.50	23.50	22.50	22.50	(4.26)%
<b>Total FTE Positions</b>	<b>23.50</b>	<b>24.50</b>	<b>24.50</b>	<b>23.50</b>	<b>23.50</b>	<b>(4.08)%</b>

**Agency Mission**

To advocate for the public good, while strategically coordinating and directing resources to accomplish the goals of the Johnson County community as expressed by the Johnson County Commission.

**Budget Highlights**

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$101,276 (2.76%) compared to FY 2019. This increase is due to budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$24,630 for FY 2020.

FTEs for FY 2020 decrease to 23.5. This decrease is due to the transfer of the 1.0 FTE Business Liaison position to the Planning Department.



**County Manager's Office**

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**Agency Goals & Performance Measures**

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***Service Delivery Goals and Associated Performance Measures***

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	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
<b>1) <i>Ensure implementation of BOCC strategic priorities</i></b>			
<b>(A)</b> <i>% residents surveyed satisfied or very satisfied with overall quality of services provided.</i>	84%	85%	85%
<b>2) <i>Policy development analysis and implementation</i></b>			
<b>(B)</b> <i>% residents surveyed satisfied or very satisfied with value you receive for your County taxes.</i>	64%	65%	65%
<b>3) <i>Increase awareness and support of programs and services while fostering community engagement</i></b>			
<b>(A)</b> <i>% of residents surveyed satisfied or very satisfied with effectiveness of County communication with the public.</i>	64%	65%	65%

**County Manager's Office**

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

**Service #1: General Administration**

To provide executive management and analytical support.

Agency Revenues	\$ 990	\$ 37,350	\$ 37,350	\$ 77,950	\$ 77,950	108.70 %
Expenditures	\$ 2,505,486	\$ 2,318,223	\$ 2,201,702	\$ 2,224,497	\$ 2,224,497	1.04 %
Difference	\$ (2,504,496)	\$ (2,280,873)	\$ (2,164,352)	\$ (2,146,547)	\$ (2,146,547)	(0.82)%
FTE Positions	14.50	15.50	15.50	14.50	14.50	(6.45)%

**Service #2: Public Information and Communications**

To provide and coordinate citizen and Countywide information.

Agency Revenues	\$ 300,783	\$ 331,087	\$ 331,087	\$ 290,487	\$ 290,487	(12.26)%
Expenditures	\$ 1,137,717	\$ 1,601,745	\$ 1,524,028	\$ 1,643,109	\$ 1,643,109	7.81 %
Difference	\$ (836,934)	\$ (1,270,658)	\$ (1,192,941)	\$ (1,352,622)	\$ (1,352,622)	13.39 %
FTE Positions	9.00	9.00	9.00	9.00	9.00	0.00 %

### Countywide Support

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Miscellaneous	\$ 451,230	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00 %
Interfund Transfer	\$ 715,701	\$ 712,294	\$ 712,294	\$ 706,810	\$ 706,810	(0.77)%
<b>Total Other Agency Revenues</b>	<b>\$ 1,166,931</b>	<b>\$ 762,294</b>	<b>\$ 762,294</b>	<b>\$ 756,810</b>	<b>\$ 756,810</b>	<b>(0.72)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 1,166,931</b>	<b>\$ 762,294</b>	<b>\$ 762,294</b>	<b>\$ 756,810</b>	<b>\$ 756,810</b>	<b>(0.72)%</b>
<b>Expenditures</b>						
Personnel	\$ 5,908,851	\$ 5,550,000	\$ 5,550,000	\$ 6,100,000	\$ 6,100,000	9.91 %
Contractual Services	\$ 3,828,899	\$ 8,422,332	\$ 8,422,332	\$ 8,208,665	\$ 8,208,665	(2.54)%
Commodities	\$ 122,061	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	0.00 %
<b>Subtotal</b>	<b>\$ 9,859,811</b>	<b>\$ 14,092,332</b>	<b>\$ 14,092,332</b>	<b>\$ 14,428,665</b>	<b>\$ 14,428,665</b>	<b>2.39 %</b>
Lease Payment to PBC	\$ 8,093,126	\$ 7,967,646	\$ 7,967,646	\$ 8,046,114	\$ 8,046,114	0.98 %
Miscellaneous	\$ 429	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 7,921,895	\$ 7,138,237	\$ 7,138,237	\$ 6,900,804	\$ 6,900,804	(3.33)%
Intrafund Transfers	\$ 0	\$ 735,535	\$ 735,535	\$ 735,535	\$ 735,535	0.00 %
Transfer to Capital projects	\$ 818,162	\$ 1,330,800	\$ 1,330,800	\$ 0	\$ 0	(100.00)%
<b>Subtotal</b>	<b>\$ 16,833,612</b>	<b>\$ 17,172,218</b>	<b>\$ 17,172,218</b>	<b>\$ 15,682,453</b>	<b>\$ 15,682,453</b>	<b>(8.68)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 26,693,423</b>	<b>\$ 31,264,550</b>	<b>\$ 31,264,550</b>	<b>\$ 30,111,118</b>	<b>\$ 30,111,118</b>	<b>(3.69)%</b>
Risk Management Charges	\$ 2,433	\$ 2,654	\$ 2,654	\$ 2,606	\$ 2,606	(1.81)%
<b>b) Total Expenditures</b>	<b>\$ 26,695,856</b>	<b>\$ 31,267,204</b>	<b>\$ 31,267,204</b>	<b>\$ 30,113,724</b>	<b>\$ 30,113,724</b>	<b>(3.69)%</b>
<b>Difference: b) minus a)</b>	<b>\$(25,528,925)</b>	<b>\$(30,504,910)</b>	<b>\$(30,504,910)</b>	<b>\$(29,356,914)</b>	<b>\$(29,356,914)</b>	<b>(3.76)%</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 5	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 2	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 7</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	20.00	20.00	20.00	20.00	20.00	0.00 %
<b>Total FTE Positions</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00 %</b>

### Agency Mission

Countywide Support is an agency for expenditures that benefit the County in general and would not be appropriate in any other agency budget.

### Budget Highlights

Total expenditures for FY 2020, excluding Risk Management charges, are budgeted to decrease by \$1,153,432 ((3.69)%) compared to FY 2019. This decrease is due to the net of the following items: 1) increase of \$250,000 for employee payout, 2) increase of \$300,000 for supplemental retirement, 3) increase of \$250,000 for tax increment financing, 4) an increase of \$10,000 for United Community Services - Human Service fund, and 5) a one-time transfer to capital projects in 2019 for the Sheriff Radio Replacement CIP.

## Countywide Support

### Agency Highlights

The detailed budget for Countywide Support is provided below.

Category	FY 2020 Amount	Description
Employee Payout Fund	\$ 2,100,000	Composed of employee payouts. Payouts include accrued vacation and sick leave for employees who terminate employment with the County.
TIF	3,600,000	Includes amount for estimated property taxes lost due to Tax Increment Financing (TIF) in the County taxing district.
Advertising & Additional Contractual Services	2,302,934	Includes advertising costs for publications for the BOCC, Legal, and Treasurer departments. Includes costs for Countywide internet recruiting services. Contractual services costs include outside legal services, appraisal studies, other contractual services, and pending litigation.
Memberships	300,000	Includes annual memberships/dues to organizations such as: KAC, MARC, and NACo.
Taxes	40,000	Includes special assessment taxes paid on County buildings.
Contributions	1,475,390	Includes contributions to the Arts Council of Johnson County (\$100,000), Soil Conservation (\$25,000), United Community Services Human Service Fund (\$141,775), United Community Services Community Planning (\$100,000), and Evergreen Living Innovations (\$1,108,615).
Supplemental Pension	4,000,000	Funding for the supplemental retirement program for the workforce.
Transfer to Transportation	6,861,745	Composed of a transfer to the Transit program.
PBC Lease Payments	8,046,114	Composed of a portion of the County's lease payments to the Public Building Commission.
Extension Council	847,541	Contract amount = \$844,935
High Performance Organization	150,000	County's on-going Executive and Countywide leadership development efforts toward becoming a higher performing organization (HPO).
Airport Payments	270,000	Repayment to Airport and Fire District #1 Airport Service.
Employee Recognition	120,000	Includes increase for the Employee Recognition Program that enhances awards for long-term employees.
<b>Total</b>	<b>\$ 30,113,724</b>	

### Countywide Support

Requests for Additional Resources				
<i><b>Request #1</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
United Community Services - Human Service Fund	<b>Priority:</b>	1	<b>Major Service</b>	United Comm. Services
<p>The request would increase the County's contribution to the Human Service Fund from \$131,775 to \$141,775. The goal of the Human Service Fund is to pool dollars from county and city governments in order to provide financial support to nonprofit programs that meet the needs of Johnson County residents with income at or near the federal poverty level. Priority is given to programs that deliver direct services, demonstrate innovation and/or collaboration and show measurable outcomes to strengthen economic self-reliance, and protect personal and community safety. The goal is to avoid, defer or reduce costs that might otherwise be incurred by county and city governments. The County and UCS have partnered since 1981 to award funds to nonprofit organizations that provide essential services. Cities joined the Human Service Fund partnership in 1990.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$10,000	\$10,000	\$10,000	\$10,000
Difference	\$(10,000)	\$(10,000)	\$(10,000)	\$(10,000)
FTE	0.00	0.00	0.00	0.00

### Debt Service

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00 %
Miscellaneous	\$ 1,377,712	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 906,516	\$ 912,741	\$ 912,741	\$ 418,143	\$ 418,143	(54.19)%
<b>Total Other Agency Revenues</b>	<b>\$ 2,284,228</b>	<b>\$ 922,741</b>	<b>\$ 922,741</b>	<b>\$ 428,143</b>	<b>\$ 428,143</b>	<b>(53.60)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 2,284,228</b>	<b>\$ 922,741</b>	<b>\$ 922,741</b>	<b>\$ 428,143</b>	<b>\$ 428,143</b>	<b>(53.60)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 17,833	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00 %
<b>Subtotal</b>	<b>\$ 17,833</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>0.00 %</b>
Debt Service	\$ 1,282,977	\$ 2,507,281	\$ 2,454,037	\$ 2,301,126	\$ 2,301,126	(6.23)%
<b>Subtotal</b>	<b>\$ 1,282,977</b>	<b>\$ 2,507,281</b>	<b>\$ 2,454,037</b>	<b>\$ 2,301,126</b>	<b>\$ 2,301,126</b>	<b>(6.23)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,300,810</b>	<b>\$ 2,527,281</b>	<b>\$ 2,474,037</b>	<b>\$ 2,321,126</b>	<b>\$ 2,321,126</b>	<b>(6.18)%</b>
<b>b) Total Expenditures</b>	<b>\$ 1,300,810</b>	<b>\$ 2,527,281</b>	<b>\$ 2,474,037</b>	<b>\$ 2,321,126</b>	<b>\$ 2,321,126</b>	<b>(6.18)%</b>
<b>Difference: b) minus a)</b>	<b>\$ 983,418</b>	<b>\$ (1,604,540)</b>	<b>\$ (1,551,296)</b>	<b>\$ (1,892,983)</b>	<b>\$ (1,892,983)</b>	<b>22.03 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 261,013	\$ 1,544,487	\$ 1,544,487	\$ 1,684,840	\$ 1,684,840	9.09 %
Other Taxes	\$ 98,120	\$ 60,053	\$ 69,259	\$ 208,143	\$ 208,143	200.53 %
<b>Total Tax Revenues</b>	<b>\$ 359,133</b>	<b>\$ 1,604,540</b>	<b>\$ 1,613,746</b>	<b>\$ 1,892,983</b>	<b>\$ 1,892,983</b>	<b>17.30 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

Debt Service for County general obligation bonds and notes payable.

### Budget Highlights

FY 2020 expenditures for the Debt Service Fund are budgeted to decrease by \$152,911 (6.18%) compared to estimated expenditures for FY 2019. Reserve funds for the Debt Service fund are estimated at \$2,469,727 as of December 31, 2020.

### Economic Development Programs

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures</b>						
Contractual Services	\$ 982,175	\$ 982,175	\$ 982,175	\$ 1,132,175	\$ 982,175	0.00%
<b>Subtotal</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 1,132,175</b>	<b>\$ 982,175</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 1,132,175</b>	<b>\$ 982,175</b>	<b>0.00%</b>
<b>b) Total Expenditures</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 982,175</b>	<b>\$ 1,132,175</b>	<b>\$ 982,175</b>	<b>0.00%</b>
<b>Difference: b) minus a)</b>	<b>\$ (982,175)</b>	<b>\$ (982,175)</b>	<b>\$ (982,175)</b>	<b>\$ (1,132,175)</b>	<b>\$ (982,175)</b>	<b>0.00%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

### Agency Mission

This agency consists of the two non-profit economic development institutions established by Johnson County to promote economic development in the County: the County Economic Research Institute (CERI) and the Enterprise Center of Johnson County (ECJC). The mission of CERI is to participate in a partnership with chambers of commerce, local and regional economic development organizations, and units of government in order to create and sustain jobs, expand the tax base and promote Johnson County through the provision of basic and applied research. The Enterprise Center's mission is to stimulate business creation and employment in Johnson County by providing value-added resources and services to early stage, high growth-oriented companies.

### Budget Highlights

Total expenditures for FY 2020 are budgeted to remain constant at \$982,175.

## ***Economic Development Programs***

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

### **Service #1: County Economic Research Institute (CERI)**

The mission of the County Economic Research Institute is to participate in a partnership with chambers of commerce, local and regional economic development organizations, and units of government in order to create and retain jobs, expand the tax base and promote Johnson County through the provision of basic and applied economic research.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	0.00%
Difference	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

### **Service #2: Enterprise Center of Johnson County (ECJC)**

The Enterprise Center of Johnson County is a business incubator - an entity that provides high-growth potential companies with office space, consulting and advisory services and financing resources - to help them grow and succeed. The Enterprise Center is located in Metropolitan Kansas City, and is an integral part of entrepreneurial development in Johnson County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 682,175	\$ 682,175	\$ 682,175	\$ 832,175	\$ 682,175	0.00%
Difference	\$ (682,175)	\$ (682,175)	\$ (682,175)	\$ (832,175)	\$ (682,175)	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%



### ***Economic Development Programs***

<b>Requests for Additional Resources</b>				
<b><i>Request #1</i></b>	<b><i>Requested FY 2020</i></b>	<b><i>Budget FY 2020</i></b>	<b><i>Requested FY 2021</i></b>	<b><i>Recommended FY 2021</i></b>
Enterprise Center Increase	<b>Priority:</b>	1	<b>Major Service</b>	Enterprise Center
<p>While the Enterprise Center of Johnson County has been diligent in holding costs and in obtaining grants to cover new programs, the base costs of operations such as insurance, rent, audit fees, etc., continue to increase. ECJC has held raises at less than 3% over the past five years and has absorbed increases in rent, insurance, audit fees and employee benefits. At this time, to continue to provide the base service, ECJC is requesting additional funding to cover the underlying costs of the operations. For the future service to Johnson County, increased funding is needed in 2020. The request is for \$100,000 base and \$50,000 in matching funds.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$150,000	\$0	\$150,000	\$0
Difference	\$(150,000)	\$0	\$(150,000)	\$0
FTE	0.00	0.00	0.00	0.00

### Facilities

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 915,692	\$ 1,000,067	\$ 1,005,688	\$ 951,132	\$ 951,132	(5.42)%
Use of Assets	\$ 19,256	\$ 19,236	\$ 19,236	\$ 19,621	\$ 19,621	2.00 %
<b>Total Agency Fees &amp;</b>	<b>\$ 934,948</b>	<b>\$ 1,019,303</b>	<b>\$ 1,024,924</b>	<b>\$ 970,753</b>	<b>\$ 970,753</b>	<b>(5.29)%</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ 421,261	\$ 402,855	\$ 402,855	\$ 382,095	\$ 382,095	(5.15)%
Intrafund Transfers	\$ 7,593,969	\$ 8,168,662	\$ 8,168,662	\$ 8,240,472	\$ 8,240,472	0.88 %
Interfund Transfer	\$ 127,540	\$ 132,642	\$ 132,642	\$ 142,885	\$ 142,885	7.72 %
<b>Total Other Agency</b>	<b>\$ 8,142,770</b>	<b>\$ 8,704,159</b>	<b>\$ 8,704,159</b>	<b>\$ 8,765,452</b>	<b>\$ 8,765,452</b>	<b>0.70 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 9,077,718</b>	<b>\$ 9,723,462</b>	<b>\$ 9,729,083</b>	<b>\$ 9,736,205</b>	<b>\$ 9,736,205</b>	<b>0.07 %</b>
<b>Expenditures</b>						
Personnel	\$ 11,723,426	\$ 12,639,213	\$ 12,523,388	\$ 12,725,729	\$ 12,725,729	1.62 %
Contractual Services	\$ 8,054,556	\$ 8,498,297	\$ 8,498,297	\$ 9,088,014	\$ 8,913,014	4.88 %
Commodities	\$ 1,502,790	\$ 1,394,971	\$ 1,394,971	\$ 1,388,465	\$ 1,388,465	(0.47)%
Capital Outlay	\$ 87,919	\$ 68,943	\$ 68,943	\$ 68,943	\$ 68,943	0.00 %
<b>Subtotal</b>	<b>\$ 21,368,691</b>	<b>\$ 22,601,424</b>	<b>\$ 22,485,599</b>	<b>\$ 23,271,151</b>	<b>\$ 23,096,151</b>	<b>2.72 %</b>
Interfund Transfers	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00 %
Intrafund Transfers	\$ 4,986,086	\$ 5,263,961	\$ 5,263,961	\$ 5,344,330	\$ 5,344,330	1.53 %
Transfer to Equipment Reserve	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	0.00 %
Transfer to Capital projects	\$ 4,787,000	\$ 4,121,500	\$ 4,121,500	\$ 6,690,200	\$ 2,777,500	(32.61)%
<b>Subtotal</b>	<b>\$ 9,846,094</b>	<b>\$ 9,462,461</b>	<b>\$ 9,462,461</b>	<b>\$ 12,111,530</b>	<b>\$ 8,198,830</b>	<b>(13.35)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 31,214,785</b>	<b>\$ 32,063,885</b>	<b>\$ 31,948,060</b>	<b>\$ 35,382,681</b>	<b>\$ 31,294,981</b>	<b>(2.04)%</b>
Vehicle Equivalent Units	\$ 14,802	\$ 18,669	\$ 18,669	\$ 44,222	\$ 44,222	136.87 %
Risk Management Charges	\$ 74,437	\$ 65,251	\$ 65,251	\$ 61,708	\$ 61,708	(5.43)%
<b>b) Total Expenditures</b>	<b>\$ 31,304,024</b>	<b>\$ 32,147,805</b>	<b>\$ 32,031,980</b>	<b>\$ 35,488,611</b>	<b>\$ 31,400,911</b>	<b>(1.97)%</b>
<b>Difference: b) minus a)</b>	<b>\$(22,226,306)</b>	<b>\$(22,424,343)</b>	<b>\$(22,302,897)</b>	<b>\$(25,752,406)</b>	<b>\$(21,664,706)</b>	<b>(2.86)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	160.70	162.66	159.66	161.74	161.74	1.30 %
<b>Total FTE Positions</b>	<b>160.70</b>	<b>162.66</b>	<b>159.66</b>	<b>161.74</b>	<b>161.74</b>	<b>1.30 %</b>

### Agency Mission

Johnson County Facilities Management creates and sustains safe, innovative environments and delivers high quality services to support a productive County government and community.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, and Risk Management charges, are budgeted to increase by \$610,552 (2.72%) compared to FY 2019. The increase is primarily due to: 1) staffing for new Courthouse, 2) Courthouse transition costs, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects include: 1) \$1,485,000 Capital Replacement Program (CRP), 2) \$205,000 Mental Health CRP, 3) \$94,500 for Security CRP and Improvements, 4) \$337,000 for ADA Compliance, 5) \$200,000 for Human Services Building Major Asset Replacement Program (MARF), and 6) \$456,000 MARF for Phase 1 of the New Century Adult Detention Center to address siding deterioration and water infiltration.

Transfers to Equipment Reserve remain constant at \$27,000 for FY 2020 with an additional \$50,000 being annually transferred to Fleet for full management of Facility vehicles.

FTEs increase to 161.74 in FY 2020 due to the net impact of adding a Custodian for Medical Examiner building, Energy Manager, Maintenance Technician for new Courthouse, and the reduction of Grounds positions.

# Organizational Scorecard

Vision	We are a world-class Facilities Management organization, well respected for our professional expertise and capabilities.		
Mission	Johnson County Facilities Management creates and sustains safe, innovative environments and delivers high quality services to support a productive County government and community.		
Business Objectives and Strategic Goals		Key Performance Indicators	
Financial Management and Expense Control	Uphold financial accountability and stewardship of available resources		<ul style="list-style-type: none"><li>• Energy Use Intensity (EUI)</li><li>• Print Shop % of Expenses/Revenue</li></ul>
Client Satisfaction	Develop and strengthen relationships with our Customers, Partners, and Stakeholders		<ul style="list-style-type: none"><li>• Annual Facilities Operation Survey</li><li>• Work Request Satisfaction Survey</li></ul>
Operational Effectiveness and Efficiency	Establish a culture of operational excellence & continuous improvement by: Leveraging Technology, Measuring Performance, and Making Information-based Decisions		<ul style="list-style-type: none"><li>• % preventive maintenance work request completed on time</li><li>• Avg. business days to complete maintenance work request</li><li>• Avg. business days to complete custodial work request</li><li>• # of buildings with completed condition assessment</li></ul>
Employee Development and Engagement	Improve communication, development, and engagement of our Facilities Team		<ul style="list-style-type: none"><li>• Staff turnover percent</li><li>• JOCO Facilities Mgmt. Employee Engagement Survey</li></ul>

## Facilities

						Met /
Indicator		2017 Actual	2018 Actual	2019 Projects	2020 Target	Exceeded
1.	Annual Facilities Operation Survey	85.1%	84.5%	85.0%	86.0%	
2.	Work Request Completion Satisfaction Survey	98.9%	99.4%	99.0%	99.4%	
3.	Average Custodial Work Request Buisness Days to Complete	0.8	0.8	0.5	0.5	
4.	Average Business Days to Complete Maintenance Work Request	4.0	4.4	4.3	4.5	
5.	Percent of Preventive Maintenance Work Requests Completed on Time	83.4%	79.7%	77.9%	80.0%	
6.	Energy Use Intensity (EUI)	85.7	91.1	92.8	90	
7.	Staff Turnover %	11.1%	13.5%	9.8%	10.0%	
8.	JOCO Facilities Management Employee Engagement Survey Rating	66.3%	N/A	71.1%	73.0%	
9.	# of buildings that have had facility condition assessments completed		23	51	53	
10.	Facility Condition Index (FCI): industry-standard metric that objectively measures the current condition of a facility, allowing comparison both within and among institutions		0.24	0.16	0.15	
11.	Print Shop % of Expenses/Revenue	100%	114%	101%	100%	

## **Facilities**

### **Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

#### **Service #1: Maintenance/Building Services**

Provide professional building services that enhance the quality of the workplace and extend the useful life of the buildings. Services include a well-established preventive maintenance program, response to on-call maintenance and repairs, custodial and grounds keeping functions.

Agency Revenues	\$ 3,314,976	\$ 3,433,900	\$ 3,433,900	\$ 3,392,162	\$ 3,392,162	(1.22)%
Expenditures	\$ 16,787,720	\$ 17,015,683	\$ 17,014,785	\$ 20,166,240	\$ 16,078,540	(5.50)%
Difference	\$(13,472,744)	\$(13,581,783)	\$(13,580,885)	\$(16,774,078)	\$(12,686,378)	(6.59)%
FTE Positions	127.50	127.46	124.46	127.00	127.00	2.04 %

#### **Service #2: Planning, Design, and Construction (PDC)**

Provides strategic planning and project management to the built environment. Applies standards and maintains design intent through targeted and enterprise-wide programs. Provides sustainable, secure and energy efficient environments. Gathers and manages data, develops best-value solutions, selects products and systems, and manages all phases of planning, furnishing and constructing of projects.

Agency Revenues	\$ 128,324	\$ 320,491	\$ 320,491	\$ 322,175	\$ 322,175	0.53 %
Expenditures	\$ 1,876,618	\$ 1,830,959	\$ 1,794,581	\$ 1,825,225	\$ 1,825,225	1.71 %
Difference	\$ (1,748,294)	\$ (1,510,468)	\$ (1,474,090)	\$ (1,503,050)	\$ (1,503,050)	1.96 %
FTE Positions	14.00	17.00	17.00	16.00	16.00	(5.88)%

#### **Service #3: County Internal Services**

Process all incoming and outgoing USPS and interoffice mail in a timely and correct manner. Provide centralized warehouse management operations including Archives, Museum, County surplus, furniture program inventory and DTI. This major service includes purchasing and distribution for Adult Detention Centers commodities. Provide courier delivery service between County buildings.

Agency Revenues	\$ 16,685	\$ 17,604	\$ 17,604	\$ 17,604	\$ 17,604	0.00 %
Expenditures	\$ 553,350	\$ 612,190	\$ 603,165	\$ 607,077	\$ 607,077	0.65 %
Difference	\$ (536,665)	\$ (594,586)	\$ (585,561)	\$ (589,473)	\$ (589,473)	0.67 %
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00 %

#### **Service #4: Energy and Utility Management**

Implement and oversee the countywide energy management program targeting utilities to conserve energy and manage utility costs. This major service includes management of utility consumption and costs for most County operated facilities.

Agency Revenues	\$ 5,165,394	\$ 5,417,429	\$ 5,417,429	\$ 5,459,431	\$ 5,459,431	0.78 %
Expenditures	\$ 5,145,370	\$ 5,417,429	\$ 5,417,429	\$ 5,549,219	\$ 5,549,219	2.43 %
Difference	\$ 20,024	\$ 0	\$ 0	\$ (89,788)	\$ (89,788)	0.00 %
FTE Positions	0.00	0.00	0.00	0.54	0.54	0.00 %

## ***Facilities***

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

### **Service #5: Administration Services**

Provides department-wide executive and administrative leadership and support, including financial, budget, Fleet Management, Physical Security and manage real estate transactions and commercial leases for the County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 1,351,150	\$ 1,391,760	\$ 1,322,999	\$ 1,353,669	\$ 1,353,669	2.39 %
Difference	\$ (1,351,150)	\$ (1,391,760)	\$ (1,322,999)	\$ (1,353,669)	\$ (1,353,669)	2.39 %
FTE Positions	11.20	10.20	10.20	10.20	10.20	0.00 %

### **Service #6: Printing/Copying Services**

Provide high quality, timely and efficient print services including promotional products and print project management for County departments in a cost effective manner.

Agency Revenues	\$ 452,339	\$ 534,038	\$ 539,659	\$ 544,833	\$ 544,833	0.96 %
Expenditures	\$ 514,491	\$ 531,903	\$ 531,140	\$ 536,921	\$ 536,921	1.09 %
Difference	\$ (62,152)	\$ 2,135	\$ 8,519	\$ 7,912	\$ 7,912	(7.13)%
FTE Positions	3.00	3.00	3.00	3.00	3.00	0.00 %

## Facilities

Requests for Additional Resources				
Request #1	Requested FY 2020	Budget FY 2020	Requested FY 2021	Recommended FY 2021
New Courthouse Transition Costs	Priority: 1		Major Service	Maintenance/ Building Services
<p>Funding is need for new Courthouse Transition Costs from Aug 2020 thru 2021 until demolition. Construction is underway on Johnson County's new 354,000 square foot, 28-courtroom Courthouse in Olathe, north of the existing Courthouse and west of Olathe City Hall. Substantial completion is August 2020, which is when Facilities will be responsible to start paying utilities, contractual services and commodities. At the time of substantial completion there will be a need for funding the operational costs for both buildings until demolition currently anticipated late 1st quarter 2021. This request is to provide utilities, contractual services and commodities for the new Courthouse from August 2020 through December 2020, at which time the current operational budget will transfer over to the new Courthouse.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 133,581	\$ 133,581	\$ 146,685	\$ 146,685
Difference	\$ (133,581)	\$ (133,581)	\$ (146,685)	\$ (146,685)
FTE	0.00	0.00	0.00	0.00
Request #2	Requested FY 2020	Budget FY 2020	Requested FY 2021	Recommended FY 2021
New Courthouse Maint Tech	Priority: 2		Major Service	Maintenance/ Building Services
<p>To provide an additional Maintenance Technician to support the operational needs of the new Courthouse. The new Courthouse is 120,000 square foot larger than the existing Courthouse and has several complex systems requiring an additional person to properly maintain and operate the building. This need was anticipated as part of the development of the new Courthouse due to the size and complexities of the building systems. This request aligns the maintenance staffing level at 70,000 sq. ft. per FTE which is well above the industry standard and International Facility Managers Association standard of 31,350 sq. ft. per maintenance FTE.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 71,306	\$ 71,306	\$ 74,476	\$ 74,476
Difference	\$ (71,306)	\$ (71,306)	\$ (74,476)	\$ (74,476)
FTE	1.00	1.00	1.00	1.00

### Facilities

Request for Additional Resources				
Request #3	Requested FY 2020	Budget FY 2020	Requested FY 2021	Recommended FY 2021
Energy Manager	Priority: 3		Major Service	Energy and Utility Management
<p>This position is to continue the work and to improve our energy conservation program after the current energy management contract with Cenergistics expires in October of 2020. The County currently spends \$525,600 per year for services provided by Cenergistics. FAC believes the County will incur less cost and be able to create an improved program by managing this program with in-house resources and continue to save the County utility costs. FAC would like to fill this position in June of 2020 in order to successfully train new personnel and have a smooth transition upon the expiration of Cenergistic contract.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	1.00	1.00	1.00	1.00
Request #4	Requested FY 2020	Budget FY 2020	Requested FY 2021	Recommended FY 2021
Contract Custodial	Priority: 4		Major Service	Administration Services
<p>This request is to increase the Contract Custodial Cleaning services by \$175,309. The increase is the effect of inflation over four years, and to add services not accounted for in the prior service contracts. The services provide a safe, clean, and healthy environment for the public and County employees. Additionally, the services are required to fully realize the usable life of County assets such as carpeting, hard floor surfaces, and fixtures. An original scope of custodial services was implemented over 4 years ago. During this time it was discovered that some services, such as a carpet cleaning program, were not in the scope of services. A revised and more detailed scope of services was created and presented to the market as a Request for Proposals. The RFP process was chosen so the quality of services could be a factor in the evaluation as well as pricing.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 175,000	\$ 0	\$ 175,000	\$ 0
Difference	\$ (175,000)	\$ 0	\$ (175,000)	\$ 0
FTE	0.00	0.00	0.00	0.00



## Facilities

### Capital Improvement Program (CIP)

**Title:** Capital Replacement Program (CRP) **Year Placed:** 2020

**Description:** This on-going capital project account has been set up to address the maintenance needs of a large number of the County's buildings. Projects in the 2020 and 2021 request include the investigation, repair, replacement and upgrades to building systems and their individual components. Examples of building systems include: heating, ventilation and air conditioning (HVAC), i.e., remote terminal units, air handling units, etc.; exterior building envelope, i.e., roofs, building skin, windows, doors, etc.; vertical systems, i.e., stairs, elevators, etc.; mechanical, electrical and plumbing (MEP); life safety systems, i.e., fire sprinklers, alarms, etc.; foundation and slabs; interior construction such as partition walls, ceilings, doors, etc.; furniture, finishes, and equipment (FF&E); site work, i.e., sidewalks, grading, parking, etc.; and security. This project was requested at \$2,437,000 but is included in the FY 2020 Budget at \$1,485,000. Future years will be evaluated with each budget process to determine adequate funding.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$1,485,000	\$2,300,000	\$2,272,000	\$3,520,000	\$3,950,000	\$ 13,527,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$1,485,000	\$2,300,000	\$2,272,000	\$3,520,000	\$3,950,000	\$ 13,527,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** Major Asset Replacement Projects (MARP) **Year Placed:** 2020

**Description:** This project is to address several of the larger capital replacement projects that would normally fit under the Facilities Capital Replacement Program (CRP). Due to the magnitude of cost and the life-span of the replacement it was decided to submit these projects in a separate category. Funding for 2020 is taking a phased approach to addressing the exterior siding deterioration and water infiltration issues that have taken place to Phase 1 of the New Century Adult Detention Center - this first Phase repair work would be near Cell Block 6 -the original request was for full replacement of the existing EFIS (exterior finishing insulation system) siding.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 456,000	\$2,316,000	\$ 0	\$ 0	\$ 0	\$ 2,772,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 456,000	\$2,316,000	\$ 0	\$ 0	\$ 0	\$ 2,772,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

## ***Facilities***

## Capital Improvement Program (CIP)

<b>Title:</b>	<b>Mental Health CRP</b>	<b>Year Placed:</b>	<b>2020</b>
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**Description:** The Mental Health's aging facilities are in a state of disrepair due to the lack of funds for scheduled repair and replacement in previous fiscal years. The project funds will be used for repairs/improvements at the various Mental Health facility locations in Johnson County. Projects in the 2020 request include the investigation, repair, replacement and upgrades to building systems and their individual components. Examples of building systems include: heating, ventilation and air conditioning (HVAC), i.e., remote terminal units, air handling units, etc.; exterior building envelope, i.e., roofs, building skin, windows, doors, etc.; vertical systems, i.e., stairs, elevators, etc.; mechanical, electrical and plumbing (MEP); life safety systems, i.e., fire sprinklers, alarms, etc.; foundation and slabs; interior construction such as partition walls, ceilings, doors, etc.; furniture, finishes, and equipment (FF&E); signage; site work, i.e., sidewalks, grading, parking, etc.; and security. This on-going project is funded at \$205,000 for FY 2020.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 205,000	\$ 365,000	\$ 320,000	\$ 275,000	\$ 364,000	\$ 1,529,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 205,000</b>	<b>\$ 365,000</b>	<b>\$ 320,000</b>	<b>\$ 275,000</b>	<b>\$ 364,000</b>	<b>\$ 1,529,000</b>

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual/Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Title:</b>	<b>Security CRP &amp; Improvements</b>	<b>Year Placed:</b>	<b>2020</b>
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**Description:** To provide for Countywide security issues, installations, replacements, and improvements, etc. These include implementing a County key management program, replacement project for Hirsch panels that will be end of life 12/2019, and high risk site and building security improvements (ie. gates, bollards, cameras, card readers, panic buttons, environment through environmental design, concealed carry statute, access control streamlining, process improvements, etc.). Funding for this project in 2020 will replace Hirsch key card panels.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 94,500	\$ 250,000	\$ 340,000	\$ 346,000	\$ 353,000	\$ 1,383,500
Total	\$ 94,500	\$ 250,000	\$ 340,000	\$ 346,000	\$ 353,000	\$ 1,383,500

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## Facilities

### Capital Improvement Program (CIP)

**Title:** Americans with Disabilities Act (ADA) Compliance **Year Placed:** 2020

**Description:** This project is to address facility issues identified during an ongoing accessibility self-assessment. The funds requested are anticipated to be sufficient for all General Fund buildings, exclusive of the Courthouse, which is being addressed separately. All County-sponsored programs and services must be available to all members of the public, regardless of disability, as mandated by the ADA. The ongoing detailed review of all County facilities as well as new ADA regulations indicate numerous and varied modifications are required. This is a multi-year approach to addressing the various ADA issues. The 2020 amount begins to address various County facility bathrooms that are not up to meeting current ADA requirements.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 337,000	\$ 550,000	\$ 400,000	\$ 452,000	\$ 512,000	\$ 2,251,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 337,000	\$ 550,000	\$ 400,000	\$ 452,000	\$ 512,000	\$ 2,251,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** Mental and Public Health Building **Year Placed:** 2020

**Description:** This project is to design and construct replacement facilities for Johnson County Mental Health's Olathe facility as well as design and construct replacement facility for Johnson County's Department of Health and Environment replacing the current Human Services Building that currently exists on the Sunset Campus. This project has been placed in 2020.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$5,932,477	\$ 20,990,764	\$20,115,129	\$2,317,352	\$ 0	\$ 49,355,722
FF&E	\$ 0	\$ 0	\$ 1,608,115	\$3,164,413	\$ 0	\$ 4,772,528
Art	\$ 0	\$ 0	\$ 0	\$ 546,750	\$ 0	\$ 546,750
Total	\$5,932,477	\$ 20,990,764	\$21,723,244	\$6,028,515	\$ 0	\$ 54,675,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 384,703
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 466,043
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 850,746

## Facilities

### Capital Improvement Program (CIP)

**Title:** Human Services Building MARP **Year Placed:** 2020

**Description:** The 5-year request for this project is \$10.6m - most of which would not be necessary if the plan is to replace this facility in the near future - the \$200K is to address some flooring/foundation issues that need to be remedied and can be done with some foundation piling. The hope is the rest of the projects will not be necessary as this building is planned to be replaced with the new Mental and Public Health Facility project that is currently proposed to start in 2020.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 200,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual/Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** Olathe Mental Health MARP **Year Placed:** N/A

**Description:** Results from December 2016 condition assessment indicated Olathe Mental Health asset condition to be rated poor. The report identified multiple, specific renewal / repair / replacement projects for nearly all building systems and components resulting in the need for nearly nine million dollars to be invested in the building over the next five years. Because of the magnitude of cost, several larger capital replacement projects are included in this request that would normally be included in the MH Capital Replacement Program (CRP). This on-going project requested at \$2,475,500 for FY 2020 is not included in the 5 year CIP budget as the new Mental Health and Public Health building should replace the need for doing this work.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$2,475,500	\$2,121,100	\$1,081,000	\$1,045,000	\$1,574,000	\$ 8,296,600
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$2,475,500	\$2,121,100	\$1,081,000	\$1,045,000	\$1,574,000	\$ 8,296,600

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual/Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

## Facilities

### Capital Improvement Program (CIP)

**Title:** Arc Flash Phase 3: Mitigation **Year Placed:** 2021

**Description:** This project would fund modifications to existing electrical service systems to reduce the arc flash incident energy in all areas that require Hazard Classification 2 and higher as identified in the Arc Flash Hazard Analysis Phase 2 which is scheduled to be completed by the end of 2019. One of the results of Arc Flash Hazard Analysis Phase 2 will be to categorize and label the hazard level of all electrical equipment that is 'likely to require examination, adjustment, servicing or maintenance while energized' (per NFPA 70e). The labels will contain information that will notify County employees and outside contractors who may be required to work on energized electrical equipment, what specific level of Personal Protective Equipment (PPE) they will be required to wear while performing tasks on the equipment. This program has been funded in the past few years and again requested and placed in FY 2021 CIP.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Const.	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 200,000
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 200,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** Building & Site Signage Improvements **Year Placed:** 2021

**Description:** Upgrade existing signage at various Johnson County locations. Signage includes retrofitting existing monument signage, adding new campus/building signage, and adding and/or updating directional and exterior building signage. This project was requested in FY 2020, but is currently placed in FY 2021 CIP.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 113,500	\$ 166,550	\$ 175,000	\$ 184,000	\$ 639,050
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 113,500	\$ 166,550	\$ 175,000	\$ 184,000	\$ 639,050

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

## Facilities

### Capital Improvement Program (CIP)

**Title:** Elections Facility Improvement **Year Placed:** 2022

**Description:** This project is to enlist architectural services to initiate the creation of design and construction renovations services in support of necessary facility changes/upgrades to create better provisions for the flow of voters through the space during elections, to increase movement through the space to reduce back-log of voters trying to obtain entrance during voting, to create better separation between staff and the public and to revise warehouse space to accommodate voting equipment. This project is currently requested and placed in FY 2022 CIP.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 323,860	\$ 2,982,418	\$ 0	\$ 3,306,278
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 323,860	\$ 2,982,418	\$ 0	\$ 3,306,278

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** HSB Lobby Expansion/Renovation **Year Placed:** N/A

**Description:** This request is for the funding of design services, renovation, expansion and necessary construction to create an appropriately sized space for the accommodation of clients, client services and staff located at the Sunset Campus Health Services Building, Department of Health & Environment (DHE). The Health Services Building, located at 11875 S. Sunset in Olathe was constructed in 1994. Over the past 22 years, the facility has witnessed an excessive increase in client foot traffic, client centric services, programs, and deliveries. These increases have prompted the adaptation of existing space to accommodate growth beyond what the square footage allows. Critical working spaces have been reduced below County space standards to provide for the County's vulnerable population seeking services. Quite succinctly, there is insufficient space to properly accommodate the number of clients being seen and the ancillary services being provided which enhance DHE's service delivery. This project is not included in the 5 year plan as this building is scheduled to be replaced.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 75,000	\$ 805,000	\$ 0	\$ 0	\$ 0	\$ 880,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 75,000	\$ 805,000	\$ 0	\$ 0	\$ 0	\$ 880,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

## Facilities

### Capital Improvement Program (CIP)

**Title:** Northeast Offices Flex Space Build Out **Year Placed:** N/A

**Description:** Design and construction services to build out of the unfinished and unoccupied portion of Northeast Office (former Crime Lab) to support multiple forthcoming projects by providing a temporary flex space for various department employees while project work commences within their own facility. In addition, the current Facilities maintenance space would need to be relocated; this is in support of maintenance streamlining their operations. Funding was requested in FY 2020 CIP but this project is not currently in the 5-year plan.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2022	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 868,219	\$ 0	\$ 0	\$ 0	\$ 0	\$ 868,219
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 868,219	\$ 0	\$ 0	\$ 0	\$ 0	\$ 868,219

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** Northeast Offices Mental Health Renovations **Year Placed:** N/A

**Description:** Design and construction services for the renovation of the Mental Health (MNH) facility located within the Northeast office building as a result of changing business objectives for MNH, growth in client base, program study findings, and that this space was never completed as a part of the Northeast office renovation and remains with end of life finishes and lighting, and HVAC and duct work that needs to be completed. This project was requested for FY 2021 but is not currently included in the 5 year CIP budget.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 271,726	\$ 0	\$ 0	\$ 0	\$ 271,726
Design and Construction	\$ 0	\$ 751,836	\$ 5,641,431	\$ 0	\$ 0	\$ 6,393,267
FF&E	\$ 0	\$ 0	\$ 1,466,128	\$ 0	\$ 0	\$ 1,466,128
Total	\$ 0	\$ 1,023,562	\$ 7,107,559	\$ 0	\$ 0	\$ 8,131,121

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

## Facilities

Capital Improvement Program						
Title:	New Olathe Mental Health Building			Year Placed:	N/A	
<b>Description:</b> Design services for the layout, acquisition of land and construction of the new Olathe Mental Health facility. This is in response to the preliminary program study findings, which established that the current 36,000 SF facility needs to be a 62,000 SF facility to properly meet the present day and minimum 10 - 15 year projected space and services needs for clients and staff. This project was requested for FY 2020 but is not currently included in the 5 year CIP budget as there is a co-location project with Public Health that negates the need for this project.						
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$14,791,144	\$11,201,877	\$ 3,826,121	\$ 0	\$ 0	\$ 29,819,142
FF&E	\$ 0	\$ 1,017,379	\$ 1,068,248	\$ 0	\$ 0	\$ 2,085,627
Public Art			\$ 340,318			
Total	\$14,791,144	\$12,219,256	\$ 5,234,687	\$ 0	\$ 0	\$ 32,245,087
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 240,813
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 267,701
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 508,514



### Fleet Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 2,723,861	\$ 3,091,031	\$ 3,091,031	\$ 3,011,357	\$ 3,011,357	(2.58)%
Use of Assets	\$ 15,600	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 2,739,461</b>	<b>\$ 3,091,031</b>	<b>\$ 3,091,031</b>	<b>\$ 3,011,357</b>	<b>\$ 3,011,357</b>	<b>(2.58)%</b>
Use of Carryover	\$ 0	\$ 213,634	\$ 213,634	\$ 126,536	\$ 126,536	0.00 %
Interfund Transfer	\$ 121,058	\$ 28,818	\$ 28,818	\$ 100,000	\$ 100,000	247.01 %
<b>Total Other Agency Revenues</b>	<b>\$ 122,060</b>	<b>\$ 242,452</b>	<b>\$ 242,452</b>	<b>\$ 226,536</b>	<b>\$ 226,536</b>	<b>(6.56)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 2,861,521</b>	<b>\$ 3,333,483</b>	<b>\$ 3,333,483</b>	<b>\$ 3,237,893</b>	<b>\$ 3,237,893</b>	<b>(2.87)%</b>
<b>Expenditures</b>						
Personnel	\$ 968,357	\$ 1,093,533	\$ 1,088,739	\$ 1,016,545	\$ 1,016,545	(6.63)%
Contractual Services	\$ 312,132	\$ 453,056	\$ 457,850	\$ 646,148	\$ 646,148	41.13 %
Commodities	\$ 1,245,486	\$ 1,670,731	\$ 1,670,731	\$ 1,533,279	\$ 1,533,279	(8.23)%
Capital Outlay	\$ (22,813)	\$ 105,000	\$ 105,000	\$ 28,818	\$ 28,818	(72.55)%
<b>Subtotal</b>	<b>\$ 2,503,162</b>	<b>\$ 3,322,320</b>	<b>\$ 3,322,320</b>	<b>\$ 3,224,790</b>	<b>\$ 3,224,790</b>	<b>(2.94)%</b>
Miscellaneous	\$ 307	\$ 124	\$ 124	\$ 124	\$ 124	0.00 %
<b>Subtotal</b>	<b>\$ 307</b>	<b>\$ 124</b>	<b>\$ 124</b>	<b>\$ 124</b>	<b>\$ 124</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 2,503,469</b>	<b>\$ 3,322,444</b>	<b>\$ 3,322,444</b>	<b>\$ 3,224,914</b>	<b>\$ 3,224,914</b>	<b>(2.94)%</b>
Vehicle Equivalent Units	\$ 2,970	\$ 3,516	\$ 3,516	\$ 0	\$ 0	(100.00)%
Risk Management Charges	\$ 7,338	\$ 7,523	\$ 7,523	\$ 12,979	\$ 12,979	72.52 %
<b>b) Total Expenditures</b>	<b>\$ 2,513,777</b>	<b>\$ 3,333,483</b>	<b>\$ 3,333,483</b>	<b>\$ 3,237,893</b>	<b>\$ 3,237,893</b>	<b>(2.87)%</b>
<b>Difference: b) minus a)</b>	<b>\$ 347,744</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	12.80	12.80	12.80	12.80	12.80	0.00 %
<b>Total FTE Positions</b>	<b>12.80</b>	<b>12.80</b>	<b>12.80</b>	<b>12.80</b>	<b>12.80</b>	<b>0.00 %</b>

### Agency Mission

To provide County departments and agencies with vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units and Risk Management charges, are budgeted to decrease by \$97,530, (2.94)% compared to FY 2019. The decrease is due to the net impact of: 1) reduced capital outlay, 2) impacts of new Olathe CNG station, and 3) the budgeted salary and benefit increases included in the budget parameters.

FTEs are to remain constant at 12.8 for FY 2020.






## Fleet Services

## Organizational Scorecard

<b>Vision</b>	We are a world-class Fleet Services organization, well respected for our professional expertise and capabilities.
<b>Mission</b>	Johnson County Fleet Services provides County departments and agencies with vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.
Business Objectives and Strategic Goals	
<b>Financial Management and Expense Control</b>	<div style="border: 1px solid black; border-radius: 50%; padding: 10px; text-align: center; background-color: yellow;"> Uphold financial accountability and stewardship of available resources </div> <ul style="list-style-type: none"> <li>Fleet % Expense to Revenue</li> <li>Total # of units managed by Fleet</li> </ul>
<b>Client Satisfaction</b>	<div style="border: 1px solid black; border-radius: 50%; padding: 10px; text-align: center; background-color: green;"> Develop and strengthen relationships with our Customers, Partners, and Stakeholders </div> <ul style="list-style-type: none"> <li>Annual Fleet Satisfaction Survey</li> </ul>
<b>Operational Effectiveness and Efficiency</b>	<div style="border: 1px solid black; border-radius: 50%; padding: 10px; text-align: center; background-color: green;"> Establish a culture of operational excellence &amp; continuous improvement by: Leveraging Technology, Measuring Performance, and Making Information-based Decisions </div> <ul style="list-style-type: none"> <li>% of scheduled vs. unscheduled repairs</li> <li>% Internal vs. external repair orders</li> </ul>
<b>Employee Development and Engagement</b>	<div style="border: 1px solid black; border-radius: 50%; padding: 10px; text-align: center; background-color: green;"> Improve communication, development, and engagement of our Fleet Team </div> <ul style="list-style-type: none"> <li>Staff turnover percent</li> </ul>

## Dashboard of Key Performance Indicators

The Key Performance Indicator Dashboard represents a select set of 6 indicators that, when looked at together, provide a snapshot of the overall health and well-being of the Fleet Services Department. Prior year trend information is provided.

					Met /
Indicator	2017 Actual	2018 Actual	2019 Projected	2020 Target	Exceeded
1. Fleet % Expense to Revenue	101.8%	89.2%	100.0%	100.0%	
2. Total # of units managed by Fleet	586	595	610	680	
3. Annual Fleet Satisfaction Survey	83.2%	89.3%	90.0%	90.0%	
4. % Scheduled Service Repairs	81.0%	78.0%	80.0%	80.0%	
5. % Internal Repair Orders	87.0%	87.0%	88.0%	90.0%	
6. Staff Turnover %	0.0%	0.0%	0.0%	0.0%	

***Fleet Services***

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

**Service #1: Fleet Services**

Provide County departments and agencies with management and administration of vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.

Agency Revenues	2,861,521	3,333,483	3,333,483	3,237,893	3,237,893	(2.87)%
Expenditures	2,503,469	3,322,444	3,322,444	3,224,914	3,224,914	(2.94)%
Difference	358,052	11,039	11,039	12,979	12,979	17.57 %
FTE Positions	12.80	12.80	12.80	12.80	12.80	0.00 %

### Human Resources

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 151	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 151</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Miscellaneous	\$ 299	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.00%
Interfund Transfer	\$ 236,973	\$ 167,979	\$ 167,979	\$ 180,573	\$ 180,573	7.50%
<b>Total Other Agency Revenues</b>	<b>\$ 237,272</b>	<b>\$ 182,979</b>	<b>\$ 182,979</b>	<b>\$ 195,573</b>	<b>\$ 195,573</b>	<b>6.88%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 237,423</b>	<b>\$ 182,979</b>	<b>\$ 182,979</b>	<b>\$ 195,573</b>	<b>\$ 195,573</b>	<b>6.88%</b>
<b>Expenditures</b>						
Personnel	\$ 2,761,982	\$ 2,873,497	\$ 2,873,943	\$ 3,210,502	\$ 2,953,318	2.76%
Contractual Services	\$ 247,302	\$ 266,955	\$ 258,645	\$ 276,888	\$ 273,338	5.68%
Commodities	\$ 38,359	\$ 32,509	\$ 40,819	\$ 40,819	\$ 40,819	0.00%
Capital Outlay	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
<b>Subtotal</b>	<b>\$ 3,047,643</b>	<b>\$ 3,177,961</b>	<b>\$ 3,178,407</b>	<b>\$ 3,533,209</b>	<b>\$ 3,272,475</b>	<b>2.96%</b>
Transfer to Equipment Reserve	\$ 17,080	\$ 13,580	\$ 13,580	\$ 21,580	\$ 13,580	0.00%
<b>Subtotal</b>	<b>\$ 17,273</b>	<b>\$ 13,580</b>	<b>\$ 13,580</b>	<b>\$ 21,580</b>	<b>\$ 13,580</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 3,064,916</b>	<b>\$ 3,191,541</b>	<b>\$ 3,191,987</b>	<b>\$ 3,554,789</b>	<b>\$ 3,286,055</b>	<b>2.95%</b>
Risk Management Charges	\$ 4,572	\$ 5,343	\$ 5,343	\$ 6,062	\$ 6,062	13.46%
<b>b) Total Expenditures</b>	<b>\$ 3,069,488</b>	<b>\$ 3,196,884</b>	<b>\$ 3,197,330</b>	<b>\$ 3,560,851</b>	<b>\$ 3,292,117</b>	<b>2.96%</b>
<b>Difference: b) minus a)</b>	<b>\$ (2,832,065)</b>	<b>\$ (3,013,905)</b>	<b>\$ (3,014,351)</b>	<b>\$ (3,365,278)</b>	<b>\$ (3,096,544)</b>	<b>2.73%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	26.01	27.01	27.01	29.76	27.01	0.00%
<b>Total FTE Positions</b>	<b>26.01</b>	<b>27.01</b>	<b>27.01</b>	<b>29.76</b>	<b>27.01</b>	<b>0.00%</b>

### Agency Mission

The Department of Human Resources' mission is to support the County's mission by partnering with Johnson County departments and agencies to deliver superior customer service and maximize the potential of our greatest asset - our employees.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$94,068 (2.96%) compared to FY 2019. The increase is due to the budgeted salary and benefit increases included in the budget parameters, and the Meals on Wheels Background Check request for the Human Services Department that is administered by Human Resources.

Transfer to Equipment Reserve is budgeted to remain constant at \$13,580.

FTEs remain constant at 27.01 FTE for FY 2020.

## Human Resources

Agency Goals & Objectives			
Service Delivery Goals and Associated Objectives			Associated PM's:
<b>Talent &amp; Performance Management</b>			
1)	<b>Deliver employee training and development programs that effectively meet the staffing needs of departments/agencies.</b> *Maintain the number of employees attending HR-sponsored training programs. *Deliver quality employee development programs that effectively meet the skill development.	a, b, l, i, j	
2)	<b>Provide responsive recruitment and retention assistance to meet the staffing needs of departments/agencies.</b>		
<b>Policy and Legal Compliance</b>			
3)	<b>Provide timely assistance to departments/agencies regarding employee relations.</b> *Increase the response rate of separated employees participating in exit surveys. *Promptly and thoroughly investigate and appropriately address employee relations issues.	c, f, h, k	
<b>Workforce Metrics and Rewards</b>			
4)	<b>Provide responsive and consistent compensation and HRMA assistance to departments/agencies.</b>	e, g	
<b>Agency Key Performance Measures (PMs)</b>			
<b>Output</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) # of employees attending HR-sponsored classroom training.	3,023	3,250	3,500
b) # of HR-sponsored instructor-led classes	115	120	130
c) # of employees completing HR-sponsored online training	4,520	6,000	8,000
d) # of HR-sponsored online training classes	3	6	9
e) # of FMLA cases managed.	1,529	1,556	1,600
f) # of recruitments	576	600	625
g) # of classification reviews completed	108	100	50
h) # of full employee relations investigations completed.	33	35	35
<b>Efficiency/Cost Measures</b>			
i) Days to complete a classification review.	9.7	10	10
j) % employee relations investigations completed in 90 days.	55%	65%	75%
<b>Effectiveness Measures</b>			
k) % training evaluations >4.0/5.0 scale.	95%	96%	96%
l) % of new employees attending new employee orientation.	87%	95%	95%
m) % of exit surveys completed.	18%	35%	35%
n) % disputes upheld.	94%	95%	95%
o) % of employees successfully completing introductory period.	85%	85%	85%
p) % turnover.	13%	14%	15%

## Human Resources

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change

### Service #1: Talent and Performance Management

Provides direct client support to departments/agencies in the areas of recruitment and retention and develops strategies to address current and anticipated workforce trends. Develops and conducts employee training and development programs. Administers employee performance management system to ensure timely and meaningful development and completion of performance plans and evaluations.

Agency Revenues	\$ 94,969	\$ 73,192	\$ 73,192	\$ 78,229	\$ 78,229	6.88%
Expenditures	\$ 1,225,967	\$ 1,276,617	\$ 1,271,016	\$ 1,421,916	\$ 1,314,422	3.42%
Difference	\$ (1,130,998)	\$ (1,203,425)	\$ (1,197,824)	\$ (1,343,687)	\$ (1,236,193)	3.20%
FTE Positions	10.51	10.75	10.75	11.76	10.75	0.00%

### Service #2: Policy and Legal Compliance

Provides direct employee relations support to departments/agencies, including the development and application of HR Policies and Procedures and oversight of employment-related legal matters (FLSA, FMLA, etc.)

Agency Revenues	\$ 85,472	\$ 65,872	\$ 65,872	\$ 70,406	\$ 70,406	6.88%
Expenditures	\$ 1,103,369	\$ 1,148,955	\$ 1,160,636	\$ 1,279,724	\$ 1,182,979	1.93%
Difference	\$ (1,017,897)	\$ (1,083,083)	\$ (1,094,764)	\$ (1,209,318)	\$ (1,112,573)	1.63%
FTE Positions	9.25	9.75	9.75	10.75	9.75	0.00%

### Service #3: Workforce Metrics and Rewards

Provides direct client support to departments/agencies in the areas of classification and compensation, including administration and oversight of the County's compensation program and other service and performance recognition programs, and provides HRMS guidance and support regarding the functionality of HR-related systems. Analyzes workforce metrics to identify, address, and forecast key trends.

Agency Revenues	\$ 56,982	\$ 43,915	\$ 43,915	\$ 46,938	\$ 46,938	6.88%
Expenditures	\$ 735,580	\$ 765,969	\$ 760,335	\$ 853,149	\$ 788,654	3.72%
Difference	\$ (678,598)	\$ (722,054)	\$ (716,420)	\$ (806,211)	\$ (741,716)	3.53%
FTE Positions	6.25	6.51	6.51	7.25	6.51	0.00%

## Human Resources

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Talent Acquisition and Strategy Specialist	<b>Priority:</b> 1		<b>Major Service</b>	Talent and Performance Management
Request for an HR professional to focus on finding the diverse talent needed to meet the current and future needs of the County.				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$99,815	\$0	\$105,142	\$0
Difference	\$(99,815)	\$0	\$(105,142)	\$0
FTE	1.00	0.00	1.00	0.00

<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
HR Partners	<b>Priority:</b> 2		<b>Major Service</b>	Talent and Performance Management
Request for additional Partner positions to augment existing staff to better serve our larger departments/agencies. This would enable HR to accomplish some of the success we have seen in our support of the Sheriff's Office, where two Partners are assigned, in some of our other large departments/agencies.				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$168,919	\$0	\$165,909	\$0
Difference	\$(168,919)	\$0	\$(165,909)	\$0
FTE	1.75	0.00	1.75	0.00

<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Meals on Wheels Background Checks	<b>Priority:</b> 3		<b>Major Service</b>	Workforce Metrics and Rewards
Background checks for Meals on Wheels volunteers.				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$11,293	\$11,293	\$7,700	\$7,700
Difference	\$(11,293)	\$(11,293)	\$(7,700)	\$(7,700)
FTE	0.00	0.00	0.00	0.00

**Legal**

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 17,739	\$ 13,727	\$ 13,727	\$ 14,002	\$ 14,002	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 17,739</b>	<b>\$ 13,727</b>	<b>\$ 13,727</b>	<b>\$ 14,002</b>	<b>\$ 14,002</b>	<b>2.00 %</b>
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 17,739</b>	<b>\$ 13,727</b>	<b>\$ 13,727</b>	<b>\$ 14,002</b>	<b>\$ 14,002</b>	<b>2.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 1,959,846	\$ 2,133,515	\$ 2,060,957	\$ 2,118,747	\$ 2,118,747	2.80 %
Contractual Services	\$ 62,062	\$ 78,535	\$ 78,535	\$ 79,175	\$ 79,175	0.81 %
Commodities	\$ 17,944	\$ 26,400	\$ 26,400	\$ 25,760	\$ 25,760	(2.42) %
<b>Subtotal</b>	<b>\$ 2,039,852</b>	<b>\$ 2,238,450</b>	<b>\$ 2,165,892</b>	<b>\$ 2,223,682</b>	<b>\$ 2,223,682</b>	<b>2.67 %</b>
Transfer to Equipment Reserves	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	0.00 %
<b>Subtotal</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>\$ 9,954</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 2,049,806</b>	<b>\$ 2,248,404</b>	<b>\$ 2,175,846</b>	<b>\$ 2,233,636</b>	<b>\$ 2,233,636</b>	<b>2.66 %</b>
Risk Management Charges	\$ 3,040	\$ 3,151	\$ 3,151	\$ 3,746	\$ 3,746	18.88 %
<b>b) Total Expenditures</b>	<b>\$ 2,052,846</b>	<b>\$ 2,251,555</b>	<b>\$ 2,178,997</b>	<b>\$ 2,237,382</b>	<b>\$ 2,237,382</b>	<b>2.68 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (2,035,107)</b>	<b>\$ (2,237,828)</b>	<b>\$ (2,165,270)</b>	<b>\$ (2,223,380)</b>	<b>\$ (2,223,380)</b>	<b>2.68 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	13.50	14.00	14.00	14.00	14.00	0.00 %
<b>Total FTE Positions</b>	<b>13.50</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.00 %</b>

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**Agency Mission**

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To provide quality legal services for and on behalf of Johnson County Government and its officials, effectively representing the legal interests of the County and assisting County officials in the administration and delivery of services to citizens.

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**Budget Highlights**

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Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$57,790 (2.67%) compared to FY 2019. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$9,954 for FY 2020.

FTEs remain constant at 14.0 for FY 2020.



**Legal**

<b>Agency Goals &amp; Objectives</b>	
<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PM's:</b>
1) <b>Provide high quality and responsive legal services in a professional and friendly manner.</b>	a, b
* Provide accessibility to staff and services.	a, b
* Respond to calls and e-mails within 24 hours.	a
* Establish realistic objectives and timelines for delivery of legal services.	a
* Provide quality product that officials readily accept and successfully act upon.	a, b
2) <b>Represent the interests of the County and its officials in legal proceedings and act to minimize risk and ensure compliance of laws and policies.</b>	a, b
* Appear at and present position of County in legal proceedings.	a, b

<b>Agency Key Performance Measures (PMs)</b>			
<b>Output</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) N/A	n/a	n/a	n/a

**Efficiency/Cost Measures**

a) N/A	n/a	n/a	n/a
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**Effectiveness Measures**

a) % of times that targeted goals and deadlines are met.	95%	95%	95%
b) Positive feedback in Legal Needs Assessment meetings with departments.	95%	95%	95%

NOTE: Our goal is 90% or better on all of the above measures.

***Legal***

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

**Service #1: Legal Services**

Provide legal advice and opinions to departments and officials, prepare/review legal documents, and make recommendations on procedures and actions of County departments and officials.

Agency Revenues	\$	17,739	\$	13,727	\$	13,727	\$	14,002	\$	14,002	2.00%
Expenditures	\$	2,049,806	\$	2,248,404	\$	2,175,846	\$	2,233,636	\$	2,233,636	2.66%
Difference	\$	(2,032,067)	\$	(2,234,677)	\$	(2,162,119)	\$	(2,219,634)	\$	(2,219,634)	2.66%
FTE Positions		13.50		14.00		14.00		14.00		14.00	0.00%

### Risk Management

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 2,550,160	\$ 2,687,611	\$ 2,687,611	\$ 2,852,287	\$ 2,852,287	6.13 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 2,550,160</b>	<b>\$ 2,687,611</b>	<b>\$ 2,687,611</b>	<b>\$ 2,852,287</b>	<b>\$ 2,852,287</b>	<b>6.13 %</b>
Use of Carryover	\$ 0	\$ 150,000	\$ 150,000	\$ 0	\$ 0	(100.00)%
Miscellaneous	\$ 1,539,079	\$ 10,395	\$ 10,395	\$ 10,603	\$ 10,603	2.00 %
Intrafund Transfers	\$ 1,540,334	\$ 1,856,179	\$ 1,856,179	\$ 1,893,303	\$ 1,893,303	2.00 %
Interest	\$ 49,802	\$ 61,961	\$ 65,190	\$ 61,553	\$ 61,553	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 3,129,215</b>	<b>\$ 2,078,535</b>	<b>\$ 2,081,764</b>	<b>\$ 1,965,459</b>	<b>\$ 1,965,459</b>	<b>(5.59)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 5,679,375</b>	<b>\$ 4,766,146</b>	<b>\$ 4,769,375</b>	<b>\$ 4,817,746</b>	<b>\$ 4,817,746</b>	<b>1.01 %</b>
<b>Expenditures</b>						
Personnel	\$ 413,684	\$ 457,094	\$ 456,421	\$ 469,010	\$ 469,010	2.76 %
Contractual Services	\$ 3,959,512	\$ 2,431,074	\$ 2,431,747	\$ 2,434,006	\$ 2,434,006	0.09 %
Commodities	\$ 2,690	\$ 11,622	\$ 11,622	\$ 10,822	\$ 10,822	(6.88)%
Capital Outlay	\$ 0	\$ 5,800	\$ 5,800	\$ 5,800	\$ 5,800	0.00 %
<b>Subtotal</b>	<b>\$ 4,375,886</b>	<b>\$ 2,905,590</b>	<b>\$ 2,905,590</b>	<b>\$ 2,919,638</b>	<b>\$ 2,919,638</b>	<b>0.48 %</b>
Interfund Transfers	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	0.00 %
Intrafund Transfers	\$ 1,540,334	\$ 1,856,179	\$ 1,856,179	\$ 1,893,303	\$ 1,893,303	2.00 %
<b>Subtotal</b>	<b>\$ 1,543,534</b>	<b>\$ 1,859,379</b>	<b>\$ 1,859,379</b>	<b>\$ 1,896,503</b>	<b>\$ 1,896,503</b>	<b>2.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 5,919,420</b>	<b>\$ 4,764,969</b>	<b>\$ 4,764,969</b>	<b>\$ 4,816,141</b>	<b>\$ 4,816,141</b>	<b>1.07 %</b>
Vehicle Equivalent Units	\$ 267	\$ 339	\$ 339	\$ 600	\$ 600	76.99 %
Risk Management Charges	\$ 838	\$ 838	\$ 838	\$ 1,005	\$ 1,005	19.93 %
<b>b) Total Expenditures</b>	<b>\$ 5,920,525</b>	<b>\$ 4,766,146</b>	<b>\$ 4,766,146</b>	<b>\$ 4,817,746</b>	<b>\$ 4,817,746</b>	<b>1.08 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (241,150)</b>	<b>\$ 0</b>	<b>\$ 3,229</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 7	\$ 0	\$ 0	\$ 0	\$ 0	2.68 %
Other Taxes	\$ 1	\$ 0	\$ 0	\$ 0	\$ 0	-2.10 %
<b>Total Tax Revenues</b>	<b>\$ 8</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>2.15 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	4.50	4.50	4.50	4.50	4.50	0.00 %
<b>Total FTE Positions</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>0.00 %</b>

### Agency Mission

To preserve County assets and public service capabilities by protecting the County against financial consequences of losses which may be catastrophic in nature. This will be achieved through cooperative partnership with departments and agencies and by establishing and maintaining employee awareness of Risk Management and safety techniques.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Risk Management and Vehicle Equivalent Unit charges, are budgeted to increase by \$14,048 (0.48%) compared to FY 2019. This increase is due to the budgeted salary and benefit increases included in the budget parameters. In FY 2019, Risk Management increased the County's policy limits at the Board's request but premiums have remained under budget.

FTEs for FY 2020 are budgeted to remain constant at 4.5.

## Risk Management

Agency Goals & Objectives			
Service Delivery Goals and Associated Performance Measures			
	Actual 2018	Estimated 2019	Estimated 2020
1) <b>Maintain and work to reduce the County's cost of workers' compensation claims.</b>			
(A) Frequency rate = (Total # Lost Time Claims X 200,000) / Total Hours Worked. *	0.7	0.97	0.97
(B) Severity Rate = (Total # Lost Time WC Days X 200,000) / Total Hours Worked. *	7.83	15.53	15.46
(C) WC Average Experience Modification Rate. **	1.01	1.01	1.01
2) <b>Maintain and reduce the frequency and severity of vehicle accidents, mitigating the resulting cost effective excess insurance coverage.</b>			
(A) Frequency rate = # vehicle accidents per 1,000,000 miles driven.	4.38	3.96	5.41
(B) Severity rate - total vehicle accident cost per 1,000 miles driven.	\$10.84	\$26.35	\$36.61
3) <b>Maintain the County's highly protected risk classification to limit losses and continued access to lowest property insurance rates.</b>			
(A) FM Global RiskMark Score. ***	91%	91%	91%
4) <b>Manage the County's total cost of risk and attempt to maintain and when possible reduce the cost, based on changes in County exposures and insurance market.</b>			
(A) Total Cost of Risk per \$1,000 of County Expenditures.	4.81	6.12	TBD

Agency Key Performance Measures (PMs)			
Output and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) A. Total # of WC claims filed and managed.	187	267	275
B. Workers compensation medical cost savings.	\$816,605	\$858,341	\$880,215
C. # of employees attending Risk Mgmt safety training.	183	190	190
2) A. # of motor vehicle records (MVRs) reviewed.	1,143	1,200	1,250
B. # of designated drivers attending driver safety training.	485	535	595
3) A. # of safety and loss prevention inspections conducted.	154	154	156
4) A. Total cost of risk.	\$4,789,119	\$4,994,230	\$5,217,268

\* The 200,000 = 100 employees working 40 hrs/wk @ 50 wks/year.

\*\* Experience Modifier = Three years actual incurred losses compared to industry average losses incurred.

\*\*\* RiskMark is based on implementation of recommendations, i.e., fire equipment, natural hazards, human element.

## Risk Management

Major Services						
	Actual	Budget	Estimated	Requested	Budget	2019-2020
	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	% Change

### Service #1: Risk Management and Safety

Develop, recommend and implement appropriate management techniques to prevent, avoid and reduce loss exposures to the County. Provide for the safety of employees by monitoring work conditions, recommending engineering and personal protective controls, implementing programs and conducting training which supports safe work practices. Coordinate with Emergency Management & Communication (EMC) to assure that emergency response plans are written, modified as needed and exercised.

Agency Revenues	\$ 438,930	\$ 512,199	\$ 512,199	\$ 532,432	\$ 532,432	3.95 %
Expenditures	\$ 444,048	\$ 513,549	\$ 512,876	\$ 525,249	\$ 525,249	2.41 %
Difference	\$ (5,118)	\$ (1,350)	\$ (677)	\$ 7,183	\$ 7,183	(1,161.00)%
FTE Positions	4.50	4.50	4.50	4.50	4.50	0.00 %

### Service #2: Risk Financing

Develop, recommend and administer alternatives to insuring or retaining financial responsibility for various loss exposures.

Agency Revenues	\$ 1,400,855	\$ 1,684,544	\$ 1,684,544	\$ 1,783,103	\$ 1,783,103	5.85 %
Expenditures	\$ 1,400,855	\$ 1,684,544	\$ 1,684,544	\$ 1,783,103	\$ 1,783,103	5.85 %
Difference	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

### Service #3: Claims Management

Manage the Liabilities and the Risk Management Reserve Fund through loss prevention and appropriate claims administration.

Agency Revenues	\$ 3,839,598	\$ 2,569,403	\$ 2,572,632	\$ 2,502,211	\$ 2,502,211	(2.74)%
Expenditures	\$ 4,074,517	\$ 2,566,876	\$ 2,567,549	\$ 2,507,789	\$ 2,507,789	(2.33)%
Difference	\$ (234,919)	\$ 2,527	\$ 5,083	\$ (5,578)	\$ (5,578)	(209.74)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

### Technology & Innovation

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 294,437	\$ 230,000	\$ 262,000	\$ 270,000	\$ 270,000	3.05 %
Charges for Service	\$ 385,135	\$ 394,500	\$ 362,500	\$ 366,990	\$ 366,990	1.24 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 679,572</b>	<b>\$ 624,500</b>	<b>\$ 624,500</b>	<b>\$ 636,990</b>	<b>\$ 636,990</b>	<b>2.00 %</b>
Miscellaneous	\$ 19,157	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency</b>	<b>\$ 19,157</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 698,729</b>	<b>\$ 624,500</b>	<b>\$ 624,500</b>	<b>\$ 636,990</b>	<b>\$ 636,990</b>	<b>2.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 10,714,441	\$ 11,714,762	\$ 13,646,096	\$ 14,220,395	\$ 14,042,695	2.91 %
Contractual Services	\$ 2,771,729	\$ 3,326,488	\$ 3,341,988	\$ 4,067,744	\$ 3,482,764	4.21 %
Commodities	\$ 155,074	\$ 241,377	\$ 227,377	\$ 158,177	\$ 156,037	(31.38)%
Capital Outlay	\$ 0	\$ 1,500	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 13,641,244</b>	<b>\$ 15,284,127</b>	<b>\$ 17,215,461</b>	<b>\$ 18,446,316</b>	<b>\$ 17,681,496</b>	<b>2.71 %</b>
Miscellaneous	\$ 1,279	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00 %
Transfer to Equipment Reserve	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	0.00 %
Transfer to Capital projects	\$ 2,481,405	\$ 1,983,810	\$ 1,983,810	\$ 1,389,982	\$ 1,051,982	(46.97)%
<b>Subtotal</b>	<b>\$ 2,525,684</b>	<b>\$ 2,026,810</b>	<b>\$ 2,026,810</b>	<b>\$ 1,432,982</b>	<b>\$ 1,094,982</b>	<b>(45.98)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 16,166,928</b>	<b>\$ 17,310,937</b>	<b>\$ 19,242,271</b>	<b>\$ 19,879,298</b>	<b>\$ 18,776,478</b>	<b>(2.42)%</b>
Vehicle Equivalent Units	\$ 237	\$ 320	\$ 320	\$ 476	\$ 476	48.75 %
Risk Management Charges	\$ 21,442	\$ 24,294	\$ 24,294	\$ 32,575	\$ 32,575	34.09 %
<b>b) Total Expenditures</b>	<b>\$ 16,188,607</b>	<b>\$ 17,335,551</b>	<b>\$ 19,266,885</b>	<b>\$ 19,912,349</b>	<b>\$ 18,809,529</b>	<b>(2.37)%</b>
<b>Difference: b) minus a)</b>	<b><u>\$(15,489,878)</u></b>	<b><u>\$(16,711,051)</u></b>	<b><u>\$(18,642,385)</u></b>	<b><u>\$(19,275,359)</u></b>	<b><u>\$(18,172,539)</u></b>	<b><u>(2.52)%</u></b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	93.63	98.63	98.63	118.48	117.48	19.11 %
<b>Total FTE Positions</b>	<b>93.63</b>	<b>98.63</b>	<b>98.63</b>	<b>118.48</b>	<b>117.48</b>	<b>19.11 %</b>

### Agency Mission

The Department of Technology and Innovation will deliver innovative and reliable technology solutions and services to advance the objectives of County staff, elected officials, and the community. We will endeavor to provide these innovative solutions to technology challenges in a cost effective and efficient manner while providing technology through leadership to County operations.

### Budget Highlights

Total expenditures for FY 2020, excluding Vehicle Equivalent Units and Risk Management charges, are budgeted to decrease by \$465,793 ((2.42)%) compared to FY 2019. This decrease is due to the net impact of 1) a \$847,500 decrease for a one-time mobile strategy request in 2019, 2) an \$11,500 decrease for one-time costs associated with FTE added in 2019, 3) a \$284,328 decrease in the infrastructure maintenance CIP, 4) a \$100,000 increase in the fiber master plan CIP, 5) a \$100,000 increase for the phone replacement CIP, 6) a \$42,500 increase in contractual for the IT maturity assessment, 7) the costs associated with the transfer of 19.0 FTE for IT consolidation, and 8) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$40,000 for FY 2020.

FTEs for FY 2020 increase to 117.48 with the transfer to DTI of 19.0 FTE from other departments.

## Technology & Innovation

### Agency Goals & Performance Measures

#### Service Delivery Goals and Associated Performance Measures

	Actual 2018	Estimated 2019	Estimated 2020
1) <i>Improving internal operations is a strategic goal of DTI. This includes items such as system uptime, project and portfolio management, incident and request management, and centralized IT purchasing.</i>			
(A) % System (network) up-time	99.93%	99.95%	99.95%
(B) # Customer incidents, service and change requests	31,453	32,500	33,000
(C) % Customer service level agreements met	65.75	75%	85%

#### Output and Efficiency Measures

	Actual 2018	Estimated 2019	Estimated 2020
1) % Staff receiving Security Awareness Training	87%	98%	100%
2) % PC's standardized (based on approved standards)	N/A	35%	50%

## Technology & Innovation

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
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#### Service #1: Administrative Services

The Administrative Services Division provides administrative support for the department.

Agency Revenues	\$ 293,423	\$ 269,500	\$ 269,500	\$ 274,890	\$ 274,890	2.00 %
Expenditures	\$ 1,550,394	\$ 1,480,570	\$ 1,674,797	\$ 2,175,934	\$ 1,998,234	19.31 %
Difference	\$ (1,256,971)	\$ (1,211,070)	\$ (1,405,297)	\$ (1,901,044)	\$ (1,723,344)	22.63 %
FTE Positions	9.00	11.00	11.00	12.00	11.00	0.00 %

#### Service #2: Enterprise Services

The Enterprise Services division provides technology solutions in the areas of application development and support, business process analysis and improvement, database development/administration and project management. It also includes GIS and mapping development and support and the development, administration and support of ORACLE.

Agency Revenues	\$ 400,700	\$ 355,000	\$ 355,000	\$ 362,100	\$ 362,100	2.00 %
Expenditures	\$ 6,992,153	\$ 8,398,856	\$ 9,616,975	\$ 9,078,790	\$ 8,973,270	(6.69)%
Difference	\$ (6,591,453)	\$ (8,043,856)	\$ (9,261,975)	\$ (8,716,690)	\$ (8,611,170)	(7.03)%
FTE Positions	48.63	50.63	50.63	63.48	63.48	25.38 %

#### Service #3: Infrastructure Services

The Infrastructure Services Division provides technical expertise and operations support for various operating systems, application and network security, wide area and local area networks, voice communications, desktop PC's, internet services, email, and support center services. Also includes providing external IT support services through contracts to some cities, foundations, and non-profit organizations.

Agency Revenues	\$ 4,606	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 7,624,381	\$ 7,431,511	\$ 7,950,499	\$ 8,624,574	\$ 7,804,974	(1.83)%
Difference	\$ (7,619,775)	\$ (7,431,511)	\$ (7,950,499)	\$ (8,624,574)	\$ (7,804,974)	(1.83)%
FTE Positions	36.00	37.00	37.00	43.00	43.00	16.22 %



**Technology & Innovation**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
<p>Governance IT Maturity Assessment <b>Priority:</b> 1 <b>Major Service</b> Administrative Services</p> <p>Johnson County IT Governance Committee has requested an evaluation of our County-Wide IT systems, processes, and controls at least every 18 months. The model is used to evaluate the County's IT maturity and sophistication of the County's cybersecurity risk management approach at a strategic and holistic level. The assessment will measure the County's current capability to respond to risks and issues, and further, to provide a roadmap for improvement. The assessment will help us gauge progress to-date related to investments in security programs and process improvements and will also identify focus areas for the future. The evaluation will have a broad scope the first year and become more focused in subsequent assessments. The initial evaluation will provide Johnson County a baseline of current Information Technology (IT) maturity based upon industry best-practice conventions. The outcome of the IT Maturity evaluations will provide County Management the ability to understand the County's current IT Maturity Level (including such things as IT processes, policies/process controls) and identify areas to focus/mature our IT functions/processes. By identifying our current state of maturity and ultimately where the County wants to be on the scale this will provide prioritization of effort and resources, both financial and employee, to better manage risk to the County. Subsequent evaluations, approx.. every 18 months, will provide County Management with an independent evaluation of progress over time. This ongoing evaluation will focus on prioritized areas of the maturity evaluation to ensure a more in-depth reporting and prioritization of the various areas of the selected IT Maturity Model.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$42,500	\$42,500	\$42,500	\$0
Difference	\$(42,500)	\$(42,500)	\$(42,500)	\$0
FTE	0.00	0.00	0.00	0.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
<p>Chief Information Security Officer (CISO) <b>Priority:</b> 2 <b>Major Service</b> Enterprise Services</p> <p>Since the County's incident in 2015 and subsequent security audit, it was determined and highly recommended that a Chief Information Security Officer (CISO) be hired at the County. This role would implement, manage, and mature an information security program that would ensure the existing IT Security team continued in its day-to-day operations of security controls, compliance audits, project implementations, and assessments to properly support County Board priorities. These priorities relate to the efficiency and effectiveness of execution of projects and the protection, support, integration of data and systems respectively. The recommendation was to hire a virtual CISO until a permanent CISO could be hired. However, neither objective has been fulfilled, and the County is at risk for not hiring either position. Additionally, in 2003 the Johnson County Board of County Commissioners adopted Resolution No. 011-03, establishing policies and guidelines for protection of the confidentiality and security of Protected Health Information (PHI) in compliance with HIPAA and any other federal or state requirements. In the resolution, the County Manager was authorized and directed to designate a Privacy Officer and Information Security Officer, ideally a CISO. To date, the County has only designated a HIPAA Privacy Officer, in an informal role. However, this is not a full-time position and is additional duties assigned to one of the Senior Management Analysts in the County Manager's Office. By not designating an Information Security Officer or CISO, the county is currently in violation of the HIPAA Security Rule, which states, "A covered entity must designate a security official who is responsible for developing and implementing its security policies and procedures". As the county provides significant healthcare related services to citizens and also provides health benefits to employees, failing to have a full-time HIPAA Privacy/Security Compliance Officer opens the county to significant risk and liability. It is recommended that the HIPAA Privacy Officer and other HIPAA Security designees report up through the CISO.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$177,700	\$0	\$186,785	\$0
Difference	\$(177,700)	\$0	\$(186,785)	\$0
FTE	1.00	0.00	1.00	0.00

**Technology & Innovation**

<b>Request for Additional Resources</b>				
<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Software Licensing & Maintenance	<b>Priority:</b>	3	<b>Major Service</b>	Enterprise Services
<p>This request is for additional budget required to support the ongoing software maintenance and subscription licenses for products utilized to support enterprise IT activities. The software industry has transitioned from perpetual licenses to ongoing subscription licensing model which is estimated to impact the department budget in FY 2020. Based on these changes and estimates, we are requesting \$144,000 for software subscriptions. Moving to subscription models makes it very easy to communicate license usage/requirements and eliminates the need to purchase extra unused licenses (subscriptions are purchased as-needed). This model can also better support version upgrades and standardization and eliminate the problem of supporting multiple versions, which adds cost and complexity to the IT environment.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$136,600	\$0	\$136,600	\$0
Difference	\$(136,600)	\$0	\$(136,600)	\$0
FTE	0.00	0.00	0.00	0.00
<b>Request #4</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Vendor Access	<b>Priority:</b>	4	<b>Major Service</b>	Enterprise Services
<p>This request is to provide a safe and secure method for Johnson County vendors to access County Systems as agreed to in service agreements set forth. Johnson County currently utilizes more than 50 vendor companies to assist in management and maintenance of County systems. Vendors have access to control systems such as HVAC, Wastewater, and Fuel monitoring. Vendors also provide services for development, management and upgrades to mission critical systems applications. Disruption to these systems would be detrimental to County services. However, in some instances vendors have access to these solutions 24x7x365 with no review of activities. This is particularly critical for applications or systems that maintain out HIPAA or tax collections services. Regulatory requirements like (HIPAA) maintain the expectation that any personnel, County or third party, will be monitored during connections to the data and back end systems and a solution like this will address those compliance requirements for the County. In addition having the ability to review vendor activities can assist in recovery efforts in the event of an adverse reaction occurs.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$70,000	\$0	\$70,000	\$0
Difference	\$(70,000)	\$0	\$(70,000)	\$0
FTE	0.00	0.00	0.00	0.00

**Technology & Innovation**

<b>Request for Additional Resources</b>				
<b>Request #5</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Data Loss Prevention	<b>Priority:</b>	5	<b>Major Service</b>	Infrastructure Services
<p>Implement Data Loss Prevention (DLP) solution, which enables the organization to identify, monitor, and protect sensitive information. By implementing a DLP solution the County will be able to address current deficiencies in knowing where confidential data like Health Information Protection and Accountability Act (HIPAA) and Payment Card Industry Data Security Standard (PCI-DSS) as well as associate Personally Identifiable Information (PII) is being maintained or transmitted. This will allow the County to better understand the utilization of this confidential data and provide an avenue to produce or implement the appropriate controls to ensure County compliance with regulatory requirements. DLP software would be configured to scan network file storage locations as well as data in motion, on desktops and in email to block transmission of sensitive data in a potential breach situation.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$170,000	\$0	\$51,000	\$0
Difference	\$(170,000)	\$0	\$(51,000)	\$0
FTE	0.00	0.00	0.00	0.00
<b>Request #6</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
IT Enterprise Training	<b>Priority:</b>	6	<b>Major Service</b>	Administrative Services
<p>There is a need for IT-specific Training for County employees that would provide a more coordinated approach through development of an enterprise-wide coordinated IT curriculum that is aligned to the enterprise software and products implemented and in use throughout the county. This request would provide initial funding to provide third party IT training for County employees based on a curriculum to be developed by knowledgeable county staff. This could include training on the software and tools used broadly across County departments/agencies including email (Microsoft Outlook) and the Microsoft Office Suite (Word, Excel, PowerPoint) as well as training on the Inside JOCO website and enterprise tools such as Oracle (Employee SSHR for example). It will also lend itself to improving user knowledge when it comes to security/risk/spam, etc.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$75,000	\$0	\$100,000	\$0
Difference	\$(75,000)	\$0	\$(100,000)	\$0
FTE	0.00	0.00	0.00	0.00

## Technology & Innovation

Request for Additional Resources				
<b>Request #7</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
File Sharing	<b>Priority:</b>	7	<b>Major Service</b>	Enterprise Services
<p>DTI is seeking funds to replace the County's Electronic File Transfer (EFT) system and purchase additional controls and utilities to ensure OneDrive will meet security-related concerns and requirements. These systems and utilities are needed, since County departments and agencies have significant needs to share information with County residents, customers and third parties, such as vendors. The County has provided employees with a variety of methods to share files (e.g., EFT, OneDrive, SharePoint). However, employees have concerns with the usability of these systems. For instance, the Count's EFT site requires customers to download and configure a client and the user interface is dated and difficult to use. SharePoint requires setup of a Johnson County network account for each non-County user. This means that customers and vendors must be added to the County's Active Directory list in the same manner as County employees. This creates potential security issues and administration overhead when managing access to externally shared files. OneDrive addresses many of the concerns raised by employees about existing file sharing systems and has been adopted as the County standard for employees to share data with external residents (Office365 will provide a OneDrive license to each County employee). However, OneDrive needs additional mechanisms to ensure compliance with County security needs. For example, there are serious security concerns with how privileged information is shared between the County, its customers and residents, to include encryption, virus protection, ability to remote wipe files if necessary, password protection, file tracking controls, e-signatures, branding, and support. These are essential security features that are needed to manage sharing of important information with County customers. Some of this information is classified as either non-public/confidential or subject to security standards (e.g., Personal Health Information (PHI), HIPAA compliance, etc.).</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$65,520	\$0	\$75,600	\$0
Difference	\$(65,520)	\$0	\$(75,600)	\$0
FTE	0.00	0.00	0.00	0.00

**Technology & Innovation**

**Capital Improvement Program (CIP)**

<b>Title:</b>	<b>Infrastructure Maintenance</b>	<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	This is the on-going capital replacement project account that handles the maintenance of the County's IT infrastructure including the current wide area network, local area network, storage area network, servers, UPS and wireless access, security, voice and audio/visual infrastructure. Some of the 2020 replacements include: upgrades to data switches, replacement of storage area networks as well as UPS and wireless components, upgrade to LAN servers, security upgrades, along with some improvements to lateral wiring between closets and cubicles. Funding for this project has been included in the FY 2020 Budget.		

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 651,982	\$ 700,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,601,982
<b>Total</b>	<b>\$ 651,982</b>	<b>\$ 700,000</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>	<b>\$ 3,601,982</b>
<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	

<b>Title:</b>	<b>Fiber Expansion &amp; Maintenance</b>	<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	The cooperative expansion of the County's Fiber network continues with significant progress being made. The goal is to provide a County-wide fiber network backbone to support public organizations in the delivery of their services to Johnson County residents. Our vision is to invite public entities to participate in a cost-sharing model. This approach has been well-received among County Departments and partner entities, and is our go-forward strategy for continued expansion of the fiber network. Collaborative projects completed have resulted in improved connectivity and data transmission speeds, as well as cost savings. Funding for this project has been included in the FY 2020 Budget.		

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 300,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 800,000
<b>Total</b>	<b>\$ 300,000</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>
<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 18,000	\$ 18,000	\$ 18,000	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	

**Technology & Innovation**

**Capital Improvement Program (CIP)**

<b>Title:</b>	<b>Phone Replacement</b>	<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	<p>This request is to proactively plan for the systematic replacement of desktop phones used by staff to accomplish County business. The County utilizes a CISCO phone system and models in use date back to approx. 2006, hence the need to replace models as the support is phased out by CISCO. When CISCO support ends, the phone set may still work on the system but CISCO will not support any required software fix to maintain the use of these models. This request is to provide some funding to begin to replace phones in departments taking more of a soft phone approach as the County phases out of the current CISCO desk phones. Funding for part of this request is included in 2020 budget.</p>		

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>
<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	

<b>Title:</b>	<b>Unified Electronic Health Record</b>	<b>Year Placed:</b>	<b>N/A</b>
<b>Description:</b>	<p>This is a project request for an enterprise wide electronic health record system. Currently the County supports five healthcare service providers and over 1,200 employees who provide healthcare related assistance to County residents. Four of the five are unique systems that have been implemented to support and process client data and have some 600,000 active records across those different systems. Those four independent systems cover Departments of Health &amp; Environment, Developmental Supports, Mental Health, and Med-Act. This project is not currently in the 5 year plan and is not planned for 2021.</p>		

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
System Software and Implementation	\$ 0	\$12,000,000	\$ 0	\$ 0	\$ 0	\$ 12,000,000
<b>Total</b>	<b>\$ 0</b>	<b>\$12,000,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 12,000,000</b>
<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
Personnel	1.0	\$ 98,930	\$ 102,886	\$ 107,002	\$ 110,212	
Contractual	0.0	\$ 1,500	\$ 1,500	\$ 1,201,500	\$ 1,201,500	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 2,250	\$ 0	\$ 0	\$ 0	
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 102,680</b>	<b>\$ 104,386</b>	<b>\$ 1,308,502</b>	<b>\$ 1,311,712</b>	

### Treasury & Financial Management

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 43,328	\$ 60,250	\$ 60,250	\$ 101,455	\$ 101,455	68.39%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 43,328</b>	<b>\$ 60,250</b>	<b>\$ 60,250</b>	<b>\$ 101,455</b>	<b>\$ 101,455</b>	<b>68.39%</b>
Intergovernmental	\$ 271,175	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Miscellaneous	\$ 2,287	\$ 68,000	\$ 68,000	\$ 225,000	\$ 225,000	230.88%
Interfund Transfer	\$ 0	\$ 735,535	\$ 735,535	\$ 735,535	\$ 735,535	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 273,462</b>	<b>\$ 803,535</b>	<b>\$ 803,535</b>	<b>\$ 960,535</b>	<b>\$ 960,535</b>	<b>19.54%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 316,790</b>	<b>\$ 863,785</b>	<b>\$ 863,785</b>	<b>\$ 1,061,990</b>	<b>\$ 1,061,990</b>	<b>22.95%</b>
<b>Expenditures</b>						
Personnel	\$ 4,686,463	\$ 4,625,608	\$ 4,584,414	\$ 4,728,068	\$ 4,728,068	3.13%
Contractual Services	\$ 1,693,028	\$ 1,704,326	\$ 1,704,326	\$ 2,099,716	\$ 2,099,716	23.20%
Commodities	\$ 79,808	\$ 112,175	\$ 112,175	\$ 112,175	\$ 112,175	0.00%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 6,459,299</b>	<b>\$ 6,442,109</b>	<b>\$ 6,400,915</b>	<b>\$ 6,939,959</b>	<b>\$ 6,939,959</b>	<b>8.42%</b>
Miscellaneous	\$ 994	\$ 1,484	\$ 1,484	\$ 1,484	\$ 1,484	0.00%
Transfer to Equipment Reserve	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.00%
<b>Subtotal</b>	<b>\$ 16,045</b>	<b>\$ 16,484</b>	<b>\$ 16,484</b>	<b>\$ 16,484</b>	<b>\$ 16,484</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 6,475,344</b>	<b>\$ 6,458,593</b>	<b>\$ 6,417,399</b>	<b>\$ 6,956,443</b>	<b>\$ 6,956,443</b>	<b>8.40%</b>
Risk Management Charges	20,878	21,088	21,088	23,400	23,400	10.96%
<b>b) Total Expenditures</b>	<b>\$ 6,496,222</b>	<b>\$ 6,479,681</b>	<b>\$ 6,438,487</b>	<b>\$ 6,979,843</b>	<b>\$ 6,979,843</b>	<b>8.41%</b>
<b>Difference: b) minus a)</b>	<b>\$ (6,179,432)</b>	<b>\$ (5,615,896)</b>	<b>\$ (5,574,702)</b>	<b>\$ (5,917,853)</b>	<b>\$ (5,917,853)</b>	<b>6.16%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	49.25	48.15	48.15	48.15	48.15	0.00%
<b>Total FTE Positions</b>	<b>49.25</b>	<b>48.15</b>	<b>48.15</b>	<b>48.15</b>	<b>48.15</b>	<b>0.00%</b>

### Agency Mission

Treasury and Financial Management is responsible for providing the citizens, departments, agencies and employees of Johnson County with superior financial administrative services in terms of quality, timeliness, efficiency, and value while maintaining the highest levels of customer service satisfaction and accountability. This department provides entity-wide financial reporting and financial information services, bills, collects and distributes tax monies, administers an open and competitive procurement process, facilitates the surplus disposal process, issues and administers vehicle registrations and vehicle titles, maintains risk management and insurance programs, pays County obligations, directs the centralized accounting and payroll processes, administers employee benefit programs, and performs daily cash management and investment services.

### Budget Highlights

Expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$539,044 (8.42%) compared to FY 2019. The increase is due to: 1) the budgeted salary and benefit increases included in the budget parameters, and 2) the inclusion of the Human Capital Management to Cloud Request for Additional Resources.

Transfers to Equipment Reserve remain constant at \$15,000 in FY 2020.

FTEs for FY 2020 remain constant at 48.15.

## Treasury & Financial Management

Agency Goals and Objectives			
Service Delivery Goals and Associated Objectives			
	Actual 2018	Estimated 2019	Estimated 2020
1) Increase number of property tax payments that are processed electronically by mortgage company, mail (Lockbox) and/or online to reduce manual processing.			
(A) # of property tax payments processed by Mortgage Company.	212,240	212,500	212,646
(B) # of property tax payments processed by Lockbox.	115,364	117,000	117,250
(C) # of property tax payments processed online.	30,849	32,720	35,104
(D) # of property tax payments processed manually by TFM staff.	29,285	27,280	25,000
2) Respond to customer service phone calls in a prompt and efficient manner.			
(A) CISCO CUIC: # of customer service phone calls handled.	22,725	22,250	22,000
(B) CISCO CUIC: average speed to answer customer service phone calls.	0:01:22	0:01:15	0:01:15
(C) CISCO CUIC: average handle time.	0:03:25	0:03:00	0:03:00
(D) CISCO CUIC: # of calls abandoned.	1,523	1,500	1,500
3) Provide accurate financial reporting for stakeholders.			
(A) Produce CAFR within 180 days of the fiscal year end.	No	Yes	Yes
(B) Produce a CAFR that has an unmodified audit opinion.	Yes	Yes	Yes
(C) Produce a CAFR that will win the GFOA Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes
4) Provide Efficient and Effective Cash Management Services.			
(A) Retain Expanded Investment Powers authority with the State of Kansas.	Yes	Yes	Yes
(B) Portfolio Return on Investment in excess of State Municipal Investment Pool (5 year rolling average \$ amount).	\$448,133	\$642,084	\$1,142,325
5) Provide Efficient and Effective Procurement Services.			
(A) Leverage volume purchase discounts by increasing percentage of Purchase Orders using cooperative solicitations.	15%	17%	18%
(B) Total dollars of Purchase Orders using cooperative solicitations.	\$14.692M	\$16M	\$17M
6) Ensure financial transactions of the County are processed efficiently.			
(A) % of supplier payments paid electronically.	96%	95%	95%
(B) % of purchases paid by purchasing card.	77%	78%	80%
	Actual 2018	Estimated 2019	Estimated 2020
<b>Outputs and Efficiency Measures</b>			
1) Property Tax collection delinquency rate.	0.91%	1%	1%
2) # of tax bills printed.	279,203	281,000	283,000
3) # of tax receipts printed and mailed to taxpayers.	34,349	34,000	33,000
4) % of month closed within established deadlines.	81%	80%	80%
5) # of business days to close fiscal year end.	28	30	30



## Treasury & Financial Management

Major Services						
	Actual	Budget	Estimated	Requested	Budget	2019-2020
	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	% Change

### Service #1: Administration and Support

Provide executive, administrative, and technical support to the divisions of Treasury and Financial Management as well as provide financial and personnel related support for smaller internal County departments.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 40,000	\$ 40,000	0.00 %
Expenditures	\$ 1,032,726	\$ 870,978	\$ 932,045	\$ 973,402	\$ 973,402	4.44 %
Difference	\$ (1,032,726)	\$ (870,978)	\$ (932,045)	\$ (933,402)	\$ (933,402)	0.15 %
FTE Positions	7.80	6.70	6.70	7.70	7.70	14.93 %

### Service #2: Financial Operations

Manage vendor records and purchasing card program as well as coordinate, process, and issue payments for payroll and accounts payable functions of the County.

Agency Revenues	\$ 345	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 995,376	\$ 1,029,362	\$ 1,036,331	\$ 1,302,504	\$ 1,302,504	25.68 %
Difference	\$ (995,031)	\$ (1,029,362)	\$ (1,036,331)	\$ (1,302,504)	\$ (1,302,504)	25.68 %
FTE Positions	12.45	12.45	12.45	12.45	12.45	0.00 %

### Service #3: Purchasing and Materials Management

Coordinate strategic sourcing of County procurements and disposal/reassignment of surplus property.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 495,724	\$ 546,898	\$ 557,667	\$ 571,728	\$ 571,728	2.52 %
Difference	\$ (495,724)	\$ (546,898)	\$ (557,667)	\$ (571,728)	\$ (571,728)	2.52 %
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00 %

### Service #4: Accounting and Financial Reporting

Analyze, record, and report the financial transactions and positions of the County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 780,533	\$ 816,454	\$ 814,126	\$ 831,665	\$ 831,665	2.15 %
Difference	\$ (780,533)	\$ (816,454)	\$ (814,126)	\$ (831,665)	\$ (831,665)	2.15 %
FTE Positions	6.00	6.00	6.00	6.00	6.00	0.00 %

### Service #5: Employee Benefits

Administer employee benefit programs for County personnel and retirees.

Agency Revenues	\$ 271,993	\$ 803,535	\$ 803,535	\$ 960,535	\$ 960,535	19.54 %
Expenditures	\$ 1,637,528	\$ 1,601,584	\$ 1,601,827	\$ 1,771,340	\$ 1,771,340	10.58 %
Difference	\$ (1,365,535)	\$ (798,049)	\$ (798,292)	\$ (810,805)	\$ (810,805)	1.57 %
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00 %

## Treasury & Financial Management

### Major Services

	Actual	Budget	Estimated	Requested	Budget	2019-2020
	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	% Change

#### Service #6: Cash Management

Manage short and long-term investment portfolios for the County and manage natural gas acquisition for major facilities.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
Expenditures	\$ 118,568	\$ 121,338	\$ 121,027	\$ 124,112	\$ 124,112	2.55 %
Difference	\$ (118,568)	\$ (121,338)	\$ (121,027)	\$ (124,112)	\$ (124,112)	2.55 %
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00 %

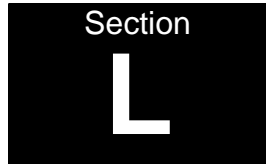
#### Service #7: Treasury & Taxation Division

Bill, collect, and distribute the tax roll. Balance daily activity of revenues and expenses, reconciliation of bank accounts and the safekeeping of public funds. Provide countywide accounts receivable through the Oracle application.

Agency Revenues	\$ 44,452	\$ 60,250	\$ 60,250	\$ 61,455	\$ 61,455	2.00 %
Expenditures	\$ 1,414,889	\$ 1,471,979	\$ 1,354,376	\$ 1,381,692	\$ 1,381,692	2.02 %
Difference	\$ (1,370,437)	\$ (1,411,729)	\$ (1,294,126)	\$ (1,320,237)	\$ (1,320,237)	2.02 %
FTE Positions	13.00	13.00	13.00	12.00	12.00	(7.69)%

## Treasury & Financial Management

Requests for Additional Resources				
<i><b>Request #1</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
Oracle Human Capital Management (HCM) Cloud	<b>Priority:</b>	1	<b>Major Service</b>	Financial Operations
Begin transitioning Oracle Human Capital Management (HCM) modules from County on premise E-business suite (EBS) HCM suite of modules to Oracle HCM Cloud that offers a subscription based model that provides flexibility, scalability, mobility, and better analytics and reporting.				
Agency Revenue	\$238,390	\$238,390	\$238,390	\$238,390
Expenditures	\$238,390	\$238,390	\$238,390	\$238,390
Difference	\$0	\$0	\$0	\$0
FTE	0.00	0.00	0.00	0.00



# Records & Taxation

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## **This Section Includes:**

- Appraiser (Page L-2)
- Election Office (Page L-7)
- Motor Vehicle (Page L-11)
- Records & Tax Administration (Page L-14)

### Appraiser

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 52,433	\$ 55,487	\$ 55,487	\$ 56,597	\$ 56,597	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 52,433</b>	<b>\$ 55,487</b>	<b>\$ 55,487</b>	<b>\$ 56,597</b>	<b>\$ 56,597</b>	<b>2.00 %</b>
Miscellaneous	\$ 4,800	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 4,800</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 57,233</b>	<b>\$ 55,487</b>	<b>\$ 55,487</b>	<b>\$ 56,597</b>	<b>\$ 56,597</b>	<b>2.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 7,088,810	\$ 7,348,090	\$ 6,883,283	\$ 7,089,433	\$ 7,089,433	2.99 %
Contractual Services	\$ 319,460	\$ 319,488	\$ 319,488	\$ 314,951	\$ 314,951	(1.42)%
Commodities	\$ 44,346	\$ 61,275	\$ 61,275	\$ 61,200	\$ 61,200	(0.12)%
<b>Subtotal</b>	<b>\$ 7,452,616</b>	<b>\$ 7,728,853</b>	<b>\$ 7,264,046</b>	<b>\$ 7,465,584</b>	<b>\$ 7,465,584</b>	<b>2.77 %</b>
Transfer to Equipment Reserve	\$ 51,623	\$ 44,623	\$ 44,623	\$ 44,623	\$ 44,623	0.00 %
<b>Subtotal</b>	<b>\$ 74,626</b>	<b>\$ 73,623</b>	<b>\$ 73,623</b>	<b>\$ 73,623</b>	<b>\$ 73,623</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 7,527,242</b>	<b>\$ 7,802,476</b>	<b>\$ 7,337,669</b>	<b>\$ 7,539,207</b>	<b>\$ 7,539,207</b>	<b>2.75 %</b>
Vehicle Equivalent Units	\$ 3,126	\$ 2,855	\$ 2,855	\$ 6,307	\$ 6,307	120.91 %
Risk Management Charges	\$ 18,307	\$ 18,831	\$ 18,831	\$ 20,659	\$ 20,659	9.71 %
<b>b) Total Expenditures</b>	<b>\$ 7,548,675</b>	<b>\$ 7,824,162</b>	<b>\$ 7,359,355</b>	<b>\$ 7,566,173</b>	<b>\$ 7,566,173</b>	<b>2.81 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (7,491,442)</b>	<b>\$ (7,768,675)</b>	<b>\$ (7,303,868)</b>	<b>\$ (7,509,576)</b>	<b>\$ (7,509,576)</b>	<b>2.82 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	87.40	87.40	87.40	83.40	83.40	(4.58)%
<b>Total FTE Positions</b>	<b>87.40</b>	<b>87.40</b>	<b>87.40</b>	<b>83.40</b>	<b>83.40</b>	<b>(4.58)%</b>

### Agency Mission

The mission of the Office of the Appraiser is to achieve equalization among all classes of property by maintaining the highest standards in appraisal practices and law, guided by the goals of providing quality service to the public, developing high-performance employees by creating career ladders that recognize achievement, and by managing County growth through the creation of automated programs which expedite the work flow.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, and Risk Management charges, are budgeted to increase by \$201,538 (2.77%) compared to FY 2019. This increase is primarily due to: 1) the net impact of the transition of FTEs to DTI, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$44,623 for FY 2020.

FTEs for FY 2020 decrease to 83.4 FTE due to DTI consolidation.

## Appraiser

Agency Goals & Objectives	
Service Delivery Goals and Associated Objectives	Associated PM's:
<b>Real Estate and Personal Property Valuation</b>	
1) <b>Annually provide accurate Real Estate appraisals for all Johnson County property.</b>	
Annual appraisals will be within 90% to 110% of market.	o
Coefficient of Dispersion (COD) will be less than 20% annually.	p
Number of properties appealed.	j,k,l
Number of clerical errors/tax grievances per statutes 79-332a, 79-1422, 79-1427a or 79-1702.	m
Reduce error-related costs.	m
Reduce (high volume) stress-related turnover in FTEs.	b,c,d,e
2) <b>Annually provide accurate Personal Property appraisals for all Johnson County personal property.</b>	
Number of properties appealed.	l
Number of clerical errors/tax grievances per statutes 79-332a, 79-1422, 79-1427a or 79-1702.	m,n
3) <b>Expedite services and provide current information on assessment procedures.</b>	
Reduce number of calls transferred during the appraisal cycle.	q,r,s
Increase public awareness and knowledge of appraisal process.	r,s

Agency Key Performance Measures (PMs)			
Output	Actual 2018	Estimated 2019	Estimated 2020
<b>Efficiency/Cost Measures</b>			
a) Cost per parcel without allocation.	34.09	32.78	33.84
b) Parcels per Appraiser/Residential (RE).	9,865	9,892	9,991
c) Parcels per Appraiser/Commercial (COMM).	2,346	2,365	2,389
d) Parcels per Appraiser/Commercial Personal Property (CPP).	2,517	2,427	2,282
e) Parcels per Appraiser/Individual Personal Property (IPP).	4,331	4,147	4,022
f) # of parcels/Residential Real Estate.	197,295	198,473	199,827
g) # of parcels/Commercial Real Estate.	25,808	26,042	26,277
h) # of parcels/Commercial Personal Property.	7,551	6,944	6,845
i) # of parcels/Individual Personal Property.	12,993	12,337	12,067
j) # of real estate appeals (Residential, commercial, informal).	9,099	8,225	8,500
k) # of real estate Payments Under Protest.	820	825	825
l) # of Personal Property (PP) Certificate of Value Notice appeals.	83	59	60
m) # of clerical errors/tax grievances real estate.	32	35	35
n) # of clerical errors/personal property.	0	3	3

\*Note that an increase in the number of parcels per Appraiser does not constitute an improvement. However, it is a measurement which needs close monitoring due to the adverse effects of the increased work load (increased stress level, turnover, sick leave usage) which may indicate a need to increase the FTE levels for our operation in order to maintain high performance standards.

*Appraiser*

Agency Key Performance Measures (PMs)					
			Actual	Estimated	Estimated
Effectiveness Measures			2018	2019	2020
o) Median Ratio.		Confid Interval			
	Res RE	92.0 - 95.0	93.5	94.0	94.5
	Comm RE	80.1 - 91.5	86.8	88.0	89.0
p) COD.		Confid Interval			
	Res RE	8.1 - 9.8	8.9	9.0	9.0
	Comm RE	18.9 - 26.0	22.1	23.0	24.0
q) Phone logs.			14,677	13,500	13,000
r) Appraisals viewed via the web.			206,397	225,000	250,000
s) Survey Results. (% Approval Good + Excellent)			92%	93%	93%

## Appraiser

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Service #1: Administration</b>						
To support and manage the business functions of the Appraiser's office, including budget, personnel and property tax exemptions.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 1,010,684	\$ 901,501	\$ 870,613	\$ 889,820	\$ 889,820	2.21 %
Difference	\$ (1,010,684)	\$ (901,501)	\$ (870,613)	\$ (889,820)	\$ (889,820)	2.21 %
FTE Positions	6.00	6.00	6.00	6.00	6.00	0.00 %
<b>Service #2: Applications</b>						
To provide on-going maintenance and computer/application support to the Appraiser's Office staff, in order to promote efficiency and productivity.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 334,736	\$ 431,315	\$ 2,925	\$ 0	\$ 0	(100.00)%
Difference	\$ (334,736)	\$ (431,315)	\$ (2,925)	\$ 0	\$ 0	(100.00)%
FTE Positions	4.00	4.00	4.00	0.00	0.00	(100.00)%
<b>Service #3: Personal Property</b>						
To identify, list and value all taxable and exempt commercial personal property in Johnson County, in accordance with the Uniform Standards of Professional Appraisal Practices (USPAP) and Kansas Statutes.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 657,891	\$ 739,283	\$ 668,743	\$ 686,796	\$ 686,796	2.70 %
Difference	\$ (657,891)	\$ (739,283)	\$ (668,743)	\$ (686,796)	\$ (686,796)	2.70 %
FTE Positions	9.40	9.40	9.40	8.40	8.40	(10.64)%
<b>Service #4: Commercial Real Estate</b>						
To develop accurate and equitable value estimates for commercial real estate in accordance with Uniform Standards of Professional Appraisal Practices (USPAP) and KSA 79-503A.						
Agency Revenues	\$ 239	\$ 414	\$ 414	\$ 422	\$ 422	1.93 %
Expenditures	\$ 1,980,995	\$ 2,124,754	\$ 2,154,760	\$ 2,219,723	\$ 2,219,723	3.01 %
Difference	\$ (1,980,756)	\$ (2,124,340)	\$ (2,154,346)	\$ (2,219,301)	\$ (2,219,301)	3.02 %
FTE Positions	23.00	23.00	23.00	23.00	23.00	0.00 %
<b>Service #5: Residential Real Estate</b>						
To develop accurate and equitable value estimates for residential real estate in accordance with Uniform Standards of Professional Appraisal Practices (USPAP) and KSA 79-503A.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 2,811,844	\$ 2,822,090	\$ 2,938,308	\$ 3,021,313	\$ 3,021,313	2.82 %
Difference	\$ (2,811,844)	\$ (2,822,090)	\$ (2,938,308)	\$ (3,021,313)	\$ (3,021,313)	2.82 %
FTE Positions	34.00	34.00	34.00	36.00	36.00	5.88 %



***Appraiser***

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

**Service #6: Support Services**

To efficiently and effectively service the needs of Johnson County property owners, along with providing internal support to all divisions within the department.

Agency Revenues	\$	56,994	\$	55,073	\$	55,073	\$	56,175	\$	56,175	2.00 %
Expenditures	\$	721,697	\$	783,533	\$	702,320	\$	721,555	\$	721,555	2.74 %
Difference	\$	(664,703)	\$	(728,460)	\$	(647,247)	\$	(665,380)	\$	(665,380)	2.80 %
FTE Positions		11.00		11.00		11.00		10.00		10.00	(9.09)%

## Election Office

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 92,563	\$ 608,266	\$ 608,266	\$ 608,266	\$ 608,266	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 92,563</b>	<b>\$ 608,266</b>	<b>\$ 608,266</b>	<b>\$ 608,266</b>	<b>\$ 608,266</b>	<b>0.00 %</b>
Miscellaneous	\$ 7,891	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 7,891</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 100,454</b>	<b>\$ 608,266</b>	<b>\$ 608,266</b>	<b>\$ 608,266</b>	<b>\$ 608,266</b>	<b>0.00 %</b>
<b>Expenditures</b>						
Personnel	\$ 2,664,096	\$ 2,266,053	\$ 2,144,310	\$ 3,959,362	\$ 3,959,362	84.65 %
Contractual Services	\$ 1,105,802	\$ 1,175,301	\$ 1,175,301	\$ 2,267,800	\$ 2,267,800	92.95 %
Commodities	\$ 219,065	\$ 125,367	\$ 125,367	\$ 162,367	\$ 162,367	29.51 %
Capital Outlay	\$ 0	\$ 10,189	\$ 10,189	\$ 10,189	\$ 10,189	0.00 %
<b>Subtotal</b>	<b>\$ 3,988,963</b>	<b>\$ 3,576,910</b>	<b>\$ 3,455,167</b>	<b>\$ 6,399,718</b>	<b>\$ 6,399,718</b>	<b>85.22 %</b>
Interfund Transfers	\$ 0	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0.00 %
Transfer to Equipment Reserve	\$ 25,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	0.00 %
<b>Subtotal</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 4,013,963</b>	<b>\$ 3,601,910</b>	<b>\$ 3,480,167</b>	<b>\$ 6,424,718</b>	<b>\$ 6,424,718</b>	<b>84.61 %</b>
Vehicle Equivalent Units	\$ 787	\$ 295	\$ 295	\$ 451	\$ 451	52.88 %
Risk Management Charges	\$ 9,337	\$ 11,987	\$ 11,987	\$ 12,266	\$ 12,266	2.33 %
<b>b) Total Expenditures</b>	<b>\$ 4,024,087</b>	<b>\$ 3,614,192</b>	<b>\$ 3,492,449</b>	<b>\$ 6,437,435</b>	<b>\$ 6,437,435</b>	<b>84.32 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (3,923,633)</b>	<b>\$ (3,005,926)</b>	<b>\$ (2,884,183)</b>	<b>\$ (5,829,169)</b>	<b>\$ (5,829,169)</b>	<b>102.11 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	17.00	17.00	17.00	16.00	16.00	(5.88)%
<b>Total FTE Positions</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>16.00</b>	<b>16.00</b>	<b>(5.88)%</b>

### Agency Mission

The Election Office serves the public by administering the election process and promoting voter participation as required by Kansas Statute.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, and Risk Management charges are budgeted to increase by \$2,944,551 (85.22%) compared to FY 2019. The increase is due to the impact of: 1) election year cycle, 2) operating maintenance costs associated with new election equipment, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$21,000 for FY 2020.

FTEs for FY 2020 decrease to 16.0 due to DTI consolidation.

## Election Office

Agency Goals & Performance Measures			
	Actual 2018	Estimated 2019	Estimated 2020
1) <b><i>Administer elections that provide a convenient, consistent voting experience for the County's voters.</i></b>			
(A) Public satisfaction with services provided by Johnson County Election Office (community survey).	84%	85%	86%
2) <b><i>Public satisfaction with services provided by Johnson County Election Office.</i></b>			
(A) Percent of eligible voters registered to vote (based on census data).	93.33%	93.40%	93.50%
3) <b><i>Promote voter participation through community outreach and engagement.</i></b>			
(A) Public familiarity with services provided by Johnson County Election Office (community survey).	66%	67%	68%

Output and Efficiency Measures			
Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) Number of Elections.	5	4	5
2) Registered Voters.	419,356	415,000	440,000
3) Advance Voting Ballots.	67,711	60,000	75,000
4) Military and Overseas Ballots.	662	200	750
5) Provisional Ballots.	9,689	1,500	10,000
6) Voter Registration Cancellations.	20,663	7,000	22,000
7) Candidate Filings.	901	194	2,000
8) Election Workers.	2,884	2,500	5,000
9) Election Worker Training Sessions.	46	30	70
10) Jurisdiction Boundary Changes.	17	30	20
11) November Voter Turnout.	64.91%	20%	80%
12) Staff Overtime.	\$61,544	\$40,000	\$100,000
13) Voters Per Filled FTE.	26,210	25,938	27,500

## ***Election Office***

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>% Change</b>

### **Service #1: Election Administration and Voter List**

The Election Office conducts elections for all jurisdictions in the County. The number of elections varies each year and can include Countywide elections or special elections for specific districts. Preparation for an election includes voting machine testing and programming, paper ballot design and printing, and coordination of the three election processes for each election, in person advance voting, by mail advance voting and election day precinct voting. The Election Office maintains all records of registered voters in Johnson County. The maintenance of the voter registration file must comply with state and federal election statutes and laws, and include processing all voter name, address, and party affiliation changes; National Voter Registration Act (NVRA) mandated confirmation mailings for list maintenance; processing of annexations, ward and district boundary changes, and maintenance of on-line street index.

Agency Revenues	\$	100,454	\$	608,266	\$	608,266	\$	608,266	\$	608,266		0.00 %
Expenditures	\$	4,013,963	\$	3,601,910	\$	3,480,167	\$	6,424,718	\$	6,424,718		84.61 %
Difference	\$	(3,913,509)	\$	(2,993,644)	\$	(2,871,901)	\$	(5,816,452)	\$	(5,816,452)		102.53 %
FTE Positions		17.00		17.00		17.00		16.00		16.00		(5.88)%

# **Election Office**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Presidential Election	<b>Priority:</b>	1	<b>Major Service</b>	Election Administration and Voter List
For each presidential election, the Election Office requests one-time funding to account for the election expenses. The funds are needed to account for significant increases in labor, paper, printing, and postage. To administer the presidential election in 2020, the Election Office estimates an additional funding need of \$2.533 million. The requested resources would help the Election Office meet the increased demand from Johnson County voters in 2020. There was unprecedented interest in the 2018 gubernatorial election, as the County's voters cast their ballots in record numbers. The Election Office expects another record-setting year in 2020. New all-time highs in voter registration and turnout are likely with high-profile offices like President and U.S. Senator on the ballot.				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$2,533,000	\$2,533,000	\$0	\$0
Difference	\$(2,533,000)	\$(2,533,000)	\$0	\$0
FTE	0.00	0.00	0.00	0.00

### Motor Vehicle

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 50,660	\$ 43,054	\$ 51,293	\$ 51,935	\$ 51,935	1.25 %
Charges for Service	\$ 4,835,162	\$ 5,019,633	\$ 4,895,599	\$ 4,956,795	\$ 4,956,795	1.25 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 4,885,822</b>	<b>\$ 5,062,687</b>	<b>\$ 4,946,892</b>	<b>\$ 5,008,730</b>	<b>\$ 5,008,730</b>	<b>1.25 %</b>
Miscellaneous	\$ 1,250	\$ 6,095	\$ 1,912	\$ 1,936	\$ 1,936	1.26 %
<b>Total Other Agency Revenues</b>	<b>\$ 1,250</b>	<b>\$ 6,095</b>	<b>\$ 1,912</b>	<b>\$ 1,936</b>	<b>\$ 1,936</b>	<b>1.26 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 4,887,072</b>	<b>\$ 5,068,782</b>	<b>\$ 4,948,804</b>	<b>\$ 5,010,666</b>	<b>\$ 5,010,666</b>	<b>1.25 %</b>
<b>Expenditures</b>						
Personnel	\$ 4,248,557	\$ 4,784,629	\$ 4,780,024	\$ 4,887,836	\$ 4,887,836	2.26 %
Contractual Services	\$ 628,385	\$ 525,500	\$ 525,500	\$ 555,500	\$ 555,500	5.71 %
Commodities	\$ 38,480	\$ 48,420	\$ 48,420	\$ 48,347	\$ 48,347	(0.15)%
<b>Subtotal</b>	<b>\$ 4,915,422</b>	<b>\$ 5,358,549</b>	<b>\$ 5,353,944</b>	<b>\$ 5,491,683</b>	<b>\$ 5,491,683</b>	<b>2.57 %</b>
Miscellaneous	\$ 70	\$ 200	\$ 200	\$ 200	\$ 200	0.00 %
Transfer to Equipment Reserve	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.00 %
<b>Subtotal</b>	<b>\$ 25,070</b>	<b>\$ 25,200</b>	<b>\$ 25,200</b>	<b>\$ 25,200</b>	<b>\$ 25,200</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 4,940,492</b>	<b>\$ 5,383,749</b>	<b>\$ 5,379,144</b>	<b>\$ 5,516,883</b>	<b>\$ 5,516,883</b>	<b>2.56 %</b>
Vehicle Equivalent Units	\$ 466	\$ 678	\$ 678	\$ 489	\$ 489	(27.88)%
Cost Allocation	\$ 356,871	\$ 399,629	\$ 399,629	\$ 465,639	\$ 465,639	16.52 %
<b>b) Total Expenditures</b>	<b>\$ 5,297,829</b>	<b>\$ 5,784,056</b>	<b>\$ 5,779,451</b>	<b>\$ 5,983,011</b>	<b>\$ 5,983,011</b>	<b>3.52 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (410,757)</b>	<b>\$ (715,274)</b>	<b>\$ (830,647)</b>	<b>\$ (972,345)</b>	<b>\$ (972,345)</b>	<b>17.06 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	68.00	69.10	69.10	69.10	69.10	0.00 %
<b>Total FTE Positions</b>	<b>68.00</b>	<b>69.10</b>	<b>69.10</b>	<b>69.10</b>	<b>69.10</b>	<b>0.00 %</b>

### Agency Mission

The Motor Vehicle Division of Treasury and Financial Management works as an "agent" of the State of Kansas in administering vehicle registrations and vehicle titles. Motor Vehicle is responsible for the collection and distribution of registration and title fees, sales tax and personal property tax for the state, County, cities and all other taxing entities that levy tax and/or fees. Motor Vehicle transactions are processed online, through the mail, and at two office locations for walk-in customers.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, and cost allocation charges, are budgeted to increase by \$137,739 (2.57%) compared to FY 2019. This net increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$25,000 for FY 2020.

FTEs for FY 2020 remain constant at 69.10.

## Motor Vehicle

### Agency Goals & Performance Measures

Service Delivery Goals <i>and associated objectives</i>	Actual 2018	Estimated 2019	Estimated 2020
1) Increase number of vehicle registration renewals processed automated channel.			
A) MOVRS: # of renewal transactions processed by mail (Lockbox), online (Web Tags), back office (fleet) and self-service (kiosks).	402,964	409,008	415,144
B) MOVRS: # of registration renewal transactions processed automated per FTE .	134,321	136,336	138,381
C) MOVRS: # of registration renewal transactions processed manually in the front offices, not including self-service kiosk renewal transactions.	69,681	70,726	71,787
2) Provide accurate and efficient processing of vehicle transactions.			
A) % of title transaction corrected.	95.35%	95.45%	95.55%
B) QLess: average customer wait time for service. (Title, Renewal and Other Queues)	0:47:38	0:47:38	0:47:38
C) QLess % of customers using cell phone text messaging vs. paper tickets	85.50%	85.50%	85.50%
3) Respond to customer phone calls 913-826-1800.			
A) CISCO CUIC: # of customer service phone calls.	74,307	75,000	75,000
B) CISCO CUIC: average speed to answer.	0:06:38	0:06:38	0:06:38
C) CISCO CUIC: average handle time.	0:03:29	0:03:29	0:03:29
D) CISCO CUIC: # of calls abandoned.	36,833	37,000	37,000

### Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) # of vehicle registration renewals.	472,645	479,735	486,931
2) # of vehicle titles.	120,049	121,850	123,677
3) # of misc. transactions.	95,320	96,750	98,201
4) # of commercial vehicles.	5,240	5,319	5,398
5) # of antique vehicles.	4,073	4,134	4,196
6) # of total transactions.	697,327	707,787	718,404
7) Staff turnover rate.	11.76%	11.76%	11.76%
8) # of customers arrived.	203,449	206,501	209,598

## **Motor Vehicle**

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>%Change</b>

### **Service #1: Vehicle Property Tax Collection, Titling, Registration, and Related Services**

Motor Vehicle works as an agent for the State of Kansas in performing motor vehicle functions such as titling, registering and renewing vehicles along with a variety and high quantity of miscellaneous transactions. Motor Vehicle also performs the essential functions of collecting and distributing property taxes levied on vehicles on behalf of the state, county, cities, schools and various taxing authorities. Motor Vehicle provides customers public service utilizing multiple platforms to all county residents and as a result has a broad impact on the county and is highly visible. Motor Vehicle operations also include a dedicated call center, renewal notice billing, fleet services, title auditing services, financial management services, inventory management and sales tax collection.

Agency Revenues	\$ 4,887,072	\$ 5,068,782	\$ 4,948,804	\$ 5,010,666	\$ 5,010,666	1.25%
Expenditures	\$ 4,940,492	\$ 5,383,749	\$ 5,379,144	\$ 5,516,883	\$ 5,516,883	2.56%
Difference	\$ (53,420)	\$ (314,967)	\$ (430,340)	\$ (506,217)	\$ (506,217)	17.63%
FTE Positions	68.00	69.10	69.10	69.10	69.10	0.00%



## Records & Taxation Administration

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ (50)	\$ 408	\$ 408	\$ 416	\$ 416	1.96 %
Charges for Service	\$ 241,548	\$ 260,630	\$ 260,630	\$ 265,843	\$ 265,843	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 241,498</b>	<b>\$ 261,038</b>	<b>\$ 261,038</b>	<b>\$ 266,259</b>	<b>\$ 266,259</b>	<b>2.00 %</b>
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 123,500	\$ 123,500	\$ 123,500	\$ 123,500	\$ 123,500	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 123,500</b>	<b>\$ 123,500</b>	<b>\$ 123,500</b>	<b>\$ 123,500</b>	<b>\$ 123,500</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 364,998</b>	<b>\$ 384,538</b>	<b>\$ 384,538</b>	<b>\$ 389,759</b>	<b>\$ 389,759</b>	<b>1.36 %</b>
<b>Expenditures</b>						
Personnel	\$ 2,700,019	\$ 2,873,501	\$ 2,748,949	\$ 2,780,433	\$ 2,780,433	1.15 %
Contractual Services	\$ 36,142	\$ 52,873	\$ 97,873	\$ 97,503	\$ 97,503	(0.38)%
Commodities	\$ 36,286	\$ 30,081	\$ 30,081	\$ 30,081	\$ 30,081	0.00 %
Capital Outlay	\$ 0	\$ 6,249	\$ 6,249	\$ 6,249	\$ 6,249	0.00 %
<b>Subtotal</b>	<b>\$ 2,772,447</b>	<b>\$ 2,962,704</b>	<b>\$ 2,883,152</b>	<b>\$ 2,914,266</b>	<b>\$ 2,914,266</b>	<b>1.08 %</b>
Miscellaneous	\$ 1,324	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 5,321	\$ 5,321	\$ 5,321	\$ 5,321	\$ 5,321	0.00 %
<b>Subtotal</b>	<b>\$ 6,645</b>	<b>\$ 5,321</b>	<b>\$ 5,321</b>	<b>\$ 5,321</b>	<b>\$ 5,321</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 2,779,092</b>	<b>\$ 2,968,025</b>	<b>\$ 2,888,473</b>	<b>\$ 2,919,587</b>	<b>\$ 2,919,587</b>	<b>1.08 %</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Risk Management Charges	\$ 6,697	\$ 7,073	\$ 7,073	\$ 7,617	\$ 7,617	7.69 %
<b>b) Total Expenditures</b>	<b>\$ 2,785,789</b>	<b>\$ 2,975,098</b>	<b>\$ 2,895,546</b>	<b>\$ 2,927,204</b>	<b>\$ 2,927,204</b>	<b>1.09 %</b>
<b>Difference: b) minus a)</b>	<b>\$(2,420,791)</b>	<b>\$(2,590,560)</b>	<b>\$(2,511,008)</b>	<b>\$ (2,537,445)</b>	<b>\$(2,537,445)</b>	<b>1.05 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	38.00	38.00	38.00	36.00	36.00	(5.26)%
<b>Total FTE Positions</b>	<b>38.00</b>	<b>38.00</b>	<b>38.00</b>	<b>36.00</b>	<b>36.00</b>	<b>(5.26)%</b>

### Agency Mission

As stewards of Johnson County, The Department of Records and Tax Administration is trusted with accurately processing and maintaining land records. Our dedicated workforce provides quality services with timeliness, efficiency, professionalism, security and excellence.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Risk Management charges and cost allocation, are budgeted to increase by \$31,114 (1.08%) compared to FY 2019. This increase is due to: 1) the net impact of the DTI consolidation, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$5,321 for FY 2020.

FTEs for FY 2020 decrease to 36.0 due to DTI consolidation.

## Records & Taxation Administration

### Agency Goals & Performance Measures

	Actual 2018	Estimated 2019	Estimated 2020
<b>1) Provide accurate and timely parcel processing for the tax roll.</b>			
A) Parcel processing time.	5 min	5 min	5 min
B) % of parcel changes without error.	97%	96% *	97%
<b>2) Provide accurate processing of Land Record Instruments.</b>			
A) Document processing time.	5 min	5 min	5 min
B) % of processing without error.	99%	98%	98%
<b>3) Provide timely Call Center responses.</b>			
A) Average call length.	1:02	1:02	1:02

### Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2018		Estimated 2019	Estimated 2020
<b>1) A) # of parcel changes.</b>	52,208	**	58,000	58,000
B) # of parcel changes without error.	50,723		55,680	56,260
<b>2) A) # of documents recorded.</b>	107,634		102,000	105,000
B) # of documents recorded without error.	104,572		97,920	101,850
<b>3) A) # of calls answered.</b>	69,984	***	65,000	67,000
<b>4) A) # of archive holdings.</b>	28,322		34,120	35,000

\* Reformatting error reporting procedures due to Orion switch

\*\* Parcel changes affected by tax roll software change

\*\*\* Change in report tracking

### **2019 Ongoing Performance Measures**

Measures to be implemented/adjusted through 2019 calendar year

#### **BOCC Agenda/Meeting Process.**

Annotated Agenda/video Audit.	99%	87%	100%
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#### **Archives.**

Archive Delivery Request Audit.	100%	99%	99%
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#### **Call Center.**

Customer Service Survey.	99%	97%	100%
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Average Hold Time (sec).	8.9	8	8
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Calls not Answered.	238	90	80
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#### **Recording.**

DTS Error Rate.	99%	98%	98%
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DTS Queue Time Audit.	100%	100%	100%
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#### **Tax Roll Maintenance.**

Customer Service Survey.	91%	95%	95%
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Lares Error Rate.	97%	96%	98%
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## Records & Taxation Administration

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Service #1: Administration</b>						
Create, maintain and calculate real, personal and state assessed tax rolls. Provide valuation and tax reports to taxing authorities, prepare tax abstract, maintain tax units. Manage department administrative functions including payroll, all accounting functions and correspondence.						
Agency Revenues	\$ 358,198	\$ 383,989	\$ 383,989	\$ 389,199	\$ 389,199	1.36 %
Expenditures	\$ 603,427	\$ 590,053	\$ 941,236	\$ 964,405	\$ 964,405	2.46 %
Difference	\$ (245,229)	\$ (206,064)	\$ (557,247)	\$ (575,206)	\$ (575,206)	3.22 %
FTE Positions	5.00	5.00	9.00	9.00	9.00	0.00 %
<b>Service #2: Tax and Mapping</b>						
Provide all base level mapping changes, update mapping database, provide customer support for mapping inquiries, manage department PC, printer, scanner and plotter equipment, manage department specific software applications. Provide initial and final tax roll changes and maintenance.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 812,539	\$ 927,920	\$ 533,300	\$ 548,971	\$ 548,971	2.94 %
Difference	\$ (812,539)	\$ (927,920)	\$ (533,300)	\$ (548,971)	\$ (548,971)	2.94 %
FTE Positions	12.00	12.00	9.00	7.00	7.00	(22.22)%
<b>Service #3: Call Center</b>						
Provide telephone, e-mail and postal mail support and response. Process all postal mail documents for recording. Manage COTA cases and process affidavits.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 390,502	\$ 458,622	\$ 331,481	\$ 341,398	\$ 341,398	2.99 %
Difference	\$ (390,502)	\$ (458,622)	\$ (331,481)	\$ (341,398)	\$ (341,398)	2.99 %
FTE Positions	7.00	7.00	5.00	5.00	5.00	0.00 %
<b>Service #4: Recording and Customer Service</b>						
Process all documents for recording. Complete recording process for postal mail documents, provide document scanning. Assist public with questions and requests. Complete transfer process in ORION after document recording. Verify all transactions are completed correctly.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 805,300	\$ 671,512	\$ 858,870	\$ 882,810	\$ 882,810	2.79 %
Difference	\$ (805,300)	\$ (671,512)	\$ (858,870)	\$ (882,810)	\$ (882,810)	2.79 %
FTE Positions	10.00	10.00	13.00	13.00	13.00	0.00 %
<b>Service #5: Archives and Record Management</b>						
Manage all County documents according to retention and destruction policies. Provide customer service as needed. Maintain security for all stored records.						
Agency Revenues	\$ 0	\$ 549	\$ 549	\$ 560	\$ 560	2.00%
Expenditures	\$ 167,324	\$ 319,918	\$ 223,586	\$ 182,003	\$ 182,003	(18.60)%
Difference	\$ (167,324)	\$ (319,369)	\$ (223,037)	\$ (181,443)	\$ (181,443)	(18.65)%
FTE Positions	4.00	4.00	2.00	2.00	2.00	0.00%



# Public Safety, Judicial & Emergency Services

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## **This Section Includes:**

### Public Safety & Judicial

- Controlled Substance (Page M-3)
- Corrections (Page M-4)
- District Attorney (Page M-13)
- District Attorney Forfeited Property (Page M-17)
- District Court Trustee (Page M-18)
- District Courts (Page M-21)
- Justice Information Management System (Page M-29)
- Law Library (Page M-34)
- Prosecutor Training & Assistance (Page M-37)
- Public Safety Sales Tax (Page M-38)
- Public Safety Sales Tax II (Page M-39)
- Public Safety Sales Tax III (Page M-40)
- Sheriff (Page M-41)
- Sheriff Forfeited Property (Page M-52)
- Weapons Licensure (Page M-53)

## Emergency Services

- 911 Fund (Page M-54)
- 911 Wireless Telephone (Page M-55)
- Emergency Management & Communications (Page M-56)
- Med-Act (Page M-63)

### Controlled Substance

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 89,637	\$ 89,637	\$ 78,255	\$ 78,255	(12.70)%
Interest	\$ 2,251	\$ 2,867	\$ 2,947	\$ 2,782	\$ 2,782	(5.60)%
<b>Total Other Agency Revenues</b>	<b>\$ 2,251</b>	<b>\$ 92,504</b>	<b>\$ 92,584</b>	<b>\$ 81,037</b>	<b>\$ 81,037</b>	<b>(12.47)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 2,251</b>	<b>\$ 92,504</b>	<b>\$ 92,584</b>	<b>\$ 81,037</b>	<b>\$ 81,037</b>	<b>(12.47)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 102,504	\$ 102,584	\$ 91,037	\$ 91,037	(11.26)%
Commodities	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 102,504</b>	<b>\$ 102,584</b>	<b>\$ 91,037</b>	<b>\$ 91,037</b>	<b>(11.26)%</b>
Transfer to Capital projects	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 0</b>	<b>\$ 102,504</b>	<b>\$ 102,584</b>	<b>\$ 91,037</b>	<b>\$ 91,037</b>	<b>(11.26)%</b>
<b>b) Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 102,504</b>	<b>\$ 102,584</b>	<b>\$ 91,037</b>	<b>\$ 91,037</b>	<b>(11.26)%</b>
<b>Difference: b) minus a)</b>	<b>\$ 2,251</b>	<b>\$ (10,000)</b>	<b>\$ (10,000)</b>	<b>\$ (10,000)</b>	<b>\$ (10,000)</b>	<b>0.00 %</b>
<b>Tax Revenues</b>						
Other Taxes	\$ 9,366	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 9,366</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

To provide non-tax funds for the purchase of new law enforcement services and equipment.

### Budget Highlights

Revenues from Controlled Substance can only be used for public safety purposes.

This fund does not receive any revenue from property taxes.

### Corrections

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 2,025,158	\$ 2,402,278	\$ 2,039,521	\$ 1,999,162	\$ 1,999,162	(1.98)%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 2,025,158</b>	<b>\$ 2,402,278</b>	<b>\$ 2,039,521</b>	<b>\$ 1,999,162</b>	<b>\$ 1,999,162</b>	<b>(1.98)%</b>
Use of Carryover	\$ 0	\$ 2,139,328	\$ 2,139,328	\$ 1,458,000	\$ 1,458,000	(31.85)%
Intergovernmental	\$ 4,856,962	\$ 6,495,000	\$ 9,195,300	\$ 9,198,379	\$ 9,198,379	0.03 %
Miscellaneous	\$ 80,870	\$ 132,860	\$ 102,215	\$ 102,315	\$ 102,315	0.10 %
Intrafund Transfers	\$ 8,933,553	\$ 8,659,610	\$ 8,783,962	\$ 8,781,988	\$ 8,781,988	(0.02)%
Interfund Transfer	\$ 545	\$ 915,000	\$ 15,000	\$ 1,500	\$ 1,500	(90.00)%
<b>Total Other Agency Revenues</b>	<b>\$ 13,871,930</b>	<b>\$ 18,341,798</b>	<b>\$ 20,235,805</b>	<b>\$ 19,542,182</b>	<b>\$ 19,542,182</b>	<b>(3.43)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 15,897,088</b>	<b>\$ 20,744,076</b>	<b>\$ 22,275,326</b>	<b>\$ 21,541,344</b>	<b>\$ 21,541,344</b>	<b>(3.30)%</b>
<b>Expenditures</b>						
Personnel	\$ 22,832,617	\$ 24,610,691	\$ 24,183,280	\$ 24,538,479	\$ 24,376,583	0.80 %
Contractual Services	\$ 2,891,681	\$ 5,398,721	\$ 8,275,303	\$ 7,823,909	\$ 7,822,909	(5.47)%
Commodities	\$ 753,739	\$ 1,630,630	\$ 1,755,944	\$ 1,416,904	\$ 1,411,904	(19.59)%
Capital Outlay	\$ 64,944	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 26,542,981</b>	<b>\$ 31,640,042</b>	<b>\$ 34,214,527</b>	<b>\$ 33,779,292</b>	<b>\$ 33,611,396</b>	<b>(1.76)%</b>
Miscellaneous	\$ 0	\$ 7,700	\$ 6,650	\$ 6,650	\$ 6,650	0.00 %
Interfund Transfers	\$ 477,668	\$ 701,552	\$ 701,552	\$ 716,552	\$ 716,552	2.14 %
Intrafund Transfers	\$ 170,293	\$ 1,000	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 326,450	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 974,411</b>	<b>\$ 710,252</b>	<b>\$ 708,202</b>	<b>\$ 723,202</b>	<b>\$ 723,202</b>	<b>2.12 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 27,517,392</b>	<b>\$ 32,350,294</b>	<b>\$ 34,922,729</b>	<b>\$ 34,502,494</b>	<b>\$ 34,334,598</b>	<b>(1.68)%</b>
Vehicle Equivalent Units	\$ 8,393	\$ 11,658	\$ 11,658	\$ 65,859	\$ 65,859	464.93 %
Risk Management Charges	\$ 205,929	\$ 206,073	\$ 206,073	\$ 215,167	\$ 215,167	4.41 %
<b>b) Total Expenditures</b>	<b>\$ 27,731,714</b>	<b>\$ 32,568,025</b>	<b>\$ 35,140,460</b>	<b>\$ 34,783,520</b>	<b>\$ 34,615,624</b>	<b>(1.49)%</b>
<b>Difference: b) minus a)</b>	<b>\$(11,834,626)</b>	<b>\$(11,823,949)</b>	<b>\$(12,865,134)</b>	<b>\$(13,242,176)</b>	<b>\$(13,074,280)</b>	<b>1.63 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	13.10	15.39	15.39	11.47	11.47	(25.47)%
Grant Funded FTEs	54.23	48.94	48.94	45.87	45.87	(6.27)%
Other FTEs	244.31	248.31	248.31	252.30	250.30	0.80 %
<b>Total FTE Positions</b>	<b>311.64</b>	<b>312.64</b>	<b>312.64</b>	<b>309.64</b>	<b>307.64</b>	<b>(1.60)%</b>

### Agency Mission

The Johnson County Department of Corrections, as part of the criminal justice system and County government, contributes to the public safety by exercising reasonable, safe, secure, and humane supervision of offenders through progressive, effective, and sound correctional services.

### Budget Highlights





Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, and Risk Management charges, are budgeted to decrease by \$603,131 (1.76)% compared to FY 2019. This decrease is due to the effect of: 1) fee and grant Reductions, 2) reductions in County supported expenses to track with revenues, and 3) the budgeted salary and benefits increases included in the budget parameters.

FTEs for FY 2020 decreased by 5.0 FTE, from 312.64 FTE in FY 2019 to 307.64 FTE in FY 2020, due to the elimination of 7.0 vacant FTEs to support grant and fee funded FTEs and the addition of the 2.0 JIAC RAR positions.

## Organizational Scorecard

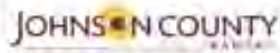
### Mission

Leading by example, we support and protect our community by encouraging responsibility and positive lasting change for a better future.

Business Objectives and Strategic Goals		Key Performance Indicators
Financial Perspective	 	<ul style="list-style-type: none"> <li>• % of County funding remaining YTD</li> <li>• % of Department operational costs being paid by non-County sources</li> <li>• Total dollars saved by Department clients due to vouchers, grants &amp; fee reimbursements</li> </ul>
Client-Centered Outcomes	 	<ul style="list-style-type: none"> <li>• % of successful closures - adult probation success rate</li> <li>• % of Successfully released adult clients with a new arrest within 1 year of case closure</li> <li>• % of Successfully released juvenile clients with a new arrest within 1 year of case closure</li> <li>• % lower than 2011 baseline year for # admits to JDC</li> </ul>
Internal Perspective	 	<ul style="list-style-type: none"> <li>• % higher than statewide average - Adult probation true success rate</li> <li>• % of staff voluntarily leaving the Department</li> <li>• % of staff with Department tenure of 3 years or more</li> <li>• % increase in employee engagement score</li> <li>• % of performance measures being met</li> </ul>
Growth & Development		<ul style="list-style-type: none"> <li>• % of Staff scoring 85% or better on risk needs assessment quality assurance checks</li> <li>• % of Staff scoring 85% or better on PBS quality assurance checks</li> </ul>



## Corrections



### Department of Corrections

### Dashboard of Key Performance Indicators

The Key Performance Indicator Dashboard represents a select set of 14 indicators that, when looked at together, provide a snapshot of the overall health and well-being of Johnson County Corrections. The measures selected contain a mix of key indicators from various department outcome measures. Prior year trend information is provided.

Indicator	2016 Avg	2017 Avg	2018 Avg	2019 YTD	2019 Target	Met/ Exceeded
1. % of County funding remaining YTD	10%	8%	4%	36% August 2019	On pace no target	
2. % of Department operational costs being paid by non-County sources	19%	24%	25%	22% August 2019	No target	
3. % of successful closures - adult probation success rate	57.0%	60.1%	60.1%	60.1%	>=69.1%	
4. % of successfully released adult clients with a new arrest within 1 year of case closure	21.0%	17.0%	17.3%	Annual	<18%	
5. % of successfully released juvenile clients with a new arrest within 1 year of case closure	31.4%	24.5%	33.3%	Annual	<32%	
6. % lower than 2011 baseline year for number of admits to JDC	64.0%	64.4%	68.1%	Annual	>=60%	
7. Total dollars saved by Department clients due to vouchers/grants/fee reimbursements	\$48,000	\$94,600	\$198,750	\$275,900 August 2019	>\$250,000	
8. % higher than statewide average - Adult probation true success rate	N/A	0.7%	2.4%	Annual	>=2%	
9. % of all employment separations that are voluntary	81.5%	78.3%	87.3%	85.7%	>=85%	
10. % of staff with Department tenure of 3 years or more	66.8%	66.5%	66.5%	Annual	>=67%	
11. % increase in employee engagement score	4.5%	N/A	1.6%	Biannual	>=3%	
12. % of performance measures being met	DNM (Did not measure)	DNM	DNM	Annual	>=75%	
13. % of Staff scoring 85% or better on risk/needs assessment quality assurance checks	DNM	DNM	87.0%	92.9%	>=95%	
14. % of Staff scoring 85% or better on PBS quality assurance checks	DNM	DNM	52.9%	51.4%	>=55%	

## Corrections

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change

### Service #1: Adult Residential Center

The Adult Residential Center provides a structured, supervised living environment for high-risk adult offenders as an alternative to incarceration in state prison and County detention facilities. The program allows offenders to maintain employment in the community so that they can pay towards their debts while developing good work habits. Educational and treatment programs are offered to the offenders during their stays. The offenders pay income taxes and are required to pay per diem to the County to help offset the costs of the program.

Agency Revenues	\$ 6,314,124	\$ 7,539,412	\$ 7,589,433	\$ 6,911,673	\$ 6,911,673	(8.93)%
Expenditures	\$ 7,741,282	\$ 8,374,984	\$ 8,605,849	\$ 7,913,156	\$ 7,912,606	(8.06)%
Difference	\$ (1,427,158)	\$ (835,572)	\$ (1,016,416)	\$ (1,001,483)	\$ (1,000,933)	(1.52)%
FTE Positions	87.34	88.34	88.34	87.09	87.09	(1.41)%

### Service #2: Juvenile Detention Center

The Juvenile Detention Center maintains a safe and secure setting for youth who have been apprehended by law enforcement and need to be detained pending further Court action for criminal offenses. Various educational and treatment programs are offered to youth during their stays in detention.

Agency Revenues	\$ 4,150,756	\$ 4,369,490	\$ 7,196,762	\$ 7,084,628	\$ 7,084,628	(1.56)%
Expenditures	\$ 5,160,725	\$ 5,756,083	\$ 8,494,115	\$ 8,338,334	\$ 8,338,334	(1.83)%
Difference	\$ (1,009,969)	\$ (1,386,593)	\$ (1,297,353)	\$ (1,253,706)	\$ (1,253,706)	(3.36)%
FTE Positions	65.75	65.75	65.75	65.08	65.08	(1.02)%

### Service #3: Adult Intensive Supervision

The Adult Intensive Supervision Program provides monitoring of adult felony offenders placed under supervision by the Court as a cost-effective alternative to incarceration. It allows the offenders to remain in the community with their families and maintain employment to pay towards their debts. The reduced caseload size (as compared to the District's Court Services probation) allows Intensive Supervision Officers to effectively address the offenders' criminogenic needs. The County is required to perform this function by state law.

Agency Revenues	\$ 1,677,831	\$ 2,154,500	\$ 2,151,700	\$ 2,181,714	\$ 2,181,714	1.39 %
Expenditures	\$ 2,613,121	\$ 3,626,017	\$ 3,580,446	\$ 3,762,285	\$ 3,759,385	5.00 %
Difference	\$ (935,290)	\$ (1,471,517)	\$ (1,428,746)	\$ (1,580,571)	\$ (1,577,671)	10.42 %
FTE Positions	31.09	31.09	31.09	29.92	29.92	(3.76)%

## Corrections

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change

### Service #4: Juvenile Intensive Supervision

The Juvenile Intensive Supervision Program provides monitoring and program services to high-risk, high-need youth adjudicated for felony and misdemeanor offenses. Some youth who have been discharged from state correctional facilities under conditional release are also supervised by this program. This is a cost-effective alternative to incarceration in the County's juvenile detention center and in state juvenile correctional facilities. The County is required to perform this function by state law.

Agency Revenues	\$ 821,211	\$ 1,313,140	\$ 1,313,000	\$ 1,328,000	\$ 1,328,000	1.14 %
Expenditures	\$ 1,203,234	\$ 1,740,679	\$ 1,755,250	\$ 1,698,859	\$ 1,698,459	(3.24)%
Difference	\$ (382,023)	\$ (427,539)	\$ (442,250)	\$ (370,859)	\$ (370,459)	(16.23)%
FTE Positions	9.42	9.42	9.42	8.48	8.48	(9.98)%

### Service #5: Juvenile Case Management

The Juvenile Case Management Program provides supervision services for youth in the custody of the Kansas Department of Corrections. Case Managers supervise youth who are in transition back into the community and who have dysfunctional home environments. The County is required to perform this function by state law.

Agency Revenues	\$ 278,238	\$ 425,020	\$ 425,000	\$ 437,750	\$ 437,750	3.00 %
Expenditures	\$ 475,577	\$ 690,409	\$ 690,229	\$ 690,000	\$ 689,900	(0.05)%
Difference	\$ (197,339)	\$ (265,389)	\$ (265,229)	\$ (252,250)	\$ (252,150)	(4.93)%
FTE Positions	4.31	4.31	4.31	4.37	4.37	1.39 %

### Service #6: Juvenile Intake and Assessment

The Johnson County Juvenile Intake and Assessment Center provides assessment services to youth who have been arrested or have otherwise been in contact with Johnson County law enforcement officials. Staff assess the risk and needs of each youth presented to them, make immediate decisions regarding appropriate placement of the youth, and make referrals to community programs for the needs of the juveniles and their families. These services will be performed by Corrections, Mental Health, and through various contracts for specific services. The County is required to perform this function by state law.

Agency Revenues	\$ 738,508	\$ 1,000,000	\$ 900,000	\$ 824,329	\$ 824,329	(8.41)%
Expenditures	\$ 1,528,802	\$ 1,546,870	\$ 1,595,272	\$ 1,566,864	\$ 1,566,864	(1.78)%
Difference	\$ (790,294)	\$ (546,870)	\$ (695,272)	\$ (742,535)	\$ (742,535)	6.80 %
FTE Positions	16.84	16.84	16.84	18.79	18.79	11.58 %

## Corrections

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change

### Service #7: Therapeutic Community

The Therapeutic Community is a long-term (6-month) substance abuse treatment program designed to treat offenders who have histories of multiple failed attempts at substance abuse treatment and multiple arrests for substance abuse related offenses. This program helps offenders build the skills and attitudes necessary to maintain lifestyles free of drugs and crimes. This program is a last resort for each offender prior to incarceration in a state correctional facility. It allows them to remain near their families as they work on their personal and familial needs.

Agency Revenues	\$ 274,091	\$ 479,745	\$ 256,495	\$ 256,595	\$ 256,595	0.04 %
Expenditures	\$ 1,579,575	\$ 1,936,201	\$ 1,765,487	\$ 1,879,667	\$ 1,879,517	6.46 %
Difference	\$ (1,305,484)	\$ (1,456,456)	\$ (1,508,992)	\$ (1,623,072)	\$ (1,622,922)	7.55 %
FTE Positions	21.11	21.11	21.11	19.05	19.05	(9.76)%

### Service #8: Adult House Arrest

The Adult House Arrest Program serves as a highly-structured enhancement to community-based supervision and a low-cost alternative to jail incarceration. Offenders under the supervision of this program are permitted restricted movement within the community to maintain employment and attend school. The offenders are required to pay towards the cost of this supervision.

Agency Revenues	\$ 1,103,489	\$ 1,783,641	\$ 1,779,041	\$ 1,852,760	\$ 1,852,760	4.14 %
Expenditures	\$ 1,902,540	\$ 2,576,964	\$ 2,563,400	\$ 2,822,878	\$ 2,659,432	3.75 %
Difference	\$ (799,051)	\$ (793,323)	\$ (784,359)	\$ (970,118)	\$ (806,672)	2.84 %
FTE Positions	12.97	12.97	12.97	15.03	13.03	0.46 %

### Service #9: Juvenile House Arrest

The Juvenile House Arrest Program provides a highly-structured enhancement to community-based supervision and a low-cost alternative to detention. The program restricts the movements of the offenders assigned while allowing the juveniles to remain at home and participate in school and other pro-social activities.

Agency Revenues	\$ 5,673	\$ 47,900	\$ 6,925	\$ 6,925	\$ 6,925	0.00 %
Expenditures	\$ 435,819	\$ 622,438	\$ 518,186	\$ 510,112	\$ 509,912	(1.60)%
Difference	\$ (430,146)	\$ (574,538)	\$ (511,261)	\$ (503,187)	\$ (502,987)	(1.62)%
FTE Positions	4.50	4.50	4.50	4.47	4.47	(0.67)%

## Corrections

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
<b>Service #10: Work Release</b>						
This program serves as an alternative to incarceration for misdemeanor offenders. Inmates sentenced to work release placement must maintain full-time employment in the community while paying towards their debts. The inmates pay income taxes and are required to pay per diem to the County to help offset the costs of the program. In late 2009, the program also began accepting state work release inmates through an agreement with the Kansas Department of Corrections.						
Agency Revenues	\$ 245,480	\$ 322,558	\$ 248,370	\$ 248,370	\$ 248,370	0.00 %
Expenditures	\$ 1,512,178	\$ 1,762,857	\$ 1,692,587	\$ 1,588,602	\$ 1,588,452	(6.15)%
Difference	\$ (1,266,698)	\$ (1,440,299)	\$ (1,444,217)	\$ (1,340,232)	\$ (1,340,082)	(7.21)%
FTE Positions	17.09	17.09	17.09	16.57	16.57	(3.04)%
<b>Service #11: Assessment for Bond Supervision</b>						
This program provides assessment services to the Court to determine the risk of alleged adult criminal offenders to the community prior to being released from jail on a pre-trial basis. The actual supervision is conducted by the District's Court Services following appropriate assessment and placement and/or Corrections' House Arrest.						
Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 217,025	\$ 248,808	\$ 245,637	\$ 251,783	\$ 251,783	2.50 %
Difference	\$ (217,025)	\$ (248,808)	\$ (245,637)	\$ (251,783)	\$ (251,783)	2.50 %
FTE Positions	2.65	2.65	2.65	2.63	2.63	(0.75)%
<b>Service #12: Probation Intake Program</b>						
This program provides initial intake services for Community Corrections Adult Intensive Supervision, the District Court's Probation Services, and Work Release. Staff provide intake instructions to offenders and also conduct urinalyses for the Court. This program is located within the District's Courthouse as the initial stop for offenders to set them on the right track for supervision services. The program also assists the Court and attorneys with their questions about processes and services.						
Agency Revenues	\$ 8,661	\$ 8,670	\$ 8,600	\$ 8,600	\$ 8,600	0.00 %
Expenditures	\$ 175,883	\$ 186,086	\$ 183,466	\$ 185,332	\$ 185,332	1.02 %
Difference	\$ (167,222)	\$ (177,416)	\$ (174,866)	\$ (176,732)	\$ (176,732)	1.07 %
FTE Positions	2.13	2.13	2.13	2.11	2.11	(0.94)%

## Corrections

Major Services						
	Actual	Budget	Estimated	Requested	Budget	2019-2020
	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	%Change

### Service #13: Adolescent Center for Treatment

Adolescent Center for Treatment is a youth residential substance abuse treatment program that is operated by the Johnson County Mental Health Department in partnership with Corrections. The licensed capacity of the program is 30, and length of stay is generally 28 days. Corrections provides shift supervisors, staff, food service, medical staff, and other miscellaneous costs. Mental Health provides administration of the program and its clinicians. The program is housed within the Youth and Family Services Center.

Agency Revenues	\$	0	\$	900,000	\$	0	\$	0	0.00 %
Expenditures	\$	2,745,889	\$	2,811,815	\$	2,789,015	\$	2,848,481	2.13 %
Difference	\$	(2,745,889)	\$	(1,911,815)	\$	(2,789,015)	\$	(2,848,481)	2.13 %
FTE Positions		34.35		34.35		34.35		34.35	0.00 %

### Service #14: Day Resource Center

The Day Resource Center serves justice involved youth who are long term suspended, expelled, and/or informally seeking a GED. In collaboration with the Olathe School District, eligible youth receive on-site tutoring and education services with work provided by their home school district. Through a partnership with Johnson County Mental Health, individual counseling and mental health evaluations are provided to youth in need. Evidence-based cognitive programming is facilitated by Corrections Department staff to assist youth in reducing their criminal thinking.

Agency Revenues	\$	279,026	\$	400,000	\$	400,000	\$	400,000	0.00 %
Expenditures	\$	225,742	\$	470,083	\$	443,790	\$	446,141	0.53 %
Difference	\$	53,284	\$	(70,083)	\$	(43,790)	\$	(46,141)	5.37 %
FTE Positions		2.09		2.09		2.09		1.70	(18.66)%

## Corrections

Requests for Additional Resources				
<i><b>Request #1</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
JAC Supervisor	<b>Priority:</b>	1	<b>Major Service</b>	Juvenile Intake and Assessment
The Corrections Department will be assuming direct responsibility for an additional part of the Juvenile Intake and Assessment (JAC) process and requests a JAC Supervisor.				
Agency Revenue	\$89,016	\$89,016	\$91,178	\$91,178
Expenditures	\$89,016	\$89,016	\$91,178	\$91,178
Difference	\$0	\$0	\$0	\$0
FTE	1.00	1.00	1.00	1.00
<i><b>Request #2</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
Senior Juvenile Intake Specialist	<b>Priority:</b>	2	<b>Major Service</b>	Juvenile Intake and Assessment
The Corrections Department will be assuming direct responsibility for an additional part of the Juvenile Intake and Assessment (JAC) process and requests a Senior Juvenile Intake Specialist.				
Agency Revenue	\$81,723	\$81,723	\$83,530	\$83,530
Expenditures	\$81,723	\$81,723	\$83,530	\$83,530
Difference	\$0	\$0	\$0	\$0
FTE	1.00	1.00	1.00	1.00
<i><b>Request #3</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
Special Enforcement Officers	<b>Priority:</b>	3	<b>Major Service</b>	Adult Intensive Supervision
Corrections is requesting two full-time Special Enforcement Officers to provide staff support for case managers, using field-based supervision strategies, to reengage offenders who have absconded or at risk of absconding from supervision.				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$166,896	\$0	\$170,662	\$0
Difference	\$(166,896)	\$0	\$(170,662)	\$0
FTE	2.00	0.00	2.00	0.00
<i><b>Request #4</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
Correction Position Changes	<b>Priority:</b>	4	<b>Major Service</b>	Adult Intensive Supervision
Moving 5 fee/grant funded positions to county funded vacancies.				
Agency Revenue	\$417,000	\$417,000	\$429,510	\$429,510
Expenditures	\$417,000	\$417,000	\$429,510	\$429,510
Difference	\$0	\$0	\$0	\$0
FTE	0.00	0.00	0.00	0.00

### District Attorney

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 527,570	\$ 465,000	\$ 470,000	\$ 475,000	\$ 475,000	1.06%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 527,570</b>	<b>\$ 465,000</b>	<b>\$ 470,000</b>	<b>\$ 475,000</b>	<b>\$ 475,000</b>	<b>1.06%</b>
Use of Carryover	\$ 0	\$ 113,397	\$ 113,397	\$ 113,397	\$ 113,397	0.00%
Intergovernmental	\$ 104,172	\$ 122,693	\$ 122,693	\$ 126,374	\$ 126,374	3.00%
Miscellaneous	\$ 5,804	\$ 78,500	\$ 78,500	\$ 78,500	\$ 78,500	0.00%
Intrafund Transfers	\$ 14,742	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Interfund Transfer	\$ 876	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 125,594</b>	<b>\$ 314,590</b>	<b>\$ 314,590</b>	<b>\$ 318,271</b>	<b>\$ 318,271</b>	<b>1.17%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 653,164</b>	<b>\$ 779,590</b>	<b>\$ 784,590</b>	<b>\$ 793,271</b>	<b>\$ 793,271</b>	<b>1.11%</b>
<b>Expenditures</b>						
Personnel	\$ 8,428,658	\$ 8,776,310	\$ 8,804,333	\$ 9,303,918	\$ 9,208,247	4.59%
Contractual Services	\$ 395,836	\$ 573,225	\$ 571,562	\$ 572,013	\$ 572,013	0.08%
Commodities	\$ 112,408	\$ 100,536	\$ 102,536	\$ 107,036	\$ 107,036	4.39%
<b>Subtotal</b>	<b>\$ 8,936,902</b>	<b>\$ 9,450,071</b>	<b>\$ 9,478,431</b>	<b>\$ 9,982,967</b>	<b>\$ 9,887,296</b>	<b>4.31%</b>
Miscellaneous	\$ 5,233	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Interfund Transfers	\$ 0	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	0.00%
Intrafund Transfers	\$ 14,742	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Transfer to Equipment Reserve	\$ 47,000	\$ 38,500	\$ 38,500	\$ 38,900	\$ 38,900	1.04%
<b>Subtotal</b>	<b>\$ 66,975</b>	<b>\$ 47,000</b>	<b>\$ 47,000</b>	<b>\$ 47,400</b>	<b>\$ 47,400</b>	<b>0.85%</b>
<b>Expenditures Subtotal</b>	<b>\$ 9,003,877</b>	<b>\$ 9,497,071</b>	<b>\$ 9,525,431</b>	<b>\$ 10,030,367</b>	<b>\$ 9,934,696</b>	<b>4.30%</b>
Vehicle Equivalent Units	\$ 592	\$ 877	\$ 877	\$ 1,012	\$ 1,012	15.39%
Risk Management Charges	\$ 20,230	\$ 21,739	\$ 21,739	\$ 24,442	\$ 24,442	12.43%
<b>b) Total Expenditures</b>	<b>\$ 9,024,699</b>	<b>\$ 9,519,687</b>	<b>\$ 9,548,047</b>	<b>\$ 10,055,821</b>	<b>\$ 9,960,150</b>	<b>4.32%</b>
<b>Difference: b) minus a)</b>	<b>\$(8,371,535)</b>	<b>\$(8,740,097)</b>	<b>\$(8,763,457)</b>	<b>\$(9,262,550)</b>	<b>\$(9,166,879)</b>	<b>4.60%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	1.75	1.75	1.75	1.75	1.75	0.00%
Other FTEs	94.50	95.50	95.50	98.50	97.50	2.09%
<b>Total FTE Positions</b>	<b>96.25</b>	<b>97.25</b>	<b>97.25</b>	<b>100.25</b>	<b>99.25</b>	<b>2.06%</b>

### Agency Mission

The District Attorney's Office seeks to protect the public safety, preserve the interests of justice and provide a voice for victims' rights. The department achieves this by implementing the following values: 1) maintain a high level of personal integrity and professionalism; 2) cooperate with the public and outside agencies in a supportive manner; 3) determine the appropriate disposition for each individual on a case by case basis; 4) strive to maintain an efficient, yet good-natured work environment; and 5) treat others with fairness and sensitivity.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units and Risk Management charges, are budgeted to increase by \$408,865 (4.31%) compared to FY 2019. This increase is due to: 1) the addition of 2.0 new County funded positions, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve increase to \$38,900 with the addition of staff.

FTEs for FY 2020 increase to 99.25 from the addition of a 1.0 Assistant District Attorney and a 1.0 Victim Assistant Unit Supervisor.



**District Attorney**

**Agency Goals & Objectives**

<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PMs:</b>
1) <b>Protect the safety of the public.</b> *Review evidence and file criminal cases against offenders where probable cause exists. *Vigorously prosecute criminal case filings through to conviction. *Effectively investigate and prosecute white collar/consumer fraud cases.	a
2) <b>Advocate for victims' rights.</b> *Provide victim notification of charges filed and scheduled court dates. *Provide satisfactory services to victims and witnesses in all cases.	b
3) <b>Cooperate with partner agencies.</b> *Review all case referrals for prosecutorial action or further investigation as needed. *Provide law enforcement officer training to enhance officer effectiveness and efficiency. *Support partner agencies in providing services to victims and witnesses.	c
4) <b>Responsibly manage public funds.</b> *Generate revenue where appropriate through collection of service and other fees. *Seek out greater efficiency in operations. *Allow for alternatives to incarceration where appropriate.	d

**Agency Key Performance Measures (PMs)**

<b>Outputs</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) # of criminal, domestic violence, and juvenile offender cases filed.	6,542	6,750	7,000
b) # of victim notification letters mailed.	33,798	34,000	34,500
c) # of criminal, domestic violence, and juvenile offender reports reviewed.	10,643	10,750	11,000
d) White collar/consumer fraud worksheets reviewed.	461	475	500
e) Total agency general fund revenue.	\$529,476	\$500,000	\$500,000
<b>Efficiency/Cost Measures</b>			
a) # of cases filed per prosecutor, excluding traffic infractions.	213	215	215
b) Annual personnel savings of victim support services donated through volunteer recruitment and retention.	\$108,564	\$110,000	\$110,000
c) Approximate cost of otherwise cost prohibitive legal training hours provided to law enforcement cadets.	\$17,500	\$17,500	\$18,000
d) % of juvenile offender reports offered pre-file alternatives to entering the Juvenile Justice System.	10.4%	11%	11%
<b>Effectiveness Measures</b>			
a) % of cases resulting in conviction at jury trial.	68.0%	70%	70%
b) % of victim surveys reflecting (very) good service received.	72.0%	75%	80%
c) % of cases reviewed referred for further investigation.	2.1%	2%	2%
d) % of filed criminal or domestic violence cases granted diversion.	8.7%	8%	8%

**District Attorney**

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**Major Services**

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	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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**Service #1: Prosecution**

Protect the safety of the public in the review, management, and prosecution of criminal, domestic violence, juvenile offender, Child in Need of Care, and truancy actions.

Agency Revenues	\$ 529,561	\$ 467,000	\$ 472,000	\$ 477,000	\$ 477,000	1.06 %
Expenditures	\$ 8,184,697	\$ 8,399,351	\$ 8,401,114	\$ 8,810,634	\$ 8,714,963	3.74 %
Difference	\$ (7,655,136)	\$ (7,932,351)	\$ (7,929,114)	\$ (8,333,634)	\$ (8,237,963)	3.90 %
FTE Positions	84.50	85.50	85.50	87.50	86.50	1.17 %

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**Service #2: Victim Assistance**

Provide statutorily mandated services to victims and witnesses of crime occurring in Johnson County.

Agency Revenues	\$ 109,102	\$ 151,154	\$ 151,154	\$ 154,783	\$ 154,783	2.40 %
Expenditures	\$ 546,288	\$ 706,361	\$ 706,257	\$ 811,272	\$ 811,272	14.87 %
Difference	\$ (437,186)	\$ (555,207)	\$ (555,103)	\$ (656,489)	\$ (656,489)	18.26 %
FTE Positions	9.75	9.75	9.75	10.75	10.75	10.26 %

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**Service #3: Economic Crime**

Investigate allegations of economic crime and/or consumer fraud.

Agency Revenues	\$ 7,251	\$ 161,436	\$ 161,436	\$ 161,488	\$ 161,488	0.03 %
Expenditures	\$ 50,340	\$ 155,892	\$ 155,892	\$ 155,892	\$ 155,892	0.00 %
Difference	\$ (43,089)	\$ 5,544	\$ 5,544	\$ 5,596	\$ 5,596	0.94 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

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**Service #4: Administration**

Provide general administrative support to the District Attorney's Office.

Agency Revenues	\$ 7,250	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 207,970	\$ 235,467	\$ 262,168	\$ 252,569	\$ 252,569	(3.66)%
Difference	\$ (200,720)	\$ (235,467)	\$ (262,168)	\$ (252,569)	\$ (252,569)	(3.66)%
FTE Positions	2.00	2.00	2.00	2.00	2.00	0.00 %

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**District Attorney**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Assistant District Attorney I	<b>Priority:</b> 1		<b>Major Service</b>	Prosecution
<p>This request is to increase the number of Assistant District Attorney Is (ADAs) with the District Attorneys Office. As Johnson County grows and remains the largest county in the state of Kansas, crime rates have continued to rise which has led to increasing demands on the District Attorneys office and the ADAs. Over the last 5 years the District Attorneys Office has continued to see a steady increase in the number of filed cases. From 2016 to 2017 the total number of criminal cases increased by 151 cases and from 2017 to 2018 the total number of criminal cases increased by 221 cases. The continued increase in filed cases has led to a continued increase in ADA caseloads. Currently on average our adult trial division ADAs carry 213 cases per ADA per year. We currently have 35 ADAs on staff, including the District Attorney. Traffic court cases handled by our office increased by 2,500 cases from 2017 to 2018. This increase can be partially attributed to the Kansas Highway Patrol and Johnson County Sheriff's Office being fully staffed on their patrol units. These traffic cases result in large dockets which require additional resources (staff) to be present during traffic court dockets, trials and pleas. Additionally, the Sheriff's Office drug unit will go into effect this year and will result in an increase in drug cases sent to our office, just as we have seen in the traffic unit. It will be very difficult to handle this increase without additional staff. When you add these cases on top of the increases with other criminal filings, it could quickly overwhelm our resources. Lastly, the number of cases reviewed by our warrants unit has increased substantially. The warrants unit reviewed 822 more cases from 2017 to 2018. These cases need to be reviewed to determine if sufficient evidence exists to file charges. These increases have also had an impact on our ability to process these reports.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$188,352	\$95,127	\$101,039	\$101,039
Difference	\$(188,352)	\$(95,127)	\$(101,039)	\$(101,039)
FTE	2.00	1.00	2.00	1.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
VAU Supervisor	<b>Priority:</b> 2		<b>Major Service</b>	Victim Assistance
<p>Request a dedicated Victim Assistance Unit (VAU) Supervisor who will supervise the VAU as well as handle a caseload of their own. Over the last 5 years the District Attorney's Office has continued to see a steady increase in the number of filed cases. From 2016 to 2017 the total number of criminal cases increased by 151 cases and from 2017 to 2018 the total number of criminal cases increased by 221 cases. As the number of cases increase so, too, there is an increase in the need for victim/witness services through our VAU. The Victim Advocates within the VAU are a liaison between the victim and the prosecutor and have significant interaction with victims and witnesses while a case is pending. The advocates also assist with victim/witness coordination during evidentiary hearings and assist victims with completing Crime Victim Compensation applications. Additionally, on top of their case specific responsibilities the advocates, along with VAU volunteers, are responsible for assisting citizens who are seeking protection from abuse or protection from stalking orders. As with case filings, the number of individuals seeking protection orders also continues to rise. From 2017 to 2018 the number of protection order contacts rose from 2354 to 2523, a difference of 169 contacts, and the number of filings rose from 1154 to 1241, a difference of 87 filings. In addition, we recently were informed that one of Safehome's part time employees, who is housed within our office and assists the VAU with domestic violence case coverage and protection orders, have lost their grant funding. We will no longer have the assistance of this individual starting January 18, 2019 and reduces our available resources within the VAU. The shortage in resources and increase in case filings and protection orders has resulted in our Director of Administration having to consistently spend her time assisting with case coverage and helping citizens with the protection order process.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$87,222	\$87,222	\$93,888	\$93,888
Difference	\$(87,222)	\$(87,222)	\$(93,888)	\$(93,888)
FTE	1.00	1.00	1.00	1.00

**District Attorney Forfeited Property Fund**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 % Change</b>
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>	<b>0.00 %</b>
Miscellaneous	\$ 10,565	\$ 25,000	\$ 25,000	\$ 25,000	25,000	0.00 %
Interest	\$ 1,866	\$ 2,809	\$ 2,443	\$ 2,306	2,306	(5.61)%
<b>Total Other Agency Revenues</b>	<b>\$ 12,431</b>	<b>\$ 27,809</b>	<b>\$ 27,443</b>	<b>\$ 27,306</b>	<b>\$ 27,306</b>	<b>(0.50)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 12,431</b>	<b>\$ 27,809</b>	<b>\$ 27,443</b>	<b>\$ 27,306</b>	<b>\$ 27,306</b>	<b>(0.50)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 14,092	\$ 14,092	\$ 13,589	13,589	(3.57)%
Commodities	\$ 0	\$ 13,717	\$ 13,717	\$ 13,717	13,717	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 27,809</b>	<b>\$ 27,809</b>	<b>\$ 27,306</b>	<b>\$ 27,306</b>	<b>(1.81)%</b>
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 0</b>	<b>\$ 27,809</b>	<b>\$ 27,809</b>	<b>\$ 27,306</b>	<b>\$ 27,306</b>	<b>(1.81)%</b>
<b>b) Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 27,809</b>	<b>\$ 27,809</b>	<b>\$ 27,306</b>	<b>\$ 27,306</b>	<b>(1.81)%</b>
<b>Difference: b) minus a)</b>	<b>\$ 12,431</b>	<b>\$ 0</b>	<b>(366)</b>	<b>\$ 0</b>	<b>0</b>	<b>(100.00)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

**Agency Mission**

To provide funds received from forfeiture of assets in drug related cases for training purposes and contributions to non-profit agencies, which deal in public safety and crime prevention issues.

**Budget Highlights**

Total expenditures for FY 2020 decrease by \$503 (1.81)% to \$27,306. This fund does not receive any revenue from property taxes.

### District Court Trustee

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Miscellaneous	\$ 1,159,750	\$ 1,854,453	\$ 1,854,453	\$ 1,710,481	\$ 1,710,481	(7.76)%
<b>Total Other Agency Revenues</b>	<b>\$ 1,159,750</b>	<b>\$ 1,854,453</b>	<b>\$ 1,854,453</b>	<b>\$ 1,710,481</b>	<b>\$ 1,710,481</b>	<b>(7.76)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 1,159,750</b>	<b>\$ 1,854,453</b>	<b>\$ 1,854,453</b>	<b>\$ 1,710,481</b>	<b>\$ 1,710,481</b>	<b>(7.76)%</b>
<b>Expenditures</b>						
Personnel	\$ 1,033,909	\$ 1,449,543	\$ 1,390,757	\$ 1,435,006	\$ 1,435,006	3.18 %
Contractual Services	\$ 31,075	\$ 143,625	\$ 143,625	\$ 141,125	\$ 141,125	(1.74)%
Commodities	\$ 9,006	\$ 46,850	\$ 46,850	\$ 49,350	\$ 49,350	5.34 %
<b>Subtotal</b>	<b>\$ 1,073,990</b>	<b>\$ 1,640,018</b>	<b>\$ 1,581,232</b>	<b>\$ 1,625,481</b>	<b>\$ 1,625,481</b>	<b>2.80 %</b>
Miscellaneous	\$ 176	\$ 2,000	\$ 2,000	\$ 0	\$ 0	(100.00)%
<b>Subtotal</b>	<b>\$ 176</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,074,166</b>	<b>\$ 1,642,018</b>	<b>\$ 1,583,232</b>	<b>\$ 1,625,481</b>	<b>\$ 1,625,481</b>	<b>2.67 %</b>
Risk Management Charges	\$ 3,800	\$ 2,211	\$ 2,211	\$ 2,435	\$ 2,435	10.13 %
Cost Allocation	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	0.00 %
<b>b) Total Expenditures</b>	<b>\$ 1,162,966</b>	<b>\$ 1,729,229</b>	<b>\$ 1,670,443</b>	<b>\$ 1,712,916</b>	<b>\$ 1,712,916</b>	<b>2.54 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (3,216)</b>	<b>\$ 125,224</b>	<b>\$ 184,010</b>	<b>\$ (2,435)</b>	<b>\$ (2,435)</b>	<b>(101.32)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	21.00	19.00	19.00	18.00	18.00	(5.26)%
<b>Total FTE Positions</b>	<b>21.00</b>	<b>19.00</b>	<b>19.00</b>	<b>18.00</b>	<b>18.00</b>	<b>(5.26)%</b>

### Agency Mission

The Office of the District Court Trustee was established in 1972, and is responsible for enforcement of all Johnson County support orders as well as any other court orders referred by another court. The Trustee is empowered to pursue all civil remedies in establishing and enforcing the payment of support. The Office of the District Court Trustee accounts for all support payments as ordered by the court.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Risk Management and cost allocation charges, are budgeted to increase by \$44,249 (2.80%) compared to FY 2019. This increase is due to budgeted salary and benefit increases included in the budget parameters.

1.0 vacant FTE position was eliminated during FY 2019. A total of 18.00 FTEs are included in the FY 2020 budget.

**District Court Trustee**

<b>Agency Goals and Performance Measures</b>			
<b><i>Service Delivery Goals and Associated Performance Measures</i></b>			
	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
<b>1) Record and account for all support payments as ordered by the Court, Monitor payments passing through the Kansas Payment Center, Reconcile with District Court Trustee system.</b>			
(A) Length of time to process payments and update records.	24 hours	24 hours	24 hours
Review and reconcile DCT records with Kansas Payment Center.	100%	100%	100%
<b>2) Enforce through all available civil means, all support orders through Johnson County. Provide timely &amp; efficient court hearings, and provide assistance to the public through the use of pro se legal forms.</b>			
(A) Length of time to wait for court hearings on private motions.	30-60 days	30-60 days	30-60 days
(B) Monitor Court review hearing dockets.	100%	100%	100%
<b>3) Maintain and seek to improve current levels of public service through technology, professional development and public awareness.</b>			
(A) Collaboration/partnerships with other agencies.	1-30 days	1-30 days	1-30 days
(B) Length of time between implementation and completion.	1-30 days	1-30 days	1-30 days
(C) Established timelines for project improvements, service delivery, professional development.	90%	90%	90%
<b>4) Ensure continued compliance with Federal and State laws, statutes, and regulations.</b>			
(A) Length of time to process case documents.	1-7 days	1-7 days	1-7 days
(B) Ensure compliance with laws and regulations.	100%	100%	100%

<b>Output and Efficiency Measures</b>			
<b>Outputs and Efficiency Measures</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
1) Length of time to process payments and update records.	24 hours	24 hours	24 hours
2) Length of time to wait for court hearings on private motions or contempt matters.	4-6 weeks	4-6 weeks	4-6 weeks
3) Length of time to process case documents.	1-2 days	1-2 days	1-2 days
4) Ensure compliance with laws and regulations.	100%	100%	100%

## **District Court Trustee**

### **Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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#### **Service #1: Support Enforcement**

Record and account for all support payments as ordered by the Court. Monitor payments passing through the Kansas Payment Center and reconcile with District Court Trustee system.

Agency Revenues	\$	570,331	\$	804,872	\$	745,787	\$	601,815	\$	601,815	(19.30)%
Expenditures	\$	462,264	\$	614,876	\$	477,566	\$	519,815	\$	519,815	8.85 %
Difference	\$	108,067	\$	189,996	\$	268,221	\$	82,000	\$	82,000	(69.43)%
FTE Positions		8.00		6.00		7.00		6.00		6.00	(14.29)%

#### **Service #2: Public Service**

Enforce through all available civil means, all support orders through Johnson County. Provide timely and efficient court hearings, and provide assistance to the public through the use of pro se packets.

Agency Revenues	\$	340,977	\$	668,985	\$	715,858	\$	715,858	\$	715,858	0.00 %
Expenditures	\$	353,460	\$	646,546	\$	714,858	\$	714,858	\$	714,858	0.00 %
Difference	\$	(12,483)	\$	22,439	\$	1,000	\$	1,000	\$	1,000	0.00 %
FTE Positions		8.00		8.00		7.00		7.00		7.00	0.00 %

#### **Service #3: Court Hearings**

Maintain and seek to improve current levels of public service through technology, professional development and public awareness.

Agency Revenues	\$	143,267	\$	223,924	\$	230,480	\$	230,480	\$	230,480	0.00 %
Expenditures	\$	143,267	\$	223,924	\$	229,480	\$	229,480	\$	229,480	0.00 %
Difference	\$	0	\$	0	\$	1,000	\$	1,000	\$	1,000	0.00 %
FTE Positions		3.00		3.00		3.00		3.00		3.00	0.00 %

#### **Service #4: Statute Compliance**

Ensure continued compliance with Federal and State laws, statutes and regulations.

Agency Revenues	\$	105,175	\$	156,672	\$	162,328	\$	162,328	\$	162,328	0.00 %
Expenditures	\$	115,175	\$	156,672	\$	161,328	\$	161,328	\$	161,328	0.00 %
Difference	\$	(10,000)	\$	0	\$	1,000	\$	1,000	\$	1,000	0.00 %
FTE Positions		2.00		2.00		2.00		2.00		2.00	0.00 %

### District Courts

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 1,386,707	\$ 1,068,351	\$ 1,424,874	\$ 1,493,710	\$ 1,493,710	4.83 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 1,386,707</b>	<b>\$ 1,068,351</b>	<b>\$ 1,424,874</b>	<b>\$ 1,493,710</b>	<b>\$ 1,493,710</b>	<b>4.83 %</b>
Use of Carryover	\$ 0	\$ 243,814	\$ 243,814	\$ 243,814	\$ 243,814	0.00 %
Intergovernmental	\$ 318,009	\$ 496,494	\$ 496,494	\$ 513,784	\$ 513,784	3.48 %
Miscellaneous	\$ 312,546	\$ 412,876	\$ 412,877	\$ 412,877	\$ 412,877	0.00 %
Interfund Transfers	\$ 0	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	0.00 %
Intrafund Transfers	\$ 6,841	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 637,396</b>	<b>\$ 1,208,184</b>	<b>\$ 1,208,185</b>	<b>\$ 1,225,475</b>	<b>\$ 1,225,475</b>	<b>1.43 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 2,024,103</b>	<b>\$ 2,276,535</b>	<b>\$ 2,633,059</b>	<b>\$ 2,719,185</b>	<b>\$ 2,719,185</b>	<b>3.27 %</b>
<b>Expenditures</b>						
Personnel	\$ 2,285,534	\$ 2,008,418	\$ 2,469,178	\$ 2,617,711	\$ 2,542,377	2.96 %
Contractual Services	\$ 3,213,944	\$ 3,569,503	\$ 3,458,300	\$ 3,605,677	\$ 3,605,677	4.26 %
Commodities	\$ 179,550	\$ 187,157	\$ 184,300	\$ 184,300	\$ 184,300	0.00 %
<b>Subtotal</b>	<b>\$ 5,679,028</b>	<b>\$ 5,765,078</b>	<b>\$ 6,111,778</b>	<b>\$ 6,407,688</b>	<b>\$ 6,332,354</b>	<b>3.61 %</b>
Miscellaneous	\$ 1,913	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100	0.00 %
Transfer to Equipment Reserve	\$ 60,000	\$ 160,000	\$ 160,000	\$ 134,030	\$ 134,030	(16.23)%
<b>Subtotal</b>	<b>\$ 61,913</b>	<b>\$ 168,100</b>	<b>\$ 168,100</b>	<b>\$ 142,130</b>	<b>\$ 142,130</b>	<b>(15.45)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 5,740,941</b>	<b>\$ 5,933,178</b>	<b>\$ 6,279,878</b>	<b>\$ 6,549,818</b>	<b>\$ 6,474,484</b>	<b>3.10 %</b>
Risk Management Charges	\$ 31,114	\$ 33,213	\$ 33,213	\$ 33,186	\$ 33,186	(0.08)%
<b>b) Total Expenditures</b>	<b>\$ 5,772,055</b>	<b>\$ 5,966,391</b>	<b>\$ 6,313,091</b>	<b>\$ 6,583,004</b>	<b>\$ 6,507,670</b>	<b>3.08 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (3,747,952)</b>	<b>\$ (3,689,856)</b>	<b>\$ (3,680,032)</b>	<b>\$ (3,863,819)</b>	<b>\$ (3,788,485)</b>	<b>2.95 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	16.08	12.00	12.00	16.81	16.81	40.08 %
Grant Funded FTEs	8.00	3.70	3.70	4.70	4.70	27.03 %
Other FTEs	13.04	12.00	12.00	13.24	12.24	2.00 %
<b>Total FTE Positions</b>	<b>37.12</b>	<b>27.70</b>	<b>27.70</b>	<b>34.75</b>	<b>33.75</b>	<b>21.84 %</b>

### Agency Mission

The Tenth Judicial District has general original jurisdiction over all civil and criminal cases, including divorce and domestic relations, damage suits, probate and administration of estates, guardianships, conservatorships, care of the mentally ill, juvenile matters, and small claims. It is the Tenth Judicial District's intent to create a court environment for the public that deserves community respect by providing superior customer/public services, impartiality and accessibility.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$220,576, 3.61% compared to FY 2019. This increase is the net impact of 1) \$147,377 increase to contractual services of which \$50,482 will pay for Veterans Treatment Court Coordinator contract, \$50,000 in additional CASA contract support, \$20,000 for Magistrate supplement, and 2) pay for increased costs associated with personnel costs.

Transfers to Equipment Reserve decrease to \$134,030.

FTEs for FY 2020 are budgeted to increase to 33.75 from 27.7. This increase is due to a correcting FTE entry in Fee for Service.



## District Courts

Agency Goals and Performance Measures			
Service Delivery Goals and Associated Performance Measures			
	Actual 2018	Estimated 2019	Estimated 2020
<b>1) Promote Behavioral Change among adult offenders.</b>			
(A) % successfully completing Adult Probation.	88.1%	90%	90%
(B) % successful Adult Probation clients with new offense w/in one year.	4.6%	5%	5%
<b>2) Provide Cost efficient pre-trial program that promotes public safety &amp; helps ensures defendants appear in court.</b>			
(A) % successfully completing pre-trial supervision.	83.0%	95%	95%
<b>3) Promote behavioral change among juvenile offenders.</b>			
(A) % successfully completing juvenile diversion.	87.9%	88%	89%
(B) % successful diversion clients with new offense w/in one year.	13.4%	11%	10%
(C) % successfully completing juvenile probation.	88.6%	90%	90%
(D) % successful juv probation clients with new offense w/in one year.	32.1%	28%	26%
(E) % successfully completing Drug Court.	95.0%	95%	95%
(F) % successful Drug Court clients with new offense w/in one year.	25.0%	20%	15%
(G) % successfully completing MIP Diversion.	99.3%	97%	97%
<b>4) Ensure court proceedings are conducted in a timely manner.</b>			
(A) % regular action civil cases pending in excess of 24 months.*	3.8%	2.5%	2.5%
(B) % Domestic Relations cases pending in excess of 24 months.**	1.4%	1.4%	1.4%
(C) % misdemeanor cases pending in excess of 12 months.***	2.3%	3%	3%
(D) % felony cases pending in excess of 12 months.****	7.4%	9%	8.00%
Output and Efficiency Measures			
Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) Pre-trial % revenue to expenditures.	102.3%	99%	96%
2) Juvenile Diversion % revenue to expenditures.	32.6%	90%	87%
3) Average caseload - Adult Probation.	130	130	125
4) Average caseload - Juvenile Services.	45	45	45
5) Filed cases per Judge.	1,840	1,750	1,750
6) Filed cases per Judge Judicial District Ranking.*****	8	8	8
7) Adult pre-sentence reports completed per month per pre-sentence officer.	38	36	36

# *District Courts*

<b>Agency Goals and Performance Measures</b>				
<b>Outputs and Efficiency Measures (con't)</b>		<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
<b>8)</b>	Average daily population.			
	Adult probation.	1,990	2,010	2,030
	Juvenile probation.	142	144	145
	Juvenile diversion.	391	394	398
	Pre-Trial supervision.	592	598	604
	Domestic.	427	431	435
*	<i>Kansas Judicial District Average:</i>		5.7%	
**	<i>Kansas Judicial District Average:</i>		3.7%	
***	<i>Kansas Judicial District Average:</i>		5.6%	
****	<i>Kansas Judicial District Average:</i>		9.8%	
*****	<i>Rankings largest to smallest caseloads of the 25 Districts with Magistrates.</i>			

## District Courts

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service 1: District Court Administration

Charged with carrying out the duties of the trial court in compliance with the laws of the State of Kansas and under the administrative authority of the Kansas Supreme Court and Office of Judicial Administration.

Agency Revenues	\$ 730,441	\$ 722,589	\$ 722,589	\$ 737,580	\$ 737,580	2.07 %
Expenditures	\$ 1,520,322	\$ 1,721,195	\$ 1,638,771	\$ 1,837,739	\$ 1,762,405	7.54 %
Difference	\$ (789,881)	\$ (998,606)	\$ (916,182)	\$ (1,100,159)	\$ (1,024,825)	11.86 %
FTE Positions	13.00	12.00	12.00	13.24	12.24	2.00 %

#### Service 2: Statutory Fees

Identifies specific budget items that are the statutory responsibility of Johnson County to provide. They include, but are not limited to, jury fees and mileage, legal notices, attorney appointments, witness fees, transcript fees, language interpreters, and court ordered evaluations.

Agency Revenues	\$ 9,223	\$ 35,113	\$ 35,113	\$ 35,276	\$ 35,276	0.46 %
Expenditures	\$ 2,427,219	\$ 2,317,500	\$ 2,405,000	\$ 2,405,000	\$ 2,405,000	0.00 %
Difference	\$ (2,417,996)	\$ (2,282,387)	\$ (2,369,887)	\$ (2,369,724)	\$ (2,369,724)	(0.01)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

#### Service #3: Clerk of the District Court

The Clerk of the District Court oversees, on behalf of the District Court, all cases filed, court documents (including preservation of records and notices to parties), collection and distribution of money, access to records, and issuance of marriage licenses.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 114,947	\$ 98,900	\$ 95,250	\$ 95,250	\$ 95,250	0.00 %
Difference	\$ (114,947)	\$ (98,900)	\$ (95,250)	\$ (95,250)	\$ (95,250)	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

#### Service #4: Court Services

Authorized by Kansas Statutes, Court Services provides investigative reports to the District Court to assist judges with sentencing decisions, correctional services to offenders placed on probation, mediation and home assessments regarding children in contested custody disputes.

Agency Revenues	\$ 234	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 153,858	\$ 224,950	\$ 224,950	\$ 224,950	\$ 224,950	0.00 %
Difference	\$ (153,624)	\$ (224,950)	\$ (224,950)	\$ (224,950)	\$ (224,950)	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

## District Courts

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #5: District Court Reporters

Provides for the capturing of a verbatim record of District Court proceedings and provides certified transcripts which are used by appellate courts, parties to the proceedings, and upon request from other parties. Court Reporters are also charged with receiving and marking of evidence (exhibits) in a judicial proceeding.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 36,167	\$ 51,800	\$ 40,550	\$ 40,550	\$ 40,550	0.00 %
Difference	\$ (36,167)	\$ (51,800)	\$ (40,550)	\$ (40,550)	\$ (40,550)	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

#### Service #6: Grant Programs

The District Court through its Court Services Department has pursued and obtained a number of grants to improve and sustain programs related to domestic violence (crimes against women) Youth Court, Juvenile Drug Court, CINC Mediation, and probation services.

Agency Revenues	\$ 324,850	\$ 576,331	\$ 576,331	\$ 593,621	\$ 593,621	3.00 %
Expenditures	\$ 324,854	\$ 576,331	\$ 576,331	\$ 593,621	\$ 593,621	3.00 %
Difference	\$ (4)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions	11.50	3.70	3.70	4.70	4.70	(39.28)%

#### Service #7: Fee Based Services

A number of programs offered through the District Court are subject to fees paid by the party(ies) receiving the services. These include, but are not limited to, juvenile diversion, domestic service programs, bond supervision, and service provider programs.

Agency Revenues	\$ 959,355	\$ 942,502	\$ 1,299,026	\$ 1,352,708	\$ 1,352,708	4.13 %
Expenditures	\$ 1,163,574	\$ 942,502	\$ 1,299,026	\$ 1,352,708	\$ 1,352,708	4.13 %
Difference	\$ (204,219)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions	12.62	12.00	12.00	16.81	16.81	0.00 %

### District Courts

Requests for Additional Resources				
<i><b>Request #1</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
VTC Coordinator Position	<b>Priority:</b>	1	<b>Major Service</b>	District Court
<p>This position was created, with the use of grant funds, in 2016 to coordinate services of the Veterans Treatment Court, which serves justice-involved veterans struggling with substance abuse and mental health issues directly related to military service. Veterans Treatment Court is committed to ensuring public safety and reducing recidivism through accurate assessment and treatment of program participants. District Courts is requesting that the County fund this position beginning in 2020. This request is for funding only the salary related to this position and having District Courts request that the State of Kansas Office of Judicial Administration (OJA) create a new full-time State District Court position which would fund the fringe benefit costs portion of this position starting December 15, 2019.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$50,482	\$50,482	\$50,482	\$50,482
Difference	\$(50,482)	\$(50,482)	\$(50,482)	\$(50,482)
FTE	0.00	0.00	0.00	0.00
<i><b>Request #2</b></i>	<i><b>Requested FY 2020</b></i>	<i><b>Budget FY 2020</b></i>	<i><b>Requested FY 2021</b></i>	<i><b>Recommended FY 2021</b></i>
Pre-Trial Officers	<b>Priority:</b>	2	<b>Major Service</b>	Court Services
<p>DCA/Court Services is requesting funding for 2 existing FTE within our pretrial supervision team. Currently, Court Services has 5.25 fee-funded FTE in this program in addition to a County funded supervisor. Positions within this team are responsible for the supervision of clients released from the custody of the jail, to ensure that clients appear for scheduled court appearances and comply with court orders pending resolution of their case(s). The current program serves approximately 600 individuals in any given month. Fee funds have been responsible for the support of this program from inception; however, despite charging the statutory maximum of \$15/week, fee funds are falling short of meeting program expenses. In 2016, the supervisory position was funded through a movement of County general funds from Community Corrections to Court Services to reduce strain on the fee fund.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$152,292	\$0	\$158,384	\$0
Difference	\$(152,292)	\$0	\$(158,384)	\$0
FTE	2.00	0.00	2.00	0.00

### District Courts

Request for Additional Resources				
<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Interpreter	<b>Priority:</b>	3	<b>Major Service</b>	District Court
<p>DCA is requesting funding for one new Interpreter in Court Administration. Currently, DCA has two FTEs serving under the statutory requirements to provide interpretation and translation services for individuals with limited English proficiency (LEP). One FTE is for a language access coordinator serving both LEP and ADA requests while also providing daily interpretation in and out of court. Court Administration not only is responsible for our own interpretation services, but also coordinates foreign language services for the District Attorney, indigent defense counsel, and Community Corrections. While the current Coordinator is also a spanish interpreter and actively interprets on a daily basis, the need for foreign language services continue to remain high. Even though spanish is by far the most commonly encountered language in our court system, interpreters in over 30 different languages are requested each year. This request seeks to add one additional FTE to supplement the work of the Coordinator and foreign language interpreter.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$75,336	\$0	\$81,283	\$0
Difference	\$(75,336)	\$0	\$(81,283)	\$0
FTE	1.00	0.00	1.00	0.00

<b>Request #4</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Equipment Reserve Increase	<b>Priority:</b>	4	<b>Major Service</b>	District Court
<p>This RAR would align the Court's equipment reserve closer to on-going operational need. The current budget of \$60,000 per year was established as a cost-cutting measure in 2011. The current equipment reserve allotment of \$60,000 per year only covers the partial replacement of vital equipment. For FY 2019, the Court was given a one-time \$100,000 infusion to the Equipment reserve to assist with the purchase of equipment for the new Courthouse. The Court functions differently than it did in 2011 when the budget was cut. The Court now has mandatory E-Filing, which means the Court needs to provide access to computer terminals and document scanners for the public and attorneys. The Courts also has a Help Center that includes public access terminals and check-in technology. Court Service officers rely on I-Pads in daily operations and court reporters are required to utilize equipment that can provide Realtime captioning. All of these improvements in the various court operations requires the use of technology as well as access to that technology.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$74,030	\$74,030	\$74,030	\$0
Difference	\$(74,030)	\$(74,030)	\$(74,030)	\$0
FTE	0.00	0.00	0.00	0.00

**District Courts**

<b>Request for Additional Resources</b>				
<b>Request #5</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
CASA Contractual Services	<b>Priority:</b>	5	<b>Major Service</b>	District Court
<p>The CASA CINC program serves children involved in the court system due to emotional, physical or sexual abuse, neglect or abandonment. A trained CASA volunteer is assigned to work one-on-one with the child and to gather objective information from all parties such as parents, social workers, teachers, doctors, therapists and foster parents. Prior to court hearings, the CASA volunteer meets with the numerous professionals and caregivers involved and makes a written report to the court regarding actions in the best interest of the child. The CASA volunteer remains assigned until a permanent resolution and placement of the child is achieved. The current amount that District Court budgets to contract with CASA for these services is \$50,000 annually; an amount that was established back in 2000. District Courts is asking to increase the contract with CASA to \$100,000 annually to be more reflective of inflationary costs and current workloads.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$50,000	\$50,000	\$50,000	\$50,000
Difference	\$(50,000)	\$(50,000)	\$(50,000)	\$(50,000)
FTE	0.00	0.00	0.00	0.00
<b>Request #6</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Magistrate Supplement	<b>Priority:</b>	6	<b>Major Service</b>	District Court
<p>This request is to increase the four Magistrate Judges' annual supplemental pay starting in 2020 by a total of \$5,000 per judge. Currently each magistrate receives approximately \$27,000 in supplemental salary from the County. The State of Kansas salary for magistrates is \$63,900 a year. The magistrate supplement has remained steady since 2017. After three years without an increase, District Courts respectfully seeks an increase to the supplement. In Johnson County, 48,248 cases were filed for the year 2018. The Magistrate Judges handle approx. 33,532 of those cases from beginning to their conclusion, or 69.5%. If you also consider that a Magistrate Judge also handles all the criminal and domestic violence first appearances per year, a Magistrate Judge is involved in approx. 39,226 cases, or 81.3% of cases filed in Johnson County. Since a majority of the Johnson County residents who go to Court would probably appear in front of a Magistrate Judge (either traffic court or limited action court), it is essential to be able to retain (and obtain if an opening occurs in the future) quality judges to help conduct the cases that are handled by Magistrate Judges.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$20,000	\$20,000	\$20,000	\$20,000
Difference	\$(20,000)	\$(20,000)	\$(20,000)	\$(20,000)
FTE	0.00	0.00	0.00	0.00

### Justice Information Management Systems

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 10,650	\$ 8,622	\$ 8,622	\$ 8,795	\$ 8,795	2.01%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 10,650</b>	<b>\$ 8,622</b>	<b>\$ 8,622</b>	<b>\$ 8,795</b>	<b>\$ 8,795</b>	<b>2.01%</b>
Miscellaneous	\$ 1,671	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 1,671</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 12,321</b>	<b>\$ 8,622</b>	<b>\$ 8,622</b>	<b>\$ 8,795</b>	<b>\$ 8,795</b>	<b>2.01%</b>
<b>Expenditures</b>						
Personnel	\$ 2,559,878	\$ 2,828,741	\$ 2,918,020	\$ 3,016,647	\$ 3,016,647	3.38%
Contractual Services	\$ 852,679	\$ 695,215	\$ 695,215	\$ 1,172,215	\$ 1,172,215	68.61%
Commodities	\$ 110,067	\$ 268,686	\$ 268,686	\$ 339,886	\$ 339,886	26.50%
Capital Outlay	\$ 32,539	\$ 0	\$ 0	\$ 65,000	\$ 65,000	0.00%
<b>Subtotal</b>	<b>\$ 3,555,163</b>	<b>\$ 3,792,642</b>	<b>\$ 3,881,921</b>	<b>\$ 4,593,748</b>	<b>\$ 4,593,748</b>	<b>18.34%</b>
Miscellaneous	\$ 149	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Transfer to Equipment Reserve	\$ 51,418	\$ 51,418	\$ 51,418	\$ 51,418	\$ 51,418	0.00%
Transfer to Capital projects	\$ 500,000	\$ 415,000	\$ 415,000	\$ 1,225,000	\$ 1,130,000	172.29%
<b>Subtotal</b>	<b>\$ 551,567</b>	<b>\$ 466,418</b>	<b>\$ 466,418</b>	<b>\$ 1,276,418</b>	<b>\$ 1,181,418</b>	<b>153.30%</b>
<b>Expenditures Subtotal</b>	<b>\$ 4,106,730</b>	<b>\$ 4,259,060</b>	<b>\$ 4,348,339</b>	<b>\$ 5,870,166</b>	<b>\$ 5,775,166</b>	<b>32.81%</b>
Risk Management Charges	\$ 4,034	\$ 5,691	\$ 5,691	\$ 6,457	\$ 6,457	13.46%
<b>b) Total Expenditures</b>	<b>\$ 4,110,764</b>	<b>\$ 4,264,751</b>	<b>\$ 4,354,030</b>	<b>\$ 5,876,623</b>	<b>\$ 5,781,623</b>	<b>32.79%</b>
<b>Difference: b) minus a)</b>	<b>\$ (4,098,443)</b>	<b>\$ (4,256,129)</b>	<b>\$ (4,345,408)</b>	<b>\$ (5,867,828)</b>	<b>\$ (5,772,828)</b>	<b>32.85%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	25.00	25.00	25.00	26.00	26.00	4.00%
<b>Total FTE Positions</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>26.00</b>	<b>26.00</b>	<b>4.00%</b>

### Agency Mission

The Justice Information Management System (JIMS) Department strives to provide quality, comprehensive information technology solutions and services to JIMS users and to the public. We seek to provide modern information technology infrastructure that enhances communications and productivity through innovative applications of technology. JIMS works to support these products and services, and to ensure a timely, accurate, and cost effective information system.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$711,827 (18.34%) compared to FY 2019. The increase is due to 1) increased contractual maintenance agreement costs of approximately \$477,000 (\$138,000 is related to a one-time increase), 2) \$71,200 in increased commodities costs related to maintenance support of Med-Act desktop and laptop replacement, 3) \$65,000 in a one-time purchase of an inventory tracking system for Med-Act medical supplies, and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects in FY 2020 increase to \$1,130,000 to support capital replacement.

Transfers to Equipment Reserve in FY 2020 remain constant at \$51,418.

Total FTEs in FY 2020 increase to 26.00 due to the IT consolidation.



## Justice Information Management Systems

### Agency Goals & Objectives

<b>Service Delivery Goals and Associated Objectives</b>		<b>Associated PMs:</b>	
1) Provide support to assist JIMS agencies in improvement of operational efficiencies.			
* Provide and maintain desktop support for JIMS users.		j,k	
* Assist in the integration of local law enforcement agencies into JIMS.		q	
* Ensure 24/7 access.		l	
* Maintain data storage, security, and data integrity.		l,r	
* Provide ongoing training for new Applications.		n,q	
2) Provide access to outside agencies.			
* Ensure 24/7 access.		l	
* Provide training and user manuals for outside users.		q	
3) Ensure regulatory compliance of data reporting.			
* Send accurate and timely reports to the Kansas Office of Judicial Administration (OJA).		m,r	
* Send accurate and timely reports to the Kansas Bureau of Investigation (KBI).		m,r	
* Send accurate and timely reports to Department of Motor Vehicles (DMV).		m,r	
<b>Agency Key Performance Measures (PMs)</b>			
<b>Outputs</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) Switches and firewalls maintained and supported.	148	150	155
b) Servers physical/virtual maintained and supported.	157	187	197
c) PCs deployed and decommissioned.	316	375	390
d) PCs/laptops maintained and supported.	1,576	1,610	1,620
e) Printers/Scanners maintained and supported.	606	616	620
f) State and County employees/users supported (excluding 4,200 attorney users and 1,100 law enforcement personnel ).	1,400	1,440	1,450
g) Help Desk Tickets received in a day.	260	320	330
h) Application requests in a month.	4	6	15
i) Data and statistics requested in a month.	15	20	25
<b>Efficiency/Cost Measures</b>			
j) % of PCs/printers installed within 21 days.	60%	50%	60%
k) Average response time to help desk tickets.	< 3 Minutes	< 10 Minutes	< 5 Minutes
l) % of time data unavailable when requested.	1%	2%	1%
m) % of data sent to state agencies in a timely manner.	75%	60%	85%
n) % of App. changes requests completed in a week.	20%	10%	35%
o) % of data or statistics completed in 24 hours.	60%	50%	50%
<b>Effectiveness Measures</b>			
q) % of outside users successfully getting access on-line.	99%	99%	99%
r) % of data sent to state agencies with no return errors.	50%	40%	50%

## Justice Information Management Systems

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
<b>Service #1: JIMS</b>						
1) User support of multiple integrated programs and support of hardware to assist in improvement of operational efficiency.						
2) Maintaining data storage, security, and data integrity as well as providing 24/7 on-line system access.						
3) Provision of various training for agencies and staff.						
4) Assistance and provision of recommendations to agencies for new technology solutions.						
Agency Revenues	\$ 12,321	\$ 8,622	\$ 8,622	\$ 8,795	\$ 8,795	2.01%
Expenditures	\$ 4,106,730	\$ 4,259,060	\$ 4,348,339	\$ 5,870,166	\$ 5,775,166	32.81%
Difference	\$ (4,094,409)	\$ (4,250,438)	\$ (4,339,717)	\$ (5,861,371)	\$ (5,766,371)	32.87%
FTE Positions	25.00	25.00	25.00	26.00	26.00	4.00%

## Justice Information Management Systems

Requests for Additional Resources				
<i>Request #1</i>	<i>Requested FY 2020</i>	<i>Budget FY 2020</i>	<i>Requested FY 2021</i>	<i>Recommended FY 2021</i>
JIMS Maintenance Support	<b>Priority:</b>	1	<b>Major Service</b>	JIMS
<p>This request is to keep JIMS current with all of the maintenance agreements for both hardware and software. In past years JIMS has increased the number of departments that it supports and increased the number of applications including the new RMS (NICHE) system for all local police agencies. Funding this request will enable JIMS to ensure 24/7 access and maintain data storage, security, and data integrity. Some of the applications/equipment are: the overall maintenance for Med-Act's ESO and Deccan software maintenance was not budgeted in the past in Med-Act's IT budget. The pro-rated maintenance on the XIV SANS was pre-paid for 3 years when purchased in 2016, as well as the UCS Blade Servers which was bought in 2016. The warranty will run out in mid-2019 and the full amount of maintenance will be due in 2020. This request also has funding for Med-Act equipment replacement and some new inventory tracking software.</p>				
Agency Revenue	\$0	\$0	\$0	\$0
Expenditures	\$488,200	\$488,200	\$285,200	\$285,200
Difference	\$(488,200)	\$(488,200)	\$(285,200)	\$(285,200)
FTE	0.00	0.00	0.00	0.00

## Justice Information Management Systems

### Capital Improvement Program (CIP)

#### Infrastructure Maintenance

Year Placed:

2020

**Description:**

This request is an on-going capital replacement project account to provide maintenance of the JIMS IT infrastructure. It is necessary to replace this equipment as it begins to reach the end of its useful life. The growth and demand for ITS support from the agencies and departments that JIMS serves has increased greatly over time. JIMS IT infrastructure includes the replacement of storage area network, UNIX servers, firewalls, load balancer of external websites, and increased capacity for blade center. This request is larger than most years due to the timing of this 2020 project request in relation to the opening of the new County Courthouse.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 1,130,000	\$ 512,990	\$ 920,000	\$ 348,000	\$ 300,000	\$ 3,210,990
Total	\$ 1,130,000	\$ 512,990	\$ 920,000	\$ 348,000	\$ 300,000	\$ 3,210,990

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

### Law Library

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Miscellaneous	\$ 237,951	\$ 352,695	\$ 328,378	\$ 338,545	\$ 338,545	3.10%
<b>Total Other Agency Revenues</b>	<b>\$ 237,951</b>	<b>\$ 352,695</b>	<b>\$ 328,378</b>	<b>\$ 338,545</b>	<b>\$ 338,545</b>	<b>3.10%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 237,951</b>	<b>\$ 352,695</b>	<b>\$ 328,378</b>	<b>\$ 338,545</b>	<b>\$ 338,545</b>	<b>3.10%</b>
<b>Expenditures</b>						
Personnel	\$ 237,950	\$ 352,695	\$ 328,378	\$ 338,545	\$ 338,545	3.10%
<b>Subtotal</b>	<b>\$ 237,950</b>	<b>\$ 352,695</b>	<b>\$ 328,378</b>	<b>\$ 338,545</b>	<b>\$ 338,545</b>	<b>3.10%</b>
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 237,950</b>	<b>\$ 352,695</b>	<b>\$ 328,378</b>	<b>\$ 338,545</b>	<b>\$ 338,545</b>	<b>3.10%</b>
Risk Management Charges	\$ 2,023	\$ 2,164	\$ 2,164	\$ 2,184	\$ 2,184	0.92%
<b>b) Total Expenditures</b>	<b>\$ 239,973</b>	<b>\$ 354,859</b>	<b>\$ 330,542</b>	<b>\$ 340,729</b>	<b>\$ 340,729</b>	<b>3.08%</b>
<b>Difference: b) minus a)</b>	<b>\$ (2,022)</b>	<b>\$ (2,164)</b>	<b>\$ (2,164)</b>	<b>\$ (2,184)</b>	<b>\$ (2,184)</b>	<b>0.92%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	4.96	4.96	4.48	4.48	4.48	0.00%
<b>Total FTE Positions</b>	<b>4.96</b>	<b>4.96</b>	<b>4.48</b>	<b>4.48</b>	<b>4.48</b>	<b>0.00%</b>

### Agency Mission

The mission of the Johnson County Law Library is to make available to judges, attorneys, County officials, and all citizens of the County, outstanding legal resources and services that will enable users to perform at the highest level of research and practice.

### Budget Highlights

Total expenditures for FY 2020, excluding Risk Management charges, are budgeted to increase by \$10,167 (3.10%) compared to FY 2019. The increase is primarily due to the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2020 remain constant at 4.48 due to the elimination of .48 FTE that was unfunded.

## Law Library

Agency Goals & Objectives			
Service Delivery Goals and Associated Objectives			Associated PM's:
1) Provide attorneys with reference services.			a
2) Provide unrepresented persons with reference services.			b
Output and Efficiency Measures			
Output	Actual 2018	Estimated 2019	Estimated 2020
a) Reference services to attorneys.	3,351	3,350	3,350
b) Reference services to unrepresented persons.	3,564	3,600	3,600
Efficiency/Cost Measures			
n/a			
Effectiveness Measures			
n/a			

## Law Library

Major Services						
	Actual	Budget	Estimated	Requested	Budget	2019-2020
	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	%Change
<b>Service #1: Legal Referral and Circulation</b>						
<p>Assist attorneys, judges and the public to use the Law Library's outstanding collection of print and electronic resources to research legal questions and find forms. Resources include federal and state statutes, case reporters, treatises, form books, fill-in-the-blank form packets, web page links and a full Westlaw online legal research service. Refer the public to Kansas Legal Services and the Kansas Bar Association for attorney services and legal advice. Check out library materials to attorneys registered with the Law Library for a two week period. Provide child support calculation software, computers, photocopying, fax service, conference room, phone rooms, and reading room.</p>						
Agency Revenues	\$ 237,951	\$ 352,695	\$ 328,378	\$ 338,545	\$ 338,545	3.10%
Expenditures	\$ 237,950	\$ 352,695	\$ 328,378	\$ 338,545	\$ 338,545	3.10%
Difference	\$ 1	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions	4.96	4.96	4.48	4.48	4.48	0.00%

### District Attorney Prosecutor Training and Assistance

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>0.00%</b>
Miscellaneous	\$ 31,612	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 31,612</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 31,612</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>0.00%</b>
<b>Expenditures</b>						
Contractual Services	\$ 35,703	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Commodities	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 35,703</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>0.00%</b>
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 35,703</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>0.00%</b>
<b>b) Total Expenditures</b>	<b>\$ 35,703</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>0.00%</b>
<b>Difference: b) minus a)</b>	<b>\$ (4,091)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

#### Agency Mission

This agency receives part of the court costs assessed in every case. Its proceeds are used for training programs for the District Attorney's Office.

#### Budget Highlights

Proceeds to the Prosecuting Attorney Fund are budgeted at \$29,000 for FY 2020. This agency does not receive any County support.



**Public Safety Sales Tax**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 % Change</b>
<b>Agency Revenues</b>						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Interest	\$ 108,111	\$ 203,165	\$ 141,516	\$ 133,620	\$ 133,620	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 108,111</b>	<b>\$ 203,165</b>	<b>\$ 141,516</b>	<b>\$ 133,620</b>	<b>\$ 133,620</b>	<b>(5.58)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 108,111</b>	<b>\$ 203,165</b>	<b>\$ 141,516</b>	<b>\$ 133,620</b>	<b>\$ 133,620</b>	<b>(5.58)%</b>
<b>Expenditures</b>						
Intrafund Transfers	\$ 23,195,833	\$ 23,326,161	\$ 23,535,198	\$ 23,527,302	\$ 23,527,302	(0.03)%
<b>Subtotal</b>	<b>\$ 23,195,833</b>	<b>\$ 23,326,161</b>	<b>\$ 23,535,198</b>	<b>\$ 23,527,302</b>	<b>\$ 23,527,302</b>	<b>(0.03)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 23,195,833</b>	<b>\$ 23,326,161</b>	<b>\$ 23,535,198</b>	<b>\$ 23,527,302</b>	<b>\$ 23,527,302</b>	<b>(0.03)%</b>
<b>b) Total Expenditures</b>	<b>\$ 23,195,833</b>	<b>\$ 23,326,161</b>	<b>\$ 23,535,198</b>	<b>\$ 23,527,302</b>	<b>\$ 23,527,302</b>	<b>(0.03)%</b>
<b>Difference: b) minus a)</b>	<b>\$ (23,087,722)</b>	<b>\$ (23,122,996)</b>	<b>\$ (23,393,682)</b>	<b>\$ (23,393,682)</b>	<b>\$ (23,393,682)</b>	<b>0.00 %</b>
<b>Tax Revenues</b>						
Other Taxes	\$ 22,856,908	\$ 23,122,996	\$ 23,393,682	\$ 23,393,682	\$ 23,393,682	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 22,856,908</b>	<b>\$ 23,122,996</b>	<b>\$ 23,393,682</b>	<b>\$ 23,393,682</b>	<b>\$ 23,393,682</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

**Agency Mission**

This non-operating agency was created in 1995 to account for the proceeds and uses of the one-quarter cent Public Safety Sales Tax, the compensating use tax, and investment interest which it earns.

**Budget Highlights**

The Intrafund Transfers are made to cover operations in the Sheriff and Corrections departments.

**Public Safety Sales Tax II**

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp;</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 85,719	\$ 113,715	\$ 112,205	\$ 105,945	\$ 105,945	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 85,719</b>	<b>\$ 113,715</b>	<b>\$ 112,205</b>	<b>\$ 105,945</b>	<b>\$ 105,945</b>	<b>(5.58)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 85,719</b>	<b>\$ 113,715</b>	<b>\$ 112,205</b>	<b>\$ 105,945</b>	<b>\$ 105,945</b>	<b>(5.58)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Lease Payment to PBC	\$ 9,616,019	\$ 9,395,875	\$ 9,395,875	\$ 9,304,404	\$ 9,304,404	(0.97)%
Intrafund Transfers	\$ 13,618,753	\$ 13,840,836	\$ 14,110,012	\$ 14,195,223	\$ 14,195,223	0.60 %
<b>Subtotal</b>	<b>\$ 23,234,772</b>	<b>\$ 23,236,711</b>	<b>\$ 23,505,887</b>	<b>\$ 23,499,627</b>	<b>\$ 23,499,627</b>	<b>(0.03)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 23,234,772</b>	<b>\$ 23,236,711</b>	<b>\$ 23,505,887</b>	<b>\$ 23,499,627</b>	<b>\$ 23,499,627</b>	<b>(0.03)%</b>
<b>b) Total Expenditures</b>	<b>\$ 23,234,772</b>	<b>\$ 23,236,711</b>	<b>\$ 23,505,887</b>	<b>\$ 23,499,627</b>	<b>\$ 23,499,627</b>	<b>(0.03)%</b>
<b>Difference: b) minus a)</b>	<b><u>\$(23,149,053)</u></b>	<b><u>\$(23,122,996)</u></b>	<b><u>\$(23,393,682)</u></b>	<b><u>\$(23,393,682)</u></b>	<b><u>\$(23,393,682)</u></b>	<b><u>0.00 %</u></b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 22,856,908	\$ 23,122,996	\$ 23,393,682	\$ 23,393,682	\$ 23,393,682	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 22,856,908</b>	<b>\$ 23,122,996</b>	<b>\$ 23,393,682</b>	<b>\$ 23,393,682</b>	<b>\$ 23,393,682</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

**Agency Mission**

This non-operating agency was created in 2009 to account for the proceeds and uses of the one-quarter cent Public Safety Sales Tax II, the compensating use tax, and investment interest which it earns. This sales tax was approved on August 5, 2008 by the voters of Johnson County.

**Budget Highlights**

Total expenditures for FY 2020 are budgeted at \$23,499,627, an increase of 2.32% compared to the estimated FY 2019 expenditures. Of the budgeted expenditures, \$9,304,404 is scheduled for debt service related to the four approved capital projects, and the intrafund transfers will cover operations within the Sheriff's Office, Corrections Department, and Facilities Department for costs associated with these four projects. This fund does not receive any revenue from property taxes.

### Public Safety Sales Tax III

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2018-2019 % Change
<b>Agency Revenues</b>						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp;</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 88,361	\$ 43,165	\$ 115,664	\$ 109,210	\$ 109,210	(5.58)%
<b>Total Other Agency Revenue</b>	<b>\$ 88,361</b>	<b>\$ 43,165</b>	<b>\$ 115,664</b>	<b>\$ 109,210</b>	<b>\$ 109,210</b>	<b>(5.58)%</b>
<b>a) Total Agency</b>	<b>\$ 88,361</b>	<b>\$ 43,165</b>	<b>\$ 115,664</b>	<b>\$ 109,210</b>	<b>\$ 109,210</b>	<b>(5.58)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 23,195,832	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Capital Outlay	\$ 0	\$ 23,166,161	\$ 23,513,635	\$ 23,507,181	\$ 23,507,181	(0.03)%
<b>Subtotal</b>	<b>\$ 23,195,832</b>	<b>\$ 23,166,161</b>	<b>\$ 23,513,635</b>	<b>\$ 23,507,181</b>	<b>\$ 23,507,181</b>	<b>(0.03)%</b>
Lease Payment to PBC	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 23,195,832</b>	<b>\$ 23,166,161</b>	<b>\$ 23,513,635</b>	<b>\$ 23,507,181</b>	<b>\$ 23,507,181</b>	<b>(0.03)%</b>
<b>b) Total Expenditures</b>	<b>\$ 23,195,832</b>	<b>\$ 23,166,161</b>	<b>\$ 23,513,635</b>	<b>\$ 23,507,181</b>	<b>\$ 23,507,181</b>	<b>(0.03)%</b>
<b>Difference: b) minus a)</b>	<b>\$(23,107,471)</b>	<b>\$(23,122,996)</b>	<b>\$(23,397,971)</b>	<b>\$(23,397,971)</b>	<b>\$(23,397,971)</b>	<b>0.00 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 22,861,101	\$ 23,122,996	\$ 23,397,971	\$ 23,397,971	\$ 23,397,971	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 22,861,101</b>	<b>\$ 23,122,996</b>	<b>\$ 23,397,971</b>	<b>\$ 23,397,971</b>	<b>\$ 23,397,971</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

This non-operating agency was created in 2017 to account for the proceeds and uses of the one-quarter cent Public Safety Sales Tax III, the compensating use tax, and investment interest which it earns. This sales tax was approved on November 8, 2016 by the voters of Johnson County.

### Budget Highlights

Total expenditures for FY 2020 are budgeted at \$23,507,181, a decrease of 0.03% compared to the estimated FY 2019 expenditures. Collections for the Public Safety Sales Tax III began April 1, 2017; therefore, FY 2018 was the first full year of actual receipts. The budgeted expenditures will be used for costs associated with the new Courthouse, the Medical Examiner's Facility and the demolition of the existing Courthouse upon completion of the new Courthouse. Public Building Commission lease purchase revenue bonds were sold for the costs associated with these capital projects. This fund does not receive any revenue from property taxes.

## Sheriff

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	0	0	0	0	0	0.00%
Charges for Service	\$ 3,390,852	\$ 3,013,552	\$ 3,013,552	\$ 3,425,503	\$ 3,425,503	13.67%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 3,390,852</b>	<b>\$ 3,013,552</b>	<b>\$ 3,013,552</b>	<b>\$ 3,425,503</b>	<b>\$ 3,425,503</b>	<b>13.67%</b>
Use of Carryover	\$ 0	\$ 1,014,060	\$ 1,014,060	\$ 1,014,060	\$ 1,014,060	0.00%
Intergovernmental	\$ 346,922	\$ 438,194	\$ 490,403	\$ 525,713	\$ 525,713	7.20%
Miscellaneous	\$ 247,209	\$ 475,865	\$ 475,865	\$ 483,765	\$ 483,765	1.66%
Intrafund Transfers	\$ 25,443,443	\$ 25,790,536	\$ 26,144,396	\$ 26,223,685	\$ 26,223,685	0.30%
<b>Total Other Agency Revenues</b>	<b>\$ 26,037,574</b>	<b>\$ 27,718,655</b>	<b>\$ 28,124,724</b>	<b>\$ 28,247,223</b>	<b>\$ 28,247,223</b>	<b>0.44%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 29,428,426</b>	<b>\$ 30,732,207</b>	<b>\$ 31,138,276</b>	<b>\$ 31,672,726</b>	<b>\$ 31,672,726</b>	<b>1.72%</b>
<b>Expenditures</b>						
Personnel	\$ 67,656,982	\$ 69,561,029	\$ 68,929,602	\$ 72,173,847	\$ 71,509,249	3.74%
Contractual Services	\$ 10,079,059	\$ 12,634,806	\$ 12,634,306	\$ 13,877,883	\$ 13,877,883	9.84%
Commodities	\$ 2,498,743	\$ 3,103,665	\$ 3,095,087	\$ 3,674,874	\$ 3,650,094	17.93%
Capital Outlay	\$ 760,165	\$ 454,000	\$ 454,000	\$ 719,000	\$ 719,000	58.37%
<b>Subtotal</b>	<b>\$ 80,994,949</b>	<b>\$ 85,753,500</b>	<b>\$ 85,112,995</b>	<b>\$ 90,445,604</b>	<b>\$ 89,756,226</b>	<b>5.46%</b>
Miscellaneous	\$ 7,063	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%
<b>Subtotal</b>	<b>\$ 7,063</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 81,002,012</b>	<b>\$ 85,754,500</b>	<b>\$ 85,113,995</b>	<b>\$ 90,446,604</b>	<b>\$ 89,757,226</b>	<b>5.46%</b>
Risk Management Charges	\$ 888,749	\$ 890,855	\$ 890,855	\$ 989,914	\$ 989,914	11.12%
<b>b) Total Expenditures</b>	<b>\$ 81,890,761</b>	<b>\$ 86,645,355</b>	<b>\$ 86,004,850</b>	<b>\$ 91,436,518</b>	<b>\$ 90,747,140</b>	<b>5.51%</b>
<b>Difference: b) minus a)</b>	<b>\$(52,462,335)</b>	<b>\$(55,913,148)</b>	<b>\$(54,866,574)</b>	<b>\$(59,763,792)</b>	<b>\$(59,074,414)</b>	<b>7.67%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	1.00	1.00	1.00	2.00	2.00	100.00%
Other FTEs	650.95	658.99	658.99	670.95	663.95	0.75%
<b>Total FTE Positions</b>	<b>651.95</b>	<b>659.99</b>	<b>659.99</b>	<b>672.95</b>	<b>665.95</b>	<b>0.90%</b>

### Agency Mission

The mission of the Johnson County Sheriff's Office is to protect life and property, deter criminal activity, enforce state laws, and maintain civil order while operating safe and secure detention facilities. By utilizing the highest level of ethics, honor, integrity, and commitment, and in partnership with the community, we shall provide the highest level of law enforcement services to the citizens of Johnson County.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$4,643,231 (5.46%) compared to FY 2019. This increase is due to: 1) increase of 6.0 deputies at detention facility, 2) ongoing contractual increases for medical, food services, and other miscellaneous increases totaling \$951,000, 3) Camera Equipment Replacement and maintenance contract for \$513,792, 4) one time funding of \$265,000 for vehicle replacement, 5) addition of 1.0 Senior Forensic Scientist within Toxicology program at Crime Lab, and 6) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2020 are budgeted to increase to 665.95 from 659.99 due to the net impact of an addition of 6.0 FTEs in Detention and 1.0 within the Crime Lab along with the transfer of 1.0 FTE to the Innovation Team.

**Agency Goals & Objectives**

<b>Service Delivery Goals and Associated Objectives</b>			<b>Associated PMs:</b>
<b><u>Policing Services</u></b>			
1) <b>Reduce the opportunities for offenders to victimize citizens.</b>			
* Remain vigilant and take initiative to investigate unusual activities.			i
2) <b>Provide law enforcement and emergency response services.</b>			
* Increase citizen satisfaction with policing services.			o,p
* Maintain a quality response to service requests.			q
3) <b>Provide expert criminal investigation services.</b>			
* Maintain proactive investigations of drug crimes and Internet crimes.			k
* Maintain quality investigations of reported crimes.			k
4) <b>Maintain the quality of public safety communications services.</b>			
* Maintain professional police dispatching services.			l,m,q
5) <b>Ensure the quality of services provided by the department.</b>			
* Maintain quality training for sworn staff.			j,q
<b>Agency Key Performance Measures (PMs)</b>			
<b>Outputs</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) # of calls for service including self-initiated (patrol).	47,291	47,691	48,091
b) Median response time to emergency calls (minutes).	5.3	5.1	5.1
d) # of cases assigned to general investigations unit.	502.0	550.0	500.0
e) # of investigation cases cleared (includes prior year cases).	\$492	\$539	\$490
f) # of calls for service including self-initiated (dispatch).	302,461	307,461	312,461
g) # of 911 calls received.	80,486	81,486	82,486
h) # of employees trained annually (in-service).	656	700	700
<b>Efficiency/Cost Measures</b>			
i) % change in # of calls for service (patrol).	(8.5)%	0.8%	0.8%
j) Change in median response time to emergency calls (min.).	24.0%	(4.0)%	(4.0)%
k) % investigation cases cleared.	98.0%	98.0%	98.0%
l) % change in # of calls for service (dispatch).	2.3%	1.7%	1.6%
m) % change in # of 911 calls received.	1.3%	1.2%	1.2%
n) % change in # of training hours received by employees.	30.7%	6.7%	0.0%
<b>Effectiveness Measures</b>			
o) % of survey respondents reporting a perception of safety:			
in their neighborhoods during the day.	97%	97%	97%
in their neighborhoods at night.	89%	90%	90%
in Johnson County overall.	92%	93%	93%
p) % of survey responses with satisfactory or better rating for "quality of public safety."	90%	90%	90%
q) % of 9-1-1 calls answered in less than 10 seconds.	94%	95%	95%

**Sheriff**

Agency Goals & Objectives			
Service Delivery Goals and Associated Objectives			Associated PMs:
Forensics Laboratory			
1) Provide scientific analysis related to biological evidence associated with crimes committed in Johnson County.			
* Maintain the quality of DNA analysis of biological evidence.			i
* Increase the number of samples receiving DNA analysis.			a,e
2) Provide scientific analysis related to chemical and physical evidence associated with crimes committed in Johnson County.			
* Maintain quality analysis of evidentiary items.			b,f,j
* Maintain timely completion of requested evidence analysis.			k
3) Facilitate the identification and apprehension of serious offenders.			
* Prioritize laboratory resources to provide investigative analysis services in major cases.			g,l
* Provide timely and expert crime scene processing services in major crime investigations.			h,k,l
Agency Key Performance Measures (PMs)			
Outputs	Actual 2018	Estimated 2019	Estimated 2020
a) Total # of samples receiving DNA analysis.	2,294	2,700	2,900
b) Total # of items of evidence examined.	22,212	23,323	24,489
c) Total # of case examinations completed.	3,951	4,149	4,356
d) Total # of case examinations pending.	2,386	2,400	2,400
Efficiency/Cost Measures			
e) % change in # of samples receiving DNA analysis.	139%	18%	7%
f) % change in # of items of evidence examined.	62%	5%	5%
g) % change in # of case examinations completed.	33%	5%	5%
h) % change in # of case examinations pending.	(22)%	1%	0%
Effectiveness Measures			
i) % of QAS Quality Assurance Standards met.	100%	100%	100%
j) % of Accreditation Standards met.	100%	100%	100%
k) % responders to survey rating the overall laboratory timeliness as satisfactory or better.	80%	80%	80%
l) % responders to survey rating the overall laboratory experience as satisfactory or better.	100%	100%	100%

**Agency Goals & Objectives**

**Service Delivery Goals and Associated Objectives**

**Associated  
PMs:**

**Detention Services**

1) **Provide secure custody of persons charged with violations of state and municipal laws.**

\* Maintain an effective inmate management system.

j,k,l,m,n,s,t

\* Ensure safe and secure inmate movement outside the detention facilities.

o,p,u,v

2) **Contribute to the effective operation of the court system.**

\* Ensure inmates appear at all required court proceedings.

q,r

**Agency Key Performance Measures (PMs)**

<b>Outputs</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) # of inmates booked.	16,276	16,894	17,300
b) Average daily population.	793	859	920
c) Average # of inmates boarded per day to other jails.	0	0	0
d) Total inmate man-days in custody.	305,439	323,678	335,800
e) Average length of inmate stay (days).	18.5	19.3	19.4
f) Miles driven to transport inmates (out of County only).	0	0	0
g) Total # of inmates transported (in County).	15,322	16,064	16,464
h) Inmate court appearances, in person.	12,751	13,396	13,796
i) Inmate court appearances, by video.	13,680	13,574	13,674

**Efficiency/Cost Measures**

j) Average # of inmates booked per day.	45	46	47
k) Change in average daily population.	27	66	61
l) Change in average # of inmates boarded out per day to other jails.	0	0	0
m) Change in inmate man-days in custody.	11,120	18,239	12,122
n) Change in average length of stay (days).	-0.3	0.8	0.1
o) Change in miles driven to transport inmates.	0	0	0
p) Change in # of inmates transported.	412	645	400
q) # of inmate court appearances in person per week.	1,025	645	400
r) # of inmate court appearances by video per week.	1,321	(106)	100

**Effectiveness Measures**

s) % of inmates classified within 72 hours.	99%	99%	99%
t) % of inmates held without escape.	100%	100%	100%
u) % of capacity in Johnson County jails.	73%	79%	84%
v) % of inmates transported without injury or escape.	N/A	N/A	N/A

**Sheriff**

**Agency Goals & Objectives**

<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PMs:</b>
<b><u>Court Services</u></b>	
1) <b>Provide for a safe and orderly courthouse environment.</b>	
* Maintain an effective entry security screening process.	j
* Maintain public order in the courthouse.	k
* Maintain an active warrant service program.	l,m,n
2) <b>Provide for the apprehension of persons named in warrants and court orders.</b>	
* Increase the number of persons arrested on warrants.	e,l,n
3) <b>Contribute to the effective operation of the judicial system.</b>	
* Maintain the timely and lawful service of civil process and court orders.	o,p,s
4) <b>Collect delinquent property taxes owed to Johnson County.</b>	
* Execute delinquent tax warrants received from the County Treasurer.	q

**Agency Key Performance Measures (PMs)**

<b>Outputs</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) # of persons screened for entry into courthouse and annex.	528,812	531,288	584,416
b) # of security requests handled by courthouse unit.	907	1,104	1,214
c) # of warrant arrests by courthouse security unit.	447	500	550
d) Total # of warrants received.	7,998	8,398	8,798
e) Total # of warrants executed.	5,980	6,382	6,686
f) # of civil process and orders attempted.	43,702	45,952	46,411
g) # of civil process and orders served.	32,938	34,584	34,929
h) # of tax warrants executed.	1,975	2,200	2,300
i) \$ collected from Sheriff's collection actions.	\$1,390,618	\$1,500,000	\$1,610,000

**Efficiency/Cost Measures**

j) # of persons screened for entry into courthouse - daily avg.	2,115	2,125	2,338
k) # of security requests handled by courthouse unit - daily avg.	3.6	4.4	4.9
l) # of warrant arrests by courthouse security unit - daily avg.	32.0	33.6	35.2
m) Average # of warrants received per day.	16.4	17.5	18.3
n) % of warrants executed successfully.	75%	76%	76%
o) # of civil process and orders attempted per day.	120	126	127
p) % civil process and order attempts served successfully.	75.4%	75.3%	75.3%

**Effectiveness Measures**

q) Average amount collected per tax warrant executed.	\$704	\$682	\$700
r) Successfully executed warrants are timely (within 7 days).	100%	100%	100%



**Sheriff****Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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**Service #1: Administration & Support Services**

Administrative & Support Services provides management, assistance, training, and support for direct policing and detention services. Administrative Services include fleet services, training, fiscal services, purchasing, public relations, records, and personnel.

Agency Revenues	\$ 6,620	\$ 43,160	\$ 43,160	\$ 46,600	\$ 46,600	7.97 %
Expenditures	\$ 9,034,833	\$ 10,647,843	\$ 10,290,650	\$ 11,880,692	\$ 11,880,692	15.45 %
Difference	\$ (9,028,213)	\$ (10,604,683)	\$ (10,247,490)	\$ (11,834,092)	\$ (11,834,092)	15.48 %
FTE Positions	63.40	63.40	63.40	63.40	63.40	0.00 %

**Service #2: Laboratory Services**

Laboratory Services provides high quality scientific analysis of biological, chemical, digital and physical evidence associated with crimes committed in Johnson County.

Agency Revenues	\$ 720,421	\$ 829,385	\$ 881,594	\$ 921,123	\$ 921,123	4.48 %
Expenditures	\$ 5,630,214	\$ 6,231,911	\$ 6,404,362	\$ 6,974,633	\$ 6,974,633	8.90 %
Difference	\$ (4,909,793)	\$ (5,402,526)	\$ (5,522,768)	\$ (6,053,510)	\$ (6,053,510)	9.61 %
FTE Positions	43.30	43.30	43.30	45.30	45.30	4.62 %

**Service #3: Detention Services**

Detention Services contribute to the public safety and to the effective operation of the courts by providing for the secure custody and movement of persons charged with violations of state and municipal laws.

Agency Revenues	\$ 27,295,594	\$ 28,210,603	\$ 28,564,463	\$ 29,012,227	\$ 29,012,227	3.71 %
Expenditures	\$ 45,438,233	\$ 46,047,380	\$ 45,967,683	\$ 49,393,638	\$ 48,704,260	5.95 %
Difference	\$ (18,142,639)	\$ (17,836,777)	\$ (17,403,220)	\$ (19,770,568)	\$ (19,081,190)	9.64 %
FTE Positions	368.25	368.29	368.29	380.25	373.25	1.35 %

**Service #4: Court Security**

Court Security provides for a safe and orderly courthouse environment.

Agency Revenues	\$ 119,922	\$ 238,369	\$ 238,369	\$ 572,515	\$ 572,515	140.18 %
Expenditures	\$ 3,283,359	\$ 3,798,669	\$ 3,704,786	\$ 3,767,470	\$ 3,767,470	1.69 %
Difference	\$ (3,163,437)	\$ (3,560,300)	\$ (3,466,417)	\$ (3,194,955)	\$ (3,194,955)	(7.83)%
FTE Positions	29.00	29.00	29.00	29.00	29.00	0.00 %

**Service #5: Warrants**

The Sheriff's Warrant Unit is charged with searching out, detecting, and apprehending persons wanted by written order of the Johnson County District Court.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 1,153,854	\$ 1,188,404	\$ 1,641,327	\$ 1,685,765	\$ 1,685,765	2.71 %
Difference	\$ (1,153,854)	\$ (1,188,404)	\$ (1,641,327)	\$ (1,685,765)	\$ (1,685,765)	2.71 %
FTE Positions	13.00	13.00	13.00	13.00	13.00	0.00 %

# Sheriff

## Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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### Service #6: Investigations

The Sheriff's Office provides investigative services throughout Johnson County. Investigative services are organized into the functional groups of Crimes Against Property, Crimes Against Persons, Drug Enforcement, Organized Crime, Crime Scene processing, Crime Analysis and Street Drug Enforcement.

Agency Revenues	\$ 20,994	\$ 29,000	\$ 29,000	\$ 0	\$ 0	(100.00)%
Expenditures	\$ 2,145,396	\$ 2,195,214	\$ 1,893,426	\$ 1,953,648	\$ 1,953,648	3.18 %
Difference	\$ (2,124,402)	\$ (2,166,214)	\$ (1,864,426)	\$ (1,953,648)	\$ (1,953,648)	4.79 %
FTE Positions	15.00	15.00	15.00	15.00	15.00	0.00 %

### Service #7: Investigative Taskforce

The Investigative Taskforce consolidates local resources of the area law enforcement agencies for the purpose of investigating the sale and manufacture of illegal drugs, violent crime, auto thefts, and gang activity in Johnson County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 51,452	\$ 938,640	\$ 966,006	\$ 1,009,230	\$ 1,009,230	4.47 %
Difference	\$ (51,452)	\$ (938,640)	\$ (966,006)	\$ (1,009,230)	\$ (1,009,230)	4.47 %
FTE Positions	0.00	8.00	8.00	8.00	8.00	0.00 %

### Service #8: Civil Division

The Civil Division Carries out duties according to statutes including collections of monies on delinquent taxes or insufficient funds from worthless checks, enforces the laws within the state of Kansas regarding vehicle registration, and serves Civil Court documents issued from the various courts of Johnson County.

Agency Revenues	\$ 315,207	\$ 291,273	\$ 291,273	\$ 0	\$ 0	(100.00)%
Expenditures	\$ 2,520,012	\$ 2,591,013	\$ 2,527,583	\$ 2,607,248	\$ 2,607,248	3.15 %
Difference	\$ (2,204,805)	\$ (2,299,740)	\$ (2,236,310)	\$ (2,607,248)	\$ (2,607,248)	16.59 %
FTE Positions	24.00	24.00	24.00	24.00	24.00	0.00 %

### Service #9: Sheriff's Emergency Response Team

The Sheriff's Emergency Response Team's purpose is to increase the likelihood of safely resolving situations, high risk in nature, which exceed the capabilities of traditional law enforcement first responders and/or investigative unit's.

Agency Revenues	\$ 939	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 339,821	\$ 50,694	\$ 50,694	\$ 46,400	\$ 46,400	(8.47)%
Difference	\$ (338,882)	\$ (50,694)	\$ (50,694)	\$ (46,400)	\$ (46,400)	(8.47)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

# Sheriff

Major Services						
	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change

## Service #10: Communications

The Johnson County Sheriff's Office operates a primary public-safety answering point (dispatch center) located at the County Communications Center in Olathe. Our agency dispatches police services for the Sheriff's Office (including the cities of DeSoto and Edgerton), the Park police, Fairway, Gardner, Lake Quivira, Merriam, Olathe, Mission, Roeland Park, Spring Hill, and Westwood.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 5,267,669	\$ 5,458,270	\$ 5,291,938	\$ 5,270,260	\$ 5,270,260	(0.41)%
Difference	\$ (5,267,669)	\$ (5,458,270)	\$ (5,291,938)	\$ (5,270,260)	\$ (5,270,260)	(0.41)%
FTE Positions	48.00	48.00	48.00	47.00	47.00	(2.08)%

## Service #11: Patrol

The Johnson County Sheriff's Office Patrol Division provides a wide variety of law enforcement services to the citizens of Johnson County including traffic enforcement, emergency response, and serving arrest warrants. The geographical areas patrolled by the Johnson County Sheriff's Office include the unincorporated areas of Johnson County and the cities of De Soto and Edgerton.

Agency Revenues	\$ 948,729	\$ 1,090,417	\$ 1,090,417	\$ 1,120,261	\$ 1,120,261	2.74 %
Expenditures	\$ 6,137,170	\$ 6,606,462	\$ 6,375,540	\$ 5,857,620	\$ 5,857,620	(8.12)%
Difference	\$ (5,188,441)	\$ (5,516,045)	\$ (5,285,123)	\$ (4,737,359)	\$ (4,737,359)	(10.36)%
FTE Positions	48.00	48.00	48.00	48.00	48.00	0.00 %

**Sheriff**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Jail Deputies/Sergeant (12.0)	<b>Priority:</b>	1	<b>Major Service</b>	Detention Services
<p>This request is being made for twelve (12) sworn staff members. These positions are required to provide adequate levels to operate the detention facilities in an efficient and productive manner. They will aid in addressing a portion of the growing inmate population. Not only has the inmate population increased overall, but the maximum custody inmate population, both male and female, has had a significant upturn over the past several years. We currently have 194 beds for male maximum custody inmates. All maximum bed space is currently filled with an average of 10-15 inmates on a waiting list and currently housed in the pre-classifications and segregation modules waiting to be moved to an appropriate classification based module. We only have twelve female maximum custody beds and all are full. With the addition of the sworn staff FTEs we will be able to better manage the inmates by opening new modules for specific classification levels, operate a safer detention facility by diminishing intermingling classification levels, and increase officer safety throughout the facility. This request was funded for 6.0 Deputies.</p>				
Agency Revenue	\$	0	\$	0
Expenditures	\$	1,148,887	\$	551,389
Difference	\$	(1,148,887)	\$	(551,389)
FTE		12.00		6.00
				12.00
				6.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Contractual & Commodity Increases	<b>Priority:</b>	2	<b>Major Service</b>	Detention Services
<p>Each year, there are many services and commodities that are purchased under contractual arrangements. It is common for these contracts to include an annual price increase, most ranging from 2% to 5%. It is not realistic to cover the cost of these contracts without additional funds, and this request is for funding to cover the expected increase in cost of these services and commodities in the 2020 budget. Additionally, the medical services contract is due for renewal, and a 11% price increase is anticipated due to a increase in nursing salaries driven by demand. Increases in funding is requested in the following amounts:</p>				
Inmate Medical	\$750,000			
Inmate Food	\$170,000			
Contractual Services	\$ 31,900			
Total	\$951,900			
Agency Revenue	\$	0	\$	0
Expenditures	\$	951,900	\$	951,900
Difference	\$	(951,900)	\$	(951,900)
FTE		0.00		0.00
				0.00

**Sheriff**

**Requests for Additional Resources**

<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
<p>Camera Equipment and Maint.      <b>Priority:</b>      3      <b>Major Service</b>      Administration &amp; Support Services</p> <p>The Sheriff's Office is requesting additional funding in order to maintain the current in-car camera systems, increase video evidence storage from 37TB to a level that can accommodate current levels of 78TB as well as future growth, upgrade outdated and unsupported tasers, and replace the current interview room recording system.</p> <p>A new contract is anticipated to include replacement cost at the end of the five year contract for all fleet cameras, body-worn cameras, and tasers. Ongoing contractual cost include storage cost, support, ongoing repair, and periodic replacement.</p>				
Agency Revenue	\$                      0	\$                      0	\$                      0	0
Expenditures	\$            513,792	\$            513,792	\$            513,792	513,792
Difference	\$            (513,792)	\$            (513,792)	\$            (513,792)	(513,792)
FTE	0.00	0.00	0.00	0.00
<b>Request #4</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
<p>Vehicle Replacement      <b>Priority:</b>      4      <b>Major Service</b>      Administration &amp; Support Services</p> <p>The Sheriff's Office currently has 205 vehicles in its fleet. The current budget allows for 12-13 new vehicles to be purchased annually. This equates to a 16-year in-service rotation cycle. It is not realistic nor cost effective to keep and maintain vehicles for this long of a period. To help combat this issue, an on-going annual increase of approximately \$265,000.00, (\$700,000.00 total) is being requested to place vehicles on a 10-year in-service rotation. (i.e.: funds to purchase approx. 20 new vehicle per annual cycle.) Although a portion of the fleet will need to be replaced on a more restrictive time table, this increase will begin to bring relief to the Sheriff's Office aging fleet. A 10-year rotation is reasonable and fiscally responsible.</p>				
Agency Revenue	\$                      0	\$                      0	\$                      0	0
Expenditures	\$            265,000	\$            265,000	\$            265,000	0
Difference	\$            (265,000)	\$            (265,000)	\$            (265,000)	0
FTE	0.00	0.00	0.00	0.00

**Sheriff**

<b>Request #5</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Dedicated Deputy for ARC	<b>Priority:</b>	5	<b>Major Service</b>	Administration & Support Services
<p>This request is to form a partnership between the Sheriff's Office and the Department of Corrections to assign a Deputy Sheriff as a Department of Corrections Resource Officer (DOCRO). This position would be assigned to the Community Corrections Adult Residential Center and have the ability to respond to both the Juvenile Detention Center and the Youth and Family Service Center as needed. It would be to perform a variety of law enforcement services and act as the primary law enforcement officer for the Department of Corrections facilities. Currently, calls for service for all Department of Corrections facilities are primarily handled by the Sheriff's Office Patrol Division. Additionally, some arrests are handled by the Sheriff's Office Detention Bureau. Due to the high call volume at Department of Corrections facilities, a DOCRO would be able to handle the majority of the calls for service at these facilities and reduce the heavy burden on the Sheriff's Office Patrol Division and Detention Bureau.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 91,898	\$ 0	\$ 94,168	0
Difference	\$ (91,898)	\$ 0	\$ (94,168)	0
FTE	1.00	1.00	1.00	1.00

<b>Request #6</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Senior Forensic Scientist for Toxicology Program	<b>Priority:</b>	6	<b>Major Service</b>	Laboratory Services
<p>This request encompasses the immediate personnel needs of the Johnson County Toxicology Program which will be primarily housed within the newly constructed Medical Examiner's facility. A total of two new FTE Forensic Scientist positions (Senior Forensic Scientist and Forensic Scientist Technician) are requested to provide adequate services for human performance as well as postmortem testing. The Senior Forensic Scientist is being requested and employed by the Crime Lab/Sheriff and the Forensic Scientist Technician will be employed and requested by the Medical Examiner/Department of Health and Environment. This is an urgent request to address the backlog of human performance work, perform equipment validation as needed and work with the Chief Medical Examiner and Chief Toxicologist to be ready to begin postmortem work in the second quarter of 2020 and an early start of 10/1/19 is requested.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 116,778	\$ 116,778	\$ 122,319	122,498
Difference	\$ (116,778)	\$ (116,778)	\$ (122,319)	(122,498)
FTE	1.00	1.00	1.00	1.00

### Sheriff Forfeited Property

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	25,273	105,000	105,000	281,384	281,384	167.98 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 25,273</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 281,384</b>	<b>\$ 281,384</b>	<b>167.98 %</b>
Use of Carryover	\$ 0	\$ 562,965	\$ 562,965	\$ 1,000,000	\$ 1,000,000	77.63 %
Intergovernmental	\$ (1,095,564)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous		0	1,838,048	0	0	(100.00)%
Interest	\$ 17,669	\$ 24,158	\$ 23,129	\$ 21,838	\$ 21,838	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ (1,077,895)</b>	<b>\$ 587,123</b>	<b>\$ 2,424,142</b>	<b>\$ 1,021,838</b>	<b>\$ 1,021,838</b>	<b>(57.85)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ (1,052,622)</b>	<b>\$ 692,123</b>	<b>\$ 2,529,142</b>	<b>\$ 1,303,222</b>	<b>\$ 1,303,222</b>	<b>(48.47)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 43,200	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Commodities	\$ 85,775	\$ 692,123	\$ 691,094	\$ 1,303,222	\$ 1,303,222	88.57 %
<b>Subtotal</b>	<b>\$ 128,975</b>	<b>\$ 692,123</b>	<b>\$ 691,094</b>	<b>\$ 1,303,222</b>	<b>\$ 1,303,222</b>	<b>88.57 %</b>
Interfund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 128,975</b>	<b>\$ 692,123</b>	<b>\$ 691,094</b>	<b>\$ 1,303,222</b>	<b>\$ 1,303,222</b>	<b>88.57 %</b>
<b>b) Total Expenditures</b>	<b>\$ 128,975</b>	<b>\$ 692,123</b>	<b>\$ 691,094</b>	<b>\$ 1,303,222</b>	<b>\$ 1,303,222</b>	<b>88.57 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (1,181,597)</b>	<b>\$ 0</b>	<b>\$ 1,838,048</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

#### Agency Mission

To provide non-tax funds for the purchase of new law enforcement services and equipment.

#### Budget Highlights

Revenues from Sheriff Forfeited Property can only be used for public safety purposes.

This fund does not receive any revenue from property taxes.

### Weapons Licensure

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 28,833	\$ 25,000	\$ 25,000	\$ 25,500	\$ 25,500	2.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 28,833</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>	<b>2.00%</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 28,833</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>	<b>2.00%</b>
<b>Expenditures</b>						
Commodities	\$ 13,542	\$ 25,000	\$ 25,000	\$ 25,500	\$ 25,500	2.00%
<b>Subtotal</b>	<b>\$ 12,292</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>	<b>2.00%</b>
Transfer to Capital projects	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 12,292</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>	<b>2.00%</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>b) Total Expenditures</b>	<b>\$ 12,292</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>	<b>2.00%</b>
<b>Difference: b) minus a)</b>	<b>\$ 16,541</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

### Agency Mission

To provide non-tax funds for the purchase of new law enforcement and criminal prosecution services. This fund is governed by the provisions of KSA 75-7c01 et.seq.

### Budget Highlights

Revenues from Weapons Licensure can only be used for public safety purposes.

This fund does not receive any revenue from property taxes.



## 911 Fund

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 704,940	\$ 704,940	0.00 %
Interest	\$ 97,705	\$ 152,457	\$ 127,895	\$ 120,759	\$ 120,759	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 97,705</b>	<b>\$ 152,457</b>	<b>\$ 127,895</b>	<b>\$ 825,699</b>	<b>\$ 825,699</b>	<b>545.61 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 97,705</b>	<b>\$ 152,457</b>	<b>\$ 127,895</b>	<b>\$ 825,699</b>	<b>\$ 825,699</b>	<b>545.61 %</b>
<b>Expenditures</b>						
Contractual Services	\$ 4,061,232	\$ 4,269,204	\$ 4,269,204	\$ 4,576,502	\$ 4,576,502	7.20 %
Commodities	\$ 1,018,104	\$ 519,041	\$ 519,041	\$ 819,041	\$ 819,041	57.80 %
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 704,904	\$ 704,904	0.00 %
<b>Subtotal</b>	<b>\$ 5,079,336</b>	<b>\$ 4,788,245</b>	<b>\$ 4,788,245</b>	<b>\$ 6,100,447</b>	<b>\$ 6,100,447</b>	<b>27.40 %</b>
Transfer to Capital projects	\$ 424,756	\$ 264,000	\$ 264,000	\$ 223,000	\$ 223,000	(15.53)%
<b>Subtotal</b>	<b>\$ 424,756</b>	<b>\$ 264,000</b>	<b>\$ 264,000</b>	<b>\$ 223,000</b>	<b>\$ 223,000</b>	<b>(15.53)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 5,504,092</b>	<b>\$ 5,052,245</b>	<b>\$ 5,052,245</b>	<b>\$ 6,323,447</b>	<b>\$ 6,323,447</b>	<b>25.16 %</b>
<b>b) Total Expenditures</b>	<b>\$ 5,504,092</b>	<b>\$ 5,052,245</b>	<b>\$ 5,052,245</b>	<b>\$ 6,323,447</b>	<b>\$ 6,323,447</b>	<b>25.16 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (5,406,387)</b>	<b>\$ (4,899,788)</b>	<b>\$ (4,924,350)</b>	<b>\$ (5,497,748)</b>	<b>\$ (5,497,748)</b>	<b>11.64 %</b>
<b>Tax Revenues</b>						
Other Taxes	\$ 4,842,596	\$ 4,899,788	\$ 4,899,788	\$ 5,497,748	\$ 5,497,748	12.20 %
<b>Total Tax Revenues</b>	<b>\$ 4,842,596</b>	<b>\$ 4,899,788</b>	<b>\$ 4,899,788</b>	<b>\$ 5,497,748</b>	<b>\$ 5,497,748</b>	<b>12.20 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

To provide funding for enhanced 9-1-1 services throughout Johnson County.

### Budget Highlights

On January 1, 2012, a statutory 911 fee of \$0.53 per month was established for each communication device capable of accessing 911 was collected by the Kansas Local Collection Point Administrator and remitted in accordance with the statutory distribution formula to each Public Safety Answering Point (PSAP) jurisdiction providing 911 service to its constituents. Effective October 1, 2015, the uniform fee of \$0.53 per month was increased to \$0.60 per month. Effective October 1, 2019, the uniform fee was increased from \$.60 to \$.90 per subscriber account. Of the \$.30 increase, an additional \$.06 will go to the PSAPs (\$.60 to \$.66). PSAPs should be seeing the increased revenue from this change in December 2019. Under Interlocal Cooperation Agreements between the County and the cities operating PSAPs, such 911 fees will be received by the County and administered in separate accounts for each jurisdiction. Expenditures are for costs of the 911 system, for equipment used to receive, process and distribute 911 calls to emergency responders, and for maintenance and operation of the Countywide Radio System. Reserve funds are estimated to be \$5,759,980 on December 31, 2020 and will be used for maintenance and enhancements to the 9-1-1 and Countywide Radio System.

### 911 Wireless Telephone

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 329,128	\$ 41,026	\$ 0	\$ 0	(100.00)%
Interest	\$ 3,660	\$ 6,413	\$ 6,413	\$ 0	\$ 0	(100.00)%
<b>Total Other Agency Revenues</b>	<b>\$ 3,660</b>	<b>\$ 335,541</b>	<b>\$ 47,439</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 3,660</b>	<b>\$ 335,541</b>	<b>\$ 47,439</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 335,541	\$ 47,439	\$ 0	\$ 0	(100.00)%
<b>Subtotal</b>	<b>\$ 291,762</b>	<b>\$ 335,541</b>	<b>\$ 47,439</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
Interfund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 291,762</b>	<b>\$ 335,541</b>	<b>\$ 47,439</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>b) Total Expenditures</b>	<b>\$ 291,762</b>	<b>\$ 335,541</b>	<b>\$ 47,439</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Difference: b) minus a)</b>	<b>\$ (288,102)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

To provide funding for enhanced 9-1-1 services throughout Johnson County.

### Budget Highlights

This agency does not receive any revenues from property taxes. The fee assessed under law through December 31, 2011 was a \$.25 Local 911 fee and a \$.25 State Grant 911 fee collected monthly for each wireless and VoIP phone based in Johnson County. Beginning January 1, 2012, this fee was replaced with a new statutory 911 fee of \$.53 per month established by the 2011 legislature under Senate Bill #50. This fee was then changed to \$.60 and then \$.90 as described in the preceding page on 911 fund. The new 911 fee is deposited into the authorized 911 Fund approved by the BOCC. Remaining funds in the 911 Wireless Telephone accounts are used in accordance with statutory restrictions for the cost of providing wireless and VoIP 911 service and for equipment directly related to the reception and processing of wireless and VoIP 911 calls by public safety dispatch centers, and for public safety radio system equipment and maintenance. Reserve funds are estimated to be \$0 as of December 31, 2019.

### Emergency Management & Communications

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 314,571	\$ 327,923	\$ 327,923	\$ 334,481	\$ 334,481	2.00 %
Use of Assets	\$ 65,885	\$ 60,443	\$ 60,443	\$ 61,652	\$ 61,652	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 380,456</b>	<b>\$ 388,366</b>	<b>\$ 388,366</b>	<b>\$ 396,133</b>	<b>\$ 396,133</b>	<b>2.00 %</b>
Intergovernmental	\$ 94,975	\$ 95,000	\$ 95,000	\$ 97,850	\$ 97,850	3.00 %
Miscellaneous	\$ 34,901	\$ 145,630	\$ 145,630	\$ 145,630	\$ 145,630	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 129,876</b>	<b>\$ 240,630</b>	<b>\$ 240,630</b>	<b>\$ 243,480</b>	<b>\$ 243,480</b>	<b>1.18 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 510,332</b>	<b>\$ 628,996</b>	<b>\$ 628,996</b>	<b>\$ 639,613</b>	<b>\$ 639,613</b>	<b>1.69 %</b>
<b>Expenditures</b>						
Personnel	\$ 5,102,483	\$ 5,521,149	\$ 5,460,986	\$ 5,695,771	\$ 5,616,266	2.84 %
Contractual Services	\$ 448,862	\$ 626,884	\$ 627,108	\$ 621,170	\$ 621,170	(0.95)%
Commodities	\$ 133,298	\$ 143,151	\$ 143,151	\$ 143,151	\$ 143,151	0.00 %
<b>Subtotal</b>	<b>\$ 5,684,643</b>	<b>\$ 6,291,184</b>	<b>\$ 6,231,245</b>	<b>\$ 6,460,092</b>	<b>\$ 6,380,587</b>	<b>2.40 %</b>
Transfer to Equipment Reserve	\$ 195,000	\$ 195,000	\$ 195,000	\$ 195,000	\$ 195,000	0.00 %
Transfer to Capital projects	\$ 86,718	\$ 290,777	\$ 290,777	\$ 231,500	\$ 231,500	(20.39)%
<b>Subtotal</b>	<b>\$ 281,718</b>	<b>\$ 494,806</b>	<b>\$ 494,806</b>	<b>\$ 435,529</b>	<b>\$ 435,529</b>	<b>(11.98)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 5,966,361</b>	<b>\$ 6,785,990</b>	<b>\$ 6,726,051</b>	<b>\$ 6,895,621</b>	<b>\$ 6,816,116</b>	<b>1.34 %</b>
Vehicle Equivalent Units	\$ 4,915	\$ 6,400	\$ 6,400	\$ 8,024	\$ 8,024	25.38 %
Risk Management Charges	\$ 28,681	\$ 21,066	\$ 21,066	\$ 22,414	\$ 22,414	6.40 %
<b>b) Total Expenditures</b>	<b>\$ 5,999,957</b>	<b>\$ 6,813,456</b>	<b>\$ 6,753,517</b>	<b>\$ 6,926,059</b>	<b>\$ 6,846,554</b>	<b>1.38 %</b>
<b>Difference: b) minus a)</b>	<b><u>\$(5,489,625)</u></b>	<b><u>\$(6,184,460)</u></b>	<b><u>\$(6,124,521)</u></b>	<b><u>\$(6,286,446)</u></b>	<b><u>\$(6,206,941)</u></b>	<b><u>1.35 %</u></b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	1.00	1.00	1.00	1.00	1.00	0.00 %
Other FTEs	52.00	52.00	52.00	52.00	51.00	(1.92)%
<b>Total FTE Positions</b>	<b>53.00</b>	<b>53.00</b>	<b>53.00</b>	<b>53.00</b>	<b>52.00</b>	<b>(1.89)%</b>

#### Agency Mission

To provide for effective countywide emergency services through the provision of professional 911 and public safety communication services and infrastructure, and through the administration of a comprehensive, countywide emergency management program.

#### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by \$149,342 (2.40%) compared to FY 2019. The increase is due to: 1) the net impact of DTI consolidation, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$195,000.

FTEs for FY 2020 reduce by 1.00 to 52.00 for DTI consolidation.

## Emergency Management & Communications

### Service Delivery Goals and Associated Performance Measures

Operations	Actual 2018	Estimated 2019	Estimated 2020
1) Ensure that all emergency calls for service are processed efficiently.			
(A) % of all emergency calls processed meeting NFPA standards (Goal 90%).	90%	90%	90%
(B) Average time to recognition for dispatcher assisted CPR meeting AHA standards (Goal 60 from pick up to recognition).	100 sec	95 sec	80 sec
(C) Average time to start CPR instruction meeting AHA standards (Goal 120 from pick up to CPR instruction).	120 sec	120 sec	120 sec
(D) Average time to first compression, (Goal < 180 seconds from phone pick up)	N/A	200 sec	180 sec
2) Ensure that all emergency calls for service are processed effectively.			
(A) Ensure that a minimum of 3% of medical calls are reviewed for quality assurance.	3%	3%	3%
(B) Ensure that a minimum of 3% of fire calls are reviewed for quality assurance.	3%	3%	3%
(C) Ensure that a minimum of 25% of cardiac arrests are reviewed for quality assurance.	75%	100%	100%

### Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) # of phone calls answered by dispatchers.	114,026	115,739	116,896
2) # of 911 calls.	46,089	47,511	48,861
3) # of calls for service.	63,040	63,747	65,021

### Service Delivery Goals and Associated Performance Measures

Emergency Management	Actual 2018	Estimated 2019	Estimated 2020
1) Lead the effort to build, administer, and continually improve the Emergency Management Program for Johnson County.			
A) At least 95% of emergency management program stakeholders rate the overall performance of the program as either "very good" or excellent" in annual stakeholder survey.	86%	95%	95%
2) Ensure all emergency plans essential to Johnson County's readiness are continually maintained in collaboration with our partners, meet relevant requirements and standards, and address the needs of Johnson County.			
A) 100% of the emergency planning requirements are met as measured by the state and federal approval and review processes.	100%	100%	100%

## Emergency Management & Communications

Service Delivery Goals (Con't)		Actual	Estimated	Estimated
Emergency Management (con't)		2018	2019	2020
3)	Provide for the operational readiness and effectiveness of the Johnson County Emergency Operations Center (EOC) capability ensuring the county can swiftly and effectively meet the needs of the community in a disaster.			
A)	Increase the number of EOC positions that have at least two individuals trained and ready to staff the position for EOC activations by 20% each year.	36%	13%	20%
4)	Develop and implement strategies and tactics to significantly increase meaningful preparedness actions throughout the community.			
A)	Increase the number of community disaster education events supported by JCEM by 10% each year	(8)%	10%	10%
5)	Develop and maintain Johnson County's Government Preparedness Program.			
A)	At least 95% of Johnson County Government buildings have a current Emergency Response Plan in place.	96%	69%	89%
B)	At least 95% of the identified Workplace Safety Coordinator Positions (one per department in each building they occupy) are trained and ready to serve in their role.	92%	69%	89%
C)	At least 95% of Johnson County departments and agencies have completed and maintain a Continuity of Operations Plan	91%	94%	94%
Outputs and Efficiency Measures		Actual 2018	Estimated 2019	Estimated 2020
1)	# of EOC positions with at least two individuals staffed and ready	15	17	20
2)	# of emergency planning requirements (1,092) met.	1,092	1,092	1,092
3)	# of community education & outreach events conducted	23	25	28
4)	# of facility emergency response plans in place	53/55	60/87	75/87
5)	# of trained Workplace Safety Coordinators	146/158	154/223	198/223
6)	# of county department COOP plans established	31/34	33/35	33/35

## Emergency Management & Communications

### Service Delivery Goals and Associated Performance Measures

EMS System Medical Director Program	Actual 2018	Estimated 2019	Estimated 2020
1) Develop and maintain a comprehensive QA/CQI Patient Safety Program.			
(A) Capture 100% of all Cardiac Arrests in JOCO EMS System for entry into CARES Registry.	100%	100%	100%
(B) Capture 100% of all advanced airways placed in JOCO EMS System for entry into the Airway Registry.	100%	100%	100%
(C) Capture all Stroke, STEMI, and Trauma Patients through Clinical Registries.	66%	66%	100%
Develop and Maintain a credentialing system for EMS providers that actively practice EMS Medicine.			
(D) a. Ensure 100% of medical providers are participating in the credentialing process.	0%	1%	50%
2) Continue to develop and grow the Mobile Integrated Healthcare concept in the JOCO EMS System.			
(A) Enroll 100% of Fire/EMS Agencies in the JOCO EMS System in the Community Outreach Referral Program.	100%	100%	100%

Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) Utstein Cardiac Arrest Survival Rate.	50.8%	53%	54%
2) % Cardiac Arrest calls reviewed for Quality.	100%	100%	100%
3) Bystander CPR rate.	60.4%	60.4%	61%
4) Bystander AED rate	18.8%	19%	19.5%
5) Law Enforcement AED rate	11%	11%	12%
6) # of medical providers requiring medical oversight.	900	TBD	TBD
7) Number of medical/patient safety errors in the EMS System	unknown	unknown	unknown
* Law Enforcement AED rate is taken from non-traumatic CARES cases that did not occur at a hospital or nursing home where an AED was first applied by police.			

## **Emergency Management & Communications**

### **Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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#### **Service #1: Emergency Communications**

Emergency Communications receives all emergency calls for service, including 9-1-1 and 10-digit calls, and manages the responses and resource coverage for 10 fire departments in Johnson County, Med-Act and Miami County EMS.

Agency Revenues	\$ 75,171	\$ 37,900	\$ 37,900	\$ 38,658	\$ 38,658	2.00 %
Expenditures	\$ 3,612,514	\$ 3,992,020	\$ 4,161,152	\$ 4,281,223	\$ 4,201,718	0.97 %
Difference	\$ (3,537,343)	\$ (3,954,120)	\$ (4,123,252)	\$ (4,242,565)	\$ (4,163,060)	0.97 %
FTE Positions	34.00	34.00	34.00	36.00	35.00	2.94 %

#### **Service #2: Countywide Communications**

Countywide Communications provides reliable, multi-agency radio and data communications system infrastructure for use by over 40 local government agencies.

Agency Revenues	\$ 122,995	\$ 266,096	\$ 266,096	\$ 268,505	\$ 268,505	0.91 %
Expenditures	\$ 1,099,775	\$ 1,365,191	\$ 1,271,217	\$ 1,294,936	\$ 1,294,936	1.87 %
Difference	\$ (976,780)	\$ (1,099,095)	\$ (1,005,121)	\$ (1,026,431)	\$ (1,026,431)	2.12 %
FTE Positions	9.00	9.00	9.00	8.00	8.00	(11.11)%

#### **Service #3: Emergency Management**

The Emergency Management division coordinates the countywide activities required to mitigate, prepare for, respond to, and recover from emergencies/disasters in Johnson County and ensures the County is compliant with emergency management laws and regulations.

Agency Revenues	\$ 94,975	\$ 95,000	\$ 95,000	\$ 97,850	\$ 97,850	3.00 %
Expenditures	\$ 646,934	\$ 770,210	\$ 769,936	\$ 782,074	\$ 782,074	1.58 %
Difference	\$ (551,959)	\$ (675,210)	\$ (674,936)	\$ (684,224)	\$ (684,224)	1.38 %
FTE Positions	6.00	6.00	6.00	6.00	6.00	0.00 %

#### **Service #4: EMS Medical Director System Program**

The EMS Medical Director Program provides comprehensive, patient-centered, evidenced-based medical oversight to 10 fire departments, Med-Act, and the ECC, ensuring that up-to-date, quality patient care is delivered for every EMS event in Johnson County.

Agency Revenues	\$ 217,191	\$ 230,000	\$ 230,000	\$ 234,600	\$ 234,600	2.00 %
Expenditures	\$ 607,138	\$ 658,569	\$ 523,746	\$ 537,388	\$ 537,388	2.60 %
Difference	\$ (389,947)	\$ (428,569)	\$ (293,746)	\$ (302,788)	\$ (302,788)	3.08 %
FTE Positions	4.00	4.00	4.00	3.00	3.00	(25.00)%

## Emergency Management & Communications

Requests for Additional Resources				
<i>Request #1</i>	<i>Requested FY 2020</i>	<i>Budget FY 2020</i>	<i>Requested FY 2021</i>	<i>Recommended FY 2021</i>
Emergency Management Specialist	<b>Priority:</b> 1		<b>Major Service</b>	Emergency Communications
Emergency Management and Communications is requesting an additional 5578.E.Unit Manager IV (Grade 16) position in the Emergency Management Division to address unmet needs related to the administration and support for various emergency management systems and initiatives.				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 79,505	\$ 0	\$ 83,813	0
Difference	\$ (79,505)	\$ 0	\$ (83,813)	0
FTE	1.00	0.00	1.00	0.00



## Emergency Management & Communications

### Capital Improvement Program (CIP)

**Title:** Countywide Radio System Infrastructure **Year Placed:** 2020

**Description:** The Countywide Radio System is currently meeting the voice and data communications needs of over 40 agencies. The funding requested in this project is to maintain the existing highly reliable radio system infrastructure. The project needs to sustain funding since prior funding through other projects and 9-1-1 funds will be depleted in the near future and not able to fund this project. The Countywide Radio System is one of two host and master sites for the Metropolitan Area Regional Radio System (MARRS). This project is included in the 2020 Budget.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 223,000	\$ 139,000	\$ 142,000	\$ 163,000	\$ 164,000	\$ 831,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

**Title:** Antenna Repeater Systems **Year Placed:** 2020

**Description:** This request is to upgrade the Distributed/Bi-directional Antenna Systems that currently exist in 5 of 12 County buildings where these system are installed. The 5 buildings that are part of the 2020 plan are the Public Works Administration and Fleet Buildings, the Juvenile Detention Center, Youth & Family Services Building, Sheriff's Central Booking (Olathe Jail), New Century Adult Detention Center (New Century), and Sheriff's Operations Building. The current systems do not meet the new public safety spectrums for in building radio communications. These systems also support the wireless systems for major providers to ensure wireless connectivity by boosting the cellular signal. This project is included in the 2020 Budget.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 231,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 231,500
Total	\$ 231,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 231,500
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

### Med-Act

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 8,570,873	\$ 9,521,881	\$ 8,788,881	\$ 9,139,659	\$ 9,139,659	3.99 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 8,570,873</b>	<b>\$ 9,521,881</b>	<b>\$ 8,788,881</b>	<b>\$ 9,139,659</b>	<b>\$ 9,139,659</b>	<b>3.99 %</b>
Miscellaneous	\$ 82,847	\$ 37,080	\$ 37,080	\$ 37,080	\$ 37,080	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 82,847</b>	<b>\$ 37,080</b>	<b>\$ 37,080</b>	<b>\$ 37,080</b>	<b>\$ 37,080</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 8,653,720</b>	<b>\$ 9,558,961</b>	<b>\$ 8,825,961</b>	<b>\$ 9,176,739</b>	<b>\$ 9,176,739</b>	<b>3.97 %</b>
<b>Expenditures</b>						
Personnel	\$ 16,095,388	\$ 17,592,656	\$ 17,567,196	\$ 20,485,198	\$ 18,825,899	7.17 %
Contractual Services	\$ 1,199,006	\$ 1,250,903	\$ 1,250,903	\$ 1,327,500	\$ 1,302,500	4.12 %
Commodities	\$ 1,092,713	\$ 1,164,938	\$ 1,164,938	\$ 1,111,341	\$ 1,111,341	(4.60) %
<b>Subtotal</b>	<b>\$ 18,387,107</b>	<b>\$ 20,008,497</b>	<b>\$ 19,983,037</b>	<b>\$ 22,924,039</b>	<b>\$ 21,239,740</b>	<b>6.29 %</b>
Transfer to Equip Reserve	\$ 770,079	\$ 945,079	\$ 945,079	\$ 1,245,079	\$ 1,245,079	31.74 %
Transfer to Capital projects	\$ 0	\$ 536,000	\$ 536,000	\$ 635,000	\$ 635,000	18.47 %
<b>Subtotal</b>	<b>\$ 770,693</b>	<b>\$ 1,481,079</b>	<b>\$ 1,481,079</b>	<b>\$ 1,882,079</b>	<b>\$ 1,882,079</b>	<b>27.07 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 19,157,800</b>	<b>\$ 21,489,576</b>	<b>\$ 21,464,116</b>	<b>\$ 24,806,118</b>	<b>\$ 23,121,819</b>	<b>7.72 %</b>
Risk Management Charges	\$ 53,588	\$ 52,654	\$ 52,654	\$ 62,028	\$ 62,028	17.80 %
<b>b) Total Expenditures</b>	<b>\$ 19,211,388</b>	<b>\$ 21,542,230</b>	<b>\$ 21,516,770</b>	<b>\$ 24,868,146</b>	<b>\$ 23,183,847</b>	<b>7.75 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (10,557,668)</b>	<b>\$ (11,983,269)</b>	<b>\$ (12,690,809)</b>	<b>\$ (15,691,407)</b>	<b>\$ (14,007,108)</b>	<b>10.37 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	143.53	144.53	144.53	165.63	151.80	5.03 %
<b>Total FTE Positions</b>	<b>143.53</b>	<b>144.53</b>	<b>144.53</b>	<b>165.63</b>	<b>151.80</b>	<b>5.03 %</b>

### Agency Mission

Med-Act's philosophy is to create the best ambulance service we can to take care of our friends and family; the community we know as Johnson County.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$1,256,703 (6.29%) compared to FY 2019. The increase is due to the net impact of: 1) a \$475,000 one-time increase for the transfer to equipment reserve for ambulances, 2) a \$536,000 decrease to transfer to capital projects for the one-time FY 2019 purchase of heart monitors/defibrillator, 3) a \$635,000 increase to transfer to capital projects for the purchase of powered loading systems, 4) the costs associated with 7.0 new FTE for the FD 2 transition, and 5) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve increase to 1,245,079 with an additional \$475,000 one-time for the purchase of Ambulances.

FTEs for FY 2020 increase to 151.8 with the addition of 4.0 FTE Lieutenants and 3.0 FTE Paramedics for the FD 2 transition.

## Med-Act

Agency Goals & Objectives			
Service Delivery Goals and Associated Performance Measures			
	Associated PMs:		
1) Meet best practice compliance targets for emergency response.			
(A) Ambulance response to meet NFPA standards.	f		
(B) Paramedic response to meet NFPA standards.	g		
2) Improve cardiac arrest survivability in the community.			
(A) AED deployments.	h		
(B) Increase bystander CPR.	i		
(C) Improved patient outcomes.	e,j		
3) Build trust and confidence from patients served by Med-Act.	k		
4) Good stewards of resources.	a,b,c,d,l,m		
Output and Efficiency Measures			
Outputs	Actual 2018	Estimated 2019	Estimated 2020
a) User fee charges.	\$11,670,940	\$13,384,742	\$13,652,437
b) User fees collected.	\$8,005,069	\$9,335,177	\$9,521,881
c) Emergency events answered.	43,606	44,914	46,261
Efficiency/Cost Measures			
d) Ambulance maintenance cost per mile.	\$0.76	\$0.50	\$0.40
e) Work related injuries with lost time per month.	2.50	2.50	2.00
Effectiveness Measures			
f) % of emergency ambulance response within 10 minutes.	93%	94%	94%
g) % of emergency paramedic response within 9 minutes.	91%	94%	94%
h) % of patients who received AED before EMS arrival.	13%	6%	6%
i) % of cardiac arrest patients receiving bystander CPR.	66%	60%	60%
j) % of witnessed cardiac arrest patients in shockable rhythm discharged in good neurological status.	52%	50%	50%
k) % patient satisfaction surveys rated highest possible.	89%	85%	85%
l) % of patient accounts collected after 11 months.	65.7%	64%	64%
m) # of critical ambulance failures per month.	0.33	1.00	1.00

**Med-Act****Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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**Service #1: Administration**

Provide administrative support to the department.

Agency Revenues	\$ 20,557	\$ 26,680	\$ 26,680	\$ 27,214	\$ 27,214	2.00 %
Expenditures	\$ 1,439,896	\$ 1,494,473	\$ 1,400,065	\$ 1,347,623	\$ 1,347,623	(3.75)%
Difference	\$ (1,419,339)	\$ (1,467,793)	\$ (1,373,385)	\$ (1,320,409)	\$ (1,320,409)	(3.86)%
FTE Positions	5.63	6.63	6.63	6.63	6.63	0.00 %

**Service #2: Operations**

Provide paramedic level EMS services to the Johnson County community including ambulance transport services.

Agency Revenues	\$ 8,551,024	\$ 9,495,201	\$ 8,762,201	\$ 9,112,445	\$ 9,112,445	4.00 %
Expenditures	\$ 15,303,125	\$ 17,460,005	\$ 17,520,736	\$ 21,218,052	\$ 19,533,753	11.49 %
Difference	\$ (6,752,101)	\$ (7,964,804)	\$ (8,758,535)	\$ (12,105,607)	\$ (10,421,308)	18.98 %
FTE Positions	129.90	129.90	129.90	151.00	137.17	5.60 %

**Service #3: Education**

Provide medical continuing education to the department and to the first response personnel in the Johnson County fire agencies.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 606,744	\$ 654,750	\$ 659,563	\$ 668,486	\$ 668,486	1.35 %
Difference	\$ (606,744)	\$ (654,750)	\$ (659,563)	\$ (668,486)	\$ (668,486)	1.35 %
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00 %

**Service #4: Support Services**

Provide medical equipment and supplies to all EMS agencies in Johnson County and oversee the fleet maintenance for the department.

Agency Revenues	\$ 82,139	\$ 37,080	\$ 37,080	\$ 37,080	\$ 37,080	0.00 %
Expenditures	\$ 1,808,035	\$ 1,880,348	\$ 1,883,752	\$ 1,571,957	\$ 1,571,957	(16.55)%
Difference	\$ (1,725,896)	\$ (1,843,268)	\$ (1,846,672)	\$ (1,534,877)	\$ (1,534,877)	(16.88)%
FTE Positions	3.00	3.00	3.00	3.00	3.00	0.00 %

**Med-Act**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Increase Vehicle (Ambulance) Equipment Transfer <b>Priority:</b> 1 <b>Major Service</b> Operations In 2018 Med-Act acquired 4 additional ambulances, all primary units to meet the tenets of the BOCC approved RAR to accommodate the first phase of the Overland Park partnership transition and the addition of 2 Impact ambulances. This caused our fleet responsibility to increase to 24 ambulances, including 16 primary units and 8 reserve units, along with 3 Overland Park ambulances that we maintain. In calendar year 2020 we anticipate assuming the responsibility for ambulance operations for the JCFD#2 station in Spring Hill. We have developed a multi-year replacement plan that incorporates all Med-Act fleet vehicles, including ambulances. This was developed in consultation with JoCo Fleet Management. Our current annual transfer of \$665,949 into our Equipment Reserve Fund was established based on a fleet of 19 ambulances, and will not be sufficient to support our expanded ambulance fleet and multi-year replacement plan.				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 475,000	\$ 475,000	\$ 475,000	0
Difference	\$ (475,000)	\$ (475,000)	\$ (475,000)	0
FTE	0.00	0.00	0.00	0.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
JCFD2 Ambulance Service Transition <b>Priority:</b> 2 <b>Major Service</b> Operations Provides staffing (seven paramedics) for the ambulance service transition expected to occur in 1Q 2020 between Med-Act and JCFD2. Med-Act will acquire their current 24/7 ambulance service responsibility at their Spring Hill station 84. This addition will ensure ambulance service is maintained in the area indicated in JCFD2. Additionally it will enhance the overall Johnson County EMS System by adding a dynamic 24/7 ambulance resource. Currently the JCFD2 ambulance is independent of the system covered by Med-Act.				
Agency Revenue	\$ 175,000	\$ 175,000	\$ 175,000	175,000
Expenditures	\$ 781,398	\$ 781,398	\$ 832,921	832,921
Difference	\$ (606,398)	\$ (606,398)	\$ (657,921)	(657,921)
FTE	7.00	7.00	7.00	7.00

**Med-Act**

<b>Requests for Additional Resources</b>				
<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
3.0 FTE Additional Battalion Chiefs	<b>Priority:</b>	3	<b>Major Service</b>	Operations
Battalion Chiefs are responsible for command and control of major incidents and the supervision during critical medical calls. They are also responsible for day to day shift management and the quality assurance of patient care. This request provides additional staffing of only 3 battalion chiefs (1 per shift), to meet the minimum staffing goals based on ICS (Incident Command System) recommendations of manager to staff ratio. Currently our manager staff to field personnel ratio is one battalion chief to eighteen field personnel on duty for each shift. Additional ambulances and the increasing number of major incident responses will cause us to exceed a manageable ratio.				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 426,307	\$ 0	\$ 454,254	\$ 0
Difference	\$ (426,307)	\$ 0	\$ (454,254)	\$ 0
FTE	3.00	0.00	3.00	0.00
<b>Request #4</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Funding to Eliminate Kelly Days	<b>Priority:</b>	4	<b>Major Service</b>	Operations
Currently Med-Act uses the Kelly Day system to limit the total number of hours worked annually by paramedics to address FLSA requirements related to 40-hour wage and hour concerns. After considerable review of staffing needs, scheduling deficits, and lengthy discussions with the HR Compensation Manager, we conclude the elimination of Kelly Days will enhance our staffing capability by, in-effect, providing us with 3 additional paramedics without actually hiring more personnel. We reviewed the total number of hours filled with overtime vs vacant positions and we estimate the cost difference by using employees vs using OT at approx. \$23,000 per person x 3 positions = \$70,000.				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 70,000	\$ 0	\$ 70,000	\$ 0
Difference	\$ (70,000)	\$ 0	\$ (70,000)	\$ 0
FTE	0.00	0.00	0.00	0.00

**Med-Act**

<b>Requests for Additional Resources</b>				
<b>Request #5</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Mobile Integrated Health-Community Paramedicine Program	<b>Priority:</b>	5	<b>Major Service</b>	Operations
In mid-2017 Johnson County MED-ACT embarked in building the foundation for a Mobile Integrated Healthcare-Community Paramedicine program. This pilot model would focus, at least initially, on the super-utilizer (911 over-user) and lift-assist population in an effort to identify the reason for the overutilization of emergency resources for non-emergency incidents. The aforementioned populations' needs are usually social, mental, or a combination of both; therefore, the pilot partnered a paramedic and a licensed social worker that also serves as a County mental health co-responder. This partnership afforded non-traditional solutions for patients that could benefit from services other than transport to an emergency room via ambulance. MED-ACT is requesting 3 FTEs; one Captain, one Lieutenant, and one paramedic level position.				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 354,065	\$ 0	\$ 377,398	\$ 0
Difference	\$ (354,065)	\$ 0	\$ (377,398)	\$ 0
FTE	3.00	0.00	3.00	0.00
<b>Request #6</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Ambulance Service Enhancement: Additional Personnel to meet minimum staffing requirements	<b>Priority:</b>	6	<b>Major Service</b>	Administration
Provides additional staffing of two paramedics to meet our minimum staffing requirements of seven personnel per ambulance. Based on our existing FTE allotment, we are short two personnel. Using the seven personnel per ambulance model we require two additional personnel. 38 personnel per shift for our 24-hour ambulances meets our needs and allows us adequate coverage for benefit time and reduces overtime liabilities.				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 208,019	\$ 0	\$ 221,729	\$ 0
Difference	\$ (208,019)	\$ 0	\$ (221,729)	\$ 0
FTE	2.00	0.00	2.00	0.00

**Med-Act**

<b>Requests for Additional Resources</b>				
<b>Request #7</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Additional Support Services FTE Stock Clerk	<b>Priority:</b>	7	<b>Major Service</b>	Operations
<p>With the increased growth of the JoCo EMS system, we continue to be challenged with additional demands to provide logistics support and services. Presently some support services functions are being rendered by the Med-Act business office due to the limited staffing at Support Services. We intend to return those responsibilities back to the support services staff. This will increase the efficiencies in both the Business Office and Support Services by allowing them to focus on their areas of expertise. This will ensure more accurate record keeping and better communications with County departments while reducing redundant work.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 69,165	\$ 0	\$ 72,945	\$ 0
Difference	\$ (69,165)	\$ 0	\$ (72,945)	\$ 0
FTE	1.00	0.00	1.00	0.00
<b>Request #8</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Ambulance Service Enhancement: Central and Western Johnson County	<b>Priority:</b>	8	<b>Major Service</b>	Administration
<p>Provides staffing (seven paramedics) for enhanced ambulance service coverage in the western and central Johnson County area. This addition is expected to occur in the first half of 2020. The positive impact will help ensure we are meeting our response time goals in all areas of the County, but more specifically in western Johnson County where we have challenges meeting those goals. This addition will enhance our current operations while ensuring ambulance response time goals are met throughout Johnson County. Currently, we don't consistently meet our response time goal of under 10 minutes 90% of the time in western Johnson County.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 531,743	\$ 0	\$ 818,704	\$ 0
Difference	\$ (531,743)	\$ 0	\$ (818,704)	\$ 0
FTE	7.00	0.00	7.00	0.00



**Med-Act**

Requests for Additional Resources				
<b>Request #9</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
<p>Funding for Tactical Ballistic Vests and Helmets</p> <p><b>Priority:</b> 9                      <b>Major Service</b> Administration</p> <p>The body armor we are seeking includes NIJ level IIIA and level IV ballistic plates, neck, groin, and shoulder sleeve protection. The helmets we are seeking are also NIJ level IIIA ballistic material. This replaces body armor received in a 2014 grant. This ensures the best possible protection for our tactical paramedics as they protect our law enforcement officers.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 25,000	\$ 0	\$ 25,000	0
Difference	\$ (25,000)	\$ 0	\$ (25,000)	0
FTE	0.00	0.00	0.00	0.00

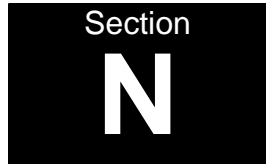
**Med-Act**

**Capital Improvement Program (CIP)**

**Title:**                      **Powered Patient Loading System**    **Year Placed:**        **2020**

**Description:**                      This project will help outfit fifteen front-line ambulances with a powered patient loading system and install thirteen XPS cots. This equipment will help lift and lower the stretchers in and out of the ambulance which will help reduce the risk of cumulative trauma injuries. This equipment will also improve the operator and patient safety by supporting the stretcher throughout the loading and unloading process and helps prevent patient drops by supporting the stretcher until the wheels are on the ground. The XPS cots are designed to expand the surface area of the cots, allowing larger patients to safely fit, and the design keeps the patient better centered in the cots reducing the chances of a cot tip incident. This requested project is included in the 2020 CIP.

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 635,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 635,000
Total	\$ 635,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 635,000
<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Equipment	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	



# Infrastructure

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## **This Section Includes:**

- Airport (Page N-2)
- Contractor Licensing (Page N-17)
- Public Works (Page N-20)
- Planning, Development, and Codes (Page N-28)
- Stormwater (Page N-31)
- Transportation (Page N-35)
- Wastewater O & M (Page N-41)
- Wastewater SRCFP (Page N-48)

## Airport

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 2,085,170	\$ 2,125,000	\$ 2,127,194	\$ 2,331,200	\$ 2,331,200	9.59 %
Use of Assets	\$ 4,568,145	\$ 4,869,000	\$ 4,848,806	\$ 4,947,606	\$ 4,947,606	2.04 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 6,653,315</b>	<b>\$ 6,994,000</b>	<b>\$ 6,976,000</b>	<b>\$ 7,278,806</b>	<b>\$ 7,278,806</b>	<b>4.34 %</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ 14,381	\$ 168,628	\$ 186,628	\$ 186,628	\$ 186,628	0.00 %
Interest	\$ 95,242	\$ 133,411	\$ 124,671	\$ 117,715	\$ 117,715	(5.58)%
Interfund Transfer	\$ 10,910	\$ 39,059	\$ 39,059	\$ 39,000	\$ 39,000	(0.15)%
<b>Total Other Agency Revenues</b>	<b>\$ 120,533</b>	<b>\$ 341,098</b>	<b>\$ 350,358</b>	<b>\$ 343,343</b>	<b>\$ 343,343</b>	<b>(2.00)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 6,773,848</b>	<b>\$ 7,335,098</b>	<b>\$ 7,326,358</b>	<b>\$ 7,622,149</b>	<b>\$ 7,622,149</b>	<b>4.04 %</b>
<b>Expenditures</b>						
Personnel	\$ 1,328,401	\$ 1,673,235	\$ 1,648,397	\$ 1,694,182	\$ 1,694,182	2.78 %
Contractual Services	\$ 1,181,326	\$ 1,564,705	\$ 1,138,816	\$ 1,143,478	\$ 1,143,478	0.41 %
Commodities	\$ 1,470,826	\$ 1,718,900	\$ 1,956,650	\$ 2,008,960	\$ 2,008,960	2.67 %
Capital Outlay	\$ 599,474	\$ 430,709	\$ 24,838	\$ 240,333	\$ 240,333	867.60 %
<b>Subtotal</b>	<b>\$ 4,580,027</b>	<b>\$ 5,387,549</b>	<b>\$ 4,768,701</b>	<b>\$ 5,086,953</b>	<b>\$ 5,086,953</b>	<b>6.67 %</b>
Debt Service	\$ 299,028	\$ 286,598	\$ 286,589	\$ 277,875	\$ 277,875	(3.04)%
Miscellaneous	\$ 62	\$ 313	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 0	\$ 1,168,213	\$ 1,787,383	\$ 1,738,559	\$ 1,738,559	(2.73)%
Intrafund Transfers	\$ 1,315,063	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 1,614,153</b>	<b>\$ 1,455,124</b>	<b>\$ 2,073,972</b>	<b>\$ 2,016,434</b>	<b>\$ 2,016,434</b>	<b>(2.77)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 6,194,180</b>	<b>\$ 6,842,673</b>	<b>\$ 6,842,673</b>	<b>\$ 7,103,387</b>	<b>\$ 7,103,387</b>	<b>3.81 %</b>
Risk Management Charges	\$ 76,766	\$ 83,783	\$ 83,783	\$ 87,594	\$ 87,594	4.55 %
Cost Allocation	\$ 356,925	408,642	408,642	431,168	431,168	5.51 %
<b>b) Total Expenditures</b>	<b>\$ 6,627,871</b>	<b>\$ 7,335,098</b>	<b>\$ 7,335,098</b>	<b>\$ 7,622,149</b>	<b>\$ 7,622,149</b>	<b>3.91 %</b>
<b>Difference: b) minus a)</b>	<b>\$ 145,977</b>	<b>\$ 0</b>	<b>\$ (8,740)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Tax Revenues</b>						
Ad Valorem	\$ 12	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 18,654	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 18,666</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	18.25	18.25	18.25	18.25	18.25	0.00 %
<b>Total FTE Positions</b>	<b>18.25</b>	<b>18.25</b>	<b>18.25</b>	<b>18.25</b>	<b>18.25</b>	<b>0.00 %</b>

### Agency Mission

It is the mission of the Johnson County Airport Commission to develop and operate a system of air transportation facilities that serve the aviation needs of the region, contribute to the economic vitality and quality of life in Johnson County, and integrate with the national plan for Integrated Airport Systems. In order to maximize resources to accomplish this mission, the Airport Commission will aggressively develop and market the non-aviation land at New Century AirCenter to generate long-term revenues.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Risk Management charges and cost allocation, are budgeted to increase by \$318,252 (6.67%) compared to FY 2019. This increase is due to: 1) a \$4,662 increase in contractual services, 2) \$52,310 increase in commodities, 3) \$215,495 increase in capital outlay, and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects and Interfund Transfers include \$1,738,559 for various Airport projects.

FTEs for FY 2020 remain constant at 18.25.

## Airport

### Agency Goals & Objectives

<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PMs:</b>
<b>1) Operate New Century Airport in a safe and efficient manner that meets or exceeds recommendations prescribed by Federal Aviation Regulations and FAA Airport Compliance Manual.</b>	
* Maintain full occupancy on t-hangar properties.	i
* Improve flight safety by keeping grounds and property maintained.	l
* Efficient financial operation of New Century Air Center.	h
<b>2) Operate Executive Airport in a safe and efficient manner that meets or exceeds recommendation prescribed by Federal Aviation Regulations and the FAA Airport Compliance Manual.</b>	
* Maintain full occupancy on t-hangar properties.	j
* Improve flight safety by keeping grounds and property maintained.	m
* Efficient financial operation of Executive Airport.	g
<b>3) Develop and operate in a business-like manner the "premier multi-modal business park in metro Kansas City" in order to promote economic development, diversify the tax base and generate operating revenue for the County's airport system.</b>	
* Keep the business park, rail system and water system collectively self sufficient.	d, e, f
* Provide efficient rail service to support development of commercial real estate.	b, d
* Meet KDHE water quality standards.	q
* Maintain volume and pressure.	n
* Provide water at a competitive rate.	e

### Agency Key Performance Measures (PMs)

<b>Output</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a1) # of rail car per year.	832	800	825
a2) Gallons of Water Distributed per year.	268,467,143	244,184,757	263,574,215
a3) Number of Flight Operations per year at New Century.	57,661	55,245	56,262
a4) Number of Flight Operations per year at Executive Airport.	39,677	35,802	36,697
<b>Efficiency/Cost Measures</b>			
b) Total rail system cost per car.	\$363.31	\$497.13	\$544.57
c) Total water system cost per 1K gallons billed.	\$6.13	\$5.73	\$6.84
d) % Rail System cost center revenue as a % of expense.	108%	102%	97%
e) % Water System cost center revenue as a % of expense.	84%	100%	98%
f) % Business Park cost center revenue as a % of expense.	141%	140%	106%
g) % Executive Airport cost center revenue as a % of expense.	42%	107%	99%
h) % New Century Airport cost center revenue as a % of expense.	215%	154%	119%
i) % of New Century Air Center t-hangars leased.	98.26%	95%	96%
j) % of Executive Airport t-hangars leased.	93.61%	95%	96%
<b>Effectiveness Measures</b>			
l) Bird strikes at New Century per 1,000 flight operations.	24	24	24
m) Bird strikes at Executive Airport per 1,000 flight operations.	20	15	20
n) % of time water pressure below standards.	< 1%	< 1%	< 1%
q) % of water tests meeting KDHE standards.	100%	100%	100%

## *Airport*

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: New Century Business Park

Maintain and develop land for commercial use and to enhance the airport.

Agency Revenues	\$ 3,301,925	\$ 3,418,039	\$ 3,489,105	\$ 3,563,949	\$ 3,563,949	2.15 %
Expenditures	\$ 2,219,244	\$ 3,121,859	\$ 2,819,574	\$ 2,618,605	\$ 2,618,605	(7.13)%
Difference	\$ 648,990	\$ (196,245)	\$ 185,846	\$ 441,095	\$ 441,095	137.34 %
FTE Positions	4.69	4.69	4.75	4.75	4.75	0.00 %

#### Service #2: New Century AirCenter

Maintain and operate an airport that meets the needs of general aviation.

Agency Revenues	\$ 1,146,731	\$ 1,258,059	\$ 1,158,564	\$ 1,148,017	\$ 1,148,017	(0.91)%
Expenditures	\$ 529,612	\$ 735,337	\$ 755,812	\$ 863,203	\$ 863,203	14.21 %
Difference	\$ 617,119	\$ 522,722	\$ 402,752	\$ 280,154	\$ 280,154	(30.44)%
FTE Positions	4.23	4.23	4.60	4.60	4.60	0.00 %

#### Service #3: Executive Airport

Maintain and operate an airport that meets the needs of general aviation.

Agency Revenues	\$ 612,820	\$ 724,000	\$ 742,695	\$ 770,183	\$ 770,183	3.70 %
Expenditures	\$ 1,484,070	\$ 947,702	\$ 802,299	\$ 1,106,068	\$ 1,106,068	37.86 %
Difference	\$ (871,250)	\$ (223,702)	\$ (59,604)	\$ (340,105)	\$ (340,105)	470.61 %
FTE Positions	4.03	4.03	4.10	4.10	4.10	0.00 %

#### Service #4: New Century Water

Distribute quality water to the customers of New Century.

Agency Revenues	\$ 1,385,604	\$ 1,600,000	\$ 1,520,994	\$ 1,675,000	\$ 1,675,000	10.13 %
Expenditures	\$ 1,682,221	\$ 1,574,480	\$ 2,012,209	\$ 1,920,486	\$ 1,920,486	(4.56)%
Difference	\$ (296,617)	\$ 25,520	\$ (491,215)	\$ (248,102)	\$ (248,102)	(49.49)%
FTE Positions	2.35	2.35	2.15	2.15	2.15	0.00 %

#### Service #5: New Century Rail

Move and store rail cars for our customers as needed.

Agency Revenues	\$ 326,768	\$ 335,000	\$ 415,000	\$ 465,000	\$ 465,000	12.05 %
Expenditures	\$ 279,033	\$ 463,295	\$ 452,779	\$ 595,025	\$ 595,025	31.42 %
Difference	\$ 47,735	\$ (128,295)	\$ (37,779)	\$ (130,025)	\$ (130,025)	244.17 %
FTE Positions	2.95	2.95	2.65	2.65	2.65	0.00 %

## Airport

Capital Improvement Plan (CIP)						
<b>Title:</b>	<b>OJC - Reconstruct Northeast Apron</b>				<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. The existing apron is in fair to poor condition and near the end of its useful life. Numerous cracks and failures have been addressed over the years and continue to propagate and fail. This project is in FY 2020 CIP.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 215,750	\$ 0	\$ 0	\$ 0	\$ 0	\$ 215,750
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 215,750	\$ 0	\$ 0	\$ 0	\$ 0	\$ 215,750
Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

<b>Title:</b>	<b>Locomotive Shed</b>				<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	The Airport Commission operates two locomotives to support the tenants in the New Century Business Park who receive and ship goods and supplies by rail. The locomotives remain outside at all times as there is no covered structure for them. All maintenance on the locomotives must be done outside in all types of weather. Storing them inside will allow for savings in fuel consumption from having to run them 24 hours per day in some cases to keep the water from freezing. Inside storage can reduce the risk of vandalism to the locomotives, thus improving security. It can also reduce the risk of injury to staff by keeping ice and snow off of the locomotives. Lastly, having a building with electrical connection provides a way to charge batteries and service the engines which is not currently something we can do without removing the batteries to be charged or replaced. This project would build a shed to house the locomotives out at New Century Air. This project is currently under design in 2019 with construction planned for FY 2020.					
Capital Expenditures	FY 2020	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000
Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

# Airport

## Capital Improvement Plan (CIP)

**Title:** IXD - Reconstruct NE T-Hanger Taxilines (Design) **Year Placed:** 2020

**Description:** This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This is for the design phase in 2020 and the construction in 2021.

Capital Expenditures	FY 2020	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 13,558	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,558
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 13,558	\$ 0	\$ 0	\$ 0	\$ 0	\$ 13,558
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

**Title:** OJC - Reconstruct Taxiway B (Design) **Year Placed:** 2020

**Description:** This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This is for the design phase in 2020 and the construction in 2021.

Capital Expenditures	FY 2020	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 31,410	\$ 0	\$ 0	\$ 0	\$ 0	\$ 31,410
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 31,410	\$ 0	\$ 0	\$ 0	\$ 0	\$ 31,410
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	



# Airport

Capital Improvement Plan (CIP)						
<b>Title:</b>	<b>Sumner Way Resurface</b>				<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	Sumner Way is an existing road in the New Century Business Park. As with all roads, it needs to be resurfaced from time to time to prevent further decay and to provide a safe road surface for business park tenants and the general public. This project would resurface Sumner Way at New Century. This project is currently placed in the FY 2020 CIP.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

<b>Title:</b>	<b>IXD - Security Gates</b>				<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	This project will add security gates to the airfield at New Century AirCenter. There have been increased incidents of runway incursions where unauthorized vehicles have gone past the exterior fence and entered the airfield and proceeded to the runway. Fortunately, no planes were landing or taking off at the time and collisions have been avoided. The project is funded through the Kansas Department of Transportation (KDOT) KAIP program with 90% of the funds from KDOT and a 10% County portion.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 15,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 15,000
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.00	\$ 0	\$ 0	\$ 0	\$ 0	

# Airport

## Capital Improvement Plan (CIP)

**Title:** OJC - Security Gates **Year Placed:** 2020

**Description:** This project will add security gates to the airfield at Executive Airport. There have been increased incidents of runway incursions where unauthorized vehicles have gone past the exterior fence and entered the airfield and proceeded to the runway. Fortunately, no planes were landing or taking off at the time and collisions have been avoided. The project is funded through the Kansas Department of Transportation (KDOT) KAIP program with 90% of the funds from KDOT and a 10% County portion.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 15,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 15,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** OJC - Replace Hangers K, L **Year Placed:** 2020

**Description:** This project is to rebuild hangars K & L at Executive Airport. These hangars were constructed in 1971 making them nearly 50 years old and well past their original intended lives. The buildings core infrastructure is deteriorating and they need to be replaced as costly repairs, renovations, and upgrades would only be short term solutions.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,600,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,600,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

# Airport

Capital Improvement Plan (CIP)						
<b>Title:</b>	<b>Build New IXD Maintenance Shop</b>				<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	This project is to build a new maintenance shop building at New Century Air Center. The maintenance building was constructed in 1942 as part of the original Olathe Naval Air Station. The building needs significant repairs, renovations, and upgrades.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 3,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,500,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 3,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,500,000
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

<b>Title:</b>	<b>Capital Replacement Plan (CRP) Funding</b>				<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	The program will be funded from regular operating fund contributions to a CRP project account where funds can be set aside for small projects (i.e. less than the County's CIP threshold) necessary for maintaining airport facilities and infrastructure. The Airport has a lot of small dollar projects that do not meet the County threshold to be a capital project. These projects are necessary to maintain airport facilities and infrastructure. Much of the Airport's facilities and infrastructure are in the 50-80 year old range and need attention.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 610,444	\$ 544,200	\$ 390,500	\$ 450,425	\$ 690,500	\$ 2,686,069
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 610,444	\$ 544,200	\$ 390,500	\$ 450,425	\$ 690,500	\$ 2,686,069
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

# Airport

## Capital Improvement Plan (CIP)

**Title:** Equipment Reserve Project Account **Year Placed:** 2020

**Description:**

In 2018, the JCAC and the BOCC approved the creation of an Equipment Reserve Fund for the Airport. The fund to be handled as a project account in the Airport Capital Project Fund. The purpose of the fund/project account is to enable the Airport to set aside funds for future capital equipment replacement by transferring level funding to the project account each year to avoid spikes in capital equipment expenditures. The Airport has studied all of their capital equipment and developed detailed replacement schedules out for the next 10 years to determine the amount of levelized funding necessary per year.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
Total	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

**Title:** IXD - Reconstruct NE T-Hanger Taxilines (Construction) **Year Placed:** 2021

**Description:**

This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This is for the construction phase in 2021 (design was shown in 2020).

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 817,900	\$ 0	\$ 0	\$ 0	\$ 817,900
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 817,900	\$ 0	\$ 0	\$ 0	\$ 817,900
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

# Airport

Capital Improvement Plan (CIP)						
<b>Title:</b>	<b>OJC - Reconstruct Taxiway B (Construction)</b>				<b>Year Placed:</b>	<b>2021</b>
<b>Description:</b>	This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This is for the construction phase in 2021 (design was shown in 2020).					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 353,803	\$ 0	\$ 0	\$ 0	\$ 353,803
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 353,803	\$ 0	\$ 0	\$ 0	\$ 353,803
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

<b>Title:</b>	<b>Toro Circle Resurface</b>				<b>Year Placed:</b>	<b>2021</b>
<b>Description:</b>	Toro Circle is an existing road in the New Century Business Park. As with all roads, it needs to be resurfaced from time to time to prevent further decay and to provide a safe road surface for business park tenants and the general public. This project would resurface Toro Circle at New Century. This project is currently placed in the FY 2021 CIP.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 200,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 200,000
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

## Airport

### Capital Improvement Plan (CIP)

**Title:** OJC - Replace Hangers M, N **Year Placed:** 2021

**Description:** This project is to Rebuild hangars M & N at Executive Airport. These hangars were constructed in 1971 making them nearly 50 years old and well past their original intended lives. The buildings core infrastructure is deteriorating and they need to be replaced as costly repairs, renovations, and upgrades would only be short term solutions.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 2,600,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 2,600,000	\$ 0	\$ 0	\$ 0	\$ 2,600,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** IXD- Mill and Overlay Northwest Apron - Central Segment **Year Placed:** 2023

**Description:** This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This work is currently planned for 2023.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 134,750	\$ 0	\$ 134,750
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 134,750	\$ 0	\$ 134,750

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

# Airport

## Capital Improvement Plan (CIP)

**Title:** OJC - Reconstruct Taxiway A **Year Placed:** 2022

**Description:** This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This work is currently planned for 2022.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 425,000	\$ 0	\$ 0	\$ 425,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 425,000	\$ 0	\$ 0	\$ 425,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** OJC - Reconstruct Taxiway F **Year Placed:** 2023

**Description:** This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This work is currently planned for 2023.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 99,450	\$ 0	\$ 99,450
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 99,450	\$ 0	\$ 99,450

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

# Airport

Capital Improvement Plan (CIP)						
<b>Title:</b>	<b>OJC - Reconstruct Taxiway D and E</b>				<b>Year Placed:</b>	<b>2023</b>
<b>Description:</b>	This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This project is planned for 2023.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 147,095	\$ 0	\$ 147,095
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 147,095	\$ 0	\$ 147,095
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>Title:</b>	<b>IXD - Seal/Rejuvenate Runway 18-36</b>				<b>Year Placed:</b>	<b>2024</b>
<b>Description:</b>	This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. This project is planned for 2024.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 128,700	\$ 128,700
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 128,700	\$ 128,700
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	



## Airport

### Capital Improvement Plan (CIP)

**Title:** IXD - New Taxiway Lighting (K,L,M) & Pavement Rehab Taxiways K and L **Year Placed:** 2024

**Description:**

This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. The existing taxiway lighting has been in service more than 25 years and represents the oldest part of the airfield lighting system. The circuit requires continued maintenance and has been retrofitted multiple times. This project will remove and install a new medium intensity light system on Taxiway K, L and M. Once completed, the entire airfield will have a system that was installed within the last ten years. This project is currently planned for 2024.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 54,500	\$ 54,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 54,500	\$ 54,500

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** Road Parallel to Moonlight Resurface **Year Placed:** 2022

**Description:**

This project is to resurface an existing unnamed access road in the New Century Business Park. As with all roads, it needs to be resurfaced from time to time to prevent further decay and to provide a safe road surface for business park tenants and the general public. The Airport Commission is working with JOCO Public Works on this project to get it to County standards so Public Works can take over maintenance and upkeep of it.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 300,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 300,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

## Airport

Capital Improvement Plan (CIP)						
<b>Title:</b>	<b>Monument Sign 159th &amp; Old 56</b>				<b>Year Placed:</b>	<b>2023</b>
<b>Description:</b>	This project is to place a new monument sign for New Century AirCenter Airport and Business Park at 159 <sup>th</sup> street entrance. The 159th Street entrance intersection is being upgraded and will become one of three primary entrances for the Airport Commission as property is developed along the eastern side of the airport. This sign will provide County property identification and direction for businesses located at the Airport. This project is currently placed out in 2023.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 100,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 100,000
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

<b>Title:</b>	<b>OJC - Taxiway Lighting &amp; Electrical Vault Upgrades</b>				<b>Year Placed:</b>	<b>2024</b>
<b>Description:</b>	This project is part of the Airport Commission's infrastructure maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. The existing taxiway lighting has been in service more than 25 years and represents the oldest part of the airfield lighting system. The circuit requires continued maintenance and has been retrofitted multiple times. Once completed, the entire airfield will have a system that was installed within the last ten years. The electrical vaults on the airfield needs to be upgraded to meet current electrical needs and safety standards. This project is currently placed in 2024.					
Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 133,900	\$ 133,900
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 133,900	\$ 133,900
Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

### Contractor Licensing

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 1,016,005	\$ 1,036,045	\$ 1,036,045	\$ 1,104,318	\$ 1,104,318	6.59 %
Charges for Service	\$ 224,195	\$ 199,100	\$ 220,146	\$ 224,549	\$ 224,549	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 1,240,200</b>	<b>\$ 1,235,145</b>	<b>\$ 1,256,191</b>	<b>\$ 1,328,867</b>	<b>\$ 1,328,867</b>	<b>5.79 %</b>
Use of Carryover	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	0.00 %
Miscellaneous	\$ 1,095	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00 %
<b>Total Other Agency</b>	<b>\$ 1,095</b>	<b>\$ 101,000</b>	<b>\$ 101,000</b>	<b>\$ 101,000</b>	<b>\$ 101,000</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 1,241,295</b>	<b>\$ 1,336,145</b>	<b>\$ 1,357,191</b>	<b>\$ 1,429,867</b>	<b>\$ 1,429,867</b>	<b>5.35 %</b>
<b>Expenditures</b>						
Personnel	\$ 375,337	\$ 432,388	\$ 429,183	\$ 422,306	\$ 422,306	(1.60)%
Contractual Services	\$ 367,390	\$ 565,600	\$ 568,805	\$ 674,358	\$ 674,358	18.56 %
Commodities	\$ 216,860	\$ 233,203	\$ 233,203	\$ 233,203	\$ 233,203	0.00 %
<b>Subtotal</b>	<b>\$ 959,587</b>	<b>\$ 1,231,191</b>	<b>\$ 1,231,191</b>	<b>\$ 1,329,867</b>	<b>\$ 1,329,867</b>	<b>8.01 %</b>
Miscellaneous	\$ 15	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 15</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 959,602</b>	<b>\$ 1,231,191</b>	<b>\$ 1,231,191</b>	<b>\$ 1,329,867</b>	<b>\$ 1,329,867</b>	<b>8.01 %</b>
Cost Allocation	126,000	126,000	126,000	100,000	100,000	(20.63)%
<b>b) Total Expenditures</b>	<b>\$ 1,085,602</b>	<b>\$ 1,357,191</b>	<b>\$ 1,357,191</b>	<b>\$ 1,429,867</b>	<b>\$ 1,429,867</b>	<b>5.35 %</b>
<b>Difference: b) minus a)</b>	<b>\$ 155,693</b>	<b>\$ (21,046)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	5.10	5.35	5.35	5.35	5.35	0.15 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>5.10</b>	<b>5.35</b>	<b>5.35</b>	<b>5.35</b>	<b>5.35</b>	<b>0.15 %</b>

### Agency Mission

To establish and maintain a high standard of integrity, skill, and practice in the various construction fields, and to safeguard the life, health, property, and welfare of the public. To protect the public welfare by assuring that those undertaking the construction, alteration, repair, or demolition of structures are qualified to perform such services.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and cost allocation, are budgeted to increase by \$98,676 (8.01%) compared to FY 2019. This increase is a combination of 1) allocating funds to establish a Strategic Educational Program/Plan using reserves, and 2) budgeted salary and benefit increases included in the budget parameters. Contractor Licensing is a self-supportive agency and requires no direct County support.

FTEs for FY 2020 remain constant at 5.35.

## Contractor Licensing

Agency Goals & Performance Measures			
Service Delivery Goals and Associated Performance Measures	Actual 2018	Estimated 2019	Estimated 2020
<b>1) Promote the quality and safety of community's built environment through timely and relevant contractor education and licensure.</b>			
A) % of companies or individuals maintaining licensure from prior year.	95%	95%	95%
B) # of new companies or individuals licensed compared to the prior year.	100	80	80
C) # of new jurisdictions added to the program.	1	1	1
D) % of participants reporting a "high" level of satisfaction with the education program.	98%	98%	98%
E) % of Contractor License Review Board (CLRB) complaints resolved prior to adjudication (before formal hearing process).	30%	30%	30%

Output and Efficiency Measures			
Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) A,B Companies licensed.	3,583	3,100	3,200
2) C Participating jurisdictions.	19	19	19
3) A Companies relicensed year-to-year.	3,007	2,600	2,800
4) D Classes produced and presented.	119	120	120
5) D Contractor class attendance.	3,953	3,600	3,600
6) D *Accredited educational classes.	87	120	120
7) D Code books distributed.	2,128	2,500	2,500
8) E Complaints/violations submitted to CLRB.	1	2	2

*\*Accredited education classes are ICC compliant materials*

## **Contractor Licensing**

### **Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>%Change</b>

#### **Service #1: Contractor Licensing**

Provide testing, licensing, and license monitoring services for building contractors operating within the unincorporated area and 14 cities in Johnson and Leavenworth Counties.

Agency Revenues	\$ 1,025,517	\$ 1,357,191	\$ 1,357,191	\$ 1,429,867	\$ 1,429,867	5.35%
Expenditures	\$ 434,143	\$ 622,588	\$ 619,383	\$ 667,650	\$ 667,650	7.79%
Difference	\$ 591,374	\$ 734,603	\$ 737,808	\$ 762,217	\$ 762,217	3.31%
FTE Positions	5.10	5.35	5.35	5.35	5.35	0.00%

#### **Service #2: Contractor Education**

Provide educational training and related services for building contractors to maintain their licenses to operate within the unincorporated area and many cities in Johnson County and the region.

Agency	\$ 215,778	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 525,459	\$ 608,603	\$ 611,808	\$ 662,217	\$ 662,217	8.24%
Difference	\$ (309,681)	\$ (608,603)	\$ (611,808)	\$ (662,217)	\$ (662,217)	8.24%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

### Public Works

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 16,325	\$ 10,500	\$ 10,500	\$ 10,710	\$ 10,710	2.00 %
Charges for Service	\$ 69,821	\$ 41,188	\$ 41,188	\$ 42,013	\$ 42,013	2.00 %
Use of Assets	\$ 186,779	\$ 59,410	\$ 59,410	\$ 60,658	\$ 60,658	2.10 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 272,925</b>	<b>\$ 111,098</b>	<b>\$ 111,098</b>	<b>\$ 113,381</b>	<b>\$ 113,381</b>	<b>2.05 %</b>
Use of Carryover	\$ 0	\$ 1,135,000	\$ 1,135,000	\$ 1,050,000	\$ 1,150,000	1.32 %
Intergovernmental	\$ 12,153,603	\$ 12,392,863	\$ 12,503,603	\$ 12,903,603	\$ 12,903,603	3.20 %
Miscellaneous	\$ 23,912	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00 %
Interfund Transfer	\$ 1,122,913	\$ 1,125,371	\$ 1,125,371	\$ 1,127,878	\$ 1,127,878	0.22 %
<b>Total Other Agency Revenues</b>	<b>\$ 13,300,428</b>	<b>\$ 14,656,234</b>	<b>\$ 14,766,974</b>	<b>\$ 15,084,481</b>	<b>\$ 15,184,481</b>	<b>2.83 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 13,573,353</b>	<b>\$ 14,767,332</b>	<b>\$ 14,878,072</b>	<b>\$ 15,197,862</b>	<b>\$ 15,297,862</b>	<b>2.82 %</b>
<b>Expenditures</b>						
Personnel	\$ 4,994,653	\$ 5,379,207	\$ 5,476,871	\$ 5,628,675	\$ 5,628,675	2.77 %
Contractual Services	\$ 2,136,929	\$ 2,005,653	\$ 2,089,653	\$ 2,087,653	\$ 2,087,653	(0.10)%
Commodities	\$ 2,288,197	\$ 2,593,626	\$ 2,509,626	\$ 1,685,104	\$ 1,685,104	(32.85)%
<b>Subtotal</b>	<b>\$ 9,419,779</b>	<b>\$ 9,978,486</b>	<b>\$ 10,076,150</b>	<b>\$ 9,401,432</b>	<b>\$ 9,401,432</b>	<b>(6.70)%</b>
Interfund Transfers	\$ 1,060,138	\$ 1,033,716	\$ 1,033,716	\$ 1,048,716	\$ 1,048,716	1.45 %
Transfer to Capital projects	\$ 17,285,365	\$ 17,943,801	\$ 17,938,334	\$ 18,650,162	\$ 18,650,162	3.97 %
<b>Subtotal</b>	<b>\$ 18,345,503</b>	<b>\$ 18,977,517</b>	<b>\$ 18,972,050</b>	<b>\$ 19,698,878</b>	<b>\$ 19,698,878</b>	<b>3.83 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 27,765,282</b>	<b>\$ 28,956,003</b>	<b>\$ 29,048,200</b>	<b>\$ 29,100,310</b>	<b>\$ 29,100,310</b>	<b>0.18 %</b>
Vehicle Equivalent Units	\$ 263,068	\$ 275,380	\$ 275,380	\$ 1,101,902	\$ 1,101,902	300.14 %
Risk Management Charges	\$ 55,297	\$ 52,696	\$ 52,696	\$ 48,388	\$ 48,388	(8.18)%
Cost Allocation	\$ 1,081,328	\$ 1,063,167	\$ 1,063,167	\$ 997,177	\$ 997,177	(6.21)%
<b>b) Total Expenditures</b>	<b>\$ 29,164,975</b>	<b>\$ 30,347,246</b>	<b>\$ 30,439,443</b>	<b>\$ 31,247,777</b>	<b>\$ 31,247,777</b>	<b>2.66 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (15,591,622)</b>	<b>\$ (15,579,914)</b>	<b>\$ (15,561,371)</b>	<b>\$ (16,049,915)</b>	<b>\$ (15,949,915)</b>	<b>2.50 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 13,939,883	\$ 13,870,780	\$ 13,870,780	\$ 14,242,372	\$ 14,242,372	2.68 %
Other Taxes	\$ 1,727,779	\$ 1,709,134	\$ 1,744,151	\$ 1,707,543	\$ 1,707,543	(2.10)%
<b>Total Tax Revenues</b>	<b>\$ 15,667,662</b>	<b>\$ 15,579,914</b>	<b>\$ 15,614,931</b>	<b>\$ 15,949,915</b>	<b>\$ 15,949,915</b>	<b>2.15 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	63.19	62.93	62.93	62.93	62.93	0.00 %
<b>Total FTE Positions</b>	<b>63.19</b>	<b>62.93</b>	<b>62.93</b>	<b>62.93</b>	<b>62.93</b>	<b>0.00 %</b>

### Agency Mission

To develop and maintain safe and integrated transportation and infrastructure systems within Johnson County.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to decrease by \$674,718 ((6.70)%) compared to FY 2019. This decrease is due to: 1) shifting \$826,522 for Public Works fleet maintenance from commodities lines to transfers to Fleet, 2) \$1,000,000 for additional overlays (\$1,000,000 of one-time funding for overlays was also included in the FY 2019 budget), and 3) the budgeted salary and benefit increases included in the budget parameters.

FY 2020 Interfund Transfers include: \$1,048,716 for a transfer to the Fleet Fund for fleet purchases (\$700,000 one-time).

FY 2020 Transfers to Capital Projects include: \$16,650,162 for the CARS program, and \$2,000,000 for the Bridges, Roads and Culverts program (\$100,000 one-time).

FY 2020 FTEs remain constant at 62.93.

## Public Works

### Service Delivery Goals and Associated Performance Measures

	Actual 2018	Estimated 2019	Estimated 2020
<b>1) <u>Asphalt Roads</u></b>			
<b><i>Goal: Provide a safe and effective rural road system by maintaining the quality of paved roads in the unincorporated areas.</i></b>			
(A) % of miles of asphalt roads maintained per Maintenance Cycle Requirements.	**138%	**116%	**100%
(B) % of asphalt roads in poor condition (roads with severe deterioration in need of patching and repair prior to major overlay) (rating <= 4).	0.3%	0.1%	0.0%
<b>2) <u>Gravel Roads</u></b>			
<b><i>Goal: Provide a safe and effective rural road system by maintaining and sustaining the gravel road</i></b>			
(A) % of miles of gravel roads maintained per Maintenance Cycle Requirements.	95%	100%	100%
note - 2015 actual percent was 131% that's why 2016 estimated is only 59%.			
<b>3) <u>Bridges</u></b>			
<b><i>Goal: Improve the quality and safety of bridges and culverts by replacing bridges and culverts in the unincorporated area.</i></b>			
(A) % bridges at or past life expectancy.	2.6%	2.6%	2.6%
(B) % bridges with sufficiency index less than 50*.	0.9%	0.9%	0.9%
<b>4) <u>Road Improvements</u></b>			
<b><i>Goal: Improve the road quality, capacity and safety in the unincorporated area through road system enhancement.</i></b>			
(A) % of asphalt roads in need of improvements.	53%	52%	51%
<b>5) <u>CARS</u></b>			
<b><i>Goal: Provide funding to cities to improve and maintain the County arterial road system. Maximize the effectiveness and efficiency of the CARS program.</i></b>			
(A) Score on CARS city user survey (1 - 5)***	4.8	4.8	4.8

\* **Bridge Sufficiency Index** is a Federal Program that uses biennial inspection data to rate the overall condition of bridges. Generally a rating that falls below 50 indicates that a bridge is in need of replacement and is eligible for Federal funding

\*\* Includes a \$1,100,000 one-time RAR in 2016 and a \$1,000,000 one-time RAR in 2017.

\*\*\* **CARS Survey: 5 is best.**

**Public Works**

<b>Outputs and Efficiency Measures</b>		<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
<b>1) <u>Asphalt Roads</u></b>				
a)	# miles of asphalt roads.	235.16	235.16	235.16
b)	Contractual costs per mile for a 2" overlay.	\$88,000	\$92,000	\$94,000
c)	% of road miles in "Good" or "Excellent" category (little or no maintenance required) (Rating >=7).	50.0%	55.0%	60.0%
<b>2) <u>Gravel Roads</u></b>				
a)	# miles of gravel roads.	171	170	168
c)	# miles gravel added to roads.	38	35	37
e)	Materials costs per mile for adding 2" of rock to a road.	\$7,600	\$7,800	\$8,000
<b>3) <u>Bridges</u></b>				
a)	# of bridges in unincorporated area.	114	114	114
b)	Average bridge sufficiency index*.	95	93.0	91
c)	% of bridges less than 25 years old.	54.4%	54.0%	52.6%
d)	# of bridges structurally deficient or functionally obsolete***.	4	4	3
<b>4) <u>Road Improvements</u></b>				
a)	# of miles of asphalt roads on section line.	171.19	171.19	172.19
b)	# miles of asphalt roads that need improvements.	91.4	90.4	89.4
<b>5) <u>CARS</u></b>				
a)	Gas Tax	\$11,653,707	\$ 12,392,863	\$ 12,903,603
	Ad Valorem	\$ 3,320,658	\$ 3,550,938	\$ 3,746,559
	Total	\$14,974,365	\$ 15,943,801	\$ 16,650,162

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## Public Works

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: Road Maintenance

This program maintains the rural road and bridge infrastructure providing a roadway environment that is safe and efficient for the citizens of Johnson County.

Revenues	\$ 12,334,477	\$ 12,428,083	\$ 12,538,823	\$ 12,939,547	\$ 12,939,547	3.20 %
Expenditures	\$ 8,031,162	\$ 8,100,169	\$ 8,147,011	\$ 7,414,664	\$ 7,414,664	(8.99)%
Difference	\$ 4,303,315	\$ 4,327,914	\$ 4,391,812	\$ 5,524,883	\$ 5,524,883	25.80 %
FTE Positions	38.00	38.00	38.00	38.00	38.00	0.00 %

#### Service #2: Road and Bridge Construction

This program improves road safety by upgrading roads to eliminate hazardous locations and replace deficient bridges and culverts. Surveying services are also provided.

Revenues	\$ 26,017	\$ 11,183	\$ 11,183	\$ 11,406	\$ 11,406	1.99 %
Expenditures	\$ 3,510,669	\$ 3,694,231	\$ 3,744,915	\$ 3,791,095	\$ 3,791,095	1.23 %
Difference	\$ (3,484,652)	\$ (3,683,048)	\$ (3,733,732)	\$ (3,779,689)	\$ (3,779,689)	1.23 %
FTE Positions	16.94	16.68	16.68	16.68	16.68	0.00 %

#### Service #3: County Assistance Road System (CARS)

This program provides matching funds for transportation projects with the cities to promote interlocal cooperation for the planning, construction and maintenance of streets and associated improvements to assure an adequate, safe and integrated transportation network.

Revenues	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	0.00 %
Expenditures	\$ 14,974,365	\$ 15,943,801	\$ 15,938,334	\$ 16,650,162	\$ 16,650,162	4.47 %
Difference	\$(13,974,365)	\$(14,943,801)	\$(14,938,334)	\$(15,650,162)	\$(15,650,162)	4.77 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

#### Service #4: Noxious Weeds

This program administers and enforces the Kansas Noxious Weed Law. Cost-share herbicides are available to private Johnson County landowners. The program also focuses on public outreach and education in the management of noxious weeds. Additionally, the weed division is responsible for controlling noxious weeds and vegetation on County road rights-of-way.

Revenues	\$ 58,715	\$ 40,465	\$ 40,465	\$ 41,256	\$ 41,256	1.95 %
Expenditures	\$ 153,164	\$ 183,425	\$ 183,140	\$ 185,613	\$ 185,613	1.35 %
Difference	\$ (94,449)	\$ (142,960)	\$ (142,675)	\$ (144,357)	\$ (144,357)	1.18 %
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00 %

## Public Works

### Major Services

	<u>Actual</u> <u>FY 2018</u>	<u>Budget</u> <u>FY 2019</u>	<u>Estimated</u> <u>FY 2019</u>	<u>Requested</u> <u>FY 2020</u>	<u>Budget</u> <u>FY 2020</u>	<u>2019-2020</u> <u>%Change</u>
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#### Service #5: Planning and Projects

Staff for this program coordinate with the Planning Department to assist with the review and coordination of the development that occurs in the unincorporated area; provide input on long range coordination and planning for the department; and also manage specific road projects for the county.

Agency Revenues	\$ 2,150	\$ 1,040	\$ 1,040	\$ 1,061	\$ 1,061	2.02 %
Expenditures	\$ 226,148	\$ 245,811	\$ 228,402	\$ 234,601	\$ 234,601	3.68 %
Difference	\$ (223,998)	\$ (244,771)	\$ (227,362)	\$ (233,540)	\$ (233,540)	3.69 %
FTE Positions	1.50	1.50	1.50	1.50	1.50	0.00 %

#### Service #6: Administration

Administration staff provide managerial oversight and financial and administrative support to the Department of Public Works and Infrastructure.

Agency Revenues	\$ 151,994	\$ 1,286,561	\$ 1,286,561	\$ 1,204,592	\$ 1,304,592	(60.78)%
Expenditures	\$ 869,774	\$ 788,566	\$ 806,398	\$ 824,175	\$ 824,175	3.16 %
Difference	\$ (717,780)	\$ 497,995	\$ 480,163	\$ 380,417	\$ 480,417	(168.17)%
FTE Positions	5.75	5.75	5.75	5.75	5.75	0.00 %

## Public Works

Requests for Additional Resources				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Road Overlays	<b>Priority:</b>	1	<b>Major Service</b>	Road Maintenance
<p>Additional funding of \$1,000,000 for Public Work's overlay budget is needed to sustain the asphalt road maintenance cycle. This additional funding is needed to offset cost increases for hot mix asphalt that have occurred and to offset the reduction to the overlay budget that occurred in 2011. As an example of the cost increases, in 2007 hot mix asphalt was \$32.70 per ton. In 2018 the bids for our overlay contract ranged from \$46.50 to \$56.75 per ton. Another challenge to maintaining asphalt roads is the need to mill (grind off 2 inches of asphalt) some of our narrow roads prior to the overlay. Public Works has not had to mill in the past and this added expense in addition to the natural escalation of the overlay contract will increase the cost of this work; future year's RAR requests will need to also reflect this increase. In order to maintain the 240 miles of paved roads in Public Works inventory and keep up with the regular surface treatment cycle a treatment overlay budget of approximately \$2.0 million annually is needed.</p>				
Agency Revenue	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Expenditures	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Difference	\$0	\$0	\$0	\$0
FTE	0.00	0.00	0.00	0.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Fleet Capital Transfer	<b>Priority:</b>	2	<b>Major Service</b>	Road Maintenance
<p>Public Works Fleet replacement budget needs to be around \$1,050,000 to meet replacement needs. Public Works is requesting an additional \$700,000 be added to the fleet replacement budget from reserves to fully fund the replacement budget (current replacement base budget is \$348,716). The current net replacement value of Public Works fleet is estimated at approximately \$11.8 million and based on fleet analysis and current fleet guidelines about 34% of the fleet is in need of replacement.</p>				
Agency Revenue	\$700,000	\$700,000	\$700,000	\$0
Expenditures	\$700,000	\$700,000	\$700,000	\$0
Difference	\$0	\$0	\$0	\$0
FTE	0.00	0.00	0.00	0.00

**Public Works**

**Capital Improvement Plan (CIP)**

**Title:** Bridge, Road and Culvert Construction Safety Program **Year Placed:** 2020

**Description:** This on-going program is for the replacement of obsolete or hazardous bridges and culverts and safety improvements to roads in the unincorporated part of the County. These improvements help provide for a safe roadway and eliminate traffic hazards. A bridge or culvert has a life expectancy of about 50 years. Road improvements become necessary as traffic increases on old roads. Funding for this project has been included in the FY 2020 Budget.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$10,000,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$10,000,000

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Title:** County Assistance Road System (CARS) Program **Year Placed:** 2020

**Description:** This on-going program provides County matching funds for arterial road improvements in the cities and federal-aid improvements in the unincorporated areas. CARS projects are funded on a priority basis as recommended by the cities and the County Public Works Department to the County Manager and the Board of County Commissioners. The source of funds for CARS for 2020 is Highway Tax \$12,903,603 and County Support of \$3,746,559 (.343 County Mills). Funding for this project has been included in the FY 2020 Budget.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 16,650,162	\$16,848,002	\$ 17,045,683	\$17,235,052	\$ 17,434,772	\$85,213,671
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$16,650,162	\$16,848,002	\$17,045,683	\$17,235,052	\$17,434,772	\$85,213,671

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

**Public Works**

<b>Capital Improvement Plan (CIP)</b>			
<b>Title:</b>	<b>CARNP ROW Preservation &amp; Studies</b>	<b>Year Placed:</b>	<b>2024</b>

**Description:** This project would provide funds for strategic acquisition and right-of-way preservation program for future arterial transportation corridors in western and southern Johnson County. This program would minimize future impacts to the natural and built environment and reduce future land acquisition and relocation expenses when improvements need to be constructed. This project has been currently placed in FY 2024.

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 500,000
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$500,000</u>	<u>\$ 500,000</u>

<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	<u>0.0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

### Planning, Development & Codes

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 388,875	\$ 344,284	\$ 344,284	\$ 351,170	\$ 351,170	2.00 %
Charges for Service	\$ 25,952	\$ 8,280	\$ 8,280	\$ 8,446	\$ 8,446	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 414,827</b>	<b>\$ 352,564</b>	<b>\$ 352,564</b>	<b>\$ 359,616</b>	<b>\$ 359,616</b>	<b>2.00 %</b>
Miscellaneous	\$ 10,781	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 10,781</b>	<b>\$ 15,500</b>	<b>\$ 15,500</b>	<b>\$ 15,500</b>	<b>\$ 15,500</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 425,608</b>	<b>\$ 368,064</b>	<b>\$ 368,064</b>	<b>\$ 375,116</b>	<b>\$ 375,116</b>	<b>1.92 %</b>
<b>Expenditures</b>						
Personnel	\$ 1,321,110	\$ 1,394,433	\$ 1,485,619	\$ 1,557,907	\$ 1,557,907	4.87 %
Contractual Services	\$ 109,491	\$ 108,711	\$ 114,491	\$ 135,067	\$ 135,067	17.97 %
Commodities	\$ 29,524	\$ 55,554	\$ 55,554	\$ 44,053	\$ 44,053	(20.70)%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 1,460,125</b>	<b>\$ 1,558,698</b>	<b>\$ 1,655,664</b>	<b>\$ 1,737,027</b>	<b>\$ 1,737,027</b>	<b>4.91 %</b>
Miscellaneous	\$ 75	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00 %
Transfer to Equipment Reserve	\$ 11,935	\$ 11,935	\$ 12,435	\$ 12,435	\$ 12,435	0.00 %
<b>Subtotal</b>	<b>\$ 32,010</b>	<b>\$ 31,935</b>	<b>\$ 32,435</b>	<b>\$ 32,435</b>	<b>\$ 32,435</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 1,492,135</b>	<b>\$ 1,590,633</b>	<b>\$ 1,688,099</b>	<b>\$ 1,769,462</b>	<b>\$ 1,769,462</b>	<b>4.82 %</b>
Vehicle Equivalent Units	\$ 2,991	\$ 1,545	\$ 1,545	\$ 1,970	\$ 1,970	27.51 %
Risk Management Charges	\$ 5,355	\$ 5,507	\$ 5,507	\$ 6,693	\$ 6,693	21.54 %
<b>b) Total Expenditures</b>	<b>\$ 1,500,481</b>	<b>\$ 1,597,685</b>	<b>\$ 1,695,151</b>	<b>\$ 1,778,125</b>	<b>\$ 1,778,125</b>	<b>4.89 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (1,074,873)</b>	<b>\$ (1,229,621)</b>	<b>\$ (1,327,087)</b>	<b>\$ (1,403,009)</b>	<b>\$ (1,403,009)</b>	<b>5.72 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	12.90	12.75	13.00	14.00	14.00	7.69 %
<b>Total FTE Positions</b>	<b>12.90</b>	<b>12.75</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>7.69 %</b>

### Agency Mission

To ensure coordinated, efficient, and safe development for current and future County residents and businesses by providing professional long-range planning, policy and demographic analysis, development plan reviews, zoning and building code enforcement, contractor licensing, education, and monitoring.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, and Risk Management charges are budgeted to increase by \$81,363 (4.91%) compared to FY 2019. This increase is due to: 1) the movement of Transit Manager within Planning and, 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to equipment reserve remain constant at \$12,435 in FY 2020.

FTEs for FY 2020 are budgeted to increase to 14 from 13.00 FTE in FY 2019 with the inclusion of Transit Manager and a correcting entry for .25 FTE.

## Planning, Development & Codes

### Agency Goals & Performance Measures

#### ***Service Delivery Goals and Associated Performance Measures***

	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
<b>1) <i>Promote safety, quality and community welfare with the built environment through timely and thorough code administration and enforcement.</i></b>			
A) % of building inspections performed within 1/2 day of inspection request.	98%	98%	98%
B) % of acknowledgment of receipt and initial plan review comments within 5 business days.	90%	90%	90%
C) % of building violations performed within 90 days of complaint. *	75%	75%	75%
D) % of projects/permits requiring reinspection in excess of 3 visits.	65%	65%	65%
E) % of annual fire inspections performed within 12 months of previous inspection.	85%	85%	85%
<b>2) <i>To provide and plan for coordinated, efficient and safe development of the County for all current and future residents.</i></b>			
A) % of development applications completed within 90 days of initial submittal.	90%	90%	90%
B) % of completed admin. development applications (sign permits, tract splits, etc.) within 15 days.	95%	95%	95%
C) % of inquiries that do not result in applications.	90%	90%	90%
D) # zoning applications processed per FTE/Planner.	17	14	14
<b>3) <i>Promote the County's zoning regulations through responsive and proactive enforcement and coordination within the unincorporated area.</i></b>			
A) % of violations resolved within 90 days.	50%	80%	80%
B) Annual review and updates to Comprehensive Plan and Zoning and Subdivision Regulations.	4	3	3

#### **Outputs and Efficiency Measures**

	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
1) Building permits issued.	531	410	500
2) Building Inspections.	3,183	2,400	2500
3) Fire safety inspections.	152	450	450
4) Plan reviews.	287	225	230
5) # of Building Code complaints.	6	6	6
6) Development applications reviewed.	71	60	60
7) Public inquiries.	2,600	2,600	2,600
8) Special projects, e.g., annexation, area studies and plans.	6	6	6
9) Committee Participation (external and internal).	25	25	25
10) Zoning code enforcement cases.	40	50	50

\* Includes values for the City of Mission

\*\* Unincorporated Johnson County

Estimated values have been adjusted to reflect the unincorporated area of Johnson County only

## Planning, Development & Codes

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: Planning

Development Applications Review, Zoning Board Support, Flood Plain Development Permits, Dissemination of zoning and subdivision regulation information to public, Zoning Enforcement, Long-Range Planning, Planning Technical Services, Planning Commission staffing/administration, Special Planning Studies/Projects, Administration/maintenance of Zoning and Subdivision Regulations, Information Dissemination and Administrative support for Inter and intra County Issues.

Agency Revenues	\$ 34,919	\$ 13,780	\$ 13,780	\$ 13,946	\$ 13,946	1.20%
Expenditures	\$ 931,577	\$ 1,047,242	\$ 1,063,822	\$ 1,090,433	\$ 1,090,433	2.50%
Difference	\$ (896,658)	\$ (1,033,462)	\$ (1,050,042)	\$ (1,076,487)	\$ (1,076,487)	2.52%
FTE Positions	8.40	8.25	8.25	8.50	8.50	3.03%

#### Service #2: Building Services

Code Development and Adoption, Pre-Construction Meetings, Permit Application Process, Plan Review, Permit Issuance, On-site Inspections, Building Code Violation Inspection and Enforcement, Third Party Inspection Coordination, Blasting Regulation Enforcement, Annual Fire Code Inspection, Fire District Coordination, Firework Permitting and Enforcement, Contractor Licensing Coordination and provide Code Administration for other jurisdictions.

Agency Revenues	\$ 390,689	\$ 354,284	\$ 354,284	\$ 361,170	\$ 361,170	1.94%
Expenditures	\$ 560,558	\$ 543,391	\$ 521,661	\$ 544,249	\$ 544,249	4.33%
Difference	\$ (169,869)	\$ (189,107)	\$ (167,377)	\$ (183,079)	\$ (183,079)	9.38%
FTE Positions	4.50	4.50	4.50	4.50	4.50	0.00%

#### Service #3: Transportation

Provide transportation planning and administrative functions and business liaison services between Johnson County and the Kansas City Area Transit Authority (KCATA).

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 0	\$ 0	\$ 102,616	\$ 134,780	\$ 134,780	31.34%
Difference	\$ 0	\$ 0	\$ (102,616)	\$ (134,780)	\$ (134,780)	31.34%
FTE Positions	0.00	0.00	0.00	1.00	1.00	0.00%



### Stormwater

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 500,000	\$ 500,000	\$ 0	\$ 0	(100.00)%
Miscellaneous	\$ 952	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 540,814	\$ 745,209	\$ 707,919	\$ 668,422	\$ 668,422	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 541,766</b>	<b>\$ 1,245,209</b>	<b>\$ 1,207,919</b>	<b>\$ 668,422</b>	<b>\$ 668,422</b>	<b>(44.66)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 541,766</b>	<b>\$ 1,245,209</b>	<b>\$ 1,207,919</b>	<b>\$ 668,422</b>	<b>\$ 668,422</b>	<b>(44.66)%</b>
<b>Expenditures</b>						
Personnel	\$ 339,799	\$ 351,320	\$ 352,390	\$ 362,329	\$ 362,329	2.82 %
Contractual Services	\$ 12,992	\$ 21,500	\$ 21,500	\$ 21,500	\$ 21,500	0.00 %
Commodities	\$ 251	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00 %
<b>Subtotal</b>	<b>\$ 353,042</b>	<b>\$ 375,320</b>	<b>\$ 376,390</b>	<b>\$ 386,329</b>	<b>\$ 386,329</b>	<b>2.64 %</b>
Interfund Transfers	\$ 122,913	\$ 125,371	\$ 125,371	\$ 127,878	\$ 127,878	2.00 %
Transfer to Capital projects	\$ 15,086,468	\$ 15,791,950	\$ 15,790,880	\$ 15,060,432	\$ 15,060,432	(4.63)%
<b>Subtotal</b>	<b>\$ 15,209,381</b>	<b>\$ 15,917,321</b>	<b>\$ 15,916,251</b>	<b>\$ 15,188,310</b>	<b>\$ 15,188,310</b>	<b>(4.57)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 15,562,423</b>	<b>\$ 16,292,641</b>	<b>\$ 16,292,641</b>	<b>\$ 15,574,639</b>	<b>\$ 15,574,639</b>	<b>(4.41)%</b>
Risk Management Charges	\$ 1,216	\$ 1,208	\$ 1,208	\$ 948	\$ 948	(21.52)%
Cost Allocation	\$ 115,086	\$ 16,043	\$ 16,043	\$ 16,776	\$ 16,776	4.57 %
<b>b) Total Expenditures</b>	<b>\$ 15,678,725</b>	<b>\$ 16,309,892</b>	<b>\$ 16,309,892</b>	<b>\$ 15,592,363</b>	<b>\$ 15,592,363</b>	<b>(4.40)%</b>
<b>Difference: b) minus a)</b>	<b>\$ (15,136,959)</b>	<b>\$ (15,064,683)</b>	<b>\$ (15,101,973)</b>	<b>\$ (14,923,941)</b>	<b>\$ (14,923,941)</b>	<b>(1.18)%</b>
<b>Tax Revenues</b>						
Other Taxes	\$ 14,581,510	\$ 15,064,683	\$ 14,923,941	\$ 14,923,941	\$ 14,923,941	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 14,581,510</b>	<b>\$ 15,064,683</b>	<b>\$ 14,923,941</b>	<b>\$ 14,923,941</b>	<b>\$ 14,923,941</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	2.75	2.75	2.75	2.75	2.75	0.00 %
<b>Total FTE Positions</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>0.00 %</b>

### Agency Mission

Provide financial, technical, and other stormwater assistance services to encourage regional solutions for protecting human lives and property, conserving natural resources, and promoting appropriate use of Johnson County stream corridors.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Risk Management charges and cost allocation, are budgeted to increase by \$9,939 (2.64%) compared to FY 2019. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2020 remain constant at 2.75.

## Stormwater

## Agency Goals & Objectives

Service Delivery Goals <i>and Associated Objectives</i>		Associated PMs:
1) <b>Provide funding and planning for the cities in the County to reduce flooding.</b>	Maximize effectiveness and efficiency of the Stormwater program.	a
2) <b>Expand Stormwater Management Program Services to meet cities' stormwater quantity/quality needs.</b>	Provide funding and resources to meet changing stormwater requirements.	b

### Agency Key Performance Measures (PMs)

	Actual	Estimated	Estimated
Outputs	2018	2019	2020

## Efficiency/Cost Measures

## Effectiveness Measures

a)	Avg Score on Stormwater Management city user survey. (1-5)*	4.9	4.9	4.9
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\* Stormwater Survey: Five indicates highest level of satisfaction.

## Stormwater

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: Planning and Support Projects

Provide technical support to the Watershed Organizations and facilitate the study and design of stormwater improvement projects in such a way they are focused on the needs of the watersheds. Be a leader and advocate to coordinate regionally within the County and the Kansas City Metropolitan area to enhance stormwater management activities and build consensus on consistent planning, design and construction standards. Promote changes that benefit the region and proactively address stormwater management issues. Pursue funding and teaming opportunities with regional, state and federal agencies.

Agency	108,354	249,042	249,042	(341,643)	(341,643)	(237.18)%
Expenditures	3,214,425	3,363,922	3,364,245	3,355,908	3,355,908	(0.25)%
Difference	(3,106,071)	(3,114,880)	(3,115,203)	(3,697,551)	(3,697,551)	18.69 %
FTE Positions	1.38	1.38	1.38	1.38	1.38	0.00 %

#### Service #2: System Management Projects

Provide support to cities with the inspection and replacement of their stormwater infrastructure. Maintain county wide database of risk scores for assets based on likelihood and consequence of failure. Work with cities to develop annual list of projects eligible for funding.

Agency	108,354	249,042	249,042	158,356	158,356	(36.41)%
Expenditures	4,651,736	4,870,226	4,870,173	4,856,305	4,856,305	(0.28)%
Difference	(4,543,382)	(4,621,184)	(4,621,131)	(4,697,949)	(4,697,949)	1.66 %
FTE Positions	0.68	0.68	0.68	0.68	0.68	0.00 %

#### Service #3: Watershed Improvement Projects Administration and Management

Work with the Watershed Organizations to identify Watershed Improvement Projects eligible for program funding. These include flood damage reduction projects, water quality improvement and preservation projects, and projects that help meet National Pollutant Discharge Elimination System (NPDES) Phase II permitting requirements. SMP staff will establish annual list of projects eligible for funding, develop the 1/5/10 year capital improvement project list; coordinate project review, funding, reimbursement and project completion.

Agency	325,058	747,125	709,835	851,709	851,709	19.99 %
Expenditures	7,696,262	8,058,493	8,058,223	7,362,426	7,362,426	(8.63)%
Difference	(7,371,204)	(7,311,368)	(7,348,388)	(6,510,717)	(6,510,717)	(11.40)%
FTE Positions	0.69	0.69	0.69	0.69	0.69	0.00 %

## Stormwater

### Capital Improvement Program (CIP)

**Title:** Stormwater Management Program **Year Placed:** 2020

**Description:** The Johnson County Stormwater Management Program partners with Johnson County cities to fund the planning, design, and construction of projects to alleviate flooding and improve water quality issues from a broad Countywide level of the watershed. The Stormwater Management Program is funded by a dedicated 1/10th of one cent Countywide sales tax for stormwater projects. This project has been included in the FY 2020 Budget.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 15,060,432	\$ 15,579,546	\$ 15,961,028	\$ 16,356,818	\$ 16,786,212	\$ 79,744,036
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 15,060,432	\$ 15,579,546	\$ 15,961,028	\$ 16,356,818	\$ 16,786,212	\$ 79,744,036

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

### Transportation

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Charges for Service	\$ 1,063,679	\$ 1,075,000	\$ 1,075,000	\$ 1,094,500	\$ 1,094,500	1.81 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 1,063,679</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,094,500</b>	<b>\$ 1,094,500</b>	<b>1.81 %</b>
Use of Carryover	\$ 0	\$ 654,317	\$ 904,317	\$ 725,723	\$ 1,225,723	35.54 %
Intergovernmental	\$ 6,828,194	\$ 6,050,301	\$ 6,050,301	\$ 6,696,801	\$ 6,696,801	10.69 %
Miscellaneous	\$ 135,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	0.00 %
Intrafund Transfers	\$ 256,691	\$ 252,559	\$ 707,007	\$ 310,392	\$ 310,392	(56.10)%
Interfund Transfer	\$ 6,864,249	\$ 6,283,993	\$ 6,283,993	\$ 7,611,745	\$ 6,861,745	9.19 %
Transfer in from Capital Projects	\$ 471,315	\$ 815,185	\$ 815,185	\$ 492,820	\$ 492,820	(39.55)%
<b>Total Other Agency Revenues</b>	<b>\$14,555,449</b>	<b>\$14,176,355</b>	<b>\$14,880,803</b>	<b>\$ 15,957,481</b>	<b>\$15,707,481</b>	<b>5.56 %</b>
<b>a) Total Agency Revenues</b>	<b>\$15,619,128</b>	<b>\$15,251,355</b>	<b>\$15,955,803</b>	<b>\$ 17,051,981</b>	<b>\$16,801,981</b>	<b>5.30 %</b>
<b>Expenditures</b>						
Contractual Services	\$ 9,399,161	\$10,126,250	\$10,804,172	\$11,183,155	\$10,933,155	1.19 %
Commodities	\$ 1,235,933	\$ 1,314,335	\$ 1,340,861	\$ 1,278,047	\$ 1,278,047	(4.68)%
Capital Outlay	\$ 4,490,177	\$ 3,062,112	\$ 3,062,112	\$ 3,594,490	\$ 3,594,490	17.39 %
<b>Subtotal</b>	<b>\$15,125,271</b>	<b>\$14,502,697</b>	<b>\$15,207,145</b>	<b>\$ 16,055,692</b>	<b>\$15,805,692</b>	<b>3.94 %</b>
Lease Payment to PBC	\$ 145,920	\$ 150,655	\$ 150,655	\$ 0	\$ 0	(100.00)%
Transfer to Capital projects	\$ 250,000	\$ 250,000	\$ 250,000	\$ 600,000	\$ 600,000	140.00 %
<b>Subtotal</b>	<b>\$ 395,920</b>	<b>\$ 400,655</b>	<b>\$ 400,655</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>49.75 %</b>
<b>Expenditures Subtotal</b>	<b>\$15,521,191</b>	<b>\$14,903,352</b>	<b>\$15,607,800</b>	<b>\$ 16,655,692</b>	<b>\$16,405,692</b>	<b>5.11 %</b>
Risk Management Charges	\$ 21,429	\$ 23,564	\$ 23,564	\$ 21,089	\$ 21,089	(10.50)%
Cost Allocation	\$ 308,200	\$ 324,439	\$ 324,439	\$ 375,200	\$ 375,200	15.65 %
<b>b) Total Expenditures</b>	<b>\$15,850,820</b>	<b>\$15,251,355</b>	<b>\$15,955,803</b>	<b>\$ 17,051,981</b>	<b>\$16,801,981</b>	<b>5.30 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (231,692)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

Enhancing our community's growth and lifestyle through public transportation.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, lease payments, Risk Management charges, and cost allocation, are budgeted to increase by \$598,547 3.94% compared to FY 2019. This increase is mainly due to the use of carryover in the amount of \$500,000 to fund the Microtransit program in FY2020.

Transfers to capital projects for FY 2020 include \$600,000 for future capital purchases.

## *Transportation*

### Agency Goals & Objectives

#### Service Delivery Goals and Associated Objectives

- 1) **Provide public transportation services to increase access to jobs and mobility options for vulnerable populations.**
  - (A) Increase bus ridership and public awareness of transportation services.
  - (B) Increase efficiency of the public transit service.
  - (C) Increase efficiency of RideKC Freedom and SWIFT service.
  
- 2) **Provide viable and cost effective transportation options.**
  - (A) Manage and monitor innovative solutions implemented by Johnson County in cooperation with Kansas City Area Transportation Authority (KCATA).
  
- 3) **Maintain current transportation levels for County services.**
  - (A) Continue providing the expected level of all transportation services.
  
- 4) **Improve service delivery through the management partnership with KCATA and coordination with area governments and service agencies.**

\*\* Continue to establish accurate measurements for the performance expectations

#### Outputs and Efficiency Measures

Outputs and Efficiency Measure	Actual 2018	Estimated 2019	Estimated 2020
1) Fee For Service Revenue	\$1,011,077	\$1,200,000	\$1,260,000
2) State Funding	\$941,955	\$1,177,095	\$1,172,034
3) Federal Funding	\$2,584,237	\$2,882,169	\$3,170,385
4) Total Ridership	548,076	557,666	560,000
5) Cost Per Ride	\$20.14	\$20.00	\$19.80
6) % of on-time trips provided	95%	95%	95%

## **Transportation**

### **Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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#### **Service #1: RideKC**

Johnson County Transit's (JCT) scheduled fixed route system "RideKC," is managed by the Kansas City Area Transit Agency (KCATA) and operates 14 routes throughout Johnson County. Many of the routes have originations and/or destinations in Kansas City, Kansas and Kansas City, Missouri. The service offered is a commuter express service operating Monday through Friday during peak a.m. and p.m. rush hour periods. The route structure is currently oriented as a County to downtown commuter service with various reverse commute options back into the County. In addition, the K-10 Connector service provides access to Johnson County Community College, the KU Edwards Campus, and the KU Campus in Lawrence.

Agency Revenues	\$ 15,258,927	\$ 14,896,355	\$ 15,600,803	\$16,696,981	\$16,446,981	5.42%
Expenditures	\$ 12,876,321	\$ 12,126,716	\$ 12,831,164	\$13,833,603	\$13,583,603	5.86%
Difference	\$ 2,382,666	\$ 2,769,639	\$ 2,769,639	\$ 2,863,378	\$ 2,863,378	3.38%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

#### **Service #2: RideKC Freedom**

RideKC Freedom, also managed by the KCATA, provides low-cost, curb-to-curb transportation to seniors, low income and disabled residents of Johnson County. RideKC Freedom operates from approximately 5:45 a.m. to 6:30 p.m., Monday through Friday. Currently, RideKC Freedom has an average of approximately 240 daily trips.

Agency Revenues	\$ 231,399	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000	0.00%
Expenditures	\$ 2,055,637	\$ 2,176,630	\$ 2,176,630	\$ 2,241,929	\$ 2,241,929	3.00%
Difference	\$ (1,824,298)	\$ (1,961,630)	\$ (1,961,630)	\$ (2,026,929)	\$ (2,026,929)	3.33%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

#### **Service #3: SWIFT**

KCATA for Johnson County Transit administers and manages the Johnson County Developmental Supports Sheltered Workshop Industrial Fixed Transit (SWIFT) service. The day-to-day operations are handled by KCATA staff. Currently, approximately 105 different clients utilize the service to get to work.

Agency Revenues	\$ 128,802	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	0.00%
Expenditures	\$ 918,862	\$ 948,009	\$ 948,009	\$ 976,449	\$ 976,449	3.00%
Difference	\$ (790,060)	\$ (808,009)	\$ (808,009)	\$ (836,449)	\$ (836,449)	3.52%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

## **Transportation**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Microtransit Expansion	<b>Priority:</b> 1		<b>Major Service</b>	RideKC
<p>Consider authorizing on-going funding for the extension/expansion of the Microtransit service that the BOCC implemented on a pilot-program basis on December 20, 2018. The initial pilot period began January.</p> <p>The pilot period authorized a six-month trial for Microtransit in a constrained service area. Over the course of the initial two months of service, ridership has increased on a daily basis and is proving to be a popular addition to the transit system. This request for additional resources would fund a full-years annual service, and provide for the possibility of either the expansion of the original service area and/or the addition of new service areas or nodes to grow the service. Staff will be presenting recommendations to the BOCC in regard to the service at a June 2019 study session. One current unknown is the possible impact on our capital purchases; fleet needs will be driven by the Board of County Commissioners vision for the service.</p>				
Agency Revenue	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000
Expenditures	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	0.00	0.00	0.00	0.00



## Capital Improvement Program

**Year Placed: 2020**

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$2,744,490	\$3,204,830	\$ 148,734	\$4,602,059	\$3,157,301	\$ 13,857,414
<b>Total</b>	<b>\$2,744,490</b>	<b>\$3,204,830</b>	<b>\$ 148,734</b>	<b>\$4,602,059</b>	<b>\$3,157,301</b>	<b>\$ 13,857,414</b>

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

Year Placed: 2020

[illegible]

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## Transportation

### Capital Improvement Program

<b>Title:</b>	<b>Basic Passenger Infrastructure</b>	<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	Basic passenger infrastructure (BPI) material are items or amenities that riders experience in their everyday use of Johnson County Transit (JCT) services, for example, an appropriate concrete pad for a wheelchair to gain access to a bus door or to stand upon in the rain, shelters, benches, bike racks, trash cans and route signs/schedules. These are the basic items that riders expect and should have available to them in order make the bus riding experience as enjoyable and comfortable as possible. This request is 80% grant funded. Funding for this project has been included in the FY 2020 Budget.		

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Design and Construction	\$ 100,000	\$ 250,000	\$ 250,000	\$ 100,000	\$ 250,000	950,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
<b>Total</b>	<b>\$ 100,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 100,000</b>	<b>\$ 250,000</b>	<b>950,000</b>

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b>Title:</b>	<b>Regional Farebox Initiative</b>	<b>Year Placed:</b>	<b>2020</b>
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**Description:** The regional farebox replacement concept is being evaluated so all transit agencies in the region would utilize similar fareboxes. Patrons could use the same fare payment medium (i.e. paper pass, debit card, smart phone, pre-loaded cards) that would be recognized and accepted by all fareboxes. This project is the second half of a project started in 2020. In total the project is to be 80% grant funded. This project has been placed in the FY 2020 budget.

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Equipment	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 0	750,000
<b>Total</b>	<b>\$ 750,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>750,000</b>

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## Wastewater Operations & Maintenance

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 881,451	\$ 802,200	\$ 802,200	\$ 818,244	\$ 818,244	2.00 %
Charges for Service	\$ 64,379,242	\$ 70,749,800	\$ 70,544,300	\$ 72,728,539	\$ 72,728,539	3.10 %
Use of Assets	\$ 51,015	\$ 23,141	\$ 23,141	\$ 23,604	\$ 23,604	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 65,311,708</b>	<b>\$ 71,575,141</b>	<b>\$ 71,369,641</b>	<b>\$ 73,570,387</b>	<b>\$ 73,570,387</b>	<b>3.08 %</b>
Miscellaneous	\$ 213,462	\$ 246,214	\$ 246,214	\$ 251,115	\$ 251,115	1.99 %
Interest	\$ 548,985	\$ 509,645	\$ 509,645	\$ 541,498	\$ 541,498	6.25 %
Interfund Transfer	\$ 26,053	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 788,500</b>	<b>\$ 755,859</b>	<b>\$ 755,859</b>	<b>\$ 792,613</b>	<b>\$ 792,613</b>	<b>4.86 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 66,100,208</b>	<b>\$ 72,331,000</b>	<b>\$ 72,125,500</b>	<b>\$ 74,363,000</b>	<b>\$ 74,363,000</b>	<b>3.10 %</b>
<b>Expenditures</b>						
Personnel	\$ 17,945,181	\$ 19,630,636	\$ 18,797,987	\$ 19,760,478	\$ 19,760,478	5.12 %
Contractual Services	\$ 28,466,485	\$ 42,627,701	\$ 43,196,642	\$ 43,617,456	\$ 43,617,456	0.97 %
Commodities	\$ 4,783,131	\$ 5,498,513	\$ 4,639,389	\$ 5,380,389	\$ 5,380,389	15.97 %
Capital Outlay	\$ 871,675	\$ 845,050	\$ 845,050	\$ 845,050	\$ 845,050	0.00 %
<b>Subtotal</b>	<b>\$ 52,066,472</b>	<b>\$ 68,601,900</b>	<b>\$ 67,479,068</b>	<b>\$ 69,603,373</b>	<b>\$ 69,603,373</b>	<b>3.15 %</b>
Miscellaneous	\$ 3,592	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 19,266</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 52,085,738</b>	<b>\$ 68,601,900</b>	<b>\$ 67,479,068</b>	<b>\$ 69,603,373</b>	<b>\$ 69,603,373</b>	<b>3.15 %</b>
Vehicle Equivalent Units	\$ 209,499	\$ 220,957	\$ 511,289	\$ 511,289	\$ 511,289	0.00 %
Risk Management Charges	\$ 242,004	\$ 295,147	\$ 295,147	\$ 248,952	\$ 248,952	(15.65)%
Cost Allocation	\$ 3,135,117	\$ 3,212,996	\$ 3,839,996	\$ 3,999,386	\$ 3,999,386	4.15 %
<b>b) Total Expenditures</b>	<b>\$ 55,672,358</b>	<b>\$ 72,331,000</b>	<b>\$ 72,125,500</b>	<b>\$ 74,363,000</b>	<b>\$ 74,363,000</b>	<b>3.10 %</b>
<b>Difference: b) minus a)</b>	<b>\$ 10,427,850</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	215.00	219.23	219.23	217.53	217.53	(0.78)%
<b>Total FTE Positions</b>	<b>215.00</b>	<b>219.23</b>	<b>219.23</b>	<b>217.53</b>	<b>217.53</b>	<b>(0.78)%</b>

### Agency Mission

Protecting our environment, serving our customers, enhancing our communities.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, cost allocation, and Risk Management charges, are budgeted to increase by \$2,124,305 (3.15%) compared to FY 2019. This increase includes: 1) \$750,000 for chemicals, 2) \$50,000 for sludge/trash, 3) 3.53 additional FTEs, and 4) the budgeted salary and benefit increases included in the budget parameters.

User charges are budgeted to increase by approximately 6.50% for FY 2020.

FTEs for FY 2020 decrease by 1.70 to 217.53 as the net result of several JCW IT positions being moved to DTI for the County's IT consolidation and the additions of the Assistant Superintendents (1.38 FTE), Industrial Electricians (0.69 FTE), HVAC Technician (0.23 FTE), Maintenance Specialist (0.23 FTE), and Project Engineer (1.0 FTE).

## Wastewater Operations & Maintenance

### Agency Goals & Objectives

<b>Service Delivery Goals and Associated Objectives</b>	<b>Associated PMs:</b>
1) <b>Transport wastewater to a treatment facility.</b> * Minimize line blockages and overflows. * Pumping equipment to ensure adequate pumping capacity to handle flow received.	b,c
2) <b>Effectively treat wastewater at a treatment facility.</b>	a
3) <b>Protect the water quality of receiving streams.</b> * Comply with discharge limits established by regulatory agencies.	a
4) <b>Provide physical facilities capable of meeting future service demands.</b> * Expand sewer infrastructure to accommodate new development.	b
5) <b>Provide an aesthetically pleasant environment around our facilities.</b> * Control odors, flies, and noise to acceptable levels.	a,b,c
6) <b>Provide excellent customer service.</b>	c

### Agency Key Performance Measures (PMs)

<b>Outputs and Efficiency Measure</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
a) Permit compliance rate.	99.9%	99.9%	99.9%
b) Sewer backups - dry weather.	28	24	24
c) Customer satisfaction score for satisfied or very satisfied.	93%	91%	91%

## Wastewater Operations & Maintenance

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: Collections

Receive wastewater from customer service connections and transport this wastewater to a treatment facility. This involves operating and maintaining pump stations, cleaning and inspecting gravity lines and repairing manholes and gravity and pressure lines.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 6,102,837	\$ 6,606,279	\$ 6,096,897	\$ 6,216,139	\$ 6,216,139	1.96 %
Difference	\$ (6,102,837)	\$ (6,606,279)	\$ (6,096,897)	\$ (6,216,139)	\$ (6,216,139)	1.96 %
FTE Positions	53.00	53.00	53.00	53.00	53.00	0.00 %

#### Service #2: Treatment

Treat influent wastewater to the level required by discharge permits issued by state or federal agencies and to protect the quality in the receiving streams. Properly dispose of the residual solids from the treatment process. This involves operating equipment, performing laboratory tests and maintaining equipment.

Agency Revenues	\$ 13,550	\$ 0	\$ 0	\$ 800,000	\$ 800,000	0.00 %
Expenditures	\$ 35,430,489	\$ 49,971,892	\$ 50,549,511	\$ 52,216,081	\$ 52,216,081	3.30 %
Difference	\$ (35,416,939)	\$ (49,971,892)	\$ (50,549,511)	\$ (51,416,081)	\$ (51,416,081)	1.71 %
FTE Positions	84.00	85.23	85.23	89.53	89.53	5.05 %

#### Service #3: Infrastructure

This service provides for the management of the study, design and construction of projects, to expand the sewer infrastructure to accommodate new development in the County, and to provide sewers to neighborhoods served by septic tanks.

Agency Revenues	\$ 5,995	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 4,682,223	\$ 5,164,865	\$ 5,351,308	\$ 5,651,435	\$ 5,651,435	5.61 %
Difference	\$ (4,676,228)	\$ (5,164,865)	\$ (5,351,308)	\$ (5,651,435)	\$ (5,651,435)	5.61 %
FTE Positions	37.00	40.00	40.00	43.00	43.00	7.50 %

#### Service #4: Customer Service

Building an organization - purpose, process and people to meet the needs of the customer.

Agency Revenues	\$ 15	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 1,877,190	\$ 2,213,013	\$ 2,135,140	\$ 2,162,077	\$ 2,162,077	1.26 %
Difference	\$ (1,877,175)	\$ (2,213,013)	\$ (2,135,140)	\$ (2,162,077)	\$ (2,162,077)	1.26 %
FTE Positions	12.18	13.00	13.00	12.00	12.00	(7.69)%

#### Service #5: Laboratory Services

The Laboratory Services Division provides analytical services including sampling and analysis of wastewater, potable water, industrial waste, landfill leachate, and ground and surface water.

Agency Revenues	\$ 73,886	\$ 69,800	\$ 69,800	\$ 71,196	\$ 71,196	2.00 %
Expenditures	\$ 1,058,634	\$ 1,161,974	\$ 1,068,498	\$ 1,097,364	\$ 1,097,364	2.70 %
Difference	\$ (984,748)	\$ (1,092,174)	\$ (998,698)	\$ (1,026,168)	\$ (1,026,168)	2.75 %
FTE Positions	9.00	9.00	9.00	9.00	9.00	0.00 %

## Wastewater Operations & Maintenance

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #6: Grease and Pretreatment

The Wastewater Pretreatment Program controls industrial and food service grease discharges to sanitary sewers through permits, inspections and monitoring.

Agency Revenues	\$ 59,953	\$ 398,900	\$ 398,900	\$ 405,932	\$ 405,932	1.76 %
Expenditures	\$ 402,413	\$ 416,574	\$ 392,820	\$ 403,004	\$ 403,004	2.59 %
Difference	\$ (342,460)	\$ (17,674)	\$ 6,080	\$ 2,928	\$ 2,928	(51.84)%
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00 %

#### Service #7: Leadership Team, Business Operations and Planning

Leadership team and support services, including accounting, budgeting, human resources, payroll, and employee relations to the other divisions for JCW.

Agency Revenues	\$ 65,946,809	\$ 71,862,300	\$ 71,656,800	\$ 73,085,872	\$ 73,085,872	1.99 %
Expenditures	\$ 2,531,952	\$ 3,067,303	\$ 1,884,894	\$ 1,857,273	\$ 1,857,273	(1.47)%
Difference	\$ 63,414,857	\$ 68,794,997	\$ 69,771,906	\$ 71,228,599	\$ 71,228,599	2.09 %
FTE Positions	15.82	15.00	15.00	7.00	7.00	(53.33)%

## Wastewater Operations & Maintenance

Requests for Additional Resources				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Chemicals	<b>Priority:</b>	1	<b>Major Service</b>	Treatment
Chemicals are essential to the operation of the wastewater treatment system. Johnson County Wastewater (JCW) has an obligation to meet our National Pollution Discharge Elimination System permit (NPDES) from the State of Kansas. The successful operation of the Electric Co-Generation units and our Fats, Oils, and Grease (FOG) program is requiring additional chemicals. Meeting Levels of Service for odor control also requires the use of chemicals. JCW is adding more chemical feed points to help safeguard against the release of odors and ensure the sanitary sewer collection system is functioning properly, in efforts to meet our Levels of Service for odor control.				
Agency Revenue	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
Expenditures	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	0.00	0.00	0.00	0.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Sludge/Trash	<b>Priority:</b>	2	<b>Major Service</b>	Treatment
Johnson County Wastewater (JCW) has an obligation for collecting, transporting and treating wastewater from our customers in accordance with our National Pollution Discharge Elimination System permits (NPDES). Due to the increasing cost of sludge/trash removal, JCW needs to increase funding to maintain plant efficiency and current levels of service.				
Agency Revenue	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	0.00	0.00	0.00	0.00
<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
3.0 Treatment Assistant Superintendents	<b>Priority:</b>	3	<b>Major Service</b>	Treatment
A key initiative for the Board of County Commissioners is the construction and operation of a new expanded Tomahawk Wastewater Treatment Facility. Construction of the facility began in 2018 and the plant will begin operating in 2021. The Plant Assistant Superintendent needs to be involved in the construction process in order to be knowledgeable of new treatment technologies and all aspects of the plant s/he will be managing. These positions will be working closely with the plant superintendent with responsibilities including: staffing levels, mechanical systems operations and maintenance, water quality issues, and overall performance of the new facility. These positions will start in July 2020 and are included in the financial plan presented to the Board of County Commissioners in 2019.				
Agency Revenue	\$ 122,490	\$ 122,490	\$ 279,686	\$ 279,686
Expenditures	\$ 122,490	\$ 122,490	\$ 279,686	\$ 279,686
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	\$ 1.00	\$ 1.00	\$ 3.00	\$ 3.00

## Wastewater Operations & Maintenance

### Requests for Additional Resources

<b>Request #4</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
3.0 Industrial Electricians	<b>Priority:</b> 4		<b>Major Service</b>	Treatment
<p>A key initiative for the Board of County Commissioners is the construction and operation of a new expanded Tomahawk Wastewater Treatment Facility. Construction of the facility began in 2018 and the plant will begin operating in 2021. These Industrial Electricians need to be involved in the construction process in order to be knowledgeable of new treatment technologies, equipment installation, and all aspects of the plant s/he will be maintaining. These positions will be working closely with the supervisory staff and operations engineer. These positions' responsibilities will include successful operation of all electro-mechanical equipment, automation, flow measurement, and the availability of electrical service. These positions will start in October 2020 and are included in the financial plan presented to the Board of County Commissioners in 2019.</p>				
Agency Revenue	\$ 68,881	\$ 68,881	\$ 314,431	\$ 314,431
Expenditures	\$ 68,881	\$ 68,881	\$ 314,431	\$ 314,431
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	1.00	1.00	3.00	3.00

<b>Request #5</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
HVAC Technician	<b>Priority:</b> 5		<b>Major Service</b>	Treatment
<p>A key initiative for the Board of County Commissioners is the construction and operation of a new expanded Tomahawk Wastewater Treatment Facility. Construction of the facility began in 2018 and the plant will begin operating in 2021. The HVAC Technician needs to be involved in the construction process in order to be knowledgeable of new treatment technologies, equipment installation, and all aspects of the plant s/he will be maintaining. This position ensures that air quality is maintained in all environments and that equipment is operating in approved temperature ranges. This positions' responsibilities will include successful operation of all air handling, heating/cooling, and methane gas equipment. This position will start in October 2020 and is included in the financial plan presented to the Board of County Commissioners in 2019.</p>				
Agency Revenue	\$ 20,416	\$ 20,416	\$ 93,230	\$ 93,230
Expenditures	\$ 20,416	\$ 20,416	\$ 93,230	\$ 93,230
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00



## Wastewater Operations & Maintenance

Requests for Additional Resources				
<b>Request #6</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Maintenance Specialist	<b>Priority:</b>	6	<b>Major Service</b>	Treatment
<p>A key initiative for the Board of County Commissioners is the construction and operation of a new expanded Tomahawk Wastewater Treatment Facility. Construction of the facility began in 2018 and the plant will begin operating in 2021. The Maintenance Specialist needs to be involved in the construction process in order to be knowledgeable of new treatment technologies, equipment installation insights, and all aspects of the plant s/he will be maintaining. This position ensures that complex mechanical equipment is being maintained to manufactures specifications. This position will work closely with plant supervisors and operations engineering in scheduling maintenance items and providing equipment availability. This position will start in October 2020 and is included in the financial plan presented to the Board of County Commissioners in 2019.</p>				
Agency Revenue	\$ 18,670	\$ 18,670	\$ 85,281	\$ 85,281
Expenditures	\$ 18,670	\$ 18,670	\$ 85,281	\$ 85,281
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	1.00	1.00	1.00	1.00
<b>Request #7</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Project Engineer	<b>Priority:</b>	7	<b>Major Service</b>	Collections
<p>JCW's Engineering Division is requesting one Project Engineer to assist the Managing Engineer in Collections. The Project Engineer will direct the wastewater collections asset management program, Capital Improvement Plan (CIP), and rehabilitation and repair projects from scope development through construction. They will lead project teams consisting of JCW staff and outside consultants/contractors, establish and recommend scope, budget and schedule for projects included in an estimated \$95 million annual CIP, provide engineering support to address and solve operations and maintenance problems, and conducts special studies as needed. They will also provide technical assistance on regulatory issues and assist the Managing Engineer-Collections on development and execution of long term projects, technology and software tool implementation, asset management, and budgeting and staff utilization. This position will start in 2020 and is included in the financial plan presented to the Board of County Commissioners in 2019.</p>				
Agency Revenue	\$ 130,080	\$ 130,080	\$ 136,914	\$ 136,914
Expenditures	\$ 130,080	\$ 130,080	\$ 136,914	\$ 136,914
Difference	\$ 0	\$ 0	\$ 0	\$ 0
FTE	1.00	1.00	1.00	1.00

### Wastewater SRCFP

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 54,980,973	\$ 53,549,184	\$ 53,549,184	\$ 58,799,003	\$ 58,799,003	9.80 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 54,980,973</b>	<b>\$ 53,549,184</b>	<b>\$ 53,549,184</b>	<b>\$ 58,799,003</b>	<b>\$ 58,799,003</b>	<b>9.80 %</b>
Intergovernmental	\$ 333,255	\$ 340,700	\$ 340,700	\$ 323,500	\$ 323,500	(5.05)%
Bond Proceeds	\$ 242,231,781	\$ 30,000,000	\$ 30,000,000	\$ 110,000,000	\$ 110,000,000	266.67 %
Intrafund Transfers	\$ 14,597,801	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 2,547,808	\$ 1,978,642	\$ 1,978,642	\$ 2,102,307	\$ 2,102,307	6.25 %
<b>Total Other Agency Revenues</b>	<b>\$ 259,710,645</b>	<b>\$ 32,319,342</b>	<b>\$ 32,319,342</b>	<b>\$ 112,425,807</b>	<b>\$ 112,425,807</b>	<b>247.86 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 314,691,618</b>	<b>\$ 85,868,526</b>	<b>\$ 85,868,526</b>	<b>\$ 171,224,810</b>	<b>\$ 171,224,810</b>	<b>99.40 %</b>
<b>Expenditures</b>						
Contractual Services	\$ 413,467	\$ 3,605,732	\$ 3,605,732	\$ 3,582,000	\$ 3,582,000	(0.66)%
<b>Subtotal</b>	<b>\$ 413,467</b>	<b>\$ 3,605,732</b>	<b>\$ 3,605,732</b>	<b>\$ 3,582,000</b>	<b>\$ 3,582,000</b>	<b>(0.66)%</b>
Debt Service	\$ 34,776,968	\$ 42,628,000	\$ 42,628,000	\$ 44,625,000	\$ 44,625,000	4.68 %
Interfund Transfers	\$ 715,701	\$ 712,294	\$ 712,294	\$ 706,810	\$ 706,810	(0.77)%
Intrafund Transfers	\$ 255,146,058	\$ 39,347,500	\$ 39,347,500	\$ 122,736,000	\$ 122,736,000	211.93 %
<b>Subtotal</b>	<b>\$ 290,638,727</b>	<b>\$ 82,687,794</b>	<b>\$ 82,687,794</b>	<b>\$ 168,067,810</b>	<b>\$ 168,067,810</b>	<b>103.26 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 291,052,194</b>	<b>\$ 86,293,526</b>	<b>\$ 86,293,526</b>	<b>\$ 171,649,810</b>	<b>\$ 171,649,810</b>	<b>98.91 %</b>
<b>b) Total Expenditures</b>	<b>\$ 291,052,194</b>	<b>\$ 86,293,526</b>	<b>\$ 86,293,526</b>	<b>\$ 171,649,810</b>	<b>\$ 171,649,810</b>	<b>98.91 %</b>
<b>Difference: b) minus a)</b>	<b>\$ 23,639,424</b>	<b>\$ (425,000)</b>	<b>\$ (425,000)</b>	<b>\$ (425,000)</b>	<b>\$ (425,000)</b>	<b>0.00 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 1,263,509	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	0.00 %
<b>Total Tax Revenues</b>	<b>\$ 1,263,509</b>	<b>\$ 425,000</b>	<b>\$ 425,000</b>	<b>\$ 425,000</b>	<b>\$ 425,000</b>	<b>0.00 %</b>

### Agency Mission

Protecting our environment, serving our customers, enhancing our community.

### Budget Highlights

Total expenditures for FY 2020 are budgeted to increase by \$85,356,284 (98.91%) compared to estimated FY 2019. The increase is mainly due to the \$82,300,000 for the Tomahawk project being financed in FY 2020.

The Capital Finance Charge is combined with the O&M user charges and based on a utility rate model, in line with industry's best practices. The combined charges are budgeted to increase 6.5% for FY 2020. Connection fees will vary based on meter size and have been set at \$4,400 for a 5/8" meter for FY 2020. System availability charge of \$380/acre for property owners has been included for FY 2020.

The SRCFP fund pays the debt service on loans issued by the State of Kansas as well as general obligation bonds issued by the County. Bond Proceeds are budgeted to increase to \$110,000,000 for FY 2020 and will be used to fund Wastewater FY 2020 CIP.

Special assessment bonds have been issued on the behalf of specific Joints and Laterals sewer districts, which are funded by special assessments on the properties benefiting from the sewer districts.

**Wastewater SRCFP**

**Capital Improvement Program (CIP)**

**Title:** Plant Expansion **Year Placed:** 2020

**Description:** These are on-going CIP projects that increase the capacity at the plants in order to accommodate growth. FY 2020 projects include improvements at Nelson and Tomahawk Treatment Facilities. This project has been included in the FY 2020 CIP.

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$84,925,000	\$ 4,000,000	\$ 1,200,000	\$10,719,000	\$12,306,000	\$113,150,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$84,925,000</b>	<b>\$ 4,000,000</b>	<b>\$ 1,200,000</b>	<b>\$10,719,000</b>	<b>\$12,306,000</b>	<b>\$113,150,000</b>

<b>Operating</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Title:** Sewer Expansions **Year Placed:** 2020

**Description:** These on-going projects includes the construction of new development projects as requested by petitioners. Projects in this category for FY 2020 include: Blue River 28 and Mill Creek 1, Contract 2. These projects have been included in the 2020 CIP.

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 3,200,000	\$ 5,000,000	\$5,000,000	\$ 5,200,000	\$ 9,800,000	\$ 28,200,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 3,200,000</b>	<b>\$ 5,000,000</b>	<b>\$5,000,000</b>	<b>\$ 5,200,000</b>	<b>\$ 9,800,000</b>	<b>\$ 28,200,000</b>

<b>Operating</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

# Wastewater SRCFP

## Capital Improvement Program (CIP)

**Title:** Permit/Regulatory **Year Placed:** 2020

**Description:**

Permit and regulatory projects are those projects mandated by the state and EPA, for which Wastewater will incur fines and legal consequences if not completed. Each new project paid with these funds must be approved by the Board of County Commissioners. The primary regulatory project planned for FY 2020 is Mill Creek Facility Plant.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 750,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 750,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 750,000</b>

Operating	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Title:** General Renewal and Replacement **Year Placed:** 2020

**Description:**

This continues a program begun in 1989 to pay for repairs and improvements to existing infrastructure to address failing assets and minimize large environmental and social risks. Each new project paid with these funds must be approved by the Board of County Commissioners. Projects in this category include Asset Management Repair and Replacement for collections, force mains, treatment and pumping repair and rehabilitation, screening improvements, and Watershed Capacity Enhancement Plan. These projects have been included in the 2020 CIP.

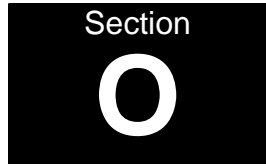
Capital Expenditures	FY 2020	FY 2021	FY2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 32,111,000	\$ 33,876,000	\$49,838,000	\$ 57,756,000	\$ 67,706,000	\$241,287,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 32,111,000</b>	<b>\$ 33,876,000</b>	<b>\$49,838,000</b>	<b>\$ 57,756,000</b>	<b>\$ 67,706,000</b>	<b>\$241,287,000</b>

Operating	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

**Wastewater SRCFP**

Capital Improvement Program (CIP)						
<b>Title:</b>	<b>System Wide Projects</b>				<b>Year Placed:</b>	<b>2020</b>
<b>Description:</b>	There are several components which make up these projects; however, the major components include the following: the Asset Management Program Development, Back Up Prevention Program (BUPP), relocations for city projects, lab and large vehicle equipment replacement, and SCADA/Network communications. These projects have been included in the 2020 CIP.					
<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$1,750,000	\$2,450,000	\$ 2,200,000	\$2,150,000	\$2,000,000	\$ 10,550,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$1,750,000</b>	<b>\$2,450,000</b>	<b>\$ 2,200,000</b>	<b>\$2,150,000</b>	<b>\$2,000,000</b>	<b>\$ 10,550,000</b>
<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>TOTAL</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	



# Health & Human Services

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## **This Section Includes:**

- Alcohol Tax (Page O-2)
- Developmental Supports (Page O-3)
- Health & Environment (Page O-6)
- Human Services (Page O-14)
- Mental Health (Page O-22)

### Alcohol Tax

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Interest	\$ 2,970	\$ 3,852	\$ 3,888	\$ 3,671	\$ 3,671	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 2,970</b>	<b>\$ 3,852</b>	<b>\$ 3,888</b>	<b>\$ 3,671</b>	<b>\$ 3,671</b>	<b>(5.58)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 2,970</b>	<b>\$ 3,852</b>	<b>\$ 3,888</b>	<b>\$ 3,671</b>	<b>\$ 3,671</b>	<b>(5.58)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 84,234	\$ 104,732	\$ 114,768	\$ 119,551	\$ 119,551	4.17 %
<b>Subtotal</b>	<b>\$ 84,234</b>	<b>\$ 104,732</b>	<b>\$ 114,768</b>	<b>\$ 119,551</b>	<b>\$ 119,551</b>	<b>4.17 %</b>
Interfund Transfers	\$ 47,638	\$ 34,120	\$ 34,120	\$ 34,120	\$ 34,120	0.00 %
<b>Subtotal</b>	<b>\$ 47,638</b>	<b>\$ 34,120</b>	<b>\$ 34,120</b>	<b>\$ 34,120</b>	<b>\$ 34,120</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 131,872</b>	<b>\$ 138,852</b>	<b>\$ 148,888</b>	<b>\$ 153,671</b>	<b>\$ 153,671</b>	<b>3.21 %</b>
<b>b) Total Expenditures</b>	<b>\$ 131,872</b>	<b>\$ 138,852</b>	<b>\$ 148,888</b>	<b>\$ 153,671</b>	<b>\$ 153,671</b>	<b>3.21 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (128,902)</b>	<b>\$ (135,000)</b>	<b>\$ (145,000)</b>	<b>\$ (150,000)</b>	<b>\$ (150,000)</b>	<b>3.45 %</b>
<b>Tax Revenues</b>						
Other Taxes	\$ 137,335	\$ 135,000	\$ 145,000	\$ 150,000	\$ 150,000	3.45 %
<b>Total Tax Revenues</b>	<b>\$ 137,335</b>	<b>\$ 135,000</b>	<b>\$ 145,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>3.45 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

To distribute funds to alcohol and substance abuse prevention programs in Johnson County.

### Budget Highlights

This is a non-operating fund that receives revenue from the local alcohol liquor tax authorized by the Kansas Legislature. By statute, funds must be expended for alcoholism and drug abuse prevention programs. The reserve amount for the fund is estimated at \$223,953 as of December 31, 2020.

This fund does not receive any revenue from property taxes.

### Developmental Supports

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 9,607,053	\$ 9,925,989	\$ 9,925,989	\$ 10,124,509	\$ 10,124,509	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 9,607,053</b>	<b>\$ 9,925,989</b>	<b>\$ 9,925,989</b>	<b>\$ 10,124,509</b>	<b>\$ 10,124,509</b>	<b>2.00 %</b>
Intergovernmental	\$ 1,797,828	\$ 2,061,328	\$ 2,061,328	\$ 2,064,064	\$ 2,064,064	0.13 %
Miscellaneous	\$ 100,216	\$ 52,971	\$ 52,971	\$ 92,971	\$ 92,971	75.51 %
Interest	\$ 98,565	\$ 136,733	\$ 129,020	\$ 121,822	\$ 121,822	(5.58)%
Interfund Transfer	\$ 0	\$ 83,695	\$ 83,695	\$ 83,695	\$ 83,695	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 1,996,609</b>	<b>\$ 2,334,727</b>	<b>\$ 2,327,014</b>	<b>\$ 2,362,552</b>	<b>\$ 2,362,552</b>	<b>1.53 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 11,603,662</b>	<b>\$ 12,260,716</b>	<b>\$ 12,253,003</b>	<b>\$ 12,487,061</b>	<b>\$ 12,487,061</b>	<b>1.91 %</b>
<b>Expenditures</b>						
Personnel	\$ 20,616,741	\$ 21,685,655	\$ 21,299,134	\$ 22,233,511	\$ 22,233,511	4.39 %
Contractual Services	\$ 1,001,460	\$ 1,185,779	\$ 1,152,148	\$ 1,070,650	\$ 1,070,650	(7.07)%
Commodities	\$ 774,945	\$ 713,573	\$ 713,573	\$ 712,073	\$ 712,073	(0.21)%
Capital Outlay	\$ 14,063	\$ 11,213	\$ 11,213	\$ 11,213	\$ 11,213	0.00 %
<b>Subtotal</b>	<b>\$ 22,407,209</b>	<b>\$ 23,596,220</b>	<b>\$ 23,176,068</b>	<b>\$ 24,027,447</b>	<b>\$ 24,027,447</b>	<b>3.67 %</b>
Miscellaneous	\$ 25,588	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 515,597	\$ 148,654	\$ 148,654	\$ 148,654	\$ 148,654	0.00 %
<b>Subtotal</b>	<b>\$ 541,185</b>	<b>\$ 148,654</b>	<b>\$ 148,654</b>	<b>\$ 148,654</b>	<b>\$ 148,654</b>	<b>0.00 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 22,948,394</b>	<b>\$ 23,744,874</b>	<b>\$ 23,324,722</b>	<b>\$ 24,176,101</b>	<b>\$ 24,176,101</b>	<b>3.65 %</b>
Vehicle Equivalent Units	\$ 13,566	\$ 23,535	\$ 23,535	\$ 60,494	\$ 60,494	157.04 %
Risk Management Charges	\$ 80,677	\$ 88,437	\$ 88,437	\$ 95,724	\$ 95,724	8.24 %
Cost Allocation	\$ 2,480,400	2,674,653	2,674,653	2,893,700	2,893,700	8.19 %
<b>b) Total Expenditures</b>	<b>\$ 25,523,037</b>	<b>\$ 26,531,499</b>	<b>\$ 26,111,347</b>	<b>\$ 27,226,019</b>	<b>\$ 27,226,019</b>	<b>4.27 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (13,919,375)</b>	<b>\$ (14,270,783)</b>	<b>\$ (13,858,344)</b>	<b>\$ (14,738,958)</b>	<b>\$ (14,738,958)</b>	<b>6.35 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 11,965,039	\$ 12,858,024	\$ 12,858,024	\$ 13,238,717	\$ 13,238,717	1.82 %
Other Taxes	\$ 1,332,985	\$ 1,412,759	\$ 1,429,788	\$ 1,500,241	\$ 1,500,241	0.79 %
<b>Total Tax Revenues</b>	<b>\$ 13,298,024</b>	<b>\$ 14,270,783</b>	<b>\$ 14,287,812</b>	<b>\$ 14,738,958</b>	<b>\$ 14,738,958</b>	<b>1.70 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	17.00	17.00	17.00	19.00	19.00	11.76 %
Other FTEs	287.16	290.16	290.16	287.16	287.16	(1.03)%
<b>Total FTE Positions</b>	<b>304.16</b>	<b>307.16</b>	<b>307.16</b>	<b>306.16</b>	<b>306.16</b>	<b>(0.33)%</b>

### Agency Mission

Johnson County Developmental Supports serves people with intellectual and developmental disabilities. We focus on individuals' abilities, provide choice driven supports, and advocate alongside people to live and work in our community.

### Budget Highlights

Total expenditures for FY 2020, excluding Vehicle Equivalent Units, cost allocation, and Risk Management charges, are budgeted to increase by \$851,379 (3.67%) compared to FY 2019. The increase is due to the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2020 are budgeted to decrease to 306.16 with the transfer of 1.0 FTE to DTI for the IT consolidation.



## Developmental Supports

Agency Goals & Performance Measures			
Service Delivery Goals and Associated Performance Measures			
	Actual 2018	Estimated 2019	Estimated 2020
<b>1) Increase independence while maintaining satisfaction for clients in residential, employment, and other valued activities.</b>			
(A) Percentage of individuals of working age served by JCDS Day/Employment program that earn full wage (\$7.25) or higher.	53%	58%	63%
(B) Percentage of individuals in direct services (Day/Employment and Residential Services) that are over the age of 45 with a diagnosis of Dementia or Alzheimer's.	17%	19%	21%
(C) Number of individuals served by JCDS that participate in the JCDS Self-Advocacy group.	48	53	58
<b>2) Ensure sufficient capacity to provide quality services to all Johnson County citizens with Intellectual/ Developmental Disabilities.</b>			
(A) Percentage of licensed providers in Johnson County that are open for referrals. Referrals are for Day, Residential or TCM services. Note that this may include one or more of the listed services per provider.	45%	48%	50%
Output and Efficiency Measures			
Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) # of people on the waiting list for waiver services	725	760	785
2) # of funded individuals without a provider	0	0	0

## ***Developmental Supports***

### **Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>%Change</b>

#### **Service #1: Community Support Provider (CSP)**

To provide high quality, person-centered supports within Day and Employment, Residential, Case Management, and Nursing Support Services to support men, women and children with intellectual and developmental disabilities (I/DD) in Johnson County, Kansas.

Agency Revenues	\$ 10,582,449	\$ 11,110,050	\$ 11,091,611	\$ 11,315,803	\$ 11,315,803	2.02 %
Expenditures	\$ 21,719,692	\$ 22,525,985	\$ 22,140,598	\$ 22,960,180	\$ 22,960,180	3.70 %
Difference	\$(11,137,243)	\$(11,415,935)	\$(11,048,987)	\$(11,644,377)	\$(11,644,377)	5.39 %
FTE Positions	290.16	293.16	293.16	292.16	292.16	(0.34)%

#### **Service #2: Community Developmental Disability Organization (CDDO)**

To provide a single point of entry for those seeking I/DD services, determine eligibility, assist individuals and their families or guardians in choosing from an array of service options, and coordinate a network of affiliate providers.

Agency Revenues	\$ 1,021,213	\$ 1,150,666	\$ 1,161,392	\$ 1,171,258	\$ 1,171,258	0.85 %
Expenditures	\$ 1,274,260	\$ 1,218,889	\$ 1,184,124	\$ 1,215,921	\$ 1,215,921	2.69 %
Difference	\$ (253,047)	\$ (68,223)	\$ (22,732)	\$ (44,663)	\$ (44,663)	96.48 %
FTE Positions	14.00	14.00	14.00	14.00	14.00	0.00 %

### Health & Environment

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 724,720	\$ 766,980	\$ 766,980	\$ 820,770	\$ 820,770	7.01 %
Charges for Service	\$ 1,372,544	\$ 1,692,412	\$ 1,692,412	\$ 1,529,315	\$ 1,529,315	(9.64)%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 2,097,264</b>	<b>\$ 2,459,392</b>	<b>\$ 2,459,392</b>	<b>\$ 2,350,085</b>	<b>\$ 2,350,085</b>	<b>(4.44)%</b>
Use of Carryover	\$ 0	\$ 217,140	\$ 217,140	\$ 0	\$ 0	(100.00)%
Intergovernmental	\$ 4,668,656	\$ 5,176,026	\$ 5,176,026	\$ 4,751,558	\$ 4,751,558	(8.20)%
Miscellaneous	\$ 389,340	\$ 125,863	\$ 125,863	\$ 374,394	\$ 374,394	197.46 %
Intrafund Transfers	\$ 612,721	\$ 457,523	\$ 457,523	\$ 484,123	\$ 484,123	5.81 %
Interfund Transfer	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 5,720,717</b>	<b>\$ 5,976,552</b>	<b>\$ 5,976,552</b>	<b>\$ 5,610,075</b>	<b>\$ 5,610,075</b>	<b>(6.13)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 7,817,981</b>	<b>\$ 8,435,944</b>	<b>\$ 8,435,944</b>	<b>\$ 7,960,160</b>	<b>\$ 7,960,160</b>	<b>(5.64)%</b>
<b>Expenditures</b>						
Personnel	\$ 10,674,058	\$ 11,912,893	\$ 11,771,010	\$ 13,118,661	\$ 13,118,661	11.45 %
Contractual Services	\$ 2,014,927	\$ 1,980,681	\$ 2,070,033	\$ 1,411,973	\$ 1,411,973	(31.79)%
Commodities	\$ 840,051	\$ 1,260,783	\$ 1,260,783	\$ 1,460,163	\$ 1,460,163	15.81 %
<b>Subtotal</b>	<b>\$ 13,529,036</b>	<b>\$ 15,154,357</b>	<b>\$ 15,101,826</b>	<b>\$ 15,990,797</b>	<b>\$ 15,990,797</b>	<b>5.89 %</b>
Miscellaneous	\$ 14,338	\$ 0	\$ 0	\$ 35,686	\$ 35,686	0.00 %
Interfund Transfers	\$ 42,726	\$ 42,726	\$ 42,726	\$ 50,632	\$ 50,632	18.50 %
Intrafund Transfers	\$ 612,721	\$ 457,523	\$ 457,523	\$ 484,123	\$ 484,123	5.81 %
Transfer to Equipment Reserve	\$ 70,000	\$ 27,274	\$ 27,274	\$ 127,274	\$ 127,274	366.65 %
Transfer to Capital projects	\$ 52,500	\$ 82,140	\$ 82,140	\$ 0	\$ 0	(100.00)%
<b>Subtotal</b>	<b>\$ 792,285</b>	<b>\$ 609,663</b>	<b>\$ 609,663</b>	<b>\$ 697,715</b>	<b>\$ 697,715</b>	<b>14.44 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 14,321,321</b>	<b>\$ 15,764,020</b>	<b>\$ 15,711,489</b>	<b>\$ 16,688,512</b>	<b>\$ 16,688,512</b>	<b>6.22 %</b>
Vehicle Equivalent Units	\$ 4,884	\$ 5,232	\$ 5,232	\$ 11,138	\$ 11,138	112.88 %
Risk Management Charges	\$ 56,809	\$ 55,842	\$ 55,842	\$ 53,620	\$ 53,620	(3.98)%
Cost Allocation	\$ 2,047,442	\$ 2,300,685	\$ 2,300,685	\$ 2,725,812	\$ 2,725,812	18.48 %
<b>b) Total Expenditures</b>	<b>\$ 16,430,456</b>	<b>\$ 18,125,779</b>	<b>\$ 18,073,248</b>	<b>\$ 19,479,082</b>	<b>\$ 19,479,082</b>	<b>7.78 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (8,612,475)</b>	<b>\$ (9,689,835)</b>	<b>\$ (9,637,304)</b>	<b>\$ (11,518,922)</b>	<b>\$ (11,518,922)</b>	<b>19.52 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 8,397,873	\$ 8,701,660	\$ 8,701,660	\$ 10,504,677	\$ 10,504,677	20.72 %
Other Taxes	\$ 869,565	\$ 988,175	\$ 999,882	\$ 1,014,245	\$ 1,014,245	1.44 %
<b>Total Tax Revenues</b>	<b>\$ 9,267,438</b>	<b>\$ 9,689,835</b>	<b>\$ 9,701,542</b>	<b>\$ 11,518,922</b>	<b>\$ 11,518,922</b>	<b>18.73 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	54.30	48.73	48.73	48.88	48.88	0.31 %
Other FTEs	86.65	88.58	88.58	97.68	97.68	10.27 %
<b>Total FTE Positions</b>	<b>140.95</b>	<b>137.31</b>	<b>137.31</b>	<b>146.56</b>	<b>146.56</b>	<b>6.74 %</b>

### Agency Mission

The Johnson County Department of Health and Environment is the County's official public health agency and is dedicated to protect and promote the health, welfare and environment of the community, and to prevent disease.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, Risk Management, and cost allocation charges, are budgeted to increase by \$888,971, (5.89%) compared to FY 2019. This increase is the net impact of: 1) Medical Examiner costs of \$915,502, 2) Addition of Forensic Scientist Technician for Toxicology program for \$88,739, 3) DTI consolidation involving 2.5 FTE, and 4) the budgeted salary and benefit increases included in the budget parameters .

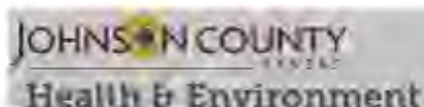
Transfers to Equipment Reserve Fund increase to \$127,274 for FY 2020 from Medical Examiner impact.

FTEs for FY 2020 are budgeted to increase to 146.56 due to the Medical Examiner and DTI consolidation impacts.

## Health & Environment

### Organizational Scorecard

<b>Vision</b>	The Innovative Leader for Community Health and Environmental Protection	
<b>Mission</b>	To Protect the Health and Environment, Prevent Disease and Promote Wellness for All who Live, Work and Play in Johnson County through Exceptional Public Service.	
Business Objectives and Strategic Goals		Key Performance Indicators
Financial Stability	Provide, support and enhance programs and services	<ul style="list-style-type: none"> <li>• # of grant applications submitted annually</li> <li>• % increase in revenue annually</li> <li>• % cremation permits billed in 30 days</li> </ul>
Client satisfaction and quality care	Mobilize and empower the community	<ul style="list-style-type: none"> <li>• Increase duration of breastfeeding in WIC clients.</li> <li>• % of CCL facilities 100% compliant at annual visit</li> <li>• % waste diversion through recycling/composting</li> <li>• Number sites engaged in mass dispensing planning</li> <li>• % Increase NFP/TCM Community Advisory Board members to support programs.</li> </ul>
Operational effectiveness	Develop and advocate for policies that promote environmental quality  Expand Data collection and integrate data Systems to study SDOH.  Integrate Medical Examiner/Coroner administrative functions into DHE and plan operation	<ul style="list-style-type: none"> <li>• % of decrease in ER Visits due to AQ issues</li> <li>• % of people smoking in Johnson County</li> <li>• % of full term healthy birth weight deliveries</li> <li>• Increase number of Johnson County students offered dental screenings by 100 per year</li> <li>• % of SIDS/SUID occurring in childcare facilities</li> <li>• % of autopsy reports signed within 60 days</li> <li>• % of toxicology exams completed within 60 days</li> </ul>
Organizational development	Sustaining and enhancing operations	<ul style="list-style-type: none"> <li>• % of positive responses to employee engagement survey</li> <li>• % positive feedback for data analyses services</li> <li>• # of students that complete a positive student placement</li> </ul>



## Dashboard of Key Performance Indicators

The Key Performance Indicator Dashboard represents a select set of 17 indicators that, when looked at together, provide a snapshot of the overall health and well-being of Johnson County Health and Environment. The measures selected contain a mix of key indicators from various department outcome measures. Trend information is presented for the current month, preceding two months, and the prior two years.

Indicator	2018 Actual	2019 Target	2020 Target	Met or Exceeded
1. % of CCL facilities 100% compliant at annual visit	2%	4%	5%	
2. % of SIDS/SUID occurring in child care facilities	0	0	0	NEW METRIC
3. % of positive responses to employee engagement survey		75% (actual)	76%	
4. % of autopsy reports signed within 60 days			90%	NEW METRIC
5. % of toxicology exams completed within 60 days				NEW METRIC
6. Number sites engaged in mass dispensing planning	24	19	20	
7. % positive feedback for data analysis services				NEW METRIC
8. # of students that complete a positive student placement experience				NEW METRIC
9. Number of Johnson County students offered dental screenings during school year	10,375	10,500	10,600	
10. % of decrease in ER Visits due to AQ issues				NEW METRIC
11. % of waste diversion through recycling and Composting	34%	35%	36%	
12. % of people smoking in Johnson County	11%	10%	10%	
13. Increase the number of NFP/TCM Community Advisory Board members	9	14	16	
14. Increase the duration of breastfeeding in WIC clients	33.7%	35%	36%	
15. # grant applications submitted annually		16	18	
16. % increase in revenue		1%	1.1%	
17. % of full-term healthy birth weight deliveries in prenatal clients				NEW METRIC

## Health & Environment

Target source for each Key Performance Indicator

Indicator	Target Source
1. % of facilities fully compliant with regulations	KDHE Reports
2. % of SIDS/SUID occurring in daycare facilities	KDHE Reports
3. % of positive responses to employee engagement survey	County Engagement Scores
4. % of autopsy reports signed within 60 days	NAME requirement
5. % of toxicology exams completed within 60 days	NAME requirement
6. Number sites engaged in mass dispensing planning	Number of sites with approved plans (2018 – 21, 2019 – 17)
7. % positive feedback for data analysis services	New data collection, no history
8. # of students that complete a positive student placement experience	New data collection, no history
9. Increase number of Johnson County students offered dental screenings by 100 per year	Trend purposes, no target
10. % of decrease in ER Visits due to AQ issues	Trend purposes, no target
11. % of waste diversion through recycling and composting	Based on prior year averages
12. % of people smoking in Johnson County	Trend purposes, no target
15. # grant applications submitted annually	DHE Grant management system
16. % increase in revenue annually	DHE budget
17. % of full-term healthy birth weight Deliveries in prenatal clients	INSIGHT database in clinic

Green

= Meeting or exceeding Target



= Not meeting target

Yellow

= Not meeting target but showing stable performance within acceptable level



## Health & Environment

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: Business Operations

Central services that provide for both administrative and financial support for the department.

Agency Revenue	\$ 702,084	\$ 730,935	\$ 730,935	\$ 767,600	\$ 767,600	5.02 %
Expenditures	\$ 1,823,838	\$ 1,533,374	\$ 1,698,502	\$ 1,572,606	\$ 1,572,606	(7.41)%
Difference	\$ (1,121,754)	\$ (802,439)	\$ (967,567)	\$ (805,006)	\$ (805,006)	(16.80)%
FTE Positions	12.40	12.40	13.02	12.90	12.90	(0.92)%

#### Service #2: Strategic Planning

Provides strategic planning and quality improvement for the department.

Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 633,387	\$ 864,333	\$ 518,938	\$ 532,903	\$ 532,903	2.69 %
Difference	\$ (633,387)	\$ (864,333)	\$ (518,938)	\$ (532,903)	\$ (532,903)	2.69 %
FTE Positions	9.50	9.50	5.00	5.00	5.00	0.00 %

#### Service #3: Childcare

Ensures a safe environment for children in out-of-home care through surveillance, monitoring, and inspection of child care facilities throughout Johnson County. The program provides/sponsors many classes for daycare providers on an annual basis. School inspection program moved under this division after the restaurant inspection division was eliminated from the Environmental Division. Additionally, all public schools receive a health and safety inspection by Registered Sanitarians on an annual basis.

Agency Revenue	\$ 783,123	\$ 850,147	\$ 850,147	\$ 854,103	\$ 854,103	0.47 %
Expenditures	\$ 1,202,631	\$ 1,222,668	\$ 1,207,414	\$ 1,241,145	\$ 1,241,145	2.79 %
Difference	\$ (419,508)	\$ (372,521)	\$ (357,267)	\$ (387,042)	\$ (387,042)	8.33 %
FTE Positions	14.50	14.50	14.50	14.50	14.50	0.00 %

#### Service #4: Community Health

Promotes healthy behaviors through programs, events, classes, presentations, newsletters, screenings, workshops, health fairs, professional seminars, media information and policy change. In addition, specific programs provide dietary help through nutrition education and distribution of food vouchers to a low income targeted population.

Agency Revenue	\$ 2,243,898	\$ 1,956,833	\$ 1,956,833	\$ 1,874,647	\$ 1,874,647	(4.20)%
Expenditures	\$ 3,032,549	\$ 2,776,408	\$ 3,062,397	\$ 3,098,635	\$ 3,098,635	1.18 %
Difference	\$ (788,651)	\$ (819,575)	\$ (1,105,564)	\$ (1,223,988)	\$ (1,223,988)	10.71 %
FTE Positions	35.46	31.82	36.40	36.40	36.40	0.00 %

## Health & Environment

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #5: Clinical Services

Provides core public health services to targeted populations through provision of basic preventive care via early intervention (screening, education, counseling and treatment) that decrease the overall costs of health care within the County. In addition, specific programs provide dietary help through nutrition education and distribution of food vouchers to a low income targeted population.

Agency Revenue	\$ 3,092,460	\$ 3,842,216	\$ 3,842,216	\$ 3,488,379	\$ 3,488,379	(9.21)%
Expenditures	\$ 5,090,103	\$ 6,114,027	\$ 5,938,651	\$ 6,002,134	\$ 6,002,134	1.07 %
Difference	\$ (1,997,643)	\$ (2,271,811)	\$ (2,096,435)	\$ (2,513,755)	\$ (2,513,755)	19.91 %
FTE Positions	48.25	48.25	47.08	46.85	46.85	(0.49)%

#### Service #6: Environmental

Protect the health, welfare and environment of the community through services that monitor, control or eliminate contaminants and through public education about environmental issues.

Agency Revenue	\$ 723,164	\$ 709,553	\$ 709,553	\$ 755,431	\$ 755,431	6.47 %
Expenditures	\$ 1,883,546	\$ 2,088,876	\$ 2,009,255	\$ 2,035,495	\$ 2,035,495	1.31 %
Difference	\$ (1,160,382)	\$ (1,379,323)	\$ (1,299,702)	\$ (1,280,064)	\$ (1,280,064)	(1.51)%
FTE Positions	19.73	19.73	19.35	19.23	19.23	(0.62)%

#### Service #7: Coroner Services / Medical Examiner

Coroner Services provides for the medical investigation of human deaths occurring in Johnson County and for the issuance of cremation permits and death certificates.

Agency Revenue	273,252	346,260	346,260	220,000	220,000	(36.46)%
Expenditures	655,267	1,164,334	1,276,332	2,205,594	2,205,594	72.81 %
Difference	(382,015)	(818,074)	(930,072)	(1,985,594)	(1,985,594)	113.49 %
FTE Positions	1.11	1.11	1.96	11.68	11.68	495.92 %



## Health & Environment

Requests for Additional Resources				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Medical Examiner Staffing	<b>Priority:</b>	1	<b>Major Service</b>	Coroner Services / Medical Examiner
<p>Staffing for Start-Up and ongoing of Medical Examiner Facility. As a result of the successful public safety sales tax vote in 2016, the new Office of the Chief Medical Examiner (OCME) facility and services are scheduled to become operational in early 2020. In order to prepare for the opening, the Chief Medical Examiner was selected and began on 1/2/19 and a Chief Medicolegal Death Investigator will also be recruited and hired in 2019 along with on-call death investigators. The balance of the staff detailed will be recruited and hired in January, 2020.</p> <p>The Chief Medical Examiner was appointed as District Coroner effective 1/14/19. During 2019 the Chief Medical Examiner will develop all operational policies and procedures, participate in final decisions regarding equipment, oversee installation of equipment, determine and arrange for purchase of required operating supplies; recruit, hire and train staff; build relationships with law enforcement agencies, prosecutorial staff, funeral homes, hospitals, and academic institutions and begin planning for accreditation requirements under the National Association of Medical Examiners (NAME). The Chief Medical Examiner will fulfill all of the responsibilities of the district coroner in addition to managing the current outsourced arrangements for Johnson County autopsies and performing autopsies on potential homicide cases.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 915,502	\$ 915,502	\$ 747,937	747,937
Difference	\$ (915,502)	\$ (915,502)	\$ (747,937)	(747,937)
FTE	9.00	9.00	9.00	9.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Forensic Scientist Technician for Toxicology Program	<b>Priority:</b>	2	<b>Major Service</b>	Coroner Services / Medical Examiner
<p>Requesting the immediate personnel needs of the Johnson County Toxicology Program which will be primarily housed within the newly constructed Medical Examiner's Facility. A total of two new FTE Forensic Scientist positions (Senior Forensic Scientist and Forensic Scientist Technician) are requested to provide adequate services for human performance as well as postmortem testing. The Senior Forensic Scientist will be employed by the Crime Lab/Sheriff and the Forensic Scientist Technician will be employed by the Medical Examiner/Department of Health and Environment. This request is urgently needed to address the backlog of human performance work, perform equipment validation as needed and work with the Chief Medical Examiner and Chief Toxicologist to be ready to begin postmortem work in the second quarter of 2020. Because of the urgency of the backlog an early start of 10/1/19 is being requested.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 88,739	\$ 88,739	\$ 92,486	92,486
Difference	\$ (88,739)	\$ (88,739)	\$ (92,486)	(92,486)
FTE	1.00	1.00	1.00	1.00

## Health & Environment

### Capital Improvement Program (CIP)

<b>Title:</b>	<b>New Household Hazardous Waste Facility</b>	<b>Year Placed:</b>	<b>N/A</b>
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**Description:** This project is to design and construct a new Household Hazardous Waste facility at a new location. The current facility resides inside the Nelson Wastewater Complex which will be undergoing major re-construction in the near future which will necessitate Household Hazardous Waste to relocate. Ideally the future location would be somewhere in the NE part of the County with decent access to the site for area residents. This project is not currently in the 5 year plan as alternative facility options are being explored.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 550,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 550,000
Design/Construction	\$ 367,156	\$ 2,884,726	\$ 0	\$ 0	\$ 0	\$ 3,251,882
FF&E	\$ 0	\$ 33,000	\$ 0	\$ 0	\$ 0	\$ 33,000
Total	\$ 917,156	\$ 2,917,726	\$ 0	\$ 0	\$ 0	\$ 3,834,882

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 14,307	\$ 14,307
Commodities	0.0	\$ 0	\$ 0	\$ 18,268	\$ 18,268
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 32,575	\$ 32,575

### Human Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 988,999	\$ 1,276,000	\$ 1,276,000	\$ 1,276,000	\$ 1,276,000	0.00 %
Use of Assets	\$ 38,698	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 1,027,697</b>	<b>\$ 1,326,000</b>	<b>\$ 1,326,000</b>	<b>\$ 1,326,000</b>	<b>\$ 1,326,000</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000	0.00 %
Intergovernmental	\$15,480,151	\$ 17,028,781	\$17,028,781	\$ 17,591,475	\$17,591,475	3.30 %
Miscellaneous	\$ 726,461	\$ 657,200	\$ 657,200	\$ 753,290	\$ 753,290	14.62 %
Intrafund Transfers	\$ 398,455	\$ 426,353	\$ 426,353	\$ 426,353	\$ 426,353	0.00 %
Interest	\$ 12,201	\$ 200	\$ 200	\$ 200	\$ 200	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$16,617,268</b>	<b>\$ 18,153,534</b>	<b>\$ 18,153,534</b>	<b>\$ 18,812,318</b>	<b>\$18,812,318</b>	<b>3.63 %</b>
<b>a) Total Agency Revenues</b>	<b>\$17,644,965</b>	<b>\$ 19,479,534</b>	<b>\$ 19,479,534</b>	<b>\$ 20,138,318</b>	<b>\$20,138,318</b>	<b>3.38 %</b>
<b>Expenditures</b>						
Personnel	\$ 5,849,684	\$ 7,400,902	\$ 7,366,316	\$ 7,665,187	\$ 7,665,187	4.06 %
Contractual Services	\$15,350,699	\$ 15,067,208	\$15,073,158	\$ 15,234,879	\$15,234,879	1.07 %
Commodities	\$ 128,995	\$ 509,045	\$ 509,045	\$ 999,908	\$ 999,908	96.43 %
Capital Outlay	\$ 16,994	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	0.00 %
<b>Subtotal</b>	<b>\$21,346,372</b>	<b>\$ 23,031,155</b>	<b>\$ 23,002,519</b>	<b>\$ 23,953,974</b>	<b>\$23,953,974</b>	<b>4.14 %</b>
Miscellaneous	\$ 735	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 36,891	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	0.00 %
Intrafund Transfers	\$ 398,455	\$ 426,353	\$ 426,353	\$ 446,353	\$ 446,353	4.69 %
Transfer to Equipment Reserve	\$ 65,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	0.00 %
<b>Subtotal</b>	<b>\$ 501,081</b>	<b>\$ 466,353</b>	<b>\$ 466,353</b>	<b>\$ 486,353</b>	<b>\$ 486,353</b>	<b>4.29 %</b>
<b>Expenditures Subtotal</b>	<b>\$21,847,453</b>	<b>\$ 23,497,508</b>	<b>\$ 23,468,872</b>	<b>\$ 24,440,327</b>	<b>\$24,440,327</b>	<b>4.14 %</b>
Vehicle Equivalent Units	\$ 3,043	\$ 3,927	\$ 3,927	\$ 6,399	\$ 6,399	62.95 %
Risk Management Charges	\$ 22,050	\$ 21,046	\$ 21,046	\$ 22,359	\$ 22,359	6.24 %
<b>b) Total Expenditures</b>	<b>\$21,872,546</b>	<b>\$ 23,522,481</b>	<b>\$ 23,493,845</b>	<b>\$ 24,469,085</b>	<b>\$24,469,085</b>	<b>4.15 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (4,227,581)</b>	<b>\$ (4,042,947)</b>	<b>\$ (4,014,311)</b>	<b>\$ (4,330,767)</b>	<b>\$ (4,330,767)</b>	<b>7.88 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	77.23	59.74	59.74	57.75	57.75	(3.33)%
Other FTEs	40.19	38.94	38.94	41.74	41.74	7.19 %
<b>Total FTE Positions</b>	<b>117.42</b>	<b>98.68</b>	<b>98.68</b>	<b>99.49</b>	<b>99.49</b>	<b>0.82 %</b>

### Agency Mission

The mission of the Johnson County Human Services Department is to provide essential human services as a safety net, targeting older adults, people with disabilities and low income families, in order to support independence, dignity and self-sufficiency. The Community Development Block Grant (CDBG) Department, within Human Services, is to secure federal, state and local funding for community development activities, to provide leadership in coordinating these activities, and to ensure continued funding through the accountable, efficient and effective use of these funds in serving low to moderate income residents throughout Johnson County.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by \$951,455 (4.14%) compared to FY 2019. This overall change is due to the net impact of the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$28,000.

FTEs for FY 2020 increase by 0.81 from 98.68 in FY 2019 to 99.49 in FY 2020 due to a 1.0 FTE transfer from Mental Health and other minor changes.

## Human Services

### Agency Goals and Performance Measures

#### **Service Delivery Goals and Associated Performance Measures**

	Actual 2018	Estimated 2019	Estimated 2020
<b>Community Based Aging Services and Nutrition</b>			
1) <b>Goal:</b> Serve as a safety net and promote the independence of elderly Johnson County residents through the provision of home-delivered and congregate meal service programs.			
(A) % of congregate site participants (traditional sites).	14%	14%	14%
(B) % of congregate site participants (CHAMPSS*).	86%	86%	86%
(C) % of meals providing one-third of Recommended Dietary Allowances (RDA) nutritional value.	100%	100%	100%
2) <b>Goal:</b> Maximize use of volunteer resources to serve as many elderly Johnson County residents as possible.			
(A) Annual volunteer FTE equivalent savings (Meals on Wheels and congregate meal sites).	8.00	8.00	8.00
3) <b>Goal:</b> Promote a high quality of life and independence to elderly Johnson County citizens through assessments, counseling, monitoring, care coordination and case management services.			
(A) Average length of case management service.	18 months	18 months	18 months
(B) % of SCA clients (JoCo residents) served by AAA** with County funding (\$108K).	15%	15%	15%
(C) Diversion rate from nursing homes.	58%	61%	62%

#### Output and Efficiency Measures

	Actual 2018	Estimated 2019	Estimated 2020
<b>Outputs and Efficiency Measures</b>			
1) # of meals provided.	276,113	280,000	285,000
2) # of congregate meal sites.	12	12	12
3) # of volunteers (Meals on Wheels and congregate sites).	863	863	863
4) # of volunteer hours (Meals on Wheels and congregate sites).	16,774	16,774	16,774
5) # of ADRC*** information assistance calls.	10,669	11,100	11,150
6) # of option counseling sessions.	1,395	1,450	1,500
7) # of assessments.	2,593	2,610	2,700
8) SCA/OAA**** caseload.	298	378	400

\*Choosing Healthy Appetizing Meal Plan Solutions for Seniors

\*\*Area Agency on Aging

\*\*\*Aging & Disability Resource Center

\*\*\*\*Senior Care Act

## Human Services

Agency Goals and Performance Measures			
Service Delivery Goals and Associated Performance Measures			
Housing Services	Actual 2018	Estimated 2019	Estimated 2020
1) <b>Goal:</b> Serve as a safety net to low-income Johnson County citizens through the provision of safe, decent, affordable housing opportunities across the community.			
(A) % of family self sufficiency participants completing Family Self Sufficiency Program within 5 years.	12%	10%	15%
(B) # of new landlord participants outside the minority/poverty concentrated areas.	10	10	15
(C) % of homes requiring reinspections of all Housing Choice Voucher annual inspections.	40%	25%	25%
2) <b>Goal:</b> Assist low-income families with housing subsidies and other housing services to stabilize families and enhance neighborhood conditions.			
(A) # of homes receiving accessibility modifications.	4	5	5
(B) # of homes where code citations were addressed.	2	5	5
(C) # of families that did not qualify for Homebuyer Assistance due to debt/income ratio.	0	2	2
(D) # of families deemed ineligible due to maximum appraised value of home.	5	5	5
Output and Efficiency Measures			
Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) # of families remaining on Section 8 Housing Choice Voucher wait list after one year.	0	500	500
2) Avg. # of rental assistance clients per Occupancy Specialist.	306	314	314
3) # of households provided rental assistance.	1,625	1,700	1,650
4) # of persons benefiting by homes rehabbed under HOME and MHR programs.*	126	125	110
5) # of families on Minor Home Repair wait list longer than 6 months due to lack of funding or delay in funding.	14	15	20
6) Avg. length of time of person on HOME wait list.	3 yrs	3yrs	3 yrs
7) # of families porting (transferring) in from other jurisdictions annually.	119	100	100
8) # of families porting (transferring) out to other jurisdictions annually.	89	75	50

\*Minor Home Repair

## Human Services

Agency Goals and Performance Measures			
Service Delivery Goals and Associated Performance Measures			
Outreach and Administrative Services	Actual 2018	Estimated 2019	Estimated 2020
1) <b>Goal:</b> Serve as a safety net to low-income Johnson County citizens, moving beyond cycles of aid into self-reliance and long-term sustainability.			
<b>(A)</b> Percent of Outreach Services client households not returning for services within one year	58%	60%	65%
<b>(B)</b> % of total utility assistance funds leveraged by contributions from cities, utilities, and other donations.	57%	59%	59%
2) <b>Goal:</b> Provide physically disabled, home-bound Johnson County citizens with full access to an independent lifestyle and high quality of life.			
<b>(A)</b> % of in-home services clients reporting a "high" level of satisfaction.	92%	93%	94%
<b>(B)</b> # of in-home services clients served per .75 FTE homemaker	30	30	30
<b>(C)</b> # of case-management clients served per case worker.	25	30	32
3) <b>Goal:</b> Utilize volunteers to provide program assistance in meeting the needs of the elderly, disabled, and low income individuals in Johnson County.			
<b>(A)</b> Volunteer retention rate.	77%	80%	85%
<b>(B)</b> Annual volunteer FTE equivalent savings.	12.6	12.7	12.8
4) <b>Goal:</b> Serve as a safety net for the elderly, disabled and low-income Johnson County residents by providing essential transportation services and providing transportation resource options when appropriate.			
<b>(A)</b> Cost per ride (one-way).	\$5	\$5	\$5
<b>(B)</b> Number of Catch-a-Ride clients added.	117	125	140
<b>(C)</b> Annual Catch-a-Ride volunteer FTE equivalent savings.	2.7	2.8	2.9
<b>(D)</b> Catch-a-Ride volunteer retention rate.	84%	85%	86%

## ***Human Services***

<b>Output and Efficiency Measures</b>			
<b>Related Outputs and Efficiency Measures</b>	<b>Actual 2018</b>	<b>Estimated 2019</b>	<b>Estimated 2020</b>
<b>1)</b> # of households receiving case management services.	380	380	350
<b>2)</b> # of meal clients served per month.	20	21	21
<b>3)</b> # of home-maker clients served per month.	16	20	20
<b>4)</b> # of households served through Utility Assistance (UA) program.	1,492	1,600	1,600
<b>5)</b> # monthly visits to My Resource Connection website.	4,728	4,750	4,800
<b>6)</b> # of volunteers (all programs).	1,108	1,150	1,200
<b>7)</b> # of volunteer hours (all programs).	26,216	26,500	27,000
<b>8)</b> # of new volunteers (all programs).	270	285	300
<b>9)</b> Catch-a-Ride rides provided (one-way).	5,661	5,775	5,900
<b>10)</b> # of Catch-a-Ride riders.	270	285	300
<b>11)</b> # of volunteers for Catch-a-Ride program.	112	120	130

## Human Services

Agency Goals and Performance Measures			
Service Delivery Goals and Associated Performance Measures			
Community Development Block Grant (CDBG)	Actual 2018	Estimated 2019	Estimated 2020
1) <b>Goal:</b> Complete applications for the funding of community development activities with primary emphasis on Johnson County's Consolidated Plan.			
(A) # of applications submitted.	1	2	2
(B) % submitted meeting timeliness and completeness standards.	100%	100%	100%
(C) % of funded applications based on # of submissions.	100%	100%	100%
2) <b>Goal:</b> Manage the Community Development Block Grant application process from inception through project completion.			
(A) % grant funds spent for infrastructure, community facilities, housing and public services that benefit low and moderate income residents.	100%	93%	93%
(B) % subrecipients monitored at least every 3 years and Davis-Bacon projects monitored yearly.	100%	93%	93%
3) <b>Goal:</b> Ensure that the financial transactions of all grants received through Community Development are recorded and expended in a timely manner.			
(A) % subrecipient payment requests approved for payment within 2 days of completed request.	100%	100%	100%
Output and Efficiency Measures			
Outputs and Efficiency Measures	Actual 2018	Estimated 2019	Estimated 2020
1) Total grant \$ awarded.	\$1,069,920	\$1,000,000	\$1,100,000
2) Total # of grant projects administered.	28	31	28
3) # of grant projects monitored off-site.	3	3	3
4) Total funds expended.	\$1,116,590	\$1,200,000	\$1,200,000
5) Total # of notifications sent out about CDBG application process.	70	75	75
6) Total # of CDBG applications received.	22	25	25
7) Total # of new contacts receiving CDBG information as a result of increased outreach.	3	5	5
8) Total # of new agencies attending application workshop.	3	3	3



## Human Services

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: Community Based Aging Services

Provide in-home and nutrition services, information and referral to support older adults, improving their health, independence and ability to live in the community.

Agency Revenues	\$ 3,438,471	\$ 4,174,353	\$ 4,174,353	\$ 4,474,353	\$ 4,474,353	7.19 %
Expenditures	\$ 4,192,159	\$ 4,469,346	\$ 4,308,691	\$ 5,303,004	\$ 5,303,004	23.08 %
Difference	\$ (753,688)	\$ (294,993)	\$ (134,338)	\$ (828,651)	\$ (828,651)	516.84 %
FTE Positions	67.65	50.31	50.31	49.12	49.12	(2.37)%

#### Service #2: Housing Services

Assist low income families with housing subsidies and other housing services to stabilize families and enhance overall neighborhood conditions.

Agency Revenues	\$ 12,522,839	\$ 13,401,927	\$ 13,401,927	\$ 13,745,277	\$ 13,745,277	2.56 %
Expenditures	\$ 13,030,184	\$ 14,468,123	\$ 14,619,426	\$ 14,524,490	\$ 14,524,490	(0.65)%
Difference	\$ (507,345)	\$ (1,066,196)	\$ (1,217,499)	\$ (779,213)	\$ (779,213)	(36.00)%
FTE Positions	20.90	20.50	20.50	22.52	22.52	9.85 %

#### Service #3: Outreach & Administration

Partner with cities and communities by operating Multi-Service Centers that provide essential human services as a safety net, targeting older adults, people with a disability, and low-income families, in order to support independence, dignity and self-sufficiency. Provide a variety of services to deaf, disabled and homebound individuals. Support and sustain services to vulnerable populations through community partnerships, public awareness, volunteer management and continuous process improvement.

Agency Revenues	\$ 403,974	\$ 442,350	\$ 442,350	\$ 454,000	\$ 454,000	2.63 %
Expenditures	\$ 2,831,293	\$ 3,099,515	\$ 3,084,238	\$ 3,150,698	\$ 3,150,698	2.15 %
Difference	\$ (2,427,319)	\$ (2,657,165)	\$ (2,641,888)	\$ (2,696,698)	\$ (2,696,698)	2.07 %
FTE Positions	26.87	25.87	25.87	25.85	25.85	(0.08)%

#### Service #4: Community Development

Manage the Community Development Block Grant (CDBG) program and Emergency Solutions Grants. Member of the Executive Board for the Continuum of Care On Homelessness. Assist in writing the yearly HUD Grant application.

Agency Revenues	\$ 1,279,681	\$ 1,460,904	\$ 1,460,904	\$ 1,464,688	\$ 1,464,688	0.26 %
Expenditures	\$ 1,793,817	\$ 1,460,524	\$ 1,456,517	\$ 1,462,135	\$ 1,462,135	0.39 %
Difference	\$ (514,136)	\$ 380	\$ 4,387	\$ 2,553	\$ 2,553	(41.81)%
FTE Positions	2.00	2.00	2.00	2.00	2.00	0.00 %

## Human Services

Requests for Additional Resources				
<i>Request #1</i>	<i>Requested FY 2020</i>	<i>Budget FY 2020</i>	<i>Requested FY 2021</i>	<i>Recommended FY 2021</i>
HCV Administrative Reimbursement Shortfall	<b>Priority:</b>	1	<b>Major Service</b>	Housing Services
The Section 8 Housing Choice Voucher (HCV) administrative reimbursement from the US Department of Housing and Urban Development (HUD) is not adequate to sustain program operations. In order to continue serving JCHA HCV participants at current levels, we are asking that the County consider supplemental funding as an offset in 2020 due to HUD's continued discounted reimbursement.				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 141,876	\$ 141,876	\$ 146,133	\$ 146,133
Difference	\$ (141,876)	\$ (141,876)	\$ (146,133)	\$ (146,133)
FTE	0.00	0.00	0.00	0.00

## Mental Health

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 7,740,085	\$ 10,460,857	\$ 9,271,672	\$ 9,517,612	\$ 9,517,612	2.65 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 7,740,085</b>	<b>\$ 10,460,857</b>	<b>\$ 9,271,672</b>	<b>\$ 9,517,612</b>	<b>\$ 9,517,612</b>	<b>2.65 %</b>
Use of Carryover	\$ 0	\$ 96,589	\$ 96,589	\$ 0	\$ 0	(100.00)%
Intergovernmental	\$ 5,561,459	\$ 6,336,952	\$ 5,994,678	\$ 6,192,191	\$ 6,192,191	3.29 %
Miscellaneous	\$ 89,374	\$ 51,043	\$ 51,043	\$ 51,043	\$ 51,043	0.00 %
Intrafund Transfers	\$ 22,234	\$ 0	\$ 0	\$ 11,000	\$ 11,000	0.00 %
Interest	\$ 117,448	\$ 155,371	\$ 153,738	\$ 145,160	\$ 145,160	(5.58)%
Interfund Transfer	\$ 628,936	\$ 580,539	\$ 623,229	\$ 708,591	\$ 708,591	13.70 %
<b>Total Other Agency Revenues</b>	<b>\$ 6,419,451</b>	<b>\$ 7,220,494</b>	<b>\$ 6,919,277</b>	<b>\$ 7,107,985</b>	<b>\$ 7,107,985</b>	<b>2.73 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 14,159,536</b>	<b>\$ 17,681,351</b>	<b>\$ 16,190,949</b>	<b>\$ 16,625,597</b>	<b>\$ 16,625,597</b>	<b>2.68 %</b>
<b>Expenditures</b>						
Personnel	\$ 25,346,050	\$ 26,870,728	\$ 27,203,014	\$ 28,732,591	\$ 28,410,261	4.44 %
Contractual Services	\$ 2,327,618	\$ 2,991,198	\$ 2,836,476	\$ 2,775,378	\$ 2,815,758	(0.73)%
Commodities	\$ 595,765	\$ 801,277	\$ 775,727	\$ 1,341,728	\$ 837,918	8.02 %
Capital Outlay	\$ 13,234	\$ 70,520	\$ 70,520	\$ 70,520	\$ 70,520	0.00 %
<b>Subtotal</b>	<b>\$ 28,282,667</b>	<b>\$ 30,733,723</b>	<b>\$ 30,885,737</b>	<b>\$ 32,920,217</b>	<b>\$ 32,134,457</b>	<b>4.04 %</b>
Miscellaneous	\$ 46,919	\$ 136,375	\$ 136,375	\$ 136,375	\$ 136,375	0.00 %
Interfund Transfers	\$ 81,775	\$ 984,825	\$ 220,283	\$ 234,993	\$ 234,993	6.68 %
Intrafund Transfers	\$ 22,234	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 150,928</b>	<b>\$ 1,121,200</b>	<b>\$ 356,658</b>	<b>\$ 371,368</b>	<b>\$ 371,368</b>	<b>4.12 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 28,433,595</b>	<b>\$ 31,854,923</b>	<b>\$ 31,242,395</b>	<b>\$ 33,291,585</b>	<b>\$ 32,505,825</b>	<b>4.04 %</b>
Vehicle Equivalent Units	\$ 6,061	\$ 9,719	\$ 9,719	\$ 41,941	\$ 41,941	331.54 %
Risk Management Charges	\$ 174,240	\$ 178,355	\$ 178,355	\$ 214,336	\$ 214,336	20.17 %
Cost Allocation	\$ 3,701,569	\$ 3,975,410	\$ 3,975,410	\$ 4,473,555	\$ 4,473,555	12.53 %
<b>b) Total Expenditures</b>	<b>\$ 32,315,465</b>	<b>\$ 36,018,407</b>	<b>\$ 35,405,879</b>	<b>\$ 38,021,417</b>	<b>\$ 37,235,657</b>	<b>5.17 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (18,155,929)</b>	<b>\$ (18,337,056)</b>	<b>\$ (19,214,930)</b>	<b>\$ (21,395,820)</b>	<b>\$ (20,610,060)</b>	<b>7.26 %</b>
<b>Tax Revenues</b>						
Ad Valorem Support	\$ 15,917,108	\$ 16,447,444	\$ 16,447,444	\$ 18,666,785	\$ 18,666,785	13.49 %
Other Taxes	\$ 1,881,188	\$ 1,889,612	\$ 1,921,260	\$ 1,943,275	\$ 1,943,275	1.15 %
<b>Total Tax Revenues</b>	<b>\$ 17,798,296</b>	<b>\$ 18,337,056</b>	<b>\$ 18,368,704</b>	<b>\$ 20,610,060</b>	<b>\$ 20,610,060</b>	<b>12.20 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	57.39	61.89	61.89	65.21	65.21	5.36 %
Other FTEs	250.24	260.49	260.49	267.39	265.39	1.88 %
<b>Total FTE Positions</b>	<b>307.63</b>	<b>322.38</b>	<b>322.38</b>	<b>332.60</b>	<b>330.60</b>	<b>2.55 %</b>

### Agency Mission

The mission of the Johnson County Mental Health Center (MHC) is to improve the quality of life for Johnson County residents by providing comprehensive mental health services that are: 1) of the highest possible quality, 2) driven by the needs of persons served, 3) provided in the least intrusive manner, 4) easily assessable to all residents, 5) provided in collaboration with community partners, and 6) accountable to our community and the public trust through the efficient and effective use of resources.

### Budget Highlights

Total expenditures for FY 2020, excluding Vehicle Equivalent Units, Risk Management charges and cost allocation are budgeted to increase by \$1,248,720 (4.04%) compared to FY 2019. This increase is the result of 1) A \$96,588 increase for a 1.0 FTE after hours clinician RAR, 2) a \$250,000 increase for the United Health Care transportation expansion, 3) a \$96,588 increase for 1.0 FTE MCRT clinician RAR, 4) a \$237,063 increase for 3.0 FTE Case Managers, 5) a \$97,048 increase for a 1.0 FTE Deaf Services Clinician, and 6) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2020 are budgeted to increase by 8.22 to 330.60 which is the net impact of 3.0 FTE added outside the budget cycle, the addition of 3.0 FTE Case Managers, 1.0 FTE After Hours Clinician, 1.0 FTE MCRT Clinician, 1.0 FTE Deaf Services Clinician, the transfer of 1.0 FTE to HSD, and the adjustment of flex hours to FTE.

## Organizational Scorecard

<b>Vision</b>	Placing the needs of our clients first, we are committed to creating a high performing organization that builds a healthy community through excellence in mental health care.	
<b>Mission</b>	Improve the mental health and quality of life for Johnson County residents by providing mental health and substance use services tailored to the needs of those we service, which are of the highest quality and easily accessible.	
Business Objectives and Strategic Goals		Key Performance Indicators
Financial Stability	Strengthen Our Financial Position	<ul style="list-style-type: none"> <li>• Fee for service dollars</li> <li>• Account receivable balance over 90 days</li> <li>• % of fund balance to current year budget</li> </ul>
Client Satisfaction and Quality Care	Advance Quality of Care Enhance Client Satisfaction/Engagement	<ul style="list-style-type: none"> <li>• Total unique clients served</li> <li>• Client suicides</li> <li>• % of adults competitively employed</li> <li>• % of CBS youth living in permanent home</li> <li>• % of youth regularly attending school</li> <li>• % clients showing improved CAFAS/DLA scores</li> <li>• # Crisis calls and Contacts</li> <li>• % of medical clients not keeping medical appointments</li> <li>• % of adults and children not keeping appointments</li> </ul>
Operational Effectiveness	Capitalize on Technology Maximize Data and Information	<ul style="list-style-type: none"> <li>• % of clients with myHP portal account</li> <li>• % of clients accessing myHP within past 30 days</li> <li>• % of measures not meeting target that show improvement</li> <li>• % of appointment reminder calls completed via automation</li> </ul>
Organizational Development	Improve Staff Satisfaction Build Community Partnerships	<ul style="list-style-type: none"> <li>• % indicating confidence and trust shown in staff</li> <li>• Total # of Community Presentations</li> <li>• % of participants reporting increase in suicide prevention related skills, knowledge, and awareness</li> </ul>

**Mental Health**

The Key Performance Indicator Dashboard represents a select set of 20 indicators that, when looked at together, provide a snapshot of the overall health and well-being of Johnson County Mental Health. The measures selected contain a mix of key indicators from various department outcome measures. Prior year trend information is provided

Key Indicator	2016 Mth Avg	2017 Mth Avg	2018 Mth Avg	2018 Target	Met or Exceeded
1. Fee for Service dollars	\$784,974	\$760,080	\$845,090	>=\$760,080	
2. % AR over 90 days	3.70%	1.42%	1.3%	<=15%	
3. % of Fund Balance to Current Year Budget	3.07%	8.87%	7.61%	>=12%	
4. Total unique clients served	3773	3700	3560	>=3700	
5. JCMHC Client suicides.	1	2	2	<=1.0 /mo	
6. % of Adult CBS clients competitively employed	39%	40%	39%	>=35%	
7. % of CBS youth living in permanent home	76%	78%	79%	>=79%	
8. % of youth regularly attending school	93%	90%	90%	>=90%	
9. % of Clients showing positive change in CAFAS/DLA		53%	54%	>=50%	
10. # Crisis calls and contacts	2137	2727	2647	N/A	
11. % Medical Clients Not Keeping Med Appointment	13.65%	16.15%	15.86%	<=15%	
12. % Adult Clients not Keeping Appointment	15.50%	17.27%	19.18%	<=15%	
13. % Client Under 18 not keeping Appointment	10.46%	12.87%	13.75%	<=15%	
14. % of Clients with myHP portal account			24.2%	>=15%	
15. % myHP clients accessing portal within past 30 days			10%	>=5%	
16. % of measures not meeting target that show improvement		55%	48%	>=50%	
17. % of appointment reminder calls completed via automation			89%	>=85%	
18. % indicating confidence and trust shown in staff (annual)		81.82%	86.12%	>=80%	
19. Total # of community presentations per month		69	38	>=25	
20. % of participants reporting increase in suicide prevention related skills, knowledge and awareness (bi-annual measure)		95%	92%	>=80%	

## ***Mental Health***

### **Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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#### **Service #1: Emergency Services**

Ensures that persons experiencing psychiatric emergencies are treated immediately and in the least restrictive setting.

Agency Revenues	\$ 1,470,016	\$ 2,717,185	\$ 2,595,119	\$ 2,028,103	\$ 2,028,103	(21.85)%
Expenditures	\$ 3,895,555	\$ 4,259,994	\$ 4,174,816	\$ 4,638,617	\$ 4,474,096	7.17 %
Difference	\$ (2,425,539)	\$ (1,542,809)	\$ (1,579,697)	\$ (2,610,514)	\$ (2,445,993)	54.84 %
FTE Positions	48.58	48.58	48.58	53.65	53.65	10.44 %

#### **Service #2: Adult Services**

Provides community-based mental health treatment, maximizing community integration for severely mentally ill residents of Johnson County.

Agency Revenues	\$ 5,369,614	\$ 4,632,304	\$ 4,026,360	\$ 5,913,425	\$ 6,103,789	51.60 %
Expenditures	\$ 7,460,677	\$ 7,826,461	\$ 7,867,022	\$ 8,280,885	\$ 8,330,994	5.90 %
Difference	\$ (2,091,063)	\$ (3,194,157)	\$ (3,840,662)	\$ (2,367,460)	\$ (2,227,205)	(42.01)%
FTE Positions	85.45	90.45	90.45	92.15	91.15	0.77 %

#### **Service #3: Children and Family Services**

Provides community-based mental health services in collaboration with other community agencies to children who evidence serious emotional disturbances.

Agency Revenues	\$ 3,112,897	\$ 4,245,920	\$ 3,926,409	\$ 3,476,908	\$ 3,355,544	(14.54)%
Expenditures	\$ 5,448,292	\$ 6,618,582	\$ 6,025,458	\$ 6,311,069	\$ 6,183,351	2.62 %
Difference	\$ (2,335,395)	\$ (2,372,662)	\$ (2,099,049)	\$ (2,834,161)	\$ (2,827,807)	34.72 %
FTE Positions	65.60	70.60	70.60	69.20	68.20	(3.40)%

#### **Service #4: Substance Use Disorder Services**

Provides outpatient and residential substance abuse services for adolescents and adults and supports community prevention programs.

Agency Revenues	\$ 2,376,882	\$ 3,084,616	\$ 2,506,832	\$ 2,549,897	\$ 2,549,897	1.72 %
Expenditures	\$ 2,492,002	\$ 3,653,840	\$ 2,660,886	\$ 2,717,053	\$ 2,717,053	2.11 %
Difference	\$ (115,120)	\$ (569,224)	\$ (154,054)	\$ (167,156)	\$ (167,156)	8.50 %
FTE Positions	27.32	30.32	30.32	30.70	30.70	1.25 %



## ***Mental Health***

### **Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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#### **Service #5: Medical Services**

Provides psychiatric medical treatment in conjunction with the community-based mental health services for severely mentally ill residents and children who evidence serious emotional disturbances in Johnson County.

Agency Revenues	\$ 784,819	\$ 1,642,424	\$ 1,596,070	\$ 984,956	\$ 984,956	(38.29)%
Expenditures	\$ 2,390,057	\$ 2,434,178	\$ 2,878,394	\$ 2,961,895	\$ 2,961,895	2.90 %
Difference	\$ (1,605,238)	\$ (791,754)	\$ (1,282,324)	\$ (1,976,939)	\$ (1,976,939)	54.17 %
FTE Positions	16.23	17.98	17.98	18.10	18.10	0.67 %

#### **Service #6: Prevention Services**

Serves as a local resource for primary, secondary and tertiary prevention for mental health and substance use disorders for individuals, families and community groups interested in reducing substance abuse and other problem behaviors within our community.

Agency Revenues	\$ 201,354	\$ 282,156	\$ 283,681	\$ 199,881	\$ 199,881	(29.54)%
Expenditures	\$ 551,790	\$ 713,389	\$ 816,229	\$ 745,427	\$ 745,427	(8.67)%
Difference	\$ (350,436)	\$ (431,233)	\$ (532,548)	\$ (545,546)	\$ (545,546)	2.44 %
FTE Positions	7.00	7.00	7.00	8.00	8.00	14.29 %

#### **Service #7: Administration Services**

Provides organization-wide executive and administrative leadership and support, including financial, billing, and data services.

Agency Revenues	\$ 843,954	\$ 1,076,746	\$ 1,256,478	\$ 1,403,427	\$ 1,403,427	11.70 %
Expenditures	\$ 6,195,222	\$ 6,348,479	\$ 6,819,590	\$ 7,545,639	\$ 7,093,009	4.01 %
Difference	\$ (5,351,268)	\$ (5,271,733)	\$ (5,563,112)	\$ (6,142,212)	\$ (5,689,582)	2.27 %
FTE Positions	57.45	57.45	57.45	60.80	60.80	5.83 %

## Mental Health

Requests for Additional Resources				
<i>Request #1</i>	<i>Requested FY 2020</i>	<i>Budget FY 2020</i>	<i>Requested FY 2021</i>	<i>Recommended FY 2021</i>
After Hours Clinician	<b>Priority:</b>	1	<b>Major Service</b>	Emergency Services
<p>The After Hours team responds to mental health crisis throughout Johnson County via our crisis line, in-person and video assessment during non-business hours. We continue to see an increase in our crisis contacts which require immediate response. Currently the team leader for this 14 person group (6.13 FTE) is providing coverage of a full-time clinician in addition to the team leader responsibilities. The additional position would provide needed coverage for the increasing volume and allow for the team leader to be fully engaged in that role and responsibilities.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 96,588	\$ 96,588	\$ 99,290	\$ 99,290
Difference	\$ (96,588)	\$ (96,588)	\$ (99,290)	\$ (99,290)
FTE	1.00	1.00	1.00	1.00
<i>Request #2</i>	<i>Requested FY 2020</i>	<i>Budget FY 2020</i>	<i>Requested FY 2021</i>	<i>Recommended FY 2021</i>
UHC Transportation Expansion	<b>Priority:</b>	2	<b>Major Service</b>	Administration Services
<p>JCMHC has provided transportation to work, school, and medical appointments, since the early 1990s. The transportation program has steadily grown and now includes over 25 vehicles and over 50 consumer drivers. Beginning in 2017, Mental Health and UnitedHealthcare (UHC) partnered in a pilot program to provide transportation services to UHC clients in the hopes it would improve clinical outcomes and decrease the number of clients who miss their scheduled medical, work, and school appointments. The pilot program was a huge success and UHC has expressed a desire for Mental Health to expand the program and provide transportation for additional clients. United is willing to compensate Mental Health for these services by reimbursing the department approximately \$32.00 per transport, which would be positive net revenue for Mental Health that could be used to further enhance transportation services and provide employment to current Mental Health clients who are unemployed. An RAR was submitted for the 2019 Budget in the amount of \$136,498. Based on projections and information provided by UHC at that time, staff thought this amount would be sufficient for 2019. However, based on further discussions, UHC would like to expand this program further and staff now estimates an additional \$250,000 would be needed for the program.</p>				
Agency Revenue	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Expenditures	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Difference	\$ 0	\$ 0	\$ 0	0
FTE	0.00	0.00	0.00	0.00



## Mental Health

<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Voice to Text EHR Software	<b>Priority:</b>	3	<b>Major Service</b>	Administration Services
<p>The Mental Health Center includes a Medical Services Division consisting of doctors, mid-level prescribers, nurses, and support staff, who are responsible for providing medications and psychiatric services to clients. As with most medical professionals that are prescribers, progress notes and other documentation are required each time a doctor or APRN meets with a client. The industry standard for most prescribers is they dictate notes by voice and then an administrative staff member types the voice notes into text within the Electronic Health Records system. However, Mental Health does not have the support staff to dedicate to this activity and prescribers are required to type their own notes. English is not the native language of most prescribers employed by Mental Health and they are not proficient in touch typing. This causes serious delays in the timing of progress notes and affects the accuracy, both of which can have serious repercussions with state auditors and can adversely affect our clients. To remedy this situation, Mental Health would like to purchase an add-on to our existing EHR software that would allow for voice dictation and convert that to text. This add-on is provided by NetSmart, the company that licenses the MyAvatar EHR software to Mental Health, and is compatible with our existing systems.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 36,410	\$ 0	\$ 17,000	0
Difference	\$ (36,410)	\$ 0	\$ (17,000)	0
FTE	0.00	0.00	0.00	0.00

<b>Request #4</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Clinician, Mobile Crisis	<b>Priority:</b>	4	<b>Major Service</b>	Emergency Services
<p>The Mobile Crisis Response Team (MCRT) responds to mental health crisis throughout Johnson County with the goals of community outreach, engagement and diversion from jail, providing immediate mental health crisis intervention response to the community, and hospitalization assessments for those suffering from mental illness in Johnson County. There continues to be an increase in community crisis response and individual needs. As the needs arise, it often warrants an immediate response which has become increasingly difficult or not possible due to current staffing levels. Since September 2017, MCRT has received 1,235 referrals from various networks. Of that number, MCRT has been able to initiate outreach efforts within 24 business hours with 1,025 (83%) of those referrals. Current staffing levels are in part contributing to MCRT's current outreach initiation rate. Our goal would be to immediately respond to all referrals within 24 business hours. The addition of a clinician on MCRT would support our ability to outreach more referrals within this identified metric. As the county continues in the Stepping Up efforts including the follow up from the Brief Jail Mental Health Screens, and the Data Science for the Social Good project, clinicians are needed for assessment of those having a mental health emergency. As our co-responder program also grows, MCRT clinicians are needed more and more as first line and back-up responders.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 96,588	\$ 96,588	\$ 99,290	99,290
Difference	\$ (96,588)	\$ (96,588)	\$ (99,290)	(99,290)
FTE	1.00	1.00	1.00	1.00

## Mental Health

<b>Request #5</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
3.0 Case Managers	<b>Priority:</b>	5	<b>Major Service</b>	Administration Services
<p>The Mental Health Department is requesting three (3) additional case manager positions to provide community based services to clients living independently in the Johnson County community. Between 2010 and 2016, the State of Kansas dramatically reduced or eliminated major revenue sources for community mental health centers. As a result, the Mental Health Department lost over seventy-five (75) positions through the 2014 budget process. This resulted in increased caseloads for case managers that are beyond the levels established under evidence-based practices and puts both fee for service funds and client health at risk. Additional case manager positions were added in 2017 and 2018 through the IAR and RAR process as a result of increased state funding. While these positions helped to reduce caseload sizes in 2018, additional positions are needed for the Mental Health Center to keep pace with the growing population.</p>				
Agency Revenue	\$ 154,797	\$ 154,797	\$ 154,797	\$ 154,797
Expenditures	\$ 237,063	\$ 237,063	\$ 244,175	\$ 244,175
Difference	\$ (82,266)	\$ (82,266)	\$ (89,378)	\$ (89,378)
FTE	3.00	3.00	3.00	3.00

<b>Request #6</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
1.0 Deaf Services Clinician	<b>Priority:</b>	6	<b>Major Service</b>	Adult Services
<p>The Mental Health Department is requesting a Deaf Services Clinician to provide therapy services to children and adults in Johnson County that are deaf or hard of hearing. Currently, the Mental Health Department does not have a clinician to provide these services. The Mental Health Department used to have a Deaf Services team that provided an array of services but now only has two case managers that provide case management to this population. Best practice for services is to match them with a provider that communicates in their primary language. Without a Deaf Services Clinician we are unable to meet that need and have to use interpreting services which are not ideal.</p>				
Agency Revenue	\$ 45,920	\$ 45,920	\$ 45,920	\$ 45,920
Expenditures	\$ 97,048	\$ 97,048	\$ 99,750	\$ 99,750
Difference	\$ (51,128)	\$ (51,128)	\$ (53,830)	\$ (53,830)
FTE	1.00	1.00	1.00	1.00

## Mental Health

<b>Request #7</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
2.0 Case Managers - BJMHS	<b>Priority:</b>	7	<b>Major Service</b>	Adult Services
<p>During the fall of 2016, Johnson County Sheriff's deputies began conducting the Brief Jail Mental Health Screen (BJMHS) in order to identify inmates with mental health needs and share that information with Johnson County Mental Health. The mental health center implemented the BJMHS outreach in March 2017. The outreach is currently conducted via phone call, by our Afterhours team, to all Johnson County residents who were flagged by the BJMHS to need further mental health evaluation. Two outreach phone calls are attempted to these individuals in the first 72 hours of their release from jail. The goal of this effort is to decrease recidivism of those suffering from mental illness by ensuring they are connected to appropriate community services. Phone outreach is used because the mental health center does not have the staff to outreach this number of people in person. Since implementation through 11/30/18, the mental health center has been referred 3,762 individuals. Of that number, we have made contact with 1,575 (41.8%) and successfully ensured 63.5% (1,001) of those individuals were connected or referred to appropriate services. A percentage of high risk individuals who did not respond to outreach efforts by Afterhours were referred to the Mobile Crisis Response Team (MCRT) for assertive in-person outreach. Since September 2017, MCRT has outreached 102 high risk individuals who did not respond to Afterhours outreach efforts. Of that number, MCRT was able to connect with 62 individuals (61%) and were unsuccessful connecting with 40 individuals (39%). This data has shown to be consistent each reporting month of 2018. To greatly increase outreach effectiveness, Johnson County Mental Health has applied for a Justice Assistance Grant to assist in funding two case managers whose responsibilities will include engaging individuals while still in custody and providing timely follow-up services in the community following release. Direct contact before release will provide the opportunity for mental health professionals to assess needs, build trust, and plan for follow-up after release from custody. The elimination of the delay in initiation of services through the Mental Health Center is likely to increase the number and percentage of individuals in need to be engaged and served and decrease recidivism of individuals suffering from mental illness.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 164,521	\$ 0	\$ 168,895	0
Difference	\$ (164,521)	\$ 0	\$ (168,895)	0
FTE	2.00	0.00	2.00	0.00

<b>Request #8</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
1.0 Pediatric Team Leader	<b>Priority:</b>	8	<b>Major Service</b>	Children and Family Services
<p>Mental Health has added a number of case managers and clinicians over the past few years as the needs of the community have grown. Based on current staffing levels and the sizes of teams within the Children and Family Services division, an additional team leader is needed to adequately supervise clinical staff. Team leaders, as the name suggests, lead teams of clinicians and case managers and serve as supervisors. In this role, they train, coach, and develop the skills of staff members under their purview to ensure they have the skills and resources they need to serve clients. As with most supervisory positions, they also provide oversight for upper management and address performance and conduct issues related to individual staff members. Team leaders also play an important role collaborating with each other and the various teams throughout Mental Health to improve service delivery, prevent duplication of efforts, and make sure clients are receiving all needed services based on their diagnosis.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 121,238	\$ 0	\$ 125,207	0
Difference	\$ (121,238)	\$ 0	\$ (125,207)	0
FTE	1.00	0.00	1.00	0.00

## Mental Health

<b>Request #9</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
1.0 PBS Team Leader	<b>Priority:</b>	9	<b>Major Service</b>	Children and Family Services
<p>Positive Behavior Support (PBS) is a set of research-based strategies used to increase quality of life and decrease problem behavior by teaching new skills and making changes in a person's environment. It has been implemented in several Johnson County department programs including Corrections, JCDS and MNH. As the use of this practice increases within our department to additional populations and programs, there is a need for a team leader to coordinate referrals, train staff and ensure the practice is being followed to fidelity for best client outcomes. In addition the Team Leader would collaborate more extensively in the other county departments and increase the utilization of outcome data.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 121,238	\$ 0	\$ 125,747	0
Difference	\$ (121,238)	\$ 0	\$ (125,747)	0
FTE	1.00	0.00	1.00	0.00

<b>Request #10</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Furniture Replacement	<b>Priority:</b>	10	<b>Major Service</b>	Administration Services
<p>Furniture within the Mental Health offices is in need of replacement as it is not only in poor condition, but has also become a safety hazard to staff. Many desks, chairs, and other furnishings are over 20 years old and have exceeded their life expectancy. In one instance, a staff member was injured when she sat in a chair and it collapsed. Many staff members have complained about uncomfortable working conditions and requested ergonomic studies from the FAC Department. These studies generally result in upgrades to chairs and office arrangements and no monies are budgeted for these improvements. Staff often request or require raising work stations that are also very expensive. Mental Health currently has \$22,470 of ongoing funding in the furnishings and equipment budget. While these funds have been used to replace broken furniture and equipment from year to year, these funds are insufficient to keep up with furniture replacement as a whole and is totally insufficient to purchase new equipment such as raising work stations. In addition to the office furniture for staff, clients have complained about the furniture in the lobby areas, which is both dated and uncomfortable to sit in for long periods of time. In coordination with the FAC staff, Mental Health has prepared a list of the major furnishings that need replaced and/or upgraded; however, this is not an exhaustive list. Mental Health is requesting one-time funding to replace these items and upgrade as much furniture as possible. A list of items identified for replacement is attached. This list also includes the cost based on FAC staff estimates during their walkthrough of the Mental Health facilities.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 490,000	\$ 0	\$ 0	0
Difference	\$ (490,000)	\$ 0	\$ 0	0
FTE	0.00	0.00	0.00	0.00

## **This Section Includes:**

- Developer Fees (Page P-2)
- Fair (Page P-3)
- Heritage Trust (Page P-4)
- Library Operating (Page P-5)
- Library Special Use (Page P-10)
- Park & Recreation General (Page P-11)
- Park & Recreation Employee Benefits (Page-21)
- Park & Recreation Bond & Interest (Page P-23)
- Park & Recreation Enterprise (Page P-25)
- Stream Maintenance (Page P-28)

### Developer Fees

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 13,318	\$ 9,800	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 13,318</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>0.00%</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 13,318</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>0.00%</b>
<b>Expenditures</b>						
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Transfer to Capital projects	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 0</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>0.00%</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>b) Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>\$ 9,800</b>	<b>0.00%</b>
<b>Difference: b) minus a)</b>	<b>\$ 13,318</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

### Agency Mission

This fund accounts for developer fees paid in lieu of parkland dedication in accordance with the Johnson County Zoning and Subdivision Regulations.

### Budget Highlights

Revenues from Developer Fees can only be used for Park purposes. This fund does not receive any revenue from property taxes.

**Fair**

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures</b>						
Contractual Services	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	0.00%
<b>Subtotal</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>0.00%</b>
Interfund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>0.00%</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>b) Total Expenditures</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>\$ 89,561</b>	<b>0.00%</b>
<b>Difference: b) minus a)</b>	<b>\$ (89,561)</b>	<b>\$ (89,561)</b>	<b>\$ (89,561)</b>	<b>\$ (89,561)</b>	<b>\$ (89,561)</b>	<b>0.00%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

**Agency Mission**

This is a non-operating agency that reflects the County's statutory requirement to provide an annual appropriation sufficient to cover the cost of the annual Johnson County Fair.

**Budget Highlights**

Total expenditures for FY 2020 are budgeted to remain constant at \$89,561 compared to FY 2019.

### Heritage Trust

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 406,755	\$ 500,000	\$ 440,000	\$ 440,000	\$ 440,000	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 406,755</b>	<b>\$ 500,000</b>	<b>\$ 440,000</b>	<b>\$ 440,000</b>	<b>\$ 440,000</b>	<b>0.00 %</b>
Interest	\$ 383	\$ 611	\$ 501	\$ 473	\$ 473	(5.59)%
<b>Total Other Agency Revenues</b>	<b>\$ 383</b>	<b>\$ 611</b>	<b>\$ 501</b>	<b>\$ 473</b>	<b>\$ 473</b>	<b>(5.59)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 407,138</b>	<b>\$ 500,611</b>	<b>\$ 440,501</b>	<b>\$ 440,473</b>	<b>\$ 440,473</b>	<b>(0.01)%</b>
<b>Expenditures</b>						
Contractual Services	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>0.00 %</b>
Intrafund Transfers	\$ 435,196	\$ 470,611	\$ 410,501	\$ 410,473	\$ 410,473	(0.01)%
<b>Subtotal</b>	<b>\$ 435,196</b>	<b>\$ 470,611</b>	<b>\$ 410,501</b>	<b>\$ 410,473</b>	<b>\$ 410,473</b>	<b>(0.01)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 435,196</b>	<b>\$ 500,611</b>	<b>\$ 440,501</b>	<b>\$ 440,473</b>	<b>\$ 440,473</b>	<b>(0.01)%</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>b) Total Expenditures</b>	<b>\$ 435,196</b>	<b>\$ 500,611</b>	<b>\$ 440,501</b>	<b>\$ 440,473</b>	<b>\$ 440,473</b>	<b>(0.01)%</b>
<b>Difference: b) minus a)</b>	<b>\$ (28,058)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

The Johnson County Heritage Trust Fund (JCHTF) was established in 1990 in recognition of the importance of preserving the valuable heritage and history of Johnson County. The Board of County Commissioners (BOCC) stated in the governing resolution that the fund shall be used to support projects designed to upgrade the level of professionalism in caring for the County's past and to expand the public's appreciation for its history.

### Budget Highlights

FY 2020 Charges for Service revenue is budgeted to remain constant at \$440,000.

FY 2020 expenditures are budgeted to remain constant. Expenditures for the Heritage Trust Fund include the following items: 1) \$30,000 transfer to the State of Kansas Heritage Trust Fund, and 2) \$410,473 for Intrafund Transfers to the Johnson County Museums to support and maintain that service. The Heritage Trust Fund does not receive any revenue from property taxes.



### Library Operating

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 542,819	\$ 725,000	\$ 725,000	\$ 746,421	\$ 746,421	2.95 %
Charges for Service	\$ 202,468	\$ 152,825	\$ 152,825	\$ 155,882	\$ 155,882	2.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 745,287</b>	<b>\$ 877,825</b>	<b>\$ 877,825</b>	<b>\$ 902,303</b>	<b>\$ 902,303</b>	<b>2.79 %</b>
Intergovernmental	\$ 126,512	\$ 250,389	\$ 250,389	\$ 257,901	\$ 257,901	3.00 %
Miscellaneous	\$ 547,030	\$ 346,056	\$ 346,056	\$ 346,056	\$ 346,056	0.00 %
Interest	\$ 284,979	\$ 304,911	\$ 373,034	\$ 352,221	\$ 352,221	(5.58)%
<b>Total Other Agency Revenues</b>	<b>\$ 958,521</b>	<b>\$ 901,356</b>	<b>\$ 969,479</b>	<b>\$ 956,178</b>	<b>\$ 956,178</b>	<b>(1.37)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 1,703,808</b>	<b>\$ 1,779,181</b>	<b>\$ 1,847,304</b>	<b>\$ 1,858,481</b>	<b>\$ 1,858,481</b>	<b>0.61 %</b>
<b>Expenditures</b>						
Personnel	\$ 18,352,146	\$ 21,323,420	\$ 21,093,069	\$ 21,720,354	\$ 21,720,354	2.97 %
Contractual Services	\$ 4,006,626	\$ 4,745,954	\$ 4,745,954	\$ 5,761,554	\$ 5,761,554	21.40 %
Commodities	\$ 4,303,968	\$ 4,269,795	\$ 4,269,795	\$ 4,553,966	\$ 4,553,966	6.66 %
<b>Subtotal</b>	<b>\$ 26,662,740</b>	<b>\$ 30,339,169</b>	<b>\$ 30,108,818</b>	<b>\$ 32,035,874</b>	<b>\$ 32,035,874</b>	<b>6.40 %</b>
Miscellaneous	\$ 4,376	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 297,626	\$ 490,100	\$ 490,100	\$ 502,748	\$ 502,748	2.58 %
Transfer to Capital projects	\$ 3,035,701	\$ 3,487,289	\$ 3,487,289	\$ 4,367,527	\$ 4,367,527	25.24 %
<b>Subtotal</b>	<b>\$ 3,337,703</b>	<b>\$ 3,977,389</b>	<b>\$ 3,977,389</b>	<b>\$ 4,870,275</b>	<b>\$ 4,870,275</b>	<b>22.45 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 30,000,443</b>	<b>\$ 34,316,558</b>	<b>\$ 34,086,207</b>	<b>\$ 36,906,149</b>	<b>\$ 36,906,149</b>	<b>8.27 %</b>
Risk Management Charges	\$ 107,220	\$ 125,402	\$ 125,402	\$ 142,737	\$ 142,737	13.82 %
<b>b) Total Expenditures</b>	<b>\$ 30,107,663</b>	<b>\$ 34,441,960</b>	<b>\$ 34,211,609</b>	<b>\$ 37,048,886</b>	<b>\$ 37,048,886</b>	<b>8.29 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (28,403,855)</b>	<b>\$ (32,662,779)</b>	<b>\$ (32,364,305)</b>	<b>\$ (35,190,405)</b>	<b>\$ (35,190,405)</b>	<b>8.73 %</b>
<b>Tax Revenues</b>						
Ad Valorem	\$ 27,292,760	\$ 29,587,675	\$ 29,587,675	\$ 31,873,315	\$ 31,873,315	7.72 %
Other Taxes	\$ 3,036,851	\$ 3,075,104	\$ 3,166,241	\$ 3,317,090	\$ 3,317,090	4.76 %
<b>Total Tax Revenues</b>	<b>\$ 30,329,611</b>	<b>\$ 32,662,779</b>	<b>\$ 32,753,916</b>	<b>\$ 35,190,405</b>	<b>\$ 35,190,405</b>	<b>7.44 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	303.68	327.79	327.79	325.79	325.79	(0.61)%
<b>Total FTE Positions</b>	<b>303.68</b>	<b>327.79</b>	<b>327.79</b>	<b>325.79</b>	<b>325.79</b>	<b>(0.61)%</b>

### Agency Mission

The Johnson County Library (JCL) provides access to ideas, information, experiences and materials that support and enrich people's lives.

### Budget Highlights

Total expenditures for FY 2020, excluding transfers and Risk Management charges, are budgeted to increase by \$1,927,056 (6.40%) compared to FY 2019. The increase is due to: 1) \$988,794 increase in contractual services, 2) \$284,171 increase in commodities, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects for FY 2020 are \$1,330,000 for Library's Capital Replacement Plan, \$2,897,527 cash for Antioch Library Replacement project, and \$140,000 for a study for Corinth Library Replacement.

FTEs for FY 2020 are budgeted at 325.79, which is 2.00 FTE less than estimated FY 2019. The FTE change is due to the transfer of 2.0 FTE to Facilities for Project Management in 2019.

## Library Operating

### Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
<b>1) Patrons will experience convenient service.</b> *Patrons are able to find and obtain the library resources they want in the shortest possible time.	g, h, i, j, l
<b>2) Patrons will experience educational opportunities in a safe and inviting environment.</b> *Patrons and staff report that libraries are welcoming, comfortable, safe and user-friendly places.  *Johnson County is served by a library system with adequate facilities that have been planned in accordance with community growth.  *Provide more comprehensive early literacy library experiences.	f  e, f  a
<b>3) Patrons will strengthen their lives and their neighborhoods through community building experiences.</b> *Implement a more effective and responsive service to immigrant populations. *Patrons find opportunities to engage in civic and community life.	b  k

### Agency Key Performance Measures (PMs)

	Actual 2018	Estimated 2019	Estimated 2020
<b>Outputs and Efficiency Measures</b>			
<b>a</b> # of people served in early literacy programs.	39,991	42,000	43,000
<b>b</b> # of people served through Latino services.	3,336	5,300	5,500
<b>c</b> Total information contacts.	164,764	165,000	165,000
<b>d</b> Circulation.	7,411,184	7,500,000	7,600,000
<b>e</b> User visits.	2,415,019	2,450,000	2,550,000
<b>Efficiency/Cost Measures</b>			
<b>f</b> % of unmet Capital Replacement Plan needs.	45%	40%	35%
<b>g</b> Median wait time for materials < 1 year old (days).	1	1	1
<b>h</b> Median wait time for materials > 1 year old (days).	1	1	1
<b>i</b> % network uptime.	99.97%	99.97%	99.97%
<b>Effectiveness Measures</b>			
<b>j</b> Median publication date of the collection.	2013	2014	2015
<b>k</b> Library web page visits.	3,182,581	3,243,400	3,317,200
<b>l</b> Ratio of copies of bestsellers to patrons waiting.	1:5	1:5	1:5

## *Library Operating*

### **Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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#### **Service #1: Administration and Facilities**

To support Johnson County Library operations and facilities.

Revenues	\$ 773,382	\$ 1,198,749	\$ 1,266,872	\$ 1,270,537	\$ 1,270,537	0.29 %
Expenditures	\$ 7,586,979	\$ 9,178,576	\$ 8,974,189	\$ 10,706,873	\$ 10,706,873	19.31 %
Difference	\$ (6,813,597)	\$ (7,979,827)	\$ (7,707,317)	\$ (9,436,336)	\$ (9,436,336)	22.43 %
FTE Positions	38.75	38.75	38.75	36.75	36.75	(5.16)%

#### **Service #2: Information Technology**

To support Library automation and resources for access to electronic information.

Revenues	\$ 4,259	\$ 97,898	\$ 97,898	\$ 97,898	\$ 97,898	0.00 %
Expenditures	\$ 2,370,770	\$ 2,978,243	\$ 2,950,193	\$ 3,218,793	\$ 3,218,793	9.10 %
Difference	\$ (2,366,511)	\$ (2,880,345)	\$ (2,852,295)	\$ (3,120,895)	\$ (3,120,895)	9.42 %
FTE Positions	16.00	16.00	16.00	16.00	16.00	0.00 %

#### **Service #3: Collections**

To provide a robust collection of Library materials in a variety of formats.

Revenues	\$ 126,512	\$ 200,000	\$ 200,000	\$ 206,001	\$ 206,001	3.00 %
Expenditures	\$ 4,167,172	\$ 3,477,822	\$ 3,477,822	\$ 3,606,334	\$ 3,606,334	3.70 %
Difference	\$ (4,040,660)	\$ (3,277,822)	\$ (3,277,822)	\$ (3,400,333)	\$ (3,400,333)	3.74 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

#### **Service #4: Systemwide and Branch Services**

To organize and provide information, materials and services to the public in Library facilities.

Revenues	\$ 799,655	\$ 282,534	\$ 282,534	\$ 284,045	\$ 284,045	0.53 %
Expenditures	\$ 15,875,522	\$ 18,681,917	\$ 18,684,003	\$ 19,374,149	\$ 19,374,149	3.55 %
Difference	\$ (15,075,867)	\$ (18,399,383)	\$ (18,401,469)	\$ (19,090,104)	\$ (19,090,104)	3.60 %
FTE Positions	248.93	273.04	273.04	273.04	273.04	0.00 %

## Library Operating

### Capital Improvement Program (CIP)

**Title: Capital Replacement Plan**

**Year Placed: 2020**

**Description:** The Library's aging facilities, equipment and furnishings are in need of continued funding for scheduled replacement and maintenance. Projects requested for FY 2020 and FY 2021 include funds for: roof replacement, heating ventilation and air conditioning replacement, parking lot repair/replacement work, some interior remodel work, irrigation/landscaping, and vehicle replacements. Funding for this plan has been placed in FY 2020.

Capital Expenditures	FY2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Prelim. Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design & Construction	\$ 611,000	\$ 820,500	\$ 865,000	\$ 1,182,000	\$ 1,251,500	\$ 4,730,000
Equipment	\$ 719,000	\$ 645,000	\$ 660,000	\$ 315,000	\$ 194,000	\$ 2,533,000
Total	<u>\$ 1,330,000</u>	<u>\$ 1,465,500</u>	<u>\$ 1,525,000</u>	<u>\$ 1,497,000</u>	<u>\$ 1,445,500</u>	<u>\$ 7,263,000</u>

Operating Expenditures	Total FTE	FY2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	<u>0.0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Title: Antioch Library Replacement**

**Year Placed: 2020**

**Description:** This project is to replace the existing Antioch Library branch which the Library has occupied since 1956. The Library is partnering with the City of Merriam to construct a new 15,750 square foot facility on city donated land directly adjacent to Merriam's new community center. This project has been placed in 2020. This will be a PBC project with \$2.9M cash from FY 2020 budget.

Capital Expenditures	FY2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Prelim. Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design & Construction	\$ 74,055	\$ 1,110,818	\$ 10,055,337	\$ 0	\$ 0	\$ 11,240,210
FF&E	\$ 0	\$ 0	\$ 575,771	\$ 1,727,313	\$ 0	\$ 2,303,084
Public Art	\$ 0	\$ 0	\$ 136,800	\$ 0	\$ 0	\$ 136,800
Total	<u>\$ 74,055</u>	<u>\$ 1,110,818</u>	<u>\$ 10,767,908</u>	<u>\$ 1,727,313</u>	<u>\$ 0</u>	<u>\$ 13,680,094</u>

Operating Expenditures	Total FTE	FY2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	<u>0.0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Library Operating

### Capital Improvement Program (CIP)

**Title: Corinth Library Replacement**

**Year Placed: 2020**

**Description:** The current Corinth Library was opened in early 1963, and by 2023 it will have been in service for over 60 years. The building is in declining condition and has been shown for replacement as part of Johnson County Library's Comprehensive Library Master Plan. This project would demolish and replace the building on its current site in Prairie Village or construct a new facility at another site location which would serve the needs of the library patrons in this area. Funding for the preliminary study is currently being placed in 2020 with design and construction starting in 2023.

Capital Expenditures	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Project Total
Preliminary Studies	\$ 140,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000
Design & Construction	\$ 0	\$ 0	\$ 0	\$ 708,900	\$ 11,544,350	\$ 19,435,000
FF&E	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,785,000
Art	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 235,000
Total	<u>\$ 140,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 708,900</u>	<u>\$ 11,544,350</u>	<u>\$ 23,595,000</u>

Operating Expenditures	Total FTE	FY 2020	FY 2021	FY 2022	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start Up	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	<u>0.0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

### Library Special Use

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00 %
Miscellaneous	\$ 0	\$ 2,690	\$ 2,690	\$ 2,690	\$ 2,690	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>0.00 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>\$ 12,690</b>	<b>0.00 %</b>
<b>Expenditures</b>						
Contractual Services	\$ 50,645	\$ 16,305	\$ 16,305	\$ 16,305	\$ 16,305	0.00 %
Commodities	\$ 38,167	\$ 315,000	\$ 315,000	\$ 315,000	\$ 315,000	0.00 %
<b>Subtotal</b>	<b>\$ 88,812</b>	<b>\$ 331,305</b>	<b>\$ 331,305</b>	<b>\$ 331,305</b>	<b>\$ 331,305</b>	<b>0.00 %</b>
Lease Payment to PBC	\$ 2,725,526	\$ 2,738,276	\$ 2,738,276	\$ 2,728,376	\$ 2,728,376	(0.36)%
Interfund Transfers	\$ 824,741	\$ 827,916	\$ 827,916	\$ 334,718	\$ 334,718	(59.57)%
<b>Subtotal</b>	<b>\$ 3,550,267</b>	<b>\$ 3,566,192</b>	<b>\$ 3,566,192</b>	<b>\$ 3,063,094</b>	<b>\$ 3,063,094</b>	<b>(14.11)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 3,639,079</b>	<b>\$ 3,897,497</b>	<b>\$ 3,897,497</b>	<b>\$ 3,394,399</b>	<b>\$ 3,394,399</b>	<b>(12.91)%</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>b) Total Expenditures</b>	<b>\$ 3,639,079</b>	<b>\$ 3,897,497</b>	<b>\$ 3,897,497</b>	<b>\$ 3,394,399</b>	<b>\$ 3,394,399</b>	<b>(12.91)%</b>
<b>Difference: b) minus a)</b>	<b>\$ (3,639,079)</b>	<b>\$ (3,884,807)</b>	<b>\$ (3,884,807)</b>	<b>\$ (3,381,709)</b>	<b>\$ (3,381,709)</b>	<b>(12.95)%</b>
<b>Tax Revenues</b>						
Ad Valorem	\$ 3,770,003	\$ 3,457,561	\$ 3,457,561	\$ 2,986,565	\$ 2,986,565	(13.62)%
Other Taxes	\$ 496,816	\$ 427,246	\$ 439,487	\$ 395,144	\$ 395,144	(10.09)%
<b>Total Tax Revenues</b>	<b>\$ 4,266,819</b>	<b>\$ 3,884,807</b>	<b>\$ 3,897,048</b>	<b>\$ 3,381,709</b>	<b>\$ 3,381,709</b>	<b>(13.22)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

### Agency Mission

The Library Special Use Fund was authorized by K.S.A. 12-1257 and established by BOCC resolution in 1979 for the acquisition of sites, and for the constructing, equipping, repairing, remodeling and furnishing of buildings for County Library purposes. The statute authorizes debt service to be paid out of the fund.

### Budget Highlights

Total expenditures for FY 2020 are budgeted to decrease by \$503,098 (12.91%) compared to FY 2019. The decrease is due to: 1) \$493,198 decrease in transfers to debt service fund as some old debt is being retired, and 2) \$9,900 decrease in debt service payments scheduled for 2020 in Library PBC projects.

## Parks and Recreation General

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 170,434	\$ 169,510	\$ 169,510	\$ 168,910	\$ 168,910	(0.35)%
Charges for Service	\$ 390,684	\$ 460,726	\$ 460,726	\$ 516,985	\$ 516,985	12.21 %
Use of Assets	\$ 286,120	\$ 276,500	\$ 276,500	\$ 257,500	\$ 257,500	(6.87)%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 847,238</b>	<b>\$ 906,736</b>	<b>\$ 906,736</b>	<b>\$ 943,395</b>	<b>\$ 943,395</b>	<b>4.04 %</b>
Intergovernmental	\$ 0	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	0.00 %
Miscellaneous	\$ 100,741	\$ 61,500	\$ 61,500	\$ 47,500	\$ 47,500	(22.76)%
Intrafund Transfers	\$ 1,391,647	\$ 77,312	\$ 77,312	\$ 0	\$ 0	(100.00)%
Interest	\$ 754,236	\$ 25,000	\$ 987,286	\$ 932,202	\$ 932,202	(5.58)%
Interfund Transfer	\$ 0	\$ 1,267,363	\$ 1,267,363	\$ 1,510,160	\$ 1,510,160	19.16 %
<b>Total Other Agency Revenues</b>	<b>\$ 2,246,624</b>	<b>\$ 1,581,175</b>	<b>\$ 2,543,461</b>	<b>\$ 2,639,862</b>	<b>\$ 2,639,862</b>	<b>3.79 %</b>
<b>a) Total Agency Revenues</b>	<b>\$ 3,093,862</b>	<b>\$ 2,487,911</b>	<b>\$ 3,450,197</b>	<b>\$ 3,583,257</b>	<b>\$ 3,583,257</b>	<b>3.86 %</b>
<b>Expenditures</b>						
Personnel	\$ 7,557,270	\$ 8,636,139	\$ 8,830,143	\$ 9,310,576	\$ 9,310,576	5.44 %
Contractual Services	\$ 2,511,780	\$ 3,684,947	\$ 3,684,947	\$ 4,246,560	\$ 4,246,560	15.24 %
Commodities	\$ 1,820,349	\$ 1,553,123	\$ 1,553,123	\$ 1,752,595	\$ 1,752,595	12.84 %
Capital Outlay	\$ 1,994,220	\$ 9,796,796	\$ 9,796,796	\$ 10,692,078	\$ 10,692,078	9.14 %
<b>Subtotal</b>	<b>\$ 13,883,619</b>	<b>\$ 23,671,005</b>	<b>\$ 23,865,009</b>	<b>\$ 26,001,809</b>	<b>\$ 26,001,809</b>	<b>8.95 %</b>
Debt Service	\$ 6,437,346	\$ 5,706,363	\$ 5,706,363	\$ 6,801,263	\$ 6,801,263	19.19 %
Miscellaneous	\$ 1,455	\$ 225,200	\$ 225,200	\$ 272,581	\$ 272,581	21.04 %
Interfund Transfers	\$ 5,609,209	\$ 1,317,363	\$ 1,317,363	\$ 1,559,050	\$ 1,559,050	18.35 %
Intrafund Transfers	\$ 1,391,647	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 13,439,657</b>	<b>\$ 7,248,926</b>	<b>\$ 7,248,926</b>	<b>\$ 8,632,894</b>	<b>\$ 8,632,894</b>	<b>19.09 %</b>
<b>Expenditures Subtotal</b>	<b>\$ 27,323,276</b>	<b>\$ 30,919,931</b>	<b>\$ 31,113,935</b>	<b>\$ 34,634,703</b>	<b>\$ 34,634,703</b>	<b>11.32 %</b>
<b>b) Total Expenditures</b>	<b>\$ 27,323,276</b>	<b>\$ 30,919,931</b>	<b>\$ 31,113,935</b>	<b>\$ 34,634,703</b>	<b>\$ 34,634,703</b>	<b>11.32 %</b>
<b>Difference: b) minus a)</b>	<b>\$ (24,229,414)</b>	<b>\$ (28,432,020)</b>	<b>\$ (27,663,738)</b>	<b>\$ (31,051,446)</b>	<b>\$ (31,051,446)</b>	<b>12.25 %</b>
<b>Tax Revenues</b>						
Ad Valorem Tax Support	\$ 23,618,038	\$ 25,751,730	\$ 25,751,730	\$ 28,078,855	\$ 28,078,855	9.04 %
Other Taxes	\$ 2,570,266	\$ 2,680,290	\$ 2,795,543	\$ 2,972,591	\$ 2,972,591	6.33 %
<b>Total Tax Revenues</b>	<b>\$ 26,188,304</b>	<b>\$ 28,432,020</b>	<b>\$ 28,547,273</b>	<b>\$ 31,051,446</b>	<b>\$ 31,051,446</b>	<b>8.77 %</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	143.32	152.59	152.59	165.50	165.50	8.46 %
<b>Total FTE Positions</b>	<b>143.32</b>	<b>152.59</b>	<b>152.59</b>	<b>165.50</b>	<b>165.50</b>	<b>8.46 %</b>

### Agency Mission

The mission of the Johnson County Park and Recreation District is to establish, improve, manage, finance, operate, and maintain District parks; provide for public safety within District parks; provide for the operation, management, financing, and supervision of District recreation programs; and provide for this basic mission as deemed suitable and consistent with County citizen needs through authority provided in the statutes of the State of Kansas (K.S.A. 19-2859 - 19-2885), and in accordance with District Board policy.

### Budget Highlights

Total expenditures for FY 2020 are budgeted to increase by \$3,520,768 , 11.32% compared to FY 2019. This increase is due to: 1) Legacy Plan expenditures including the addition of 7.5 FTE, and 2) the salary and benefit increases included in the budget parameters.

FTEs for FY 2020 are budgeted to increase to 165.50 FTE due to the addition of 7.5 FTE and other seasonal changes.

## Organizational Scorecard

### Vision

JCPRD will be the leader in park management and recreation services, be responsive to the people we serve, impact the character of our community in a positive manner, serve as a catalyst for program and land use innovations, and function as a responsible steward of all our resources.

### Mission

To enhance the quality of life in Johnson County by providing high-quality parks, services, and recreation programs.



### Business Objectives and Strategic Goals

### Key Performance Indicators

#### Financial Stability

Strengthen our Financial Position

Operate Successful Enterprise Fund

- % of budget from non-tax sources
- Enterprise Fund net revenues
- Reserve balances per fund
- JCPRD bond rating

#### Service Quality

Enhance resident satisfaction

Provide a variety of opportunities

- Park visitations
- Program participations
- # of park acres open to the public
- # of trail miles open to the public
- # of programs offered
- % of citizen familiarity with JCPRD services
- % of citizen satisfaction with JCPRD services
- Citizen ranking of JCPRD in most important services for Johnson County to provide
- % of residents agreeing JCPRD succeeds in its mission
- % of residents agreeing that JCPRD facilities and programs positively impact their health and well-being
- % of residents feeling safe in Johnson County Parks

#### Operational Effectiveness

Prudence in staffing

Effectiveness in achieving goals

- % of budget spent on personnel
- # of hours contributed by volunteers
- % of measures reaching target

#### Organizational Development

Improve staff effectiveness

Better equip organization for

- % of staff indicating confidence/trust in leadership
- % of staff attending formal training opportunities





## Dashboard of Key Performance Indicators

The Key Performance Indicator Dashboard represents a select set of 20 indicators that, when looked at together, provide a snapshot of the overall health and well-being of Johnson County Park & Recreation District. The measures selected contain a mix of key indicators from various department outcome measures. Prior year trend information is provided.

Indicator	2017 Actual	2018 Actual	2019 Projected	2020 Target	Met / Exceeded
1. % of budget from non-tax sources	41.40%	40.30%	42.0%	42.0%	
2. Enterprise Fund Net Revenues	3.7%	3.80%	Revenues exceed expenses by 3%.	Revenues exceed expenses by 3%.	
3. Reserve balances per fund	GF - 30% EBF - 31.4% DS - 25.4% Cap Prog - 9.9% EF - 23.3%	GF - 34.4% EBF - 35.5 DS - 26.9% Cap Prog - 19.6% EF - 24.2%	GF - 30% EBF - 25% DS - 0% Cap Proj - 10% EF - 25%	GF - 30% EBF - 25% Cap Proj - 10% EF - 25%	
4. JCPRD bond rating	Aa2 for COP's Aaa for GO's	Aa2 for COP's Aaa for GO's	Aa2 for COP's Aaa for GO's	Aa2 for COP's Aaa for GO's	
5. Park visitations	7,645,460	7,580,288	8,000,000	8,250,000	
6. Program participations	2,718,355	2,727,155	2,800,000	2,870,000	
7. # of park acres open to the public	6,200	8,300	8,380	8,800	
8. # of trail miles open to the public	99	105	110	115	
9. # of programs offered	4,000	4,000	4,000	4,000	
10. % of citizen familiarity with JCPRD services	86%	88%	89%	89%	
11. % of citizen satisfaction with JCPRD services	87%	88%	89%	89%	
12. Citizen ranking of JCPRD in most important services for Johnson County to provide	3rd	3rd	3rd	3rd	
13. % of residents agreeing JCPRD succeeds in its mission	88%	90%	91%	91%	
14. % of residents agreeing that JCPRD facilities and programs positively impact their health and well-being	70%	72%	73%	73%	
15. % of residents feeling safe in Johnson County Parks	77%	76%	77%	77%	
16. % of budget spent on personnel	29.00%	29.60%	<33%	<33%	
17. # of hours contributed by volunteers	115,781	127,359	133,727	140,413	
18. % of measures reaching target	95%	84%	90%	90%	
19. % of staff indicating confidence/trust in leadership	81%	82%	84%	84%	
20. % of staff participating in formal training opportunities	N/A	N/A	80%	80%	

## Parks and Recreation General

### Major Services

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 %Change
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#### Service #1: General Fund - Administrative Services

To provide administrative central services to support the planning, operations, and maintenance of a quality balanced County-wide park and recreation district for the citizens of Johnson County in accordance with the authority provided in K.S.A. 19-2859 to 19-2885 and within the JCPRD mission statement.

Agency Revenues	\$ 1,075,119	\$ 457,631	\$ 1,419,917	\$ 1,287,819	\$ 1,287,819	(9.30)%
Expenditures	\$ 19,637,747	\$ 22,343,037	\$ 22,447,724	\$ 25,299,607	\$ 25,299,607	12.70 %
Difference	\$ (18,562,628)	\$ (21,885,406)	\$ (21,027,807)	\$ (24,011,788)	\$ (24,011,788)	14.19 %
FTE Positions	35.92	42.66	42.66	44.51	44.51	4.34 %

#### Service #2: General Fund - Parks and Natural Resource Protection Services

To provide for operations, maintenance, and natural resource protection for 9,700 acres of park land, lakes and ponds, 91 miles of walking and multi-use trails, shelters, and playgrounds.

Agency Revenues	\$ 1,389,817	\$ 1,304,182	\$ 1,304,182	\$ 1,518,149	\$ 1,518,149	16.41 %
Expenditures	\$ 4,583,877	\$ 5,128,486	\$ 5,195,471	\$ 5,410,286	\$ 5,410,286	4.13 %
Difference	\$ (3,194,060)	\$ (3,824,304)	\$ (3,891,289)	\$ (3,892,137)	\$ (3,892,137)	0.02 %
FTE Positions	53.20	53.20	53.20	60.09	60.09	12.95 %

#### Service #3: General Fund - Culture

To enhance the quality of life in our community by providing a variety of entertainment and artistic productions for Johnson County citizens.

Agency Revenues	\$ 396,124	\$ 485,426	\$ 485,426	\$ 524,585	\$ 524,585	8.07 %
Expenditures	\$ 758,640	\$ 630,492	\$ 666,630	\$ 783,433	\$ 783,433	17.52 %
Difference	\$ (362,516)	\$ (145,066)	\$ (181,204)	\$ (258,848)	\$ (258,848)	42.85 %
FTE Positions	12.78	13.28	13.28	13.28	13.28	0.00 %

#### Service #4: General Fund - Safety and Outdoor Education Services

To provide command support, uniformed police patrol, investigations, community services, and assigned facility and event security for protection of park visitors and resources by detecting and deterring crime, responding to calls for service, enforcing Kansas laws and District park codes, and managing crowds and traffic in more than 20 District parks, facilities, and future park sites located throughout Johnson County. To provide administrative oversight of a comprehensive outdoor education program.

Agency Revenues	\$ 232,802	\$ 240,672	\$ 240,672	\$ 252,704	\$ 252,704	5.00 %
Expenditures	\$ 1,826,227	\$ 2,297,146	\$ 2,271,540	\$ 2,614,698	\$ 2,614,698	15.11 %
Difference	\$ (1,593,425)	\$ (2,056,474)	\$ (2,030,868)	\$ (2,361,994)	\$ (2,361,994)	16.30 %
FTE Positions	30.92	32.95	32.95	36.92	36.92	12.05 %

**Parks and Recreation General**

**Major Services**

	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>%Change</b>

**Service #5: General Fund - Recreation**

To provide funding for staff to provide organized activities and recreational opportunities to populations in need of such services. Included are programs for individuals with special needs, programs to combat childhood obesity, and programs designed to improve the overall health and wellness of our community. Also to provide administrative services to assure the delivery of recreational activities that are designed to meet the varied needs and interests of adults 50 years of age and older.

Agency Revenues	\$	0	\$	0	\$	0	\$	0	0.00 %
Expenditures	\$	500,350	\$	520,770	\$	532,570	\$	526,679	(1.11)%
Difference	\$	(500,350)	\$	(520,770)	\$	(532,570)	\$	(526,679)	(1.11)%
FTE Positions		10.50		10.50		10.50		10.70	0.00 %

**Parks and Recreation General**

<b>Requests for Additional Resources</b>				
<b>Request #1</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Park Police Officer GF	<b>Priority:</b>	1	<b>Major Service</b>	General Fund - Safety and Outdoor Education Services
<p>In 2018, the JCPRD Board approved a Safety Plan for the District. One component of this Safety Plan is an increase in JCPRD's Park Police force, at the rate of four additional officers per year for the next six years. The addition of these officers was unanimously approved by the Board and placed at a high priority. These Park Police positions will enhance and implement community centered public safety, resource protection, visitor services, and recreation opportunities in both existing and newly opened Johnson County parks and facilities.</p> <p>In 2017 JCPRD's Lexington Lake Park opened for public use. The park includes trails, roads, parking access, picnic areas, a lake open to fishing, and additional amenities. In October of 2017 the Coffee Creek Trail (3.5 miles of paved trail) was opened with neighborhood connectors. In 2018 Big Bull Creek at approximately 2,000 acres opened its phase one development. Phase 1 of this development provided new shelters and a nature playground to the general public requiring Park Police services. In preparation for this opening, the Big Bull Creek Park Police Substation opened in July 2018 providing police services to this new park. In the summer of 2019 Meadowbrook Park (80+ acres) will open, providing an Activity Building, a destination playground, large pavilion, picnic shelters and trails. In 2019-2020 the Cedar Niles Trail (4 miles) between 119th and 127th street will open. In addition the Cedar Niles Phase 1 will begin development in 2019-2020. Kill Creek Trail will be extended from 135th street to 145th street in 2019. Camp Branch Park, made up of approximately 360 acres, will begin phase 1 development in 2021.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 442,992	\$ 442,992	\$ 434,259	\$ 434,259
Difference	\$ (442,992)	\$ (442,992)	\$ (434,259)	\$ (434,259)
FTE	4.00	4.00	4.00	4.00
<b>Request #2</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
NW Region Park Worker I GF Legacy Plan	<b>Priority:</b>	2	<b>Major Service</b>	General Fund - Parks and Natural Resource Protection Services
<p>In 2020, the NW Region will be expanding its operation of Kill Creek Streamway Park as this venue will be adding 1.5 miles of trail and one new public access location that will include a parking lot and other public amenities. In addition, the opening of Cedar Niles Park is expected late in 2019 and this new park will include approximately 4 miles of multi-use paved trails, three new public access locations that will include three new parking lots and associated amenities. Finally, Cedar Niles Park expanded late in 2018 with the addition of a 75-acre parcel that has the potential to be a public gathering location for special events similar to Mildale Farm that could include a remote maintenance facility. Due to this expansion Parks is in need of an additional Park Worker for this region.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 74,949	\$ 74,949	\$ 80,696	\$ 80,696
Difference	\$ (74,949)	\$ (74,949)	\$ (80,696)	\$ (80,696)
FTE	1.00	1.00	1.00	1.00

**Parks and Recreation General**

Requests for Additional Resources				
<b>Request #3</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
SE Region Park Worker I GF Legacy Plan	<b>Priority:</b>	3	<b>Major Service</b>	General Fund - Parks and Natural Resource Protection Services
In 2020, the SE Region will be expanding its operation of Camp Branch Streamway Park as this venue will be adding 1 mile of trail and one new public access location that will include a parking lot and other public amenities. In addition, the opening of Camp Branch Park is expected late in 2021 and this new park will include a variety of park amenities requiring maintenance. Due to the expansion of the SE Region an additional Park Worker is necessary.				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 74,949	\$ 74,949	\$ 80,696	\$ 80,696
Difference	\$ (74,949)	\$ (74,949)	\$ (80,696)	\$ (80,696)
FTE	1.00	1.00	1.00	1.00
<b>Request #4</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Natural Resource Technician GF Legacy Plan	<b>Priority:</b>	4	<b>Major Service</b>	General Fund - Parks and Natural Resource Protection Services
In 2020, the Parks & Golf Courses (PGC) Division will continue its growth associated with opening new parks and managing natural resources to a higher level, in association with The Legacy Plan. The Natural Resource Technician position will be the second of several positions per this Plan to provide natural resource management assistance to the five regions (Central, NE, SE, NW, and SW). This position will be supervised by the Field Biologist and complement that position's management of almost 10,000 acres of park land with effort in managing grasslands, forests, fisheries and wildlife. This request will increase the PGC Divisions' ability to manage natural resources by increasing this small department to a crew of three full-time individuals and allowing park maintenance staff to continue providing high quality parks and natural areas.				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 71,083	\$ 71,083	\$ 76,510	\$ 76,510
Difference	\$ (71,083)	\$ (71,083)	\$ (76,510)	\$ (76,510)
FTE	1.00	1.00	1.00	1.00

**Parks and Recreation General**

Requests for Additional Resources				
<b>Request #5</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Technical Support Analyst I GF	<b>Priority:</b>	5	<b>Major Service</b>	General Fund - Parks and Natural Resource Protection Services
The Johnson County Park & Recreation District (JCPRD) is responsible for providing the technical support of 4 divisions, 23 departments, 252 full-time staff, and more than 1,000 part-time staff within 78 locations geographically throughout the County. The growing dependency of technology and continued growth of JCPRD has illustrated the need to have additional staff personnel with the knowledge and skill sets to deal with technology hardware and software support, security, maintenance, installation, repair, training and asset management.				
Agency Revenue	\$	0 \$	0 \$	0 \$
Expenditures	\$	82,020 \$	82,020 \$	86,435 \$
Difference	\$	(82,020) \$	(82,020) \$	(86,435) \$
FTE		1.00	1.00	1.00
<b>Request #6</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
HR Clerical Assistant .65 to 1.0	<b>Priority:</b>	6	<b>Major Service</b>	General Fund - Parks and Natural Resource Protection Services
This position provides general administrative and special project support to JCPRD's Human Resources department, touching on all components of the department including benefits, employee relations, recruitment, policy revision, training and legal compliance with employment regulations. As our agency continues to grow, this support is needed on a full-time basis beginning in 2020. This position is also needed to serve as a fully-trained back-up to the Personnel Coordinator and Benefits Coordinator positions during absences and/or should they ever become vacant. These are mission critical positions for the day to day continued operations of the HR Department.				
Agency Revenue	\$	0 \$	0 \$	0 \$
Expenditures	\$	36,384 \$	36,384 \$	40,025 \$
Difference	\$	(36,384) \$	(36,384) \$	(40,025) \$
FTE		0.35	0.35	0.35

**Parks and Recreation General**

Requests for Additional Resources				
<b>Request #7</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Recruiter Volunteer Coordinator .5 GF .5 EF	<b>Priority:</b>	7	<b>Major Service</b>	General Fund - Parks and Natural Resource Protection Services
<p>This position would directly support JCPRD's mission to enhance the quality of life in Johnson County by providing high quality parks, services and recreation programs by helping us identify and recruit top industry talent while also overseeing the volunteer program for the organization. The District's Enterprise Fund relies on programs generating revenues to not only offset that program's expenditures, but also to help fund and support lesser or non-revenue generating programs. Due to an inability to find enough qualified staff in an increasingly competitive recruiting market, the District's Children's Services Department currently has a waiting list of 182 children for its Out-of-School Time programs. JCPRD could add approximately 100 families to the program if we had staff to maintain the required ratio. Our inability to serve these 100 families results in lost revenue of more than \$7,500/month. Similar challenges are experienced in other departments, as we look for program instructors, sports officials, lifeguards, concessions workers, etc. While many of these programs are Enterprise Fund supported, there are additional challenges in filling General Fund positions (especially in the area of law enforcement), resulting in lesser services than could be provided if fully staffed.</p> <p>Another important focus of this position will be the recruitment and coordination of volunteers. JCPRD utilizes thousands of volunteers each year, resulting in a savings of literally hundreds of thousands of dollars each year if we were to have to pay for their services. A position whose responsibility it is to manage our volunteer program will result in greater efficiency and effectiveness in our use of volunteers.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 85,500	\$ 85,500	\$ 87,978	87,978
Difference	\$ (85,500)	\$ (85,500)	\$ (87,978)	(87,978)
FTE	1.00	1.00	1.00	1.00
<b>Request #8</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>Requested FY 2021</b>	<b>Recommended FY 2021</b>
Visitor Services Coordinator EF	<b>Priority:</b>	8	<b>Major Service</b>	Enterprise Fund - Parks and Natural Resource Protection Services
<p>The Visitor Services Coordinator position is a solution to the high volume, critical first impression for the Johnson County Arts &amp; Heritage Center and the Culture Division. The front desk is the first interaction/first impression for our public that visits the JCAHC which includes over 120,000 visitors annually. This position will provide continuity of quality customer service by working untraditional hours and providing guidance and oversight on evenings and weekends to part-time front desk staff. This will ensure consistency and quality among staff for each and every visitor interaction. They will also help us take customer service to the next level with the goal of connecting visitors to the next program, event or opportunity that will bring them back to JCAHC or to other JCPRD facilities and programs.</p>				
Agency Revenue	\$ 0	\$ 0	\$ 0	0
Expenditures	\$ 75,564	\$ 75,564	\$ 81,359	81,359
Difference	\$ (75,564)	\$ (75,564)	\$ (81,359)	(81,359)
FTE	1.00	1.00	1.00	1.00

**Parks and Recreation General**

**Capital Improvement Program (CIP)**

**Title:** \_\_\_\_\_ **Year Placed:** **2020**

**Description:**

This request includes various projects such as new park development, new trail development, site CRP, pavement CRP and maintenance, pedestrian bridge replacements, building CRP, park improvements, park building, vehicle and equipment replacement, and preliminary studies and master plans. This request is supported by the recommendations of the Park & Recreation Legacy Plan. These projects are included in the FY 2020 Budget.

<b>Capital Expenditures</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>Project Total</b>
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design & Construction	\$9,242,560	\$18,815,730	\$10,527,935	\$29,519,355	\$12,361,225	<b>\$ 80,466,805</b>
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	<b>\$ 0</b>
<b>Total</b>	<b>\$9,242,560</b>	<b>\$18,815,730</b>	<b>\$10,527,935</b>	<b>\$29,519,355</b>	<b>\$12,361,225</b>	<b>\$ 80,466,805</b>
<b>Operating Expenditures</b>	<b>Total FTE</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
<b>Total</b>	<b>0.0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	



### Park and Recreation Employee Benefits

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Charges for Service	\$ 317,442	\$ 620,807	\$ 620,807	\$ 1,671,499	\$ 1,671,499	169.25 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 317,442</b>	<b>\$ 620,807</b>	<b>\$ 620,807</b>	<b>\$ 1,671,499</b>	<b>\$ 1,671,499</b>	<b>169.25 %</b>
Use of Carryover	\$ 0	\$ 600,000	\$ 600,000	\$ 0	\$ 0	
Intergovernmental	\$ 483	\$ 1,000	\$ 1,000	\$ 500	\$ 500	(50.00)%
Miscellaneous	\$ 70,536	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 71,019</b>	<b>\$ 602,000</b>	<b>\$ 602,000</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>(99.75)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 388,461</b>	<b>\$ 1,222,807</b>	<b>\$ 1,222,807</b>	<b>\$ 1,672,999</b>	<b>\$ 1,672,999</b>	<b>36.82 %</b>
<b>Expenditures</b>						
Personnel	\$ 5,795,004	\$ 7,622,267	\$ 7,660,121	\$ 7,795,758	\$ 7,795,758	1.77 %
Contractual Services	\$ 18,993	\$ 31,400	\$ 31,400	\$ 34,400	\$ 34,400	9.55 %
Commodities	\$ 28,261	\$ 33,850	\$ 33,850	\$ 38,700	\$ 38,700	14.33 %
<b>Subtotal</b>	<b>\$ 5,842,258</b>	<b>\$ 7,687,517</b>	<b>\$ 7,725,371</b>	<b>\$ 7,868,858</b>	<b>\$ 7,868,858</b>	<b>1.86 %</b>
Miscellaneous	\$ 0	\$ 132,008	\$ 132,008	\$ 123,755	\$ 123,755	(6.25)%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 132,008</b>	<b>\$ 132,008</b>	<b>\$ 123,755</b>	<b>\$ 123,755</b>	<b>(6.25)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 5,842,258</b>	<b>\$ 7,819,525</b>	<b>\$ 7,857,379</b>	<b>\$ 7,992,613</b>	<b>\$ 7,992,613</b>	<b>1.72 %</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>b) Total Expenditures</b>	<b>\$ 5,842,258</b>	<b>\$ 7,819,525</b>	<b>\$ 7,857,379</b>	<b>\$ 7,992,613</b>	<b>\$ 7,992,613</b>	<b>1.72 %</b>
<b>Difference: b) minus a)</b>	<b>\$(5,453,797)</b>	<b>\$(6,596,718)</b>	<b>\$(6,634,572)</b>	<b>\$(6,319,614)</b>	<b>\$(6,319,614)</b>	<b>(4.75)%</b>
<b>Tax Revenues</b>						
Ad Valorem Tax Support	\$ 6,311,853	\$ 5,894,117	\$ 5,894,117	\$ 5,650,653	\$ 5,650,653	(4.13)%
Other Taxes	\$ 615,550	\$ 702,601	\$ 728,337	\$ 668,961	\$ 668,961	(8.15)%
<b>Total Tax Revenues</b>	<b>\$ 6,927,403</b>	<b>\$ 6,596,718</b>	<b>\$ 6,622,454</b>	<b>\$ 6,319,614</b>	<b>\$ 6,319,614</b>	<b>(4.57)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

#### Agency Mission

See mission statement listed on the summary page for the "Park & Recreation General" agency.

#### Budget Highlights

Total expenditures for FY 2020 are budgeted to increase by \$135,234 (1.72%) compared to FY 2019. This increase is due to the cost increases in the District's health insurance and other employee benefit programs.

**Park and Recreation Employee Benefits**

**Major Services**

<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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**Service #1: Employee Benefits Services**

To provide federally mandated entitlements and funding support for health, life, and dental insurance to eligible employees and their families, and for the employer's portion of all employee retirement programs.

Agency Revenues	\$ 388,461	\$ 1,222,807	\$ 1,222,807	\$ 1,672,999	\$ 1,672,999	36.82 %
Expenditures	\$ 5,842,247	\$ 7,819,525	\$ 7,857,379	\$ 7,992,613	\$ 7,992,613	1.72 %
Difference	\$ (5,453,786)	\$ (6,596,718)	\$ (6,634,572)	\$ (6,319,614)	\$ (6,319,614)	(4.75)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

**Park and Recreation Bond & Interest**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 % Change</b>
<b>Agency Revenues</b>						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Use of Carryover	\$ 0	\$ 115,490	\$ 115,490	\$ 0	\$ 0	(100.00)%
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 115,490</b>	<b>\$ 115,490</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 115,490</b>	<b>\$ 115,490</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Expenditures</b>						
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00 %</b>
Debt Service	\$ 438,000	\$ 444,484	\$ 444,484	\$ 0	\$ 0	(100.00)%
<b>Subtotal</b>	<b>\$ 438,000</b>	<b>\$ 444,484</b>	<b>\$ 444,484</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 438,000</b>	<b>\$ 444,484</b>	<b>\$ 444,484</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>b) Total Expenditures</b>	<b>\$ 438,000</b>	<b>\$ 444,484</b>	<b>\$ 444,484</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Difference: b) minus a)</b>	<b>\$ (438,000)</b>	<b>\$ (328,994)</b>	<b>\$ (328,994)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>Tax Revenues</b>						
Ad Valorem Tax Support	\$ 392,141	\$ 282,864	\$ 282,864	\$ 0	\$ 0	(100.00)%
Other Taxes	\$ 46,698	\$ 46,189	\$ 47,892	\$ 0	\$ 0	(100.00)%
<b>Total Tax Revenues</b>	<b>\$ 438,839</b>	<b>\$ 329,053</b>	<b>\$ 330,756</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>

**Agency Mission**

See mission statement listed on the summary page for the "Park & Recreation General" agency.

**Budget Highlights**

This is a non-operating fund established to finance debt service payments for the Park and Recreation District. Payments were budgeted to retire debt related to Big Bull Creek Park and expected to complete the payments in FY 2019.

***Park and Recreation Bond & Interest***

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**Major Services**

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	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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**Service #1: GO Bond & Interest Services**

To segregate the dedicated mill levy to relieve the Park and Recreation District's outstanding General Obligation Bonds from the 1998 GO Bond issued to purchase Big Bull Creek future park properties.

Agency Revenues	\$	0	\$	115,431	\$	115,431	\$	0	\$	0	(100.00)%
Expenditures	\$	438,000	\$	444,484	\$	444,484	\$	0	\$	0	(100.00)%
Difference	\$	(438,000)	\$	(329,053)	\$	(329,053)	\$	0	\$	0	(100.00)%
FTE Positions		0.00		0.00		0.00		0.00		0.00	0.00 %

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### Park and Recreation Enterprise

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Licenses and Permits	\$ 226	\$ 0	\$ 0	\$ 2,500	\$ 2,500	0.00 %
Charges for Service	\$ 16,407,661	\$ 19,025,546	\$ 20,705,000	\$ 24,955,571	\$ 24,955,571	20.53 %
Use of Assets	\$ 1,609,091	\$ 2,050,197	\$ 2,050,197	\$ 2,222,214	\$ 2,222,214	8.39 %
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 18,016,978</b>	<b>\$ 21,075,743</b>	<b>\$ 22,755,197</b>	<b>\$ 27,180,285</b>	<b>\$ 27,180,285</b>	<b>19.45 %</b>
Intergovernmental	\$ 70,407	\$ 41,305	\$ 41,305	\$ 91,305	\$ 91,305	121.05 %
Miscellaneous	\$ 1,166,410	\$ 1,693,783	\$ 1,693,783	\$ 1,468,190	\$ 1,468,190	(13.32)%
Intrafund Transfers	\$ 22,925	\$ 4,973	\$ 4,973	\$ 0	\$ 0	(100.00)%
Interest	\$ 4,683	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 0	\$ 0	\$ 0	\$ 10,000	\$ 10,000	0.00 %
<b>Total Other Agency Revenues</b>	<b>\$ 1,264,425</b>	<b>\$ 1,740,061</b>	<b>\$ 1,740,061</b>	<b>\$ 1,569,495</b>	<b>\$ 1,569,495</b>	<b>(9.80)%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 19,281,403</b>	<b>\$ 22,815,804</b>	<b>\$ 24,495,258</b>	<b>\$ 28,749,780</b>	<b>\$ 28,749,780</b>	<b>17.37 %</b>
<b>Expenditures</b>						
Personnel	\$ 10,285,804	\$ 12,298,628	\$ 13,384,627	\$ 15,584,906	\$ 15,584,906	16.44 %
Contractual Services	\$ 5,409,309	\$ 7,435,973	\$ 7,435,573	\$ 8,901,953	\$ 8,901,953	19.72 %
Commodities	\$ 2,051,164	\$ 2,666,501	\$ 3,411,319	\$ 4,173,047	\$ 4,173,047	22.33 %
Capital Outlay	\$ 38,953	\$ 20,000	\$ 20,000	\$ 0	\$ 0	(100.00)%
<b>Subtotal</b>	<b>\$ 17,785,230</b>	<b>\$ 22,421,102</b>	<b>\$ 24,251,519</b>	<b>\$ 28,659,906</b>	<b>\$ 28,659,906</b>	<b>18.18 %</b>
Debt Service	\$ 11,550	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ 34,242	\$ 275,205	\$ 275,705	\$ 8,150	\$ 8,150	(97.04)%
Interfund Transfers	\$ 487,880	\$ 111,325	\$ 111,325	\$ 74,255	\$ 74,255	(33.30)%
Intrafund Transfers	\$ 22,925	\$ 8,072	\$ 8,072	\$ 7,469	\$ 7,469	(7.47)%
<b>Subtotal</b>	<b>\$ 556,597</b>	<b>\$ 394,602</b>	<b>\$ 395,102</b>	<b>\$ 89,874</b>	<b>\$ 89,874</b>	<b>(77.25)%</b>
<b>Expenditures Subtotal</b>	<b>\$ 18,341,827</b>	<b>\$ 22,815,704</b>	<b>\$ 24,646,621</b>	<b>\$ 28,749,780</b>	<b>\$ 28,749,780</b>	<b>16.65 %</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
<b>b) Total Expenditures</b>	<b>\$ 18,341,827</b>	<b>\$ 22,815,704</b>	<b>\$ 24,646,621</b>	<b>\$ 28,749,780</b>	<b>\$ 28,749,780</b>	<b>16.65 %</b>
<b>Difference: b) minus a)</b>	<b>\$ 939,576</b>	<b>\$ 100</b>	<b>\$ (151,363)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>(100.00)%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	333.63	352.05	411.89	412.39	412.39	0.12 %
Grant Funded FTEs	0.00	0.00	1.01	1.01	1.01	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
<b>Total FTE Positions</b>	<b>333.63</b>	<b>352.05</b>	<b>412.90</b>	<b>413.40</b>	<b>413.40</b>	<b>0.12 %</b>

#### Agency Mission

See mission statement listed on the summary page for the "Park & Recreation General" agency.

#### Budget Highlights

Total expenditures for FY 2020 are budgeted to increase by \$4.1M (16.65%) compared to FY 2019. This increase is due to the net impact of: 1) Additional FTE, 2) increased expenditures with associated revenues for the Out of School Program established mid 2019, and 3) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2020 are budgeted to increase to 413.40 due to the Out of School program, Visitor Services Coordinator, Volunteer Coordinator, and seasonal changes.

## ***Parks & Recreation Enterprise***

### **Major Services**

	<b>Actual FY 2018</b>	<b>Budget FY 2019</b>	<b>Estimated FY 2019</b>	<b>Requested FY 2020</b>	<b>Budget FY 2020</b>	<b>2019-2020 %Change</b>
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#### **Service #1: Enterprise Fund - Administrative Support Services**

To provide the administrative support services to the Enterprise Fund which maintains a fee-support philosophy to provide recreational, educational, golf and interpretive programs to the citizens of Johnson County.

Agency Revenues	\$ 1,382,083	\$ 1,487,128	\$ 1,487,128	\$ 2,257,638	\$ 2,257,638	51.81 %
Expenditures	\$ 1,102,281	\$ 1,733,295	\$ 1,743,770	\$ 2,295,761	\$ 2,295,761	31.66 %
Difference	\$ 279,802	\$ (246,167)	\$ (256,642)	\$ (38,123)	\$ (38,123)	(85.15)%
FTE Positions	16.07	17.07	8.92	9.42	9.42	5.61 %

#### **Service #2: Enterprise Fund - Golf Course Services**

To provide management, operations, and maintenance of two high-quality, 18-hole, public golf courses which include expansive irrigation systems, asphalt cart paths, driving ranges, sand bunkers, greens, and tees. To fund the management fee for White Fox Manor Stable operations.

Agency Revenues	\$ 1,823,395	\$ 2,047,400	\$ 2,047,400	\$ 2,143,900	\$ 2,143,900	4.71 %
Expenditures	\$ 1,929,673	\$ 2,005,028	\$ 1,994,120	\$ 2,116,853	\$ 2,116,853	6.15 %
Difference	\$ (106,278)	\$ 42,372	\$ 53,280	\$ 27,047	\$ 27,047	(49.24)%
FTE Positions	53.23	53.23	25.96	25.96	25.96	0.00 %

#### **Service #3: Enterprise Fund - Recreation Program Services**

To provide a wide variety of fee-supported recreation facilities and opportunities including tournaments, leagues, wellness programs, aquatics, clinics, and individual instructional classes for youth and adults. Children's Services programs provide licensed preschools, out of school time care, and summer camps for youth. JCPRD offerings exceed 4,000 programs annually.

Agency Revenues	\$ 13,941,630	\$ 16,478,873	\$ 18,158,327	\$ 21,391,520	\$ 21,391,520	17.81 %
Expenditures	\$ 13,091,944	\$ 16,411,992	\$ 18,356,072	\$ 21,434,967	\$ 21,434,967	16.77 %
Difference	\$ 849,686	\$ 66,881	\$ (197,745)	\$ (43,447)	\$ (43,447)	(78.03)%
FTE Positions	233.52	250.94	340.48	340.48	340.48	0.00 %

#### **Service #4: Enterprise Fund - Safety and Outdoor Education Services**

To provide fee-supported program offerings and opportunities for environmental and outdoor education. Provide management and operation of the Ernie Miller Nature Center and TimberRidge Adventure Center.

Agency Revenues	\$ 461,485	\$ 528,695	\$ 528,695	\$ 564,585	\$ 564,585	6.79 %
Expenditures	\$ 447,751	\$ 532,483	\$ 508,244	\$ 558,404	\$ 558,404	9.87 %
Difference	\$ 13,734	\$ (3,788)	\$ 20,451	\$ 6,181	\$ 6,181	(69.78)%
FTE Positions	13.91	13.91	9.50	9.50	9.50	0.00 %

***Parks & Recreation Enterprise***

<b>Major Services</b>						
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Requested</b>	<b>Budget</b>	<b>2019-2020</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>%Change</b>

**Service #5: Enterprise Fund - Culture**

To enhance the quality of life in our community by supporting facility rentals at Mildale Farm and other facilities, providing individual and group instruction in fine arts, providing entertainment, artistic productions and special events at the Arts & Heritage Center, providing administrative services and expanding the public's knowledge of history and heritage at the Johnson County Museum.

Agency Revenues	\$ 1,672,810	\$ 2,273,708	\$ 2,273,708	\$ 2,392,137	\$ 2,392,137	5.21 %
Expenditures	\$ 1,770,033	\$ 2,133,006	\$ 2,044,415	\$ 2,343,795	\$ 2,343,795	14.64 %
Difference	\$ (97,223)	\$ 140,702	\$ 229,293	\$ 48,342	\$ 48,342	(78.92)%
FTE Positions	16.90	16.90	28.04	28.04	28.04	0.00 %

### Stream Maintenance

	Actual FY 2018	Budget FY 2019	Estimated FY 2019	Requested FY 2020	Budget FY 2020	2019-2020 % Change
<b>Agency Revenues</b>						
Use of Assets	\$ 202	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
<b>Total Agency Fees &amp; Charges</b>	<b>\$ 202</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.00%</b>
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Total Other Agency Revenues</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>a) Total Agency Revenues</b>	<b>\$ 202</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.00%</b>
<b>Expenditures</b>						
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
Transfer to Capital projects	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.00%</b>
<b>Expenditures Subtotal</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.00%</b>
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
<b>b) Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.00%</b>
<b>Difference: b) minus a)</b>	<b>\$ 202</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00%</b>
<b>FTE Positions</b>						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total FTE Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

### Agency Mission

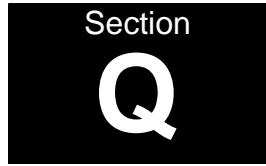
To provide for cleaning and maintenance of the Kansas River, and development of park lands along the Kansas River

### Budget Highlights

The Stream Maintenance Fund receives royalty payments from sand removed from the Kansas River as it flows through Johnson County. These funds can be used for the cleaning and maintenance of the Kansas River upon approval of the Kansas Division of Water Resources. These funds may also be used for the development of park lands along tributaries of and along the Kansas River.

The Stream Maintenance Fund balance is projected to be \$6,383 as of December 31, 2020. The fund does not receive any revenue from property taxes.





# Glossary

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## **This Section Includes:**

- Definitions (Page Q-2)
- Frequently Used Acronyms (Page Q-7)

## **Glossary of Terms**

### **Definitions**

#### **Accrual Basis**

A basis of accounting in which transactions are recognized at the time they are incurred as opposed to when cash is received or spent.

#### **Ad Valorem Taxes**

Ad Valorem taxes, commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

#### **Agency Fund**

A fund established to account for assets held by Johnson County as a collection or paying agent for individuals, private organizations, other governmental units, or other funds.

#### **Appropriation**

An authorization made by the Board of County Commissioners which permits the County to incur obligations and to make expenditures for specific purposes.

#### **Assessed Valuation**

A value that is established for real or personal property for use as a basis for levying property taxes. The assessed valuation for residential property in Johnson County is 11.5% of fair market value, commercial property is 25%, and agricultural property is 30%.

#### **Assets**

Resources owned or held by the County which have monetary value.

#### **Balanced Budget**

A budget in which projected resources (revenues plus use of fund balance) equal projected expenditures (including transfers).

#### **Bond**

A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are most frequently sold to raise funds for large capital projects, such as constructing a new library, etc.

#### **Budget**

A plan of financial operation embodying an estimate of proposed expenditures for a specified period of time (budget fiscal year) indicating all planned revenues and expenditures for the year. The term may be used to describe a plan for an entire jurisdiction, such as "the Johnson County Budget," or it may apply to specific plans or parts of a fiscal plan, such as "the Capital Budget" or "the Environmental Department Budget."

#### **Budget Amendment**

An increase in the published budget expenditure authority at the fund level for a given year's published budget.

#### **Budget Revision**

A change in budgeted expenditure authority for any County agency or department which does not result in an increase in the published budget authority of any fund.

#### **Budgetary Control**

The control or management of the County in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

#### **Calendar Year**

Twelve-month cycle upon which the budget is based and constructed. The calendar year begins January 1 and ends December 31.

#### **Capital Improvements Program (CIP)**

A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the long-term needs of the County. Examples of items frequently included in the CIP include new buildings, land acquisition, roads, bridges, culverts, and certain types of vehicles. To qualify for inclusion in the Johnson County CIP, an item must be an investment of funds totaling at least \$100,000 and have a useful life of at least five years.

#### **Capital Outlay**

Expenditures which result in the acquisition of, or addition to, fixed assets.

#### **Capital Project**

A capital project is an investment of public and/or private funds totaling at least \$100,000 which relates directly to the County strategic plan and has a useful life of at least five years.

#### **Cash Basis**

A basis of accounting in which transactions are recognized only when cash is received or spent.

#### **Commodities**

Expendable items which are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment, and asphalt.

**Continuity of Government**

The process by which government entities prepare to continue their minimum essential functions throughout the spectrum of possible threats from natural disasters or through acts of terrorism. Such a process facilitates the performance of local government and services during an emergency that may disrupt normal operations.

**Contractual Services**

Services rendered to the County by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

**Cost Allocation**

Cost allocation is the methodology used to reflect the dollar amount of support provided by County administrative departments (support services) to operating departments. Examples of support services include the Office of Financial Management, Information Technology Services, and the County Manager's Office.

**Debt Service**

Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

**Debt Service Fund**

A fund established to account for the accumulation of resources for the payment of general long-term debt principal and interest.

**Deficit**

Financial shortage that occurs when expenditures exceed revenues and other resources.

**Depreciation**

Expense allowance made for wear and tear on an asset over its estimated useful life.

**Encumbrance**

The commitment of appropriated funds to purchase an item or service prior to actual payment. To encumber funds means to set aside or commit funds for a specified future expenditure. Funds are generally encumbered once a contractual obligation has been entered.

**Enterprise Fund**

An accounting fund in which services provided are financed and operated similar to those of a private business - where the intent is that the costs (expenses, including depreciation) of providing goods and services be financed or recovered primarily through user fees.

**Equipment Reserve Fund**

A fund established to finance the acquisition of equipment, both new and replacement, such as personal computers and copiers based upon useful life schedules.

**Executive Team (E-Team)**

Group of department managers who meet on a monthly basis to discuss, consider, and evaluate long-term issues that affect the residents of Johnson County, policies of County government, and related issues for employees and constituents.

**Expenditure**

Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**Federal IV-D Program**

Subsection of the Social Security Act that provides for assistance by the government in the collection and establishment of child support.

**Fiduciary Funds**

Funds which are used to account for resources held for the benefit of parties outside the County.

**Fiscal Year**

A 12-month period to which the annual operating budget applies and at the end of which the County determines its financial position and the results of its operations. The fiscal year for the County is the same as the calendar year (January 1 - December 31).

**Fixed Assets**

Assets of a long-term character, such as land, buildings, improvements other than buildings, machinery and equipment. The County has established a level of \$10,000 for an item to be considered an asset; below \$10,000, the item is considered to be a commodity.

**Full Cost Allocation**

Charges to operating departments for administrative services provided by various General Fund departments. Each operating department's pro-rata share is determined by a cost allocation plan prepared annually in accordance with costing principles.

**Function**

See Program.

**Fund**

An accounting entity which has a set of self-balancing accounts and which records all financial transactions for specific activities or functions.

**Fund Balance**

Fund balance is the excess of assets over liabilities.

**Fund Type**

A group of funds that have similar activities, objectives, or funding sources. In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

**GASB 34**

New framework and financial reporting model for state and local governments, designed by the Governmental Accounting Standards Board (GASB), to fulfill the requirement of reporting all infrastructure assets in financial statements.

**General Fund**

The fund used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived primarily from general property taxes, local sales taxes, utility taxes, license and permit fees. General Fund expenditures include the costs of general County government.

**G.O. Bond**

A General Obligation (G.O.) Bond is a bond secured by the issuer's full faith and credit.

**Governmental Funds**

Funds generally used to account for functions principally supported by taxes and intergovernmental revenues.

**Grants**

Grants are gifts of money from another government or private source which must be spent to complete a stated program or purpose.

**Home Rule Charter**

The Johnson County Home Rule Charter consisted of several initiatives that changed the organization of Johnson County Government. Specifically, the Home Rule Charter expanded the County Commission from 5 to 7 Commissioners, including an at-large, elected Chairman. The Charter also created nonpartisan elections and modified the County Administrator position to become a County Manager. The Charter eliminated the elected positions of Treasurer, Register of Deeds, and County Clerk, consolidating their functions under

the County Manager. As authorized in Kansas Statute 19-2684, the Charter was authored by an appointed Charter Commission and was passed by the voters of Johnson County on November 7, 2000.

**Infrastructure**

The basic physical systems of a population, including roads, utilities, water, sewage, etc. These systems are considered essential for enabling productivity in the economy.

**Intergovernmental Revenue**

Revenue received from other governmental agencies and municipalities.

**Internal Services Fund**

A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the County on a cost-reimbursement basis.

**Levy**

To impose taxes for the support of County activities.

**Liability**

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

**Line Item**

A specific expenditure category within an agency or department budget. Examples include postage, rent, paper supplies, and travel.

**Long Term Debt**

Debt with a maturity of more than one year after the date of issuance.

**MAP 2020**

Johnson County Park and Recreation District's Long-Range Comprehensive Plan

**Med-Act**

Med-Act is the 9-1-1 Advanced Life Support (ALS) Pre-hospital Ambulance service for Johnson County, Kansas.

**Mill**

The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

**Mill Levy Freeze**

Policy that maintains the mill levy tax rate of the previous fiscal year in the upcoming fiscal year.

**Mill Levy Rollback**

Policy that reduces the mill levy tax rate by the amount necessary to offset valuation increases of property that is currently on the tax roll.

**Modified Accrual Basis**

This basis of accounting is used for governmental funds where the measurement focus is on current financial resources measurement. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

**Object Category**

An expenditure classification, referring to the highest and most comprehensive level of classification. These include Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers/Refunds, Debt Service, and Losses.

**Object of Expenditure**

An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture/furnishings.

**Object Class**

An expenditure classification, referring to specific groups of objects, such as salaries and wages, utilities, rent, supplies and materials, and administrative equipment.

**Operating Expenditures**

A category of recurring expenses, other than personal services and capital equipment costs, which covers expenditures necessary to carry out an agency's goals. Examples include office supplies, postage, utilities, and transportation.

**Pay-As-You-Go Basis**

A term used to describe the financial policy which funds capital outlays from current revenues rather than by borrowing.

**Personal Services**

Expenditures for salaries, wages, and fringe benefits of County employees.

**Personal Property**

Property, other than real estate, identified for purposes of taxation, including personally owned items, as well as corporate and business equipment and property. Examples include automobiles, boats, airplanes, business furnishings, and manufacturing equipment.

**Plan Run-Out**

Estimated incurred, but not reported, obligations of the County if the current employee health care plan was terminated.

**Program**

A group of interdependent closely related services or activities contributing to a common objective. For example, the Solid Waste Program, operating in the County's Environmental Department, issues permits, conducts inspections and monitors landfills, reviews and authorizes landfill disposal of special waste (e.g., asbestos), and investigates illegal solid waste disposal.

**Property Tax**

See Ad Valorem Tax.

**Proprietary Funds**

Funds generally used to account for services for which the County charges customers.

**Request for Additional Resources**

Request for funding that is above the base budget guidelines established by the Board of County Commissioners.

**Reserves**

Reserves are funds set aside to support unknown or unforeseen disbursements of a legal or emergency nature and to provide resources for future funding requirements. These funds may accumulate throughout one or more fiscal years.

**Revenue**

Funds which the County receives as income.

**Revenue Category**

A revenue classification, referring to the highest and most comprehensive classification. These include Taxes, Intergovernmental Revenue, Licenses & Permits, Charges for Services, Miscellaneous Revenue, and Interfund Transfers.

**Revenue Estimating Committee**

A cross-functional committee of County staff that estimates annual revenues for the County's major revenue sources. Revenues are estimated for the purpose of the development of the upcoming year's fiscal budget. Current year revenues are also monitored for any significant trends so that fiscal projections can be adjusted accordingly.

**Smart Moves Initiative**

The Smart Moves plan is a comprehensive transit improvement strategy that integrates services throughout the seven-county Kansas City metropolitan area. It features transit centers providing passenger amenities and convenient connections. Also, it proposes services tailored to the needs of communities in the region, including several new bus routes and commuter rail.

**Special Revenue Fund**

A fund created when the County receives revenue from a special source designated to be used for a specific purpose. In Kansas, many statutes exist whereby ad valorem taxes may be levied for specific purposes; when received, this revenue is accounted for in the Special Revenue Fund created to account for the specific purpose of the statute. An example of a special revenue fund exists in Johnson County Developmental Supports.

**Tax Base**

Objects and/or activities to which a specific tax is applied; state law and/or local ordinances define what makes up the tax base and determine what objects, if any, are exempted from taxation. For example, the County's real property tax base is the market value of all real estate in the County.

**Working Capital**

Excess of current assets over current liabilities.

## **Frequently Used Acronyms**

### **AAA**

Area Agency on Aging

### **ACJC**

Arts Council of Johnson County

### **ADA**

Americans with Disabilities Act or  
Assistant District Attorney

### **ADRC**

Aging & Disability Resource Center

### **AED**

Automated External Defibrillator

### **AIMS**

Automated Information Mapping System

### **ARFF**

Aircraft Rescue and Fire Fighting

### **ASCLD/LAB**

American Society of Crime Laboratory  
Directory/Laboratory Accreditation Board

### **ASV**

Administrative Services (Park & Recreation)

### **ATS**

Automated Transit System or  
Applicant Tracking System

### **BCBSKC**

Blue Cross Blue Shield of Kansas City

### **BOCC**

Board of County Commissioners

### **BOTA**

Board of Tax Appeals

### **BPI**

Basic Passenger Infrastructure

### **CAD**

Computer Aided Design

### **CAFR**

Comprehensive Annual Financial Report

### **CAP**

Courthouse Advisory Panel

### **CARNP**

Comprehensive Arterial Road Network Plan

### **CARS**

County Assistance Road System

### **CCC**

County Communications Center

### **CDBG**

Community Development Block Grant

### **CDDO**

Community Developmental Disabilities Organization

### **CEOP**

County Emergency Operations Plan

### **CERI**

County Economic Research Institute

### **CHAMPSS**

Choosing Healthy Appetizing Meal Plan Solutions for

### **CIP**

Capital Improvement Program

### **CISCO CUIC**

Cisco Unified Intelligence Center

### **CISO**

Chief Information Security Officer

### **CLRB**

Contractor Licensing Review Board

### **CMO**

County Manager's Office

### **CMSD**

Consolidated Main Sewer District

### **CNG**

Compressed Natural Gas

### **COD**

Coefficient of Dispersion

### **COMM**

Commercial

### **COOP**

Continuity of Operations Program

**COTA**

Court of Tax Appeals

**CPE**

Continuing Professional Education

**CPP**

Commercial Personal Property

**CRL**

Central Resource Library

**CRP**

Capital Replacement Plan

**CSP**

Community Support Provider

**DAB**

DNA Advisory Board

**DAT**

District Attorney

**DCA**

District Court Administration

**DCT**

District Court Trustee

**DDI**

Development Dimensions International

**DHE**

Department of Health & Environment

**DLP**

Data Loss Prevention

**DMV**

Department of Motor Vehicles

**DNA**

Deoxyribonucleic Acid

**DR/BC**

Disaster Recovery/Business Continuity

**DRE**

Direct Recording Electronic

**DTI**

Department of Technology and Innovation

**DUI**

Driving Under the Influence

**EAP**

Employee Assistance Program

**EBS**

*e-business suite*

**ECC**

Emergency Communications Center

**ECJC**

Enterprise Center of Johnson County

**EDU**

Equivalent Dwelling Unit

**EM(C)**

Emergency Management (& Communications)

**EMS**

Emergency Medical Service

**EMT**

Emergency Medical Trainee

**EOC**

Emergency Operations Center

**EPA**

Environmental Protection Agency

**FAA**

Federal Aviation Administration

**FAC**

Facilities (Department)

**FAR**

Federal Acquisition Regulation

**FD**

Fire Department

**FLSA**

Fair Labor Standards Act

**FMLA**

Family Medical Leave Act

**FP**

Family Planning

**FTE**

Full-time Equivalent (Employee)

**FY**

Fiscal Year



**GAAP**

Generally Accepted Accounting Principles

**GIS**

Geographic Information Systems

**GO**

General Obligation (Bonds)

**HCFMT**

Health Care Fund Management Team

**HCM**

Human Capital Management

**HHSC**

Health and Human Services Center

**HHW**

Household Hazardous Waste

**HIPAA**

Health Information Protection and Accountability Act

**HMO**

Health Maintenance Organization

**HPO**

High Performance Organization

**HR(D)**

Human Resources (Department)

**HRMS**

Human Resources Management System

**HS(D)**

Human Services (Department)

**HUD**

Housing and Urban Development

**HVAC**

Heating, Venting, Air Conditioning

**IAR**

Immediate Action Request

**ICC**

International Codes Council

**ICMA**

International City-County Management Association

**ICS**

Incident Command System

**I/DD**

Intellectual and Developmental Disabilities

**IPP**

Individual Personal Property

**ITS**

Information Technology Services

**IXD**

New Century AirCenter (FAA identifier)

**JCDHE**

Johnson County Department of Health & Environment

**JCDS**

Johnson County Developmental Supports

**JCFD**

Johnson County Fire Department

**JCHTF**

Johnson County Heritage Trust Fund

**JCL**

Johnson County Library

**JCMHC**

Johnson County Mental Health Center

**JCPRD**

Johnson County Park & Recreation District

**JCT**

Johnson County Transit

**JCW**

Johnson County Wastewater

**JIMS**

Justice Information Management System

**KAC**

Kansas Association of Counties

**KCATA**

Kansas City Area Transportation Authority

**KCMO**

Kansas City, Missouri

**KCOVRS**

Kansas Commercial Vehicle Registration System

**KCP&L**

Kansas City Power & Light

**KDHE**

Kansas Department of Health and Environment

**KDOT**

Kansas Department of Transportation

**KP & F**

Kansas Police & Fire (retirement system)

**KSA**

Kansas Statutes Annotated

**KSU and K-STATE**

Kansas State University

**KU**

Kansas University

**LAN**

Local Area Network

**LEAP**

Leadership Empowers All People

**LEMP**

Local Emergency Management Plan

**LEOP**

Local Emergency Operations Plan

**LEPC**

Local Emergency Planning Committee

**LIMS**

Legislative Information Management System

**LKM**

League of Kansas Municipalities

**LSI-R**

Level of Services Inventory-Revised

**MARC**

Mid-America Regional Council

**MDT**

Mobile Data Terminals

**MHC**

Mental Health Center

**MOVRS**

Motor Vehicle Registration System

**MSC**

Multi-Service Center

**MV(M)**

Motor Vehicle (Management)

**MVS**

Motor Vehicle Services

**NACo**

National Association of Counties

**NAME**

National Association of Medical Examiners

**NEOF**

Northeast Offices

**NFP**

Nurse-Family Partnership

**NFPA**

National Fire Protection Agency

**NIGP**

National Institute of Governmental Purchasing

**NPDES**

National Pollutant Discharge Elimination System

**NSF**

Insufficient Funds

**NVRA**

National Voter Registration Act

**OJC**

Executive Airport (FAA identifier)

**O & M**

Operations and Maintenance

**ONC**

On Call (Employee)

**OPFD**

Overland Park Fire Department

**OSC**

Oracle Support Center

**PBC**

Public Building Commission

**PBX**

Private Branch Exchange

**PC**

Personal Computer

**PCI-DDS**

Purchasing Card Industry-Data Security Standard

**PDC**

Planning, Design and Construction

**PDG**

Planning and Design Group

**PIO**

Public Information Officer

**PMs**

Performance Measures

**PO**

Purchase Order

**PP**

Personal Property

**PPE**

Personal Protective Equipment

**PPO**

Preferred Provider Organization

**PRC**

Personnel Review Committee

**PSAP**

Public Safety Answering Point

**PTE**

Part-time Equivalent

**QA**

Quality Assurance

**QHDHP**

Qualified High Deductible Health Plan

**RAR**

Request for Additional Resources

**RDA**

Recommended Dietary Allowances

**RE**

Real Estate

**RFP**

Request for Proposal

**ROI**

Return on Investment

**RTA**

Records and Tax Administration

**SB**

Senate Bill

**SCA/OAA**

Senior Care Act/Older Americans Act

**SEA**

Seasonal (Employee)

**SFMP**

Strategic Facilities Master Plan

**SMP**

Stormwater Management Plan

**SPAR**

Strategic Program Area Review

**SRCFP**

Sewer Repair and Construction Finance Plan

**STD**

Sexually Transmitted Disease

***SWIFT***

Sheltered Workshop Industrial Fixed Transit

***TBD***

To Be Determined

***TFM***

Treasury and Financial Management

***TIF***

Tax Increment Financing

***TRN***

Transit

***UA***

Utility Assistance

***UCS***

United Community Services

***UPS***

Uninterruptible Power Supply

***USIC***

United States Infrastructure Corporation

***USPAP***

Uniform Standards of Professional Appraisal Practices

***VOIP***

Voice Over Internet Protocol

***VRIP***

Voluntary Retirement Incentive Plan

***WASTEWATER O & M***

Wastewater Operations and Maintenance

***WC***

Workers Compensation

***WW***

Wastewater