

FY 2019 CAPITAL AND OPERATING BUDGETS

Johnson County, Kansas

Board of County Commissioners

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January 1, 2018

Christopher P. Morill

Executive Director

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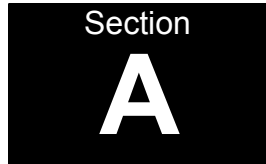
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Executive Summary

This Section Includes:

- Budget Message (Page A-2)
- A Brief Tour of the FY 2019 Budget (Page A-8)
- Where to Find Answers to Commonly Asked Questions (Page A-10)
- Additional Information and Quick Reference Guide (Page A-12)

Budget Message

October 27, 2018

Chairman Eilert and County Commissioners;

It is my privilege and honor to present the Johnson County operating budget and capital improvement program for FY 2019. More than just numbers and dollars, this budget is a policy document that outlines the organization’s efforts to serve the citizens of Johnson County. It represents an organizational blueprint for FY 2019 and beyond.

Our community continues to grow and prosper and we currently enjoy a strong economy with low unemployment rates and a robust housing market. For many reasons, however, this was a surprisingly challenging budget to develop. We focused on the highest priorities and then explored opportunities to trim other expenditures without negatively affecting services. Ultimately, we were able to construct a budget that includes a partial rollback of the mill levy for FY 2019.

Rolling Back the Mill Levy Again

For the second consecutive year, the Board of County Commissioners (BoCC) called for at least a quarter mill levy rollback in order to ensure a cumulative reduction of over a half mill. The FY2019 budget makes good on the Board’s directive by rolling back the mill levy .378 mills and brings the two-year rollback to .634 mills. Strong valuation growth has increased the County’s ability to execute a rollback, but also made it crucial to do so given that the largest growth and impact on our residents was in more moderately priced homes (under \$350,000). Adjusting the budget to accommodate a mill levy rollback was not an easy process, but it is important for the organization to work to reduce the tax impact upon our residents.

Using the Board’s strategic goals as our guideposts, we have developed a solid budget focused upon meeting frontline demand while also taking cues from the citizen survey. Consequently, within a limited number of new positions, funding has been set aside for key initiatives and priorities.

Priority Requests for Additional Resources (County Tax Support)

Department	Funded Position Requests	FTE	Service Area
<i>New Positions</i>			
District Attorney’s Office	Clerk II (Electronic Delivery)	1.0	Public Safety
Sheriff’s Office	Investigative Taskforce	3.0	Public Safety
Sheriff’s Office	Forensic Technician	1.0	Public Safety
Mental Health	Mental Health Co-responder - Sheriff Partnership	1.0	Human Services
Mental Health	MNH Case Managers (Partial Fee Support)	3.0	Human Services
Technology & Innovation	Security Engineer	1.0	Support Services
Technology & Innovation	Asset Administrators -Centralized Asset Management	2.0	Support Svcs/BOCC
Technology & Innovation	Developer Analysts - Mobile Strategy	3.0	Support Svcs/BOCC
<i>County Tax Funds Added for Existing Positions</i>			
Human Services	Nutrition Program (Prior Grant Funded)	2.75	Human Services
District Court Admin.	Juvenile Diversion Officer (Prior Fee Funded)	1.0	Public Safety

Approaching the FY 2019 Budget

Early indications were that assessed valuation growth would again be very strong. Bidding wars on homes that were already listed above appraised value resulted in significant increases to market value for certain segments of the market. Amidst this good news, the Board gave staff preliminary direction to attempt another rollback.

When the initial revaluation numbers came in slightly below last year's numbers, following this direction became more challenging. Though portions of the market had grown in value far more than last year, other segments grew less than in past years. The overall result was a similar, albeit slightly lower, preliminary growth number. Not surprisingly, the number of appeals also grew significantly, 27.3% and 15.6% for residential and commercial, respectively. Other major revenue growth, particularly sales tax, was less robust, and in conjunction with the final year of the Mortgage Revenue Collection Fee phase out, this year's rollback became more difficult. To compound the problem, there was an unusually high number of departmental requests for additional funding due to efforts to keep pace with growing demand for services.

Balancing the Budget

Given the large number of requests for limited resources, it became necessary to employ a new approach to clarify priorities and manage expectations. This new approach included a budget symposium including the Sheriff, District Attorney, department directors, the County Manager's Office, and the Budget Office to review and assist in budget development. The symposium included an update, overview, and a prioritization exercise to both educate leadership and develop organizational priorities for the FY 2019 Budget. The exercise helped manage expectations, incorporated feedback from departments, and strengthened relationships as we began developing a budget. As part of the process, the Requests for Additional Resources were vetted and pared down, and a consensus was achieved regarding funding priorities and the values that should drive budget decisions. The potential challenges surrounding the dark store/hypothetical lease theories were also discussed so that dialogue could begin regarding contingency planning.

Utilizing information from the budget symposium, we narrowed the additional resource requests and searched for opportunities to reduce the budget. We considered reductions, repurposing vacant positions, delayed implementation of planned initiatives, and use of fund balance when appropriate. The strategies to reduce the budget included:

- A review and elimination of vacant positions that had been open for an extended timeframe.
- Utilizing existing staff, Treasury and Financial Management centralized payroll and other administrative functions for smaller departments.
- A review of department budgets resulting in reductions based upon spending trends including:
 - The addition of capacity for Public Works to manage fluctuations in weather with budgeted reserves
 - The reduction to budgeted contractual services in the Planning Department
 - The reduction in the equipment reserve for the Corrections Department
 - A reduction in the Records and Tax Administration budget for contractual services and commodities
 - A reduction in the Legal budget for contractual services
 - The cost of the EMC medical director will be funded within the existing budget
 - The Department of Technology and Innovation will absorb increased maintenance costs within their existing budget
 - The Facilities Department will absorb increased custodial contract costs within their existing budget
 - Facilities project manager positions that had been assigned to the Library were eliminated
 - The Department of Technology and Innovation will repurpose funds for a vacant position to a priority area.

Streamlining the budget not only increased efficiencies, it allowed for the reallocation of resources in order to move into stronger alignment with the Board's strategic priorities:

1. Complete or advance existing projects approved by voters and the BOCC with efficiency and effectiveness
2. Develop and implement a comprehensive plan to protect, support, integrate and use county government data systems
3. Develop a vision and finance plan for transportation to increase the economic health of Johnson County, State of Kansas, and the Kansas City Metropolitan Area
4. Advance the self-sufficiency of vulnerable populations including those with I/DD, those with mental health needs, those who are aging, those who are housing insecure

In the end, we challenged a great organization to get better, to be both more effective and more efficient. I am very proud of how the organization responded.

2019 Budget Summary: By the Numbers

The FY 2019 Budget is \$1.1 billion, comprised of \$815.9 million in expenditures and \$281.2 million in reserves.

A total of 4,008.04 FTEs is included in the FY 2019 Budget, including 17.0 new positions that are County tax support funded and 9.0 FTEs that are fee supported. The remaining new positions are 20.9 for the Library (1.0 countywide children's services and 19.9 for the Lenexa Library) and 13.6 FTEs for the Park and Recreation District's operating and Legacy Plan needs, and all fall outside of the County Taxing District.

The FY 2019 Budget includes \$2.5 million in ongoing additional resources from County property tax support and approximately \$5.5 million in one-time expenses funded from excess reserves in a number of departments and agencies to address inflationary increases and pent up demand.

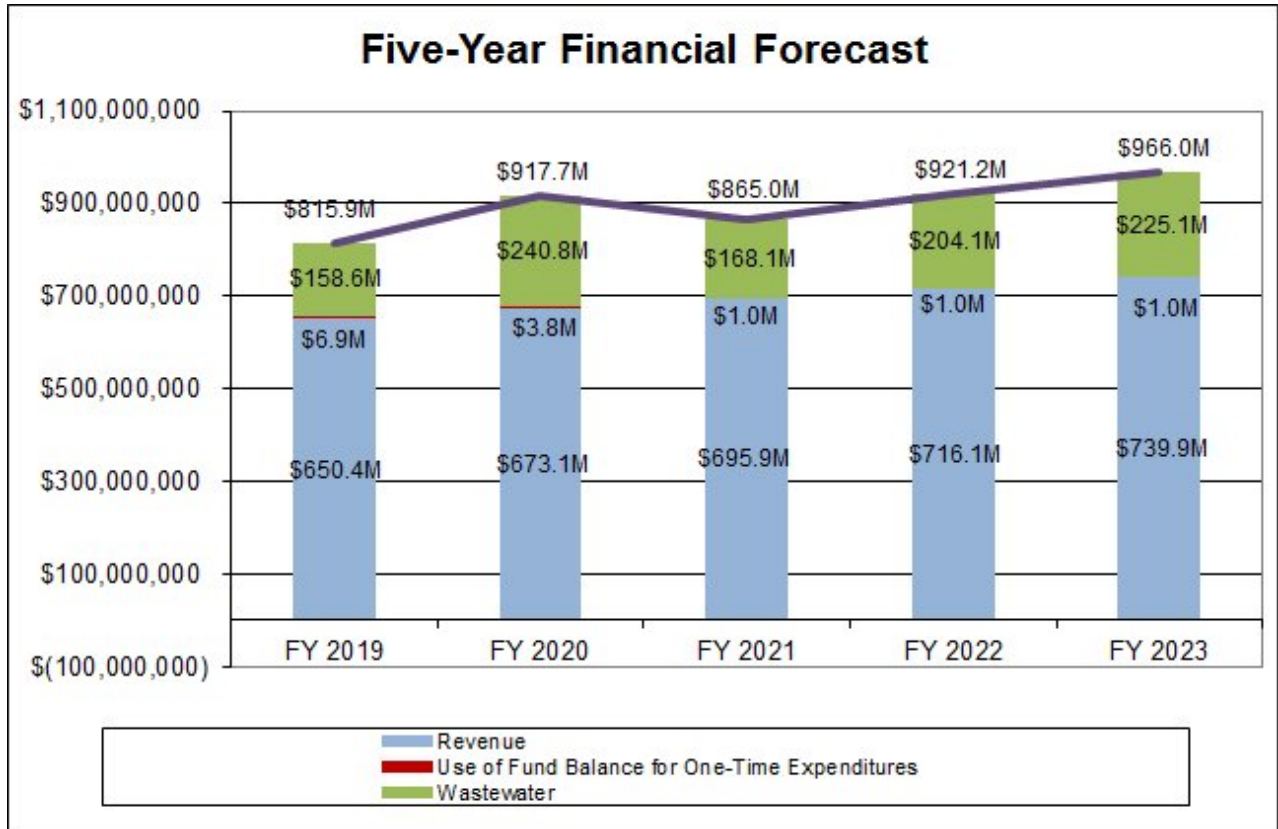
Aligning excess reserves with one-time expenditures is a key strategy to balancing budgets in each year of the Five Year Forecast, as well as the FY 2019 Budget. The use of \$6.9 million in reserves, \$2.3 million of which are in the County's General Fund, primarily to fund one-time capital expenditures has been included in the FY 2019 Budget.

Wastewater customers receive a combined bill that includes user charges for Operations and Maintenance and a capital finance charge that funds debt service related to the JCW capital improvement plan. Revenues for FY 2019 are projected to increase 7.75% over FY 2018 to cover increasing operating and capital costs. It should be noted that the increase is in aggregate and that individual billing customer classes may rise by differing amounts. The increase is consistent with prior year plans. The need for revenue growth is driven primarily by inflationary pressures associated with the inter-local agreement with Kansas City, Missouri, including costs associated with the Tomahawk plant shutdown during the construction phase; treatment chemicals, and personal services that have been included in the FY 2019 budget. Even with the increases, JCW rates remain among the lowest of the six major metropolitan area sewer providers.

Also included in the FY 2019 Budget is the FY 2019 - 2023 Capital Improvement Plan (CIP). The FY 2019 CIP is \$99.0 million. Excluding Stormwater, Wastewater and other projects that have dedicated funding sources, the FY 2019 CIP includes a total of \$14.8 million for various capital projects. Historically, staff attempts to align one-time revenues with one-time capital needs. Information on specific projects is included in the CIP section of the Overview and department sections.

Multi - Year Financial Forecast and Plan for the Future

The County's Five-Year Financial Forecast is summarized below. It reflects a 0.378 mill levy reduction in FY 2019, and a constant mill levy in FY 2020 - FY 2023. In FY 2018 through FY 2023, the large anticipated increase in expenditures is due to the addition of capital expenditures to Wastewater SRCFP for the Tomahawk project. To illustrate the impact of the Tomahawk project, Wastewater has been broken out separately.



In conjunction with the chart above detailing the County’s projected revenue and expense for the next five years, the chart below shows projected fund balances for the County’s General Fund for the same period. In future years, there will be less funding available for one-time capital projects unless the County experiences operating surpluses.

Projected Fund Balances for General Fund

Fiscal Year	Projected Ending Fund Balance (\$)	Projected Ending Fund Balance (%)
2019	\$88.4 million	25.6%
2020	\$85.6 million	23.9%
2021	\$85.5 million	23.1%
2022	\$85.5 million	22.3%
2023	\$85.5 million	21.6%

In February 2013, the Board adopted a revision to the General Fund reserve policy that would adjust the percentages reserved and the elements used for the calculation. As a general guideline, the policy calculation is expected to generate a reserve amount that ranges between 20% and 25% of estimated General Fund net revenues. In keeping with past Board direction, the multi-year budget projection gradually draws down the General Fund balance reserve to maintaining the minimums of 20-25% annually. Recently, representatives of Moody’s Investors Service, one of the three national firms that rates the County’s bonds, indicated that their ratings criteria base formula calls for 30% General Fund Reserves for local governments with Aaa ratings, the highest rating possible, that the County currently enjoys.

Present and Future Challenges

This is an exciting era in Johnson County, especially from a capital project perspective. One of the county's most significant challenges, both now and in the coming years, is oversight of a number of large projects and capital initiatives. In late 2016, voters approved a ten-year quarter-cent sales tax to build a much-needed new courthouse and coroner/medical examiner facility. Construction of the courthouse is underway with a targeted completion date in the second half of 2020. The BoCC recently formally approved a \$335 million dollar expansion to the Tomahawk plant that will divert flows from Kansas City, Missouri, and save money in the long-run. In 2018, the County's Park District is moving forward with their Legacy Plan with two new parks opening (Big Bull Creek Park and Meadowbrook Park) and Cedar Niles Trail expanding by ten miles between 119th Street and 127th Street. The Legacy Plan was authorized and funded by the BoCC with .75 mills in FY 2016, as was the Library Master Plan. The Library is utilizing their funding initially to construct the newly opened Monticello Branch, as well relocating the Lackman branch to the new Lenexa City Center in 2019, where it will be adjacent to City Hall and Lenexa's new community center.

The County is fully committed to acting as a good steward of the taxpayers' money. These projects are significant in size, scope, and impact. In January, the BoCC reconfirmed their commitment by making oversight of these initiatives their top strategic goal for the year.

Looming on the horizon are growing challenges to the current methodology for appraising commercial properties throughout several states, including Kansas. Early rulings from the state Board of Tax Appeals lowered the valuation for several retail chains in Johnson County by 30% using the Hypothetical Lease Theory. While circumstances can vary for each property, a preliminary estimate of a 30% valuation reduction across the County for similarly classified properties has been estimated to reduce County, Parks, and Library ad valorem by an estimated \$21 million at our current mill levy rates. I have asked the Budget and Financial Planning Department to begin contingency planning discussions in order to prepare the organization for the possibility of significant revenue loss. Potential strategies include staffing level and efficiency reviews, restructuring, and service prioritization.

In addition to the potential loss in revenue, fundamental changes in valuation methodology for commercial property would also shift the tax burden from business to residential. Always a balancing act, it is important to note that there have been significant shifts back and forth over the years, most recently with the 2006 exemption which phased out personal property taxes paid by business on their machinery and equipment.

FY 2019 marks the second year that the County has been under an ad valorem tax lid imposed by the state of Kansas. The tax lid limits increases in ad valorem levied by a simple formula accounting for new construction and improvements and the consumer price index. Fortunately, the law provides for a few exemptions, including law enforcement and emergency services, which, in tandem with the County's new valuation, has allowed us to stay within the lid limits thus far. This is critical because it has allowed the BoCC to exercise fully their budgetary responsibilities. Working with the legislature to amend the tax lid to include additional exemptions would serve to align the intent of the law more realistically with its impacts.

The County is an agent of the State of Kansas. Many of our programs are in partnership with and partially funded by the State. While State funding has somewhat stabilized in recent years, it has not always kept up with inflation and demand. The FY 2019 Budget includes increased local funding to stabilize the nutrition program for Johnson County seniors. The State continues to face extreme budget difficulties and the potential for further funding reductions translates to an on-going challenge for the County.

As Johnson County continues to grow, change, and age, county government must continue to adapt and meet its challenges head on. We will meet those challenges with a commitment to the needs of the community, adherence to the Board's goals and vision, and dedication to good stewardship and fiscal responsibility.

Conclusion

Johnson County Government has long been an award winning organization aspiring to sustain and enhance the quality of life in our exceptional community. Balancing the provision of excellent and innovative services with the principals of good stewardship on behalf of our citizens is fundamental to our mission. This requires full commitment to continuous improvement in both organizational efficiency and effectiveness. We are proud of our organization, its history, and its accomplishments, but we must continue to adapt, grow, and improve.

What we can do for our community, day in and day out, is to give our very best. We must always strive to improve. Our Board expects it, our organization is committed to it, and our community deserves it.

In conclusion, I would like to thank the Budget and Financial Planning Department, the staff in the County Manager's Office, as well as the department directors and their staff for their diligent efforts in the preparation of the FY 2019 Budget. Much time and effort went into its development.

Respectfully submitted,



Penny Postoak Ferguson
County Manager

A Brief Tour of the FY 2019 Budget

This section provides information on the organization of the FY 2019 Johnson County Budget and answers commonly asked questions.

How the Document Is Organized?

The FY 2019 Johnson County Budget document is organized into various sections, which highlight different information and areas of interest.

It is provided as a high level summary and resource that will address commonly asked questions and provide educational information for those who are new to the budget process.

Each section has a separate tab to assist the reader. Sections of the FY 2019 Johnson County Budget document are summarized below:

- **Executive Summary (Section A)**

The Executive Summary lays out for the reader the current budget situation, key areas affecting the budget, and strategic priorities. The Budget Message brings the entire budget picture together and provides an opportunity for staff to lay out where we are, how we got here, and what challenges lie ahead. Also included in this section is a Quick Reference Guide, which is provided to assist the reader in finding any information which is not included in the FY 2019 Johnson County Budget document.

- **County Profile (Section B)**

This section provides: various economic and demographic information regarding Johnson County, including factors such as population, education, and employment. In addition, an explanation of Johnson County's organizational structure is included in this section.

- **Budget Structure & Policies (Section C)**

This section is designed to provide the reader with a broad understanding of the financial and budget polices which govern Johnson County government. Additionally, this section includes information regarding the budget calendar, budget process, and basis of accounting and budgeting.

- **Budget Summary (Section D)**

This section provides a high level summary of the FY 2019 Johnson County Budget. It includes a quick overview of key budget components (FY 2019 Johnson County Budget at a Glance) and the FY 2019 Johnson County Budget by fund. In addition, this section includes detailed information on assessed valuation and mill levies.

- **Personnel & Compensation (Section E)**

This section provides information on FY 2019 Budgeted Full-time Equivalent (FTE) positions, including a listing of FTEs by agency. Also, this section contains information on the employee compensation package approved for FY 2019.

- **Multi-Year Budget Projection (Section F)**

This section forecasts estimated revenues and expenditures for FY 2017 through FY 2023, including a calculation of the amount of ad valorem tax revenue needed to balance the budget for each year. In addition, an explanation of the methodology and various assumptions used to create the projection is included.

- **Revenue Summary (Section G)**

This section provides an overview of various estimates of the County's major sources of revenue for FY 2019, including ad valorem taxes, sales taxes, motor vehicle taxes, and mortgage registration fees.

- **Capital Improvement Program (CIP) (Section H)**

This section provides an overview of the CIP, including: definition of a Capital Improvement Project (CIP), a calendar of the CIP process, details on the CIP process, how projects are prioritized and rated, the 2019-2023 rating results, the philosophy used by the CIP Review Team, and projects which are included in the FY 2019 Budget. Also included in this section is the total financial impact that the CIP has on the FY 2019 Johnson County Budget.

- **Debt Management (Section I)**

This section outlines Johnson County's existing debt policies and current debt situation as it applies to the FY 2019 Budget. A summary of State mandated debt limits is included as well as a discussion of how the level of outstanding debt issues impacts the County's financial position.

- **Strategic Programs (Section J)**

This section briefly discusses Johnson County's six strategic program areas and lists the County agencies and departments that make up each strategic program area. Additionally, this section lists the five agencies or departments in each program area with the largest budgeted expenditures in the FY 2019 Budget.

- **Agency Budget Information (Section K-P)**

These sections provide detailed information on each agency and department for the FY 2019 budget, including mission statements, budget highlights, agency goals and objectives, major services, requests for additional resources, and CIP project requests. Please note that budget amounts in the major services for each agency or department do not include cost allocation charges and may not add up to the total agency or department budget. Agencies have been grouped into sections by strategic program as follows:

- K - Support Services
- L - Records & Taxation
- M - Public Safety, Judicial & Emergency Services
- N - Infrastructure
- O - Health & Human Services
- P - Culture & Recreation

Please refer to the Table of Contents if you have a question about where to find a specific agency or department.

- **Glossary (Section Q)**

This section contains definitions of key terms found throughout the FY 2019 Johnson County Budget which pertains to both Johnson County specifically as well as budgeting and finance as a whole. A separate section lists a number of acronyms that appear in the FY 2019 Johnson County Budget and their corresponding definitions.

Where To Find Answers To Commonly Asked Questions:

- What portion of a Johnson County citizen's tax bill goes to the County?

Explanation: Of the total property taxes a citizen in Johnson County pays in 2018, 20.2% fund County expenditures. Education represents the largest portion of the tax bill at 56.4%. Cities and Townships represent another 16.3%, with Special Assessments, Special Districts and the State receiving the remaining 7.1%.
- How much are expenditures for FY 2019?

Location: Reference FY 2019 **Johnson County Budget at a Glance, Page D.2.**
- What is the dollar amount of the general fund reserve for FY 2019?

Explanation: Approximately \$88.4 million. Additional information can be found in the FY 2019 **Budget Message** and the **Multi-Year Budget Projection** section.
- Where is a calendar outlining the FY 2019 Budget process located?

Location: Reference **Budget Structure & Policies, Pages C.8.**
- How much does one (1) mill of property tax generate in dollars?

Explanation: \$10,352,588 - County Taxing District; \$8,485,839 - Library Taxing District.
- What is the mill levy for FY 2019?

Explanation: The FY 2019 mill levy is 25.973 mills. A further breakdown can be found in the FY 2019 **Johnson County Budget Summary, Page D.45.**
- What is the total assessed valuation for Johnson County?

Location: Reference FY 2019 **Johnson County Budget Summary, Page D.44.**
- What is the average appraised value for a home and a commercial property in Johnson County?

Explanation: The average value of a residential property as of February, 2018 was \$312,000. The average value of a commercial property as of February, 2018 was \$2,116,377.
- What is the average tax impact on a \$312,000 home? On a \$2,116,377 commercial business?

Location: Reference FY 2019 **Johnson County Budget at a Glance, Page D.4.**
- How many FTEs are included in the FY 2019 budget?

Explanation: The FY 2019 Johnson County Budget includes a maximum of 4,008.04 full-time equivalent (FTE) positions. Further information can be found in the FY 2019 **Johnson County Budget - Personnel & Compensation** section.
- How much is the average budgeted merit increase for FY 2019?

Explanation: The average budgeted merit increase for employees with competent to superior performance is 3.0% for FY 2019.

- What revenue growth assumptions were used for FY 2019?
Location: Reference FY 2019 **Johnson County Revenue Summary** section.
- What are the County's major revenue sources?
Location: Reference FY 2019 **Johnson County Revenue Summary** section.
- What is the total ad valorem tax revenue for Johnson County?
Location: Reference FY 2019 **Johnson County Revenue Summary, Page G.4.**
- What Are the Operating Impacts of the Approved CIP Projects?
Location: Reference **Capital Improvements Program Summary, Page H.4.**
- What new CIP projects are scheduled to receive funding in FY 2019?
Location: Reference **Capital Improvements Program Summary, Pages H.3-H.5.**
- What is the percentage of cash vs. debt for the Johnson County CIP?
Location: Reference **Johnson County Debt Management, Page I.7.**
- What is the level of outstanding debt in Johnson County?
Location: Reference **Johnson County Debt Management, Pages I.9-I.15.**
- What are Strategic Programs and how do they relate to the FY 2019 Johnson County Budget?
Location: Reference FY 2019 **Johnson County Budget by Strategic Program, Pages J.2-J.4.**
- What is cost allocation?
Location: Reference **Glossary, Page Q.3.**

Additional Information and Quick Reference Guide

Information regarding the contents of the FY 2019 Budget can be obtained by calling the Johnson County Office of Budget and Financial Planning at 913-715-0605 (fax 913-715-0558) from 8:00 a.m. to 5:00 p.m. (Central time), Monday through Friday.

Internet Access: Summary information on the FY 2019 Budget is available at the following address:
<http://www.jocogov.org>.

Reference copies of the budget document can be viewed at:

Central Resource Library
9875 West 87th Street
Overland Park, KS 66212
913-495-2400

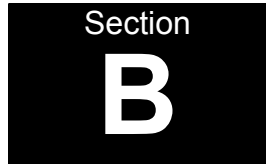
Olathe Public Library
201 East Park
Olathe, KS 66061
913-764-2259

Budget and Financial Planning
111 South Cherry, Suite 2300
Olathe, KS 66061
913-715-0605

Other Johnson County Departments	Brief Description and Phone Number
AIMS	Provides mapping and geographical services 913-715-1600
Airport Commission	Air transportation and industrial real estate development 913-715-6000
Appraiser	Appraisal of County land and property 913-715-9000
Board of County Commissioners	Chief governing and policy-making body 913-715-0430
Budget and Financial Planning	Implementation and administration of annual budget and CIP 913-715-0605
Contractor Licensing	Provides testing and licensing for County building contractors 913-715-2233
Corrections	Supervision of juvenile and adult offenders 913-715-4501
County Manager	Manages County departments and services 913-715-0725
Developmental Supports	Developmental disabilities assistance 913-826-2626
District Attorney	Prosecution of law violators 913-715-3000
District Court Trustee	Enforcement of child support and maintenance 913-715-3600
District Courts	Forum for persons with disputes 913-715-3300
Election Office	Voter registration and election results 913-782-3441
Emergency Management & Communications	Dispatches responders for all fire and EMS calls; Normalization of government during disasters 913-826-1000; 913-782-3038
Facilities	Physical/environmental needs of County departments 913-715-1100
Facilities-Print Shop	Provides convenient printing needs for County departments 913-715-1385

Health & Environment	Health services, immunizations, disease control; Waste management, air control and septic systems 913-826-1200; 913-715-6900
Human Resources	Personnel training/issues 913-715-1400
Human Services	Monitors human services for all County residents and manages Community Development Block Grant (CDBG) funds 913-715-8800
Law Library	Legal resources and services for judges, attorneys and citizens 913-715-4154
Legal	Civil representation of County departments 913-715-1900
Library	Provides information and materials to enrich lives 913-826-4600
Med-Act	Emergency medical services 913-715-1950
Mental Health	Services for mental/emotional illness, substance abuse 913-831-2550
Motor Vehicle	Vehicle registration 913-826-1800
Museums	Collects and preserves County history 913-715-2550
Park and Recreation	Operates County parks and streamways 913-438-7275
Planning, Development & Codes	Zoning administration/code enforcement 913-715-2200
Public Works	Maintain and improve County roads and bridges 913-715-8300
Records and Tax Administration	Custodian/recorder of land records, legal descriptions and documents 913-715-0775
Records and Tax Administration-Archives and Records Management	Storage of County/historical documents 913-715-0400
Sheriff	Law enforcement and jail operation 913-791-5800
Technology and Innovation	Computer management/support 913-715-1500
Transportation	Countywide public transportation now run by the KCATA 913-715-8921
Treasury & Financial Management	Tax billing, collection and distribution; financial and procurement services for County departments 913-715-2600; 913-715-0525
Wastewater	Sanitary sewer service 913-715-8500

For further County information, contact the County Manager's office at 913-715-0725 or the County's Constituent Services at 913-715-0450. Visit Johnson County's web site at www.jocogov.org.



County Profile

This Section Includes:

- County Profile (Page B-2)
- Comparable Counties (Page B-11)
- Organizational Structure (Page B-17)
- Organizational Chart (Page B-19)

County Profile

The County Profile section of the FY 2019 Budget provides basic demographic and trend information about Johnson County, as well as national comparable counties. The first section highlights basic population, employment, housing, ethnicity, crime, business industry data, and some general information to provide a snapshot of the County.

The second section includes additional measures, or “community indicators”, in an effort to align the FY 2019 Budget with the Board of County Commissioners’ (BOCC) strategic priorities: 1) Complete or advance existing projects approved by voters and the Board of County Commissioners with efficiency and effectiveness, 2) Develop and implement a comprehensive plan to protect, support, integrate, and utilize County government’s data and systems, 3) Develop a vision and finance plan for transportation in the county to help increase the economic health of Johnson County, the State of Kansas, and the metropolitan area, 4) Advance the self-sufficiency of vulnerable populations, including those with intellectual and developmental disabilities, those with mental health needs, those who are aging, and those who are housing insecure.

The comparable counties included in this section provide indicators for the County and its departments and agencies as they research and analyze different best practices and benchmarks in the delivery of services to the community.

Section I - Johnson County Demographic and Statistical Profile



Image #1

Image #1 depicts Johnson County’s location within the State of Kansas.



Image #2

Image #2 depicts the locations of the larger municipalities within the county.

Johnson County was founded August 25, 1855, six years prior to Kansas becoming the 34th state to enter the Union. Johnson County is Kansas City's metropolitan area's growth engine. It lies at the heart of the nation while possessing all the ingredients necessary for economic growth and success. The County boasts nationally ranked schools, low crime rate, high quality neighborhoods, low cost of living, and a variety of cultural and entertainment amenities. Johnson County is known for its beautiful parks, award winning school districts, affordable housing, and access to jobs.

The area is comprised of gently undulating terrain ranging in elevation from 742 feet above sea level near its northern border along the Kansas River to 1,130 feet in the south central part of the County. The County and its 20 incorporated cities and seven townships continue to work together to ensure that the necessary infrastructure improvements are in place to accommodate further growth. Currently, around 60% of the 477 square miles of land in the county has been developed, leaving about 40% as rural/unincorporated area.

The number of jobs in Johnson County grew from 313,483 in 2007 to 337,040 in 2017 – an increase of 23,557 or 8%. During the decade, the Johnson County economy accounted for 128% of the total net job growth in the State of Kansas and, since 1995, has been the state's largest provider of employment. Johnson County also accounted for 41% of the job growth in the Kansas City Metropolitan Statistical Area during the same time period.

The Johnson County Park and Recreation District offers over 6,400 acres of public park land, with more than 3,500 acres available for future expansion as the population continues to grow. During 2017, over 7.5 million people visited Johnson County's parks, and over 2.7 million people participated in Park activities.

There are 32 educational institutions of higher learning in the Greater Kansas City Metropolitan Area offering 276 degrees and credentials. The county has 157 public schools and six school districts (K-12) serving over 95,000 students.

Johnson County, its municipalities, and the Greater Kansas City Metropolitan Area consistently rank among the best places to live and work in the country. In early 2018, Niche, an Internet site ranking the best places to live in the United States, ranked Johnson County as the third best county in which to live based upon crime, public schools, cost of living, job opportunities, and local amenities. Niche also ranked the county ninth best location in the country to raise a family and 19th best for public schools. In February 2018, USA Today ranked Johnson County among the top 25 counties to live based upon education, poverty, and life expectancy. The career development website Zippia ranked Olathe and Overland Park, the two largest municipalities in the county, first and second among the 2016 Happiest Cities in America based upon education level, poverty rate, commute time, home ownership, family status, cost of living, and employment rate.

Johnson County has experienced continued growth in population, diversity, and development from 2000 through 2017. The county population has increased by over 30 percent, and is projected to continue to grow over the next decade. As of July 1, 2017, the U.S. Census Bureau estimates the total County population to be 591,178.

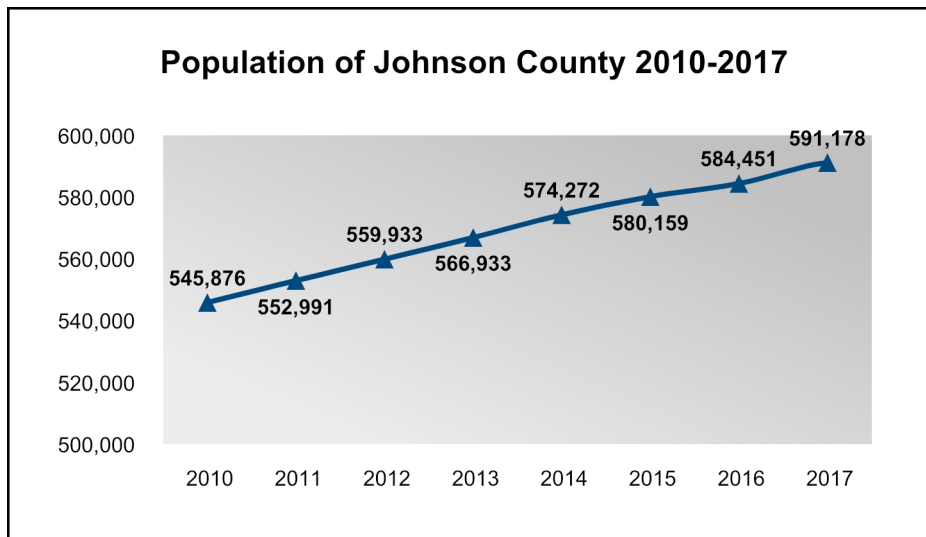


Chart A - Source: U.S. Census, Fact Finder 2017, Pop. Estimates

Chart A demonstrates sustained population growth in Johnson County over the past seven years.

County Population by City 2017

City	Population	City	Population
Overland Park	191,278	Fairway	3,957
Olathe	137,472	Mission Hills	3,573
Shawnee	65,513	Spring Hill*	3,456
Lenexa	53,553	Edgerton	1,771
Leawood	34,659	Westwood	1,655
Prairie Village	22,368	Lake Quivira	935
Gardner	21,583	Westwood Hills	395
Merriam	11,212	Mission Woods	195
Mission	9,409	Bonner Springs*	—
Roeland Park	6,772	Unincorporated Johnson County	15,315
De Soto	6,107		

Chart B - * These Cities have boundaries outside of Johnson County. The number included above represents the Johnson County portion of the population only. Source: US Census

Chart B illustrates the population of Johnson County by municipal jurisdiction. An estimated 15,315 Johnson County citizens live outside municipalities.

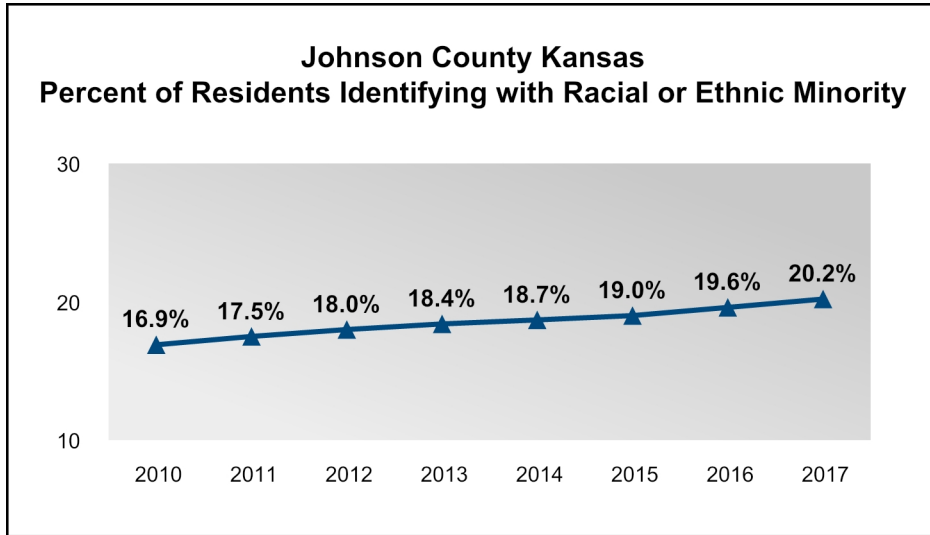


Chart C - Source: Source: U.S. Census, 2017 American Communities Survey

Chart C illustrates the diversity of Johnson County’s population. In 2017, 20.2% of Johnson County residents identified with a racial or ethnic minority.

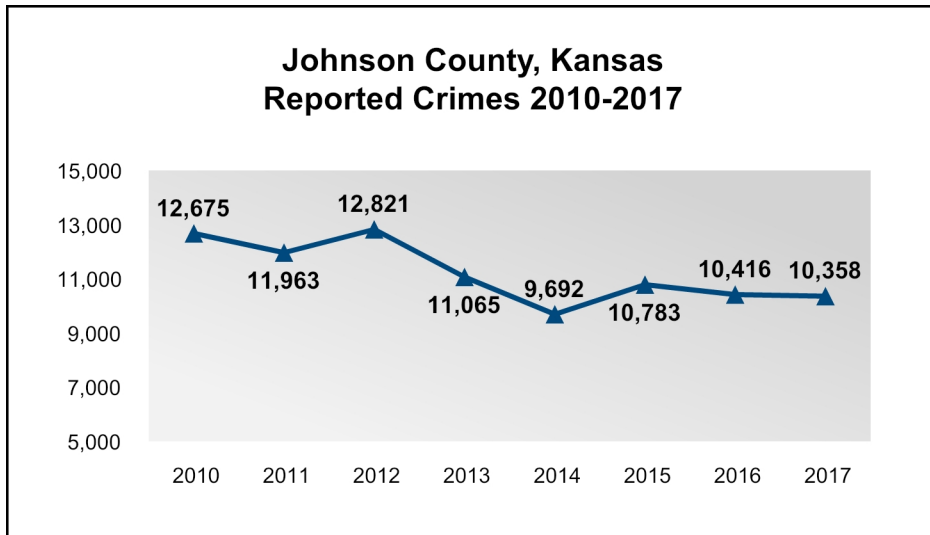


Chart D- Source: Kansas Bureau of Investigation 2016 Crime Statistics

Chart D reflects the number of reported crimes from 2010 through 2017. Despite sustained population growth in Johnson County, total crime is down 18% compared to 2010.¹

¹ Kansas Bureau of Investigation, 2017 Crime Statistics, Johnson County

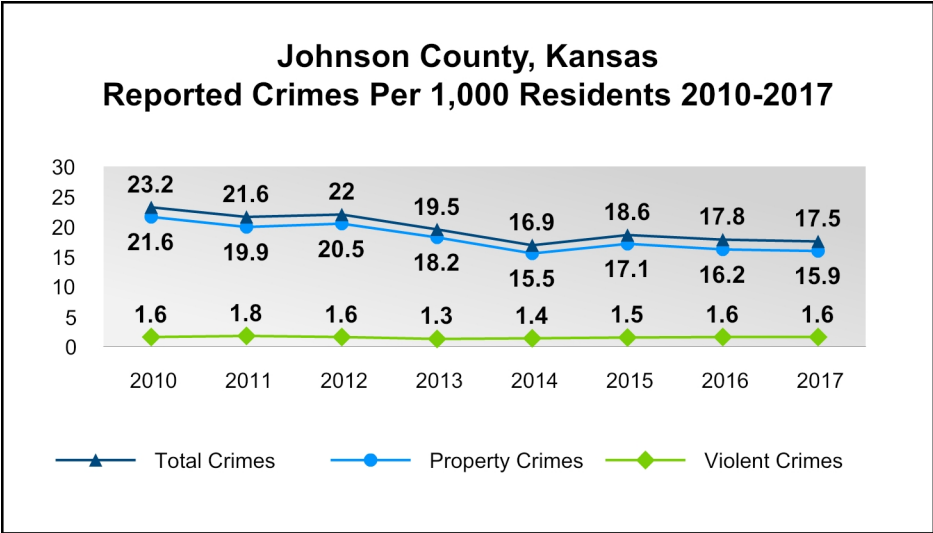


Chart E- Source: Kansas Bureau of Investigation 2017 Crime Statistics

Chart E indicates total reported crimes per 1,000 residents. Violent crime is consistently low and has remained constant since 2010. Violent crime is defined as Murder, Rape, Robbery, and Aggravated Assault. Ninety-one percent (91%) of the reported crimes in Johnson County are property related.²

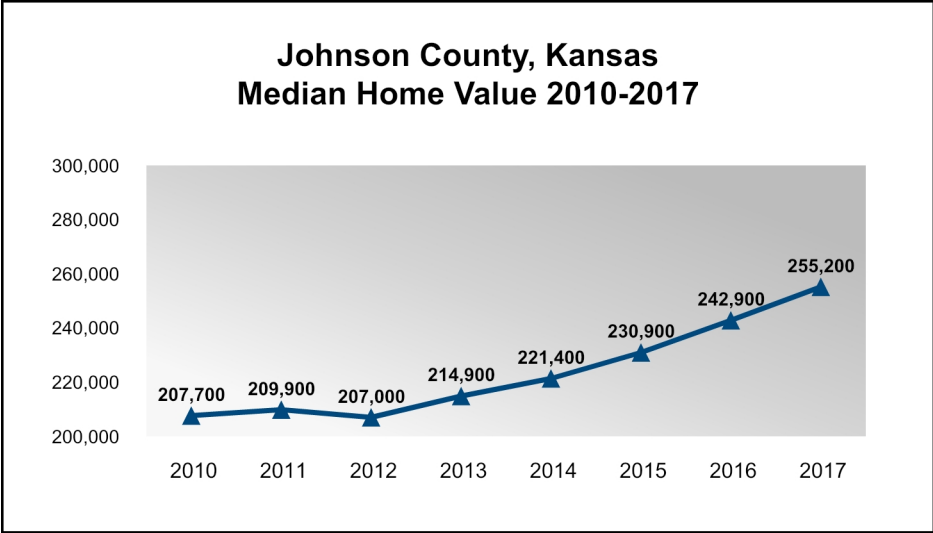


Chart F - Source: 2017 American Community Survey

Chart F Johnson County housing demand remains strong and home values have continued to rise in recent years. Historically, the housing market has responded to local trends as strong income growth and a desirable location have driven housing prices up in the County.

² Kansas Bureau of Investigation, 2017 Crime Statistics, Johnson County

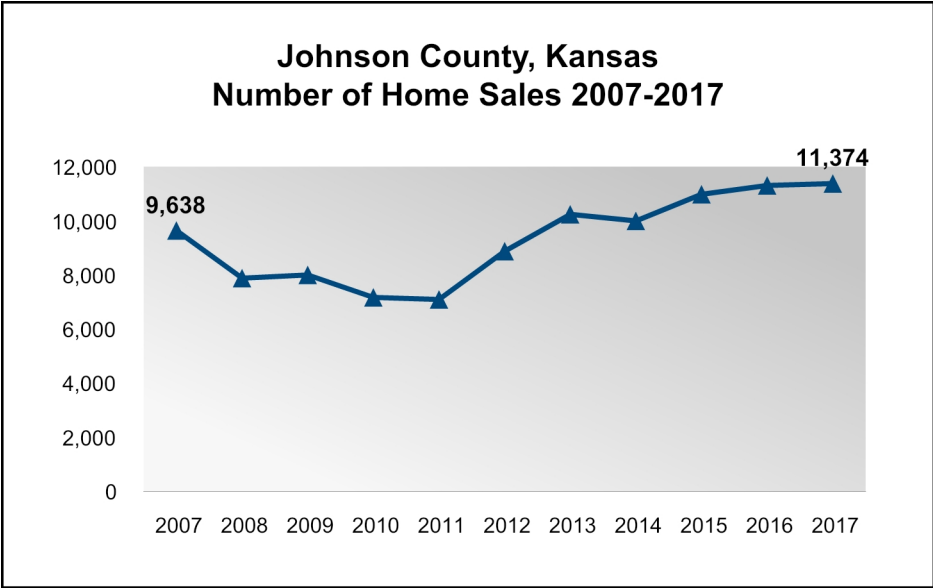


Chart G - Source: County Economic Research Institute

Chart G - The number of new and existing home sales also indicate a strong market. Home sales in Johnson County have increased by 58.6% since 2010, reaching a ten year high of 11,374 homes sold in 2017.

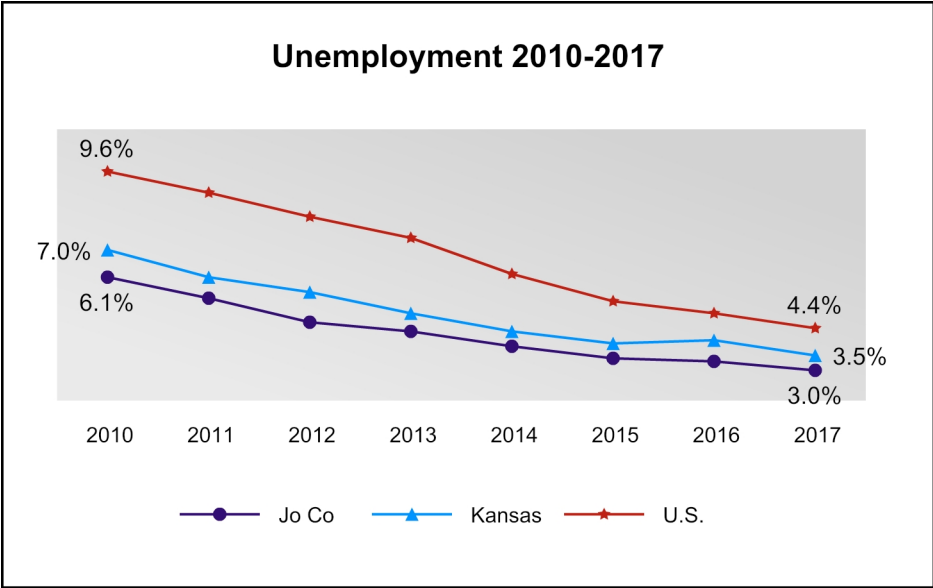


Chart H - Source: U.S. Department of Labor - Bureau of Labor Statistics

Chart H - The County's unemployment rate has been decreasing since 2010, and remains lower than both the state and national rates.

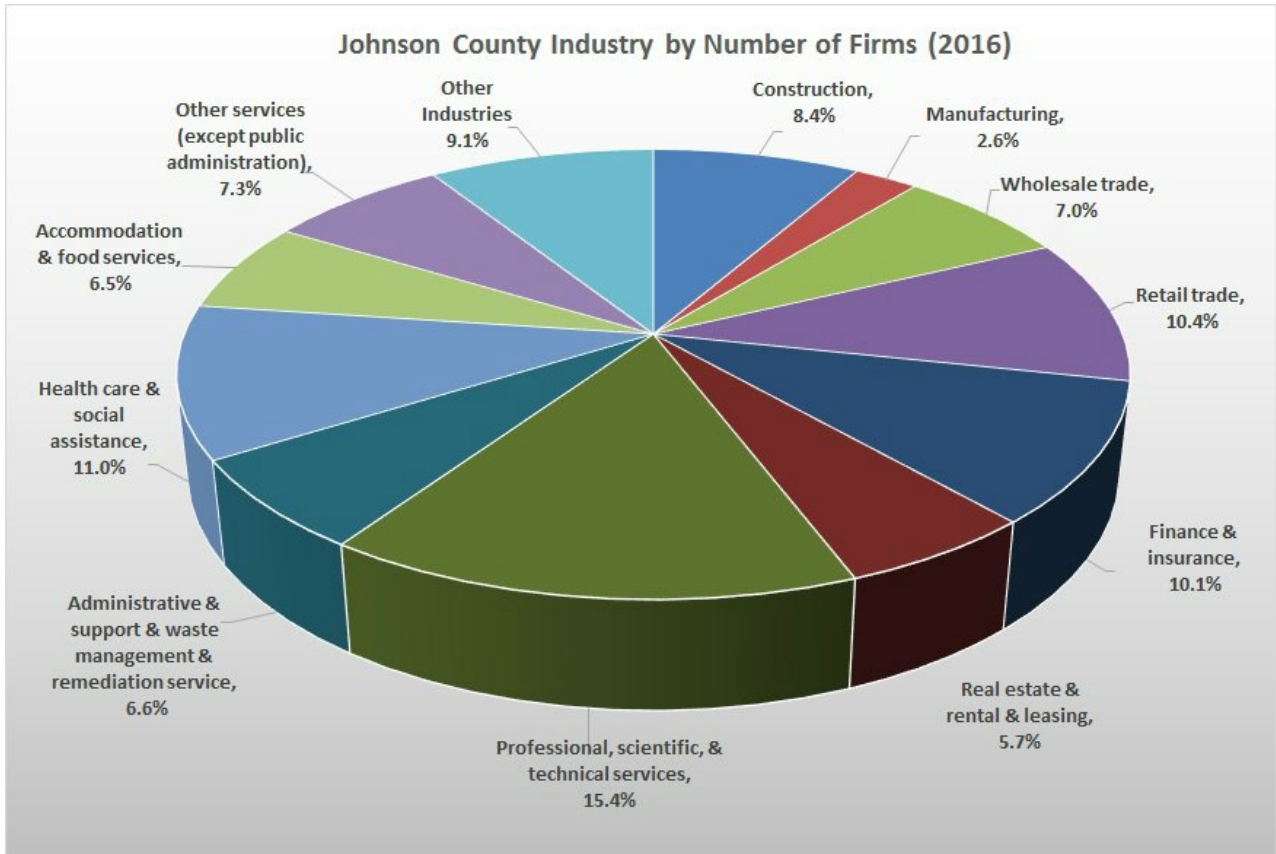


Chart I - Source: U.S. Census Bureau

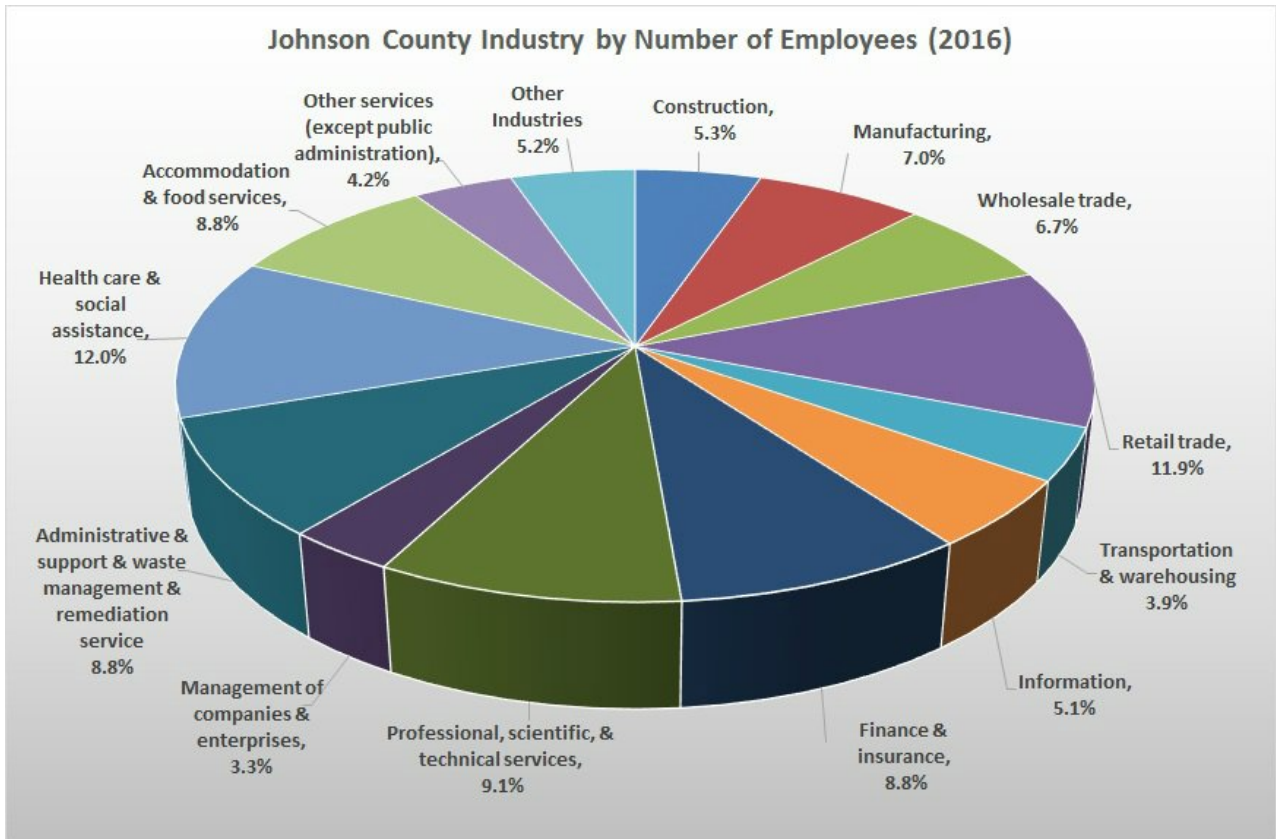


Chart J - Source: U.S. Census Bureau

Charts I and J reflect the largest industry sectors of Johnson County by number of firms and number of employers.

Chart K

Top Ten Largest Johnson County Employers 2016		
Employer	Local Employment	Industry
Sprint	6,000	Wireless Telecommunications Carriers
Olathe Unified School District	4,500	Elementary & Secondary Schools
Johnson County Government	4,008	Executive & Legislative Offices, Combined
Garmin International Inc	3,800	Radio/TV Brdcstg & Wrless Comm Equip Mfg
Shawnee Mission School District	3,400	Elementary & Secondary Schools
Blue Valley School District #229	3,200	Elementary & Secondary Schools
Black & Veatch	3,300	Engineering Svcs
Olathe Health System	2,600	Home Health Care Svcs
Wal-Mart	2,500	Discount Department Stores
Hy-Vee Food Stores	2,400	Supermarkets & Other Grocery Stores

Chart K - Source: County Economic Research Institute (2018)

Chart K: Depicts the top ten largest employers in Johnson County. “Largest” is based on the number of employees.

The Greater Kansas City Metropolitan Area consistently ranks among the top cities for small businesses and entrepreneurs, including a #16 ranking among the best places to start a business by Wallethub in 2016. Wallethub also ranked Overland Park as the 2nd best city for job seekers out of the 150 largest U.S. cities in the nation.

Other Information of Interest:

Educational Institutions: Johnson County contains six distinct school districts which serve over 95,000 students grade K-12. There are 157 public schools with a student to teacher ratio of 16:1, slightly higher than the state average of 15:1.³ Johnson County is also home to 54 private schools with an enrollment of 13,262 students. It is the home of Johnson County Community College, the Edwards Campus of the University of Kansas, and the Kansas School for the Deaf.

Public Safety Institutions: Johnson County has 17 Law Enforcement agencies and two School District Police Departments. There are approximately 1,300 sworn officers and 350 civilian employees in Law Enforcement in Johnson County.⁴ Johnson County Emergency Communications Center serves the 11 individual fire departments in the County, as well as Johnson County MedAct, the Countywide ambulance service, Miami County EMS, and Gardner Public Safety.⁵

Culture and Recreation: Johnson County Park & Recreation District has provided high-quality parks, park services, and recreational programs in more than 6,400 acres of parkland and open green space. During 2017, the District recorded more than 7.6 million park visitors and over 2.7 million recreation participations. During April 2017, ground was broken on the 2,060 acre Big Bull Creek Park in southwestern Johnson County. Construction of the 80 acre Meadowbrook Park in Prairie Village began in July 2017.⁶

Johnson County Library: During 2017, Johnson County Libraries served over 2.3 million people from 13 library buildings throughout the county. The Johnson County Library loaned over 6.9 million books, ebooks, audio books, and DVD's during 2017. A new Monticello branch is currently under construction in Shawnee and is scheduled to open in August 2018. The Lenexa City Center branch is also under construction and will open during 2019.⁷

³ Kansas Public School Review: Johnson County
⁴ Kansas Bureau of Investigation - Law Enforcement Statistics
⁵ Johnson County Emergency Communications Center. Jcogov.org
⁶ Johnson County Park & Recreation District - jcogov.org
⁷ Johnson County Library, jcogov.org Library/home

Johnson County Museum: The museum celebrated its 50th year in its new home at the Johnson County Arts & Heritage Center in 2017. The museum has been recognized over 20 times for excellence in exhibitions, programming and publications by national, regional and state organizations. The Johnson County Museum also operates the Lanesfield Historic Site in Edgerton, KS. During 2017, over 48,500 individuals visited museum locations. A professional staff of 10 oversees day-to-day museum operations with the support of over 50 community volunteers.⁸

Transportation: Johnson County offers air/bus transportation to the region. Two general aviation airports are maintained by the Johnson County Airport Commission, New Century Air Center and the Executive Airport. During 2017, the Executive Airport had 37,091 flight operations, and the New Century Air Center 57,711 flight operations⁹ Johnson County Transit, which merged with the Kansas City Area Transit Authority in December 2014 to form the regional transit partnership “RideKC,” provides public transportation services to much of Johnson County, downtown Kansas City, Mo., Kansas City, Kan., and other outlying areas. RideKC operates weekday commuter services in Johnson County with most routes running during peak morning and afternoon times. RideKC Freedom (formerly known as “Special Edition”) provides paratransit services to Johnson County seniors and disabled residents. In FY 2017, Johnson County had an average of 2,121 passengers each weekday.¹⁰

Utilities: Johnson County Wastewater (JCW) is responsible for the safe collection, transportation, and treatment of wastewater generated by residential, industrial, and commercial customers. Johnson County Wastewater provides sanitary sewer service to more than 400,000 people throughout the County. The wastewater system covers a service area of more than 164 square miles and 16 cities. Johnson County Wastewater operates a total treatment capacity of nearly 65 million gallons per day. Johnson County Wastewater processed 17.13 billion gallons of wastewater in 2017.¹¹

⁸ Johnson County Museum, jocogov.org, Museum/home

⁹ Johnson County Executive Airport Masterplan

¹⁰ Kansas City Transit Authority

¹¹ Johnson County Wastewater, jocogov, About Us

Section II - Comparable Counties

A group of eight counties - Jefferson, Colorado; Dakota, Minnesota; St. Charles, Missouri; Chester, Pennsylvania; Collin, Texas; Denton, Texas; Dane, Wisconsin; and Waukesha, Wisconsin - are located throughout the country and have been deemed comparable to Johnson County in a number of categories:

- Total population;
- Constituent education level;
- Rate of employment;
- Household and personal income;
- Proximity to a large metropolitan statistical area.

While none of these counties mirror Johnson County in every category, when viewed as a whole, each provides its citizens with a lifestyle and overall environment similar to that of Johnson County. The following charts provide statistical comparisons between Johnson County and comparable counties, including a number of social demographics and economic indicators.

Chart J - Population

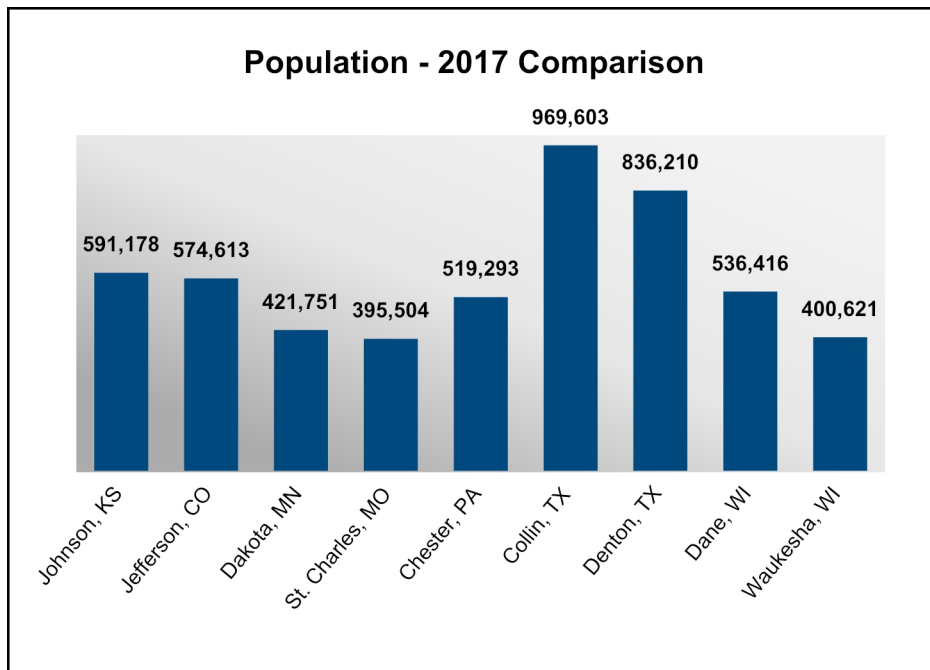


Chart J - Source: U.S. Census, Fact Finder 2017 Pop. Estimate

Johnson County has grown an average of 1.2% each year from 2010 to 2017. The 2017 Johnson County population was 591,178. **Chart J** shows the Johnson County population in relation to the comparison Counties.

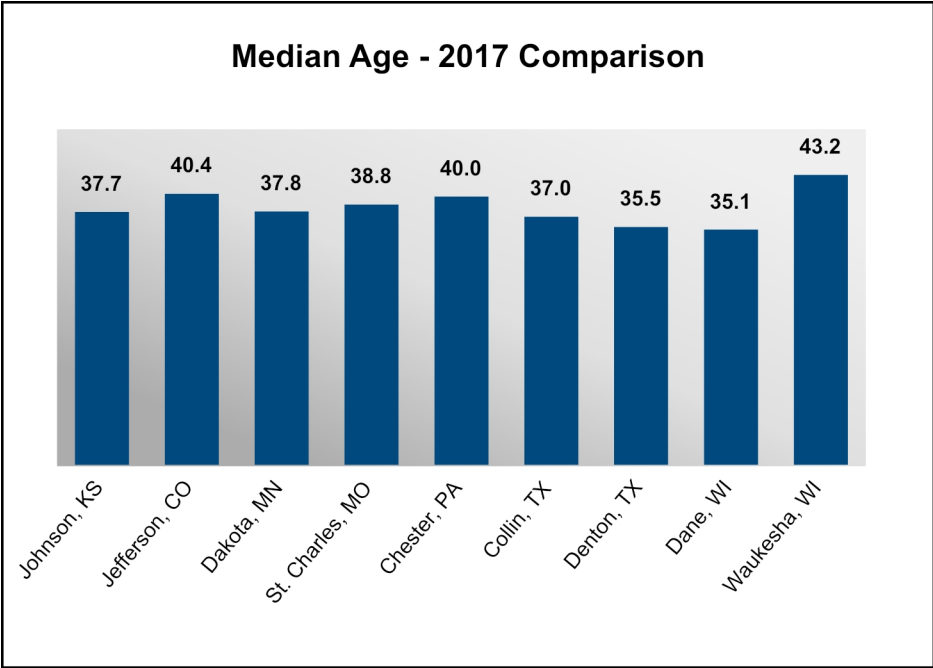


Chart K- Source: U.S. Census, 2017 American Community Survey

Median Age in Johnson County increased from 36.4 in 2010 to 37.7 in 2017. **Chart K** shows the 2017 median age for Johnson County in relation to the comparison counties.

Chart L & M - Race and Language

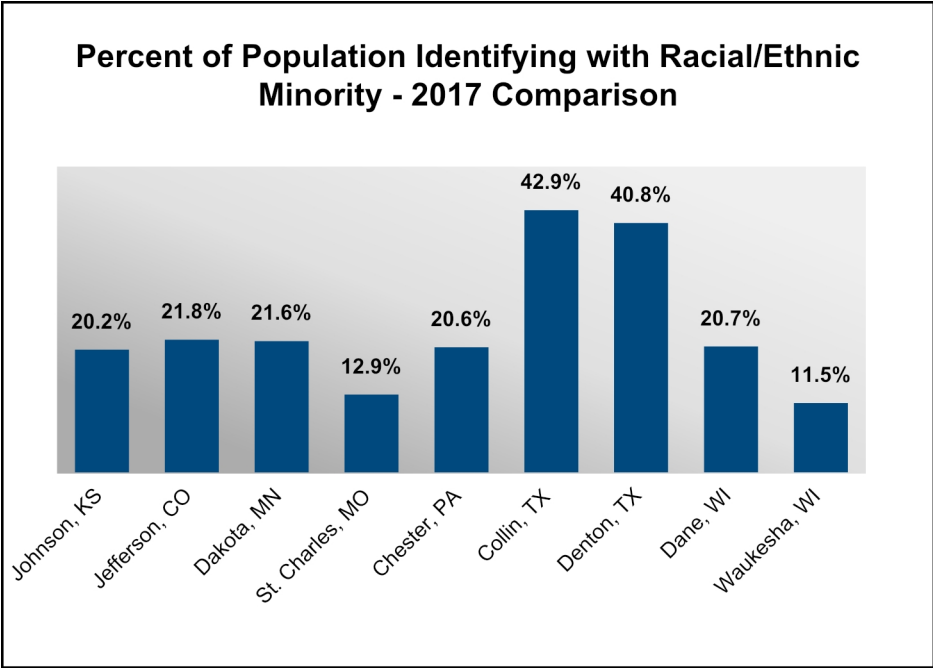


Chart L - Source: U.S. Census, 2017 American Community Survey

Chart L shows the 2017 percentage of residents in Johnson County that identify with a racial or ethnic minority in relation to the comparison counties.

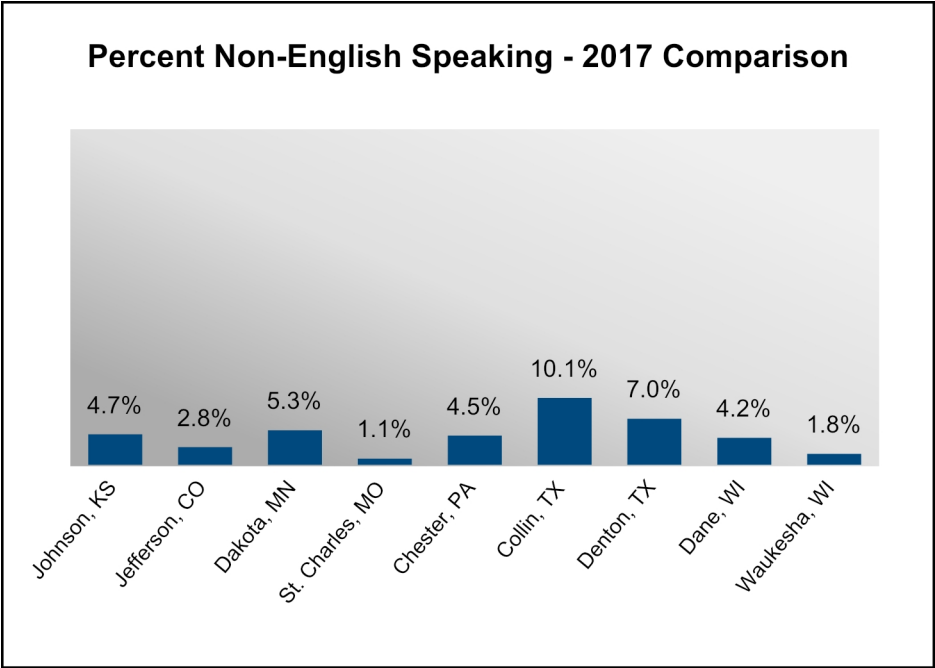


Chart M - Source: U.S. Census, 2017 American Community Survey

Chart M shows the percent of the population in Johnson County that speaks English less than "very well".

Chart N - Educational Achievement

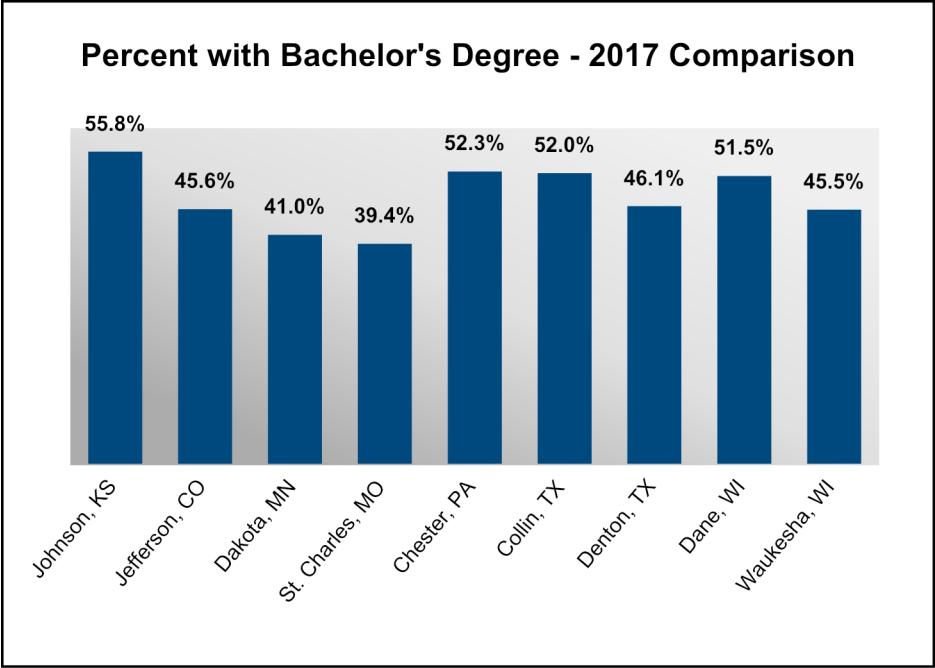


Chart N - Source: U.S. Census, 2017 American Community Survey

Chart N shows the percentage of the Johnson County population that has a college degree in relation to the comparison counties.

Chart O & P - Poverty and Disabilities

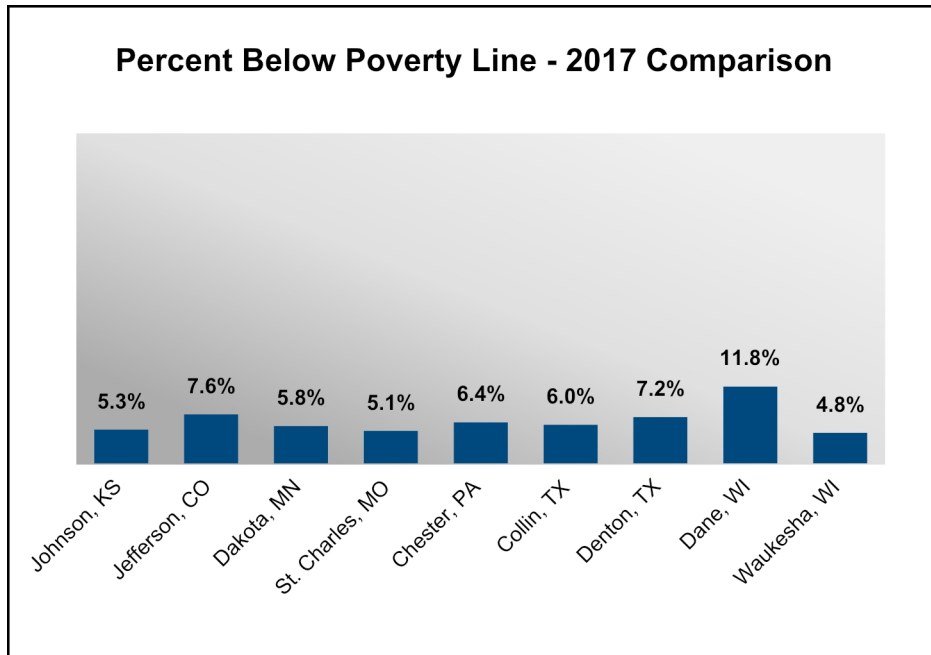


Chart O - Source: U.S. Census, 2017 American Community Survey

Chart O shows the 2017 percentage of the Johnson County population that is below the poverty line in relation to the comparison counties.

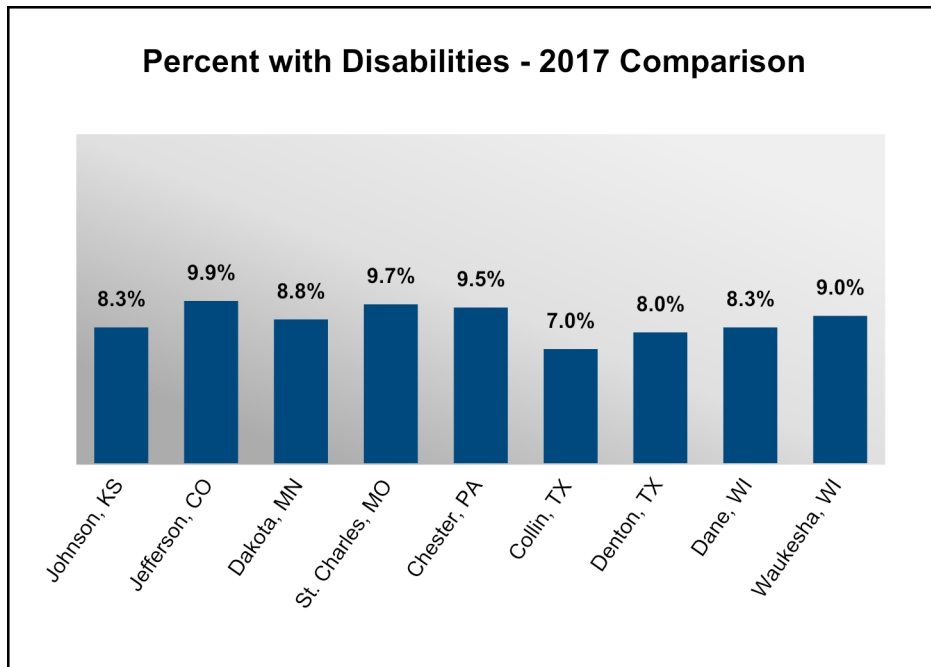


Chart P - Source: U.S. Census, 2017 American Community Survey

Chart P shows the percentage of the Johnson County population with a disability in relation to the comparison Counties.

Chart Q - Median Home Value

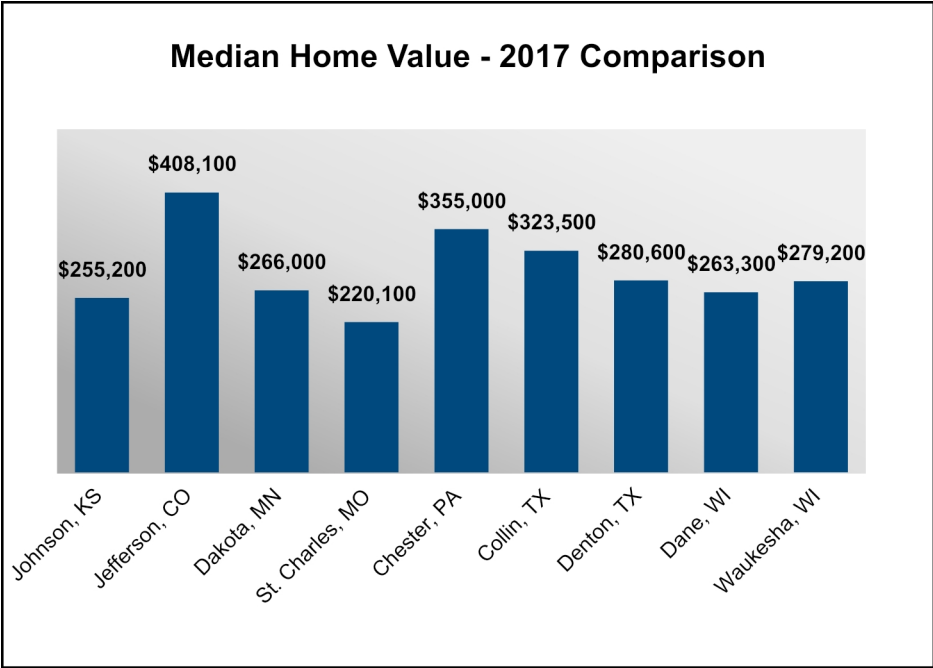


Chart Q - Source: U.S. Census, 2017 American Community Survey

Chart Q shows the 2017 median home value of Johnson County in relation to the comparison counties.

Chart R - Average Work Commute Time

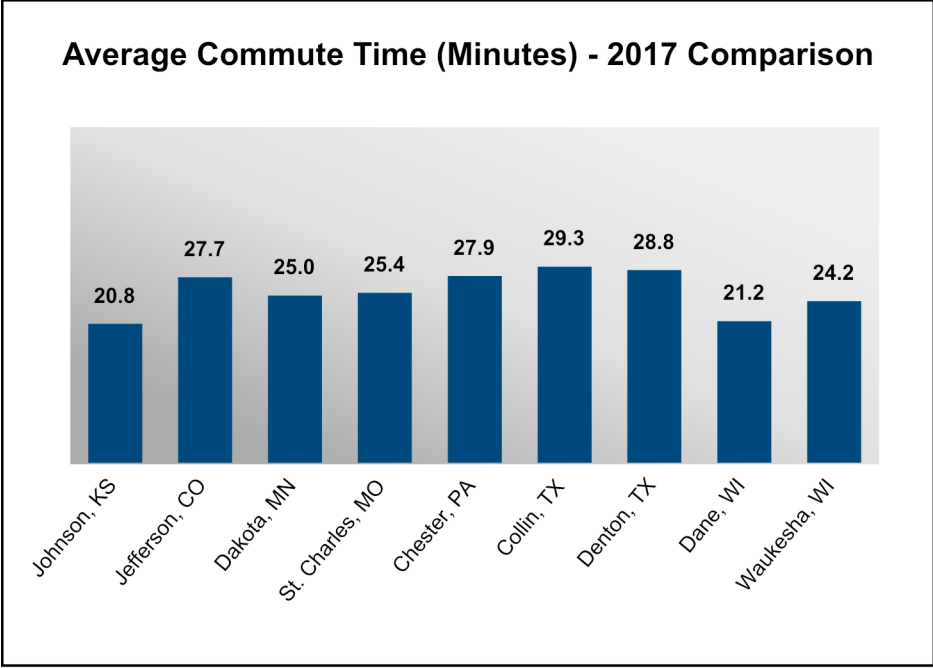


Chart R - Source: U.S. Census, 2017 American Community Survey

Chart R shows the 2017 Johnson County average commute time in relation to the comparison counties.

Chart S - Unemployment

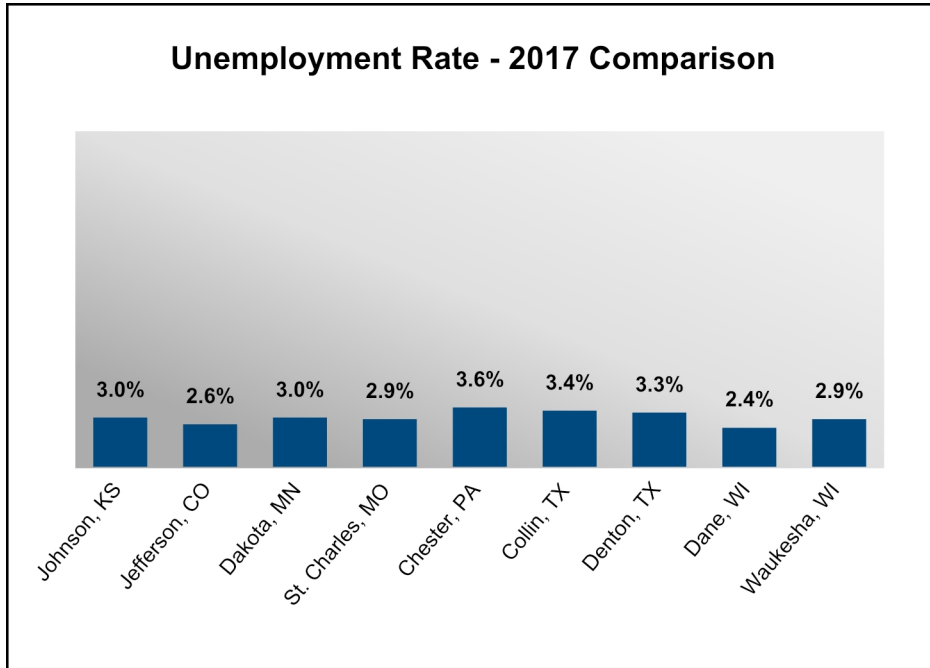


Chart S - Source: U.S. Bureau of Labor Statistics 2017

Chart S shows the 2017 Johnson County unemployment percentages in relation to the comparison counties.

Chart T - Median Household Income

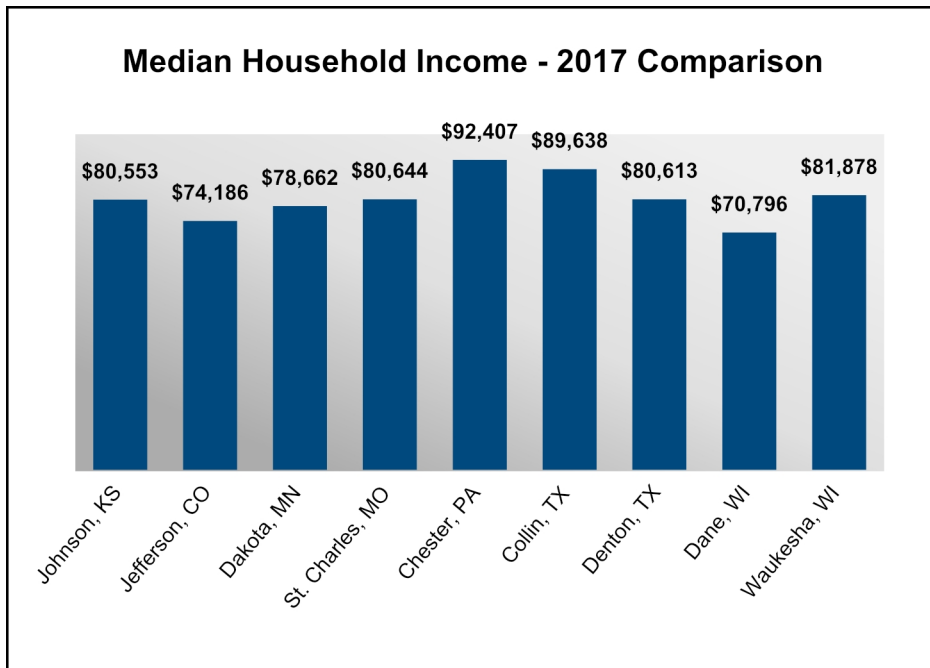


Chart T - Source: U.S. Census, 2017 American Community Survey

Chart T shows the 2017 Johnson County median household income in relation to the comparison counties.

Organizational Structure

The organizational chart for Johnson County Government is presented on page B.19.

Elected Officials

Johnson County is governed by a seven-member Board of County Commissioners, which meets in regular business session once each week. The Chairman of the Board is elected on a county- wide basis and serves as a full-time County official. District commissioners are elected by residents in specific geographical areas, or districts of the County and serve as part-time County officials. The Chairman and the district commissioners serve four-year terms with no term limitations.

Currently, the Board of County Commissioners is comprised of the following individuals:

Commissioner	District	Initial Year as Commissioner	Term Expires
Ed Eilert, Chairman	At-Large	2007	2019
Ron Shaffer	District 1	2015	2019
Jim Allen	District 2	2009	2021
Steven C. Klika	District 3	2013	2021
Jason Osterhaus	District 4	2011	2019
Michael Ashcraft	District 5	2011	2019
Mike Brown	District 6	2017	2021

In addition to the Board of County Commissioners, residents of Johnson County elect the following positions:

- District Attorney
- Sheriff

These positions are elected at large and serve four-year terms with no term limitations.

Appointed Officials

In 1984, Johnson County government was designated by the International City-County Management Association (ICMA) as a Council-Manager form of government. As a result, the Board appoints a professional County Manager to administer a variety of County functions. The County Manager is responsible for policy implementation, budget development and implementation, and the appointment and direction of certain department directors.

In addition to the County Manager, the Board also appoints members for four (4) governing boards:

- Airport Commission
- Developmental Supports
- Library
- Park & Recreation

The governing boards for these four (4) agencies are responsible for a number of items, including the appointment and direction of an Executive Director and the submission of an annual budget request to the Board of County Commissioners.

In 2013, The Board of County Commissioners dissolved the Mental Health Board and assumed responsibility for that area. A Mental Health Advisory Board was appointed following this action, in accordance with state statute.

Home Rule Charter

In January of 1996, the Board of County Commissioners (BOCC) appointed a Citizens' Visioning Committee (JCCVC) to develop a 20-year vision for Johnson County and to recommend a future role for County government. The JCCVC completed and submitted its report to the Board in July of 1997. One of the recommended actions in the JCCVC report was the following:

"Restructure the BOCC to enhance the opportunities for county leadership that will be necessary to achieve this vision for the future. Among the changes that must be considered are the at-large selection of at least one county commissioner; selection of the chairperson (possibly by direct election of the voters) who will serve a full term as chair; and the abandonment of the annual rotation of the chair among the members of the BOCC."

In response to the JCCVC recommendation, the Board appointed a Charter Commission in May of 1999 to develop a proposed Home Rule Charter for Johnson County. The Charter Commission, which was composed of 25 citizens, met more than 30 times over a 12-month period and held six (6) public hearings. In May of 2000, the Charter Commission submitted its report and a proposed Home Rule Charter to the Board.

In November of 2000, voters approved the Home Rule Charter. Overall, no major changes in the County's operations occurred until after the election in November of 2002, which added an additional district commissioner and a commission chairman elected on a countywide basis. The next major change occurred in January of 2005 when the elected positions of County Clerk and Register of Deeds were combined into one appointed office titled the Director of Records and Tax Administration. In addition, the position of County Treasurer became an appointed office in October of 2005.

The Home Rule Charter became effective on January 11, 2001 and includes the following timeline and action items:

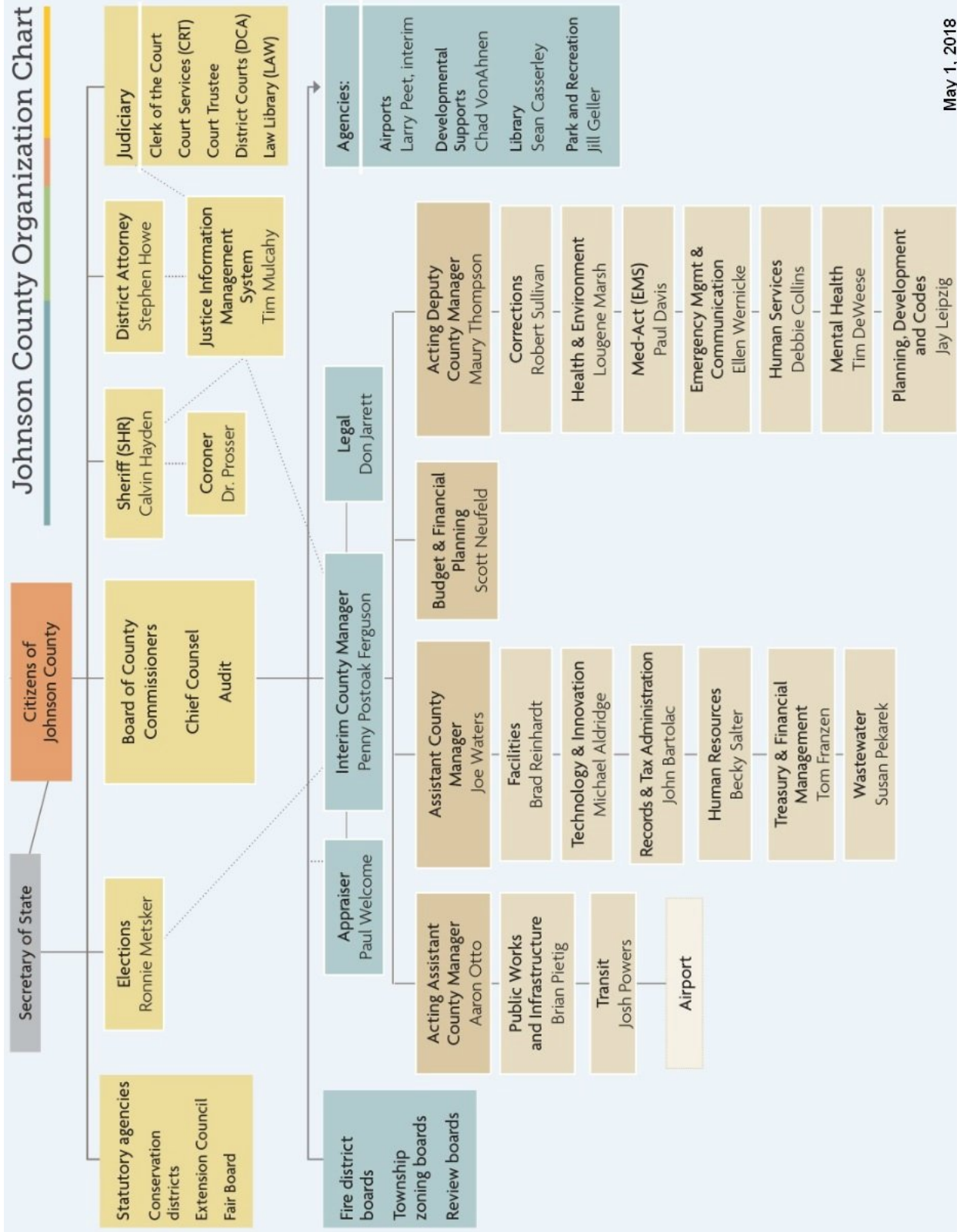
1. The Board of County Commissioners appointed a County Manager by December 31, 2001 (this was completed in December of 2001, when the existing County Administrator was appointed County Manager).
2. The four (4) governing boards conformed to the general administrative policies of the County by December 31, 2001.
3. Redistricting for the six (6) commissioner districts was completed by April 1, 2002.
4. Reorganization of the Board of County Commissioners with six (6) district commissioners and the elected chairman occurred on January 16, 2003.

The Home Rule Charter contains seven (7) separate articles. In addition to the items discussed above, the Charter:

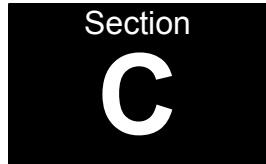
1. Establishes four-year terms for all commissioners, including the chairman, with no term limitations.
2. Makes each election non-partisan. Primary elections will be held if there are more than two (2) candidates for the position. The two candidates who receive the most votes in the primary election are placed on the ballot for the November election. If there are two or less candidates who file for a position, then no primary election will be held.
3. Requires the Board of County Commissioners to appoint a Charter Review Commission. The Review Commission meets at least once per year for five (5) years, and is composed of seven (7) members who served on the Charter Commission.

Under the Home Rule Charter, the Board of County Commissioners will continue to appoint members for four (4) governing boards.

Johnson County Organization Chart



May 1, 2018



Budget Structure & Policies

This Section Includes:

- Financial Policies (Page C-2)
- Budget Structure (Page C-6)
- Budget Process & Calendar (Page C-7)
- Budget Amendments (Page C-8)
- Budget Revisions (Page C-9)

Budget Structure and Policies

Financial Policies

Financial policies serve as the guiding principles for the County's financial management and annual budgetary process. Generally, financial policies are desirable in order to maintain or improve an entity's financial position, financial management and credit rating(s). Included in these are specific policies related to reserves, the operating budget, capital improvements, debt, and investments.

It is the policy of the Board of County Commissioners (BOCC) that all financial transactions conducted by or on behalf of Johnson County, its agencies, departments, officials, and authorized agents, shall be made in a manner and method that efficiently and effectively utilizes available financial resources and demonstrates good stewardship in the management of public funds and resources according to established financial management practices, accounting standards, and auditing requirements.

The financial policies adopted by the BOCC shall apply to all elected officials, employees, agencies, departments, boards, commissions, representatives and authorized agents in the performance of their official duties for or on behalf of Johnson County Government.

The BOCC shall be responsible for establishing and authorizing policies for the management of all financial resources and transactions of the County. The County Manager shall be responsible for establishing and maintaining financial procedures, which shall be consistent with existing financial policies. These procedures shall apply to all elected officials, employees, agencies, departments, boards, commissions, representatives and authorized agents in the performance of their official duties.

The BOCC may initiate changes to the existing financial policies at any time. In addition, the County Manager shall review the County's existing financial policies on a periodic basis. If changes to the existing financial policies appear to be necessary and appropriate, the County Manager shall submit a recommendation to the BOCC for consideration and action.

Accounting and Auditing

The County's fiscal year is January 1st to December 31st. It is the policy of the BOCC that:

- the County will follow accounting principles generally accepted in the United States of America applicable to governmental units (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), in the preparation of the County's annual audited financial statements.
- the County will submit to an annual audit by an independent certified public accountant.
- the County will employ an internal auditor to complete an annual audit plan approved by the BOCC.
- the County will prepare a Comprehensive Annual Financial Report (CAFR).
- the County will follow the standards of full disclosure in all financial reporting and debt offering statements.

The Director of Treasury and Financial Management is responsible for establishing a solicitation and selection process for securing professional auditing services from an independent certified public accountant. Goals of the solicitation and selection process shall include encouraging participation from qualified service providers and securing services at competitive prices.

Reserves

Reserves are the difference between the current assets (cash, accounts receivable, investments, etc.) and the current liabilities (salary and wages payable, accounts payable, etc.) of each County fund. Reserves for a governmental entity are generally considered appropriate in order to:

Maintain Working Capital

1. Meet cash flow requirements.
2. Provide contingencies for unpredictable revenue sources.
3. Provide contingencies for emergencies (such as natural disasters) and unpredictable expenditures.

Fund Capital Asset Replacement and Debt Retirement

4. Provide funding for capital asset replacement.
5. Meet debt service covenants/requirements.
6. Prepay outstanding debt.

The appropriate level of reserves for a given governmental entity depends on an analysis of these six (6) factors, along with any statutory requirements or other applicable criteria. It is the policy of the BOCC to maintain prudent reserves for established funds based on these six (6) factors, and all reserve policies shall be analyzed on a periodic basis.

On February 28, 2013, the County adopted a revised General Fund reserve policy. According to the BOCC policy, the annual calculation for the County's General Fund is expected to generate a reserve amount that ranges between 20% and 25% of estimated annual General Fund net revenues (total General Fund revenues, excluding intrafund transfers and General Fund cost allocation).

It is the policy of the BOCC to maintain a reserve in the County's Debt Service Fund and the Library's Debt Service Fund between 5% and 10% of the annual principal and interest amounts due on outstanding bonds, plus 100% of any annual principal and interest amounts due on outstanding temporary notes.

The County adopted a Wastewater fund reserve policy on March 3, 2016 to maintain reserves for the Wastewater fund in an amount sufficient to sustain basic operations for a period of 90 days and no more than 180 days of the budgeted annual Wastewater expenditures.

It is the policy of the BOCC to establish and maintain a reserve, including funding for plan run-out, within the County's Health Care Fund. The amount of the reserve shall be determined annually by the BOCC based upon funding recommendations prepared by the County Manager. The reserve amount for any given year shall not be less than that amount which is determined to provide a reserve level of high minimal funding and the reserve goal for each year shall be that amount which is determined to provide a reserve level of "secure funding". The County Manager and/or his designee shall develop and adopt criteria and procedures, recognized in the health care insurance industry, for determining the high minimal funding level and the secure funding level, but they shall consider the following:

1. The County's average monthly claims.
2. Trending factors for claims and costs.
3. Trending factors for utilization of the fund.
4. Exposure to catastrophic or other cost factors.
5. The ability of the fund to be and remain viable through various experiences.

It is the policy of the BOCC to maintain a minimum reserve between 5% and 10% of budgeted annual expenditures for the following funds:

- Public Works Fund
- Transportation Fund
- Airport Fund
- Library Operating Fund
- Library Special Use Fund
- 911 Fund
- County Building Fund
- Alcohol Tax Fund
- Public Health Fund

It is the policy of the BOCC to maintain a reserve in the County's Developmental Supports Fund and the County's Mental Health Fund between 8% and 12% of budgeted annual Developmental Supports Fund expenditures and budgeted annual Mental Health Fund expenditures.

If the reserve amount for any County fund falls below the minimum established reserve level, the County Manager shall submit a recommended plan to the BOCC as soon as practical, but not to exceed 90 days following receipt of notice from the Director of Budget and Financial Planning and the Director of Treasury and Financial Management, to rebuild the reserve to the minimum level.

Operating Budget

It is the policy of the BOCC to promote efficiency and effectiveness in the management and operation of County programs and the utilization of available financial resources by the adoption of a balanced annual operating budget for the fiscal year. It is the responsibility of all elected officials, agency directors, department directors, governing boards, and employees to exercise good stewardship in the management of public funds and resources according to applicable statutes, BOCC policies, County procedures, and approved budgets. The County Manager is responsible for recommending a prudent, balanced annual operating budget to the BOCC for adoption.

For Johnson County, a balanced budget is defined as a budget in which projected resources (revenues plus use of reserves) equal projected expenditures. This definition applies to each fund appropriated in the County's budget.

Specific policies related to the operating budget include:

1. The County Manager shall establish the budget calendar for the next operating budget cycle. The budget calendar shall comply with applicable statutes regarding adoption of the annual budget.
2. It is the policy of the BOCC to maintain a Multi-Year Budget Projection of revenues, expenditures, and reserves. The projection shall be reviewed during the annual operating budget cycle and shall be updated periodically due to changes in policy, legislation, and the economy. The projection will cover a minimum of five years.
3. Revenues shall be estimated using a conservative approach to avoid budget shortfalls during the fiscal year.
4. It is the policy of the BOCC to attempt to reduce the County's degree of reliance on ad valorem taxes (i.e., property taxes) for annual operating revenues by pursuing appropriate fees for services rendered.
5. It is the policy of the BOCC that one-time (non-recurring) and unpredictable revenues shall not be used to fund on-going expenditures. On-going expenditures shall be funded with on-going sources of revenue. However, reserves may be used on a short-term basis to offset the impact of economic downturns, so long as adjustments are made to restore the structural balance of the operating budget within one to two fiscal years.
6. It is the policy of the BOCC that the County's annual operating budget will avoid the following situations for the combined budgets of the General Fund and Special Revenue Funds:
 - Two (2) consecutive years of operating deficits.
 - A current operating deficit greater than the previous year.
 - A current operating deficit in two (2) or more of the last five (5) years.

For the purposes of the deficit calculation, total expenditures exclude one-time expenditures that have been approved by the BOCC and are funded through use of reserves (examples would include one-time capital expenditures such as capital projects in the County's Capital Improvement Program).

7. It is the policy of the BOCC to budget and appropriate sufficient funds in each budget year to pay the estimated and expected expenditures occurring during that fiscal year for the payout of accrued vacation and sick leave to employees who have retired or otherwise terminated their employment with the County in good standing.
8. It is the policy of the BOCC that open encumbrances for outstanding purchase orders do not lapse at the end of the fiscal year.

Capital Improvements

It is the policy of the BOCC to adopt a five-year Capital Improvement Program (CIP), which shall be published on an annual basis. The first year of the annual CIP shall be appropriated as the County's capital improvement budget for the upcoming fiscal year.

The CIP shall be reviewed, evaluated, prioritized, and updated on an annual basis in conjunction with the operating budget cycle. The CIP shall include a schedule of capital improvement projects by year, including the estimated total capital cost, estimated annual operating costs or savings, and anticipated funding source or sources for each project.

The County Manager is responsible for preparing and submitting a preliminary five-year CIP to the BOCC before May 1st of each year as required by the Home Rule Charter of Johnson County. In addition, the County Manager is responsible for submitting a final recommendation for the proposed five-year CIP to the BOCC at least 45 days prior to the statutory deadline for adopting the annual budget.

It is the policy of the BOCC to finance tax-supported projects included in the annual CIP with a combination of pay-as-you-go (cash) financing and debt financing. For each project, pay-as-you-go financing shall be considered first before any debt is issued.

Debt

It is the policy of the BOCC to maintain or improve existing credit ratings through strong financial management, including the avoidance of short-term borrowing for operations. The County seeks to maintain or improve existing credit ratings since better credit ratings result in lower borrowing costs. To help maintain or improve the County's credit ratings, an established program of managing the County's debt becomes essential.

The BOCC establishes debt management policies to provide a functional tool to ensure that the County's debt is managed in a fiscally prudent manner and in the best economic interest of the County. The debt management policies shall provide general guidelines for debt decisions rather than absolute rules or formulas to determine the level of County debt. Each situation requires a thorough review of the County's debt position, financial health and economic forecast, as well as any mandated or legally imposed obligations.

The County's debt management policies are established to achieve the following objectives:

1. To preserve the public trust and prudently manage public assets to minimize costs to the taxpayers and ensure current decisions do not adversely affect future generations.
2. To maintain the County's ability to obtain access to the municipal bond market at favorable interest rates in amounts needed for capital improvements, economic development, and facilities or equipment to provide essential County services.
3. To minimize borrowing costs and preserve access to credit markets.
4. To seek to minimize debt interest costs whenever prudent in consideration of other cost factors and/or tax burden.
5. To maintain a balanced relationship between debt service requirements and current operating costs, encourage growth of the tax base, actively seek alternative funding sources, minimize interest costs and maximize investment returns.
6. To assess all financial alternatives for capital improvements prior to issuing debt. These could include categorical grants, loans, or state/federal aid.
7. To preserve the County's flexibility in capital financing by maintaining an adequate margin of statutory debt capacity.
8. To maintain compliance with regulatory standards such as, but not limited to, Internal Revenue Service (IRS) codes and regulations.

Additional information on the County's debt management policies is provided in the **Debt Management** section.

Investments

With regard to investments, the primary objectives of the BOCC are (in order of priority):

1. Safety of principal.
2. Maintenance of adequate liquidity.
3. Maximization of earnings from County funds.

It is the policy of the BOCC that all available funds shall be invested in conformance with legal and administrative guidelines at the highest rates obtainable at the time of investment, and that all investments made by or on behalf of the County shall seek to adhere to the following objectives:

1. Preservation of capital and protection of principal.
2. Security of County funds and investments.
3. Maintenance of sufficient liquidity to meet operating needs.
4. Diversification of investments to avoid unreasonable or avoidable risks.
5. Maximization of return on the investments.

It is the policy of the BOCC that the County shall follow the most aggressive investment guidelines allowed by State law. County funds shall be managed as multiple portfolios in order to meet liquidity needs of the organization while enhancing total yield of the portfolio. The County will always maintain adequate funds in the short term area of our portfolio to cover operations.

It is the policy of the BOCC that the County's cash management practices shall ensure that funds held by, and belonging to, the County are managed in a manner that complies with all State and Federal Laws, and the policies and strategies of the BOCC, and that provides for adequate funds to be available to timely meet all disbursement requirements and obligations of the County.

Budget Structure

According to state statutes, the legal level of budgetary control is the aggregate total expenditures at the fund level. Therefore, the County's budget is organized, adopted, and controlled at the fund level. Once the County has published, adopted and filed the expenditure budget of a given fund, the expenditure authority of that fund cannot, by law, be exceeded without a formal amendment process.

A list of the County's budgeted funds, as well as a classification of agencies and departments by fund, is provided on pages D.5 and D.6 of the **Budget Summary** section. Generally, separate funds are established in response to statutory requirements such as when legislation authorizes counties to levy taxes for some specific purpose. Also, ad valorem tax (i.e., property tax) revenue and mill levies are budgeted at the fund level.

Another rationale for establishing separate funds is when the nature of the operation is sufficiently different to warrant its segregation from other governmental operations. Enterprise funds, which are operated according to distinct and separate accounting principles, are a good example.

It is often desirable to review County operations from a functional, or strategic program, perspective. For example, agencies and departments can be grouped across fund boundaries with other similar County operations to form a consolidated perspective on all County operations within that function, or strategic program. The strategic programs that are currently relevant to Johnson County are Support Services, Records & Taxation, Public Safety, Judicial and Emergency Services, Infrastructure, Health and Human Services, Culture and Recreation, and Debt Service. A breakdown of which agencies are included in each strategic program is included in the **Strategic Programs** section.

Explanation of Budgetary Basis

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the budgets and financial statements. The basis of accounting used for purposes of financial reporting in accordance with GAAP is not the same basis used in preparing the annual operating budget.

The budgets for all relevant funds of Johnson County are prepared in accordance with applicable Kansas statutes. The budgets for governmental funds are prepared using the modified accrual basis of accounting, with the following exceptions:

- Operating transfers in are classified as revenues and operating transfers out are classified as expenditures in the annual operating budget.
- Changes in the fair value of investments are not treated as adjustments to revenues in the annual operating budget.

Under the modified accrual basis of accounting, revenues are recognized when the revenues are both measurable and available to finance expenditures of the current fiscal period. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are generally recognized in the accounting period in which the fund liability is incurred.

The accrual basis of accounting is used for proprietary funds. Under this basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred.

The budgets for proprietary funds are prepared using the modified accrual basis of accounting. As a result, the following differences exist between the budgetary basis of reporting and the GAAP basis of reporting (accrual basis of accounting) for the proprietary funds:

- Property tax revenues are recognized as revenue in the year collected (and not the year billed) for budgetary purposes.
- Operating transfers in are classified as revenues and operating transfers out are classified as expenditures in the annual operating budget.
- Changes in the fair value of investments are not treated as adjustments to revenues in the annual operating budget.
- Accrued vacation and sick pay benefits are not recognized as proprietary fund expenditures in the annual operating budget.
- Debt service and capital lease principal payments are treated as expenditures in the annual operating budget.
- Debt service interest costs are recognized when due, and not when incurred, in the annual operating budget.
- Depreciation expense is not recognized in the annual operating budget.
- Capital purchases are recognized as expenditures in the annual operating budget. All unencumbered appropriations lapse at the end of the year.

Budget Process & Calendar

In establishing the annual budget calendar for the next operating budget cycle, the County Manager shall consult with the BOCC and finalize the calendar on or before December 1st of each year. The calendar shall be designed to allow sufficient time for preparation of budget requests, public comment, staff review, BOCC consideration, and meet publication and submission deadlines established by statute.

The Budget and Financial Planning Department shall release budget request forms and instructions to County agencies and departments by December 2nd of each year. All agencies and departments shall submit their budget requests according to the instructions and forms provided by the Director of Budget and Financial Planning.

The County Manager will formulate a prudent, balanced annual budget and submit it to the BOCC for consideration at the beginning of May to allow time for the BOCC to review the budget prior to June 30th where the BOCC has to notify the County Clerk/Election Commissioner if the county needs an election to approve the resolution. Once the BOCC has reviewed and modified (if necessary) the proposed budget, the Director of Budget and Financial Planning shall publish the proposed budget, with any modifications, in the County's official newspaper; additionally the day and time of the public hearing on the budget included in the publication. The public hearing shall be scheduled at least ten (10) days after the date of publication of the proposed budget, but no later than August 15th of each year. The BOCC shall hold a public hearing on the date and at

the time specified in the publication for the purposes of hearing taxpayer questions and comments concerning the proposed budget. The BOCC shall adopt the annual budget for the following fiscal year on or before August 25th. If the BOCC determines they will need an election due to the tax lid, a mail ballot election will be completed on September 15th, with the County budget due to the County Clerk by September 30th.

FY 2019 Budget Development

The following table summarizes the activities undertaken to produce the FY 2019 Budget.

Calendar of FY 2019 Budget Development		
January 2018	February 2018	March 2018
Commenced salary forecasting process to compute Estimated 2018, and Budget 2019 salaries and fringe benefits	Commenced revenue forecasting process to re-estimate current and future revenues Capital Improvement Program (CIP) and operating budget requests submitted by County Agencies and Departments (2-2-18) Personnel Review Committee (PRC) analyzed requests for new positions (FTEs) submitted for FY 2019	Conducted budget retreat with the BOCC and County Management Team (3-29-18) Continued work on the Proposed Budget
April 2018	May 2018	June 2018
Presented Proposed Budget Overview to BOCC (4-26-18) Submitted preliminary five-year CIP to the BOCC (4-26-18)	Conducted work sessions with BOCC to review Proposed Budget for specific County Agencies and Departments (5-3-18 to 5-25-18) Presented final revenue estimates to BOCC (5-24-18)	BOCC finalized Proposed Budget for newspaper publication (6-14-18) Received final assessed valuation estimates from County Clerk (6-15-18)
July 2018	August 2018	September 2018
Notice of Budget Hearing published (7-14-18) Conducted Public Hearing on Proposed Budget (7-30-18)	Review public hearing input with BOCC (8-2-18) BOCC adopted FY 2019 Budget and CIP (8-9-18)	Updated FY 2019 budget document for final printing
October 2018	November 2018	December 2018
County Clerk releases final property tax rate (mill levy) information for FY 2019 FY 2019 Budget document is printed	FY 2019 Budget document is submitted to the Distinguished Budget Presentation Awards Program of the Government Finance Officers Association	County Clerk releases Annual Abstract of Taxes containing final assessed valuation values.

Budget Amendments

Since the annual operating budget is formulated well in advance of its execution, the BOCC recognizes that it may be necessary to amend the budget of a County fund. If unexpected or unfunded expenditures must be made, department directors are expected to manage their available resources, economize, and reevaluate priorities before requesting a budget amendment.

It is the policy of the BOCC to amend a fund's budget for emergencies, federal and state mandates, or other circumstances which could not be anticipated, and only if sufficient funds are available; a budget may not be amended simply because additional revenues become available. By statute, any budget amendments require formal approval by the BOCC.

The BOCC may authorize an amendment of any current year budget, at the fund level, after giving public notice and holding a public hearing as required by state statute. An amendment is defined as an increase in the published budget authority, at the fund level, for the current fiscal year operating budget. The published budget authority is the total of budgeted expenditures and budgeted reserves for a County fund.

Procedures

Elected officials, agency directors, and department directors are responsible for submitting requests for budget amendments no later than November 1st of each year. The requests will be submitted in a format determined by the Director of Budget and Financial Planning.

The Budget and Financial Planning Department shall review the status of the fund in question and make a recommendation to the County Manager on the disposition of the request. If the County Manager determines that a request for budget amendment is not necessary, he/she will advise the BOCC that an amendment has been requested and denied. The County Manager or his/her designee shall inform the elected official, agency director, or department director of the County Manager's decision. If the County Manager decides that a request for budget amendment is necessary, the Director of Budget and Financial Planning shall prepare and submit an agenda item for BOCC consideration during the weekly business session.

Upon review by the BOCC and action to set a public hearing date, the Director of Budget and Financial Planning shall publish the proposed budget amendment and notice of public hearing in the County's official newspaper. The public hearing shall be scheduled at least ten (10) days later than the date of publication of the proposed budget amendment.

The Director of Budget and Financial Planning shall file any budget amendments approved by the BOCC with the County Clerk no later than December 31st of each year.

Budget Revisions

Since the annual operating budget is formulated well in advance of its execution, the BOCC recognizes that it may be necessary to revise the budget of a County agency or department. If unexpected or unfunded expenditures must be made, department directors are expected to manage their available resources, economize, and reevaluate priorities before requesting a budget revision.

A budget revision is defined as a change in the current fiscal year budget expenditure authority for any County agency or department that does not result in an increase in the published budget authority of any County fund. A budget revision may involve changes in the expenditure categories (personal services, contractual services, commodities, capital outlay, etc.) within a single agency or department budget. A budget revision may also involve increasing an agency or department budget and decreasing another agency or department budget or reserve amount within the same County fund.

The County Manager may authorize budget revisions to reallocate budgeted expenditures between departments within the General Fund without formal approval of the BOCC whenever:

1. the reallocation is advisable to carry out the policies and/or priorities established by the BOCC; or
2. the reallocation is necessary to provide responsive service to or for emergency situations.

If the reallocation will materially alter any specific departmental budget or potentially conflict with a policy direction of the BOCC, then prior to authorizing any revision, the County Manager will provide notice to the BOCC.

The County Manager may authorize budget revisions to reallocate budgeted expenditures within an agency or department.

The County Manager may authorize budget revisions to increase the current fiscal year expenditure budget for the General Fund in a cumulative amount up to \$250,000, funded from the General Fund reserve, without approval of the BOCC. Any budget revisions, on a cumulative basis, which increase the General Fund expenditure budget by greater than \$250,000, funded from the General Fund reserve, require approval of the BOCC.

The County Manager may authorize budget revisions to increase the current fiscal year expenditure budget for a County fund, except the General Fund, in a cumulative amount up to \$100,000, funded from the reserve in the relevant County fund, without approval of the BOCC. Any budget revisions, on a cumulative basis, which increase the expenditure budget for a County fund, except the General Fund, greater than \$100,000 require approval of the BOCC.

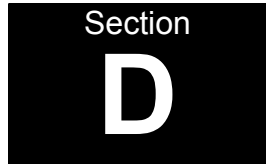
The County Manager may authorize the increase of the current fiscal year expenditure budget for any County fund in any amount if the increase is funded from unanticipated grant revenue, state contract revenue, or reimbursement revenue.

Budget revisions may not increase the total published budget authority of any County fund.

Procedures

Elected officials, agency directors, and department directors are responsible for submitting requests for budget revisions in a format determined by the Director of Budget and Financial Planning. Any requests will include a complete explanation and justification of why it is necessary to revise the current fiscal year budget.

If the County Manager or his/her designee determines that a request for budget revision is not necessary and appropriate, the County Manager or his/her designee shall inform the elected official, agency director, or department director of the decision. The Budget and Financial Planning Department shall maintain documentation for all approved budget revisions.



Budget Summary

This Section Includes:

- FY 2019 Johnson County Budget at a Glance (Page D-2)
- FY 2019 Johnson County Budget by Fund (Page D-8)
- FY 2019 Assessed Valuation and Mill Levy Information (Page D-45)
- Equipment Reserve and Fleet Fund (Page D-47)

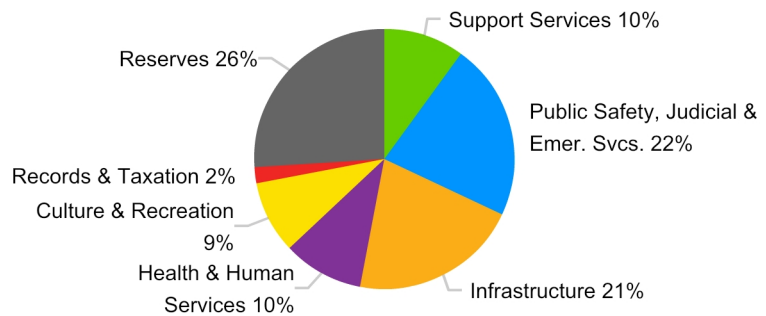
FY 2019 Budget at a Glance

- General Facts:

Estimated Mill Levy	25.973
Change from 2018	(0.378)
Property Tax Revenue	\$261.6 million
General Fund Reserve 12/31/19 (excludes intrafund transfers, General Fund cost allocation, and grant revenues)	25.6%
Expenditures (includes transfers of \$76.3 million)	\$815.9 million
Projected Ending Fund Balances	\$281.2 million
Total Published Budget	\$1.1 Billion
Maximum FTEs for 2019 Budget	4,008.04
Salary Merit Increase	3.0%

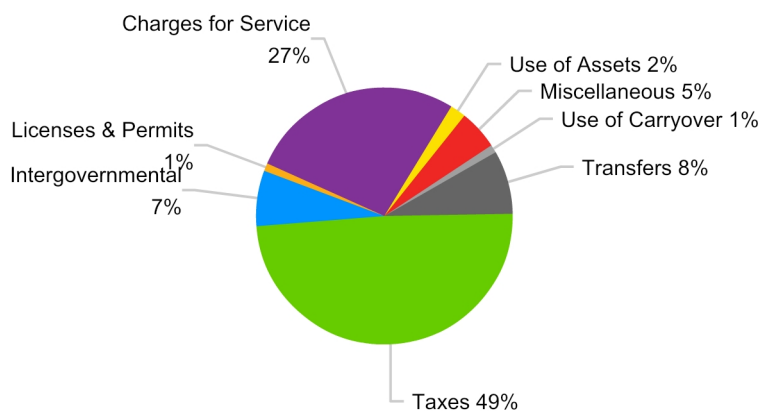
- FY 2019 Budgeted Expenditures

Expenditures by Strategic Program	
Support Services	\$ 109,715,832
Public Safety, Judicial & Emergency Services	\$ 245,397,237
Infrastructure	\$ 230,822,993
Health & Human Services	\$ 105,158,274
Culture & Recreation	\$ 102,124,270
Records & Taxation	\$ 20,197,508
Debt Service	\$ 2,527,281
Total Expenditures	\$ 815,943,395
Reserves	\$ 281,173,205
Total Published Budget	\$1,097,116,600

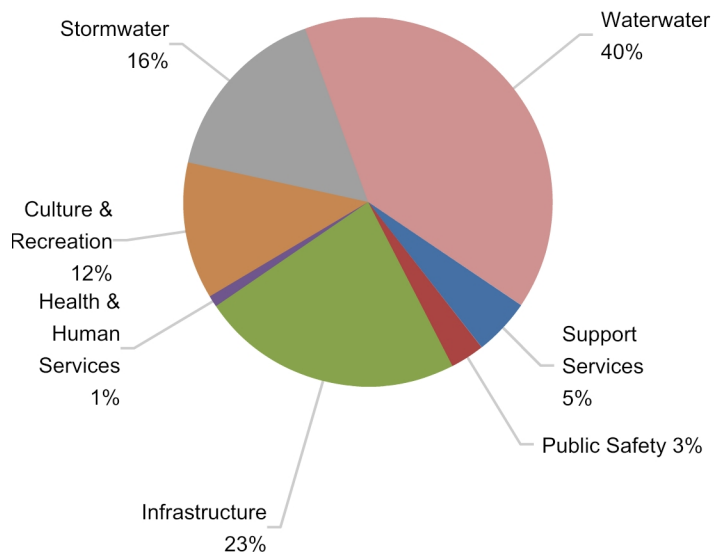


- FY 2019 Budgeted Revenues

Revenue Sources by Category	
Taxes	\$ 401,613,083
Intergovernmental	\$ 60,304,448
Licenses & Permits	\$ 3,360,471
Charges for Service	\$ 223,531,167
Use of Assets	\$ 15,300,998
Miscellaneous	\$ 39,115,531
Subtotal of Revenues	\$ 743,225,698
Use of Carryover	\$ 6,970,427
Transfers	\$ 65,747,270
All Revenue Sources	\$ 815,943,395



FY 2019 CIP Projects	
COR - Juvenile Services Center Camera System	\$ 280,000
DHE - Medical Examiner Software	\$ 82,140
DHE - Medical Examiner Software	\$ 936,310
DTI - Fiber Master Plan	\$ 200,000
DTI - Mobile Strategy Project	\$ 847,500
EMC - Countywide Radio System Infrastructure	\$ 264,000
EMC - Antenna Repeater Systems	\$ 290,777
EMS - Cardiac Monitor Replacement	\$ 536,000
FAC - Capital Replacement Program (CRP)	\$ 2,000,000
FAC - Mental Health CRP	\$ 510,000
FAC - Major Asset Replacement Program (MARF)	\$ 1,407,000
FAC - Security CRP & Improvements	\$ 204,500
JIMS - Infrastructure Maintenance	\$ 415,000
PWK - Bridge, Culvert, Road Construction	\$ 2,000,000
PWK - County Assistance Road System - CARS	\$ 15,943,801
SHR - Radio Replacement	\$ 1,330,800
TRN - Bus Replacement	\$ 2,280,168
TRN - Vehicle Replacement Funding	\$ 250,000
TRN - Basic Passenger Infrastructure	\$ 177,455
TRN - Regional Farebox Initiative	\$ 750,000
AIR - New Century Retention Pond Improvements-SMAC	\$ 400,000
AIR - OJC - Reconstruct Northeast Apron	\$ 192,000
AIR - Lenexa Parkway Resurface	\$ 250,000
AIR - New Century Maint Bldg Roof	\$ 150,000
AIR - Locomotive Shed	\$ 30,000
JCL - Capital Replacement Plan (CRP)	\$ 1,131,100
JCL - Materials Handling: Sorters	\$ 300,000
JCL - Comprehensive Library Master Plan Future Projects	\$ 2,056,189
JCW - Wastewater Capital Improvement Plan	\$ 39,347,500
PRK - Park and Recreation Capital Projects	\$ 8,405,320
STW - Stormwater Capital Projects	\$ 15,791,950
Total	\$ 98,759,510



- Miscellaneous Information

2019 Population (Projected)	604,435
Estimated Assessed Valuation for 2019 Budget	\$10.6 billion
Average Residential Property Appraised Value	\$312,000
Amount Generated by One Mill of Ad Valorem Tax	\$10.4 million
Approximate Amount of County Tax on a \$312,000 Residential Property	\$932
Approximate Amount of County Tax on a \$2,116,377 Commercial Property	\$13,742

Classification of Funds by Fund Type

Governmental Funds

General Fund

Special Revenue Funds

911 Fund
911 Telephone Fund
911 Wireless
Telephone Fund
Controlled Substance Fund
Developer Fees Fund
Developmental Supports Fund
District Attorney
Forfeited Property Fund
Library Operating Fund
Mental Health Fund
Park & Recreation Fund
Prosecutor Training & Assistance Fund
Public Health Fund
Sheriff Forfeited
Property Fund
Stream Maintenance Fund
Weapons Licensure

Capital Project Funds

County Building Fund
Public Works Fund
Stormwater Fund

Debt Service Fund

Debt Service
Library Special Use

Proprietary Funds

Enterprise Funds

Airport Fund
Park & Recreation Enterprise Fund
Transportation Fund
Wastewater O & M Fund*
Wastewater SRCFP Fund**

Internal Service Funds

Fleet Management Fund
Risk Management Fund

* Operations and Maintenance (O & M)

**Sewer Repair and Construction Finance Plan (SRCFP)

Classification of Agencies and Departments by Fund

<u>Airport Fund</u>	<u>General Fund (Con't)</u>	<u>Prosecutor Training & Assistance Fund</u>
Airport	Heritage Trust	Prosecutor Training & Assistance
	Human Resources	
<u>Alcohol Tax Fund</u>	Human Services	<u>Public Health Fund</u>
	Justice Information Management System (JIMS)	
Alcohol Tax	Law Library	Health & Environment
	Legal	
<u>Controlled Substance Fund</u>	Med-Act	<u>Public Works Fund</u>
	Motor Vehicle	
Controlled Substance	Museums	Infrastructure/Public Works
	Planning, Development & Codes	
<u>County Building Fund</u>	Public Safety Sales Tax	<u>Risk Management Fund</u>
	Public Safety Sales Tax II	
County Building Fund	Records and Tax Administration/ Archives	Risk Management
	Sheriff	
<u>Debt Service Fund</u>	Technology and Innovation	<u>Sheriff Forfeited Property Fund</u>
	Treasury and Financial Management	
Debt Service		Sheriff Forfeited Property
<u>Developer Fees Fund</u>	<u>Library Operating Fund</u>	<u>Stormwater Fund</u>
Developer Fees	Library Operating	Stormwater
<u>Developmental Supports Fund</u>	<u>Library Special Use Fund</u>	<u>Stream Maintenance Fund</u>
Developmental Supports	Library Special Use	Stream Maintenance
<u>District Attorney Forfeited Property Fund</u>	<u>Mental Health Fund</u>	<u>Transportation Fund</u>
District Attorney Forfeited Property	Mental Health	Transportation
<u>Fleet Management Fund</u>	<u>911 Telephone Fund</u>	<u>Wastewater O&M Fund**</u>
Fleet Management	911 Telephone	Wastewater O&M**
<u>General Fund</u>	<u>911 Wireless Telephone Fund</u>	<u>Wastewater SRCFP Fund*</u>
Appraiser	911 Wireless Telephone	Wastewater SRCFP
Board of County Commissioners		
Budget & Financial Planning	<u>911 Fund</u>	<u>Weapons Licensure Fund</u>
Contractor Licensing		
Corrections	911 Fund	Weapons Licensure
County Manager's Office		
Countywide Support	<u>Park & Recreation Fund</u>	
District Attorney		
District Court Trustee	Park General	
District Courts	Park Employee Benefits	
Economic Development Programs	Park Bond & Interest	
Elections Office		
Emergency Management & Communications	<u>Park & Recreation Enterprise Fund</u>	
Extension Council	Park Enterprise	
Facilities		
Fair		

*Sewer Repair and Construction Finance Plan (SRCFP)

** Operations and Maintenance (O & M)

Fund Balance

Fund	Total Ending Fund Balance 12/31/17	Estimated Ending Fund Balance 12/31/18	Projected Ending Fund Balance 12/31/19	Proposed Expenditure FY 2019 Budget	Fund Balance Percent of FY 2019 Budget	Over Maximum	Over/ (Under) Minimum	Estimated Use of Reserves in 2018	Proposed Use of Reserves in 2019
General Fund	\$ 93,773,470	\$ 90,702,492	\$ 88,415,965					\$ 3,070,977	\$ 2,286,527
<i>General Fund Reserve Percentage</i>	30.0%	26.9%	25.6%						
General Fund (excluding Public Safety Sales Tax 2 Surplus)	93,013,523	90,702,492	88,415,965					0	0
<i>General Fund Reserve Percentage</i>	29.8%	26.9%	25.6%						
911 Fund	7,053,273	5,619,440	5,619,440	\$ 5,052,245	111.2%	\$ 5,114,216	\$ 5,366,828	1,433,833	0
911 Wireless Telephone	329,128	329,128	0	335,541	0.0%			0	329,128
Alcohol Tax	215,520	215,520	215,520	138,852	155.2%			0	0
Controlled Substance	156,274	93,948	4,311	102,504	4.2%			62,326	89,637
Developer Fees	114,705	114,705	114,705	9,800	1,170.5%			0	0
Developmental Supports	2,927,709	2,354,091	2,354,091	26,528,257	8.9%	(829,300)	231,830	573,618	0
District Attorney Forfeited Property	124,356	124,356	124,356	27,809	447.2%			0	0
Library Operating	6,922,942	6,990,554	6,990,554	34,442,950	20.3%	3,546,259	5,268,407	0	0
Mental Health	2,490,413	3,169,513	3,072,924	36,018,407	8.5%	(1,249,285)	191,451	0	96,589
Park & Recreation	8,690,092	8,630,330	7,914,840	39,183,940	20.2%			59,762	715,490
Prosecutor Training & Assistance	17,472	17,472	17,472	29,000	60.2%			0	0
Public Health	1,977,662	1,964,795	1,747,655	18,125,779	9.6%	(64,923)	841,366	12,867	217,140
Sheriff Forfeited Property	1,315,469	576,382	13,417	692,123	1.9%			739,087	562,965
Stream Maintenance	6,181	6,181	6,181	5,000	123.6%			0	0
Weapons Licensure	6,079	5,105	5,105	25,000	20.4%			974	0
County Building	162,806	180,910	180,910	1,850,034	9.8%	(4,093)	88,408	0	0
Public Works	5,718,093	5,383,246	4,248,246	30,339,994	14.0%	1,214,247	2,731,246	334,847	1,135,000
Stormwater	4,424,211	3,924,211	3,424,211	16,309,892	21.0%			500,000	500,000
Debt Service	1,084,726	718,130	708,130	2,527,281	28.0%			366,596	10,000
Library Special Use	867,243	1,268,687	1,258,687	3,897,497	32.3%	868,937	1,063,812	0	10,000
Airport	4,484,556	4,184,556	4,184,556	7,335,098	57.0%	3,451,046	3,817,801	300,000	0
Park & Recreation Enterprise	10,676,706	10,676,706	10,676,706	22,815,804	46.8%			0	0
Transportation	3,999,079	3,449,899	2,795,582	15,251,355	18.3%	1,270,447	2,033,014	549,180	654,317
Wastewater Operations & Maintenance	31,123,596	31,123,596	31,123,596	72,331,000	43.0%			0	0
Wastewater SRCFP	103,157,125	103,157,125	103,157,125	86,293,526	119.5%			0	0
Fleet Management	1,341,810	1,103,504	889,870	3,333,483	26.7%			238,306	213,634
Risk Management	2,040,566	2,059,049	1,909,049	4,766,146	40.1%			0	150,000
Total Projected Use of Reserves								\$ 8,242,373	\$ 6,970,427

FY 2019 Johnson County Budget by Fund

The total Johnson County Proposed Budget is \$1.10 billion for FY 2019. This amount includes \$815.9 million in proposed expenditures (including transfers) and \$281.2 million in reserves. The proposed budgeted expenditures of \$815.9 million are allocated among thirty (30) budgeted funds, which are presented on the following pages. For each budgeted fund, revenues and expenditures are listed for fiscal year 2017 (actual), fiscal year 2018 (estimated), and fiscal year 2019 (budget). A classification of budgeted County funds by fund type can be found immediately following the Budget at a Glance pages within this section.

Each of the thirty funds discussed in this section are appropriated as part of the County's overall budget. Additional funds are included in the audited financial statements for the County; these funds are not budgeted per state statute. A listing of these funds is provided below.

Funds Not Budgeted Per State Statute

<u>Special Revenue Funds</u>	<u>Capital Projects</u>	<u>Agency Funds</u>
County Clerk Technology Fund	Capital Projects Fund	Medical Reimbursement Fund
Treasurer Technology Fund	Equipment Reserve Fund	Jail Prisoners' Welfare Fund
Library Gift Fund	Register of Deeds Technology Fund	Fire District Fund
<u>Internal Service Funds</u>	<u>Enterprise Funds</u>	Tax Collection Fund
Workers Compensation Fund	Public Building Commission Fund	Research Triangle Sales Tax Fund
Self-Insured Health Care Fund		

Detail information for each County agency and department will be presented in the "Agency Budget Information, Volume II" of the County Manager's Proposed FY 2019 Budget. The relationship of each agency and department to the thirty (30) budgeted funds is listed immediately after the classification of budgeted County Funds by fund type earlier within the Budget Summary section.

FY 2019 Budget for All Budgeted Funds

The first two pages following this narrative summarize the FY 2019 Budget for Johnson County. The first page reflects the expenditure budget by category, and the following page reflects the expenditure budget by individual County fund.

For FY 2019, the total County mill levy has been reduced to 25.973 mills. The total expenditure budget is \$815,943,395 for FY 2019, and the total budget is \$1,097,116,601 including budgeted reserves of \$281,173,205.

FY 2019 Budget for Each County Fund

FY 2019 Budget information for each budgeted County fund immediately following the FY Budget for All Budgeted Funds pages. A brief summary of each fund is presented below.

General Fund

The General Fund accounts for the cost of general County government, and includes financial transactions that are not required to be accounted for in other County funds. Within the General Fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, sales taxes, Federal/State aid, and various charges for service. Additional information about the County's revenue sources is located in Section G (Revenue Summary).

For FY 2019, the General Fund mill levy is estimated to be 13.677 mills. The General Fund expenditure budget is \$388.2 million for FY 2019, and the total General Fund budget is \$476.6 million (including reserves of \$88.4 million). The primary increase in the General Fund expenditure budget is due to increased personal service costs and expenditures for Public Safety, Department of Technology and Innovation, and Human Services.

On February 28, 2013, the County adopted a revised General Fund reserve policy. The reserve calculation in the policy is based on the following goals:

1. Maintaining working capital to meet cash flow requirements and provide contingencies for unpredictable revenue sources and emergencies or other unanticipated expenditures.
2. Funding capital asset replacement and debt retirement.

According to the policy, the annual calculation is expected to generate a reserve amount that ranges between 20% and 25% of estimated annual General Fund net revenues (total General Fund revenues, excluding intrafund transfers and General Fund cost allocation). The County's General Fund has gradually increased over time as a result of unanticipated revenues above estimates and conservative departmental spending. In keeping with past Board direction, the multi-year budget projection gradually draws down the General Fund balance reserve.

The ending fund balance for FY 2017 was \$93.8 million, which is 30% of the General Fund net revenues. During FY 2019, the estimated General Fund balance (reserves) is expected to decrease by \$2.3 million for one-time capital or operating expenditures. The estimated reserves for FY 2019 is \$88.4 million or 25.6%.

911 Funds

A fee of \$0.53 is imposed on all service capable of contacting a public safety answering point (PSAP), applying to all modes of service, including telephone, cell phone, Voice over Internet Protocol (VoIP) and prepaid wireless. The 2011 Kansas Legislature passed Senate Bill 50 which essentially replaced existing 911 statutes with a new 911 fee structure. Effective January 1, 2012, the existing authority for assessing wireline 911 taxes as well as wireless and VoIP 911 fees expired and the new uniform fee of \$.53 per month was established. Effective October 1, 2015, the uniform fee of \$.53 per month was increased to \$.60 per month. The County plans to spend down the balance in the existing 911 Wireless Telephone fund by the end of FY 2019 as no revenues other than interest earnings on the unspent reserves have been received since the end of 2011.

The total expenditure budget for the 911 funds is \$5.4 million. The new 911 fund expenditure budget is \$5.1 million for FY 2019. The 911 Wireless Telephone reserves of \$329,000 are anticipated to be fully expended by the end of FY 2019. There is no mill levy for these funds.

Alcohol Tax Fund

The Alcohol Tax Fund is a special revenue fund that accounts for the local alcohol liquor tax authorized by the Kansas Legislature. By statute, funds must be expended for alcoholism prevention and drug abuse prevention programs.

The total expenditure budget for the Alcohol Tax Fund is approximately \$139,000 for FY 2019. The total budget is approximately \$354,000 for FY 2019, including a reserve of approximately \$215,000. There is no mill levy for this fund.

Controlled Substance Fund

The Controlled Substance Fund is a special revenue fund that accounts for tax assessments and penalties from persons who manufacture, produce, ship, transport, import, or possess certain quantities of controlled substances. The funds can only be used for law enforcement and criminal prosecution purposes. The total expenditure budget for the Controlled Substance Fund is approximately \$103,00 for FY 2019. There is no mill levy for this fund.

Developer Fees for Parks Fund

The Developer Fees for Parks Fund is a special revenue fund that accounts for developer fees paid in lieu of parkland dedication in accordance with the Johnson County Zoning and Subdivision Regulations. The proceeds can only be used for park purposes. The total FY 2019 expenditure budget for the Developer Fees Fund is \$9,800. There is no mill levy for this fund.

Developmental Supports Fund

The Developmental Supports Fund is a special revenue fund that accounts for the revenues and expenditures of programs designed to develop social and work skills for persons with intellectual and developmental disabilities. Within this fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, Federal/State aid, and various charges for service. County policy is to maintain a reserve between 8% and 12% of budgeted annual expenditures for the Developmental Supports Fund.

For FY 2019, the Developmental Supports Fund mill levy is 1.242 mills and the expenditure budget is \$26.5 million. The total published Developmental Supports Fund budget is \$28.9 million, including a reserve of \$2.4 million, or 8.9% of budgeted annual expenditures.

District Attorney Forfeited Property Fund

The District Attorney Forfeited Property Fund is a special revenue fund that accounts for funds received from the forfeiture of assets in drug-related cases. The funds can only be used for training purposes and contributions to non-profit agencies which deal in public safety and crime prevention issues.

The expenditure budget for the District Attorney Forfeited Property Fund is approximately \$28,000 for FY 2019. The total budget is approximately \$152,000, including a reserve of approximately \$124,000. There is no mill levy for this fund.

Library Operating Fund

The Library Operating Fund is a special revenue fund that accounts for the revenues and expenditures of operating an urban library system. Within this fund, the primary sources of revenue are ad valorem taxes and motor vehicle taxes.

For FY 2019, the Library Operating Fund mill levy is 3.487 mills and the expenditure budget is \$34.4 million. The total published Library Fund budget is \$41.4 million, including a reserve of \$7.0 million, or 20.3% of budgeted annual expenditures. The policy for this fund is to maintain a reserve between 5% and 10%. Funding for the Library Operating Fund has been increased by additional ad valorem support to fund the 20 year Comprehensive Library Master Plan beginning in FY 2016. The additional funds and reserves will be used to renovate, replace, expand and build as indicated by the plan.

Mental Health Fund

The Mental Health Fund is a special revenue fund that accounts for the revenues and expenditures of programs designed to provide clinical and residential counseling, clinical treatment, and outpatient services to citizens suffering from mental health disorders. Within this fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, Federal/State aid, and various charges for service.

For FY 2019, the Mental Health Fund mill levy is 1.589 mills and the expenditure budget is \$36.0 million. The total published Mental Health Fund budget is \$39.1 million. Mental Health's estimated reserves as of the end of FY 2019 are expected to be approximately \$3.1 million, or 8.5% of the annual budgeted expenditures. County policy for the Mental Health fund is to maintain reserves between 8% and 12%.

Park and Recreation Fund

The Park and Recreation Fund accounts for tax-supported programs provided by the Johnson County Park and Recreation District. This fund page summarizes the budgets for the Park & Recreation's General, Employee

Benefits and Debt Service funds. Within these funds, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, and various charges for service.

For FY 2019, the estimated Park and Recreation Fund mill levy is 3.083 mills and the expenditure budget is \$39.2 million. The total published Park and Recreation Fund budget is \$47.1 million, including a reserve of approximately \$7.9 million. Funding for the Park & Recreation Fund has been increased by additional ad valorem support to fund the Park Legacy Plan, which will allow the Park & Recreation District to open undeveloped parkland, invest in existing parks and develop streamway trails for future generations.

Prosecutor Training and Assistance Fund

The Prosecutor Training and Assistance Fund is a special revenue fund that accounts for a portion of the court costs assessed in every court case. The proceeds must be used for expenditures related to the District Attorney's Office.

The total expenditure budget for the Prosecutor Training and Assistance Fund is approximately \$29,000 for FY 2019. The total budget is approximately \$46,000, including a reserve of approximately \$17,000. There is no mill levy for this fund.

Public Health Fund

The Public Health Fund is a special revenue fund that accounts for the revenues and expenditures of programs dedicated to protect and promote the health, welfare and environment of the community, and to prevent disease. Within this fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, Federal/State aid, and various charges for service.

The total expenditure budget for the Public Health Fund is \$18.1 million and the mill levy is 0.841 mills for FY 2019. The total budget of \$19.9 million includes a reserve of \$1.7 million or 9.6% of the annual budgeted expenditures. County policy is to maintain reserves for the Public Health Fund between 5% and 10%. During FY 2019, the fund balance is estimated to decrease by approximately \$217,140 for one-time expenditures for Medical Examiner costs.

Sheriff Forfeited Property Fund

The Sheriff Forfeited Property Fund is a special revenue fund that accounts for funds received from the forfeiture of assets in drug-related cases. The funds can only be used for law enforcement and prosecutorial purposes and cannot be used for normal operating expenditures.

The total published budget for the Sheriff Forfeited Property Fund is approximately \$706,000, including reserves of \$13,000 for FY 2019. During FY 2019, the fund balance is estimated to decrease by approximately \$563,000 for one-time equipment needs. There is no mill levy for this fund.

Stream Maintenance Fund

The Stream Maintenance Fund is a special revenue fund that accounts for royalty payments from sand removed from the Kansas River as it flows through Johnson County. The proceeds can be used for the cleaning and maintenance of the Kansas River (upon approval of the Kansas Division of Water Resources) and for the development of parklands along tributaries of and along the Kansas River.

The total expenditure budget for the Stream Maintenance Fund is \$5,000 for FY 2019. The estimated ending Stream Maintenance fund balance as of December 31, 2019 is \$6,181. There is no mill levy for this fund.

Weapons Licensure Fund

The Weapons Licensure Fund is a special revenue fund that provides for the purchase of new law enforcement and criminal prosecution services. Revenues from this fund can only be used for public safety purposes. For FY 2019, the total published budget for the Weapons Licensure Fund is approximately \$30,000. There is no mill levy for this fund.

County Building Fund

The County Building Fund is a capital fund that accounts for revenues and expenditures associated with the acquisition, construction, and renovation of County buildings. This fund was reestablished in 2015 by the Board of County Commissioners in accordance with State statute, which allows an annual tax levy not to exceed one (1) mill for a period not to exceed ten (10) years.

The total expenditure budget for the County Building Fund is \$1.8 million and the estimated mill levy is 0.158 mills for FY 2019. The total budget is \$2.0 million for FY 2019, including a reserve of approximately \$200,000 or 9.8%. County policy requires a reserve between 5% and 10% of the annual budgeted expenditures.

Public Works Fund

The Public Works Fund is a capital fund that accounts for all revenues and expenditures of the Public Works department. Within the Public Works Fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, and the special highway (gas tax) fund.

For FY 2019, the Public Works Fund mill levy is 1.340 mills. The expenditure budget for FY 2019 is \$30.3 million, which includes the County Assistance Road System (CARS) program. The total Public Works Fund budget is \$34.6 million, including a reserve of \$4.2 million or 14% of annual budgeted expenditures. County policy is to maintain a reserve between 5% and 10%. The estimated Public Works Fund balance (reserve) is expected to decrease due to one-time capital expenditures and weather contingencies.

Stormwater Fund

The Stormwater Fund is a capital fund that accounts for all revenues and expenditures of the Stormwater Management Program. Within the Stormwater Fund, the primary sources of revenue are the Stormwater sales tax and investment income.

For FY 2019, the Stormwater Fund expenditure budget is \$16.3 million. The total Stormwater Fund budget is \$19.7 million, including a reserve of \$3.4 million. The estimated Stormwater Fund balance (reserve) is expected to decrease due to one-time capital expenditures. There is no mill levy for this fund.

Debt Service Fund

The Debt Service Fund accounts for revenues and expenditures related to various County debt issues, including Library debt. Debt service for the Park and Recreation District, Airport, and Wastewater is paid directly from those funds. Within the Debt Service Fund, the primary sources of revenue are ad valorem taxes, motor vehicle taxes, and transfers from other funds.

For FY 2019, the Debt Service Fund mill levy is 0.149 mills and the expenditure budget is \$2.5 million. The total published Debt Service Fund budget is \$3.2 million. County policy requires that the County maintain a reserve between 5% and 10% of the annual principal and interest amounts due on outstanding bonds, plus 100% of the amounts due on outstanding temporary notes. The projected ending fund balance is approximately \$700,000 or 28% of budgeted FY 2019 expenditures.

Library Special Use Fund

The Library Special Use Fund is a debt service fund that accounts for the revenues and expenditures of financing capital improvement projects for the Johnson County Library System, including the costs of planning, outfitting, and stocking new libraries.

For FY 2019, the Library Special Use Fund mill levy is 0.407 mills and the expenditure budget is \$3.9 million. The total published Library Special Use Fund budget is \$5.2 million, including a reserve of approximately \$1.3 million or 32%. The policy for this fund is to maintain a reserve between 5% and 10%. For 2019, the estimated Library Special Use Fund balance is expected to decrease by approximately \$10,000 for one time expenditures related to debt issuance.

Airport Fund

The Airport Fund is an enterprise fund which accounts for the revenues and expenditures associated with constructing, renovating, and operating two airports and an industrial park. Within this fund, the primary sources of revenue are lease income (use of assets) and various charges for service.

For FY 2019, the Airport Fund expenditure budget is \$7.3 million. The total published Airport Fund budget is \$11.5 million, including a reserve of \$4.2 million. There is no budgeted use of reserves planned for FY 2019.

Park and Recreation Enterprise Fund

The Park and Recreation Enterprise Fund accounts for revenues and expenditures associated with user fee-supported recreational programs, including golf, soccer, senior travel, competitive swimming, and gymnastics.

For FY 2019, the Park and Recreation Enterprise Fund expenditure budget is \$22.8 million. The total published Park and Recreation Enterprise Fund budget is \$33.5 million, including a reserve of \$10.7 million. There is no mill levy for this fund since the programs are supported by user fees.

Transportation Fund

The Transportation Fund is an enterprise fund that accounts for all revenues and expenditures of the transit and commuter rail programs. Within the Transportation Fund, the primary sources of revenue are Federal and State aid and a \$7.1 million transfer from the General Fund.

For FY 2019, the Transportation Fund expenditure budget is \$15.3 million. The total published Transportation Fund budget is \$18.0 million, including a reserve of \$2.8 million or 18.3% of the annual budgeted expenditures. There is no mill levy for this fund. During FY 2018 and FY 2019, the estimated Transportation Fund balance (reserve) is expected to decrease due to one-time capital expenses for new and replacement vehicles.

Wastewater O & M Fund

The Wastewater O & M (Operations and Maintenance) Fund is an enterprise fund that accounts for the revenues and expenditures associated with operations and maintenance activities of the Unified Wastewater District. Within this fund, the primary sources of revenue are various charges for service.

For FY 2019, the Wastewater O & M Fund expenditure budget is \$72.3 million and the total published budget is \$103.5 million (including reserves of approximately \$31.1 million). Reserves are anticipated to be used within the next five years to partially stabilize rates related to future infrastructure costs and other inflationary pressures on operations.

Wastewater SRCFP Fund

The Wastewater SRCFP (Sewer Repair and Construction Finance Plan) Fund is an enterprise fund that accounts for the revenues and expenditures of activities related to the construction and expansion of plants and other infrastructure in the Unified Wastewater District. Within this fund, the primary sources of revenue are the capital finance charges and the Wastewater Connection Fees. Beginning in 2014, the capital charges have been included on the O&M customer billing.

For FY 2019, the Wastewater SRCFP Fund expenditure budget is \$86.3 million. The total published Wastewater SRCFP Fund budget is \$189.5 million, including reserves of \$103.2 million. There is a plan to use reserves to partially fund the costs associated with major infrastructure projects scheduled to be completed within the next decade, including the estimated \$300 million for the expanded Tomahawk Treatment Facility.

Fleet Management Fund

The Fleet Management Fund was established in July, 2012 with an effective start date of January 1, 2013. It is an internal service fund, which will coordinate fleet service operations for County departments. The FY 2019 expenditure budget is \$3.3 million. The total published budget is approximately \$4.2 million, including a reserve

of approximately \$890,000. There is no mill levy directly associated with this particular fund; funding will result from charges to other county departments for the cost of providing fleet management services.

Risk Management Fund

The Risk Management Fund is an internal service fund which handles liability and workers compensation activities. By law, only tort and non-tort liability activities are budgeted (workers compensation transactions are off-budget).

For FY 2019, the Risk Management Fund expenditure budget is \$4.8 million. The total published Risk Management Fund budget is approximately \$6.7 million, including a reserve of \$1.9 million or 40.1% of the annual budgeted expenditures. The reserve policy for the Risk Management fund requires funding up to 80% confidence level of expected ultimate limited losses. The actuarial analysis began with the FY 2014 activity. There is no mill levy for this fund as the property tax funding used in previous years has been replaced with internal charges to departments.

Non-budgeted Funds

There are several funds that are not budgeted in accordance with state statutes. The Library Gift Fund had \$69,000 at the end of 2017. These funds represent gifts given to the Library Board. The Register of Deeds Technology fund balance was \$4.3 million as of the end of 2017. The County Clerk and Treasurer Technology funds were established effective January 1, 2016. The ending balance for the County Clerk Technology fund was \$612,000 as of December 31, 2017. The Treasurer Technology Fund had \$226,000 as of the end of 2017. The Equipment Reserve fund had approximately \$4.3 million as of the end of 2017.

The Capital Projects fund had approximately \$61.4 million set aside for various County capital projects, such as CARS, Stormwater, infrastructure maintenance, etc. More information regarding the capital budget for FY 2019 is located in the Capital Improvement Program section. The Public Building Commission had net cash reserves of approximately \$27.7 million as of the end of 2017, primarily from bond proceeds. These funds are restricted for the specific capital projects for which the bonds were issued.

The Self-Insured Health Care Fund had reserves of approximately \$6.0 million as of the end of 2017 and a projected ending cash balance of \$12.9 million of the end of 2019. More information on this fund can be found in the Personnel and Compensation section. The Workers' Compensation fund had cash reserves of \$6.0 million at the end of 2017.

The County also maintains an agency fund for the Research Triangle Sales Tax. The Research Triangle Sales tax of 0.125% is a pass through sales tax with the total being immediately distributed to the Johnson County Education Research Triangle Authority. An election was held in November 2008 to pass this 1/8th cent sales tax for the purpose of supporting education and research projects at locations within Johnson County, Kansas for University of Kansas, Kansas State University, and University of Kansas Medical Center. There is no sunset for this tax.

Total Budget by Category	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 245,982,579	\$ 295,201,262	\$ 288,143,632
REVENUES:			
Ad Valorem Taxes	234,527,808	247,636,050	261,619,389
Other Taxes	134,467,236	137,183,866	139,993,694
Intergovernmental	52,906,930	62,771,525	60,304,448
Licenses & Permits	3,693,171	3,543,809	3,360,471
Charges for Service	195,530,481	213,454,943	223,531,167
Use of Assets	12,474,529	13,770,473	15,300,998
Miscellaneous	26,937,825	244,284,760	37,992,031
Transfers	59,244,809	66,767,078	66,870,770
Total Revenues	\$ 719,782,789	\$ 989,412,504	\$ 808,972,968
Total Revenues & Beginning Balance	\$ 965,765,368	\$ 1,284,613,766	\$ 1,097,116,600
EXPENDITURES:			
Personal Services	274,936,818	302,215,786	321,470,321
Contractual Services	98,578,777	108,247,121	117,299,855
Commodities	27,580,372	32,425,656	32,432,839
Capital Outlay	9,089,638	9,204,388	13,133,054
Miscellaneous	192,776	15,995,834	13,468,513
Purchase Order Rollovers	394	24,314	126
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	35,712,716	40,101,168	45,866,363
Lease Payments to the PBC	21,585,343	22,469,373	29,078,532
Interfund Transfers	10,445,960	10,899,909	12,394,778
Intrafund Transfers	50,128,033	46,059,147	46,323,581
Transfers to Equipment Reserve Fund	1,890,526	1,912,173	1,714,775
Transfers to Capital Projects	75,268,367	324,995,313	103,061,481
Cost Allocation Expenditures	14,675,275	16,862,024	17,561,006
Fee-based Expenditures	9,557,536	13,820,485	14,367,442
Grant Expenditures	40,921,575	51,237,443	47,770,729
Total Expenditures	\$ 670,564,106	\$ 996,470,134	\$ 815,943,395
Ending Balance, December 31	\$ 295,201,262	\$ 288,143,632	\$ 281,173,205
Annual Change in Balance	\$ 49,218,683	\$ (7,057,630)	\$ (6,970,427)
Mill Levy Information:			
County Taxing District	19.590	19.318	18.996
Park & Recreation Taxing District	3.102	3.112	3.083
Library Taxing District	3.915	3.921	3.894
Total Mill Levy	26.607	26.351	25.973

Total Budget by Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 245,982,579	\$ 295,201,262	\$ 288,143,631
REVENUES:			
Ad Valorem Taxes	234,527,808	247,636,050	261,619,389
Other Taxes	134,467,236	137,183,866	139,993,694
Intergovernmental	52,906,930	62,771,525	60,304,448
Licenses & Permits	3,693,171	3,543,809	3,360,471
Charges for Service	195,530,481	213,454,943	223,531,167
Use of Assets	12,474,529	13,770,473	15,300,998
Miscellaneous	26,937,825	244,284,760	37,992,031
Transfers	59,244,809	66,767,078	66,870,770
Total Revenues	\$ 719,782,789	\$ 989,412,504	\$ 808,972,968
Total Revenues & Beginning Balance	\$ 965,765,368	\$ 1,284,613,766	\$ 1,097,116,599
EXPENDITURES:			
General Fund	333,855,023	379,822,996	388,165,575
Public Works Fund	27,006,149	29,193,660	30,347,246
Stormwater Fund	14,375,180	15,940,695	16,309,892
Transportation Fund	13,674,018	17,099,406	15,251,355
County Building Fund	2,160,795	1,876,384	1,850,034
Fleet Services Fund	2,641,179	3,195,374	3,333,483
Risk Management Fund	4,057,275	4,372,458	4,766,146
Stream Maintenance Fund	0	5,000	5,000
911 Fund	5,737,106	6,387,937	5,052,245
9-1-1 Wireless Fund	0	5,611	335,541
Alcohol Tax Fund	121,113	133,371	138,852
Prosecutor Training & Assistance Fund	35,163	29,000	29,000
Developmental Supports Fund	23,904,180	25,603,881	26,531,499
Mental Health Fund	30,915,065	32,069,021	36,018,407
Airport Fund	5,638,999	7,131,983	7,335,098
Park & Recreation Fund	32,072,467	36,877,290	39,183,940
Park & Recreation Enterprise Fund	17,674,856	21,661,469	22,815,804
Public Health Fund	15,264,847	17,270,241	18,125,779
Library Operating Fund	27,075,424	31,949,053	34,441,960
Library Special Use Fund	4,724,134	3,889,588	3,897,497
Developer Fees for Parks Fund	0	9,800	9,800
Sheriff Forfeited Property Fund	49,069	826,325	692,123
Controlled Substance Fund	(8,999)	69,146	102,504
Weapon Licensure Fund	61,418	46,874	25,000
District Attorney Forfeited Property Fund	36,913	27,458	27,809
Debt Service Fund	1,289,033	1,654,141	2,527,281
Wastewater SRCFP Fund	52,396,503	294,253,054	86,293,526
Wastewater O & M Fund	55,807,196	65,068,919	72,331,000
Total Expenditures	\$ 670,564,106	\$ 996,470,135	\$ 815,943,396
Ending Balance, December 31	\$ 295,201,262	\$ 288,143,631	\$ 281,173,203
Annual Change in Balance	\$ 49,218,683	\$ (7,057,631)	\$ (6,970,428)

General Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 80,008,722	\$ 93,773,470	\$ 90,702,493
REVENUES:			
Ad Valorem Taxes	127,408,075	134,426,363	141,590,078
Other Taxes	96,842,166	104,144,556	106,269,409
Intergovernmental	22,291,183	29,403,218	26,990,137
Licenses & Permits	2,089,870	1,858,768	1,730,791
Charges for Service	41,859,553	44,787,616	42,044,921
Use of Assets	4,757,694	5,263,494	6,015,422
Miscellaneous	2,675,799	3,170,826	6,102,403
Transfers	49,695,431	53,697,178	55,135,887
Total Revenues	\$ 347,619,771	\$ 376,752,019	\$ 385,879,048
Total Revenues & Beginning Balance	\$ 427,628,493	\$ 470,525,489	\$ 476,581,541
EXPENDITURES:			
Personal Services	170,864,832	183,550,984	193,434,382
Contractual Services	33,091,059	39,310,173	38,726,772
Commodities	6,810,782	7,764,154	7,860,081
Capital Outlay	590,944	(667,156)	1,045,881
Miscellaneous	59,507	1,622,642	319,834
Purchase Order Rollovers	0	0	0
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC - Jail Facility	0	0	0
Lease Payments to the PBC - Other Facilities	17,541,266	17,733,527	24,349,568
Interfund Transfers	6,836,166	7,757,066	7,734,318
Intrafund Transfers	39,283,474	43,296,444	44,001,807
Transfers to Equipment Reserve Fund	1,820,526	1,584,899	1,687,501
Transfers to Capital Projects	24,417,514	31,908,399	24,858,001
Cost Allocation Expenditures	615,226	2,311,808	2,363,498
Fee-based Expenditures	9,557,536	13,820,485	14,367,442
Grant Expenditures	22,366,191	29,829,571	27,416,490
Total Expenditures	\$ 333,855,023	\$ 379,822,996	\$ 388,165,575
Ending Balance, December 31	\$ 93,773,470	\$ 90,702,493	\$ 88,415,966
Annual Change in Balance	\$ 13,764,748	\$ (3,070,977)	\$ (2,286,527)
Mill Levy (County Taxing District)	14.085	13.928	13.677
*Target for Ending Balance Per Policy	\$ 46,890,694	\$ 50,509,311	\$ 51,789,561
Amount Over (Under) Policy Target	\$ 46,882,776	\$ 40,193,182	\$ 36,626,405
Net Revenues for Policy Target	\$ 312,604,628	\$ 336,728,738	\$ 345,263,740

* The policy target for the General Fund ending balance is: 20% to 25% of total revenues, excluding intrafund transfers and General Fund cost allocation.

9-1-1 Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 7,968,488	\$ 7,053,273	\$ 5,619,440
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	4,741,089	4,820,704	4,899,788
Use of Assets	80,802	133,400	152,457
Miscellaneous	0	0	0
Transfers	0	0	0
Total Revenues	\$ 4,821,891	\$ 4,954,104	\$ 5,052,245
Total Revenues & Beginning Balance	\$ 12,790,379	\$ 12,007,377	\$ 10,671,685
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	3,762,882	4,533,204	4,269,204
Commodities	794,691	400,000	519,041
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	1,179,533	1,454,733	264,000
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 5,737,106	\$ 6,387,937	\$ 5,052,245
Ending Balance, December 31	\$ 7,053,273	\$ 5,619,440	\$ 5,619,440
Annual Change in Balance	\$ (915,215)	\$ (1,433,833)	—

9-1-1 Wireless Telephone Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 325,729	\$ 329,128	\$ 329,128
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	3,399	5,611	6,413
Miscellaneous	0	0	0
Transfers	0	0	0
Total Revenues	\$ 3,399	\$ 5,611	\$ 6,413
Total Revenues & Beginning Balance	\$ 329,128	\$ 334,739	\$ 335,541
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	0	5,611	335,541
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 0	\$ 5,611	\$ 335,541
Ending Balance, December 31	\$ 329,128	\$ 329,128	0
Annual Change in Balance	\$ 3,399	\$ 0	(329,128)

Alcohol Tax Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 189,993	\$ 215,520	\$ 215,520
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	144,598	130,000	135,000
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	2,042	3,371	3,852
Miscellaneous	0	0	0
Transfers	0	0	0
Total Revenues	\$ 146,640	\$ 133,371	\$ 138,852
Total Revenues & Beginning Balance	\$ 336,633	\$ 348,891	\$ 354,372
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	77,121	99,251	104,732
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	43,992	34,120	34,120
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 121,113	\$ 133,371	\$ 138,852
Ending Balance, December 31	\$ 215,520	\$ 215,520	\$ 215,520
Annual Change in Balance	\$ 25,527	\$ 0	\$ 0

Controlled Substance Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 130,520	\$ 156,274	\$ 93,948
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	15,235	4,311	10,000
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	1,520	2,509	2,867
Miscellaneous	0	0	0
Transfers	0	0	0
Total Revenues	\$ 16,755	\$ 6,820	\$ 12,867
Total Revenues & Beginning Balance	\$ 147,275	\$ 163,094	\$ 106,815
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	0	69,146	102,504
Commodities	(8,999)	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ (8,999)	\$ 69,146	\$ 102,504
Ending Balance, December 31	\$ 156,274	\$ 93,948	\$ 4,311
Annual Change in Balance	\$ 25,754	\$ (62,326)	\$ (89,637)

Developer Fees Fund for Parks	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 112,222	\$ 114,705	\$ 114,705
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	2,483	9,800	9,800
Use of Assets	0	0	0
Miscellaneous	0	0	0
Transfers	0	0	0
Total Revenues	\$ 2,483	\$ 9,800	\$ 9,800
Total Revenues & Beginning Balance	\$ 114,705	\$ 124,505	\$ 124,505
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	0	0	0
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	9,800	9,800
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 0	\$ 9,800	\$ 9,800
Ending Balance, December 31	\$ 114,705	\$ 114,705	\$ 114,705
Annual Change in Balance	\$ 2,483	\$ 0	\$ 0

Developmental Supports Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 3,328,344	\$ 2,927,709	\$ 2,354,091
REVENUES:			
Ad Valorem Taxes	10,836,013	11,951,124	12,858,024
Other Taxes	1,281,598	1,315,409	1,412,759
Intergovernmental	1,880,756	1,991,765	2,061,328
Licenses & Permits	0	0	0
Charges for Service	9,377,157	9,599,353	9,925,989
Use of Assets	72,468	119,641	136,733
Miscellaneous	49,913	52,971	52,971
Transfers	5,640	0	83,695
Total Revenues	\$ 23,503,545	\$ 25,030,263	\$ 26,531,499
Total Revenues & Beginning Balance	\$ 26,831,889	\$ 27,957,972	\$ 28,885,590
EXPENDITURES:			
Personal Services	18,247,187	19,140,844	20,289,599
Contractual Services	650,598	657,301	657,301
Commodities	680,195	713,573	713,573
Capital Outlay	0	359,867	11,213
Miscellaneous	1,004	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	155,633	0	148,654
Intrafund Transfers	0	0	0
Transfers to Equipment Reserve Fund	0	300,000	0
Transfers to Capital Projects	0	0	0
Fee-based Expenditures	0	0	0
Cost Allocation Expenditures	2,362,755	2,574,643	2,786,625
Grant Expenditures	1,806,808	1,857,653	1,924,534
Total Expenditures	\$ 23,904,180	\$ 25,603,881	\$ 26,531,499
Ending Balance, December 31	\$ 2,927,709	\$ 2,354,091	\$ 2,354,091
Annual Change in Balance	\$ (400,635)	\$ (573,618)	—
Mill Levy (County Taxing District)	1.198	1.238	1.242

District Attorney Forfeited Property Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 141,389	\$ 124,356	\$ 124,356
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	25,000	25,000
Charges for Service	0	0	0
Use of Assets	1,489	2,458	2,809
Miscellaneous	18,391	0	0
Transfers	0	0	0
Total Revenues	\$ 19,880	\$ 27,458	\$ 27,809
Total Revenues & Beginning Balance	\$ 161,269	\$ 151,814	\$ 152,165
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	10,095	14,092	14,092
Commodities	0	13,366	13,717
Capital Outlay	0	0	0
Miscellaneous	26,818	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 36,913	\$ 27,458	\$ 27,809
Ending Balance, December 31	\$ 124,356	\$ 124,356	\$ 124,356
Annual Change in Balance	\$ (17,033)	\$ 0	\$ 0

Library Operating Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 4,709,708	\$ 6,922,942	\$ 6,990,554
REVENUES:			
Ad Valorem Taxes	24,853,768	27,363,107	29,587,675
Other Taxes	2,943,117	2,900,370	3,075,104
Intergovernmental	135,051	254,678	250,389
Licenses & Permits	0	0	0
Charges for Service	167,235	160,657	152,825
Use of Assets	173,341	266,797	304,911
Miscellaneous	1,016,146	1,071,056	1,071,056
Transfers	0	0	0
Total Revenues	\$ 29,288,658	\$ 32,016,665	\$ 34,441,960
Total Revenues & Beginning Balance	\$ 33,998,366	\$ 38,939,607	\$ 41,432,514
EXPENDITURES:			
Personal Services	15,469,512	19,160,871	21,323,420
Contractual Services	6,438,855	4,004,504	4,694,676
Commodities	3,697,365	4,810,453	4,070,684
Capital Outlay	17,191	0	0
Miscellaneous	3,381	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	198,336	290,626	490,100
Intrafund Transfers	0	0	0
Transfers to Capital Projects	1,024,089	3,320,701	3,487,289
Cost Allocation Expenditures	91,644	107,220	125,402
Grant Expenditures	135,051	254,678	250,389
Total Expenditures	\$ 27,075,424	\$ 31,949,053	\$ 34,441,960
Ending Balance, December 31	\$ 6,922,942	\$ 6,990,554	\$ 6,990,554
Annual Change in Balance	\$ 2,213,234	\$ 67,612	\$ 0
Mill Levy (Library Taxing District)	3.325	3.445	3.487

Mental Health Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 925,624	\$ 2,490,413	\$ 3,169,513
REVENUES:			
Ad Valorem Taxes	15,856,458	15,892,080	16,447,444
Other Taxes	1,521,261	1,921,516	1,889,612
Intergovernmental	5,637,065	5,659,964	6,585,181
Licenses & Permits	0	0	0
Charges for Service	8,932,792	8,769,219	10,460,857
Use of Assets	82,346	135,950	155,371
Miscellaneous	53,474	50,272	51,043
Transfers	396,458	319,120	332,310
Total Revenues	\$ 32,479,854	\$ 32,748,121	\$ 35,921,818
Total Revenues & Beginning Balance	\$ 33,405,478	\$ 35,238,534	\$ 39,091,331
EXPENDITURES:			
Personal Services	18,006,815	19,993,070	21,494,240
Contractual Services	1,962,540	1,991,961	2,290,359
Commodities	415,438	692,004	701,217
Capital Outlay	191,548	5,000	5,000
Miscellaneous	48,412	90,674	136,375
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	138,875	81,775	984,825
Intrafund Transfers	9,000	0	0
Transfer to Equipment Reserve	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	4,496,146	3,881,870	4,163,484
Fee-based Expenditures	0	0	0
Grant Expenditures	5,646,291	5,332,667	6,242,907
Total Expenditures	\$ 30,915,065	\$ 32,069,021	\$ 36,018,407
Ending Balance, December 31	\$ 2,490,413	\$ 3,169,513	\$ 3,072,924
Annual Change in Balance	\$ 1,564,789	\$ 679,100	\$ (96,589)
Mill Levy (County Taxing District)	1.753	1.647	1.589

Park & Recreation Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 5,970,472	\$ 8,690,092	\$ 8,630,330
REVENUES:			
Ad Valorem Taxes	28,058,312	30,034,735	31,928,652
Other Taxes	3,385,367	3,335,458	3,429,080
Intergovernmental	0	0	0
Licenses & Permits	43,308	159,510	0
Charges for Service	1,167,575	2,057,158	3,085,718
Use of Assets	318,398	25,000	25,000
Miscellaneous	0	0	0
Transfers	1,819,127	1,205,667	0
Total Revenues	\$ 34,792,087	\$ 36,817,528	\$ 38,468,450
Total Revenues & Beginning Balance	\$ 40,762,559	\$ 45,507,620	\$ 47,098,780
EXPENDITURES:			
Personal Services	11,936,249	14,889,461	16,455,664
Contractual Services	2,706,502	3,505,589	3,684,947
Commodities	1,417,489	1,318,942	1,553,123
Capital Outlay	7,434,244	7,946,995	9,796,796
Miscellaneous	40,902	8,778,303	7,248,926
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	438,600	438,000	444,484
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	8,098,481	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 32,072,467	\$ 36,877,290	\$ 39,183,940
Ending Balance, December 31	\$ 8,690,092	\$ 8,630,330	\$ 7,914,840
Annual Change in Balance	\$ 2,719,620	(59,762)	(715,490)
Mill Levy (Park & Rec. Taxing District)	3.102	3.112	3.083

Prosecutor Training & Assistance Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 31,097	\$ 17,472	\$ 17,472
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	29,000	29,000
Use of Assets	0	0	0
Miscellaneous	21,538	0	0
Transfers	0	0	0
Total Revenues	\$ 21,538	\$ 29,000	\$ 29,000
Total Revenues & Beginning Balance	\$ 52,635	\$ 46,472	\$ 46,472
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	34,407	29,000	29,000
Commodities	705	0	0
Capital Outlay	0	0	0
Miscellaneous	51	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 35,163	\$ 29,000	\$ 29,000
Ending Balance, December 31	\$ 17,472	\$ 17,472	\$ 17,472
Annual Change in Balance	\$ (13,625)	\$ 0	\$ 0

Public Health Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 1,891,997	\$ 1,977,662	\$ 1,964,795
REVENUES:			
Ad Valorem Taxes	6,946,648	8,390,794	8,701,660
Other Taxes	880,288	845,818	988,175
Intergovernmental	5,446,121	5,663,633	5,633,549
Licenses & Permits	553,899	642,137	766,980
Charges for Service	1,424,558	1,589,129	1,692,412
Use of Assets	0	0	0
Miscellaneous	25,479	125,863	125,863
Transfers	73,519	0	0
Total Revenues	\$ 15,350,512	\$ 17,257,374	\$ 17,908,639
Total Revenues & Beginning Balance	\$ 17,242,509	\$ 19,235,036	\$ 19,873,434
EXPENDITURES:			
Personal Services	6,329,034	7,172,285	7,589,363
Contractual Services	615,810	1,397,390	1,490,875
Commodities	609,899	548,055	670,570
Capital Outlay	0	0	0
Miscellaneous	9,923	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	42,726	42,726
Intrafund Transfers	501,176	257,243	457,523
Transfers to Equipment Reserve Fund	70,000	27,274	27,274
Transfers to Capital Projects	0	52,500	82,140
Cost Allocation Expenditures	1,695,692	2,109,135	2,131,759
Grant Expenditures	5,433,313	5,663,633	5,633,549
Total Expenditures	\$ 15,264,847	\$ 17,270,241	\$ 18,125,779
Ending Balance, December 31	\$ 1,977,662	\$ 1,964,795	\$ 1,747,655
Annual Change in Balance	\$ 85,665	\$ (12,867)	\$ (217,140)
Mill Levy (County Taxing District)	0.768	0.869	0.841

Sheriff Forfeited Property Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 1,174,486	\$ 1,315,469	\$ 576,382
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	12,805	21,138	24,158
Miscellaneous	177,247	66,100	105,000
Transfers	0	0	0
Total Revenues	\$ 190,052	\$ 87,238	\$ 129,158
Total Revenues & Beginning Balance	\$ 1,364,538	\$ 1,402,707	\$ 705,540
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	25,713	0	0
Commodities	18,254	826,325	692,123
Capital Outlay	5,102	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 49,069	\$ 826,325	\$ 692,123
Ending Balance, December 31	\$ 1,315,469	\$ 576,382	\$ 13,417
Annual Change in Balance	\$ 140,983	(\$ 739,087)	(\$ 562,965)

Stream Maintenance Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 5,955	\$ 6,181	\$ 6,181
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	0	0	0
Miscellaneous	226	5,000	5,000
Transfers	0	0	0
Total Revenues	\$ 226	\$ 5,000	\$ 5,000
Total Revenues & Beginning Balance	\$ 6,181	\$ 11,181	\$ 11,181
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	0	0	0
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	5,000	5,000
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 0	\$ 5,000	\$ 5,000
Ending Balance, December 31	\$ 6,181	\$ 6,181	\$ 6,181
Annual Change in Balance	\$ 226	\$ 0	\$ 0

Weapons Licensure Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 40,974	\$ 6,079	\$ 5,105
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	26,523	45,900	25,000
Charges for Service	0	0	0
Use of Assets	0	0	0
Miscellaneous	0	0	0
Transfers	0	0	0
Total Revenues	\$ 26,523	\$ 45,900	\$ 25,000
Total Revenues & Beginning Balance	\$ 67,497	\$ 51,979	\$ 30,105
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	0	0	0
Commodities	0	46,874	25,000
Capital Outlay	61,418	0	0
Miscellaneous	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 61,418	\$ 46,874	\$ 25,000
Ending Balance, December 31	\$ 6,079	\$ 5,105	\$ 5,105
Annual Change in Balance	\$ (34,895)	\$ (974)	0

County Building Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 75,744	\$ 162,806	\$ 180,910
REVENUES:			
Ad Valorem Taxes	2,153,128	1,615,438	1,633,029
Other Taxes	85,001	262,990	198,651
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	9,728	16,060	18,354
Miscellaneous	0	0	0
Transfers	0	0	0
Total Revenues	\$ 2,247,857	\$ 1,894,488	\$ 1,850,034
Total Revenues & Beginning Balance	\$ 2,323,601	\$ 2,057,294	\$ 2,030,944
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	0	10,000	10,000
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	2,160,795	1,866,384	1,840,034
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 2,160,795	\$ 1,876,384	\$ 1,850,034
Ending Balance, December 31	\$ 162,806	\$ 180,910	\$ 180,910
Annual Change in Balance	\$ 87,062	\$ 18,104	\$ 0
Mill Levy (County Taxing District)	0.238	0.167	0.158

Public Works Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 4,609,219	\$ 5,718,093	\$ 5,383,246
REVENUES:			
Ad Valorem Taxes	13,344,527	13,915,468	13,870,780
Other Taxes	1,698,222	1,676,666	1,709,134
Intergovernmental	11,681,462	12,031,905	12,392,863
Licenses & Permits	13,800	10,294	10,500
Charges for Service	78,699	40,380	41,188
Use of Assets	26,366	0	0
Miscellaneous	57,929	61,187	62,410
Transfers	1,214,018	1,122,913	1,125,371
Total Revenues	\$ 28,115,023	\$ 28,858,813	\$ 29,212,246
Total Revenues & Beginning Balance	\$ 32,724,242	\$ 34,576,906	\$ 34,595,492
EXPENDITURES:			
Personal Services	4,505,367	5,153,607	5,379,207
Contractual Services	2,018,371	1,984,059	2,005,653
Commodities	2,151,851	2,615,220	2,593,626
Capital Outlay	45,175	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	873,716	873,716	1,033,716
Intrafund Transfers	0	0	0
Transfers to Equipment Reserve Fund	0	0	0
Transfers to Capital Projects	16,080,654	17,167,365	17,943,801
Cost Allocation Expenditures	1,331,015	1,399,693	1,391,243
Grant Expenditures	0	0	0
Total Expenditures	\$ 27,006,149	\$ 29,193,660	\$ 30,347,246
Ending Balance, December 31	\$ 5,718,093	\$ 5,383,246	\$ 4,248,246
Annual Change in Balance	\$ 1,108,874	(\$ 334,847)	(\$ 1,135,000)
Mill Levy (County Taxing District)	1.475	1.442	1.34

Stormwater Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 4,169,437	\$ 4,424,211	\$ 3,924,211
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	14,200,093	14,788,637	15,064,683
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	396,791	652,058	745,209
Miscellaneous	940	0	0
Transfers	32,130	0	0
Total Revenues	\$ 14,629,954	\$ 15,440,695	\$ 15,809,892
Total Revenues & Beginning Balance	\$ 18,799,391	\$ 19,864,906	\$ 19,734,103
EXPENDITURES:			
Personal Services	328,896	336,233	351,320
Contractual Services	13,400	21,500	21,500
Commodities	1,236	2,500	2,500
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	120,503	122,913	125,371
Intrafund Transfers	0	0	0
Transfers to Capital Projects	13,799,533	15,341,247	15,791,950
Cost Allocation Expenditures	111,612	116,302	17,251
Grant Expenditures	0	0	0
Total Expenditures	\$ 14,375,180	\$ 15,940,695	\$ 16,309,892
Ending Balance, December 31	\$ 4,424,211	\$ 3,924,211	\$ 3,424,211
Annual Change in Balance	\$ 254,774	\$ (500,000)	\$ (500,000)

Debt Service Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 449,509	\$ 1,084,726	\$ 718,130
REVENUES:			
Ad Valorem Taxes	661,166	265,497	1,544,487
Other Taxes	32,102	105,532	60,053
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	176,260	0	0
Miscellaneous	0	0	0
Transfers	1,054,722	916,516	912,741
Total Revenues	\$ 1,924,250	\$ 1,287,545	\$ 2,517,281
Total Revenues & Beginning Balance	\$ 2,373,759	\$ 2,372,271	\$ 3,235,411
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	5,667	20,000	20,000
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	1,283,366	1,634,141	2,507,281
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 1,289,033	\$ 1,654,141	\$ 2,527,281
Ending Balance, December 31	\$ 1,084,726	\$ 718,130	\$ 708,130
Annual Change in Balance	\$ 635,217	\$ (366,596)	\$ (10,000)
Mill Levy (County Taxing District)	0.073	0.027	0.149

Library Special Use Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 842,273	\$ 867,243	\$ 1,268,687
REVENUES:			
Ad Valorem Taxes	4,409,713	3,781,443	3,457,561
Other Taxes	339,391	506,899	427,246
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	0	0	0
Use of Assets	0	0	0
Miscellaneous	0	2,690	2,690
Transfers	0	0	0
Total Revenues	\$ 4,749,104	\$ 4,291,032	\$ 3,887,497
Total Revenues & Beginning Balance	\$ 5,591,377	\$ 5,158,275	\$ 5,156,184
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	2,006,378	16,305	16,305
Commodities	19,744	315,000	315,000
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	1,732,164	2,723,542	2,738,276
Interfund Transfers	965,848	834,741	827,916
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 4,724,134	\$ 3,889,588	\$ 3,897,497
Ending Balance, December 31	\$ 867,243	\$ 1,268,687	\$ 1,258,687
Annual Change in Balance	\$ 24,970	\$ 401,444	(10,000)
Mill Levy (Library Taxing District)	0.590	0.476	0.407

Airport Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 3,404,411	\$ 4,484,556	\$ 4,184,556
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	1,841,376	1,926,620	2,125,000
Use of Assets	4,862,383	4,890,363	5,156,039
Miscellaneous	15,385	15,000	15,000
Transfers	0	0	39,059
Total Revenues	\$ 6,719,144	\$ 6,831,983	\$ 7,335,098
Total Revenues & Beginning Balance	\$ 10,123,555	\$ 11,316,539	\$ 11,519,654
EXPENDITURES:			
Personal Services	1,302,099	1,597,726	1,673,235
Contractual Services	1,057,287	1,385,800	1,564,705
Commodities	1,487,799	1,532,500	1,718,900
Capital Outlay	129,371	200,000	430,709
Miscellaneous	0	0	313
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	603,937	299,027	286,598
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	146,213
Intrafund Transfers	739,273	750,000	0
Transfers to Capital Projects	0	933,239	1,022,000
Cost Allocation Expenditures	319,233	433,691	492,425
Grant Expenditures	0	0	0
Total Expenditures	\$ 5,638,999	\$ 7,131,983	\$ 7,335,098
Ending Balance, December 31	\$ 4,484,556	\$ 4,184,556	\$ 4,184,556
Annual Change in Balance	\$ 1,080,145	(\$ 300,000)	0

Park & Recreation Enterprise Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 9,500,368	\$ 10,676,706	\$ 10,676,706
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	18,838,047	21,651,469	22,810,831
Use of Assets	0	0	0
Miscellaneous	0	0	0
Transfers	13,147	10,000	4,973
Total Revenues	\$ 18,851,194	\$ 21,661,469	\$ 22,815,804
Total Revenues & Beginning Balance	\$ 28,351,562	\$ 32,338,175	\$ 33,492,510
EXPENDITURES:			
Personal Services	9,585,226	11,466,767	12,298,628
Contractual Services	5,539,332	7,150,928	7,435,573
Commodities	2,047,881	2,537,585	2,666,501
Capital Outlay	100,406	347,864	295,705
Miscellaneous	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	388,864	143,325	111,325
Intrafund Transfers	13,147	15,000	8,072
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 17,674,856	\$ 21,661,469	\$ 22,815,804
Ending Balance, December 31	\$ 10,676,706	\$ 10,676,706	\$ 10,676,706
Annual Change in Balance	\$ 1,176,338	\$ 0	\$ 0

Transportation Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 4,292,887	\$ 3,999,079	\$ 3,449,899
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	5,485,069	7,433,820	6,050,301
Licenses & Permits	0	0	0
Charges for Service	1,088,475	1,270,000	1,075,000
Use of Assets	0	0	0
Miscellaneous	120,000	120,000	120,000
Transfers	6,686,666	7,726,406	7,351,737
Total Revenues	\$ 13,380,210	\$ 16,550,226	\$ 14,597,038
Total Revenues & Beginning Balance	\$ 17,673,097	\$ 20,549,305	\$ 18,046,937
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	6,453,447	1,171,969	698,889
Commodities	1,010,695	1,266,281	1,283,435
Capital Outlay	292,545	132,150	454,448
Miscellaneous	0	5,504,216	5,763,065
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	151,118	145,920	150,655
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	750,000	250,000	250,000
Cost Allocation Expenditures	359,605	329,629	348,003
Grant Expenditures	4,656,608	8,299,241	6,302,860
Total Expenditures	\$ 13,674,018	\$ 17,099,406	\$ 15,251,355
Ending Balance, December 31	\$ 3,999,079	\$ 3,449,899	\$ 2,795,582
Annual Change in Balance	\$ (293,808)	\$ (549,180)	\$ (654,317)

Wastewater O&M Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 25,799,099	\$ 31,123,596	\$ 31,123,596
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	248,162	0	0
Intergovernmental	0	0	0
Licenses & Permits	965,771	802,200	802,200
Charges for Service	59,428,980	63,551,424	70,749,800
Use of Assets	298,163	447,095	510,800
Miscellaneous	190,617	268,200	268,200
Transfers	0	0	0
Total Revenues	\$ 61,131,693	\$ 65,068,919	\$ 72,331,000
Total Revenues & Beginning Balance	\$ 86,930,792	\$ 96,192,515	\$ 103,454,596
EXPENDITURES:			
Personal Services	17,014,372	18,273,092	19,630,636
Contractual Services	29,945,784	37,074,644	42,627,701
Commodities	5,172,508	5,289,513	5,498,513
Capital Outlay	390,835	845,050	845,050
Miscellaneous	2,778	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	0	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	3,280,919	3,586,620	3,729,100
Grant Expenditures	0	0	0
Total Expenditures	\$ 55,807,196	\$ 65,068,919	\$ 72,331,000
Ending Balance, December 31	\$ 31,123,596	\$ 31,123,596	\$ 31,123,596
Annual Change in Balance	\$ 5,324,497	\$ 0	\$ 0

Wastewater SRCFP Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 81,119,505	\$ 103,157,125	\$ 103,157,125
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	6,109,546	425,000	425,000
Intergovernmental	350,223	332,542	340,700
Licenses & Permits	0	0	0
Charges for Service	47,587,635	52,499,200	53,549,184
Use of Assets	1,165,695	1,731,312	1,978,642
Miscellaneous	22,475,192	239,265,000	30,000,000
Transfers	(3,254,168)	0	0
Total Revenues	\$ 74,434,123	\$ 294,253,054	\$ 86,293,526
Total Revenues & Beginning Balance	\$ 155,553,628	\$ 397,410,179	\$ 189,450,651
EXPENDITURES:			
Personal Services	0	0	0
Contractual Services	278,619	1,255,024	3,605,732
Commodities	0	0	0
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	33,386,813	37,730,000	42,628,000
Lease Payments to the PBC	0	0	0
Interfund Transfers	714,027	715,701	712,294
Intrafund Transfers	0	0	0
Transfers to Capital Projects	18,017,044	254,552,329	39,347,500
Cost Allocation Expenditures	0	0	0
Grant Expenditures	0	0	0
Total Expenditures	\$ 52,396,503	\$ 294,253,054	\$ 86,293,526
Ending Balance, December 31	\$ 103,157,125	\$ 103,157,125	\$ 103,157,125
Annual Change in Balance	\$ 22,037,620	\$ 0	\$ 0

Fleet Management Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 1,231,008	\$ 1,341,810	\$ 1,103,504
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	2,703,055	2,928,250	3,091,031
Use of Assets	0	0	0
Miscellaneous	0	0	0
Interfund Transfers	48,926	28,818	28,818
Total Revenues	\$ 2,751,981	\$ 2,957,068	\$ 3,119,849
Total Revenues & Beginning Balance	\$ 3,982,989	\$ 4,298,878	\$ 4,223,353
EXPENDITURES:			
Personal Services	959,411	1,044,532	1,093,533
Contractual Services	295,678	362,536	462,720
Commodities	1,227,465	1,724,866	1,523,613
Capital Outlay	123,404	28,818	242,452
Miscellaneous	394	24,314	126
Operating Impacts from CIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	0	0	0
Intrafund Transfers	24,289	0	0
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	10,538	10,308	11,039
Grant Expenditures	0	0	0
Total Expenditures	\$ 2,641,179	\$ 3,195,374	\$ 3,333,483
Ending Balance, December 31	\$ 1,341,810	\$ 1,103,504	\$ 889,870
Annual Change in Balance	\$ 110,802	(\$ 238,306)	(\$ 213,634)

Risk Management Fund	Actual 2017	Estimated 2018	Budget 2019
Beginning Balance, January 1	\$ 3,533,399	\$ 2,040,566	\$ 2,059,049
REVENUES:			
Ad Valorem Taxes	0	0	0
Other Taxes	0	0	0
Intergovernmental	0	0	0
Licenses & Permits	0	0	0
Charges for Service	1,032,861	2,585,668	2,687,611
Use of Assets	32,839	54,216	61,961
Miscellaneous	39,549	10,597	10,395
Transfers	1,459,193	1,740,460	1,856,179
Total Revenues	\$ 2,564,442	\$ 4,390,941	\$ 4,616,146
Total Revenues & Beginning Balance	\$ 6,097,841	\$ 6,431,507	\$ 6,675,195
EXPENDITURES:			
Personal Services	387,818	436,314	457,094
Contractual Services	2,188,554	2,177,134	2,431,074
Commodities	10,820	8,445	11,622
Capital Outlay	0	5,800	5,800
Miscellaneous	0	0	0
Purchase Order Rollovers	0	0	0
Operating Impacts from GIP	0	0	0
Requests for Additional Resources	0	0	0
Debt Service Payments	0	0	0
Lease Payments to the PBC	0	0	0
Interfund Transfers	10,000	3,200	3,200
Intrafund Transfers	1,459,193	1,740,460	1,856,179
Transfers to Capital Projects	0	0	0
Cost Allocation Expenditures	890	1,105	1,177
Grant Expenditures	0	0	0
Total Expenditures	\$ 4,057,275	\$ 4,372,458	\$ 4,766,146
Ending Balance, December 31	\$ 2,040,566	\$ 2,059,049	\$ 1,909,049
Annual Change in Balance	\$ (1,492,833)	\$ 18,483	\$ (150,000)

FY 2019 Assessed Valuation and Mill Levy Information

The County's largest source of revenue is the ad valorem tax (or property tax), which generates \$261.6 million for the FY 2019 Budget (approximately 32.1% of FY 2019 budgeted revenues). Ad Valorem taxes are generated from the County's assessed valuation, which is estimated at \$10.6 billion for the FY 2019 Budget. The increase in assessed valuation by taxing district is reflected in the following table:

Taxing District:	2018 Assessed Valuation	2019 Assessed Valuation	Change	% Change
County	\$9,858,473,397	\$10,574,655,921	\$716,182,524	7.26%
Park & Recreation	\$9,858,473,397	\$10,574,655,921	\$716,182,524	7.26%
Library	\$8,112,368,282	\$8,667,864,083	\$555,495,801	6.85%

The dynamics of change in the taxing districts are different since each consists of a distinct geographic area. For example, the Library taxing district does not include the cities of Bonner Springs and Olathe.

The County taxing district covers the entire geographic area of Johnson County. The County taxing district has seen positive growth since coming out of the recession in FY 2014. In 2019, the County continues to see growth in valuation at an estimated 7.26% that resembles the prior four years and historical growth prior to the recession. The change in assessed valuation since 2014 is illustrated in the following table:

Fiscal Year:	Total Assessed Valuation	Change	% Change
2014	\$7,630,978,170	\$110,474,783	1.47%
2015	\$8,084,290,606	\$453,312,436	5.94%
2016	\$8,596,593,490	\$512,302,884	6.34%
2017	\$9,229,880,308	\$633,286,818	7.37%
2018	\$9,858,473,397	\$628,593,089	6.81%
2019*	\$10,574,655,921	\$716,182,524	7.26%

*The assessed valuation for FY 2019 is an estimate. Records & Tax Administration will publish the final assessed valuation for FY 2018 in mid-October.

Estimated mill levy information by taxing district and fund is presented on the following page. The estimated mill levy for the FY 2019 Budget is 25.973 mills. This mill levy rate is an estimated reduction of 0.378 mills from the FY 2018 Budget. The County Clerk will publish the final mill levy for FY 2019 in mid-October.

Mill Levies by Taxing District and Fund

COUNTY TAXING DISTRICT						
Fund	2015	2016	2017	2018	2019	Change 2018-2019
General	12.822	14.571	14.085	13.928	13.677	(0.251)
Public Works	1.431	1.555	1.475	1.442	1.340	(0.102)
Public Health	0.768	0.832	0.768	0.869	0.841	(0.028)
Developmental Supports	1.174	1.195	1.198	1.238	1.242	0.004
Mental Health	1.536	1.357	1.753	1.647	1.589	(0.058)
County Building	0.033	0.072	0.238	0.167	0.158	(0.009)
Debt Service	0.000	0.000	0.073	0.027	0.149	0.122
County Total	17.764	19.582	19.590	19.318	18.996	(0.322)
JOHNSON COUNTY LIBRARY						
Library Operating	2.871	3.509	3.325	3.445	3.487	0.042
Library Special Use	0.286	0.403	0.590	0.476	0.407	(0.069)
Library Total	3.157	3.912	3.915	3.921	3.894	(0.027)
JOHNSON COUNTY PARK & RECREATION						
General	1.770	2.523	2.464	2.423	2.487	0.064
Employee Benefits	0.530	0.529	0.593	0.649	0.569	(0.080)
Debt Service	0.049	0.049	0.045	0.040	0.027	(0.013)
Park & Rec Total	2.349	3.101	3.102	3.112	3.083	(0.029)
ALL TAXING DISTRICTS						
District	2015	2016	2017	2018	2018	Change 2018-2019
County	17.764	19.582	19.590	19.318	18.996	(0.322)
Library	3.157	3.912	3.915	3.921	3.894	(0.027)
Park & Recreation	2.349	3.101	3.102	3.112	3.083	(0.029)
Countywide Total	23.270	26.595	26.607	26.351	25.973	(0.378)

* The mill levy for FY 2019 is preliminary and will change due to final estimates of assessed valuation from the Director of Records and Tax Administration acting as County Clerk and final budget decisions made by the Board of County Commissioners.

Equipment Reserve and Fleet Fund - FY 2019 Budget

As directed by the Board, staff has worked with various departments to prepare equipment replacement schedules. The Budget and Financial Planning Department has used a phased approach of implementing equipment replacement schedules each year, beginning in FY 2002, to avoid a large “spike”, or increase, in equipment expenditures and property tax levies. The equipment replacement schedules generally include computer hardware and various types of business equipment.

For FY 2005, the equipment replacement process was formalized with the creation of the County’s Equipment Reserve Fund (as described in K.S.A. 19-119). The statute states that the Board of County Commissioners of any county may provide, by adoption of a resolution, for a county equipment reserve fund to finance the acquisition of equipment. Equipment is defined as machinery, vehicles and any other equipment or personal property including, but not limited to, computer hardware and software.

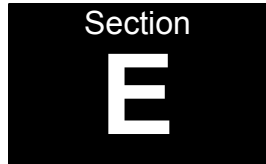
Staff continues to work with departments on updating existing schedules, and implementing new schedules when appropriate. In 2019, the Equipment Reserve transfers increase by \$80,602. This increase is due to the combination of one-time increases in District Courts and Med-Act, and reductions in transfers for Corrections and the Human Services Department due to increasing fund balances. The Equipment Reserve Fund is carrying a fund balance of \$4,054,608 as of September 30, 2018.

In FY 2017, at the direction of the County Manager, action was taken to separate general fund fleet/vehicles from the Equipment Replacement Fund and have them managed by the County Fleet Manager. As a result of this action, excluding the Sheriff and Med Act, there are Fleet Fund transfers made for all general fund departments that have vehicles. The Fleet Fund is carrying a fund balance of \$1,258,164 as of September 30, 2018.

The table on the following page shows the proposed amount of funding for each existing department’s schedule for both Equipment Replacement and Fleet Funds.

Funding for Equipment Replacement and Fleet Schedules in the FY 2019 Budget

Department	Equipment Replacement Funds			Fleet Funds		
	FY 2018 Budget	FY 2019 Budget	% Change 2018-2019	FY 2018 Budget	FY 2019 Budget	% Change 2018-2019
Appraiser	\$51,623	\$44,623	(14)%	\$29,000	\$29,000	0%
Board of County Commissioners	\$12,908	\$12,908	0%	\$0	\$0	0%
Budget & Financial Planning	\$9,228	\$9,228	0%	\$0	\$0	0%
Corrections	\$326,450	\$0	(100)%	\$0	\$160,552	100%
County Manager's Office	\$25,130	\$25,130	0%	\$0	\$0	0%
Department of Health & Environment	\$70,000	\$27,274	(61)%	\$42,726	\$42,726	0%
Department of Technology & Innovation	\$43,000	\$40,000	(7)%	\$3,000	\$3,000	0%
District Attorney	\$47,000	\$38,500	(18)%	\$0	\$8,500	100%
District Courts	\$60,000	\$160,000	167%	\$0	\$0	0%
Elections	\$25,000	\$21,000	(16)%	\$4,001	\$4,000	0%
Emergency Mgmt. and Communications	\$195,000	\$195,000	0%	\$9,029	\$9,029	0%
Facilities	\$77,000	\$27,000	(65)%	\$50,000	\$50,000	0%
Human Resources	\$17,080	\$13,580	(20)%	\$0	\$0	0%
Human Services Department	\$65,000	\$28,000	(57)%	\$0	\$12,000	100%
Justice Information Management System	\$51,418	\$51,418	0%	\$0	\$0	0%
Legal	\$9,954	\$9,954	0%	\$0	\$0	0%
Med-Act	\$770,079	\$945,079	23%	\$0	\$0	0%
Motor Vehicle	\$25,000	\$25,000	0%	\$0	\$0	0%
Planning	\$31,935	\$11,935	(63)%	\$0	\$20,000	100%
Public Works	\$0	\$0	0%	\$873,716	\$348,716	(60)%
Records & Tax Administration/Archives	\$5,321	\$5,321	0%	\$0	\$0	0%
Treasury and Financial Management	\$15,000	\$15,000	0%	\$0	\$3,200	100%
Total:	\$1,933,126	\$1,705,950	(11.8)%	\$1,011,472	\$690,723	(32)%



Personnel & Compensation

This Section Includes:

- Workforce Trends (Page E-2)
- New Positions Included in the FY 2019 Budget (Page E-3)
- Comparison of Budgeted FTE Positions Since FY 2014 (Page E-4)
- Benefits and Health Care (Page E-6)
- Budgeted FTEs by Type (Page E-10)
- Budgeted FTEs by Agency/Department and Strategic Program Area FY 2017 – FY 2019 (Page E-11)

Introduction

Johnson County Government is a progressive and innovative organization that provides high quality and cost-effective services to the residents of the County through its dedicated and knowledgeable workforce. The County seeks to recruit and retain employees with a commitment to public service and a desire to make a difference in the community. This section of the budget overview focuses on funding recommendations related to the County's workforce.

The **Personnel and Compensation** section is organized as follows:

- Overview of Workforce Planning-Related Trends
- New positions included in the 2019 budget
- Vacancy Factor
- Comparison of budgeted FTE since 2014
- Benefits (Including the Health Care Fund)
- Budgeted FTE by type
- FTE by department and strategic program area

The budget includes the following recommendations to invest in the County's workforce:

1. Allocate funding for a 3% merit pool.
2. Allocate funding for step movement for the Sheriff's Civil Service staff.
3. Maintain the employer match for supplemental retirement at 3.0%.

By systematically and routinely analyzing workforce data to assess employees' attributes, monitoring and understanding social, economic, and political trends, then aligning that information with the current and projected needs and goals of the organization, the organization is able to have the right people with the right competencies in the right jobs at the right time - now and in the future.

After the recent recession resulted in reductions to the overall workforce at the County, priorities going forward were determined to include retaining core service area staff; managing workload concerns, addressing morale issues and stemming healthcare costs. The pace of recovery since the recession has been slow and the County continues to take a cautious approach to filling only those positions deemed essential for service delivery.

Workforce Trends

Analyzing current and historical employee data and understanding the impact of social, economic, and political trends on the workplace enables the County to gain insight into current and anticipated workforce needs. In today's rapidly changing and uncertain environment, the County continues to be challenged to employ creative workforce planning strategies that ensure the organization employs the talent needed to deliver excellent service to the public.

Total remuneration entails the financial package offered to employees and is comprised of pay and benefits. The County's compensation program includes both the base and variable pay and reflects the County's compensation philosophy. The County's compensation philosophy is designed to:

- Be competitive within the relevant, comparable labor markets for base salary;
- Recognize outstanding performance and organizational contributions through the use of base and variable pay adjustments; and
- Establish pay practices consistent with the market.

Full-time Equivalent (FTE) Position Information

Recruiting and retaining a talented workforce is essential to the provision of high quality services by Johnson County Government. This section includes information on full-time equivalent (FTE) positions and the County's total compensation package for employees.

Positions included in the budget represent the highest needs in the County. Key elements of the County's total compensation package are the allocation of funds for a 3.0% merit increase pool for employees with competent to exceptional performance and \$50 million for the employer contribution to the Health Care Fund for 2019. A comparison of the pay ranges to comparable organizations indicated that the County needed to narrow the ranges for grades 11 to 15 from 75%-125% of the mid-point to 85%-115% and for grades 16 to 28 from 75%-125% of the mid-point to 80%-120%. The range narrowing was completed in FY 2017.

Changes in Budgeted Positions in the FY 2019 Budget

A total of 4008.04 FTEs are included in the FY 2019 Budget. This is an increase of 58.32 FTEs from the FY 2018 budget of 3949.72 FTEs. The increase of 58.32 FTEs is a result of the following: decrease of 28.4 FTE combined in Technology and Innovation, District Court Trustee, District Court Administration, Corrections, and Human Services Department, the addition of 60.5 FTEs through Request for Additional Resources (RAR) and Capital Improvement Program (CIP), and the remainder through the addition and elimination of positions outside of the budget process.

New Positions Included in the FY 2019 Budget

To balance the Board's strategic goals to be responsible stewards of the taxpayers' money and to provide the best possible mandatory and discretionary services, only essential new positions have been included in the FY 2019 Budget. The approved positions were submitted through the Request for Additional Resources (RAR) process. The new positions included in the FY 2019 Budget are listed in Table #1:

Table #1: New FTE Positions in the FY 2019 Budget

Department	Description	FTEs	Property Tax Impact	Request Type
County Manager's Office	Web Coordinator - Mobile Strategy	1.00	99,339	CIP
District Attorney	Clerk II - Electronic Delivery	1.00	61,055	RAR
Health and Environment	Medical Examiner	1.00	262,498	RAR
Health and Environment	Death Investigator	1.00	102,447	RAR
Technology and Innovation	IT Asset Administrator	2.00	173,530	RAR
Technology and Innovation	Security Engineer	1.00	89,231	RAR
Technology and Innovation	Developer Analyst III (2.0)	2.00	223,775	CIP
Developmental Supports	Behavioral Health Specialist	1.00	0	RAR
Library	Assistant Branch Manager	2.00	0	RAR
Library	Clerk	6.00	0	RAR
Library	Custodian	1.00	0	RAR
Library	Information Specialist	4.00	0	RAR
Library	Page	2.40	0	RAR
Library	School Age Coordinator	1.00	0	RAR
Library	Youth Information Specialist	3.50	0	RAR
Library	Youth Librarian	1.00	0	RAR
Wastewater	Cust Serv & Billing Operations	1.00	0	RAR
Wastewater	Operating Engineer	1.00	0	RAR
Wastewater	Plant Superintendent	1.00	0	RAR
Wastewater	SR Engineering Tech	1.00	0	RAR
Wastewater	Treatment Engineering Tech II	1.00	0	RAR
Mental Health	ACT Coordinator II	1.00	0	RAR
Mental Health	Case Managers	3.00	215,791	RAR
Mental Health	SHR Co-Responder	1.00	73,611	RAR
Mental Health	Transportation Coordinator	1.00	0	RAR
Park & Recreation	Accounting Assistant	1.00	0	RAR
Park & Recreation	Aquatics Center Administrative	1.00	0	RAR
Park & Recreation	Assistant Superintendent of PGC	1.00	0	RAR
Park & Recreation	Assistant Superintendent of	1.00	0	RAR
Park & Recreation	Central Region Park Worker	1.00	0	RAR
Park & Recreation	Children's Services Substitute	1.00	0	RAR
Park & Recreation	Concession Coordinator	1.00	0	RAR
Park & Recreation	Meadowbrook Administrative	1.00	0	RAR
Park & Recreation	NW Region Sr. Park Worker	1.00	0	RAR
Park & Recreation	Outdoor Adventure Coordinator	0.60	0	RAR
Park & Recreation	Park Police Officer I	2.00	0	RAR
Park & Recreation	Sports Field maintenance Worker	1.00	0	RAR
Park & Recreation	Web Administrator - move from EF	1.00	0	RAR
Sheriff	Forensic Scientist	1.00	0	RAR
Sheriff	Forensic Technician	1.00	80,060	RAR
Sheriff	Investigative Task Force - Deputies	3.00	244,974	RAR
		60.50		

Comparison of Budgeted FTE Positions since FY 2014

Since 2014 the number of budgeted FTE positions has increased at an average annual rate of 0.63%. This change is reflected in Table #2 on the following page:

Table #2: Comparison of Budgeted FTE Positions Since FY 2014

Fiscal Year	Budgeted FTE Positions	Annual Increase	Annual % Increase
2014	3,871.01	10.99	0.3%
2015	3,822.41	(48.60)	(1.3)%
2016	3,840.98	18.57	0.5%
2017	3,886.99	46.01	1.2%
2018	3,949.72	62.73	1.6%
2019*	4,008.04	58.32	1.5%

Information on the net change from 2014 to 2019 for each strategic program is presented in Table #3 below.

Table #3: FY 2014 - FY 2019 Budgeted FTEs by Strategic Program

Strategic Program	2014 Budgeted FTE Positions	2019 Budgeted FTE Positions	Increase	% Increase from 2014
Support Services	401.69	433.25	31.56	7.9%
Public Safety and Emergency Services	1,304.42	1,344.07	39.65	3.0%
Infrastructure	319.59	321.26	1.67	0.5%
Health and Human Services	934.77	865.53	(69.24)	(7.4)%
Culture & Recreation	702.54	832.43	129.89	18.5%
Records and Taxation	208.00	211.50	3.50	1.7%
Totals	3,871.01	4,008.04	137.03	3.5%

Overall, the budgeted FTEs have increased by 137.03 FTEs, or 3.5% since 2014.

In support services there has been growth in several departments since 2014. Within the Facilities department there have been added positions to provide service to new County facilities, centralization of Fleet and custodial and maintenance services transitioning from other departments to within Facilities. Human resource functions have been centralized under Human Resources. Information Technology services have also been consolidated with the merger of ITS, OSC, and AIM into DTI and the transfer of IT FTEs from other departments. County Manager's Office has grown through the centralization of PIO functions.

Growth in the Public Safety and Emergency Services area has been largely within the Sheriff's office as staff was added to provide needed services.

Growth in Culture and Recreation has been in Library and Park & Recreation with the addition of staff tied to new facilities and their strategic master plans.

Another measure of budgeted FTE positions is the number of positions per County resident. Table #4 on the following page presents a comparison of FY 2014 and FY 2019 FTE positions per 1,000 Johnson County's population:

Table #4: FY 2014 - FY 2019 Budgeted FTEs per 1,000 County Residents

Strategic Program	2014 Budgeted FTE Positions	2019 Budgeted FTE Positions	Increase	% Increase from 2014
Support Services	0.70	0.72	0.02	2.86%
Public Safety and Emergency Services	2.28	2.22	(0.06)	(2.63)%
Infrastructure	0.56	0.53	(0.03)	(5.36)%
Health and Human Services	1.63	1.43	(0.20)	(12.27)%
Culture & Recreation	1.23	1.38	0.15	12.00%
Records and Taxation	0.36	0.35	(0.01)	(2.78)%
Totals	6.76	6.63	(0.13)	(1.92)%

Vacancy Factor

Beginning in FY 2001, personal services funding was budgeted at less than full employment (i.e., budgeting for a vacancy factor). Historically through 2011, positions meeting specific criteria have been budgeted at 98% occupancy. Beginning with FY 2012, the adopted budget continues a more aggressive vacancy factor by budgeting positions meeting the criteria at 97% occupancy. Generally, coverage positions where on-call hours are used to cover absences are exempted from the vacancy factor calculation. Departments with less than ten (10) FTE positions are also exempted.

Benefits and Health Care

The County seeks to attract and retain quality employees with its indirect compensation package, recognizing that current and potential employees often consider benefits a primary factor when choosing employment. It is the County's goal to help employees achieve a positive balance between their work and personal lives by providing plans and programs that meet the needs of a diverse workforce and by educating employees to assist them in making choices that meet their needs.

To remain competitive, the County will provide ongoing analysis of the level, nature, and variety of benefits offered to employees, with a long-term focus on monitoring trends, costs, and options. The scope and value of the benefit plans and programs are reviewed regularly.

Medical and Dental Plan Redesign and Funding

The Health Care Fund Management Team (HCFMT) addressed Affordable Care Act (ACA) mandates by offsetting the increased claims costs to be borne by the County with plan design changes. Since the current Presidential Administration failed to repeal the ACA, the HCFMT continues to evaluate options to minimize the Excise Tax that is effective in 2022 in a methodical approach while minimizing disruption to employees and financial burden to the County. This approach includes continuing benchmarking of peers to monitor changes and confirm that the County's plans are in line and compliant with the Board's Compensation Philosophy. Previously, major plan changes have been considered and proposed every other year to maintain stability and minimize disruption to employees and family members. Since significant changes were made in 2015, 2017 and 2018, the HCFMT for 2019 will look at less disruptive plan design changes such as consideration of a high-performing, narrowed provider network and new drug formulary recommended by the County's Pharmacy Benefit Manager, MedTrakRx.

Although the application of the Excise Tax was delayed for two years, the HCFMT continues to strategically plan with the expectation that it will be applied. This is consistent with the recommendations of the County's Benefits Consultant and what most employers are doing.

To allow for employees to make informed, educated decisions regarding the County's plan options, TFM-Benefits maintains several resources posted on the Benefits web-site for use by employees including a Plan Calculator that assists employees with calculating the out-of-pocket expenses for each plan option to enable them to be informed consumerists.

Administration of the Health Care Program

The Health Care Fund Management Team (HCFMT) was created to review healthcare utilization, identify trends, analyze data, estimate costs, recommend premiums and cost sharing, and to consider plan design modifications for the County's health insurance program. The HCFMT faces many ongoing fund issues while addressing continued double-digit health care cost increases. Highlights include:

- Continue to offer a competitive and reasonably-priced health plan that encourages employees to be judicious and consumerist when seeking medical services to reduce health care costs. It is becoming less common in the marketplace to offer more than one PPO plan option so the HCFMT is recommending combining the two existing PPO plans and offering only one PPO plan along with the Qualified High Deductible Health Plan (QHDHP) option.
- Continuation of a three-year wellness strategy applying a budget-neutral incentive fee (contribution differential) to employees who do meet the approved wellness engagement criteria. Final 2019 employee contribution rates were reviewed and approved by the HCFMT at its August 1, 2018 meeting. To make the Legal-recommended incentive structure budget-neutral, all employee contribution rates are being increased by the amount of the incentive so employees who complete the Wellness Strategy will receive the \$95 per month Wellness and Tobacco incentives in 2019.
- Continuation of employee benefit education programs summarizing the value of all compensation and benefits offered through the County with a focus on the amount the County contributes by sending an annual Benefit Claim Summary through Blue Cross Blue Shield of Kansas City (BCBSKC) and a Total Compensation Statement summarizing the value of all compensation and benefits offered through the County.
- Increase funding of wellness programs approved by the Board of County Commissioners or the Wellness Committee to provide opportunities for employees and spouses to improve their health and wellness with the overall goal of reducing health care claims costs.
- Continuation of the value-based pharmacy clinical management program administered by Tria Health where targeted Members on specific medications receive counseling to improve medication regimen and adherence. Participation enables members to receive reduced drug copayments for the specific medications. The program reduced County drug claim costs and led to decreased emergency room use and fewer inpatient hospital confinements. Although the County has high utilization of the program, efforts were made in 2017 and 2018 to increase participation by offering \$100 incentive to new members.
- Continuation of the pharmacy manufacturer rebate program with the County's Pharmacy Benefit Manager, MedTrakRx Services. The estimated rebates for 2018 and 2019 are projected to be approximately \$1 million each year.
- Members of the HCFMT served as the Project Manager and served on the Evaluation Committees for the following two separate and distinct Request for Proposals (RFPs) bids in 2018 for a January 1, 2019 effective date: 1) Vision Plan insurer or administrator; and 2) the claim auditor to review the County's medical, dental and drug plans as part of the County's fiduciary responsibilities.
- By implementing a dynamic, five-year budget model for the Health Care Fund, the County anticipates having the ability to respond appropriately to market and inflationary trends without the potential for dramatic fluctuations in employer or employee contributions. The FY 2019 Budget includes the allocation of almost \$50 million for the employer contribution to the Health Care Fund. This amount represents 10% increase in employer contribution rates from FY 2018. Staff anticipates that employee contribution rates, set in the fall, will need to be increased by roughly 10% but can be partially offset by changing provider networks, to maintain the long-term stability of the fund.

Additional important focuses for 2019 involve:

- Address the significant health risks of covered spouses as evidenced by the fact that spouses have historically had a Per Member Per Month cost that is double-digits higher than employees, the County began the formal inclusion of spouses in the County's wellness programs in 2016 with the possible full inclusion beginning in 2020. The County will continue to explore different incentive options in light of the remanding and eventual replacement of EEOC guidelines which restricts an employer's ability to impact an employees' incentive due to what a spouse does or does not do.
- Increasing participation in the Patient-Centered Medical Home (PCMH) health care delivery system for 2018 and 2019 through continued educational efforts. Preliminary analyses indicate that the increased coordination of care expected from the PCMH model did result in reduced claims costs.
- Continue the Implementation of the outcomes-based component of the wellness strategy with focus on improving employee health risks with targeted biometric goals. This component is a critical contributor to the HCFMT's strategy to slow down health care cost increases and to better position the County to address the looming PPACA Excise Tax in 2022.
- Implementing the 2019 employee contribution rates and plan design changes.
- The ending fund balance of \$5.97 million as of December 31, 2017 is below the secured funding level required by Board policy. A rate increase of 18% was built into FY 2018 to address the lower fund balance. The five-year Health Care Fund model for FY 2019 - FY 2023 anticipates rate increases sufficient to allow the reserves to maintain the minimum estimated secure funding level. These cash reserves are needed to cover incurred but not reported claims as well as provide a "secured funding" contingency reserve in accordance with County policy.

Current projections for the Health Care Fund are provided for FY 2018 and 2019 on Table #5, shown on the following page:

Table #5: Health Care Fund - FY 2018 and FY 2019 Budgetary Projections

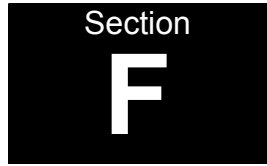
	<u>FY 2018</u>	<u>FY 2019</u>
<u>Receipts</u>		
Employer Contributions for Medical Claims and Administrative Costs	\$ 45,497,935	\$ 50,419,886
Employer Contributions for Dental Claims and Administrative Costs	1,997,788	2,112,038
Employee Contributions for Medical Claims and Administrative Costs	7,730,446	8,566,723
Employee Contributions for Dental Claims and Administrative Costs	499,447	528,010
Pharmacy Rebate	1,000,000	500,000
Investment Income and Other	102,889	114,852
Total Estimated Receipts	\$ 56,828,505	\$ 62,241,509
<u>Disbursements</u>		
Estimated Medical and Pharmacy Claims	\$ 44,504,420	\$ 48,511,650
Estimated Reinsurance and Claims Processing	5,164,258	6,770,818
Estimated Dental claims and Administrative Costs	2,422,235	2,565,048
Estimated Vision Plan Premiums	389,854	397,113
Estimated Affordable Care Act Fees	450,000	568,000
Estimated Fees for Professional Services	151,215	151,215
Estimated Miscellaneous Expenses	18,260	18,260
Total Estimated Disbursements	\$ 53,100,242	\$ 58,982,104
Receipts Less Disbursements	\$ 3,728,263	\$ 3,259,405
Beginning Cash Balance, January 1st	\$ 5,970,438	\$ 9,698,701
Projected End Cash Balance, December 31st	\$ 9,698,701	\$ 12,958,106
Estimated Secure Funding	\$ 10,161,787	\$ 11,280,527

FY 2019 Budget - FTEs by Type

<u>Agency/Department</u>	<u>Other</u>	<u>Grant</u>	<u>Fee</u>	<u>Total</u>
Airport	18.25	0.00	0.00	18.25
Appraiser	87.40	0.00	0.00	87.40
Board of County Commissioners	14.00	0.00	0.00	14.00
Budget and Financial Planning	9.00	0.00	0.00	9.00
Contractor Licensing	0.00	0.00	5.35	5.35
Corrections	248.31	48.94	15.39	312.64
County Manager's Office	23.50	0.00	1.00	24.50
Countywide support	20.00	0.00	0.00	20.00
Courts Law Library	4.96	0.00	0.00	4.96
Department of Health & Environment	88.58	48.73	0.00	137.31
Department of Technology & Innovation	98.63	0.00	0.00	98.63
Developmental Supports	290.16	17.00	0.00	307.16
District Attorney	95.50	1.75	0.00	97.25
District Court Trustee	19.00	0.00	0.00	19.00
District Courts	12.00	3.70	12.00	27.70
Elections	17.00	0.00	0.00	17.00
Emergency Management & Communications	52.00	1.00	0.00	53.00
Facilities	162.66	0.00	0.00	162.66
Facilities - Fleet	12.80	0.00	0.00	12.80
Human Resources	27.01	0.00	0.00	27.01
Human Services Department	38.94	59.74	0.00	98.68
JIMS	25.00	0.00	0.00	25.00
Legal	14.00	0.00	0.00	14.00
Library Operating	325.79	0.00	0.00	325.79
Med-Act	144.53	0.00	0.00	144.53
Mental Health	260.49	61.89	0.00	322.38
Motor Vehicle	69.10	0.00	0.00	69.10
Museums	0.00	0.00	0.00	0.00
Park & Recreation Enterprise	0.00	0.00	352.05	352.05
Park & Recreation General	152.59	0.00	0.00	152.59
Planning	12.75	0.00	0.00	12.75
Public Works	62.93	0.00	0.00	62.93
Risk Management	4.50	0.00	0.00	4.50
RTA	38.00	0.00	0.00	38.00
Sheriff	658.99	1.00	0.00	659.99
Stormwater	2.75	0.00	0.00	2.75
Transportation	0.00	0.00	0.00	0.00
Treasurer & Financial Management	48.15	0.00	0.00	48.15
Wastewater	219.23	0.00	0.00	219.23
Total	3,378.50	243.75	385.79	4,008.04

FTEs By Department and Strategic Program Area

Department	2019	2018	2017
Board of County Commissioners	14.00	14.00	14.00
Budget & Financial Planning	9.00	9.00	9.00
County Manager's Office	24.50	23.50	21.85
Countywide	20.00	20.00	20.00
Facilities	162.66	160.70	157.70
Facilities - Fleet	12.80	12.80	13.80
Human Resources	27.01	26.01	20.01
Technology & Innovation	98.63	93.63	94.55
Legal	14.00	13.50	14.50
Treasurer & Financial Management	48.15	49.25	47.75
Special Liability/Risk Management	4.50	4.50	4.50
Total Support Services	435.25	426.89	417.66
Appraiser	87.40	87.40	87.40
Election & Registration	17.00	17.00	17.00
Motor Vehicle	69.10	68.00	68.50
RTA	38.00	38.00	38.00
Total Records and Taxation	211.50	210.40	210.90
Community Corrections	312.64	311.64	313.64
Courts Law Library	4.96	4.96	4.96
District Attorney	97.25	96.25	92.46
District Court Trustee	19.00	21.00	27.50
District Courts	27.70	37.12	37.44
Emergency Management & Communications	53.00	53.00	49.00
JIMS	25.00	25.00	19.00
Med-Act	144.53	143.53	136.53
Sheriff	659.99	651.95	657.03
Total Public Safety & Emergency Services	1,344.07	1,344.45	1,337.56
Airport	18.25	18.25	18.80
Contractor Licensing	5.35	5.10	5.45
Planning, Development and Codes	12.75	12.90	12.65
Public Works	62.93	63.19	63.14
Stormwater Management	2.75	2.75	2.80
Transportation	0.00	0.00	0.00
Wastewater	219.23	215.00	215.65
Total Infrastructure Services	321.26	317.19	318.49
Developmental Supports	307.16	304.16	294.40
Human Services	98.68	117.42	124.95
Mental Health	322.38	307.63	304.28
Health & Environment	137.31	140.95	139.35
Total Health & Human Services	865.53	870.16	862.98
Library	325.79	303.68	262.90
Museum	0.00	0.00	7.80
Park & Recreation Enterprise	352.05	333.63	331.63
Park & Recreation Employee Benefit	0.00	0.00	0.00
Park & Recreation General	152.59	143.32	137.07
Total Culture & Recreation	830.43	780.63	739.40
Total County	4,008.04	3,949.72	3,886.99



Multi-year Budget Projection

This Section Includes:

- Multi-year Budget Projection – October, 2018 (Page F-2)

Johnson County, Kansas Multi-year Budget Projection - October 2018

Introduction

In May of 2018, the Board of County Commissioners (BOCC) reviewed multi-year budget projections of revenues and expenditures for FY 2018 through FY 2023. These projections included the County Manager's budget for FY 2019. Based on adjustments made to the County Manager's budget proposal by the Board in adopting the FY 2019 Budget, the projections of revenues and expenditures through FY 2023 have been modified and are presented in this document.

Methodology

The financial projections include estimated revenues and expenditures for FY 2018 through FY 2023, including calculations of the amount of property tax revenue necessary to balance the budget in FY 2019 through FY 2023. The financial projections are based on assumptions for the following items:

- Revenue sources other than property taxes
- Operating expenditures, including estimated compensation increases
- Capital Improvement Program (CIP) expenditures
- Assessed valuation
- Delinquency rate for property taxes

Once all assumptions have been documented, the County's financial forecast automatically calculates the amount of property tax revenue needed to balance the budget. In addition, the financial forecast calculates the estimated mill levy based on the property tax revenue, the assessed valuation, and the delinquency rate for property taxes.

Using this forecasting model, it is possible to illustrate the impact of policy decisions on the amount of property tax revenue and the estimated mill levy. In order to decrease future property taxes, policy adjustments must be made to either expenditures or other revenue sources (or a combination of both).

It should be emphasized that the financial projections were created based on a number of assumptions to illustrate potential trends. Some of the assumptions are controlled by policy makers, while others cannot be controlled and are virtually impossible to predict. Staff has created the current assumptions for illustration purposes; those assumptions which can be controlled will ultimately be determined by the Board.

Budget Principles

During the past few years, the County has adhered to the following budget principles in order to maintain a solid financial condition:

- Funded on-going operating expenditures with on-going revenue sources
- Maintained a sufficient General Fund reserve for unknown and unusual circumstances
- Estimated revenues using a conservative approach to avoid budget shortfalls during the fiscal year

The future continuation of these principles reflects the County's commitment to prudent financial management and the maintenance of existing credit ratings.

Historical Information

In order to understand the context for future budget projections, it is important to review certain historical data.

Assessed Valuation

Assessed valuation is an important component of future budget projections since it serves as the basis of property tax revenue calculations. The formula for calculating property tax revenue is illustrated as follows:

$$\text{Property Tax Revenue} = \text{Assessed Valuation}/1000 * \text{Mill Levy} * (1 - \text{Delinquency Rate})$$

(For FY 2019, the estimated delinquency rate used for budget projections is 2.10%)

General information regarding assessed valuation for the County taxing district is presented in the table below.

Table #1: Assessed Valuation from FY 2009 to FY 2018 (County Taxing District only)

<u>Fiscal Year</u>	<u>Total Assessed Valuation</u>	<u>\$ Increase*</u>	<u>% Increase</u>
2009	\$8,231,306,706	\$62,356,781	0.8%
2010	\$7,969,528,237	\$(261,778,469)	(3.2)%
2011	\$7,535,717,941	\$(433,810,296)	(5.4)%
2012	\$7,551,985,565	\$16,267,624	0.2%
2013	\$7,520,503,387	\$(31,482,178)	(0.4)%
2014	\$7,630,978,170	\$110,474,783	1.5%
2015	\$8,084,290,606	\$453,312,436	5.9%
2016	\$8,596,593,490	\$512,302,884	6.3%
2017	\$9,229,880,308	\$633,286,818	7.4%
2018	\$9,858,473,397	\$628,593,089	6.8%
		Average % Increase	1.99%

*Annual increase includes new property and reappraisal of existing property.

As noted in the table, the average increase in assessed valuation is 1.99% over the past 10 years.

Mill Levies and Property Tax Revenue

General information regarding mill levies and property tax revenue is presented in Table #2 below.

Table #2: Mill Levies and Property Tax Revenue from FY 2009 to FY 2018

<u>Fiscal Year</u>	<u>Total Mill Levy</u>	<u>% Change</u>	<u>Total Budgeted Property Tax Revenue</u>	<u>% Change</u>
2009	23.165	(0.3)%	\$182,375,544	0.3%
2010	23.213	0.2%	\$176,540,919	(3.2)%
2011	23.256	0.2%	\$168,031,158	(4.8)%
2012	23.188	(0.3)%	\$167,964,097	—%
2013	23.210	0.1%	\$168,320,608	0.2%
2014	23.247	0.2%	\$170,843,754	1.5%
2015	23.270	0.1%	\$180,141,184	5.4%
2016	26.595	14.3%	\$218,891,153	21.5%
2017	26.607	—%	\$234,342,975	7.1%
2018	26.351	(1.0)%	\$247,636,050	5.7%

From 2009 to 2015, the mill levy remained relatively flat. In 2016, the mill levy increased 3.325 for Park and Recreation, Library, State revenue reductions, and general operations. In 2018, the mill levy was reduced 0.256 for a slight rollback.

Mortgage Registration Fee Revenue

During 2014, the State passed legislation to phase out the Mortgage Registration Fee in Kansas beginning in FY 2015. The fee had been in place since 1925, and had provided over \$18 million annually to the County prior to the recession. Due to this legislation, the revenue was phased out over five years. In FY 2019, the phase out is complete with no revenue projected.

Information on mortgage registration fee collections for FY 2009 to FY 2017 is presented on the next page:

Table #3: Mortgage Registration Fee Revenue from FY 2009 to FY 2017

<u>Fiscal Year</u>	<u>Actual Collections</u>	<u>% Increase (Decrease)</u>
2009	\$14,566,774	9.3%
2010	\$11,996,856	(17.6)%
2011	\$11,624,954	(3.1)%
2012	\$16,019,920	37.8%
2013	\$16,102,301	0.5%
2014	\$13,449,832	(16.5)%
2015	\$13,683,823	1.7%
2016	\$11,604,108	(15.2)%
2017	\$7,872,537	(32.2)%

Revenue Assumptions

Revenues are estimated using a conservative approach to avoid budget shortfalls during the fiscal year. The County's Revenue Estimating Committee meets during the months of February through June to review and modify revenue estimates for the County's major revenue sources. The current growth projections for the key major revenue sources are presented in the table below.

Table #4: Percentage Growth Projections for Major Revenues

<u>Revenue Source</u>	<u>FY 2019</u>	<u>FY 2020 through FY 2023</u>
Assessed Valuation*	7.3%	6.4% - 4.7%
Sales Taxes	1.0%	2.0%
Interest on Delinquent Taxes	\$2.0 million	\$2.0 million
Motor Vehicle Taxes	2.6%	3.0%
Recording Fees	\$5.9 million (14.8% increase due to State legislation)	\$5.9 million

*The delinquency rate for property taxes has been assumed to be 2.1% in all years.

Most revenue projections are estimated to show increases in FY 2019 and continuing through FY 2023. The County will continue to closely monitor the economic situation and its potential impact on the County's major sources of revenue.

Expenditure Assumptions - Operating Budget

Staff has prepared a set of operating expenditure growth estimates for FY 2019 through FY 2023. These projections assume: 1) mill levy reduction of .029 for FY 2019 for the Park & Recreation Taxing District and flat mill levy in future years, and mill levy reduction of .027 for FY 2019 for the Library Taxing District and flat mill levy in future years, 2) mill levy reduction of .322 mills for FY 2019 for the County Taxing District, and 3) minimal increases to service delivery in FY 2019 through FY 2023. In FY 2015, the State legislature passed tax lid legislation beginning with the FY 2018 Budget. Based on the budget form from the State and the County's current projections, the County was able to maintain existing services under the tax lid without an election. The expenditure projections are summarized in the following table.

Table #5: Projections for Operating Expenditures

<u>Expenditure Item</u>	<u>FY 2019</u>	<u>FY 2020 - FY 2023</u>
Salaries - percentage growth	3.0%	3.0% - 4.0%
Health Insurance Program - percentage growth	10.0%	7.0%
Supplemental Retirement - County match percentage	3.0%	3.0%
Other Fringe Benefits	20.0%	20.0%
Contractual and Other Miscellaneous Items	\$2.3 million	\$2.0M - \$3.0M

Expenditure Assumptions - Capital Improvement Program (CIP)

Staff has prepared a set of CIP projections for FY 2019 through FY 2023. These projections are presented in Table #6 below.

Table #6: Projections for CIP Expenditures

<u>CIP Item</u>	<u>FY 2019</u>	<u>FY 2020 through FY 2023</u>
CARS Program	\$15.9 M	\$16.1M - 16.7M
Bridges, Roads, and Culverts Program	\$2.0 M	\$1.9 M
On-going Capital Projects*	\$5.2 M	\$5.1M
Park and Recreation Strategic Master Plan	0.75 mills	0.75 mills
Library 20 Year Master Plan	0.75 mills	0.75 mills
Transit Bus Replacement	\$2.2 M	\$2.7M - \$4.6M

*These projects include Facilities Capital Replacement Plan, Information Technology Infrastructure Maintenance and Fiber Master Plan, JIMS Infrastructure Maintenance, and Mental Health Capital Replacement Plan.

Impact on Total County Budget

The total estimated expenditure amount for FY 2019, excluding reserves, is \$815.9 million. This represents a decrease of \$3.7 million, or 0.5%, when compared to the FY 2018 budgeted expenditure amount of \$819.6 million. The decrease is due to moving anticipated Wastewater capital expenditures from FY 2019 to FY 2018 after the FY 2018 Budget was adopted. The total estimated expenditure amount is projected to increase to \$966.0 million by FY 2023.

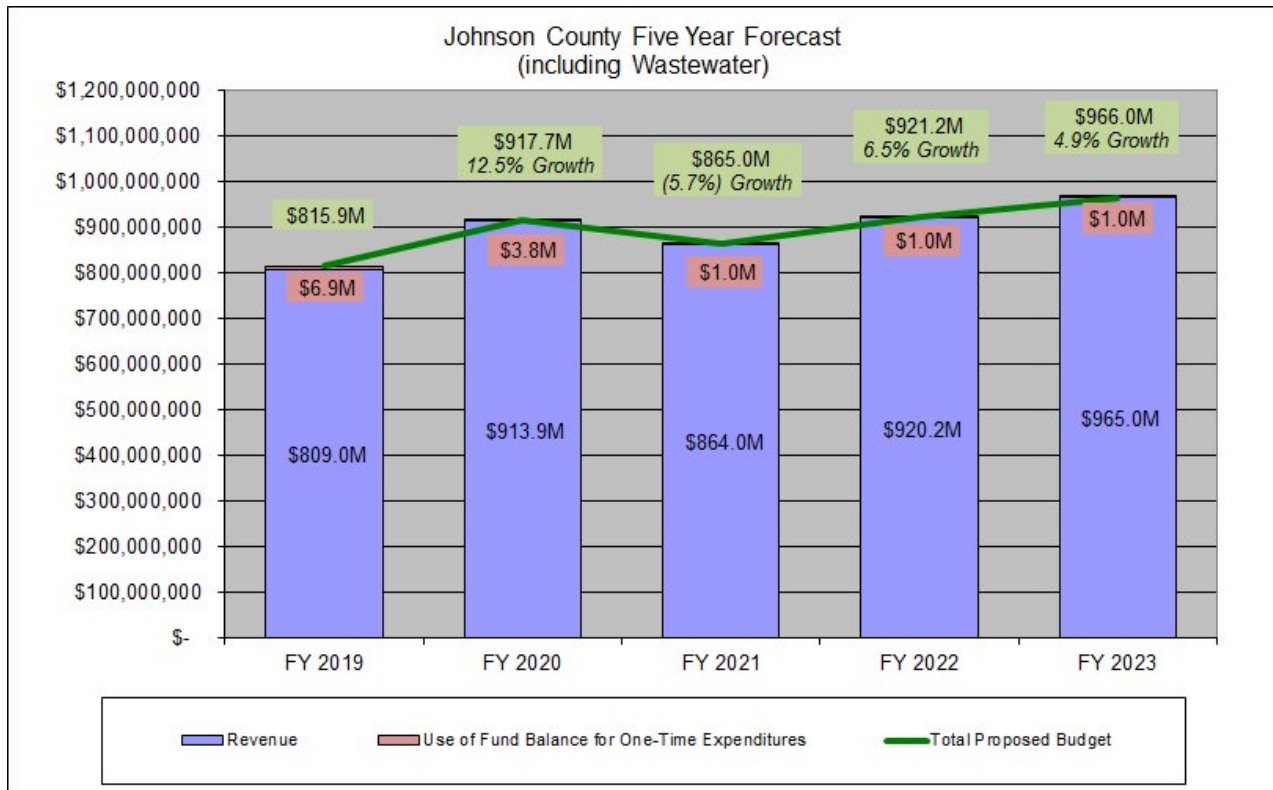
Projections for assessed valuation (County taxing district), property tax revenue, and mill levies are presented in the following table.

Table #7: Projected Property Tax Revenue and Mill Levies for FY 2019 - FY 2023

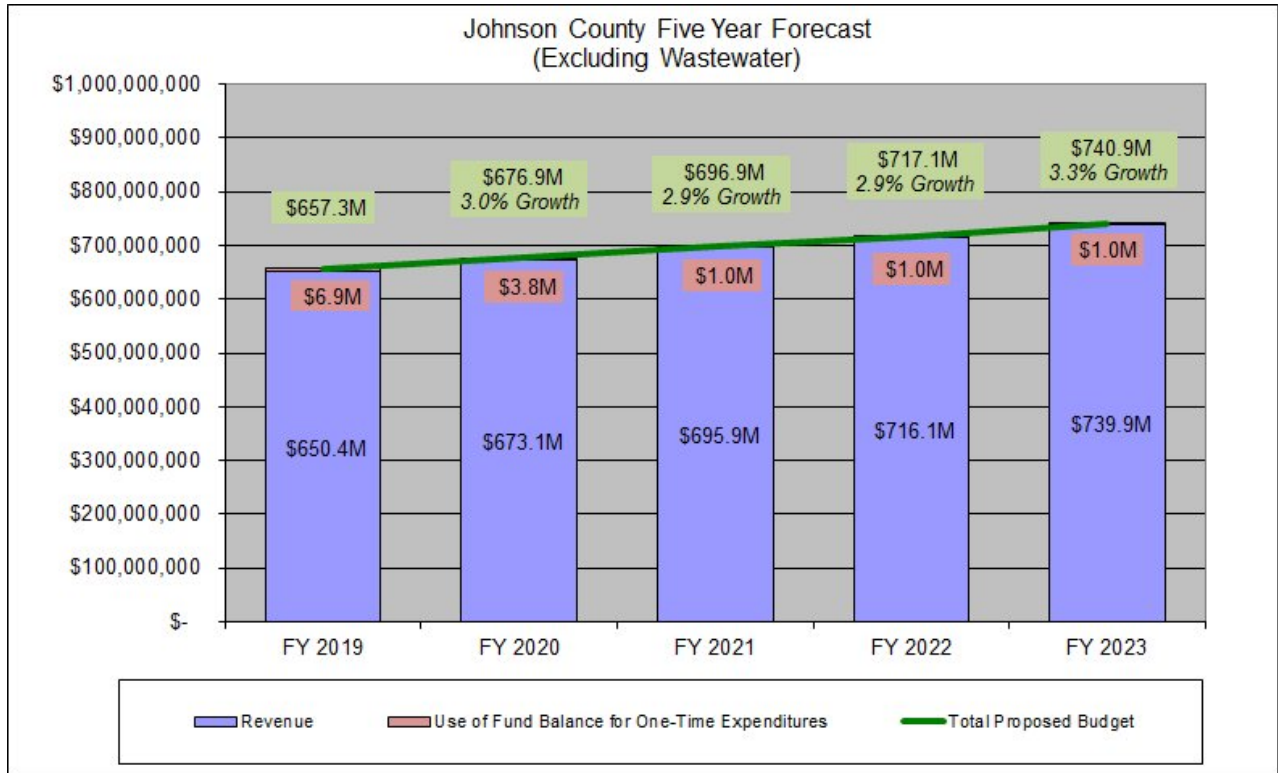
Fiscal Year	County Taxing District Assessed Valuation	Property Tax Revenue	Total Mill Levy	Mill Levy Change
2019	\$10.6 billion	\$261.6 million	25.973 mills	(0.378) mills
2020	\$11.2 billion	\$278.3 million	25.973 mills	0.000 mills
2021	\$11.8 billion	\$292.1 million	25.973 mills	0.000 mills
2022	\$12.4 billion	\$305.8 million	25.973 mills	0.000 mills
2023	\$12.9 billion	\$320.3 million	25.973 mills	0.000 mills

The County is proposing a .378 mill levy reduction for FY 2019. This is comprised of a .322 reduction to the County Taxing District, .027 reduction to the Library Taxing District, and a .029 reduction to the Park & Recreation Taxing District. With changes in appeals between August and October when values are finalized, the County is anticipating some fluctuation in the final amount of the mill levy. In FY 2020 through FY 2023, the mill levy is projected to remain flat.

The graph below reflects the total budget, use of fund balance for one-time expenditures and other revenue.



In FY 2018, FY 2019, and FY 2020 there is a large anticipated increase in expenditures due to the addition of capital expenditures to Wastewater SRCFP for the Tomahawk project. The graph on the following page shows the County's budget projections excluding Wastewater.



General Fund Reserve Levels

Projections for the General Fund reserve for FY 2019 through FY 2023 are presented in the following table.

Table #8: Projected General Fund Reserve

Fiscal Year	Projected General Fund Reserve (\$)	Projected General Fund Reserve (%)*
2019	\$88.4 million	25.6%
2020	\$85.6 million	23.9%
2021	\$85.5 million	23.1%
2022	\$85.5 million	22.3%
2023	\$85.5 million	21.6%

*Calculated as a % of estimated General Fund revenues, excluding intrafund transfers and General Fund cost allocation.

Moody's Investors Service assigned an Aaa rating with the issuance of the Johnson County's \$17.1 million Internal Improvement general obligation bonds, Series 2017A. When rating the County's debt, Moody's Investors Service commented that the Aaa rating reflects the general obligation credit characteristics of Johnson County, which includes:

- Johnson County's sizable and wealthy tax base that benefits from its significant role in the Kansas City metropolitan area economy.
- Well managed financial operations.
- Low net direct debt burden.

Moody's Investors Service also assigned an Aaa to the Public Building Commission's (PBC) Lease Purchase Revenue bonds reflecting the unconditional and long-term commitments of the county.

On February 28, 2013, the County adopted a revised General Fund reserve policy. The reserve calculation in the policy is based on the following goals:

1. Maintaining working capital to meet cash flow requirements and provide contingencies for unpredictable revenue sources and emergencies or other unanticipated expenditures.
2. Funding capital asset replacement and debt retirement.

According to the policy, the annual calculation is expected to generate a reserve amount that ranges between 20% and 25% of estimated annual General Fund net revenues (total General Fund revenues, excluding intrafund transfers and General Fund cost allocation). The County's General Fund has gradually increased over time as a result of unanticipated revenues above estimates and conservative departmental spending. As indicated in the previous table, the County is projected to comply with the current reserve policy in FY 2019 through FY 2023.

Questions for the Board

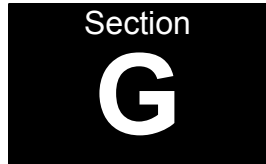
The Multi-year Budget Projection is based on a number of assumptions which continue to change as time passes. Some of the variables in the financial projections are controlled by the Board, while others cannot be controlled and are virtually impossible to predict. Overall, the Multi-year Budget Projection should be viewed as a tool to illustrate the impact of policy alternatives and to highlight potential fiscal problems in future years.

The five year forecast shows a balanced budget with no mill levy increases. If these assumptions change, the County will be faced with expenditure reductions or revenue enhancements to maintain a balanced five year model. In addition, key decisions on strategic issues or possible state legislation could alter future financial projections.

Overall, the County is faced with the following policy questions:

1. ***What services will the County provide?***
2. ***Who is the best provider of service?***
3. ***What level of service will be provided to the community?***
4. ***What is an acceptable level of cost for each County service?***
5. ***How will the County finance the cost of services?***

Staff will continue to monitor and update the financial projections on a periodic basis as policy decisions are made and more current information is available.



Revenue Summary

This Section Includes:

- FY 2019 Revenues by Category (Page G-2)
- 2017 through 2019 Revenue Breakdown (Page G-3)
- Major Revenue Sources (Page G-5)

FY 2019 Johnson County Revenues

Introduction

The Johnson County Government has developed a diverse base of revenues to fund its unique operational and capital needs. Current revenue projections support a budget that meets the needs of a growing community, adequately compensates staff and maintains good stewardship of taxpayer dollars.

This section describes major revenue trends and how these affect Johnson County. Special emphasis is placed on the County's thirty one (31) major revenue sources. This set of revenues is significant in that they collectively represent at least 75% of the County's projected revenues in FY 2019. Each major source of revenue is described on the following pages.

Revenue Estimating Committee

The Revenue Estimating Committee reviews projections of the County's major revenue sources and provides recommendations on projected revenues to the County Manager. The County Manager considers these recommendations in preparing the proposed annual budget that is submitted to the Board of County Commissioners in June of each year. The County Manager may alter the committee's projected revenues in preparing the proposed budget, and the Board of County Commissioners may alter projected revenues as part of the annual budget process.

The County Manager determines the membership of the Revenue Estimating Committee as part of the County's financial procedures. The current membership of the committee is as follows:

Budget Director	County Manager	County Appraiser	Director of Records and Tax Administration
Assistant Budget Director	County Treasurer	Cash Manager	Revenue Coordinator

For FY 2019, the Revenue Estimating Committee determined a minimum threshold of \$500,000 for a major revenue source. The Committee identified 31 major revenue sources for FY 2019. The following information will show 32 major revenue sources for FY 2018, reducing to 31 for FY 2019 with the complete elimination of Mortgage Registration. In order to avoid budgetary shortfalls during the fiscal year, revenues are estimated using a conservative approach.

Revenues by Category

The following table provides a breakdown of FY 2019 budgeted revenues (excluding transfers and use of carryover).

FY 2019 Revenue Distributions

Revenue Category	FY 2019 Budget	% of Total
Taxes	\$ 401,613,083	54.04%
Charges for Service	\$ 223,531,167	30.08%
Intergovernmental	\$ 60,304,448	8.11%
Use of Assets/Miscellaneous	\$ 54,416,529	7.32%
Licenses & Permits	\$ 3,360,471	0.45%
Total	\$ 743,225,698	100.00%

Revenues outlined in this section are those funds which the County has budgeted to collect in FY 2019. These revenues exclude transfers and use of carryover. Revenues are categorized into the following groups:

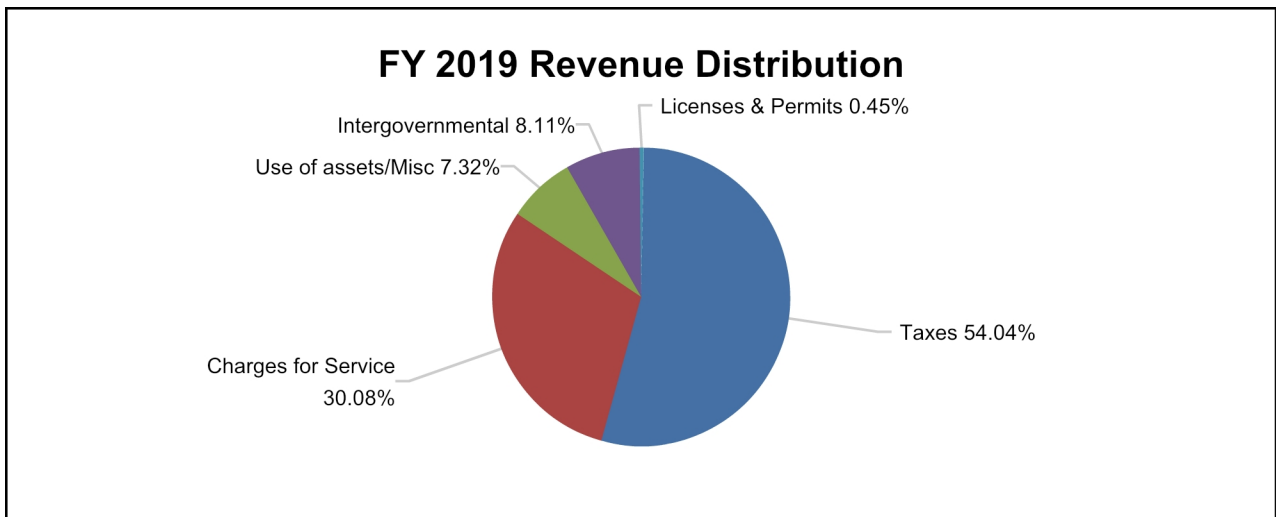
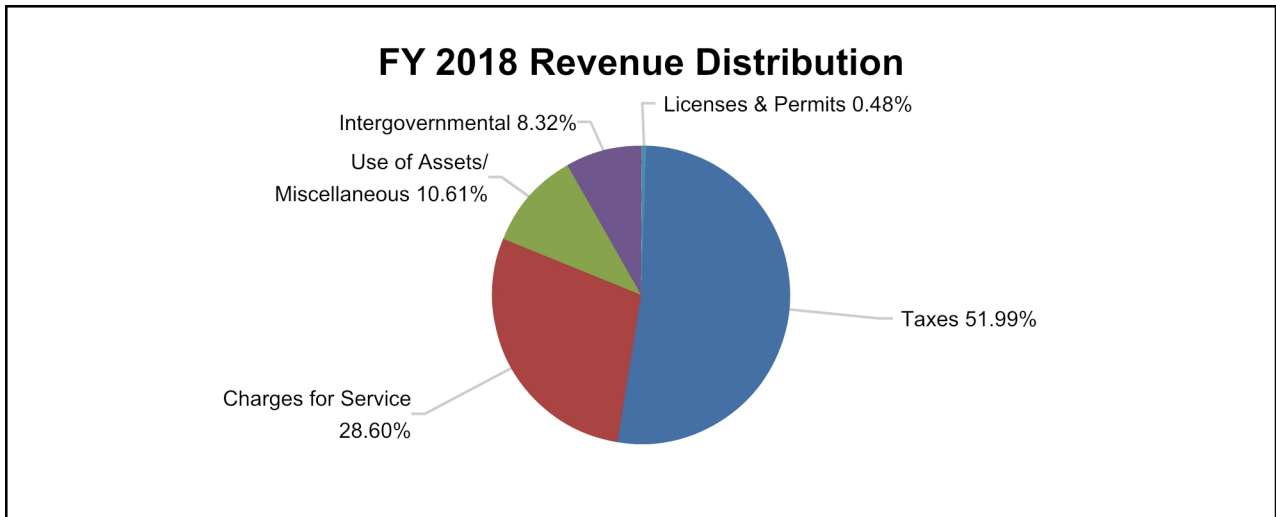
Taxes - This group is comprised of ad valorem support (property taxes), sales taxes, motor vehicle, delinquent, and several other taxes including minerals, liquor, recreational vehicles, car rentals, and compensating use taxes. Taxes represent the largest source of revenue for the County.

Intergovernmental - This group includes revenues from federal, state and city grants, as well as special highway (gas tax) funds which are dedicated for road and bridge maintenance and construction.

Licenses & Permits - This group has been an insignificant portion of the revenue picture in the last decade.

Charges for Service - This group has grown dramatically since the wastewater capital finance charges, connection fees and system development fees were instituted in the early 1990s based on equivalent dwelling unit (EDU). In FY 2003, new user fees for wastewater operations and maintenance activities were implemented. The new system availability charge was included beginning with the FY 2015 budget. The system development charge (an EDU-based charge) was eliminated in FY 2014.

Use of Assets/Miscellaneous - This group includes investment interest, land and building rentals, and sale of County assets.



2017 Through 2019 Revenue Breakdown

The table on the following page summarizes Actual 2017, Estimated 2018 and Budget 2019 revenues for Johnson County (excluding transfers and use of carryover).

Revenues by Category	Actual FY 2017	Estimated FY 2018	Budget FY 2019
Taxes			
Ad Valorem Tax*	\$234,527,808	\$247,636,050	\$261,619,389
Delinquent Real Property Tax*	2,224,832	2,299,998	2,299,998
Interest on Delinquent Taxes*	1,667,479	2,000,000	2,000,000
Motor Vehicle Tax*	24,317,514	25,120,983	25,874,610
911 Fund*	4,741,089	4,820,704	4,899,788
Local Sales Tax (1/2 percent)*	14,954,325	15,103,868	15,254,907
Local Use Tax*	3,145,426	3,334,152	3,534,201
Public Safety Sales Tax (1/4 percent)*	18,407,863	18,591,942	18,777,861
Public Safety Use Tax*	3,867,155	4,099,184	4,345,135
Public Safety Sales Tax #2 (1/4 percent)*	18,407,863	18,591,942	18,777,861
Public Safety Use Tax #2*	3,867,155	4,099,184	4,345,135
Public Safety Sales Tax #3 (1/4 percent)*	14,878,454	18,591,942	18,777,861
Public Safety Use Tax #3*	2,176,418	4,099,184	4,345,135
Stormwater Sales Tax (1/10 percent)*	11,735,449	12,225,442	12,347,696
Stormwater Use Tax*	2,464,644	2,563,195	2,716,987
Other Taxes	7,611,570	1,642,146	1,696,519
Subtotal	368,995,044	384,819,916	401,613,083
Intergovernmental			
Special Highway Tax*	11,681,462	12,031,905	12,392,863
Community Development Block Grant*	858,882	1,450,774	1,460,904
Section 8 Rental Assistance*	10,477,320	11,100,000	10,950,000
Federal/State/Local Government Grants	29,889,266	38,188,846	35,500,681
Subtotal	52,906,930	62,771,525	60,304,448
Licenses & Permits			
Contractor Licensing Fees*	1,229,547	1,080,088	1,256,191
Other Licenses & Permits	2,463,624	2,463,721	2,104,280
Subtotal	3,693,171	3,543,809	3,360,471
Charges for Service			
Heritage Trust Fund Fees*	459,379	500,000	500,000
Med-Act User Fees*	8,005,069	9,335,177	9,521,881
Motor Vehicle Registration Fees*	4,896,461	4,957,663	5,019,633
Mortgage Registration Fees*	7,872,537	3,700,000	—
Recording Fees*	5,149,854	5,913,021	5,913,021
Police Protection Charges*	911,026	937,810	1,050,000
Prisoner Boarding Charges*	925,018	988,570	934,000
Parks Enterprise*	18,838,047	21,651,469	22,810,831
Wastewater-Capital Finance Charges*	37,365,497	41,555,000	42,604,984
Wastewater-Connection Fees*	9,404,419	6,200,000	6,200,000
Wastewater-User Charges*	58,561,959	61,853,524	61,716,191
Wastewater-System Availability Charge*	13,531	4,124,200	4,124,200
Other Charges for Service	46,602,664	51,738,509	63,136,426
Subtotal	199,005,461	213,454,943	223,531,167
Use of Assets			
Investment Interest*	6,242,271	8,995,690	10,277,215
Other Use of Assets	6,232,258	4,774,783	5,023,783
Subtotal	12,474,529	13,770,473	15,300,998
Miscellaneous			
	25,080,475	245,989,180	39,115,531
Total Major Revenues (indicated with "***")	544,275,753	579,552,661	596,648,478
Total Revenues (excluding transfers)	662,155,610	924,349,846	743,225,698
Major Revenues as a Percent of Total	82.20%	62.70%	80.28%

Major Revenue Sources

The following table provides a summary of the Estimated 2018 and Budget 2019 amounts for the major revenue sources. As demonstrated, there are 31 major revenue sources projected to contribute greater than 75% of total revenues in FY 2019. Following the table is a description of each of the 31 revenues.

Revenue Source	Estimated FY 2018	Budget FY 2019	% Change
Ad Valorem Tax	\$ 247,636,050	\$ 261,619,389	5.6%
Delinquent Real Property Tax	2,299,998	2,299,998	0.0%
Motor Vehicle Tax	25,120,983	25,874,610	3.0%
Special Highway Tax	12,031,905	12,392,863	3.0%
Local Sales Tax (1/2 percent)	15,103,868	15,254,907	1.0%
Local Use Tax	3,334,152	3,534,201	6.0%
Public Safety Sales Tax (1/4 percent)	18,591,942	18,777,861	1.0%
Public Safety Use Tax	4,099,184	4,345,135	6.0%
Public Safety Sales Tax #2 (1/4 percent)	18,591,942	18,777,861	1.0%
Public Safety Use Tax #2	4,099,184	4,345,135	6.0%
Public Safety Sales Tax #3 (1/4 percent)*	18,591,942	18,777,861	1.0%
Public Safety Use Tax #3*	4,099,184	4,345,135	6.0%
Stormwater Sales Tax (1/10 percent)	12,225,442	12,347,696	1.0%
Stormwater Use Tax	2,563,195	2,716,987	6.0%
Investment Interest	8,995,690	10,277,215	14.2%
Interest on Delinquent Taxes	2,000,000	2,000,000	0.0%
911 Fund	4,820,704	4,899,788	1.6%
Contractor Licensing Fees	1,080,088	1,256,191	16.3%
Heritage Trust Fund Fees	500,000	500,000	0.0%
Med-Act User Fees	9,335,177	9,521,881	2.0%
Motor Vehicle Registration Fees	4,957,633	5,019,633	1.3%
Mortgage Registration Fees	3,700,000	—	(100.0)%
Recording Fees	5,913,021	5,913,021	0.0%
Police Protection Charges	937,810	1,050,000	12.0%
Sheriff & Corrections Prisoner Boarding Charges	988,570	934,000	(5.5)%
Parks Enterprise	21,651,469	22,810,831	5.4%
Wastewater-Capital Finance Charges	41,555,000	42,604,984	2.5%
Wastewater-Connection Fees	6,200,000	6,200,000	0.0%
Wastewater-User Charges	61,853,524	61,716,191	(0.2)%
Wastewater-System Availability Charge	4,124,200	4,124,200	0.0%
Community Development Block Grant	1,450,774	1,460,904	0.7%
Section 8 Rental Assistance	11,100,000	10,950,000	(1.4)%
Total Revenues	\$ 579,552,631	\$ 596,648,478	2.9%

1. Ad Valorem Tax

The Ad Valorem Tax is the largest single revenue source available to Kansas counties. These revenues are derived from taxes levied on real property, personal property, and state assessed utilities. The Johnson County Appraiser values real and personal properties, while the State of Kansas assigns values to state assessed utilities.

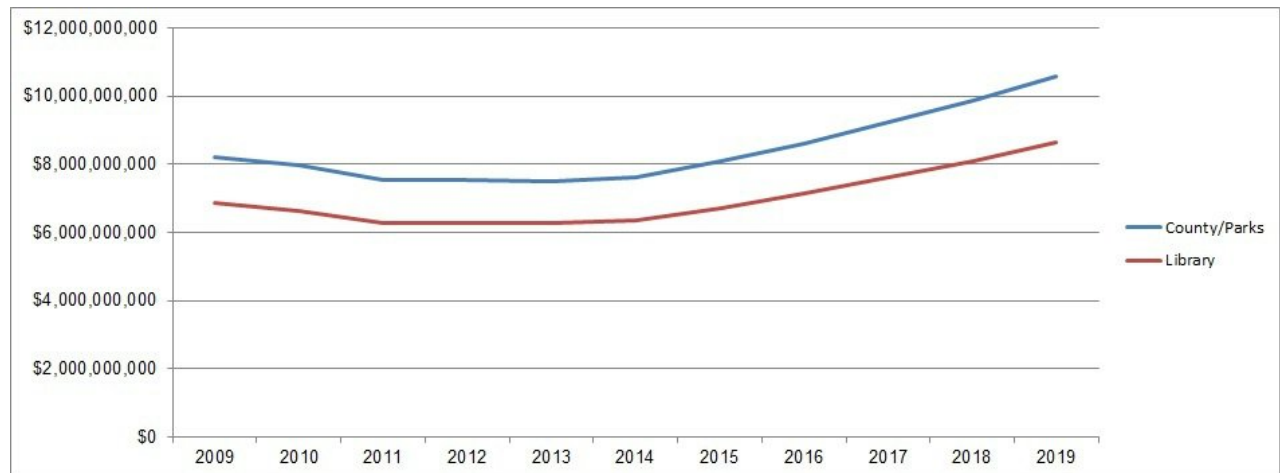
The Ad Valorem Tax generates \$261,619,389 for the FY 2019 Budget. Ad Valorem Taxes are generated from the County's assessed valuation, which is \$10.6 billion for the FY 2019 Budget. Sales transactions and prices are getting stronger and the revaluation of all real property reflects an increase. Assessed valuation by taxing district is reflected in the following table.

Comparison of FY 2018 and FY 2019 Assessed Valuation by Taxing District

Taxing District:	2018 Assessed Valuation	2019 Assessed Valuation*	\$ Increase	% Increase
County	9,858,473,397	10,574,655,921	716,182,524	7.26%
Park & Recreation	9,858,473,397	10,574,655,921	716,182,524	7.26%
Library	8,112,368,282	8,667,864,083	555,495,801	6.85%

*The assessed valuation for FY 2019 is an estimate. The final assessed valuation for FY 2019 will be published by the County Clerk in mid-December.

2009 - 2019 Assessed Valuation by Taxing District



Sales Tax

The projected average total sales tax rate in Johnson County for FY 2019 is 9.256%. The State will levy 6.50% while cities levy between 0% - 2.0%, excluding special districts. In FY 2019, Johnson County will levy five Countywide sales taxes totaling 1.35%.

Local	0.50%	<i>Effective October 1, 1975</i>
Stormwater	0.10%	<i>Effective July 1, 1990</i>
Public Safety	0.25%	<i>Effective July 1, 1998</i>
Public Safety II	0.25%	<i>Effective January 1, 2009</i>
Public Safety III	0.25%	<i>Effective April 1, 2017</i>
Total	1.35%	

The Research Triangle Sales tax of 0.125% (*effective April 1, 2009*) is not included in the total of 1.35% because it is a pass through sales tax with the total being immediately distributed to the Johnson County Education Research Triangle Authority.

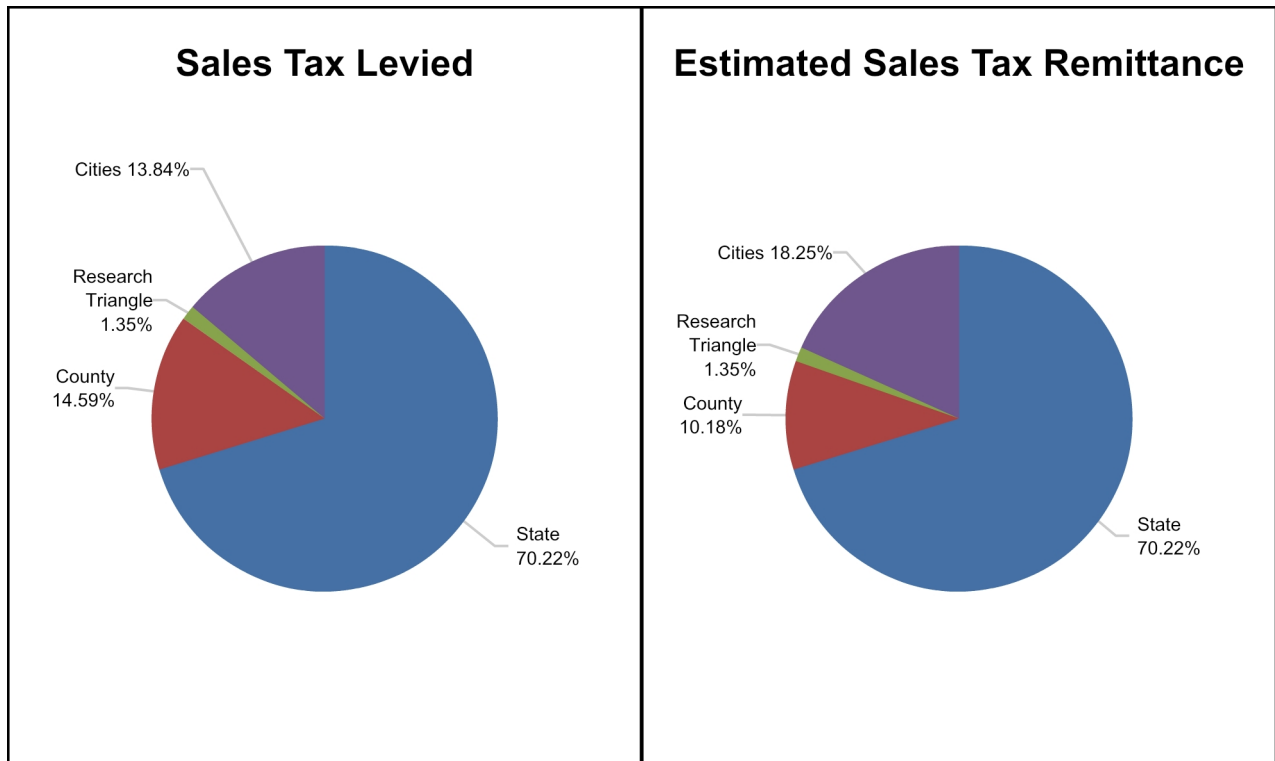
The County levies a rate of 1.35%, excluding the Research Triangle Sales Tax; however, an estimated 69.75% is retained by the County. The variation is due to a population and ad valorem ratio of the Local Sales Tax and the Public Safety Sales Taxes remitted to the cities.

	Rate	Ratio	Retained
Local	0.50%	25.41%	12.71%
Stormwater	0.10%	100.00%	10.00%
Public Safety	0.25%	62.70%	15.68%
Public Safety II	0.25%	62.70%	15.68%
Public Safety III	0.25%	62.70%	15.68%
Total	1.35%		69.75%

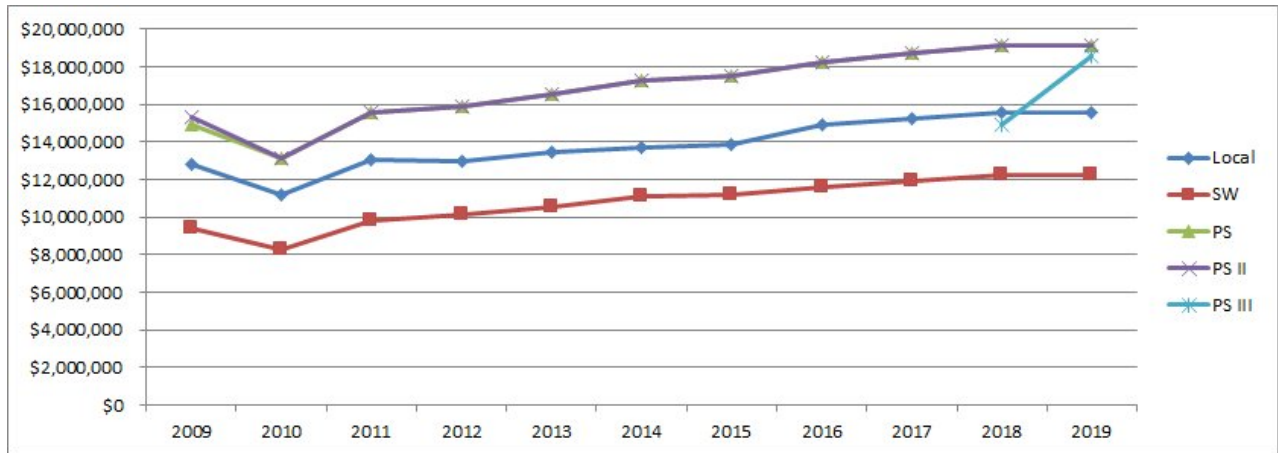
Comparison of Sales Taxes Levied and Retained

The "Sales Taxes Levied" pie chart includes the amounts levied by the various jurisdictions. In contrast, the "Estimated Sales Tax Remittance" chart includes the sales taxes that are received by each entity. The "County" share of remittance represents the taxes that fund County programs and services. Fluctuations in annual growth rates for each of the four sales taxes are demonstrated in the table on the following page.

	Rate	Levied	Retained
State	6.500%	70.22%	70.22%
County	1.350%	14.59%	10.18%
Research Triangle	0.125%	1.35%	1.35%
Cities	1.281%	13.84%	18.25%
Total	9.256%	100.00%	100.00%



Actual/Projected Sales Tax and Growth Rates



Local Sales Tax - The first sales tax is referred to as the Local Sales Tax and equals one-half of one cent (0.50%). Local Sales Tax revenues are distributed to the County and each of the cities in the County according to a state-mandated formula based upon population and ad valorem tax. The County receives approximately 25.4% of these revenues, while cities within Johnson County receive approximately 74.6%. The Local Sales Tax is General Fund revenue and can be used to support general government services. Estimated FY 2018 Local Sales Tax receipts of \$15,103,868 are projected to increase 1.00% from the FY 2017 Actuals of \$14,954,325. FY 2019 is budgeted at \$15,254,907, a 1.00% increase over the FY 2018 Estimated.

Stormwater Sales Tax - The second sales tax is known as the Stormwater Sales Tax and equals one-tenth of one cent (0.10%). All of the funds from this tax are remitted to the County to be used for the construction of stormwater management projects. Because the Stormwater Sales Tax is not formula based, projections are based on expected growth rates in taxable sales. The County's share of this revenue source for FY 2017 was \$11,735,449. Estimated FY 2018 Stormwater Sales Tax receipts of \$12,225,442 are projected to increase 4.18% from the FY 2017 Actuals. FY 2019 is budgeted at \$12,347,696, a 1.00% increase over the FY 2018 Estimated.

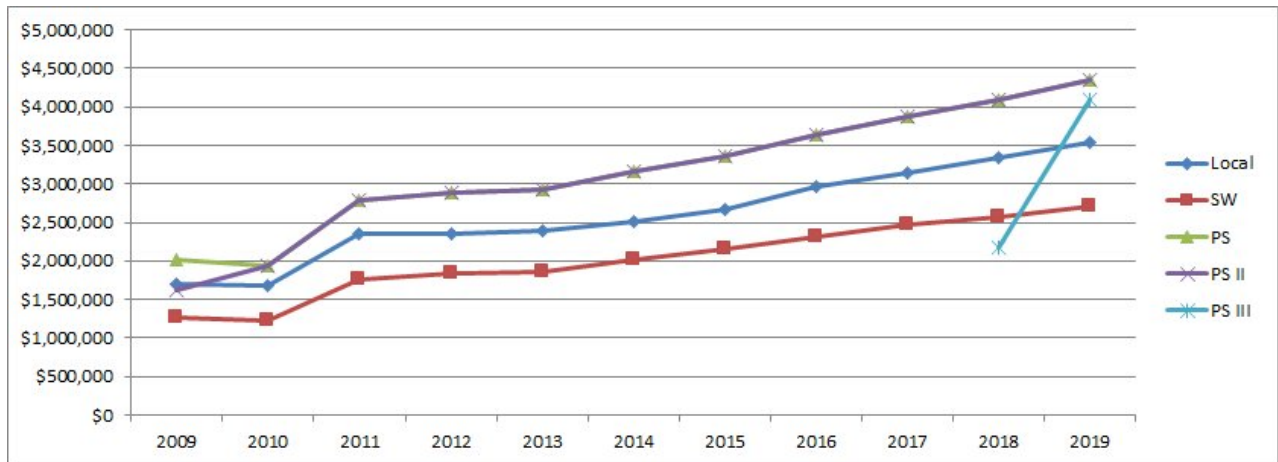
Public Safety Sales Tax - Equaling one-quarter of one cent (0.25%), the third sales tax is commonly referred to as the Public Safety Sales Tax because the County's share of the revenues has been specifically dedicated for public safety purposes. The Public Safety Sales Tax went into effect on July 1, 1995 and is distributed to the County and cities under a formula which differs from the one applied to the Local Sales Taxes. The first 50% of the proceeds of the one-quarter cent tax go directly to the County with the second 50% of the proceeds distributed with the same methodology as the Local Sales Tax. The county share of the revenue is dedicated for the purpose of paying for the costs of public safety, including the construction and operation of a medium security jail, construction of offices for the Sheriff's Department, and the construction and operation of the Juvenile Detention and Community Corrections facilities. In general, the County receives approximately 62.7% of these revenues, while cities receive approximately 37.3%. FY 2017 Actuals were \$18,407,863. Projections indicate that Public Safety Sales Tax receipts will increase 1.00% in FY 2018 and FY 2019. The County's share of this revenue source is estimated at \$18,591,942 for FY 2018 and budgeted at \$18,777,861 for FY 2019.

Public Safety Sales Tax II - The fourth sales tax is the Public Safety Sales Tax II approved August 5th, 2008 and effective January 1, 2009, and equals one-quarter of one cent (0.25%). This sales tax is designated to fund four public safety projects including the Phase II Jail Expansion, the Youth and Family Services Building, the Crime Lab and the remodeling of the Olathe Adult Detention Center. The County's share is computed with the same formula as the Public Safety Sales Tax I. In general, the County receives approximately 62.7% of these revenues, while cities receive approximately 37.3%. FY 2017 Actuals were \$18,407,863. Projections indicate that Public Safety Sales Tax receipts will increase 1.00% in FY 2018 and FY 2019. The County's share of this revenue source is estimated at \$18,591,942 for FY 2018 and budgeted at \$18,777,861 for FY 2019.

Public Safety Sales Tax III - The fifth sales tax is the Public Safety Sales Tax III approved November 1st, 2016 and effective April 1, 2017, and equals one-quarter of one cent (0.25%). The first distribution to the County was in June 2017. This sales tax was established to fund a new 28-courtroom courthouse and a coroner facility. The County's share is computed with the same formula as the Public Safety Sales Tax I & II. In general, the County receives approximately 62.7% of these revenues, while cities receive approximately 37.3%. Fiscal Year 2017 Actuals were \$14,878,454. The County's share of this revenue source is estimated at \$18,591,942 for FY 2018 and budgeted at \$18,777,861 for FY 2019.

3. Use Taxes (Local, Stormwater, and Public Safety Sales Tax I , II, and III).

Actual/Projected Use Tax and Growth Rates



The Use Tax is a tax applied to goods purchased outside of the State. The tax is imposed on the use, storage, or consumption of tangible personal property in the State. The two different kinds of use tax are the retailers' use tax and the consumers' use tax. The out-of-state retailer remits the use tax on behalf of their Kansas customer for the retailers' use tax, while the purchaser remits the use tax on purchases originating out-of-state for the consumers' use tax.

Local actuals for FY 2017 were \$3,145,426, projections for FY 2018 increase 6.0% to \$3,334,152 and projections for FY 2019 increase 6% to \$3,534,201. Public Safety I & II actuals for FY 2017 were \$3,867,155, projections for FY 2018 increase 6.0% to \$4,099,184 and projections for FY 2019 increase 6.0% to \$4,345,135. Public Safety III projections are \$4,099,184 for FY 2018 and \$4,345,135 for FY 2019. Stormwater actuals for FY 2017 were \$2,464,644, projections for FY 2018 increase 4.0% to \$2,563,195 and projections for FY 2019 increase 6% to \$2,716,897.

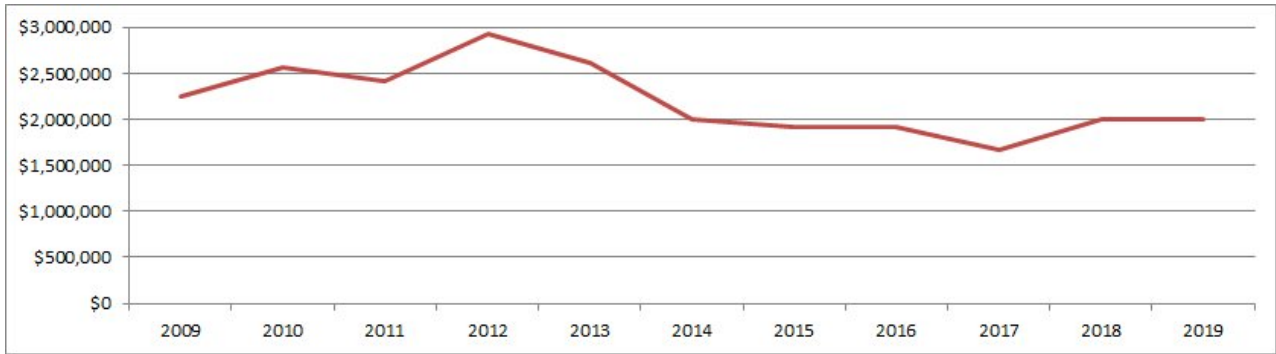
4. Interest on Delinquent Taxes

This revenue reflects interest and penalty payments on unpaid ad valorem or special assessment taxes which include delinquent real estate, personal property, motor vehicle and current year real estate and personal property tax payments that are paid after the due date. This revenue is recognized immediately when the property owner pays the late tax. All of the revenues from this source are credited to the General Fund.

The 2016 legislature increased the interest rate on delinquent real property taxes by five percent (5%) beginning in tax year 2017 and after. 2017 calendar year interest rates include 10% for late payment of real property taxes, 5% for late payment of personal property taxes, 15% for late or underpayment of \$10,000 or more (real), 10% for underpayment of \$10,000 or more (personal) and 5% for late unpaid portion of advanced payments.

Collections of Interest on Delinquent Taxes for FY 2018 and FY 2019 are projected at \$2,000,000, with the assumption the Treasurer's Office has fewer outstanding delinquent taxes to collect. This is a volatile revenue source, and fluctuates from year to year. This revenue peaked at \$2,924,948 in 2012 and the County anticipates this revenue source to continually decrease as the economy recovers and there will be less to collect in the future. The graph below provides a ten-year history of Interest on Delinquent Taxes revenue.

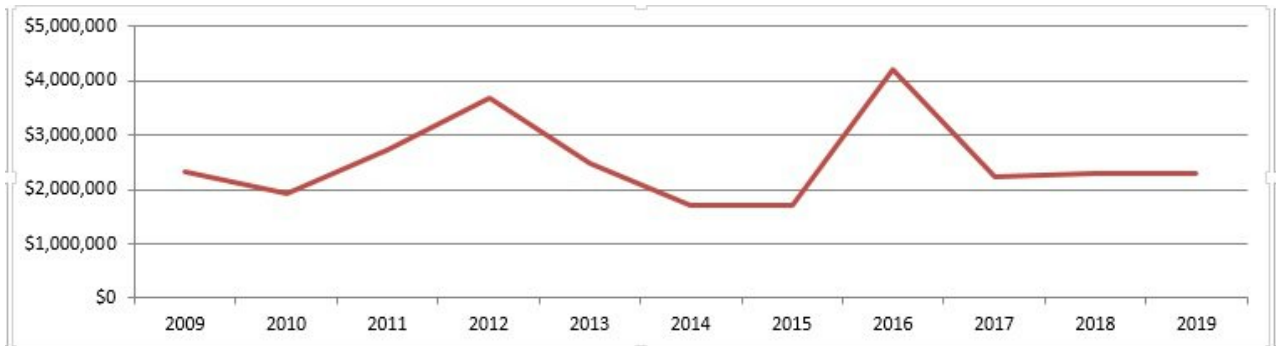
Interest on Delinquent Taxes



5. Delinquent Real Property Tax

Delinquent Real Property Tax revenues are collected after the close of the current tax year, which closes on the Tuesday following the first Monday in September. Any collections of real estate taxes after this cutoff date are recorded as delinquent and distributed as such. Through FY 2015, Delinquent Real Property tax collections were distributed once annually. This distribution was comprised of the collections for the previous calendar year and normally occurs as part of the January 20th distribution. Effective FY 2016, Delinquent Real Property tax collections are distributed five times annually, mirroring the same distribution as Motor Vehicle taxes. The distribution dates, effective FY 2016, are January 20, March 20, June 5, September 20, and October 31. FY 2012 revenue spiked at \$3,676,135 due to an increase in delinquent taxes from the slow recovery of the economic downturn. FY 2016 peaked at \$4,215,640 as distributions included 2 years (2015 and 2016) due to the distribution change mentioned above. FY 2017 was \$2,224,834. FY 2018 and FY 2019 are budgeted at \$2,299,998.

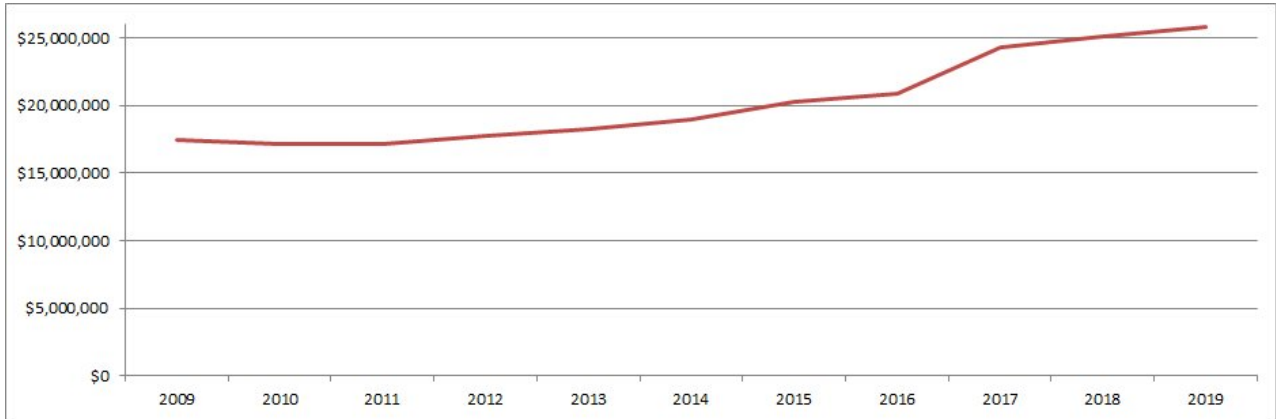
Delinquent Real Property Tax



6. Motor Vehicle Tax

The Motor Vehicle Tax is applied to vehicles registered in Johnson County and is distributed amongst the various taxing authorities including Johnson County funds, Library funds and the Parks & Recreation funds. The assessment rate is 20%. Motor vehicle values depreciate by 15% each year, and depreciation reductions are offset by taxpayers that trade in older vehicles for new vehicles, and new vehicles brought into the County. The County Treasurer collects and distributes this tax to all taxing subdivisions according to a state-mandated formula. Motor Vehicle taxes are distributed five times annually. The distribution dates are January 20, March 20, June 5, September 20, and October 31. Motor Vehicle Tax revenue projections are \$25,120,983 for 2018 and \$25,874,610 for FY 2019. FY 2019 is projected based on a 3.0% increase in the market value of Motor Vehicles for 2018. The assessment rate of 20% has remained constant since 2001, so increases are commensurate with market value growth. The chart on the following page provides a ten-year history of the motor vehicle tax.

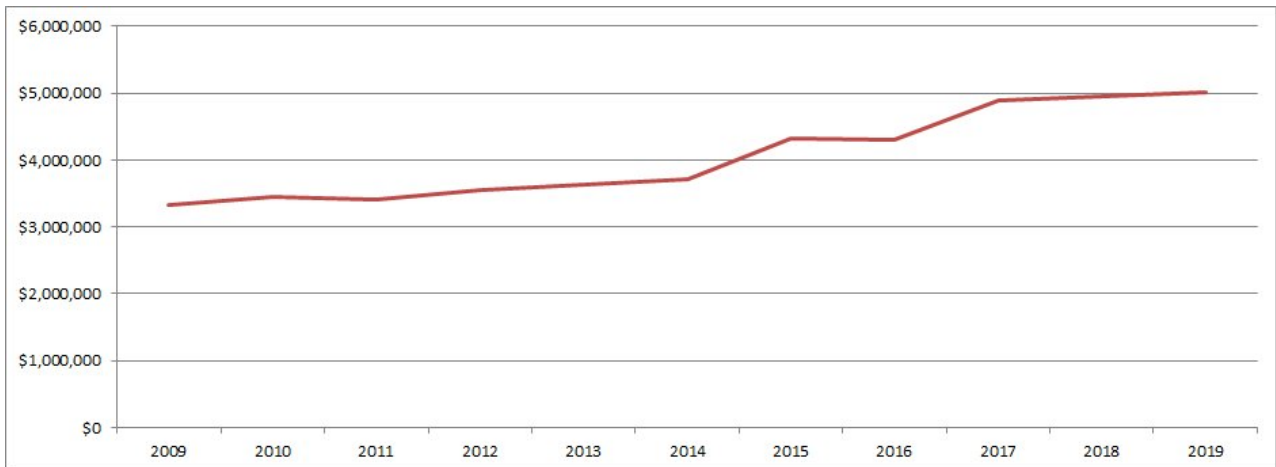
Motor Vehicle Tax



7. Motor Vehicle Registration Fee

This revenue source is composed of fees for administration of the State’s annual motor vehicle registration and license fees. The State’s annual registration fee is applied to all motor vehicles registered in the County and is based upon classifications of motor vehicles according to weight. Motor Vehicle Registration Fees for FY 2018 and FY 2019 are \$4,957,663 and \$5,019,633 respectively. Projections are based on the number of vehicles registered in the County, the required registration fee for the vehicles and a new \$5 processing fee for title registrations. The Motor Vehicle Registration Fee is credited to the General Fund.

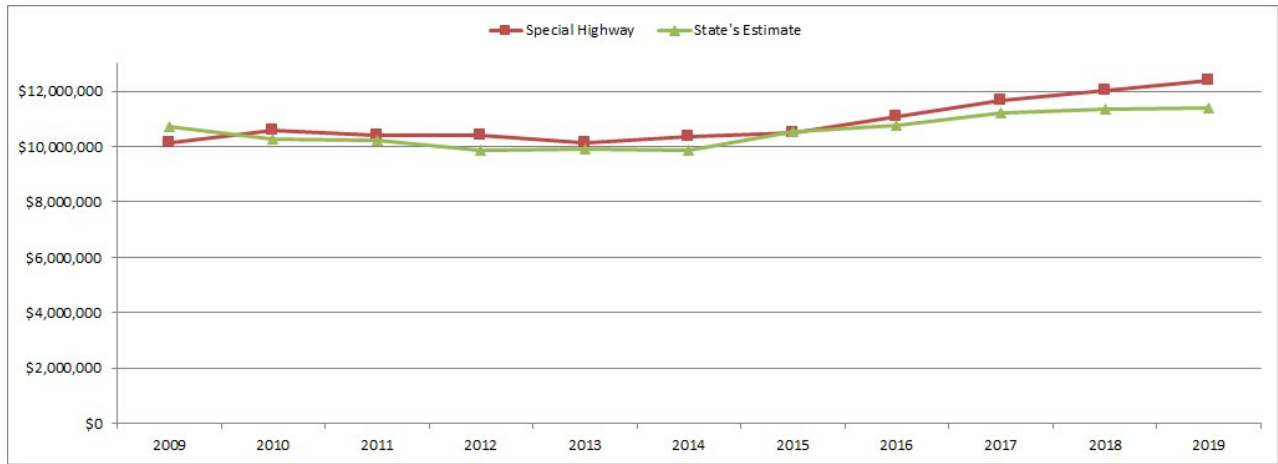
Motor Vehicle Registration Fee



8. Special Highway Fund

This revenue source represents funds received from the State Gasoline Tax and other fuel taxes. 43% of the receipts are remitted to cities while the remaining 57% is distributed to counties. Johnson County dedicated a portion of its share for the County Assistance Road System (CARS) Program. Special Highway revenue projections are \$12,031,905 for FY 2018 and \$12,392,863 for FY 2019. Beginning in July of FY 2011 the state began a 5 year payback process to counties that were under-funded through erroneous calculations in the distribution method. This payback impacted Johnson County by a negative \$115,948 for each quarterly remittance through May 2016. The County compares the State estimate of the revenues to the actual County collections. A conservative estimate is then projected based on these two factors. Revenues from this source are credited to the Public Works Fund. The following chart shows the State’s estimates for FY 2009-FY 2019, and the County’s actual collections for FY 2009-FY 2017 and estimates for FY 2018 - FY 2019.

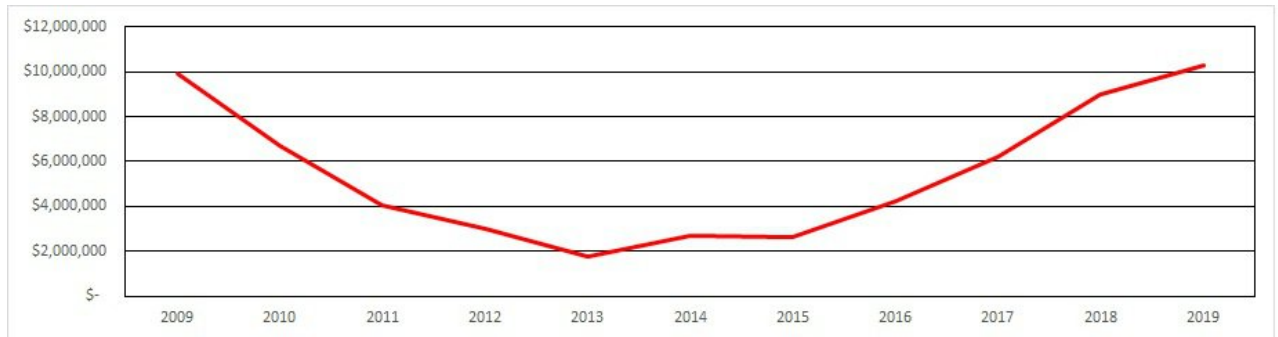
Special Highway Fund



9. Investment Interest

This revenue source reflects interest earned on public funds being held by the County Treasurer until distributed to other taxing subdivisions, as well as interest on County funds held until expended. Two factors which determine investment income are: 1) interest rates, and 2) cash balances available for investment. The actual average rate of return in FY 2017 was 1.06% resulting in revenues of \$6,242,271. The projected average rate of return for FY 2018 is 1.75% for \$8,995,690 in revenues and for FY 2019 is 2.00% for \$10,277,215 in revenues. The following chart provides 2009-2019 Investment Interest collections.

Investment Interest



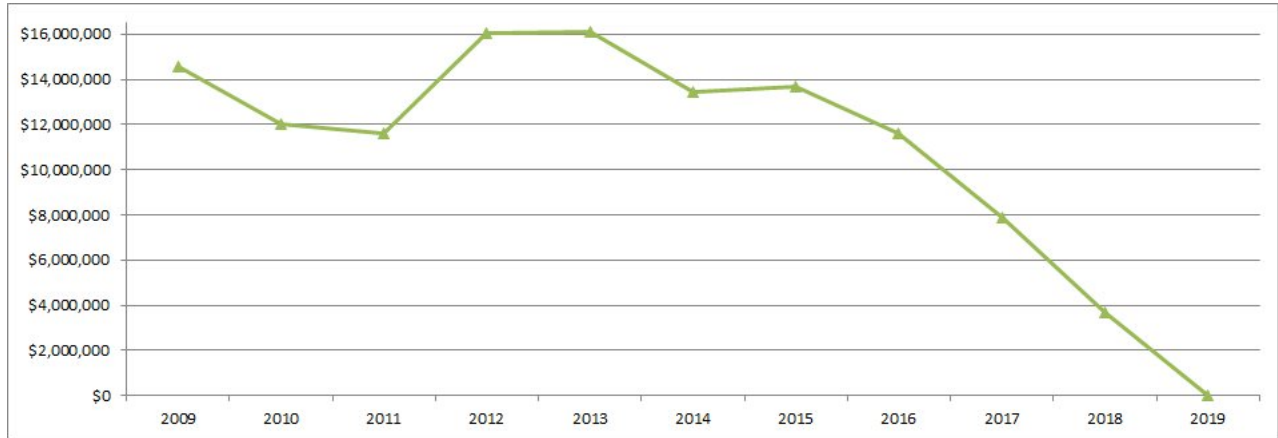
10. Mortgage Registration

This revenue source represents fees collected on recorded Johnson County mortgages and distributed to the General Fund. Effective 1-1-2015, the fee will be phased out over 5 years per Senate Bill 298 that was passed in legislative session in 2014, reduced 0.0005 of the full indebtedness of recorded mortgages each year. The mortgage registration fee will be reduced from 0.0025 of the full indebtedness of recorded mortgages in 2014 to:

- 2015: 0.0020 of the full indebtedness of recorded mortgages
- 2016: 0.0015 of the full indebtedness of recorded mortgages
- 2017: 0.0010 of the full indebtedness of recorded mortgages
- 2018: 0.0005 of the full indebtedness of recorded mortgages
- 2019: 0.0000 of the full indebtedness of recorded mortgages

The Mortgage Registration Fee is a highly volatile revenue source as illustrated in the chart below. The major reason for these swings is mortgage refinancing activity, interest rate fluctuations and fee reductions as part of the phase out. Fiscal Years 2008-2011 reflect the direct impact of the downturn in the housing and banking industry. A recovery is shown in Fiscal Years 2012-2014. FY 2015-FY 2017 display years 1-3 of the phaseout, with the full indebtedness of recorded mortgages reduced to 0.0020, 0.0015 and 0.0010 respectively. FY 2018 is estimated at \$3,700,000, reflecting year 4 of the 5-year phase-out of Mortgage Registration per Senate Bill 298 that was passed in legislative session in 2014. FY 2019 is budgeted at \$0, representing year 5 of the 5-year phase-out.

Mortgage Registration

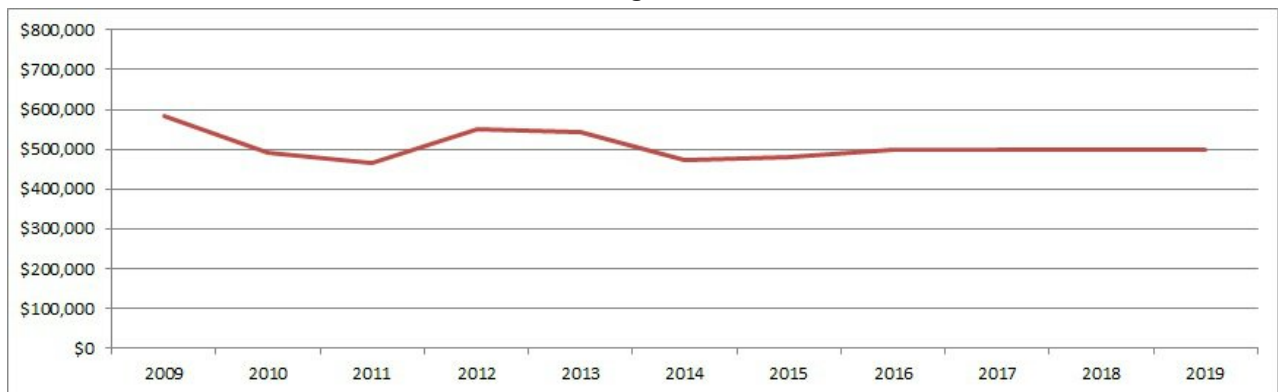


11. Heritage Trust

In 1991 the Johnson County Heritage Trust Fund was established to recognize the importance of preserving the valuable heritage and history of Johnson County. The Board of County Commissioners intends for the fund to be used to promote, recognize and/or preserve the history and heritage of Johnson County. Prior to January 1, 2015, law provided that 25/26ths of the Mortgage Registration fee revenue be retained by counties, with 1/26th coming to the state for deposit in the Heritage Trust Fund. House Bill 2643 repealed the requirement that any mortgage registration tax receipts be distributed to the Heritage Trust Fund on and after January 1, 2015. In addition, House Bill 2643 established a fee of \$1 levied beginning in calendar year 2015 and credited to the Heritage Trust Fund on the first and all subsequent pages of any deeds, mortgages, and other instruments and on release or assignments of mortgages. An annual statutory cap of \$100,000 on Heritage Trust Fund Mortgage Registration Fee distributions from Johnson County to the State of Kansas was replaced with a new cap of \$30,000 relative to the \$1 replacement fee.

Fiscal Years 2008-2014 reflect the 1/26th of the Mortgage Registration fee revenue. Effective January 1, 2015, the amount distributed to the Heritage Trust Fund is projected to be \$500,000 annually, based on \$1 for the first and all subsequent pages of any deeds, mortgages, and other instruments and on release or assignments of mortgages. This same amount is projected for FY 2018 and FY 2019.

Heritage Trust

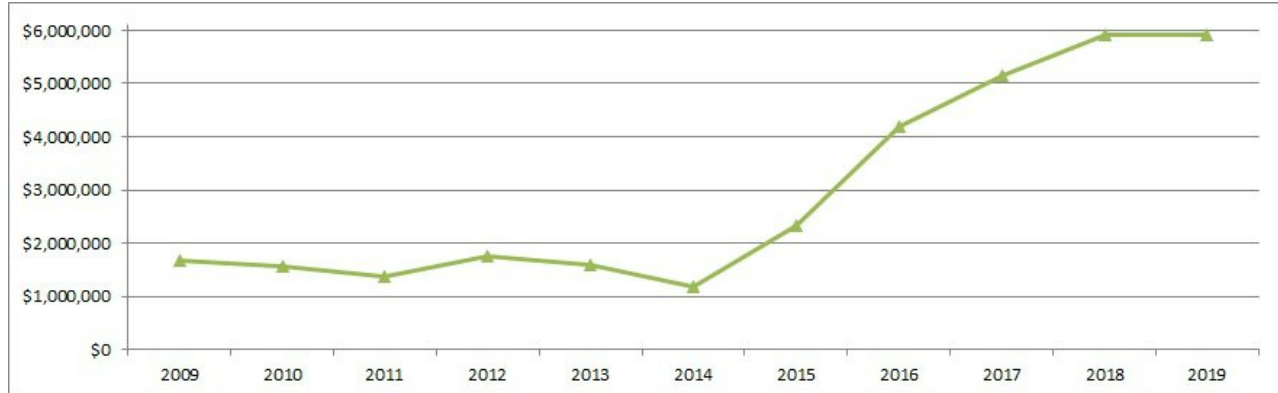


12. Recording Fee

This revenue source represents fees collected for recording documents. Documents recorded pertain to land transactions, Federal and State tax liens and Uniform Commercial Code filings. Filing fees vary according to the type of documents recorded. Revenues from this source are credited to the General Fund. Recording Fee revenue somewhat follows the same pattern as Mortgage Registration Fees. When interest rates decline, the revenue generally increases due to refinancing activity. The reverse effect occurs when interest rates increase, causing Recording Fee revenue to decrease. Effective 1-1-2015, as part of the 5-

year phase-out of the Mortgage Registration Fee per Senate Bill 298 that was passed in legislative session in 2014, the recording fees are anticipated to increase annually in an attempt to recover some of the lost Mortgage Registration Fee revenue. FY 2015 and FY 2016 represent years one and two of the recording fee revenue increase per Senate Bill 298 that was passed in legislative session in 2014, in an attempt to recover some of the lost Mortgage Registration revenue. FY 2017 actuals were \$5,149,854. FY 2018 reflects year four of the increase, estimated at \$5,913,021. FY 2019 represents year five, with no fee increase, estimated at \$5,913,021.

Recording Fee



13. Police Protection Charge

The Police Protection Charges revenue comes from contracted police services with the cities of Edgerton and De Soto. These contracts are over 80% of the Police Protection Charges revenue. FY 2018 and 2019 revenue is estimated at \$937,810 and \$1,050,000 respectively.

14. Prisoner Boarding Charge

Prisoner Boarding revenue comes from both inmates in the County Detention Center as well as offenders within Corrections. The Sheriff's Office receives revenues from holding municipal prisoners, and State parole violators. The charge is \$35 per day for the municipal prisoners, which amounts to approximately 30% to 90% of the cost, depending on the classification of the inmate in custody. The State legislature determines the amount of reimbursement for the State parole violators, and that amount has been on the decline for several years. The County's Corrections department receives \$120.00 per day for youth housed in the Juvenile Detention Center that are in the actual custody of the Kansas Department of Corrections - Juvenile Services Division. This amount represents about 35% of average daily cost for detention. The daily rate is set by the State of Kansas. The total revenue fluctuates because of the volatility of the number of local prisoners being held and the mix of municipal violations and district violations they are charged with each year. FY 2018 and FY 2019 are estimated at \$988,570 and \$934,000 respectively.

15. 911 Fund

A fee of \$0.53 is imposed on all service capable of contacting a public safety answering point (PSAP), applying to all modes of service, including telephone, cell phone, Voice over Internet Protocol (VoIP) and prepaid wireless. The 2011 Kansas Legislature passed Senate Bill 50 which essentially replaced existing 911 statutes with a new 911 fee structure. Effective January 1, 2012, the existing authority for assessing wireline 911 taxes as well as wireless and VoIP 911 fees expired and the new uniform fee of \$.53 per month was established. Effective October 1, 2015, the uniform fee of \$.53 per month was increased to \$.60 per month. The 911 fund is estimated to be \$4,820,704 for FY 2018 and \$4,899,788 for FY 2019.

16. Contractor Licensing Fee

The Board of County Commissioners adopted a resolution creating the Contractor Licensing Program beginning in January 2002. A License Review Board was created, and rules and regulations were adopted for the program. Contractor licensing fees are collected from contractors obtaining their licenses in Johnson County. The registration fee for the first year is \$100, and the annual fee is \$225. This totals a startup fee of \$325 per contractor, with an on-going fee of \$225 per year. FY 2018 and FY 2019 revenues are estimated at \$1,080,088 and \$1,256,191 respectively. For FY 2019, Contractor Licensing is projecting the companies licensed at 3,100, companies relicensed at 2,600 and 19 participating jurisdictions.

17. Med-Act User Fee

Med-Act user fees are collected when Med-Act transports a patient to the hospital. The rates are established after an analysis of the Medicare approved rates, the rates charged by other ambulance providers, the expected insurance payments, and the taxes needed. The average charge is \$544 per trip. In 2017, 21,548 patients were transported to the hospital by Med-Act, which does not include transports made by the Med-Act/Overland Park Fire Dept (OPFD) partnership ambulances where Overland Park charges for the service. Until February 28, 2018, OPFD paid Med-Act a contractual agreed flat rate of \$55.60 for every patient transport where OPFD charges. This was the Med-Act share from the partnership arrangement. Beginning in March 2018, Med-Act will staff 2 ambulances, year 1 of OPFD's 5 year plan to stop providing ambulance services. Med-Act will experience an increase in revenues from ambulance user fees beginning in March 2018. A medical billing service collects the revenue and gets a 5.7% collection commission. Med-Act will write off 35% as non-collectible. In FY 2015, collections totaled \$7,780,634 with a 65.2% collection rate. FY 2016 collections were \$7,861,435 with a collection rate of 65%. FY 2017 collections were \$8,005,069 with a collection rate of 65.7%. FY 2018 and FY 2019 collections are estimated at \$9,335,177 and \$9,521,881 respectively. Transports are projected with a 2% growth rate for FY 2018 and FY 2019.

18. Section 8 Rental Assistance

The Section 8 Housing Choice Voucher (HCV) Program is a federally funded program designed to provide subsidies to very low and extremely low-income families, allowing them to locate decent, safe housing while maintaining their rental payments at an affordable level. The program also offers an incentive to private property owners to rent to low-income families by offering timely, consistent subsidy payments. The Housing Authority administers Section 8 (HCV) for the cities of De Soto, Edgerton, Gardner, Lenexa, Merriam, Mission, Overland Park, Prairie Village, Roeland Park, Shawnee, Spring Hill and Westwood areas. FY 2018 and FY 2019 are estimated at \$11,100,000 and \$10,950,000 respectively.

19. Community Development Block Grant

The Community Development Block Grant funds community development activities for low to moderate-income residents throughout Johnson County. FY 2018 and FY 2019 are estimated at \$1,450,774 and \$1,460,904 respectively.

20. Parks Enterprise Charge

The Park & Recreation Enterprise Fund includes all functions and activities of the District pertaining to recreational activities and facilities which are supported by revenues other than tax dollars, with the exception of employee fringe benefits. Projections are provided by the Park & Recreation Department. FY 2018 and FY 2019 revenues are estimated at \$21,651,469 and \$22,810,831 respectively.

21. Wastewater Capital Finance Charge

The Capital Finance Charge funds sanitary sewer capital improvements in the Consolidated Main Sewer District. This charge is combined with the Wastewater User Charge and is billed and collected in the same manner as the Wastewater User Charge. The charge may be apportioned among classes of users or

graduated as to individual users based upon the present or future use required of the sewerage system and shall include consideration of, but not be limited to, the quantity, quality and rate of wastewater discharged or dischargeable to the sewerage system and may include a customer service charge component. FY 2018 and FY 2019 revenues are estimated at \$41,555,000 and \$42,604,984 respectively.

22. Wastewater Connection Fee

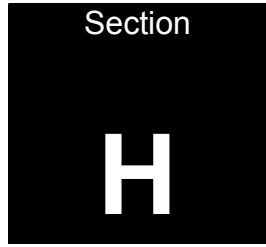
The Wastewater Connection Fee (a capital charge) is a one-time hookup fee to help fund new sewer construction and repairs of existing facilities and lines throughout the district. The 5/8" meter fee was implemented in 1992 at \$1,500. Connection fees will vary based on meter size and are set to remain constant at \$4,400 for a 5/8" meter for FY 2019. The connection fee rate is established and adopted in the annual budget resolution. FY 2018 and FY 2019 revenues are estimated at \$6,200,000.

23. Wastewater System Availability Charge

The System Availability Charge recovers capital costs associated with sewer availability for those not yet connected to the system. In 2014, this per acre charge replaced the Vacant Land Equivalent Dwelling Unit methodology. This charge is \$370 per acre for FY 2018 and \$375 per acre for FY 2019. FY 2018 and FY 2019 revenues are estimated at \$4,124,200.

24. Wastewater User Charge

The Wastewater User Charge System was established in FY 2003 to increase reliance on user fees and decrease reliance on the mill levy. The user charge system was implemented for Johnson County Wastewater to collect charges from all users of the sewer districts based upon the proportional use of the wastewater treatment facilities by the user's class. The user charge system was established for the purpose of payment for the costs of operation and maintenance of the wastewater collection and treatment facilities of the Johnson County Unified Wastewater Districts. FY 2018 and FY 2019 revenues, net of uncollectible receivables, are estimated at \$61,853,524 and \$61,716,191 respectively.



Capital Improvement Program

This Section Includes:

- Capital Improvement Program (CIP) Overview (Page H-2)
- FY 2019 CIP Sources and Uses of Funds (Page H-6)
- FY 2019 – 2023 CIP Summary (Page H-8)

Capital Improvement Program Overview

Definition of Capital Improvement Program (CIP) Project

Johnson County prepares a five-year Capital Improvement Program (CIP) which is updated annually. A capital improvement is defined as:

"An investment of public and/ or private funds totaling at least \$100,000 which relate directly to the Johnson County Strategic Plan and have a useful life of at least five years including:

- land acquisition;
- new construction of, remodeling of, or additions to public buildings;
- construction of new and replacement of existing infrastructure projects (roads, storm drains, bridges, wastewater projects);
- equipment, individual vehicles and major computer/ software systems which total \$100,000 and have a useful life of five years;
- studies which cost less than \$100,000 but are preparatory to new construction or computer system planning which will cost at least \$100,000;
- other activities which are non-recurring expenses."

Capital Improvement Program (CIP) Process

The capital budgeting process begins in advance of the annual operating budget process. Proposed projects are evaluated by the CIP Review Team. The Director of Budget and Financial Planning, Director of Facilities, Chief Information Officer, and the CIP Coordinator have standing representation on the committee. The remaining five members of the CIP Review Team consist of Department Directors, representing different facets of the organization, serving four year rotating terms. For the FY 2019 CIP development process, the other five members of the CIP review team are the Director of Public Works, Undersheriff, Park & Recreation District representative, Director of Justice Information Management System and a representative out of the County Manager's Office. The Board of County Commissioners' (BOCC) policy requires that the CIP be developed to reflect the County's strategic planning regarding the future development of Johnson County and the County's desired level of support for that development.

The CIP Review Team is charged with the responsibility of identifying and evaluating all capital improvement needs in the five-year period covered by the plan and to link plans for physical facilities to available financial resources. The Team is charged further with the responsibility of 1) providing estimates of the impact of the five-year plan on the County's operating costs, debt structure and tax levy; and 2) communicating to the public and financial community the County's proactive control over its debt issuance and management.

Capital Improvement Program (CIP) Calendar for FY 2019

Date Event

<u>Date</u>	<u>Event</u>
December 1, 2017	CIP Packets are distributed to departments.
February 2, 2018	Projects/proposals due to BFP from departments.
February 19 - March 2, 2018	CIP Administrative Review Committee reviews all submitted projects and established priority rating results.
April 2018	County Manager's CIP recommendations are formalized and shared with departments
April 26, 2018	BOCC receives County Manager's Recommended 2019-2023 CIP in Budget Overview.
June 14, 2018	BOCC recommends proposed 2019-2023 CIP.
August 9, 2018	2019-2023 CIP adopted, completing CIP review process.

Developing the Five-Year Capital Improvement Plan

The five-year Capital Improvement Plan is a combination of available financing, needs analysis, project planning, and timing. The plan is dynamic and is updated as projects are financed and circumstances change from year to year.

Each year to prepare the five-year Capital Improvement Plan, the Review Team convenes to discuss and evaluate projects. Each project is rated and placed in a year based on the overall need and appropriateness of the project. Some of the criteria evaluated include the strategic priorities of the Board, how the project contributes to the maintenance or effective re-use of existing assets, and improvement of existing service levels.

Sources of CIP Funding

While the funding of the CIP varies from year to year, approximately 85% of the CIP for FY 2019 is financed with dedicated or “earmarked” funds. A summary “Sources and Uses of Funds” statement for the FY 2019 CIP is presented on pages 6-7. For the projects that do not have dedicated funding, most are whole or in part financed with a mix of ad valorem support and some use of fund balances set aside for one-time capital purchases. In the FY 2019 Budget the use of on-going Ad Valorem support from the General Fund is \$4,061,310 and one-time funding from the General Fund for capital purchases is \$1,878,777.

Dedicated Funding for CIP Projects

Several capital projects are funded with dedicated revenue sources or are self-funded in other ways. Because the financing decisions are different for those projects, the CIP Review Team does not rate them. These projects are funded with dedicated revenues and do not compete for additional funding. The non-rated projects for FY 2019 are presented below:

Department	2019 Capital	Total Projected 5 Year Capital Cost	Source
Public Works			
Stormwater Management Program	\$15,791,950	\$81,189,074	Dedicated Sales Tax
CARS	\$15,943,801	\$81,755,553	Gas Tax and Ad Valorem
Airport			
Self-Sufficiency Plan (Various Projects)	\$1,022,000	\$4,019,037	Airport Revenues
Library			
CIP Funding	\$3,487,289	\$74,935,308	Dedicated Library Mill Levy
Park & Recreation			
CIP Funding	\$8,405,320	\$61,062,650	Dedicated Parks Mill Levy
Wastewater			
SRCFP Projects	\$39,347,500	\$340,350,900	SRCFP/Debt
Total	\$83,997,860	\$643,312,522	

2019-2023 CIP Evaluation Results

The 2019-2023 Capital Improvement Program Review Team convened and evaluated fifty-nine (59) submitted projects from the various County agencies. Projects that requested funding in all five years were reviewed and rated.

Of the fifty-nine (59) projects reviewed, thirty-one (31) projects are budgeted for FY 2019 funding. As previously noted, some of these projects were exempted from the rating process.

Comments and Philosophy

- The Review Team focused on maintenance of existing capital assets and related services and re-use of existing infrastructure.
- The Review Team felt it was prudent to address deferred maintenance and safety issues before adding new projects that addressed growth and enhanced service delivery. Generally, projects that added significant operating costs or expanded service levels were not recommended given the on-going budgetary impact.
- With the exception of capital improvement projects with dedicated funding, a portion of the Capital Improvement Program is funded with one-time use of fund balance.

Impact on the Operating Budget

Operating impacts are on-going costs associated with the approval of a capital project. Examples of operating impacts are personnel costs, maintenance contracts associated with a new system or pieces of equipment, utility costs, and operating supplies. Because of service expansions associated with some capital projects, the full operating impact of capital projects are not realized until many years after the project is approved. The current projects that have been proposed for FY 2019 have some additional on-going operating expenses associated with them.

Department	Project	Description	FY 2019 Tax Impact	On-going Operating Tax Impact - 2020
COR	JSC Camera System	Maintenance Agreements	\$—	\$10,000
DHE	Medical Examiner Software	Maintenance Agreements	\$—	\$5,740
DTI	Fiber Master Plan	Maintenance Agreements	\$—	\$33,000
DTI	Mobile Strategy Project	Staffing Costs for 3 FTE	\$331,664	\$344,931
Total			\$331,664	\$393,671

The total operating impact for Mobile Strategy is estimated to cost \$331,664 for FY 2019 with total operating cost for these four projects estimated at \$393,671 beginning in FY 2020.

Projects Funded in the FY 2019 Budget
(No Self-Funded Projects Listed)

Dept	Project	Funding Source	2019 Capital Funding Amount	2020 Operating Impact
COR	Juvenile Services Center Camera System	Corrections Equipment Reserve	\$ 280,000	\$ 10,000
DHE	Medical Examiner Software	Public Health Fund Balance	\$ 82,140	\$ 5,740
DTI	Infrastructure Maintenance	On-Going Ad Valorem	\$ 936,310	\$ —
DTI	Fiber Master Plan	On-Going Ad Valorem	\$ 200,000	\$ 33,000
DTI	Mobile Strategy Project	General Fund Balance	\$ 847,500	\$ 344,931
EMC	Countywide Radio System Infrastructure	911 Fund	\$ 264,000	\$ —
EMC	Antenna Repeater Systems	General Fund Balance	\$ 290,777	\$ —
EMS	Cardiac Monitor Replacement	General Fund Balance	\$ 536,000	\$ —
FAC	Capital Replacement Program (CRP)	On-Going Ad Valorem	\$ 2,000,000	\$ —
FAC	Mental Health CRP	On-Going Ad Valorem	\$ 510,000	\$ —
FAC	Major Asset Replacement Program (MARP)	PBC Debt	\$ 1,407,000	\$ —
FAC	Security CRP & Improvements	General Fund Balance	\$ 204,500	\$ —
JIMS	Infrastructure Maintenance	On-Going Ad Valorem	\$ 415,000	\$ —
PWK	Bridge, Culvert, Road Construction	On-Going Ad Valorem/ Public Works Fund Balance	\$ 2,000,000	\$ —
SHR	Radio Replacement	GO Debt	\$ 1,330,800	\$ —
TRN	Bus Replacement	Grant/Fund Balance/Capital Projects Fund	\$ 2,280,168	\$ —
TRN	Vehicle Replacement Funding	Transit Fund Balance	\$ 250,000	\$ —
TRN	Basic Passenger Infrastructure	Grant/Fund Balance	\$ 177,455	\$ —
TRN	Regional Farebox Initiative	Grant/Fund Balance	\$ 750,000	\$ —
Total			\$ 14,761,650	\$ 393,671

The total FY 2019 CIP is \$98,759,510.

**FY 2019 Capital Improvement Program (CIP)
Sources and Uses of Funds**

SOURCES OF FUNDS FOR FY 2019 CIP	
Description	Amount
General Obligation Bonds (GO) - County	\$ 1,330,800
Public Building Commission (PBC) Debt Proceeds - County	\$ 1,407,000
Corrections Equipment Reserve	\$ 280,000
Airport Fund (revenues)	\$ 1,022,000
Transportation Fund (use of fund balance)	\$ 654,317
Transportation Fund (use of capital project funds)	\$ 306,237
Transportation Fund (grant revenue)	\$ 2,497,069
General Fund (use of fund balance)	\$ 1,878,777
Public Health Fund (use of fund balance)	\$ 82,140
Stormwater Sales Taxes, Use Taxes, Investment Income	\$ 15,291,950
Stormwater Fund (use of fund balance)	\$ 500,000
Wastewater SRCFP Funds/ Debt Proceeds	\$ 39,347,500
Special Highway Fund Revenues (Gas Taxes)	\$ 12,392,863
Public Works Fund (ongoing Ad Valorem support)	\$ 5,450,938
Public Works Fund (use of fund balance)	\$ 100,000
Library Operating Fund (Ad Valorem)	\$ 3,487,289
911 Fund	\$ 264,000
Park and Recreation - Dedicated Property Tax Levy	\$ 8,405,320
General Fund (ongoing Ad Valorem support)	\$ 4,061,310
Total Sources of Funds	\$ 98,759,510

USES OF FUNDS FOR FY 2019 CIP

<u>Description</u>	<u>Financing Method</u>	<u>Amount</u>
Corrections Juvenile Services Center Camera System	Corrections Equip Reserve	\$ 280,000
DHE Medical Examiner Software	Public Health Fund Balance	\$ 82,140
DTI Infrastructure Maintenance	On-Going Ad Valorem	\$ 936,310
DTI Fiber Master Plan	On-Going Ad Valorem	\$ 200,000
DTI Mobile Strategy Project	Fund Balance	\$ 847,500
EMC Countywide Radio System Infrastructure	911 Fund	\$ 264,000
EMC Antenna Repeater Systems	Fund Balance	\$ 290,777
EMS Cardiac Monitor Replacement	Fund Balance	\$ 536,000
Facilities Capital Replacement Program (CRP)	On-Going Ad Valorem	\$ 2,000,000
Facilities Mental Health CRP	On-Going Ad Valorem	\$ 510,000
Facilities Major Asset Replacement Program (MARP)	PBC Debt	\$ 1,407,000
Facilities Security CRP & Improvements	Fund Balance	\$ 204,500
JIMS Infrastructure Maintenance	On-Going Ad Valorem	\$ 415,000
Public Works Bridge, Culvert, Road Construction	On-Going Ad Valorem/Fund Balance	\$ 2,000,000
Public Works County Assistance Road System - CARS	Gas Tax/Ad Valorem	\$ 15,943,801
Sheriff Radio Replacement	GO Debt	\$ 1,330,800
Transit Bus Replacement	Grant/Fund Balance/Capital Project Funds	\$ 2,280,168
Transit Vehicle Replacement Funding	Fund Balance	\$ 250,000
Transit Basic Passenger Infrastructure	Grant/Fund Balance	\$ 177,455
Transit Regional Farebox Initiative	Grant/Fund Balance	\$ 750,000
Airport New Century Retention Pond Improvements-SMAC	Airport Revenues	\$ 400,000
Airport OJC - Reconstruct Northeast Apron	Airport Revenues	\$ 192,000
Airport Lenexa Parkway Resurface	Airport Revenues	\$ 250,000
Airport New Century Maint Bldg Roof	Airport Revenues	\$ 150,000
Airport Locomotive Shed	Airport Revenues	\$ 30,000
Library Capital Replacement Plan (CRP)	Library Ad Valorem	\$ 1,131,100
Library Materials Handling: Sorters	Library Ad Valorem	\$ 300,000
Library Comprehensive Library Master Plan Future Projects	Library Ad Valorem	\$ 2,056,189
Wastewater Capital Improvement Plan	SRCFP/Debt	\$ 39,347,500
Park and Recreation Capital Projects	Park Ad Valorem	\$ 8,405,320
Stormwater Capital Projects	Dedicated Sales Tax	\$ 15,791,950
Total Uses of Funds		\$ 98,759,510

FY 2019 Johnson County Budget

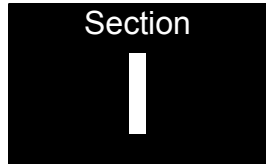
Dept	Project Title	2019	2020	2021	2022	2023	5 Year Total	Operating Impact
COR	Juvenile Services Center Camera System	280,000	0	0	0	0	280,000	10,000
DHE	Medical Examiner Software	82,140	0	0	0	0	82,140	5,740
DHE	Electronic Health Records	0	379,180	0	0	0	379,180	75,555
DHE	New Household Hazardous Waste Facility	0	2,050,000	0	0	0	2,050,000	
DTI	Infrastructure Maintenance	936,310	853,718	1,211,057	1,300,000	1,300,000	5,601,085	
DTI	Phone Set Replacement	0	300,000	300,000	300,000	300,000	1,200,000	125,000
DTI	Fiber Master Plan	200,000	100,000	100,000	100,000	100,000	600,000	33,000
DTI	Mobile Strategy Project	847,500	0	0	0	0	847,500	331,664
DTI	Data Analytics	0	205,000	185,000	0	0	390,000	144,326
EMC	Countywide Radio System Infrastructure	264,000	223,000	139,000	142,000	163,000	931,000	
EMC	Antenna Repeater Systems	290,777	231,500	0	0	0	522,277	
EMS	Cardiac Monitor Replacement	536,000	0	0	0	0	536,000	
FAC	Capital Replacement Program (CRP)	2,000,000	2,971,527	2,026,628	2,656,661	2,041,091	11,695,907	
FAC	Mental Health CRP	510,000	380,000	410,000	500,000	500,000	2,300,000	
FAC	Major Asset Replacement Program (MARP)	1,407,000	1,353,000	440,000	0	0	3,200,000	
FAC	Security CRP & Improvements	204,500	192,335	188,600	213,125	180,860	979,420	
FAC	ADA Compliance	0	100,000	100,000	100,000	100,000	400,000	
FAC	ARC Flash Phase 3: Mitigation	0	200,000	0	0	0	200,000	
FAC	Energy Retrofit	0	0	500,000	0	500,000	1,000,000	
FAC	Elections Facility Improvements	0	200,000	2,300,000	0	0	2,500,000	
FAC	Building & Site Signage Improvements	0	197,000	180,000	143,000	0	520,000	
FAC	Northeast Office Flex Space Build Out	0	0	0	750,000	0	750,000	
JIMS	Infrastructure Maintenance	415,000	867,000	464,990	550,000	0	2,296,990	
PWK	Bridge, Culvert, Road Construction	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000	
PWK	County Assistance Road System - CARS	15,943,801	16,169,870	16,357,542	16,543,898	16,740,442	81,755,553	
PWK	CARNP R/W Preservation & Studies	0	0	0	0	500,000	500,000	
SHR	Radio Replacement	1,330,800	1,330,800	0	0	0	2,661,600	
TRN	Bus Replacement	2,280,168	2,744,490	3,204,830	148,734	4,602,059	12,980,281	
TRN	Vehicle Replacement Funding	250,000	250,000	250,000	250,000	250,000	1,250,000	
TRN	Basic Passenger Infrastructure	177,455	100,000	250,000	250,000	100,000	877,455	
TRN	Regional Farebox Initiative	750,000	750,000	0	0	0	1,500,000	
AIR	New Century Retention Pond Improvements-SMAC	400,000	0	0	0	0	710,000	

FY 2019 Johnson County Budget

AIR	OJC - Reconstruct Northeast Apron	192,000	0	0	0	0	192,000	
AIR	Lenexa Parkway Resurface	250,000	0	0	0	0	250,000	
AIR	New Century Maint Bldg Roof	150,000	0	0	0	0	150,000	
AIR	Locomotive Shed	30,000	150,000	0	0	0	180,000	
AIR	IXD - Reconstruct NE T-hangar Apron (Design)	0	13,558	0	0	0	13,558	
AIR	OJC - Reconstruct Taxiway B (Design)	0	30,530	0	0	0	30,530	
AIR	Sumner Way Resurface	0	250,000	0	0	0	250,000	
AIR	IXD - Reconstruct NE T-hangar Apron (Construction)	0	0	808,500	0	0	808,500	
AIR	OJC - Reconstruct Taxiway B (Construction)	0	0	344,989	0	0	344,989	
AIR	Toro Circle Resurface	0	0	200,000	0	0	200,000	
AIR	IXD - Mill and Overlay Northwest Apron - Central Segment	0	0	0	124,000	0	124,000	
AIR	OJC-Reconstruct Taxiway A	0	0	0	426,300	0	426,300	
AIR	OJC - Reconstruct Taxiway F	0	0	0	0	99,450	99,450	
AIR	OJC - Reconstruct Taxiway D and E	0	0	0	0	80,210	80,210	
AIR	IXD - Seal/Rejuvenate Runway 18-36	0	0	0	0	116,000	116,000	
AIR	IXD - New Taxiway Lighting (K,L,M) & Pavement Rehab Taxiways K and L	0	0	0	0	53,500	53,500	
AIR	NC Admin Bldg Phase 4 Remodel - North	0	0	0	0	300,000	300,000	
JCL	Capital Replacement Plan (CRP)	1,131,100	1,194,000	1,189,800	1,273,600	1,247,000	6,035,500	
JCL	Materials Handling: Sorters	300,000	0	0	0	0	300,000	
JCL	Blue Valley Replacement	0	3,634,701	17,570,263	22,686,756	0	43,891,720	1,802,000
JCL	Corinth Library Replacement	0	143,685	0	1,456,905	8,621,899	22,651,899	
JCL	Comprehensive Library Master Plan Future Projects	2,056,189	0	0	0	0	2,056,189	
JCW	Wastewater Capital Improvement Plan	39,347,500	119,356,000	40,115,000	60,619,000	80,913,400	340,350,900	
PRK	Park and Recreation Capital Projects	8,405,320	9,298,520	18,920,830	10,336,970	14,101,010	61,062,650	
STW	Stormwater Capital Projects	15,791,950	15,731,299	16,147,383	16,550,166	16,968,276	81,189,074	
Total		98,759,510	183,950,713	125,904,412	139,421,115	151,878,197	712,343,357	

FY 2019 Johnson County Budget

	Project Name	2019	2020	2021	2022	2023	5 Year Total
Expansion-Plants	Blue River WWTP Improvements	\$0	\$50,000	0	\$700,000	\$7,119,400	\$7,869,400
	Nelson Digestion Facilities	\$4,100,000	\$2,000,000	0	0	0	\$6,100,000
	Tomahawk WWTP Expansion	\$0	\$82,262,000	\$0	\$0	\$0	\$82,262,000
Sub Total		\$4,100,000	\$84,312,000	\$0	\$700,000	\$7,119,400	\$96,231,400
Expansion-Sewers	Blue River 16, Contract 4	\$2,550,000	0	0	0	0	\$2,550,000
	Blue River 21	\$10,000	\$10,000	0	0	0	\$20,000
	BR28	\$200,000	\$1,000,000	\$1,100,000	0	0	\$2,300,000
	Cedar Mill No. 4	\$125,000	\$2,945,000	0	0	0	\$3,070,000
	Future Districts	\$0	\$1,045,000	\$3,900,000	\$5,000,000	\$5,000,000	\$14,945,000
	Little Bull Creek No. 1 Pump Station	\$0	0	0	0	\$200,000	\$200,000
	Mill Creek 1, Contract 2	\$1,500,000	0	0	0	0	\$1,500,000
Sub Total		\$4,385,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,200,000	\$24,585,000
Other	Asset Management Program Development	\$1,500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,500,000
	BUPP	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	CMSD Relocations for City Projects	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
	Customer Service Software Improvements	\$150,000	0	\$150,000	0	\$150,000	\$450,000
	Lab Equipment Capital Replacement	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	O&M Large Vehicles	\$450,000	\$250,000	\$800,000	\$700,000	\$500,000	\$2,700,000
	SCADA/Network Communications	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Sub Total		\$2,900,000	\$1,550,000	\$2,250,000	\$2,000,000	\$1,950,000	\$10,650,000
Permit/Regulatory	Mill Creek Plant Improvements	\$0			\$400,000	\$3,850,000	
Sub Total		\$0			\$400,000	\$3,850,000	\$4,250,000
Renewal/Replacement	AM R&R - Collections	\$5,950,000	\$4,700,000	\$4,500,000	\$4,500,000	\$4,500,000	\$24,150,000
	AM R&R Force Mains	\$400,000	\$500,000	\$200,000	\$500,000	\$200,000	\$1,800,000
	AM R&R Treatment & Pumping 2017-2018	\$4,550,000	\$3,894,000	\$10,965,000	\$17,919,000	\$10,144,000	\$47,472,000
	County Line Forcemain Improvements	\$300,000	0	0	0	0	\$300,000
	Dykes Branch R&R - Design & Construction	\$2,262,500	\$3,650,000	\$2,000,000	\$2,500,000	\$1,000,000	\$11,412,500
	IMB1-Bldg2 & Chlorine Mix Chamber Improvements	\$600,000	0	0	0	0	\$600,000
	Lagoon Cleanouts T&S Parent	\$1,800,000	\$1,500,000	\$2,000,000		\$2,000,000	\$7,300,000
	Leawood Collection System	\$200,000	0	0	0	0	\$200,000
	Nelson - WWTP Improvements	\$600,000	\$500,000	\$2,000,000	\$18,000,000	\$30,000,000	\$51,100,000
	Nelson Planning Collection System	\$500,000	0	0	0	0	\$500,000
	Rock Creek PS Design & Constr	\$500,000	\$2,350,000	\$3,850,000	\$1,500,000	0	\$8,200,000
	Turkey Creek Interceptor Improvements	\$500,000	0	0	0	0	\$500,000
	Turkey Creek PS Design & Constr	\$5,200,000	\$1,500,000	0	0	0	\$6,700,000
	Wastewater Facilities Electrical System Improvements	\$2,000,000	\$1,000,000	0	0	0	\$3,000,000
	Watershed Improvement Plan	\$2,600,000	\$8,900,000	\$7,350,000	\$7,600,000	\$14,950,000	\$41,400,000
Sub Total		\$27,962,500	\$28,494,000	\$32,865,000	\$52,519,000	\$62,794,000	\$204,634,500
Total FY 2019-2023 Wastewater CIP		\$39,347,500	\$119,356,000	\$40,115,000	\$60,619,000	\$80,913,400	\$340,350,900



Debt Management

This Section Includes:

- Debt Management Policies (Page I-2)
- Outstanding County Debt (Page I-3)
- Future Debt Planning (Page I-5)
- Budgeted Debt Service (Page I-6)
- Summary of Outstanding Debt Issues (Page I-8)
- Debt Margin Computation (Page I-15)

Johnson County Debt Management

Overview

In Johnson County, the demand for services continues to increase due to significant population growth. As a result, investments in capital infrastructure are required to maintain the quality of life that attracts people to Johnson County. These investments are financed by the County through both debt instruments and “pay-as-you-go” methods.

It is the County’s policy to consider “pay-as-you-go” methods before issuing any tax-supported debt. Examples of these methods include:

- 1/10-cent sales tax to fund stormwater capital improvements (\$15.8 million in budgeted expenditures for FY 2019);
- 1/4-cent sales tax to fund public safety projects (Public Safety Sales Tax II) approved in August 2008;
- 1/4-cent sales tax to be collected from April 2017 through March 2027 (Public Safety Sales Tax III) to fund a new courthouse, demolish the existing courthouse and a coroner’s facility approved in November 2016;
- Dedicated funding for the County Assistance Road System (CARS) capital program (\$15.9 million in budgeted expenditures for FY 2019);
- On-going ad valorem support for various infrastructure maintenance capital projects (\$4.1 million in budgeted expenditures for FY 2019).

However, it is not feasible for the County to fund all capital improvements with “pay-as-you-go” methods as capital infrastructure requirements increase with the population.

Each year, the County prepares a five-year Capital Improvement Program (CIP) that includes “pay-as-you-go” and debt-financed capital improvement projects. With the annual CIP, the County is able to integrate capital improvement financing with the annual operating budget. This integration allows the County to assess and manage CIP impacts on tax rates, user fee rates, fund balances, and the level of outstanding debt.

Debt Management Policies

The County adopted revised debt management policies on December 19, 2002 through Resolution 122-02. On May 2, 2013, the County amended these policies to clarify the County’s intent to comply with regulatory standards as noted in the eighth objective below. An overall summary of all County financial policies has been included in the section Budget Structure and Policies. The objectives for adopting such policies are:

1. To preserve the public trust and prudently manage public assets to minimize costs to the taxpayers and ensure current decisions do not adversely affect future generations.
2. To maintain the County’s ability to obtain access to the municipal bond market at favorable interest rates in amounts needed for capital improvements, economic development, and facilities or equipment to provide essential County services.
3. To minimize borrowing costs and preserve access to credit markets.
4. To seek to minimize debt interest costs whenever prudent in consideration of other cost factors and/or tax burden.
5. To maintain a balanced relationship between debt service requirements and current operating costs, encourage growth of the tax base, actively seek alternative funding sources, minimize interest costs and maximize investment returns.
6. To assess all financial alternatives for capital improvements prior to issuing debt. These could include categorical grants, loans, or state/federal aid.
7. To preserve the County’s flexibility in capital financing by maintaining an adequate margin of statutory debt capacity.
8. To maintain compliance with regulatory standards such as, but not limited to, Internal Revenue Service (IRS) codes and regulations.

The County lists forty specific debt management guidelines in Resolution 122-02 in accordance with the objectives stated above. Key guidelines are:

1. The County shall maintain good communications with bond rating agencies to ensure a complete and clear understanding of the creditworthiness of the County.
2. The County should market its debt issues on a competitive basis, unless specific criteria are met.
3. If a negotiated sale is advised, the County will competitively select the underwriter(s) needed to accomplish the structuring, marketing, pricing, and sale of the bonds.
4. For capital needs of enterprise operations, debt financing should be considered so that the ratepayers who utilize the capital improvement over the life of the improvement are required to support the capital financing. Although a pay-as-you-go (cash) strategy for enterprise operations may reduce interest costs, it may also increase user rates well above equitable and affordable levels.
5. The County shall identify a reserve level for debt service equal to a minimum of 5% of the annual principal and interest due on outstanding debt in order to ensure adequate debt service liquidity while minimizing the exposure to arbitrage liability, subject to debt covenants requiring a specific reserve in excess of this amount.
6. Proceeds from long-term debt should not be used to fund current operating costs.
7. The scheduled maturities of long-term obligations should be less than the expected economic life of the capital project or asset(s) financed.
8. The County shall seek to maintain a minimum of 20% of its statutory debt capacity.
9. The County shall establish and maintain limitations on the issuance of new property tax-base supported bonded indebtedness which will promote a balanced relationship between expenditures for debt service and current County costs while assisting in minimizing the overall property tax burden.
10. General obligation bonds supported by property taxes should be used to finance only those capital improvements and long-term assets which have been determined to be essential to the maintenance or development of the County.
11. General obligation bonds supported by property taxes should be used only after considering alternative funding sources, such as federal and state grants and other revenues.
12. Revenue-supported bonds should be used to limit potential dependence on property taxes for those projects with available revenue sources, whether self-generated or dedicated from other sources.

In addition, it is the policy of the Board of County Commissioners (BOCC) for the County to cautiously plan for the potential use of any derivative products. The County will carefully examine these products which usually take the form of non-traditional financing structures, on a case-by-case basis with particular attention to the life-cycle costs and benefits of the given product.

Outstanding County Debt

Johnson County's authority to issue debt is governed by several State of Kansas statutes. Generally, debt can be issued after a majority vote at an election or after publication of the intention of the County to issue debt. Once published, the intent to issue debt becomes subject to a general election only if a protest petition signed by the required percentage of qualified electors is filed with the County Election Commissioner (within a certain number of days after publication).

The Kansas legislature has designated Johnson County as an urban county. This designation permits the County, under "Home Rule" charter resolutions, to issue debt for sewer construction purposes by action of the BOCC without a vote of the residents. The "Home Rule" charter does provide for public hearings on the establishment of special districts and the funding of the improvements for those districts. Also, "Home Rule" charter resolutions allow the County to issue debt for computer hardware/software, radio equipment, and transportation vehicles by action of the BOCC without voter approval.

The County historically has used the following debt instruments to finance investments in capital infrastructure:

- General Obligation bonds and notes (Wastewater and other improvements).
- Special Assessment bonds and notes (Sewer and Road improvements).
- Revenue bonds (Airport and Park and Recreation projects).
- State of Kansas revolving loans (Airport and Wastewater projects).
- Capital Lease obligations (includes leases with the Public Building Commission).

A summary of the County's outstanding debt as of April 1, 2018, is provided within the Debt Management section. State of Kansas statutes impose limits on the amount of outstanding debt issued for certain purposes. These limits are based on the County's ETV, or Equalized Tangible Valuation (which is the sum of the County's tax roll value, motor vehicle value, and recreational vehicle value), and are summarized as follows:

	Legal Debt Limit	
		12/31/17
<u>Purpose of Debt</u>	<u>Maximum % of ETV</u>	<u>Maximum Amount of Debt</u>
General	3.00%	\$323,863,823
Airport	1.00%	\$107,954,608
Streets	2.00%	\$215,909,215
Library	2.00%	\$177,180,994

As previously stated in this document, the County seeks to maintain a minimum of 20% of the statutory debt capacity for each debt purpose. The following chart summarizes the County's debt capacity available as of December 31, 2017, and the estimated debt capacity available as of December 31, 2019:

	Legal Debt Margin			
	12/31/17	12/31/17	12/31/19	12/31/19
<u>Purpose of Debt</u>	<u>Debt Margin (\$)</u>	<u>Debt Margin (%)</u>	<u>Debt Margin (\$)</u>	<u>Debt Margin (%)</u>
General	\$323,863,823	99.53%	\$342,909,298	99.29%
Airport	\$107,954,608	97.14%	\$112,031,118	97.32%
Streets	\$215,909,215	100.00%	\$230,232,866	100.00%
Library	\$177,180,994	100.00%	\$188,055,910	99.88%

*Calculations as of 12/31/19 are based on conservative estimates for the County's Equalized Tangible Valuation (ETV).

The Debt Margin (\$) is the maximum amount of debt that may be issued. Debt Margin (%) is the percentage of debt capacity available to be issued.

Based on current estimates, the County will maintain in excess of 20% of the statutory debt capacity for each purpose of debt through the year 2019. It is important to note that State of Kansas statutes impose no limit on the amount of sewer debt. Also, no State debt limitations exist for any items that are funded with revenue bonds.

In accordance with State of Kansas statutes, Johnson County has created its own Public Building Commission (PBC). The PBC is a separate legal entity with a governing body comprised of the members of the BOCC. The PBC has the authority to acquire, build, and/or renovate facilities, and to lease these facilities to the County. In addition, the PBC has authority to issue revenue bonds to finance the acquisition, construction, and/or renovation of facilities, with repayment of the bonds financed with lease revenues from Johnson County. A summary of the PBC's outstanding debt as of April 1, 2018, is provided as part of the Debt Management section. State of Kansas statutes impose no limit on the amount of PBC debt that can be outstanding.

One objective of the County's debt management policies is to maintain and improve the County's current credit ratings so that borrowing costs are minimized and access to credit is preserved. In general, a credit rating is an independent summary judgment on the willingness and ability of a debt issuer to make full and timely debt service payments to investors. Both the County's general obligation bonds and the PBC's lease purchase revenue bonds are rated by Moody's Investors Service and Standard & Poor's Ratings Services.

The County's credit ratings as of July, 2018 are reflected in the table on the next page:

Credit Ratings as of July, 2018	
<u>Rating Entity</u>	<u>County Bond Rating</u>
Moody's Investors Service	Aaa/Stable
Standard & Poor's Ratings Services	AAA/Stable
Fitch's Ratings	AAA/Stable

Moody's Investors Service has assigned an Aaa rating with the issuance of the Johnson County's \$246.2 million Internal Improvement general obligation bonds, Series 2018A. When rating the County's debt, Moody's Investors Service commented that the Aaa rating reflects the general obligation credit characteristics of Johnson County, which includes:

- Johnson County's sizable and wealthy tax base that benefits from its significant role in the Kansas City metropolitan area economy.
- Well managed financial operations.
- Low net direct debt and pension burdens.

Moody's Investors Service also assigned an Aaa to the Public Building Commission's (PBC) Lease Purchase Revenue bonds reflecting the unconditional and long-term commitments of the county.

Johnson County has been rated 'AAA' from Standard & Poor's Rating Services since 1999 for its general obligation bonds. Since 2007, Standard & Poor's Rating Services had assigned the Public Building Commission's a 'AAA' rating, the highest rating that can be attained. However, in September 2017 Standard & Poor's downgraded the Public Building Commission's rating on the 2017B bonds to "AA+". The reason for the downgrade on this bond issue is that the new money issued is subject to the State's tax lid where the County is obligated to draw from its legally available funds to make the rental payments, S&P had rated these bonds using their non-ad valorem criteria. In May 2018, S&P upgraded the 2017B bonds to a 'AAA' rating and brought them back in line with prior bond issues.

Fitch Ratings has assigned Johnson County its AAA, the highest rating that can be attained. The rating was first received in November 2009 and was recently reaffirmed in July, 2018. The rationale for the County's AAA rating is based on the following factors:

- Johnson County is an affluent, well-educated community located near Kansas City and residents display a superior socioeconomic profile.
- Diverse local economy, augmented by extensive employment opportunities.
- Officials have demonstrated consistent judicious financial management driven by conservative budgeting and prudent formal financial policies.
- Sufficient reserves after draws, indicating the County's superior degree of financial flexibility.
- Overall debt burden is low, coupled with a supportable five-year capital improvement plan.

Johnson County, Kansas is one of approximately forty counties in the United States to earn the "Triple A" designation from all three rating agencies.

Future Debt Planning

The County prepares a five-year Capital Improvement Plan (CIP) which is updated annually. This plan is developed to reflect the County's strategic planning regarding future development and proactive control over debt issuance and management.

A history of the percentage of budgeted pay-as-you-go versus debt financing for the County's CIP since 2014 is reflected in the following table:

Budget Year	Total Capital Appropriation	Pay-As-You-Go Portion	Debt Portion
2014	\$110,696,655	58%	42%
2015	\$134,449,279	42%	58%
2016	\$163,306,555	47%	53%
2017	\$128,624,204	53%	47%
2018	\$159,602,926	52%	48%
2019	\$98,759,510	57%	43%
Total	\$795,439,129		
Annual Average	\$132,573,188	51.5%	48.5%

For FY 2019, the ratio of pay-as-you-go versus debt financing is 57% pay-as-you-go, and 43% debt. This compares to a six-year average of 51.5% pay-as-you-go, and 48.5% debt.

The County has several capital projects that are self-funded with dedicated revenue sources. These include Airport, CARS, Stormwater, Wastewater, Library and Park and Recreation projects. A second chart excluding the self-funded projects is presented below:

Budget Year	Total Capital Appropriation	Pay-As-You-Go Portion	Debt Portion
2014	\$22,416,749	69%	31%
2015	\$36,905,178	35%	65%
2016	\$23,789,301	84%	16%
2017	\$29,289,135	41%	59%
2018	\$32,407,438	56%	44%
2019	\$14,761,650	81%	19%
Total	\$159,569,451		
Annual Average	\$26,594,909	61.0%	39.0%

For FY 2019, the ratio of pay-as-you-go versus debt financing is 81% pay-as-you-go and 19% debt. This is comparable to the six-year average of 61% pay-as-you-go, and 39% debt.

Budgeted Debt Service

The County's budgeted debt service includes general obligation bonds and notes, special assessment bonds and notes, revenue bonds, State of Kansas revolving loans, and capital lease obligations (including leases with Public Building Commission) for existing debt and estimated payments for all pending debt. A breakdown of the FY 2019 budgeted debt service by fund is provided below.

Fund	Principal Payments	Interest Payments	Total Payments
General Fund - PBC Lease Payments	\$5,899,921	\$2,067,726	\$7,967,647
Public Safety Sales Tax 2 (General Fund) - PBC Lease Payments	\$6,445,000	\$2,950,876	\$9,395,876
Debt Service Fund	\$1,814,300	\$692,981	\$2,507,281
County Building Fund - PBC Lease Payments	\$1,140,000	\$710,034	\$1,850,034
Library Special Use Fund - PBC Lease Payments	\$1,695,000	\$1,043,276	\$2,738,276
Airport Fund	\$170,160	\$116,438	\$286,598
Transit Fund - PBC Lease Payments	\$145,000	\$5,655	\$150,655
Wastewater SRCFP Fund	\$23,782,311	\$18,845,689	\$42,628,000
Park & Recreation Funds	\$6,520,000	\$1,233,363	\$7,753,363
Total	\$47,611,692	\$27,666,038	\$75,277,730

The total budgeted debt service for FY 2019 is approximately \$75.3 million.

Total FY 2019 - FY 2023 estimated debt service payments by fund are provided below.

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Fund	Total Payments	Total Payments	Total Payments	Total Payments	Total Payments
General Fund - PBC Lease Payments	\$7,967,647	\$8,046,116	\$7,959,714	\$7,903,895	\$7,894,320
Public Safety Sales Tax 2 - General Fund - PBC Lease Payments	\$9,395,876	\$9,304,405	\$9,176,949	\$9,187,962	\$9,211,476
Debt Service Fund	\$2,507,281	\$2,126,068	\$1,802,865	\$1,803,600	\$1,793,560
County Building Fund - PBC Lease Payments	\$1,850,034	\$1,855,634	\$1,850,534	\$1,851,134	\$1,759,334
Library Special Use Fund - PBC Lease Payments	\$2,738,276	\$2,728,376	\$2,731,826	\$2,739,776	\$2,734,576
Airport Fund	\$286,598	\$277,875	\$269,375	\$270,875	\$281,875
Transit Fund - PBC Lease Payments	\$150,655	\$0	\$0	\$0	\$0
Wastewater SRCFP Fund	\$42,628,000	\$45,425,000	\$51,125,000	\$66,285,000	\$66,285,000
Park & Recreation Funds	\$7,753,363	\$5,264,463	\$5,102,928	\$4,733,738	\$3,760,050
Total Budgeted Debt Service	\$75,277,730	\$75,027,937	\$80,019,191	\$94,775,980	\$93,720,191

Summary

The BOCC has adopted debt management policies to ensure that Johnson County is able to make all debt service payments in a timely manner. The County integrates capital improvement planning with an annual operating budget to assess and manage tax rates, user fees, fund balances, and outstanding debt. This integration is essential to address the capital infrastructure requirements that come with rapid population growth.

The County's financial position is favorable, as can be seen by the "Triple A" credit rating assigned to the County's general obligation and PBC lease revenue bonds by Moody's Investors Service, and the "Triple A" credit rating assigned to the County's general obligation bonds. Current debt levels are manageable and the County's financial reserves remain stable. Sound financial policies, including debt management policies, are in place to maintain the County's financial health in FY 2019 and beyond.

Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
General and Special Obligation Bonds:					
<u>Internal Improvement Bonds, Series 1999A</u> <i>Includes airport improvements, acquisition of computer and radio equipment, and other projects</i>	\$ 7,982,376	1-Dec-99		1-Sep-19	\$ 40,315
<u>Library Refunding Bonds, Series 2004B</u> <i>Refunding of a portion of the Library 1999B Series Bonds.</i>	\$ 4,445,000	1-Oct-04		1-Sep-19	\$ 955,000
<u>Airport Improvement Bonds, Series 2008A</u> <i>Includes airport improvements at the Johnson County New Century AirCenter.</i>	\$ 1,960,000	1-May-08	1-Sep-18	1-Sep-28	\$ 95,000
<u>Library Refunding Bonds, Series 2010B</u> <i>Refunding the Library 1998B, 2001B and 2002C Series Bonds.</i>	\$ 4,470,000	3-Jun-10		1-Sep-20	\$ 665,000
<u>Parks Refunding Bonds, Series 2010A</u> <i>Refunding Parks Series 1999 - Big Bull Creek</i>	\$ 3,625,000	11-Feb-10		1-Sep-19	\$ 825,000
<u>Library Bonds, Series 2010E</u> <i>Land acquisition for future library site</i>	\$ 740,000	28-Oct-10		1-Sep-20	\$ 235,000
<u>Refunding Bonds, Series 2012B</u> <i>Refunding of Series 2005A</i>	\$ 730,000	15-Aug-12		1-Sep-25	\$ 595,000
<u>Airport Improvement Bonds, Series 2015A</u> <i>Land acquisition at the Johnson County New Century AirCenter.</i>	\$ 1,910,000	17-Dec-15		1-Sep-35	\$ 1,765,000
<u>Airport Refunding Bonds, Series 2015B</u> <i>Refunding of the Airport 2008A Series Bonds.</i>	\$ 1,125,000	17-Dec-15		1-Sep-28	\$ 1,125,000
<u>Internal Improvement Bonds, Series 2016A</u> <i>Acquisition of radio equipment</i>	\$ 1,580,000	27-Oct-16		1-Sep-26	\$ 1,445,000
<u>Internal Improvement Bonds, Series 2017A</u> <i>Acquisition of EMC Station Alerting System</i>	\$ 975,000	2-Nov-17		1-Sep-27	\$ 975,000
Total General and Special Obligation Bonds:	\$ 29,542,376				\$ 8,720,315

Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
<u>Road Benefit Special Assessment Bonds</u>					
<i>Road Improvements to be repaid by property owners in the Benefit District</i>					
<u>Special Assessment Bonds, Series 2016A</u>					
115th Street West of Homestead Road	\$ 44,400	27-Oct-16		01-Sep-26	\$ 40,600
182nd Street and Wildcat Road	\$ 62,500	27-Oct-16		01-Sep-26	\$ 57,100
Total Special Assessment Bonds:	\$ 106,900				\$ 97,700

Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
Wastewater General Obligation Bonds:					
<u>Wastewater, Series 2008A</u> <i>Includes improvements to the wastewater system.</i>	\$ 26,585,000	1-May-08	01-Sep-18	01-Sep-28	\$ 1,440,000
<u>Wastewater, Series 2008D</u> <i>Includes improvements to the wastewater system.</i>	\$ 10,425,000	01-Nov-08	01-Sep-18	01-Sep-28	\$ 555,000
<u>Wastewater, Series 2009A</u> <i>Includes improvements to the wastewater system.</i>	\$ 16,345,000	15-May-09	01-Sep-19	01-Sep-29	\$ 1,690,000
<u>Wastewater, Series 2009B - Taxable Build America Bonds</u> <i>Includes improvements to the wastewater system.</i>	\$ 20,925,000	17-Dec-09		01-Sep-29	\$ 15,780,000
<u>Wastewater, Series 2009C</u> <i>Refunding of outstanding Series 2001A, 2001C and 2002B Bonds</i>	\$ 14,463,175	17-Dec-09		01-Sep-29	\$ 5,510,000
<u>Wastewater, Series 2010C</u> <i>Includes improvements to the wastewater system.</i>	\$ 8,605,000	28-Oct-10		01-Sep-30	\$ 6,540,000
<u>Wastewater, Series 2010D</u> <i>Refunding of outstanding Series 2003A and 2004A</i>	\$ 11,725,000	28-Oct-10		01-Sep-24	\$ 7,455,000
<u>Wastewater, Series 2011A</u> <i>Includes improvements to the wastewater system.</i>	\$ 16,790,000	10-Nov-11		01-Sep-31	\$ 13,055,000
<u>Wastewater, Series 2012A</u> <i>Includes improvements to the wastewater system.</i>	\$ 37,350,000	15-Aug-12		01-Sep-32	\$ 30,220,000
<u>Wastewater, Series 2012B</u> <i>Refunding of outstanding series 2005A</i>	\$ 26,275,000	15-Aug-12		01-Sep-25	\$ 21,550,000
<u>Wastewater, Series 2013A</u> <i>Includes improvements to the wastewater system.</i>	\$ 40,685,000	22-Oct-13		01-Sep-33	\$ 34,875,000
<u>Wastewater, Series 2014A</u> <i>Includes improvements to the wastewater system.</i>	\$ 20,205,000	25-Nov-14		01-Sep-34	\$ 18,050,000
<u>Wastewater, Series 2014B</u> <i>Refunding of outstanding series 2007A & 2007B</i>	\$ 38,480,000	25-Nov-14		01-Sep-27	\$ 38,480,000
<u>Wastewater, Series 2015A</u> <i>Includes improvements to the wastewater system.</i>	\$ 28,605,000	17-Dec-15		01-Sep-35	\$ 26,435,000
<u>Wastewater, Series 2015B</u> <i>Refunding of outstanding series 2008A & 2008D</i>	\$ 24,415,000	17-Dec-15		01-Sep-28	\$ 24,415,000
<u>Wastewater, Series 2016A</u> <i>Includes improvements to the wastewater system.</i>	\$ 32,758,100	27-Oct-16		01-Sep-36	\$ 32,142,300
<u>Wastewater, Series 2016B</u> <i>Refunding of outstanding series 2009A</i>	\$ 10,570,000	27-Oct-16		01-Sep-29	\$ 10,570,000
<u>Wastewater, Series 2017A</u> <i>Includes improvements to the wastewater system</i>	\$ 14,805,000	2-Nov-17		01-Sep-37	\$ 14,805,000
Total Wastewater General Obligation Bonds:	\$400,011,275				\$ 303,567,300

Summary of Outstanding Debt Issues

Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
Revenue Bonds:					
<u>Park Revenue Bonds, Series 2010B</u> <i>Refunding of Series 1998 and 2001A bonds.</i>	\$ 3,310,000	11-Feb-10		01-Dec-18	\$ 315,000
<u>Park Revenue Bonds, Series 2010C (COP Issue)</u> <i>Refunding of Series 1998B bonds</i>	\$ 3,280,000	11-Feb-10		01-Sep-18	\$ 710,000
<u>Park Revenue Bonds, Series 2010D</u> <i>New Century Fieldhouse</i>	\$ 4,145,000	01-Nov-10		01-Sep-30	\$ 2,955,000
<u>Park Revenue Bonds, Series 2011A (COP Issue)</u> <i>Refunding of Foundation Series 2001 and 2002A COP</i>	\$ 12,475,000	17-Aug-11		01-Sep-22	\$ 6,255,000
<u>Park Revenue Bonds, Series 2013A (COP Issue)</u> <i>Refunding of Foundation Series 2003A and 2004</i>	\$ 15,670,000	15-Sep-13		01-Sep-23	\$ 10,130,000
<u>Park Revenue Bonds, Series 2015A</u> <i>Park Police Building</i>	\$ 2,490,000	08-Jul-15		01-Sep-35	\$ 2,315,000
<u>Park Revenue Bonds, Series 2017A (COP Issue)</u> <i>Meadowbrook Project</i>	\$ 7,300,000	30-Mar-17		01-Sep-26	\$ 7,300,000
<u>Park Revenue Bonds, Series 2017B (COP Issue)</u> <i>Bull Creek Project</i>	\$ 5,460,000	30-Mar-17		01-Sep-26	\$ 5,460,000
Total Revenue Bonds:	\$ 54,130,000				\$ 35,440,000
Wastewater State Revolving Loans:					
<u>Blue River</u> <i>Includes inflow and infiltration.</i>	\$ 14,290,397	01-Sep-98		01-Sep-18	\$ 919,224
<u>Mill Creek Regional Plant</u> <i>Includes plant, sewer, and force main.</i>	\$ 13,583,500	01-Jun-04		01-Mar-26	\$ 5,984,763
<u>Middle Basin Green Project</u> <i>Includes digester, gas storage, grease receiving station and electricity generators.</i>	\$ 10,655,100	16-Nov-09		01-Mar-31	\$ 7,226,472
<u>Lone Elm</u> <i>Includes sewer and pump work</i>	\$ 1,452,921	01-Sep-13		01-Sep-33	\$ 579,225
<u>Gardner Lake</u> <i>Includes sewer and pump work</i>	\$ 10,705,671	01-Sep-13		01-Sep-34	\$ 5,183,496
Total Wastewater State Revolving Loans:	\$ 50,687,589				\$ 19,893,180
Wastewater Special Assessment Bonds: <i>Wastewater Improvements to be repaid by property owners in the District.</i>					
<u>Joint and Lateral, Series 1999A</u>	\$ 96,891	1-Dec-99		01-Sep-19	\$ 9,689
	\$ 96,891				\$ 9,689

Summary of Outstanding Debt Issues

<u>Issue and Purpose</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding</u>
<u>Lease Purchase Revenue Bonds</u>					
<u>Lease Purchase Revenue Bonds, Series 2007B</u>					
Refund 1997A - Courthouse, Juv. Detention, Med-Act	\$ 3,560,000				\$ —
Refund 1999A - Transit Maintenance Facility	\$ 1,290,000				\$ 280,000
Series 2007B Total:	\$ 4,850,000	01-Mar-07		01-Sep-19	\$ 280,000
<u>Lease Purchase Revenue Bonds, Series 2008A</u>					
Communications Center	\$ 9,050,000				\$ 430,000
Adult Detention Center, Phase II	\$ 33,540,000				\$ 1,590,000
Youth & Family Services Center	\$ 2,340,000				\$ 110,000
Elmore Center (Developmental Supports)	\$ 3,895,000				\$ 185,000
Series 2008A Total:	\$ 48,825,000	01-May-08	01-Sep-18	01-Sep-28	\$ 2,315,000
<u>Lease Purchase Revenue Bonds, Series 2008C</u>					
Adult Detention Center, Phase II	\$ 10,750,000				\$ 490,000
Series 2008C Total:	\$ 10,750,000	01-Nov-08	01-Sep-18	01-Sep-28	\$ 490,000
<u>Lease Purchase Revenue Bonds, Series 2009A</u>					
Youth & Family Services Center	\$ 11,815,000				\$ 1,090,000
Criminal Laboratory	\$ 3,180,000				\$ 295,000
Series 2009A Total:	\$ 14,995,000	15-May-09	01-Sep-19	01-Sep-29	\$ 1,385,000
<u>Lease Purchase Revenue Bonds, Series 2010A - Recovery Zone Economic Development Taxable Bonds</u>					
Public Works Building	\$ 13,245,000				\$ 9,390,000
Series 2010A Total:	\$ 13,245,000	03-Jun-10		01-Sep-30	\$ 9,390,000
<u>Lease Purchase Revenue Refunding Bonds, Series 2010B</u>					
Church Property	\$ 1,500,000				\$ 420,000
Refund 2002B - County Buildings	\$ 4,620,000				\$ —
Series 2010B Total:	\$ 6,120,000	03-Jun-10		01-Sep-22	\$ 420,000
<u>Lease Purchase Revenue Refunding Bonds, Series 2010C</u>					
Refund 2003A - Corrections, Med-Act, Sunset Office	\$ 15,920,000				\$ 8,765,000
Refund 2004A - Sunset Office Building	\$ 15,590,000				\$ 9,830,000
Series 2010C Total:	\$ 31,510,000	03-Jun-10		01-Sep-24	\$ 18,595,000
<u>Lease Purchase Revenue Bonds, Series 2010D</u>					
Criminal Laboratory	\$ 7,830,000				\$ 5,435,000
Youth & Family Services Center	\$ 3,315,000				\$ 2,300,000
Olathe Adult Detention Center	\$ 3,105,000				\$ 2,160,000
Series 2010D Total:	\$ 14,250,000	28-Oct-10		01-Sep-30	\$ 9,895,000

Summary of Outstanding Debt Issues

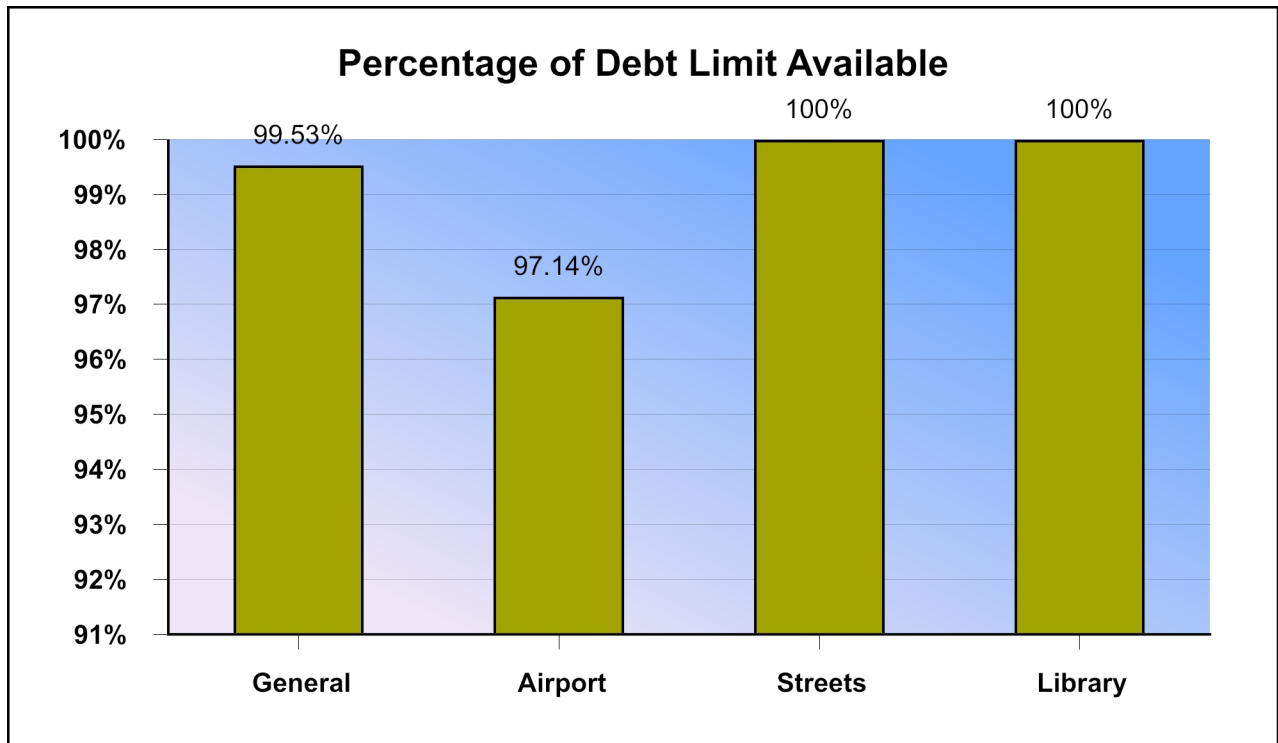
<u>Issue and Purpose</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding</u>
<u>Lease Purchase Revenue Bonds (Continued)</u>					
<u>Lease Purchase Revenue Bonds, Series 2011A</u>					
Criminal Laboratory	\$ 17,155,000				\$ 2,295,000
Elmore Center (Developmental Supports Building)	\$ 490,000				\$ 65,000
Olathe Adult Detention Center	\$ 17,750,000				\$ 2,375,000
Series 2011A Total:	\$ 35,395,000	28-Oct-10	1-Sep-21	01-Sep-30	\$ 4,735,000
<u>Lease Purchase Revenue Bonds, Series 2011B</u>					
Criminal Laboratory	\$ 1,405,000				\$ 1,045,000
Olathe Adult Detention Center	\$ 3,505,000				\$ 2,600,000
Northeast Office Remodel	\$ 2,975,000				\$ 2,205,000
Justice Annex/Courthouse	\$ 8,915,000				\$ 6,600,000
Series 2011B Total:	\$ 16,800,000	13-Oct-11		01-Sep-31	\$ 12,450,000
<u>Lease Purchase Revenue Refunding Bonds, Series 2012A</u>					
Refund 2005A - Sunset Office Building	\$ 255,000				\$ 210,000
Refund 2005A - Warehouse	\$ 2,890,000				\$ 2,370,000
Refund 2005A - Remodel Admin/Courthouse Bldgs	\$ 3,995,000				\$ 3,290,000
Refund 2005A - Communications Center	\$ 6,795,000				\$ 5,545,000
Refund 2005A - Adult Detention Center Expansion, Phase II	\$ 2,700,000				\$ 2,230,000
Series 2012A Total:	\$ 16,635,000	15-Aug-12		01-Sep-25	\$ 13,645,000
<u>Lease Purchase Revenue Bonds, Series 2014A</u>					
Courthouse	\$ 1,995,000				\$ 1,510,000
Series 2014A Total:	\$ 1,995,000	25-Nov-14		01-Sep-24	\$ 1,510,000
<u>Library Lease Purchase Revenue Bonds, Series 2014B</u>					
Central Resource & Monticello Library	\$ 4,000,000				\$ 2,880,000
Series 2014B Total:	\$ 4,000,000	25-Nov-14		01-Sep-24	\$ 2,880,000
<u>Lease Purchase Revenue Bonds, Series 2015A</u>					
Arts & Heritage Center	\$ 21,460,000				\$ 19,945,000
Series 2015A Total:	\$ 21,460,000	30-Jun-15		01-Sep-35	\$ 19,945,000
<u>Lease Purchase Revenue Bonds, Series 2015B</u>					
Refund 2007A - Adult Detention Center, Phase II	\$ 5,435,000				\$ 5,435,000
Refund 2008A - Communications Center	\$ 5,530,000				\$ 5,530,000
Refund 2008A - Adult Detention Center, Phase II	\$ 20,490,000				\$ 20,490,000
Refund 2008A - Youth & Family Services	\$ 1,430,000				\$ 1,430,000
Refund 2008A - Elmore Center	\$ 2,380,000				\$ 2,380,000
Refund 2008C - Adult Detention Center, Phase II	\$ 6,460,000				\$ 6,460,000
Series 2015B Total:	\$ 41,725,000	17-Dec-15		01-Sep-31	\$ 41,725,000
<u>Library Lease Purchase Revenue Bonds, Series 2016A</u>					
Monticello Library	\$ 12,720,000				\$ 12,245,000
Refund 2008B - Leawood Library	\$ 3,645,000				\$ 3,400,000
Series 2016A Total:	\$ 16,365,000	27-Oct-16		01-Sep-36	\$ 15,645,000
<u>Lease Purchase Revenue Bonds, Series 2016B</u>					
Youth & Family Services	\$ 7,220,000				\$ 7,220,000
Criminal Laboratory	\$ 1,955,000				\$ 1,955,000
Series 2016B Total:	\$ 9,175,000	27-Oct-16		01-Sep-29	\$ 9,175,000

Summary of Outstanding Debt Issues

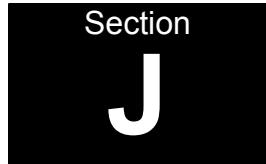
Issue and Purpose	Original Amount	Issue Date	Call Date	Maturity Date	Amount Outstanding
<u>Lease Purchase Revenue Bonds (Continued)</u>					
<u>Library Lease Purchase Revenue Bonds, Series 2017A</u>					
Lenexa Library	\$ 15,060,000	2-Nov-17		1-Sep-29	\$ 15,060,000
Series 2017A Total	\$ 15,060,000				\$ 15,060,000
<u>Lease Purchase Revenue Bonds, Series 2017B</u>					
Refund 2011A	\$ 21,275,000	2-Nov-17		1-Sep-31	\$ 21,275,000
OADC funding	\$ 1,850,000	2-Nov-17		1-Sep-27	\$ 1,850,000
Series 2017B Total	\$ 23,125,000				\$ 23,125,000
Total Debt of Public Building Commission:	<u>\$346,280,000</u>				<u>\$ 202,665,000</u>

Johnson County, Kansas
Legal General Obligation Debt Margin Computation
12/31/17

	<u>General</u>	<u>Airport</u>	<u>Streets</u>	<u>Library (3)</u>
Assessed Valuation for Debt Limitation Purposes	\$10,795,460,758	\$10,795,460,758	\$10,795,460,758	\$8,859,049,712
<i>Percentage Limitation (1)</i>	3.0%	1.0%	2.0%	2.0%
Dollar Debt Limit	323,863,823	107,954,608	215,909,215	177,180,994
<i>Outstanding Debt (2)</i>	2,440,000	3,085,315	0	235,000
Amount Set Aside for Repayment of G.O. Debt	915,023	0	0	235,000
<i>Net Outstanding Debt</i>	1,524,977	3,085,315	0	0
Available Legal Debt Margin	<u>\$322,338,846</u>	<u>\$104,869,293</u>	<u>\$215,909,215</u>	<u>\$177,180,994</u>



- (1) Source: 2016 Annual Abstract of Taxes, Johnson County Clerk, Kansas Statutes. General K.S.A. 10-306, Airport K.S.A. 3-307, Streets K.S.A. 68-584, Library K.S.A. 12-1257, Park and Recreation K.S.A. 19-2874.
- (2) Includes all general obligation bonds and notes except voting machine bonds, which are not subject to debt limitation. Also excludes Wastewater General Obligation debt (which is supported by user charges). Does not include debt obligation exempt from statutory limitations. General K.S.A. 25-134, 10-307, 10-427A, 10-311, Airport K.S.A. 3-304, Street K.S.A. 68-728.
- (3) Library total equalized tangible valuation excludes real and personal property located within the city limits of the City of Olathe, Kansas, and the City of Bonner Springs, Kansas.



Strategic Programs

This Section Includes:

- FY 2019 Johnson County Budget by Strategic Program (Page J-2)
- FY 2019 Johnson County Budget - Expenditures by Strategic Program (Page J-5)
- Classification of Agencies and Departments by Strategic Program (Page J-6)

FY 2019 Johnson County Budget by Strategic Program

The total Johnson County Budget is \$1.1 billion for FY 2019. This amount includes a total of \$815.9 million in budgeted expenditures (including transfers) and \$281.2 million in budgeted reserves. The budgeted expenditures of \$815.9 million are allocated among seven (7) strategic programs:

- Support Services
- Records & Taxation
- Public Safety, Judicial & Emergency Services
- Infrastructure
- Health & Human Services
- Culture & Recreation
- Debt Service

FY 2019 Budget by Strategic Program

A summary of the FY 2019 Johnson County Budget by strategic program is presented on page J.5. For FY 2019, the following strategic programs receive the majority of the County's resources:

- Public Safety, Judicial & Emergency Services \$245.4 million (30.1% of FY 2019 Budget total)
- Infrastructure \$230.8 million (28.3% of FY 2019 Budget total)

These two strategic programs have accounted for more than 50% of the County's budget during the last several fiscal years.

Explanation of Strategic Programs

The relationship of each agency and department to the seven (7) strategic programs can be found on page J.6. A brief explanation of each strategic program is presented below.

Support Services

The Support Services strategic program is comprised of agencies and departments that provide administrative functions for County government. Examples of agencies and departments included in this strategic program are the Board of County Commissioners, Budget & Financial Planning, County Manager's Office, County Building Fund, Countywide Support, Department of Technology & Innovation, Facilities, Human Resources, Treasury & Financial Management, and Risk Management.

For FY 2019, the five (5) agencies and departments with the largest budgeted expenditures in the Support Services strategic program are:

- Facilities (\$32.1 million)
- Countywide Support (\$30.4 million)
- Department of Technology & Innovation (\$17.3 million)
- Treasury & Financial Management (\$6.5 million)
- Risk Management (\$4.8 million)

Detailed information regarding agencies and departments included in the Support Services strategic program is located in Section K.

Records & Taxation

The Records & Taxation strategic program is comprised of agencies and departments that provide land records functions for County government. The agencies and departments included in this strategic program are the Appraiser, Election Office, Motor Vehicle, and Records & Tax Administration.

For FY 2019, the four (4) agencies and departments with the largest budgeted expenditures in the Records & Taxation strategic program are:

- Appraiser (\$7.8 million)
- Motor Vehicle (\$5.8 million)
- Election Office (\$3.6 million)
- Records & Tax Administration (\$3.0 million)

Detailed information regarding agencies and departments included in the Records & Taxation strategic program is located in Section L.

Public Safety, Judicial & Emergency Services

The Public Safety, Judicial, & Emergency Services strategic program is comprised of agencies and departments that provide the public safety, judicial and emergency services functions for County government. Examples of agencies and departments included in this strategic program are Corrections, the District Attorney, District Courts, Emergency Management & Communications, Med-Act, the Public Safety Sales Tax, and the Sheriff.

For FY 2019, the five (5) agencies and departments with the largest budgeted expenditures in the Public Safety, Judicial & Emergency Services strategic program are:

- Sheriff (\$86.6 million)
- Corrections (\$32.6 million)
- Public Safety Sales Tax I (\$23.3 million)
- Public Safety Sales Tax II (\$23.2 million)
- Public Safety Sales Tax III (\$23.2 million)

Detailed information regarding agencies and departments included in the Public Safety, Judicial and Emergency Services strategic program is located in Section M.

Infrastructure

The Infrastructure strategic program is comprised of agencies and departments that provide the infrastructure and transportation functions for County government. Examples of agencies and departments included in this strategic program are Airport, Infrastructure/Public Works, Planning, Stormwater Management, Transportation and Wastewater.

For FY 2019, the five (5) agencies and departments with the largest budgeted expenditures in the Infrastructure strategic program are:

- Wastewater SRCFP (\$86.3 million - Sewer Repair and Construction Finance Plan)
- Wastewater O & M (\$72.3 million - Operations & Maintenance)
- Infrastructure/Public Works (\$30.3 million)
- Stormwater Management (\$16.3 million)
- Transportation (\$15.3 million)

Detailed information regarding agencies and departments included in the Infrastructure strategic program is located in Section N.

Health & Human Services

The Health & Human Services strategic program is comprised of agencies and departments that provide the social service and health functions for County government. Examples of agencies and departments included in this strategic program are Developmental Supports, Health & Environment, Human Services, and Mental Health.

For FY 2019, the five (5) agencies and departments with the largest budgeted expenditures in the Health & Human Services strategic program are:

- Mental Health (\$36.0 million)
- Developmental Supports (\$26.5 million)
- Human Services (\$23.5 million)
- Health & Environment (\$18.1 million)
- Extension Council (\$0.8 million)

Detailed information regarding agencies and departments included in the Health & Human Services strategic program is located in Section O.

Culture & Recreation

The Culture & Recreation strategic program is comprised of agencies and departments that provide the cultural and recreational functions for County government. Examples of agencies and departments included in this strategic program are the Heritage Trust Fund, Library, Museum, and Park & Recreation.

For FY 2019, the five (5) agencies and departments with the largest budgeted expenditures in the Culture & Recreation strategic program are:

- Library Operating (\$34.4 million)
- Park & Recreation General (\$30.9 million)
- Park & Recreation Enterprise Fund (\$22.8 million)
- Park & Recreation Employee Benefits (\$7.8 million)
- Library Special Use (\$3.9 million)

Detailed information regarding agencies and departments included in the Culture & Recreation strategic program is located in Section P.

Debt Service

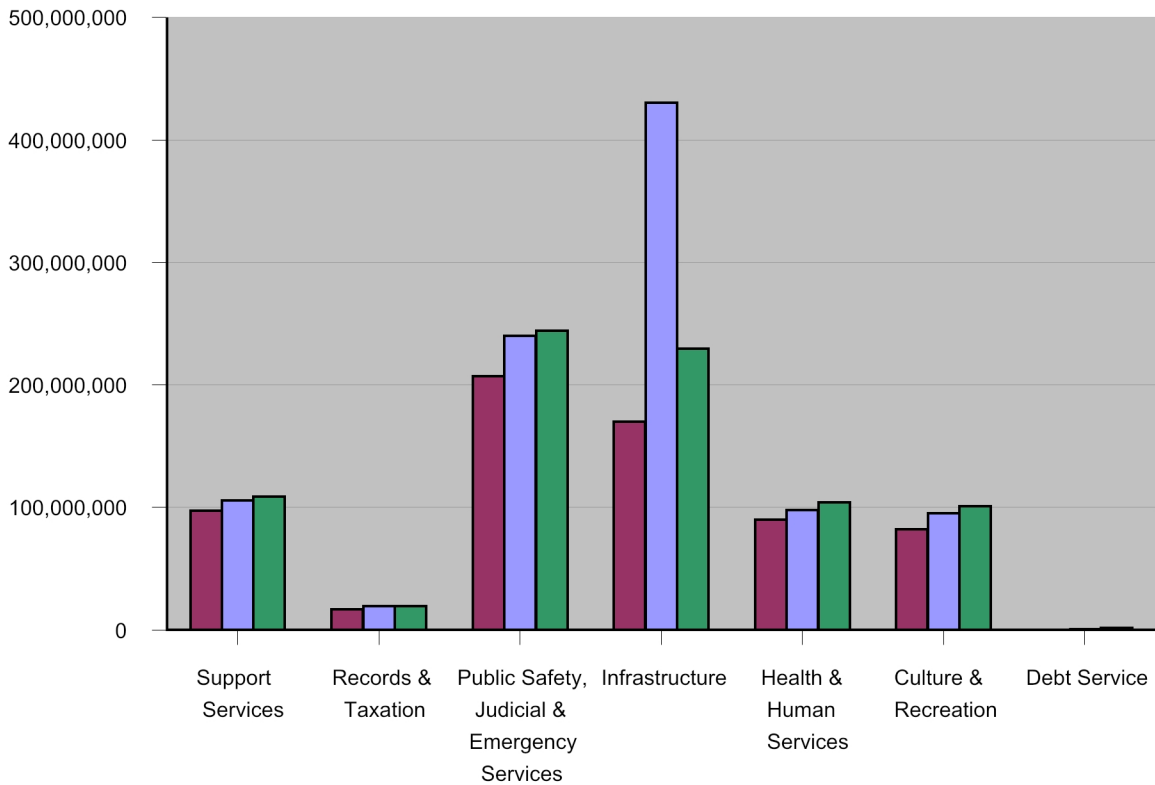
The Debt Service strategic program is comprised of debt service expenditures for various County debt issues, including Library debt. This program does not include debt service for Park & Recreation, Airport, Transit, and Wastewater SRCFP; the debt for these agencies is accounted for in the relevant strategic program (for example, Airport debt service is reflected in the Infrastructure strategic program).

For FY 2019, the budgeted expenditures in the Debt Service strategic program are \$2.5 million. Detailed information regarding the County's debt is located in Section I.

FY 2019 Johnson County Budget Expenditures by Strategic Program

Strategic Program	Actual 2017	Estimated 2018	Budget 2019	2018-2019 % Change
Support Services	\$ 98,523,763	\$ 106,664,419	\$ 109,715,832	2.86 %
Records & Taxation	17,564,317	20,453,982	20,197,508	(1.25)%
Public Safety, Judicial & Emergency Services	208,221,244	241,320,534	245,397,237	1.69 %
Infrastructure	171,220,535	431,329,211	230,822,993	(46.49)%
Health & Human Services	90,791,503	98,966,209	105,158,274	6.26 %
Culture & Recreation	82,953,711	96,081,638	102,124,270	6.29 %
Debt Service	1,289,033	1,654,141	2,527,281	52.79 %
Total Expenditures	\$ 670,564,106	\$ 996,470,134	\$ 815,943,395	(18.12)%
Full-time Equivalent Positions	3,886.99	3,949.72	4,008.04	1.48 %
Population	591,131	597,888	604,435	1.10 %
FTEs Per 1,000 Residents	6.58	6.61	6.63	0.30 %

Expenditures by Strategic Program - 2017 through 2019



Actual 2017
 Estimated 2018
 Budget 2019

Classification of Agencies and Departments by Strategic Program

Culture & Recreation

Developer Fees
Fair
Heritage Trust
Library Operating
Library Special Use
Park & Recreation General
Park & Recreation Employee Benefits
Park & Recreation Bond & Interest
Park & Recreation Enterprise
Stream Maintenance

Health & Human Services

Alcohol Tax
Developmental Supports
Extension Council
Health & Environment
Human Services
Mental Health

Infrastructure

Airport
Contractor Licensing
Infrastructure/Public Works
Planning, Development & Codes
Stormwater
Transportation
Wastewater Operations & Maintenance (O&M)
Wastewater SRCFP**

Public Safety, Judicial & Emergency Services

Public Safety & Judicial

Controlled Substance
Corrections
District Attorney
District Attorney Forfeited Property
District Court Trustee
District Courts

Public Safety & Judicial (con't)

Justice Information Management System
Law Library
Prosecutor Training & Assistance
Public Safety Sales Tax
Public Safety Sales Tax II
Public Safety Sales Tax III
Sheriff
Sheriff Forfeited Property
Weapons Licensure

Emergency Services

911 Fund
911 Telephone
911 Wireless Telephone
Emergency Management & Communications
Med-Act

Records & Taxation

Appraiser
Election Office
Motor Vehicle
Records & Tax Administration

Support Services

Board of County Commissioners
Budget & Financial Planning
County Building Fund
County Managers Office
Countywide Support
Debt Service
Economic Development Programs
Facilities
Fleet Services
Human Resources
Legal
Risk Management
Technology & Innovation
Treasury and Financial Management

** Sewer Repair and Construction Finance Plan (SRCFP)



Support Services

This Section Includes:

- Board of County Commissioners (Page K-2)
- Budget & Financial Planning (Page K-5)
- County Building Fund (Page K-8)
- County Manager's Office (Page K-9)
- Countywide Support (Page K-13)
- Debt Service (Page K-16)
- Economic Development Programs (Page K-17)
- Facilities (Page K-19)
- Fleet Services (Page K-33)
- Human Resources (Page K-36)
- Legal (Page K-40)
- Risk Management (Page K-43)
- Technology & Innovation (Page K-46)
- Treasury & Financial Management (Page K-56)

Board of County Commissioners

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Interfund Transfer	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Other Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
a) Total Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures						
Personnel	\$ 1,215,496	\$ 1,358,203	\$ 1,348,452	\$ 1,393,500	\$ 1,393,500	3.34%
Contractual Services	\$ 128,151	\$ 207,978	\$ 205,478	\$ 205,478	\$ 205,478	0.00%
Commodities	\$ 18,633	\$ 4,100	\$ 6,600	\$ 6,600	\$ 6,600	0.00%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 1,362,280	\$ 1,570,281	\$ 1,560,530	\$ 1,605,578	\$ 1,605,578	2.89%
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Transfer to Equipment Reserve	\$ 12,908	\$ 12,908	\$ 12,908	\$ 12,908	\$ 12,908	0.00%
Subtotal	\$ 12,908	\$ 12,908	\$ 12,908	\$ 12,908	\$ 12,908	0.00%
Expenditures Subtotal	\$ 1,375,188	\$ 1,583,189	\$ 1,573,438	\$ 1,618,486	\$ 1,618,486	2.86%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Risk Management Charges	\$ 0	\$ 2,863	\$ 2,863	\$ 3,066	\$ 3,066	7.09%
b) Total Expenditures	\$ 1,375,188	\$ 1,586,052	\$ 1,576,301	\$ 1,621,552	\$ 1,621,552	2.87%
Difference: b) minus a)	\$ (1,375,188)	\$ (1,586,052)	\$ (1,576,301)	\$ (1,621,552)	\$ (1,621,552)	2.87%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	14.00	14.00	14.00	14.00	14.00	0.00%
Total FTE Positions	14.00	14.00	14.00	14.00	14.00	0.00%

Agency Mission

The Board of County Commissioners provides for the health, safety, and welfare of the community and has exclusive power to enact, amend, and repeal local legislation and public policies; to apportion and levy taxes, make appropriations, and adopt budgets; to establish strategic plans to guide the administration of services and organizational performance; and to appoint the County Manager, as well as certain offices, boards and commissions. The agency constitutes the legislative branch of County government and operates under the direction of the Chairman of the Board. It includes two programs: 1) the personal offices of the Chairman and the district commissioners, and 2) the Office of the Board of County Commissioners, which serves as the primary support agency for the Board of County Commissioners.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$45,048 (2.89%) compared to FY 2018. This increase is due to the impact of budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$12,908 for FY 2019.

FTEs for FY 2019 remain constant at 14.0.

Board of County Commissioners

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives

Associated PM's:

Audit Services

- | | |
|--|-------------|
| 1) Provide objective assurance and insight regarding the effectiveness and efficiency of the County's operations, services, programs, risk management and internal controls. | a,b,c,d & f |
|--|-------------|

Agency Key Performance Measures (PMs)

Output/Outcome	Actual 2017	Estimated 2018	Estimated 2019
a) Audit Reports published.	3	5	TBD
b) Consulting and special projects completed.	5	4	TBD
c) Average satisfaction scores (client survey rating).*	4.2	4	4
d) Value added by Audit Services (client survey ratings).*	4.3	4	4
e) Completed within communicated timeframe (client survey rating).*	4	4	TBD
f) Professional continuing education.	354 Hrs	>350 Hrs	>350 Hrs

*score out of a possible 5

Board of County Commissioners

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service 1: Board of County Commissioners

The Board of County Commissioners is the legislative and policy-determining body of Johnson County Government. The Board enacts local public policies to ensure a sound local economy, a healthy environment, and a high quality of life for citizens. The Board is composed of seven members, six of whom are elected by district to represent approximately 80,000 residents. A seventh member is elected at-large to represent the full community as Johnson County's Chief Elected Official and Chairman of the Board of County Commissioners.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 668,072	\$ 758,629	\$ 752,984	\$ 760,856	\$ 760,856	1.58%
Difference	\$ (668,072)	\$ (758,629)	\$ (752,984)	\$ (760,856)	\$ (760,856)	1.58%
FTE Positions	7.00	7.00	7.00	7.00	7.00	0.00%

Service 2: County Auditor

The County Auditor performs independent reviews of the agencies and departments of County government and evaluates programs in terms of the economy.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 707,116	\$ 824,560	\$ 820,454	\$ 857,630	\$ 857,630	46.85%
Difference	\$ (707,116)	\$ (824,560)	\$ (820,454)	\$ (857,630)	\$ (857,630)	3.35%
FTE Positions	7.00	7.00	7.00	7.00	7.00	40.00%

Budget and Financial Planning

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Intergovernmental	\$ (40)	\$ 109,273	\$ 109,273	\$ 112,551	\$ 112,551	3.00%
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Other Agency Revenues	\$ 0	\$ 109,273	\$ 109,273	\$ 112,551	\$ 112,551	3.00%
a) Total Agency Revenues	\$ 0	\$ 109,273	\$ 109,273	\$ 112,551	\$ 112,551	3.00%
Expenditures						
Personnel	\$ 1,038,862	\$ 1,136,091	\$ 1,131,428	\$ 1,228,476	\$ 1,228,476	8.58%
Contractual Services	\$ 17,969	\$ 130,713	\$ 130,713	\$ 133,991	\$ 133,991	2.51%
Commodities	\$ 5,156	\$ 6,402	\$ 6,402	\$ 6,402	\$ 6,402	0.00%
Subtotal	\$ 1,061,987	\$ 1,273,206	\$ 1,268,543	\$ 1,368,869	\$ 1,368,869	7.91%
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Transfer to Equipment	\$ 9,228	\$ 9,228	\$ 9,228	\$ 9,228	\$ 9,228	0.00%
Subtotal	\$ 9,268	\$ 9,228	\$ 9,228	\$ 9,228	\$ 9,228	0.00%
Expenditures Subtotal	\$ 1,071,255	\$ 1,282,434	\$ 1,277,771	\$ 1,378,097	\$ 1,378,097	7.85%
Risk Management Charges	\$ 0	\$ 1,857	\$ 1,857	\$ 1,941	\$ 1,941	4.52%
b) Total Expenditures	\$ 1,071,255	\$ 1,284,291	\$ 1,279,628	\$ 1,380,038	\$ 1,380,038	7.85%
Difference: b) minus a)	\$ (1,071,255)	\$ (1,175,018)	\$ (1,170,355)	\$ (1,267,487)	\$ (1,267,487)	8.30%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	9.00	9.00	9.00	9.00	9.00	0.00%
Total FTE Positions	9.00	9.00	9.00	9.00	9.00	0.00%

Agency Mission

Budget and Financial Planning provides management and financial planning services while assisting the Board of County Commissioners, the County Manager, and County departments in the evaluation and improvement of policies and systems.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$100,326 (7.91%) compared to FY 2018. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$9,228 for FY 2019.

FTEs for FY 2019 remain constant at 9.00.

Budget and Financial Planning

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives

	Actual 2017	Estimated 2018	Estimated 2019
1) Develop a 5 year plan that funds the County's service priorities within the parameters set by the Board of County Commissioners.			
(A) % of changes to existing expenditure budget approved (RAR, CIP, Reductions).	New Measure	New Measure	New Measure
(B) BoCC Survey Score "Rate your level of satisfaction with the materials provided and the responses to requests in making budget decisions."	No Survey Made	No Survey Made	TBD
(C) # of Major Assumptions changes by the BoCC.	0	0	1
2) Improve the quality of County operations, programs, and projects by providing information, advice, and planning support to departments and executive leadership.			
(A) Department score on Support Services Survey question "How would you rate your understanding of the County's priorities as it relates to the Budget."	No Survey Made	No Survey Made	New Measure
(B) Department score on Support Services Survey question "Rate your analyst's understanding of your department processes, operations, and issues."	No Survey Made	No Survey Made	New Measure
(C) Department score on Support Services Survey question "How well does your analyst help in developing strategies to achieve your department goals and objectives?"	No Survey Made	No Survey Made	New Measure

Output and Efficiency Measures

Output and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of existing expenditure changes.	84	68	40
2) Accuracy of major revenue actuals to budget.	97.9%	99%	99%
3) Accuracy of major revenue actuals to re-estimate.	99.7%	99%	99%
4) General Fund reserves target % compared to end-of-year balance %. Revised Financial Policy adopted February 2013.	20%/30%	20%/27.3%	20%/26%
5) GFOA Budget Book Rating.	Distinguished	Distinguished*	Distinguished*

*Expected at this time

Budget and Financial Planning

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service 1: Budget and Financial Planning

Formulate, implement and administer the annual operating budget and the Capital Improvement Program (CIP), as well as provide long-range financial planning, forecasting, and management services.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 983,498	\$ 1,056,453	\$ 1,047,469	\$ 1,139,121	\$ 1,139,121	8.75%
Difference	\$ (983,498)	\$ (1,056,453)	\$ (1,047,469)	\$ (1,139,121)	\$ (1,139,121)	8.75%
FTE Positions	8.00	8.00	8.00	8.00	8.00	0.00%

Service 2: Grants Management

Serves as a central, strategic resource for the County on a broad range of grant-related issues and activities. Grants Management provides direct support to County departments, County Manager, Board of County Commissioners, and the Budget Office, as well as the at-large members of the County's non-profit sector.

Agency Revenues	\$ 0	\$ 109,273	\$ 109,273	\$ 112,551	\$ 112,551	3.00%
Expenditures	\$ 87,757	\$ 225,981	\$ 230,302	\$ 238,976	\$ 238,976	3.77%
Difference	\$ (87,757)	\$ (116,708)	\$ (121,029)	\$ (126,425)	\$ (126,425)	4.46%
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00%

County Building Fund

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 9,728	\$ 5,747	\$ 16,060	\$ 18,354	\$ 18,354	14.28 %
Total Other Agency Revenues	\$ 9,728	\$ 5,747	\$ 16,060	\$ 18,354	\$ 18,354	14.28 %
a) Total Agency	\$ 9,728	\$ 5,747	\$ 16,060	\$ 18,354	\$ 18,354	14.28 %
Expenditures						
Contractual Services	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00 %
Subtotal	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00 %
Lease Payment to PBC	\$ 2,160,795	\$ 1,866,384	\$ 1,866,384	\$ 1,840,034	\$ 1,840,034	(1.41)%
Subtotal	\$ 2,160,795	\$ 1,866,384	\$ 1,866,384	\$ 1,840,034	\$ 1,840,034	(1.41)%
Expenditures Subtotal	\$ 2,160,795	\$ 1,876,384	\$ 1,876,384	\$ 1,850,034	\$ 1,850,034	(1.40)%
b) Total Expenditures	\$ 2,160,795	\$ 1,876,384	\$ 1,876,384	\$ 1,850,034	\$ 1,850,034	(1.40)%
Difference: b) minus a)	\$ (2,151,067)	\$ (1,870,637)	\$ (1,860,324)	\$ (1,831,680)	\$ (1,831,680)	(1.54)%
Tax Revenues						
Ad Valorem Support	\$ 2,153,128	\$ 1,615,438	\$ 1,615,438	\$ 1,633,029	\$ 1,633,029	1.09 %
Other Taxes	\$ 85,001	\$ 255,199	\$ 262,990	\$ 198,651	\$ 198,651	(24.46)%
Total Tax Revenues	\$ 2,238,129	\$ 1,870,637	\$ 1,878,428	\$ 1,831,680	\$ 1,831,680	(2.49)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

The purpose of the County Building Fund, a non-operating fund, is to acquire sites and to erect, construct, renovate and furnish County buildings. The Fund was reestablished in 2004 by the Board of County Commissioners in accordance with Kansas Statute, which allows an annual tax levy not to exceed one (1) mill for a period not to exceed ten (10) years. On April 17, 2014, the Board of County Commissioners adopted a resolution to continue the fund for another ten years.

Budget Highlights

FY 2019 expenditures for the County Building Fund are budgeted to decrease by \$26,350 (1.40%) compared to the estimated expenditures in FY 2018. The County Building Fund makes a number of the County's lease payments to the Public Building Commission (PBC); the amount of lease payments equal the amount of scheduled debt service on the PBC bonds. Reserve funds for the County Building Fund are estimated at \$180,910 as of December 31, 2019.

County Manager's Office

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 475	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Charges for Service	\$ 238,932	\$ 354,187	\$ 354,187	\$ 324,087	\$ 324,087	(8.50)%
Total Agency Fees & Charges	\$ 239,407	\$ 354,187	\$ 354,187	\$ 324,087	\$ 324,087	(8.50)%
Miscellaneous	\$ 4,708	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	0.00 %
Intrafund Transfers	\$ 77,950	\$ 37,350	\$ 37,350	\$ 37,350	\$ 37,350	0.00 %
Total Other Agency Revenues	\$ 82,658	\$ 44,350	\$ 44,350	\$ 44,350	\$ 44,350	0.00 %
a) Total Agency Revenues	\$ 322,065	\$ 398,537	\$ 398,537	\$ 368,437	\$ 368,437	(7.55)%
Expenditures						
Personnel	\$ 2,495,439	\$ 2,838,308	\$ 2,740,450	\$ 2,960,101	\$ 2,960,101	8.02 %
Contractual Services	\$ 731,476	\$ 925,605	\$ 925,461	\$ 871,837	\$ 871,837	(5.79)%
Commodities	\$ 35,094	\$ 24,550	\$ 25,500	\$ 25,550	\$ 25,550	0.20 %
Subtotal	\$ 3,262,009	\$ 3,788,463	\$ 3,691,411	\$ 3,857,488	\$ 3,857,488	4.50 %
Miscellaneous	\$ 4	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Intrafund Transfers	\$ 77,950	\$ 37,350	\$ 37,350	\$ 37,350	\$ 37,350	0.00 %
Transfer to Equipment Reserve	\$ 25,130	\$ 25,130	\$ 25,130	\$ 25,130	\$ 25,130	0.00 %
Subtotal	\$ 103,084	\$ 62,480	\$ 62,480	\$ 62,480	\$ 62,480	0.00 %
Expenditures Subtotal	\$ 3,365,093	\$ 3,850,943	\$ 3,753,891	\$ 3,919,968	\$ 3,919,968	4.42 %
Risk Management Charges	\$ 0	\$ 4,662	\$ 4,662	\$ 5,012	\$ 5,012	7.51 %
b) Total Expenditures	\$ 3,365,093	\$ 3,855,605	\$ 3,758,553	\$ 3,924,980	\$ 3,924,980	4.43 %
Difference: b) minus a)	\$ (3,043,028)	\$ (3,457,068)	\$ (3,360,016)	\$ (3,556,543)	\$ (3,556,543)	5.85 %
FTE Positions						
Fee Funded FTEs	1.00	1.00	1.00	1.00	1.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	20.85	22.50	22.50	23.50	23.50	4.44 %
Total FTE Positions	21.85	23.50	23.50	24.50	24.50	4.26 %

Agency Mission

To advocate for the public good, while strategically coordinating and directing resources to accomplish the goals of the Johnson County community as expressed by the Johnson County Commission.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$166,077 (4.50%) compared to FY 2018. This increase is due to: 1) an increase of 1.0 FTE for an ADA/Web Coordinator related to the Mobile Strategy project, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$25,130 for FY 2019.

FTEs for FY 2019 increase to 24.5. This increase is due to the addition of an ADA/Web Coordinator at 1.0.

County Manager's Office

Agency Goals & Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Ensure implementation of BOCC strategic priorities.			
(A) % residents surveyed satisfied or very satisfied with overall quality of services provided.	86%	86%	87%
(B) Courthouse % of Completion. Design Construction	5% 0%	100% 20%	100% 70%
(C) Tomahawk Creek Wastewater Treatment Facility % of Completion. Design Construction	95% 0%	100% 15%	100% 50%
(D) Medical Examiner Facility % of Completion. Design Construction	10% 0%	100% 10%	100% 95%
(E) Johnson County Library (Lenexa City Center) % of Completion. Design Construction	100% 0%	100% 60%	100% 95%
(F) Park & Recreation District Legacy Plan 2015-30 % of Completion for Funded Portion of the Plan.	17%	24%	27%
2) Policy development analysis and implementation.			
(A) % of residents surveyed satisfied or very satisfied with quality of life in Johnson County.	95%	95%	96%
(B) % residents surveyed satisfied or very satisfied with value you receive for your County taxes.	67%	68%	69%
(C) % residents surveyed agree or strongly agree that Johnson County Government is well run.	71%	71%	72%
3) Increase awareness and support of programs and services while fostering community engagement.			
(A) % of residents surveyed satisfied or very satisfied with effectiveness of County communication with the public.	64%	53%	65%
(B) % of residents surveyed satisfied with the information on the County's website.	74%	75%	76%
(C) % of residents surveyed aware of the County's use of social media.	26%	40%	42%

County Manager's Office

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of responses to Citizen's survey.	1,429	1,500	1,500
2) # of Twitter followers.	10,491	11,000	11,500
3) # of Facebook followers.	6,489	7,000	7,500
4) # of website views.	2,859,059	3,000,000	3,050,000

County Manager's Office

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: General Administration

To provide executive management and analytical support.

Agency Revenues	\$ 1,075	\$ 67,450	\$ 67,450	\$ 37,350	\$ 37,350	-44.63%
Expenditures	\$ 2,117,698	\$ 2,287,086	\$ 2,284,186	\$ 2,318,223	\$ 2,318,223	1.49%
Difference	\$ (2,116,623)	\$ (2,219,636)	\$ (2,216,736)	\$ (2,280,873)	\$ (2,280,873)	2.89%
FTE Positions	14.50	14.50	15.50	15.50	15.50	0.00%

Service #2: Public Information and Communications

To provide and coordinate citizen and Countywide information.

Agency Revenues	\$ 320,990	\$ 331,087	\$ 331,087	\$ 331,087	\$ 331,087	0.00%
Expenditures	\$ 1,247,395	\$ 1,563,857	\$ 1,469,705	\$ 1,601,745	\$ 1,601,745	8.98%
Difference	\$ (926,405)	\$ (1,232,770)	\$ (1,138,618)	\$ (1,270,658)	\$ (1,270,658)	11.60%
FTE Positions	9.00	9.00	8.00	9.00	9.00	12.50%

Countywide Support

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ 69,186	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00 %
Interfund Transfer	\$ 715,631	\$ 715,701	\$ 715,701	\$ 712,294	\$ 712,294	(0.48)%
Total Other Agency Revenues	\$ 784,817	\$ 765,701	\$ 765,701	\$ 762,294	\$ 762,294	(0.44)%
a) Total Agency Revenues	\$ 784,817	\$ 765,701	\$ 765,701	\$ 762,294	\$ 762,294	(0.44)%
Expenditures						
Personnel	\$ 5,211,729	\$ 5,080,000	\$ 5,080,000	\$ 5,550,000	\$ 5,550,000	9.25 %
Contractual Services	\$ 3,669,574	\$ 8,260,803	\$ 8,260,803	\$ 8,422,332	\$ 8,422,332	1.96 %
Commodities	\$ 103,235	\$ 81,000	\$ 81,000	\$ 120,000	\$ 120,000	48.15 %
Subtotal	\$ 8,984,538	\$ 13,421,803	\$ 13,421,803	\$ 14,092,332	\$ 14,092,332	5.00 %
Lease Payment to PBC	\$ 7,887,156	\$ 8,189,393	\$ 8,095,322	\$ 7,967,646	\$ 7,967,646	(1.58)%
Miscellaneous	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 6,194,148	\$ 7,160,985	\$ 7,160,985	\$ 7,138,237	\$ 7,138,237	(0.32)%
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 735,535	\$ 735,535	0.00 %
Transfer to Capital projects	\$ 5,903,556	\$ 0	\$ 0	\$ 1,330,800	\$ 1,330,800	0.00 %
Subtotal	\$ 19,994,860	\$ 15,350,378	\$ 15,256,307	\$ 17,172,218	\$ 17,172,218	12.56 %
Expenditures Subtotal	\$ 28,979,398	\$ 28,772,181	\$ 28,678,110	\$ 31,264,550	\$ 31,264,550	9.02 %
Risk Management Charges	\$ 0	\$ 2,433	\$ 2,433	\$ 2,654	\$ 2,654	9.08 %
b) Total Expenditures	\$ 28,979,398	\$ 28,774,614	\$ 28,680,543	\$ 31,267,204	\$ 31,267,204	9.02 %
Difference: b) minus a)	\$(28,194,581)	\$(28,008,913)	\$(27,914,842)	\$(30,504,910)	\$(30,504,910)	9.28 %
Tax Revenues						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Tax Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	20.00	20.00	20.00	20.00	20.00	0.00 %
Total FTE Positions	20.00	20.00	20.00	20.00	20.00	0.00 %

Agency Mission

Countywide Support is an agency for expenditures that benefit the County in general and would not be appropriate in any other agency budget.

Budget Highlights

Total expenditures for FY 2019, excluding cost allocation and Risk Management, are budgeted to increase by \$2,586,440 (9.02%) compared to FY 2018. This increase is due to the following items: 1) increase of \$1,330,800 for a transfer to capital projects for the Sheriff Radio Replacement CIP, 2) increase of \$150,000 for employee payout fund, 3) increase of \$100,000 for tax increment financing, 4) increase of \$25,000 for United Community Services - Community Planning, 5) and an increase of \$300,000 for supplemental retirement.

Countywide Support

Agency Highlights

The detailed budget for Countywide Support is provided below.

Category	FY 2019 Amount	Description
Employee Payout Fund	\$ 1,850,000	Composed of employee payouts. Payouts include accrued vacation and sick leave for employees who terminate employment with the County.
TIF	3,350,000	Includes amount for estimated property taxes lost due to Tax Increment Financing (TIF) in the County taxing district.
Advertising & Additional Contractual Services	2,801,471	Includes advertising costs for publications for the BOCC, Legal, and Treasurer departments. Includes costs for Countywide internet recruiting services. Contractual services costs include outside legal services, appraisal studies, other contractual services, and pending litigation.
Memberships	300,000	Includes annual memberships/dues to organizations such as: KAC, MARC, and NACo.
Taxes	40,000	Includes special assessment taxes paid on County buildings.
Contributions	1,466,853	Includes contributions to the Arts Council of Johnson County (\$100,000), Soil Conservation (\$25,000), United Community Services Human Service Fund (\$131,775), United Community Services Community Planning (\$100,000), and Evergreen Living Innovations (\$1,110,078).
Supplemental Pension	3,700,000	Funding for the supplemental retirement program for the workforce.
Transfer to Transportation	7,099,178	Composed of a transfer to the Transit program.
PBC Lease Payments	7,967,646	Composed of a portion of the County's lease payments to the Public Building Commission.
Extension Council	821,256	Contract amount = \$818,602
High Performance Organization	150,000	County's on-going Executive and Countywide leadership development efforts toward becoming a higher performing organization (HPO).
Airport Payments	270,000	Repayment to Airport and Fire District #1 Airport Service.
Transfer to Capital Projects for Sheriff Radio Replacement	1,330,800	Sheriff Radio Replacement CIP will be funded with reserves, but reimbursed with GO debt in 2019
Employee Recognition	120,000	Includes increase for the Employee Recognition Program that enhances awards for long-term employees.
Total	\$ 31,267,204	

Countywide Support

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Budget FY 2020
United Community Services				
Community Planning		Priority: n/a	Major Service:	Countywide

This request is to increase the funding for Community Planning by \$25,000 for a total grant in FY 2019 of \$100,000, of which \$5,000 would still be restricted as a component of the funding for managing the Children's Coordinating Council. The funds support United Community Services (UCS) of Johnson County's mission to provide data analysis, lead collaborative planning and mobilize resources to enhance the availability and delivery of health and human services. This work results in specific benefit to County Government, as well as benefit to the community. In the County Commissioners most recent 2017-2018 Strategic Priorities, advancing the self-sufficiency of persons who are part of the County's vulnerable population is among the top priorities. UCS has partnered with the County Commissioners over the years to support the County's work to reduce poverty and explore ways to increase opportunity for residents to successfully connect to work and other vital supports. This grant supports the foundational work of UCS to collect and analyze Johnson County specific data, publish reports on health and human service issues and trends, provide data presentation to public and private community sectors as a component of community decision-making, host the annual Human Service Summit, and lead collaborations with stakeholders to improve human service delivery. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Difference	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Debt Service

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Use of Carryover	\$ 0	\$ 385,000	\$ 385,000	\$ 10,000	\$ 10,000	(97.40)%
Miscellaneous	\$ 176,260	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 1,054,722	\$ 916,516	\$ 916,516	\$ 912,741	\$ 912,741	(0.41)%
Total Other Agency Revenues	\$ 1,230,982	\$ 1,301,516	\$ 1,301,516	\$ 922,741	\$ 922,741	(29.10)%
a) Total Agency Revenues	\$ 1,230,982	\$ 1,301,516	\$ 1,301,516	\$ 922,741	\$ 922,741	(29.10)%
Expenditures						
Contractual Services	\$ 5,667	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00 %
Subtotal	\$ 5,667	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00 %
Debt Service	\$ 1,283,366	\$ 1,648,651	\$ 1,634,141	\$ 2,507,281	\$ 2,507,281	53.43 %
Subtotal	\$ 1,283,366	\$ 1,648,651	\$ 1,634,141	\$ 2,507,281	\$ 2,507,281	53.43 %
Expenditures Subtotal	\$ 1,289,033	\$ 1,668,651	\$ 1,654,141	\$ 2,527,281	\$ 2,527,281	52.79 %
b) Total Expenditures	\$ 1,289,033	\$ 1,668,651	\$ 1,654,141	\$ 2,527,281	\$ 2,527,281	52.79 %
Difference: b) minus a)	\$ (58,051)	\$ (367,135)	\$ (352,625)	\$ (1,604,540)	\$ (1,604,540)	355.03 %
Tax Revenues						
Ad Valorem Support	\$ 661,166	\$ 265,497	\$ 265,497	\$ 1,544,487	\$ 1,544,487	481.73 %
Other Taxes	\$ 32,102	\$ 101,638	\$ 105,532	\$ 60,053	\$ 60,053	(43.09)%
Total Tax Revenues	\$ 693,268	\$ 367,135	\$ 371,029	\$ 1,604,540	\$ 1,604,540	332.46 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

Debt Service for County general obligation bonds and notes payable.

Budget Highlights

FY 2019 expenditures for the Debt Service Fund are budgeted to increase by \$873,140 (52.79%) compared to estimated expenditures for FY 2018. Reserve funds for the Debt Service fund are estimated at \$708,130 as of December 31, 2019.

Economic Development Programs

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Other Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
a) Total Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures						
Contractual Services	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	0.00%
Subtotal	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	0.00%
Expenditures Subtotal	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	0.00%
b) Total Expenditures	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	\$ 982,175	0.00%
Difference: b) minus a)	\$ (982,175)	\$ (982,175)	\$ (982,175)	\$ (982,175)	\$ (982,175)	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

This agency consists of the two non-profit economic development institutions established by Johnson County to promote economic development in the County: the County Economic Research Institute (CERI) and the Enterprise Center of Johnson County (ECJC). The mission of CERI is to participate in a partnership with chambers of commerce, local and regional economic development organizations, and units of government in order to create and sustain jobs, expand the tax base and promote Johnson County through the provision of basic and applied research. The Enterprise Center's mission is to stimulate business creation and employment in Johnson County by providing value-added resources and services to early stage, high growth-oriented companies.

Budget Highlights

Total expenditures for FY 2019 are budgeted to remain constant at \$982,175.

Economic Development Programs

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: County Economic Research Institute (CERI)

The mission of the County Economic Research Institute is to participate in a partnership with chambers of commerce, local and regional economic development organizations, and units of government in order to create and retain jobs, expand the tax base and promote Johnson County through the provision of basic and applied economic research.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	0.00%
Difference	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Service #2: Enterprise Center of Johnson County (ECJC)

The Enterprise Center of Johnson County is a business incubator - an entity that provides high-growth potential companies with office space, consulting and advisory services and financing resources - to help them grow and succeed. The Enterprise Center is located in Metropolitan Kansas City, and is an integral part of entrepreneurial development in Johnson County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 682,175	\$ 682,175	\$ 682,175	\$ 682,175	\$ 682,175	0.00%
Difference	\$ (682,175)	\$ (682,175)	\$ (682,175)	\$ (682,175)	\$ (682,175)	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Facilities

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 895,750	\$ 981,841	\$ 981,841	\$ 1,000,067	\$ 1,000,067	1.86 %
Use of Assets	\$ 14,447	\$ 0	\$ 0	\$ 19,236	\$ 19,236	0.00 %
Total Agency Fees & Charges	\$ 910,197	\$ 981,841	\$ 981,841	\$ 1,019,303	\$ 1,019,303	3.82 %
Miscellaneous	\$ 431,199	\$ 396,970	\$ 396,970	\$ 402,855	\$ 402,855	1.48 %
Intrafund Transfers	\$ 7,419,353	\$ 7,518,968	\$ 7,518,968	\$ 8,168,662	\$ 8,168,662	8.64 %
Interfund Transfer	\$ 115,259	\$ 127,540	\$ 127,540	\$ 132,642	\$ 132,642	4.00 %
Total Other Agency Revenues	\$ 7,965,811	\$ 8,043,478	\$ 8,043,478	\$ 8,704,159	\$ 8,704,159	8.21 %
a) Total Agency Revenues	\$ 8,876,008	\$ 9,025,319	\$ 9,025,319	\$ 9,723,462	\$ 9,723,462	7.74 %
Expenditures						
Personnel	\$ 10,959,105	\$ 12,054,239	\$ 11,919,244	\$ 12,639,213	\$ 12,639,213	6.04 %
Contractual Services	\$ 7,747,285	\$ 8,170,094	\$ 8,170,094	\$ 8,498,297	\$ 8,498,297	4.02 %
Commodities	\$ 1,422,243	\$ 1,310,779	\$ 1,310,779	\$ 1,394,971	\$ 1,394,971	6.42 %
Capital Outlay	\$ 87,719	\$ 88,943	\$ 88,943	\$ 68,943	\$ 68,943	(22.49)%
Subtotal	\$ 20,216,352	\$ 21,624,055	\$ 21,489,060	\$ 22,601,424	\$ 22,601,424	5.18 %
Miscellaneous	\$ 6,391	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 0	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00 %
Intrafund Transfers	\$ 4,911,086	\$ 4,911,086	\$ 4,911,086	\$ 5,263,961	\$ 5,263,961	7.19 %
Transfer to Equipment Reserve	\$ 77,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	0.00 %
Transfer to Capital projects	\$ 3,273,644	\$ 5,462,000	\$ 4,787,000	\$ 4,762,500	\$ 4,121,500	(13.90)%
Subtotal	\$ 8,268,121	\$ 10,450,086	\$ 9,775,086	\$ 10,103,461	\$ 9,462,461	(3.20)%
Expenditures Subtotal	\$ 28,484,473	\$ 32,074,141	\$ 31,264,146	\$ 32,704,885	\$ 32,063,885	2.56 %
Vehicle Equivalent Units	\$ 13,723	\$ 14,802	\$ 14,802	\$ 18,669	\$ 18,669	26.12 %
Risk Management Charges	\$ 0	\$ 74,437	\$ 74,437	\$ 65,251	\$ 65,251	(12.34)%
b) Total Expenditures	\$ 28,498,196	\$ 32,163,380	\$ 31,353,385	\$ 32,788,805	\$ 32,147,805	2.53 %
Difference: b) minus a)	\$ 19,622,188	\$ 23,138,061	\$ 22,328,066	\$ 23,065,343	\$ 22,424,343	0.43 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	157.70	160.70	160.70	162.66	162.66	1.22 %
Total FTE Positions	157.70	160.70	160.70	162.66	162.66	1.22 %

Agency Mission

Johnson County Facilities Management creates and sustains safe, innovative environments and delivers high quality services to support a productive County government and community.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, and Risk Management charges, are budgeted to increase by \$1,112,364 (5.18%) compared to FY 2018. The increase is primarily due to: 1) utility increases, 2) increase in (2) PM II positions paid for with Library transfers, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects include: 1) \$2,000,000 Capital Replacement Program (CRP), 2) \$510,000 Mental Health CRP, 3) \$204,500 for Security CRP & Improvements, and 4) \$1,407,000 Major Asset Replacement Program. Transfers to Equipment Reserve remain constant at \$27,000 for FY 2019 with \$50,000 now being annually transferred to Fleet for full management of Facility vehicles.

FTEs increase to 162.66 in FY 2019 due to net impact of eliminating a part-time position, addition of an FTE to support the new Medical Examiner facility, and 2.0 FTE for Library funded Planning positions.

Facilities

Agency Goals & Key Performance Measures (PMS)

Service Delivery Goals and Associated Objectives	Actual 2017	Estimated 2018	Estimated 2019
1) Goal: Maintain County buildings to maximize investment and provide a productive, sanitary, secure and safe environment.			
(A) % of building systems and equipment classified as a CRP (Capital Replacement Plan) asset which meets or exceeds its useful life.	24%	27%	27%
(B) % preventative maintenance vs. total work requests.	43%	45%	48%
2) Goal: Maximize the useful life and the functionality of the built environment through excellent strategic planning, design, construction and project management.			
(A) % of project workload managed by Planning, Design, Construction (PDC) associated with approved CIP Projects.	49%	65%	62%
(B) % of project workload managed by PDC outside of approved CIP Projects.	51%	35%	38%
(C) % of occupiable space managed by PDC.	81%	81%	85%
3) Goal: Be the printer of choice for Johnson County Government.			
(A) % difference between revenue and operating expenditures.	(0.06)%	0%	0%
(B) % of work orders completed on or before customer's requested due date.	96.1%	98.5%	99.0%

Output and Efficiency Measures

Output and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1 A) # of CRP building systems and equipment assets.	1,012	1,073	1,073
A) # of facilities with full condition assessments completed.	8	22	34
A) # of buildings and structures maintained by Facilities Dept.	55	54	53
A) Square footage maintained (external gross).	2,346,689	2,339,515	2,339,515
A) Square footage housekeeping services provided.	1,613,247	1,613,247	1,613,247
B) # of completed preventative maintenance work requests.	11,171	12,190	13,652
B) # of completed on-demand work requests. *	14,627	14,989	14,790

* 2016 and prior had #'s overstated due to combination of preventative maintenance and on-demand

Facilities

Agency Goals & Key Performance Measures (PMs)			
Output and Efficiency Measures (Cont.)	Actual 2017	Estimated 2018	Estimated 2019
2 A) # of buildings in SFMP.	167	162	164
A) Total CIP approved projects managed by PDC.	91	112	118
A) Total projects supported by PDC.	187	172	189
B) Total occupiable square footage.	2,899,184	2,838,388	2,999,016
B) Total occupiable square footage managed by PDC.	2,336,582	2,285,882	2,558,995
3 A) Average working days to complete print jobs.	4.7	4.5	4.5
B) Total print jobs complete.	1,955	1,984	2,014
B) Total print jobs on time	1,878	1,954	1,994

Facilities

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: Maintenance/Building Services

Provide preventive and ongoing building and equipment maintenance and repairs, custodial care, grounds keeping and all fund and inter-department transfers.

Agency Revenues	\$ 3,232,149	\$ 3,292,054	\$ 3,292,054	\$ 3,433,900	\$ 3,433,900	4.31 %
Expenditures	\$ 14,916,161	\$ 18,118,324	\$ 17,367,926	\$ 17,963,683	\$ 17,015,683	(2.03)%
Difference	\$ (11,684,012)	\$ (14,826,270)	\$ (14,075,872)	\$ (14,529,783)	\$ (13,581,783)	(3.51)%
FTE Positions	124.50	127.50	127.50	127.46	127.46	(0.03)%

Service #2: Planning, Design, and Construction (PDC)

Provide professional and timely support in the planning, design, construction and commissioning of capital projects. Provide design and facility management services for the built environment.

Agency Revenues	\$ 115,740	\$ 127,540	\$ 127,540	\$ 320,491	\$ 320,491	151.29 %
Expenditures	\$ 1,492,682	\$ 1,681,753	\$ 1,631,807	\$ 2,151,091	\$ 1,983,708	21.57 %
Difference	\$ (1,376,942)	\$ (1,554,213)	\$ (1,504,267)	\$ (1,830,600)	\$ (1,663,217)	10.57 %
FTE Positions	15.00	15.00	15.00	17.00	17.00	13.33 %

Service #3: County Internal Services

Process all incoming, outgoing, mass mailings and interoffice mail in a timely and correct manner. Provide courier delivery service between County buildings. Manage the pick-up, storage, and distribution of County surplus property.

Agency Revenues	\$ 14,316	\$ 17,604	\$ 17,604	\$ 17,604	\$ 17,604	0.00 %
Expenditures	\$ 576,666	\$ 580,260	\$ 581,643	\$ 612,190	\$ 612,190	5.25 %
Difference	\$ (562,350)	\$ (562,656)	\$ (564,039)	\$ (594,586)	\$ (594,586)	5.42 %
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00 %

Service #4: Energy and Utility Management

Implement and oversee the countywide behavior-based energy management program targeting major utilities to conserve energy and reduce utility costs. This major service includes management of utility costs for most County operated facilities. Participating in the behavior-based program but excluded from this major service because they are outside funds of Johnson County Parks & Recreation District, Johnson County Library and Airport. Johnson County Wastewater, Developmental Supports residential properties and Johnson County Transit facilities are not included in the major service or program.

Agency Revenues	\$ 5,030,826	\$ 5,064,554	\$ 5,064,554	\$ 5,417,429	\$ 5,417,429	6.97 %
Expenditures	\$ 5,020,967	\$ 5,064,554	\$ 5,064,554	\$ 5,417,429	\$ 5,417,429	6.97 %
Difference	\$ 9,859	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Facilities

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #5: Administration Services

Provides department-wide executive and administrative leadership and support, including financial, budget, Fleet Management, IT services and managing real estate transactions and commercial leases for the County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 1,080,995	\$ 1,195,473	\$ 1,185,158	\$ 1,239,011	\$ 1,239,011	4.54%
Difference	\$ (1,080,995)	\$ (1,195,473)	\$ (1,185,158)	\$ (1,239,011)	\$ (1,239,011)	4.54%
FTE Positions	10.20	10.20	10.20	10.20	10.20	0.00%

Service #6: Printing/Copying Services

Provide quality printing consultation and cost-efficient offset printing and photocopying services for County departments in the most time efficient manner possible.

Agency Revenues	\$ 482,977	\$ 523,567	\$ 523,567	\$ 534,038	\$ 534,038	2.00%
Expenditures	\$ 485,916	\$ 522,691	\$ 521,972	\$ 531,903	\$ 531,903	1.90%
Difference	\$ (2,939)	\$ 876	\$ 1,595	\$ 2,135	\$ 2,135	33.86%
FTE Positions	3.00	3.00	3.00	3.00	3.00	0.00%

Facilities

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Request #1 Two (2) Project Manager II (Library)			Priority: 1 Major Service:	Planning Design & Construction

The management of the Public Building Commission (PBC) Library capital projects assist the Library with their Capital Replacement Program (CRP) and handle other project needs in the Library system requires the addition of two (2) Project Manager IIs. The Library mill levy was increased commencing in 2016 to build and improve the Library system as identified in their Comprehensive Library Master Plan (CLMP). The CLMP extends over 10 to 20 years. A Project Manager Specialist was approved in 2016 within Facilities, and revenues received from Library, to implement these capital projects and manage the Library's CRP. The new Monticello Library and the Lenexa Library replacement are currently under construction. The Library Board agreed to provide existing positions for use by County Facilities Management to address the CLMP and other Library needs. In addition to addressing the Library's capital project needs, PDC has taken on an increased role of project management for Capital Replacement Projects for the Library along with other planned projects. On-going revenue by Library will offset the Facilities expenses associated with these 2 positions and is included in the FY 2019 Budget.

Agency Revenues	\$ 181,244	\$ 181,244	\$ 174,556	\$ 174,556
Expenditures	\$ 181,244	\$ 181,244	\$ 174,556	\$ 174,556
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	2.00	2.00	2.00	2.00

Request #2 Utility Increase			Priority 2 Major Service:	Energy and Utility Management
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This request is to increase the budget for utilities (Electricity, Gas, Water and Sewer) to keep up with rate increases experienced since 2015, the last year an RAR for utilities was submitted. On average over the past 3 years electricity, water and sewer charges have experienced over a 5% increase per year. They comprise around 85% of the utility expenses. Natural gas, which averaged a 6.5% decrease per year for a couple of years, experienced an increases of 0.1% last year.

The County has been able to improve energy efficiencies through the Cenergistic contract which helped offset the rate increases. However, we anticipate that new cost avoidances under the contract will diminish because the major recommendations for efficiencies have been implemented. Future opportunities for energy consumption reductions are anticipated to be of a smaller magnitude. With anticipated rate increases and the annual payment of \$525,600 to Cenergistic coming from the same fund that pays for the utilities, this request is necessary to fund the projected gap for 2019.

Agency Revenues	\$0	\$0	\$0	\$0
Expenditures	\$300,000	\$300,000	\$300,000	\$300,000
Difference	\$(300,000)	\$(300,000)	\$(300,000)	\$(300,000)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Facilities

Capital Improvement Program (CIP)

Title: Capital Replacement Program (CRP) **Year Placed:** 2019

Description: This on-going capital project account has been set up to address the maintenance needs of a large number of the County's buildings. Projects in the 2019 and 2020 request include the investigation, repair, replacement and upgrades to building systems and their individual components. Examples of building systems include: heating, ventilation and air conditioning (HVAC), i.e., remote terminal units, air handling units, etc.; exterior building envelope, i.e., roofs, building skin, windows, doors, etc.; vertical systems, i.e., stairs, elevators, etc.; mechanical, electrical and plumbing (MEP); life safety systems, i.e., fire sprinklers, alarms, etc.; foundation and slabs; interior construction such as partition walls, ceilings, doors, etc.; furniture, finishes, and equipment (FF&E); site work, i.e., sidewalks, grading, parking, etc.; and security. This project was requested at \$2,682,000 but is included in the FY 2019 Budget at \$2,000,000. Future years will be evaluated with each budget process to determine adequate funding.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$2,000,000	\$2,971,527	\$2,026,628	\$2,656,661	\$2,041,091	\$ 11,695,907
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$2,000,000	\$2,971,527	\$2,026,628	\$2,656,661	\$2,041,091	\$ 11,695,907

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Major Asset Replacement Projects (MARP) **Year Placed:** 2019

Description: This project is to address several of the larger capital replacement projects that would normally fit under the Facilities Capital Replacement Program (CRP). Due to the magnitude of cost and the life-span of the replacement it was decided to submit these projects in a separate category. Projects for 2019 include replacement of the roofs at Adult Residential Center 3 and Sheriff's Operations buildings as well as the replacement of the following: boiler #1 at New Century Adult Detention Center, water heaters serving third and fourth floors at Olathe Central Booking, and rooftop units #1 and #2 at Sheriff's Operations building. The MARP submitted for 2020 currently includes roof replacements at Transit, Sheriff's Training and North Central Multi Service Center buildings along with the freight elevator replacement at the Administration building. These projects requested for FY 2020 are not in the 5 year financial plan and will be reviewed again during the FY 2020 budget process. Funding for FY 2019 requested projects have been placed in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$1,407,000	\$1,353,000	\$ 440,000	\$ 0	\$ 0	\$ 3,200,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$1,407,000	\$1,353,000	\$ 440,000	\$ 0	\$ 0	\$ 3,200,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Facilities

Capital Improvement Program (CIP)

Title: Mental Health CRP

Year Placed: 2019

Description: The Mental Health's aging facilities are in a state of disrepair due to the lack of funds for scheduled repair and replacement in previous fiscal years. The project funds will be used for repairs/improvements at the various Mental Health facility locations in Johnson County. Projects in the 2019 request include the investigation, repair, replacement and upgrades to building systems and their individual components. Examples of building systems include: heating, ventilation and air conditioning (HVAC), i.e., remote terminal units, air handling units, etc.; exterior building envelope, i.e., roofs, building skin, windows, doors, etc.; vertical systems, i.e., stairs, elevators, etc.; mechanical, electrical and plumbing (MEP); life safety systems, i.e., fire sprinklers, alarms, etc.; foundation and slabs; interior construction such as partition walls, ceilings, doors, etc.; furniture, finishes, and equipment (FF&E); signage; site work, i.e., sidewalks, grading, parking, etc.; and security. This on-going project requested at \$510,000 for FY 2019 is included in the Budget. Results from an ongoing assessment/study will determine out year needs.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 510,000	\$ 380,000	\$ 410,000	\$ 500,000	\$ 500,000	\$ 2,300,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 510,000	\$ 380,000	\$ 410,000	\$ 500,000	\$ 500,000	\$ 2,300,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual/Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Security CRP & Improvements

Year Placed: 2019

Description: To provide for Countywide security issues, installations, replacements, and improvements, etc. These include implementing a County key management program, replacement project for Hirsch panels that will be end of life 12/2019, and high risk site and building security improvements (ie. gates, bollards, cameras, card readers, panic buttons, environment through environmental design, concealed carry statute, access control streamlining, process improvements, etc.). Funding for this project is included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 204,500	\$ 192,335	\$ 188,600	\$ 213,125	\$ 180,860	\$ 979,420
Total	\$ 204,500	\$ 192,335	\$ 188,600	\$ 213,125	\$ 180,860	\$ 979,420

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Facilities

Capital Improvement Program (CIP)

Title: Human Services Building MARP **Year Placed:** N/A

Description: Due to the magnitude of cost, several larger capital replacement projects are included in this request that would normally be included in the Capital Replacement Program (CRP). Projects include renewal of HVAC humidifier, repair of floor settlement in clinic and health service areas, repair of sidewalk at the Nursing Center courtyard and replacement of transfer switch. Later years include the replacement multiple building systems and/or components including but not limited to: lighting fixtures, public address system, emergency generator, exterior siding, exterior and some interior doors and windows, interior finishes, and various HVAC system components with the most significant being the central AHU-VAV system renewal estimated at over five million dollars. This project was requested in 2020, but is not in the current 5 year CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 470,000	\$ 1,300,000	\$ 7,120,000	\$ 950,000	\$ 9,840,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 470,000	\$ 1,300,000	\$ 7,120,000	\$ 950,000	\$ 9,840,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual/Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Olathe Mental Health MARP **Year Placed:** N/A

Description: Results from December 2016 condition assessment indicated Olathe Mental Health asset condition to be rated poor. The report identified multiple, specific renewal / repair / replacement projects for nearly all building systems and components resulting in the need for nearly nine million dollars to be invested in the building over the next five years. Because of the magnitude of cost, several larger capital replacement projects are included in this request that would normally be included in the MH Capital Replacement Program (CRP). This on-going project requested at \$2,490,000 for FY 2020 is not included in the 5 year CIP budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 2,490,000	\$ 2,320,000	\$ 875,000	\$ 2,050,000	\$ 7,735,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 2,490,000	\$ 2,320,000	\$ 875,000	\$ 2,050,000	\$ 7,735,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual/Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Facilities

Capital Improvement Program (CIP)

Title: Energy Retrofit **Year Placed:** 2021

Description: This project addresses a number of energy retrofit opportunities that exist in County-owned facilities. The first year of the project was 2012 which addressed lighting retrofits which should yield a five year payback. Later year projects focus on improving the building MEP systems for better or more appropriate thermal comfort, ventilation and resource consumption which should have a payback of 10 years or less. This continued program was requested in FY 2020 and FY 2022 CIP but funded in FY 2021 and FY 2023.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Const.	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 500,000	\$ 1,000,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 500,000	\$ 1,000,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Arc Flash Phase 3: Mitigation **Year Placed:** 2020

Description: This project would fund modifications to existing electrical service systems to reduce the arc flash incident energy in all areas that require Hazard Classification 2 and higher as identified in the Arc Flash Hazard Analysis Phase 2 which is scheduled to be completed by the end of 2018. One of the results of Arc Flash Hazard Analysis Phase 2 will be to categorize and label the hazard level of all electrical equipment that is 'likely to require examination, adjustment, servicing or maintenance while energized' (per NFPA 70e). The labels will contain information that will notify County employees and outside contractors who may be required to work on energized electrical equipment, what specific level of Personal Protective Equipment (PPE) they will be required to wear while performing tasks on the equipment. This program has been funded in the past few years and again requested and placed in FY 2020 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Const.	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 200,000
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 0	\$ 200,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Facilities

Capital Improvement Program (CIP)

Title: Americans with Disabilities Act (ADA) Compliance **Year Placed:** 2020

Description: This project is to address facility issues identified during an ongoing accessibility self-assessment. The funds requested are anticipated to be sufficient for all General Fund buildings, exclusive of the courthouse, which is being addressed separately. All County-sponsored programs and services must be available to all members of the public, regardless of disability, as mandated by the ADA. The ongoing detailed review of all County facilities as well as new ADA regulations indicate numerous and varied modifications are required. This is a multi-year approach to addressing the various ADA issues. This program was requested and currently in FY 2020 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Elections Facility Improvement **Year Placed:** 2020

Description: This project is to enlist architectural services to initiate the creation of design and construction renovations services in support of necessary facility changes/upgrades to create better provisions for the flow of voters through the space during elections, to increase movement through the space to reduce back-log of voters trying to obtain entrance during voting, to create better separation between staff and the public and to revise warehouse space to accommodate voting equipment. This project is currently requested and placed in FY 2020 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 200,000	\$ 2,300,000	\$ 0	\$ 0	\$ 2,500,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 200,000	\$ 2,300,000	\$ 0	\$ 0	\$ 2,500,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Facilities

Capital Improvement Program (CIP)

Title: **Building & Site Signage Improvements** **Year Placed:** **2020**

Description: Upgrade existing signage at various Johnson County locations. Signage includes retrofitting existing monument signage, adding new campus/building signage, and adding and/or updating directional and exterior building signage. This project was requested in FY 2019, but is currently placed in FY 2020 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 197,000	\$ 180,000	\$ 143,000	\$ 0	\$ 520,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 197,000	\$ 180,000	\$ 143,000	\$ 0	\$ 520,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: **New Olathe Mental Health Building** **Year Placed:** **N/A**

Description: Design services for the layout, acquisition of land and construction of the new Olathe Mental Health facility. This is in response to the preliminary program study findings, which established that the current 36,000 SF facility needs to be a 62,000 SF facility to properly meet the present day and minimum 10 - 15 year projected space and services needs for clients and staff. This project was requested for FY 2020 but is not currently included in the 5 year CIP budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Design and Construction	\$ 0	\$ 1,800,000	\$ 11,000,000	\$ 8,300,000	\$ 0	\$ 21,100,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 2,700,000	\$ 0	\$ 2,700,000
Total	\$ 0	\$ 2,800,000	\$ 11,000,000	\$ 11,000,000	\$ 0	\$ 24,800,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Facilities

Capital Improvement Program (CIP)

Title: Northeast Offices Flex Space Build Out **Year Placed:** 2022

Description: Design and construction services to build out of the unfinished and unoccupied portion of Northeast Office (former Crime Lab) to support multiple forthcoming projects by providing a temporary flex space for various department employees while project work commences within their own facility. In addition, the current Facilities maintenance space would need to be relocated; this is in support of maintenance streamlining their operations. Funding was requested in FY 2020 CIP but funding placed in FY 2022.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 750,000	\$ 0	\$ 750,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 750,000	\$ 0	\$ 750,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Northeast Offices Mental Health Renovations **Year Placed:** N/A

Description: Design and construction services for the renovation of the Mental Health (MNH) facility located within the Northeast office building as a result of changing business objectives for MNH, growth in client base, program study findings, and that this space was never completed as a part of the Northeast office renovation and remains with end of life finishes and lighting, and HVAC and duct work that needs to be completed. This project was requested for FY 2021 but is not currently included in the 5 year CIP budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 500,000	\$ 5,000,000	\$ 0	\$ 5,500,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 500,000	\$ 5,000,000	\$ 0	\$ 5,500,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Facilities

Capital Improvement Program (CIP)

Title: Community Support Services (CSS) Remodel

Year Placed:

N/A

Description: Design and construction services for the renovation of the Mental Health, Community Support Services (CSS) facility located in Shawnee, as a result of the growth of Mental Health's client base, and changes in service delivery as outlined in the program study findings. This project was requested for FY 2022 but is not currently included in the 5 year CIP budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 500,000	\$5,000,000	\$ 5,500,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 500,000</u>	<u>\$5,000,000</u>	<u>\$ 5,500,000</u>

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	<u>0.0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Fleet Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 2,663,755	\$ 2,928,250	\$ 2,928,250	\$ 3,091,031	\$ 3,091,031	5.56 %
Use of Assets	\$ 39,300	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 2,703,055	\$ 2,928,250	\$ 2,928,250	\$ 3,091,031	\$ 3,091,031	5.56 %
Use of Carryover	\$ 0	\$ 238,306	\$ 238,306	\$ 213,634	\$ 213,634	0.00 %
Interfund Transfer	\$ 48,926	\$ 28,818	\$ 28,818	\$ 28,818	\$ 28,818	0.00 %
Total Other Agency Revenues	\$ 48,926	\$ 267,124	\$ 267,124	\$ 242,452	\$ 242,452	(9.24)%
a) Total Agency Revenues	\$ 2,751,981	\$ 3,195,374	\$ 3,195,374	\$ 3,333,483	\$ 3,333,483	4.32 %
Expenditures						
Personnel	\$ 959,411	\$ 1,068,846	\$ 1,044,532	\$ 1,093,533	\$ 1,093,533	4.69 %
Contractual Services	\$ 295,678	\$ 362,536	\$ 362,536	\$ 453,056	\$ 453,056	24.97 %
Commodities	\$ 1,227,465	\$ 1,724,866	\$ 1,749,180	\$ 1,670,731	\$ 1,670,731	(4.48)%
Capital Outlay	\$ 123,404	\$ 28,818	\$ 28,818	\$ 105,000	\$ 105,000	264.36 %
Subtotal	\$ 2,605,958	\$ 3,185,066	\$ 3,185,066	\$ 3,322,320	\$ 3,322,320	4.31 %
Miscellaneous	\$ 394	\$ 0	\$ 0	\$ 124	\$ 124	0.00 %
Intrafund Transfers	\$ 24,289	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 24,683	\$ 0	\$ 0	\$ 124	\$ 124	0.00 %
Expenditures Subtotal	\$ 2,630,641	\$ 3,185,066	\$ 3,185,066	\$ 3,322,444	\$ 3,322,444	4.31 %
Vehicle Equivalent Units	\$ 3,214	\$ 2,970	\$ 2,970	\$ 3,516	\$ 3,516	18.38 %
Risk Management Charges	\$ 7,324	\$ 7,338	\$ 7,338	\$ 7,523	\$ 7,523	2.52 %
b) Total Expenditures	\$ 2,641,179	\$ 3,195,374	\$ 3,195,374	\$ 3,333,483	\$ 3,333,483	4.32 %
Difference: b) minus a)	\$ 110,802	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	13.80	12.80	12.80	12.80	12.80	0.00 %
Total FTE Positions	13.80	12.80	12.80	12.80	12.80	0.00 %

Agency Mission

To provide County departments and agencies with vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by \$137,254, 4.31% compared to FY 2018. The increase is due to the net impact of: 1) \$76,182 increase in capital outlay for lift and vehicle replacement, 2) impacts of new Olathe CNG station, partially offset by management fees, and 3) the budgeted salary and benefit increases included in the budget parameters.

FTEs are to remain constant at 12.8 for FY 2019.

Fleet Services

Agency Goals & Key Performance Measures (PMs)

Service Delivery Goals and Associated Objectives	Actual 2017	Estimated 2018	Estimated 2019
1) Goal: To provide County departments, served by Fleet Services, with vehicles and equipment necessary for them to provide services to their Stakeholders in a safe, efficient, and reliable manner.			
(A) % of fleet units beyond stated replacement cycle. Expressed as a percentage of the needed annual depreciation vs the actual annual depreciation.	30%	26%	22%
(B) % of repair orders completed internally by county staff vs. external service providers.	83%	85%	85%
(C) % of scheduled vs. unscheduled repairs completed.	79%	81%	81%
(D) % regular availability of fleet units to their user departments.	98%	98%	98%

**Numbers based on units managed by Fleet Services and tracked in the Dossier system*

Output and Efficiency Measures

Output and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of Vehicles in the Fleet.	586	580	575
A) Annual cost to support current fleet replacement schedule (scheduled depreciation).	\$2,724,735	\$2,725,000	\$2,725,000
A) Annual dollars supporting current fleet (current depreciation).	\$1,908,561	\$2,000,000	\$2,100,000
B) # of completed internal repair orders.	2,161	2,140	2,120
B) # of completed external repair orders.	452	378	375
C) # of scheduled repairs.	2,070	2,050	2,030
C) # of unscheduled repairs.	543	468	465
D) Total annual hours of vehicle availability.	1,392,336	1,378,080	1,366,200
D) # of hours of downtime of total fleet.	30,008	27,550	27,300

Fleet Services

Major Services

	Actual	Budget	Estimated	Requested	Budget	2018-2019
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	% Change

Service #1: Fleet Services

Provide County departments and agencies with management and administration of vehicles and equipment necessary to provide services to their stakeholders in a safe, efficient and reliable manner.

Agency Revenues	2,751,981	3,195,374	3,195,374	3,333,483	3,333,483	4.32%
Expenditures	2,630,641	3,185,066	3,185,066	3,322,444	3,322,444	4.31%
Difference	121,340	10,308	10,308	11,039	11,039	7.09%
FTE Positions	13.80	12.80	12.80	12.80	12.80	0.00%

Human Resources

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 85	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 85	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ (277)	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.00 %
Interfund Transfer	\$ 83,077	\$ 163,086	\$ 163,086	\$ 167,979	\$ 167,979	3.00 %
Total Other Agency Revenues	\$ 82,800	\$ 178,086	\$ 178,086	\$ 182,979	\$ 182,979	2.75 %
a) Total Agency Revenues	\$ 82,885	\$ 178,086	\$ 178,086	\$ 182,979	\$ 182,979	2.75 %
Expenditures						
Personnel	\$ 2,235,723	\$ 2,712,050	\$ 2,754,046	\$ 2,873,497	\$ 2,873,497	4.34 %
Contractual Services	\$ 227,159	\$ 241,991	\$ 241,991	\$ 266,955	\$ 266,955	10.32 %
Commodities	\$ 29,986	\$ 28,209	\$ 28,209	\$ 32,509	\$ 32,509	15.24 %
Capital Outlay	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00 %
Subtotal	\$ 2,492,868	\$ 2,987,250	\$ 3,029,246	\$ 3,177,961	\$ 3,177,961	4.91 %
Miscellaneous	\$ 204	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 13,080	\$ 17,080	\$ 17,080	\$ 13,580	\$ 13,580	(20.49)%
Subtotal	\$ 13,284	\$ 17,080	\$ 17,080	\$ 13,580	\$ 13,580	(20.49)%
Expenditures Subtotal	\$ 2,506,152	\$ 3,004,330	\$ 3,046,326	\$ 3,191,541	\$ 3,191,541	4.77 %
Risk Management Charges	\$ 0	\$ 4,572	\$ 4,572	\$ 5,343	\$ 5,343	16.86 %
b) Total Expenditures	\$ 2,506,152	\$ 3,008,902	\$ 3,050,898	\$ 3,196,884	\$ 3,196,884	4.79 %
Difference: b) minus a)	\$ (2,423,267)	\$ (2,830,816)	\$ (2,872,812)	\$ (3,013,905)	\$ (3,013,905)	4.91 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	20.01	26.01	26.01	27.01	27.01	3.84 %
Total FTE Positions	20.01	26.01	26.01	27.01	27.01	3.84 %

Agency Mission

The Department of Human Resources' mission is to support the County's mission by partnering with Johnson County departments and agencies to deliver superior customer service and maximize the potential of our greatest asset - our employees.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$148,715 (4.91%) compared to FY 2018. The increase is due to: 1) 1.0 FTE transferred from Developmental Supports to the Human Resources Department during 2018, 2) an increase in contractual expenses, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfer to Equipment Reserve is budgeted to decrease by \$3,500 to a total of \$13,580 due to several one-time expenditures in 2018.

FTEs increase to 27.01 FTE for FY 2019 due to the position transferred to Human Resources from Developmental Supports in 2018.

Human Resources

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PM's:
<u>Talent & Performance Management</u>	
1) Deliver employee training and development programs that effectively meet the staffing needs of departments/agencies. *Maintain the number of employees attending HR-sponsored training programs. *Deliver quality employee development programs that effectively meet the skill development.	a, j b, i
2) Provide responsive recruitment and retention assistance to meet the staffing needs of departments/agencies.	d, k, m, n
<u>Policy and Legal Compliance</u>	
3) Provide timely assistance to departments/agencies regarding employee relations. *Increase the response rate of separated employees participating in exit surveys. *Promptly and thoroughly investigate and appropriately address employee relations issues.	c k f, h, l
<u>Workforce Metrics and Rewards</u>	
4) Provide responsive and consistent compensation and HRMA assistance to departments/agencies. *Complete classification reviews timely.	e, g

Agency Key Performance Measures (PMs)

Output	Actual 2017	Estimated 2018	Estimated 2019
a) # of employees attending HR-sponsored training.	3,265	4,000	3,800
b) # of HR-sponsored training/development classes.	95	150	100
c) # of FMLA cases managed.	1,503	1,300	1,600
d) # of recruitments.	677	600	600
e) # of classification reviews completed.	61	78	78
f) # of full employee relations investigations completed.	40	60	50
<u>Efficiency/Cost Measures</u>			
g) Days to complete a classification review.	8.6	10	10
h) % of employee relations investigations completed within 90 days.	30%	25%	25%
<u>Effectiveness Measures</u>			
i) % training evaluations >4.0/5.0 scale.	96.8%	97%	97%
j) % of new employees attending NEO (New Employee Orientation).	95.0%	95%	95%
k) % of exit surveys completed.	30.0%	32%	32%
l) % disputes upheld.	92.3%	85%	85%
m) % of employees successfully completing introductory period.	83.3%	86%	86%
n) % turnover.	11.6%	13%	13%

Human Resources

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: Talent

Provides direct client support to departments/agencies in the areas of recruitment and retention and develops strategies to address current and anticipated workforce trends. Develops and conducts employee training and development programs.

Agency Revenues	\$ 33,154	\$ 71,234	\$ 71,234	\$ 73,192	\$ 73,192	2.75%
Expenditures	\$ 1,006,649	\$ 1,206,259	\$ 1,223,057	\$ 1,269,967	\$ 1,269,967	3.84%
Difference	\$ (973,495)	\$ (1,135,025)	\$ (1,151,823)	\$ (1,196,775)	\$ (1,196,775)	3.90%
FTE Positions	8.71	10.51	10.51	10.76	10.76	2.38%

Service #2: Policy

Provides direct employee relations support to departments/agencies, including the development and application of HR Policies and Procedures and oversight of employment-related legal matters (FLSA, FMLA, etc.).

Agency Revenues	\$ 29,839	\$ 64,111	\$ 64,111	\$ 65,872	\$ 65,872	2.75%
Expenditures	\$ 897,617	\$ 1,076,590	\$ 1,091,709	\$ 1,159,191	\$ 1,159,191	6.18%
Difference	\$ (867,778)	\$ (1,012,479)	\$ (1,027,598)	\$ (1,093,319)	\$ (1,093,319)	6.40%
FTE Positions	6.30	9.25	9.25	9.75	9.75	5.41%

Service #3: Workforce Metrics and Rewards

Provides direct client support to departments/agencies in the areas of classification and compensation, including administration and oversight of the County's compensation program and other service and performance recognition programs.

Agency Revenues	\$ 19,892	\$ 42,741	\$ 42,741	\$ 43,915	\$ 43,915	2.75%
Expenditures	\$ 601,886	\$ 721,481	\$ 731,560	\$ 762,383	\$ 762,383	4.21%
Difference	\$ (581,994)	\$ (678,740)	\$ (688,819)	\$ (718,468)	\$ (718,468)	4.30%
FTE Positions	5.00	6.25	6.25	6.50	6.50	4.00%

Human Resources

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Background Checks			Priority: 1	Major Service: Policy and Legal Compliance

The State of Kansas Division of Aging and Disability Services (KDADS) has implemented new regulations that require us to run background checks through the State and to do so every two years for all covered positions. All employees in Mental Health and JCDS as well as their volunteers are covered. While we currently run background checks on new hires, the only checks we routinely run after hire are annual Motor Vehicle Records (MVR) - which Risk Management completes and monthly Officer of the Inspector General (OIG) reports completed by HRD.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 25,764	\$ 25,764	\$ 25,764	\$ 25,764
Difference	\$ (25,764)	\$ (25,764)	\$ (25,764)	\$ (25,764)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Legal

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 19,873	\$ 13,458	\$ 13,458	\$ 13,727	\$ 13,727	2.00 %
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 19,873	\$ 13,458	\$ 13,458	\$ 13,727	\$ 13,727	2.00 %
Miscellaneous	\$ 1,680	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 1,680	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
a) Total Agency Revenues	\$ 21,553	\$ 13,458	\$ 13,458	\$ 13,727	\$ 13,727	2.00 %
Expenditures						
Personnel	\$ 1,894,238	\$ 1,996,751	\$ 2,120,394	\$ 2,133,515	\$ 2,133,515	0.62 %
Contractual Services	\$ 52,856	\$ 93,235	\$ 93,235	\$ 78,535	\$ 78,535	(15.77)%
Commodities	\$ 20,433	\$ 27,700	\$ 27,700	\$ 26,400	\$ 26,400	(4.69)%
Subtotal	\$ 1,967,527	\$ 2,117,686	\$ 2,241,329	\$ 2,238,450	\$ 2,238,450	(0.13)%
Transfer to Equipment Reserve	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	0.00 %
Subtotal	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	\$ 9,954	0.00 %
Expenditures Subtotal	\$ 1,977,481	\$ 2,127,640	\$ 2,251,283	\$ 2,248,404	\$ 2,248,404	(0.13)%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Risk Management Charges	\$ 0	\$ 3,040	\$ 3,040	\$ 3,151	\$ 3,151	3.65 %
b) Total Expenditures	\$ 1,977,481	\$ 2,130,680	\$ 2,254,323	\$ 2,251,555	\$ 2,251,555	(0.12)%
Difference: b) minus a)	\$(1,955,928)	\$(2,117,222)	\$(2,240,865)	\$(2,237,828)	\$(2,237,828)	(0.14)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	14.50	13.50	13.50	14.00	14.00	3.70 %
Total FTE Positions	14.50	13.50	13.50	14.00	14.00	3.70 %

Agency Mission

To provide quality legal services for and on behalf of Johnson County Government and its officials, effectively representing the legal interests of the County and assisting County officials in the administration and delivery of services to citizens.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to decrease by \$2,879 ((0.13)%) compared to FY 2018. This decrease is due to a reduction in contractual services and commodities.

Transfers to Equipment Reserve remain constant at \$9,954 for FY 2019.

FTEs increase to 14.0 for FY 2019.

Legal

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PM's:
1) Provide high quality and responsive legal services in a professional and friendly manner.	
* Provide accessibility to staff and services.	a, b
* Respond to calls and e-mails within 24 hours.	a
* Establish realistic objectives and timelines for delivery of legal services.	a
* Provide quality product that officials readily accept and successfully act upon.	a, b
2) Represent the interests of the County and its officials in legal proceedings and act to minimize risk and ensure compliance of laws and policies.	
* Appear at and present position of County in legal proceedings.	a, b

Agency Key Performance Measures (PMs)

Output	Actual 2017	Estimated 2018	Estimated 2019
a) N/A	n/a	n/a	n/a
Efficiency/Cost Measures			
a) N/A	n/a	n/a	n/a
Effectiveness Measures			
a) % of times that targeted goals and deadlines are met.	95%	95%	95%
b) Positive feedback in Legal Needs Assessment meetings with departments.	95%	95%	95%

NOTE: Our goal is 90% or better on all of the above measures.

Legal

Major Services

	Actual	Budget	Estimated	Requested	Budget	2018-2019
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	% Change

Service #1: Legal Services

Provide legal advice and opinions to departments and officials, prepare/review legal documents, and make recommendations on procedures and actions of County departments and officials.

Agency Revenues	\$ 21,553	\$ 13,458	\$ 13,458	\$ 13,727	\$ 13,727	2.00%
Expenditures	\$ 1,977,481	\$ 2,127,640	\$ 2,251,283	\$ 2,248,404	\$ 2,248,404	-0.13%
Difference	<u>\$(1,955,928)</u>	<u>\$(2,114,182)</u>	<u>\$(2,237,825)</u>	<u>\$ (2,234,677)</u>	<u>\$(2,234,677)</u>	-0.14%
FTE Positions	14.50	13.50	13.50	14.00	14.00	3.70%

Risk Management

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 1,032,861	\$ 2,585,668	\$ 2,585,668	\$ 2,687,611	\$ 2,687,611	3.94 %
Total Agency Fees & Charges	\$ 1,032,861	\$ 2,585,668	\$ 2,585,668	\$ 2,687,611	\$ 2,687,611	3.94 %
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 150,000	\$ 150,000	0.00 %
Miscellaneous	\$ 39,549	\$ 10,597	\$ 10,597	\$ 10,395	\$ 10,395	(1.91)%
Intrafund Transfers	\$ 1,459,193	\$ 1,740,460	\$ 1,740,460	\$ 1,856,179	\$ 1,856,179	6.65 %
Interest	\$ 32,839	\$ 37,014	\$ 54,216	\$ 61,961	\$ 61,961	14.29 %
Total Other Agency Revenues	\$ 1,531,581	\$ 1,788,071	\$ 1,805,273	\$ 2,078,535	\$ 2,078,535	15.14 %
a) Total Agency Revenues	\$ 2,564,442	\$ 4,373,739	\$ 4,390,941	\$ 4,766,146	\$ 4,766,146	8.54 %
Expenditures						
Personnel	\$ 387,818	\$ 437,595	\$ 436,314	\$ 457,094	\$ 457,094	4.76 %
Contractual Services	\$ 2,188,554	\$ 2,177,134	\$ 2,177,134	\$ 2,431,074	\$ 2,431,074	11.66 %
Commodities	\$ 10,820	\$ 8,445	\$ 8,445	\$ 11,622	\$ 11,622	37.62 %
Capital Outlay	\$ 0	\$ 5,800	\$ 5,800	\$ 5,800	\$ 5,800	0.00 %
Subtotal	\$ 2,587,192	\$ 2,628,974	\$ 2,627,693	\$ 2,905,590	\$ 2,905,590	10.58 %
Interfund Transfers	\$ 10,000	\$ 3,200	\$ 3,200	\$ 3,200	\$ 3,200	0.00 %
Intrafund Transfers	\$ 1,459,193	\$ 1,740,460	\$ 1,740,460	\$ 1,856,179	\$ 1,856,179	6.65 %
Subtotal	\$ 1,469,193	\$ 1,743,660	\$ 1,743,660	\$ 1,859,379	\$ 1,859,379	6.64 %
Expenditures Subtotal	\$ 4,056,385	\$ 4,372,634	\$ 4,371,353	\$ 4,764,969	\$ 4,764,969	9.00 %
Vehicle Equivalent Units	\$ 169	\$ 267	\$ 267	\$ 339	\$ 339	26.97 %
Risk Management Charges	\$ 721	\$ 838	\$ 838	\$ 838	\$ 838	0.00 %
b) Total Expenditures	\$ 4,057,275	\$ 4,373,739	\$ 4,372,458	\$ 4,766,146	\$ 4,766,146	9.00 %
Difference: b) minus a)	\$(1,492,833)	\$ 0	\$ 18,483	\$ 0	\$ 0	(100.00)%
Tax Revenues						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Tax Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	4.50	4.50	4.50	4.50	4.50	0.00 %
Total FTE Positions	4.50	4.50	4.50	4.50	4.50	0.00 %

Agency Mission

To preserve County assets and public service capabilities by protecting the County against financial consequences of losses which may be catastrophic in nature. This will be achieved through cooperative partnership with departments and agencies and by establishing and maintaining employee awareness of Risk Management and safety techniques.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Risk Management and Vehicle Equivalent Unit charges, are budgeted to increase by \$277,897 (10.58%) compared to FY 2018. This net increase is due to net impact of: 1) increased costs for insurance coverage, 2) increased funding for future claims, and 3) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2019 are budgeted to remain constant at 4.5.

Risk Management

Agency Goals & Objectives

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Maintain and work to reduce the County's cost of workers' compensation claims.			
(A) Frequency rate = (Total # Lost Time Claims X 200,000) / Total Hours Worked. *	0.96	1.18	1.16
(B) Severity Rate = (Total # Lost Time WC Days X 200,000) / Total Hours Worked. *	11.5	21.35	20.93
(C) WC Average Experience Modification Rate. **	1.01	1.01	1.01
2) Maintain and reduce the frequency and severity of vehicle accidents, mitigating the resulting cost effective excess insurance coverage.			
(A) Frequency rate = # vehicle accidents per 1,000,000 miles driven.	4.85	3.89	5.95
(B) Severity rate - total vehicle accident cost per 1,000 miles driven.	\$77.37	\$37.75	\$45.24
3) Maintain the County's highly protected risk classification to limit losses and continued access to lowest property insurance rates.			
(A) FM Global RiskMark Score. ***	91%	91%	91%
4) Manage the County's total cost of risk and attempt to maintain and when possible reduce the cost, based on changes in County exposures and insurance market.			
(A) Total Cost of Risk per \$1,000 of County Expenditures.	5.97	5.34	TBD

Agency Key Performance Measures (PMs)

Output and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) A. Total # of WC claims filed and managed.	224	269	274
B. Workers compensation medical cost savings.	\$965,700	\$854,981	\$909,148
C. # of employees attending Risk Mgmt safety training.	183	190	190
2) A. # of motor vehicle records (MVRs) reviewed.	1,171	1,200	1,200
B. # of designated drivers attending driver safety training.	485	550	594
3) A. # of safety and loss prevention inspections conducted.	154	154	154
4) A. Total cost of risk.	\$4,377,175	\$4,775,283	\$4,994,148

* The 200,000 = 100 employees working 40 hrs/wk @ 50 wks/year.

** Experience Modifier = Three years actual incurred losses compared to industry average losses incurred.

*** RiskMark is based on implementation of recommendations, i.e., fire equipment, natural hazards, human element.

Risk Management

Major Services

	Actual	Budget	Estimated	Requested	Budget	2018-2019
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	% Change

Service #1: Risk Management and Safety

Develop, recommend and implement appropriate management techniques to prevent, avoid and reduce loss exposures to the County. Provide for the safety of employees by monitoring work conditions, recommending engineering and personal protective controls, implementing programs and conducting training which supports safe work practices. Coordinate with Emergency Management & Communications (EMC) to assure that emergency response plans are written, modified as needed and exercised.

Agency Revenues	\$ 411,622	\$ 494,951	\$ 494,951	\$ 512,199	\$ 512,199	3.48%
Expenditures	\$ 430,128	\$ 493,846	\$ 493,373	\$ 513,549	\$ 513,549	4.09%
Difference	\$ (18,506)	\$ 1,105	\$ 1,578	\$ (1,350)	\$ (1,350)	-185.55%
FTE Positions	4.50	4.50	4.50	4.50	4.50	0.00%

Service #2: Risk Financing

Develop, recommend and administer alternatives to insuring or retaining the financial protection to the varied exposures to loss.

Agency Revenues	\$ 1,328,662	\$ 1,574,708	\$ 1,574,708	\$ 1,684,544	\$ 1,684,544	6.98%
Expenditures	\$ 1,328,662	\$ 1,574,708	\$ 1,574,708	\$ 1,684,544	\$ 1,684,544	6.98%
Difference	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Service #3: Claims Management

Provides direct client support to departments/agencies in the areas of classification and compensation, including administration and oversight of the County's compensation program and other service and performance recognition programs.

Agency Revenues	\$ 824,158	\$ 2,304,080	\$ 2,321,282	\$ 2,569,403	\$ 2,569,403	10.69%
Expenditures	\$ 2,297,595	\$ 2,304,080	\$ 2,303,272	\$ 2,566,876	\$ 2,566,876	11.44%
Difference	\$(1,473,437)	\$ 0	\$ 18,010	\$ 2,527	\$ 2,527	-85.97%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Technology & Innovation

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 231,018	\$ 320,000	\$ 320,000	\$ 230,000	\$ 230,000	(28.13)%
Charges for Service	\$ 414,948	\$ 292,853	\$ 292,853	\$ 394,500	\$ 394,500	34.71 %
Total Agency Fees &	\$ 645,966	\$ 612,853	\$ 612,853	\$ 624,500	\$ 624,500	1.90 %
Miscellaneous	\$ 34,874	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 444,849	\$ 580,919	\$ 580,919	\$ 0	\$ 0	(100.00)%
Total Other Agency	\$ 479,723	\$ 580,919	\$ 580,919	\$ 0	\$ 0	(100.00)%
a) Total Agency Revenues	\$ 1,125,689	\$ 1,193,772	\$ 1,193,772	\$ 624,500	\$ 624,500	(47.69)%
Expenditures						
Personnel	\$10,015,550	\$10,803,282	\$11,320,169	\$ 12,552,728	\$11,714,762	3.49 %
Contractual Services	\$ 2,808,087	\$ 3,892,777	\$ 3,892,777	\$ 3,982,577	\$ 3,326,488	(14.55)%
Commodities	\$ 165,110	\$ 206,677	\$ 206,677	\$ 340,377	\$ 241,377	16.79 %
Capital Outlay	\$ 0	\$ 1,500	\$ 1,500	\$ 181,500	\$ 1,500	0.00 %
Subtotal	\$12,988,747	\$14,904,236	\$15,421,123	\$ 17,057,182	\$15,284,127	(0.89)%
Miscellaneous	\$ 556	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 0	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00 %
Transfer to Equipment	\$ 43,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	0.00 %
Transfer to Capital projects	\$ 1,900,000	\$ 3,061,405	\$ 2,481,405	\$ 2,083,810	\$ 1,983,810	(20.05)%
Subtotal	\$ 1,943,556	\$ 3,104,405	\$ 2,524,405	\$ 2,126,810	\$ 2,026,810	(19.71)%
Expenditures Subtotal	\$14,932,303	\$18,008,641	\$17,945,528	\$ 19,183,992	\$17,310,937	(3.54)%
Vehicle Equivalent Units	\$ 482	\$ 237	\$ 237	\$ 320	\$ 320	35.02 %
Risk Management Charges	\$ 0	\$ 21,442	\$ 21,442	\$ 24,294	\$ 24,294	13.30 %
b) Total Expenditures	\$14,932,785	\$18,030,320	\$17,967,207	\$ 19,208,606	\$17,335,551	(3.52)%
Difference: b) minus a)	\$13,807,096	\$(16,836,54)	\$(16,773,43)	\$(18,584,106)	\$(16,711,05)	(0.37)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	94.55	93.63	93.63	105.63	98.63	5.34 %
Total FTE Positions	94.55	93.63	93.63	105.63	98.63	5.34 %

Agency Mission

The Department of Technology and Innovation will deliver innovative and reliable technology solutions and services to advance the objectives of County staff, elected officials, and the community. We will endeavor to provide these innovative solutions to technology challenges in a cost effective and efficient manner while providing technology through leadership to County operations.

Budget Highlights

Total expenditures for FY 2019, excluding Risk Management charges, are budgeted to decrease by \$634,591 ((3.54)% compared to FY 2018. This decrease is due to the net impact of 1) a \$96,371 increase for a 1.0 FTE Security Engineer, 2) a \$180,310 increase for 2.0 FTE Asset Administrators, 3) a \$223,775 increase for 2.0 FTE Developer Analyst III positions, 4) a \$152,009 decrease for the elimination of 2.0 FTE mainframe positions, 5) a \$187,281 decrease for defunding the Director of R&D position, 6) a \$351,000 decrease in contractual/commodities for the elimination of the mainframe, 7) a \$40,000 increase for the annual security assessment, 8) a \$603,305 reduction to Transfers to Capital Projects for one time Disaster Recovery CIP, 9) a \$178,100 reduction to Transfers to Capital Projects for one time Document Management CIP, 10) a \$580,000 reduction to Transfers to Capital Projects for one time E-Discovery Replacement CIP, 11) a revision of the Infrastructure Maintenance CIP to \$936,310, 12) the addition of \$847,500 to Transfers to Capital Projects for the Mobile Strategy Project, and 13) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$40,000 for FY 2019.

FTEs for FY 2019 increase to 98.63 with the addition of 1.0 Security Engineer, the addition of 2.0 FTE Asset Administrators, the addition of 2.0 FTE Developer Analyst III positions, the elimination of 2.0 FTE mainframe positions, defunding 1.0 FTE Director of R&D, and the transfer to DTI of 3.0 FTE from other departments.

Technology & Innovation

Agency Goals & Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) <i>Improving internal operations is a strategic goal of DTI. This includes items such as system uptime, project and portfolio management, incident and request management, and centralized IT purchasing.</i>			
(A) % System (network) up-time.	99.90%	99.95%	99.95%
(B) # Customer incidents, service and change requests.	25,249	27,000	27,000
(C) % Customer service level agreements met.	n/a	82.00%	92.00%
2) <i>Improving Customer Service is another strategic goal for DTI. This includes implementing technology to improve customer experience as well as methods and processes to provide self service options.</i>			
(A) # Helpdesk self-service incidents.	n/a	1,500	2,500

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) % Unplanned downtime.	0.1	0.05	0.05
2) % Staff receiving Security Awareness Training.	87%	98%	100%
3) # Security incidents.	9	6	6
4) % PC's standardized (being developed).			

Technology & Innovation

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: Administrative Services

The Administrative Services Division provides administrative support for the department.

Agency Revenues	\$ 335,810	\$ 261,000	\$ 261,000	\$ 269,500	\$ 269,500	3.26%
Expenditures	\$ 1,504,136	\$ 1,694,907	\$ 1,985,888	\$ 2,816,254	\$ 1,523,179	-23.30%
Difference	\$ (1,168,326)	\$ (1,433,907)	\$ (1,724,888)	\$ (2,546,754)	\$ (1,253,679)	-27.32%
FTE Positions	9.00	9.00	9.00	17.00	11.00	22.22%

Service #2: Enterprise Services

The Enterprise Services division provides technology solutions in the areas of application development and support, business process analysis and improvement, database development/administration and project management. It also includes GIS and mapping development and support and the development, administration and support of ORACLE.

Agency Revenues	\$ 341,852	\$ 351,853	\$ 351,853	\$ 355,000	\$ 355,000	0.89%
Expenditures	\$ 6,742,759	\$ 7,561,463	\$ 7,082,805	\$ 9,199,336	\$ 8,398,856	18.58%
Difference	\$ (6,400,907)	\$ (7,209,610)	\$ (6,730,952)	\$ (8,844,336)	\$ (8,043,856)	19.51%
FTE Positions	49.55	48.63	48.63	51.63	50.63	4.11%

Service #3: Infrastructure Services

The Infrastructure Services Division provides technical expertise and operations support for various operating systems, application and network security, wide area and local area networks, voice communications, desktop PC's, Internet services, email, and support center services. Also includes providing external IT support services through contracts to some cities, foundations, and non-profit organizations.

Agency Revenues	\$ 448,027	\$ 580,919	\$ 580,919	\$ 0	\$ 0	-100.00%
Expenditures	\$ 6,685,408	\$ 8,752,271	\$ 8,876,835	\$ 7,718,011	\$ 7,388,902	-16.76%
Difference	\$ (6,237,381)	\$ (8,171,352)	\$ (8,295,916)	\$ (7,718,011)	\$ (7,388,902)	-10.93%
FTE Positions	36.00	36.00	36.00	37.00	37.00	2.78%

Technology & Innovation

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 20120	Projected FY 2020
IT Asset Administrator			Priority: 1	Major Service: Administration

DTI is seeking an IT Asset Administrator/Inventory Administrator to support the asset management and inventory responsibilities of the department in conjunction with the Central IT Purchasing effort that will be implemented by DTI in 2018. This was identified in a 2012 internal audit report as a business need. The position will report to the DTI IT Purchasing Program Manager who will administer the implementation of centralized IT purchasing and asset management. This effort will include centralizing purchases of hardware and software as well as coordinate the setup/imaging of the hardware and inventory data into the asset management system. This request has been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 180,310	\$ 180,310	\$ 186,468	\$ 186,468
Difference	\$ (180,310)	\$ (180,310)	\$ (186,468)	\$ (186,468)
Full-time Equivalent Positions	2.00	2.00	2.00	2.00

HIPAA Privacy/Security Officer			Priority: 2	Major Service: Administration
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In 2003, the Johnson County Board of County Commissioners adopted Resolution No. 011-03, establishing policies and guidelines for protection of the confidentiality and security of Protected Health Information (PHI) in compliance with HIPAA and any other federal or state requirements. In the resolution, the County Manager was authorized and directed to designate a Privacy Officer and Information Security Officer. To date, the County has only designated a HIPAA Privacy Officer, however, this is not a full-time position and is additional duties assigned to one of the Senior Management Analysts in the County Manager's Office. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 126,154	\$ 0	\$ 133,487	\$ 0
Difference	\$ (126,154)	\$ 0	\$ (133,487)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

Security Engineer			Priority: 3	Major Service: Infrastructure Services
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The Security Engineer I position would support County Board priority #1 by providing the additional resources necessary to provide timely, efficient and effective project implementations while increasing the overall ability of the Security team to maintain operations and customer service initiatives without pulling resources from critical projects or daily operations. County Board priority #3 would be supported through DTI Security's ability to dedicate resources to critical functions of protecting the County's data and systems through operational efficiency and expanded ability to participate in security rolls for other department's projects and programs while addressing the security, confidentiality, availability, and integrity of County data and systems. This request has been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 96,371	\$ 96,371	\$ 100,523	\$ 100,523
Difference	\$ (96,371)	\$ (96,371)	\$ (100,523)	\$ (100,523)
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Technology & Innovation

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
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Business Analyst

Priority: 4

**Major
Service:**

Enterprise
Services

The DTI Project Management Office (PMO) is seeking one additional business analyst resources for analysis and management of County information technology projects. There are several reasons for this request: (1) enhancing the PMO is one of DTI's top strategic priorities; (2) FTEs the PMO lost during the last economic downturn have never been replaced; (3) the PMO has insufficient resources to manage the current and pipeline workload; (4) critical information technology programs are not being supported as needed; and (5) the PMO is unable to track and report the analysis work and benefits realized from projects to support DTI management's needs for resource planning and oversight. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 106,260	\$ 0	\$ 108,553	\$ 0
Difference	\$ (106,260)	\$ 0	\$ (108,553)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

Software Licenses and Maintenance

Priority: 5

**Major
Service:**

Infrastructure
Services

This request is for additional budget necessary to pay for the annual subscriptions or maintenance cost of software products in use. Currently, Johnson County spends more than \$600,000 annually on Microsoft licensing. Most of these purchases are handled by DTI to ensure that our desktop productivity and server products are in compliance. Recently, both the Programs & Risk Committee and IT Governance Council recommended and voted unanimously to move to a subscription-based (Office 365) licensing model for the entire county. While this direction increases DTI's annual Microsoft Licensing cost by approximately \$100,000 - 150,000 per year initially, it is anticipated that as these purchases are centralized that the actual Microsoft spend will be reduced as these products are centrally managed. This type of licensing structure will allow us to be more efficient in our use of licenses, as subscriptions will start/stop as-needed. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 278,500	\$ 0	\$ 278,500	\$ 0
Difference	\$ (278,500)	\$ 0	\$ (278,500)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Consolidation & Collaboration Tools

Priority: 6

**Major
Service:**

Infrastructure
Services

This request is to cover IT tools, equipment and office furniture/furnishings needed to accommodate staff. In FY 2018 DTI offices are being consolidated to the 3rd floor of the Administration Building which is creating a need to better equip conference room & collaboration spaces with IT tools, equipment and furnishings that are not currently available. In conjunction with the space consolidation effort, the department is implementing an initiative to further employee engagement, job satisfaction and overall work-life balance by increasing the number of staff who work remotely. This request includes funding equipment/monitors and communication equipment to more effectively equip staff to work remotely. This desire was well-documented by the internal DTI employee survey and is directly connected to job satisfaction. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 87,500	\$ 0	\$ 12,500	\$ 0
Difference	\$ (87,500)	\$ 0	\$ (12,500)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Technology & Innovation

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
IT Advisory Services			Priority: 7	Major Service: Infrastructure Services

This request provides for a subscription-based service for research, analysis, and advice for work with the Gartner Group, a nationally-renown, vendor-independent IT advisory firm. The goal is to identify best practices that DTI can apply to: (1) quantifiably reduce or optimize operating costs; (2) measurably improve service delivery and end-user satisfaction; (3) validate and/or improve our procedures in virtually all areas of IT; and, (4) reduce risk on major project implementations. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 110,000	\$ 0	\$ 115,000	\$ 0
Difference	\$ (110,000)	\$ 0	\$ (115,000)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

IT Enterprise Training			Priority: 8	Major Service: Enterprise Services
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There is a crucial need at the county for an IT Training Program for ALL County employees. Today, there are many departments that lack critical knowledge of general IT, Microsoft Office productivity tools and/or knowledge about specific applications related to their business. Some of this knowledge is held in some of our IT Departments and staff. However, there are no dedicated resources to provide the level of training needed for the business units. A centralized IT Training program for all county employees will provide essential base-line knowledge of the County's IT structure and environment. It will serve to educate all users on our computing environment, increasing their knowledge and abilities. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 150,000	\$ 0	\$ 175,000	\$ 0
Difference	\$ (150,000)	\$ 0	\$ (175,000)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Oracle Disaster Recovery			Priority: 9	Major Service: Infrastructure Services
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Currently, Johnson County's ERP (Enterprise Resource Planning) also known as the Oracle System, is not fully protected in a configuration that is optimal, and is a considered a significant risk. The current Oracle Disaster Recovery (DR) configuration utilizes the Oracle Data Guard product on premises at the JoCo facilities. Oracle Data Guard enables data protection at the database level to assist with recovery using point-in-time copies and transaction integrity DR for all of this ERP data. Data Guard provides a comprehensive set of services that create, maintain, manage, and monitor one or more standby databases to enable production Oracle databases to survive disasters and data corruptions. However, this is only one component of the entire recovery of the system. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 200,000	\$ 0	\$ 200,000	\$ 0
Difference	\$ (200,000)	\$ 0	\$ (200,000)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Technology & Innovation

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Vendor Access			Major Service:	Infrastructure Services
			Priority: 10	

This request will provide funding for implementation of a vendor remote access management system that will streamline the process to grant access to vendors while providing adequate security monitoring functions. It will also provide the ability to audit vendor activity on the County network and systems. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 60,000	\$ 0	\$ 66,000	\$ 0
Difference	\$ (60,000)	\$ 0	\$ (66,000)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Annual Assessment			Major Service:	Infrastructure Services
			Priority: 11	

In January 2018, the IT Governance & Steering Council recommended/approved for the county to provide funding for implementation of an annual vulnerability and network penetration assessment. HIPAA-HITECH, Payment Card Industry Data Security Standard (PCI), Cyber Security Insurance and security best practices either require or highly suggest that security controls be tested annually, within a 15 month calendar period or less) by an independent, qualified external assessor. It is also required per PCI that an external penetration test is performed after any significant infrastructure or application upgrade or modification (such as an operating system upgrade, a sub-network added to the environment, or a web server added to the environment). This request has been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 40,000	\$ 40,000	\$ 44,000	\$ 44,000
Difference	\$ (40,000)	\$ (40,000)	\$ (44,000)	\$ (44,000)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

SiteImprove			Major Service:	Enterprise Services
			Priority: 12	

This tool will help us support the Board's third strategic priority of, "Develop and implement a comprehensive plan to protect, support, integrate, and utilize County government's data and systems.", by making sure that constituents can find the information they need, do not get old or outdated results, and enjoy the experience of using our sites. It also supports ADA compliance, which in addition to preventing a possible law suit, it will help with board priority five, "Advance the self-sufficiency of vulnerable populations", by making our web sites more accessible. It will also assist in board priority 8, "Increase awareness of Johnson County government programs and services to foster public trust. This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 20,000	\$ 0	\$ 22,000	\$ 0
Difference	\$ (20,000)	\$ 0	\$ (22,000)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Technology & Innovation

Capital Improvement Program (CIP)

Title: Mobile Strategy Project **Year Placed: 2019**

Description: This is a multi-department request for funding of a Mobile Strategy Project that will provide citizens mobile access to the County's information and services through a redesign of the Johnson County website. This effort originated more than a year ago when DTI was asked to develop and implement a plan to integrate County's data and systems so that citizens could access information and services (to conduct County business) via their mobile devices. After extensive research, a recommendation was approved by the IT Governance Council to redesign the County's main website (jocogov.org) to improve the on-line experience of customers and citizens by improving site navigation and access to information, as well as improving branding standardization. The funding requested is an estimate of resources needed for design and development, implementation, training and ongoing annual maintenance. Funding for this project has been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 847,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 847,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 847,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 847,500

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	3.0	\$ 323,114	\$ 346,882	\$ 357,288	\$ 368,007
Contractual	0.0	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
Commodities	0.0	\$ 6,750	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	3.0	\$ 331,664	\$ 348,682	\$ 359,088	\$ 369,807

Title: Telephone Replacement **Year Placed: 2020**

Description: This request is to proactively plan for the systematic replacement of desktop phones used by staff to accomplish County business. The County utilizes a CISCO phone system and models in use date back to approx. 2006, hence the need to replace models as the support is phased out by CISCO. When CISCO support ends, the phone set may still work on the system but Cisco will not support any required software fix to maintain the use of these models. This request is to provide funding to systematically replace the oldest, non-supported phones by replacing these with either a newer model phone or an approved headset and microphone for employees to use Jabber Voice over their PC's (also referred to as a 'soft' phone). Funding for this project has not been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,200,000
Total	\$ 0	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,200,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 125,000	\$ 125,000	\$ 125,000
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 125,000	\$ 125,000	\$ 125,000

Technology & Innovation

Capital Improvement Program (CIP)

Title: Data Analytics

Year Placed: 2020

Description: Funding is requested to establish a Data Analytics Program within Johnson County which will formalize a data analytics program within Johnson County to centralize, focus and prioritize resources, recognize data as an enterprise asset, manage and govern those assets, and standardize on toolsets and approaches which will result in a nucleus of data analytics expertise that will support the County and increase the value of our data. This request aligns with the Board of County Commissioners Strategic Priority #3 to "Develop and implement a comprehensive plan to protect, support, integrate and utilize County government's data and systems." This position will work in conjunction with a Data Analytics Committee that will support this effort and will create and implement a plan for integration and utilization of County data. Funding for this project has not been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 175,000	\$ 125,000	\$ 60,000	\$ 0	\$ 360,000
Equipment	\$ 0	\$ 30,000	\$ 0	\$ 0	\$ 0	\$ 30,000
Total	\$ 0	\$ 205,000	\$ 125,000	\$ 60,000	\$ 0	\$ 390,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	1.0	\$ 0	\$ 94,404	\$ 98,180	\$ 102,107
Contractual	0.0	\$ 0	\$ 500	\$ 125,000	\$ 125,000
Commodities	0.0	\$ 0	\$ 2,000	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	1.0	\$ 0	\$ 96,904	\$ 223,180	\$ 227,107

Treasury & Financial Management

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 194,103	\$ 83,855	\$ 60,250	\$ 60,250	\$ 60,250	0.00 %
Total Agency Fees & Charges	\$ 194,103	\$ 83,855	\$ 60,250	\$ 60,250	\$ 60,250	0.00 %
Miscellaneous	\$ 1,369	\$ 68,000	\$ 803,535	\$ 68,000	\$ 68,000	(91.54)%
Interfund Transfer	\$ 0	\$ 0	\$ 0	\$ 735,535	\$ 735,535	0.00 %
Total Other Agency Revenues	\$ 1,369	\$ 68,000	\$ 803,535	\$ 803,535	\$ 803,535	0.00 %
a) Total Agency Revenues	\$ 195,472	\$ 151,855	\$ 863,785	\$ 863,785	\$ 863,785	0.00 %
Expenditures						
Personnel	\$ 4,452,483	\$ 4,733,346	\$ 4,523,828	\$ 4,694,136	\$ 4,625,608	2.25 %
Contractual Services	\$ 1,446,569	\$ 929,273	\$ 1,704,326	\$ 1,704,326	\$ 1,704,326	0.00 %
Commodities	\$ 71,574	\$ 81,345	\$ 112,175	\$ 112,175	\$ 112,175	0.00 %
Capital Outlay	\$ 0	\$ 3,598	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 5,970,626	\$ 5,747,562	\$ 6,340,329	\$ 6,510,637	\$ 6,442,109	1.61 %
Miscellaneous	\$ 1,165	\$ 234	\$ 1,484	\$ 1,484	\$ 1,484	0.00 %
Intrafund Transfers	\$ 0	\$ 0	\$ 735,535	\$ 0	\$ 0	(100.00)%
Transfer to Equipment Reserve	\$ 5,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0.00 %
Subtotal	\$ 6,165	\$ 15,234	\$ 752,019	\$ 16,484	\$ 16,484	(97.81)%
Expenditures Subtotal	\$ 5,976,791	\$ 5,762,796	\$ 7,092,348	\$ 6,527,121	\$ 6,458,593	(8.94)%
Vehicle Equivalent Units	0	0	0	0	0	0.00 %
Risk Management Charges	0	20,878	20,878	21,088	21,088	1.01 %
b) Total Expenditures	\$ 5,976,791	\$ 5,783,674	\$ 7,113,226	\$ 6,548,209	\$ 6,479,681	(8.91)%
Difference: b) minus a)	\$(5,781,319)	\$(5,631,819)	\$(6,249,441)	\$(5,684,424)	\$(5,615,896)	(10.14)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	47.75	49.25	49.25	48.15	48.15	(2.23)%
Total FTE Positions	47.75	49.25	49.25	48.15	48.15	(2.23)%

Agency Mission

Treasury and Financial Management is responsible for providing the citizens, departments, agencies and employees of Johnson County with superior financial administrative services in terms of quality, timeliness, efficiency, and value while maintaining the highest levels of customer service satisfaction and accountability. This department provides entity-wide financial reporting and financial information services, bills, collects and distributes tax monies, administers an open and competitive procurement process, facilitates the surplus disposal process, issues and administers vehicle registrations and vehicle titles, maintains risk management and insurance programs, pays County obligations, directs the centralized accounting and payroll processes, administers employee benefit programs, and performs daily cash management and investment services.

Budget Highlights

Expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$101,780 (1.61%) compared to FY 2018. The increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$15,000 in FY 2019.

FTEs for FY 2019 decrease to 48.15 from 49.25 in FY 2018. This decrease is due to 1.10 FTEs transferred to Motor Vehicle.

Treasury & Financial Management

Agency Goals & Objectives			
	Actual 2017	Estimated 2018	Estimated 2019
<u>Service Delivery Goals and Associated Objectives</u>			
1) Increase number of property tax payments that are processed electronically by mortgage company, mail (Lockbox) and/or online to reduce manual processing.			
A) # of property tax payments processed by Mortgage Company.	213,722	215,600	218,400
B) # of property tax payments processed by Lockbox.	118,271	115,500	116,025
C) # of property tax payments processed online.	28,667	34,650	37,050
D) # of property tax payments processed manually by TFM staff.	23,329	19,250	18,525
2) Increase number of Collections Unit payments that are processed online or through our electronic return check representment process to reduce manual processing.			
A) # of Collections Unit payments processed online.	754	769	1,482
B) # of Collections Unit payments collected through electronic representment.	453	480	494
C) # of Collections Unit payments processed manually by TFM staff.	1,440	1,469	1,482
3) Respond to customer service phone calls in a prompt and efficient manner.			
A) CISCO CUIC: # of customer service phone calls handled.	23,240	23,000	23,000
B) CISCO CUIC: average speed to answer customer service phone calls.	0:01:26	0:01:00	0:00:55
C) CISCO CUIC: average handle time.	0:03:18	0:03:00	0:02:55
D) CISCO CUIC: # of calls abandoned.	2,070	1,500	1,250
4) Provide accurate financial reporting for stakeholders.			
A) Produce CAFR within 180 days of the fiscal year end.	Yes	Yes	Yes
B) Produce a CAFR that has an unmodified audit opinion.	Yes	Yes	Yes
C) Produce a CAFR that will win the GFOA Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes
5) Provide Efficient and Effective Cash Management Services.			
A) Retain Expanded Investment Powers authority with the State of Kansas.	Yes	Yes	Yes
B) Portfolio Return on Investment in excess of State Municipal Investment Pool (5 year rolling average \$ amount).	1,426,249	1,020,423	854,456
6) Provide Efficient and Effective Procurement Services.			
A) Leverage volume purchase discounts by increasing percentage of cooperative solicitations by 10%.	2%	3%	4%
B) Annually obtain the Achievement of Excellence award from NIGP The Institute for Government Procurement.	Yes	Yes	Yes
7) Ensure financial transactions of the County are processed efficiently.			
A) % of supplier payments paid electronically.	40%	40%	40%
B) % of purchases paid by purchasing card.	66%	65%	65%

Treasury & Financial Management

Agency Key Performance Measures (PMs)

Output and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) Property Tax collection delinquency rate.	0.94%	1.00%	1.00%
2) # of tax bills printed.	277,197	278,000	278,000
3) # of tax receipts printed and mailed to taxpayers.	37,817	36,383	35,968
4) Total \$ of NSF checks collected through electronic representment.	199,667	211,647	219,457
5) % of month closed within established deadlines.	60%	75%	75%
6) # of days to close fiscal year end.	38	35	35

Treasury & Financial Management

Major Services

	Actual	Budget	Estimated	Requested	Budget	2018-2019
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	% Change

Service #1: Administration and Support

Provide executive, administrative, and technical support to the divisions of Treasury and Financial Management as well as provide financial and personnel related support for smaller internal County departments.

Agency Revenues	\$ (705)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 823,660	\$ 1,035,897	\$ 847,347	\$ 870,978	\$ 870,978	2.79 %
Difference	\$ (824,365)	\$ (1,035,897)	\$ (847,347)	\$ (870,978)	\$ (870,978)	2.79 %
FTE Positions	6.30	7.80	7.80	6.70	6.70	-14.10 %

Service #2: Financial Operations

Manage vendor records and purchasing card program as well as coordinate, process, and issue payments for payroll and accounts payable functions of the County.

Agency Revenues	\$ 1,768	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 963,159	\$ 1,010,968	\$ 980,815	\$ 1,100,065	\$ 1,029,362	4.95 %
Difference	\$ (961,391)	\$ (1,010,968)	\$ (980,815)	\$ (1,100,065)	\$ (1,029,362)	4.95 %
FTE Positions	12.45	12.45	12.45	12.45	12.45	0.00 %

Service #3: Purchasing and Materials Management

Coordinate strategic sourcing of County procurements and disposal/reassignment of surplus property.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 530,569	\$ 526,443	\$ 524,046	\$ 546,898	\$ 546,898	4.36 %
Difference	\$ (530,569)	\$ (526,443)	\$ (524,046)	\$ (546,898)	\$ (546,898)	4.36 %
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00 %

Service #4: Accounting and Financial Reporting

Analyze, record, and report the financial transactions and positions of the County.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 727,043	\$ 790,628	\$ 787,603	\$ 816,454	\$ 816,454	3.66 %
Difference	\$ (727,043)	\$ (790,628)	\$ (787,603)	\$ (816,454)	\$ (816,454)	3.66 %
FTE Positions	6.00	6.00	6.00	6.00	6.00	0.00 %

Service # 5: Employee Benefits

Administer employee benefit programs for County personnel and retirees.

Agency Revenues	\$ 136,000	\$ 68,000	\$ 803,535	\$ 803,535	\$ 803,535	0.00 %
Expenditures	\$ 1,331,546	\$ 1,575,436	\$ 2,316,831	\$ 1,601,584	\$ 1,601,584	(30.87)%
Difference	\$ (1,195,546)	\$ (1,507,436)	\$ (1,513,296)	\$ (798,049)	\$ (798,049)	(47.26)%
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00 %

Treasury & Financial Management

Major Services						
	Actual	Budget	Estimated	Requested	Budget	2018-2019
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	% Change

Service #6: Cash Management

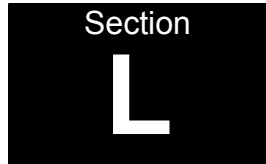
Manage short and long-term investment portfolios for the County and manage natural gas acquisition for major facilities.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 112,934	\$ 116,635	\$ 116,302	\$ 121,338	\$ 121,338	4.33 %
Difference	\$ (112,934)	\$ (116,635)	\$ (116,302)	\$ (121,338)	\$ (121,338)	4.33 %
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00 %

Service #7: Treasury and Taxation

Bill, collect, and distribute the tax roll. Balance daily activity of revenues and expenses, reconciliation of bank accounts and the safekeeping of public funds. Provide countywide accounts receivable through the Oracle application.

Agency Revenues	\$ 58,409	\$ 83,855	\$ 60,250	\$ 60,250	\$ 60,250	0.00 %
Expenditures	\$ 1,487,880	\$ 1,510,324	\$ 1,519,404	\$ 1,471,979	\$ 1,471,979	(3.12)%
Difference	\$(1,429,471)	\$(1,426,469)	\$(1,459,154)	\$(1,411,729)	\$(1,411,729)	(3.25)%
FTE Positions	13.00	13.00	13.00	13.00	13.00	0.00 %



Records & Taxation

This Section Includes:

- Appraiser (Page L-2)
- Election Office (Page L-7)
- Motor Vehicle (Page L-10)
- Records & Tax Administration (Page L-13)

Appraiser

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 54,784	\$ 54,399	\$ 54,399	\$ 55,487	\$ 55,487	2.00 %
Total Agency Fees & Charges	\$ 54,784	\$ 54,399	\$ 54,399	\$ 55,487	\$ 55,487	2.00 %
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
a) Total Agency Revenues	\$ 54,784	\$ 54,399	\$ 54,399	\$ 55,487	\$ 55,487	2.00 %
Expenditures						
Personnel	\$ 6,630,059	\$ 7,080,211	\$ 7,020,769	\$ 7,348,090	\$ 7,348,090	4.66 %
Contractual Services	\$ 300,772	\$ 334,488	\$ 334,488	\$ 334,488	\$ 319,488	(4.48)%
Commodities	\$ 97,489	\$ 68,275	\$ 68,275	\$ 68,275	\$ 61,275	(10.25)%
Subtotal	\$ 7,028,320	\$ 7,482,974	\$ 7,423,532	\$ 7,750,853	\$ 7,728,853	4.11 %
Interfund Transfers	\$ 52,870	\$ 0	\$ 29,000	\$ 29,000	\$ 29,000	0.00 %
Transfer to Equipment Reserve	\$ 51,623	\$ 51,623	\$ 22,623	\$ 22,623	\$ 44,623	97.25 %
Transfer to Capital projects	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 104,704	\$ 51,623	\$ 51,623	\$ 51,623	\$ 73,623	42.62 %
Expenditures Subtotal	\$ 7,133,024	\$ 7,534,597	\$ 7,475,155	\$ 7,802,476	\$ 7,802,476	4.38 %
Vehicle Equivalent Units	\$ 2,640	\$ 3,126	\$ 3,126	\$ 2,855	\$ 2,855	(8.67)%
Risk Management Charges	\$ 0	\$ 18,307	\$ 18,307	\$ 18,831	\$ 18,831	2.86 %
b) Total Expenditures	\$ 7,135,664	\$ 7,556,030	\$ 7,496,588	\$ 7,824,162	\$ 7,824,162	4.37 %
Difference: b) minus a)	\$ (7,080,880)	\$ (7,501,631)	\$ (7,442,189)	\$ (7,768,675)	\$ (7,768,675)	4.39 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	87.40	87.40	87.40	87.40	87.40	0.00 %
Total FTE Positions	87.40	87.40	87.40	87.40	87.40	0.00 %

Agency Mission

The mission of the Office of the Appraiser is to achieve equalization among all classes of property by maintaining the highest standards in appraisal practices and law, guided by the goals of providing quality service to the public, developing high-performance employees by creating career ladders that recognize achievement, and by managing County growth through the creation of automated programs which expedite the work flow.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by \$305,321 (4.11%) compared to FY 2018. This increase is primarily due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve increase to \$44,623 and Transfer to Fleet Fund remains flat at \$29,000 for FY 2019.

FTEs for FY 2019 remain constant at 87.4 FTE.

Appraiser

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PM's:
<u>Real Estate and Personal Property Valuation</u>	
1) Annually provide accurate Real Estate appraisals for all Johnson County property.	
Annual appraisals will be within 90% to 110% of market.	d
Coefficient of Dispersion (COD) will be less than 20% annually.	e
Number of properties appealed.	b
Number of clerical errors/tax grievances per statutes 79-332a, 79-1422, 79-1427a or 79-1702.	c
Reduce error-related costs.	c
Reduce (high volume) stress-related turnover in FTEs.	a
2) Annually provide accurate Personal Property appraisals for all Johnson County personal property.	
Number of properties appealed.	b
Number of clerical errors/tax grievances per statutes 79-332a, 79-1422, 79-1427a or 79-1702.	c
3) Expedite services and provide current information on assessment procedures.	
Reduce number of calls transferred during the appraisal cycle.	f,g,h
Increase public awareness and knowledge of appraisal process.	f,g,h

Agency Key Performance Measures (PMs)

	Actual 2017	Estimated 2018	Estimated 2019
Output and Efficiency/Cost Measures			
a) Cost per parcel without allocation.	32.32	33.73	33.82
a) Parcels per Appraiser/Residential (RE). *	9,760	10,889	10,944
Parcels per Appraiser/Commercial (COMM). *	2,317	2,327	2,345
Parcels per Appraiser/Commercial Personal Property (CPP). *	2,755	2,700	2,667
Parcels per Appraiser/Individual Personal Property (IPP). *	4,319	3,375	3,375
a) # of parcels/Residential Real Estate.	195,202	196,000	197,000
a) # of parcels/Commercial Real Estate.	25,483	25,600	25,800
a) # of parcels/Commercial Personal Property.	8,266	8,100	8,000
a) # of parcels/Individual Personal Property.	12,957	13,500	13,500
b) # of real estate appeals (Residential, commercial, informal).	7,190	6,350	5,800
b) # of real estate Payments Under Protest.	574	675	700
b) # of Personal Property (PP) Certificate of Value Notice appeals.	60	70	65
c) # of clerical errors/tax grievances real estate.	43	45	45
# of clerical errors/personal property.	5	5	5

*Note that an increase in the number of parcels per Appraiser does not constitute an improvement. However, it is a measurement which needs close monitoring due to the adverse effects of the increased work load (increased stress level, turnover, sick leave usage) which may indicate a need to increase the FTE levels for our operation in order to maintain high performance standards.

Appraiser

Agency Key Performance Measures (PMs)

Efficiency/Cost Measures		Actual 2017	Estimated 2018	Estimated 2019
d) Median Ratio.	Confid Interval			
	Res RE	93.0 - 95.6	94.0	94.0
	Comm RE	80.2 - 92.1	84.2	88.0
e) COD.	Confid Interval			
	Res RE	7.2 - 8.6	7.5	8.2
	Comm RE	22.0 - 29.2	25.0	26.0
f) Phone logs.		13,925	13,500	13,000
g) Appraisals viewed via the web.		190,490	300,000	310,000
h) Survey (% Approval Good + Excellent).		92.9%	90.0%	90.0%

Appraiser

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: Administration

To support and manage the business functions of the Appraiser's office, including budget, personnel and property tax exemptions.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 952,633	\$ 883,496	\$ 877,254	\$ 884,501	\$ 901,501	2.76%
Difference	\$ (952,633)	\$ (883,496)	\$ (877,254)	\$ (884,501)	\$ (901,501)	2.76%
FTE Positions	6.00	6.00	6.00	6.00	6.00	0.00%

Service 2: Applications

To provide on-going maintenance and computer/application support to the Appraiser's Office staff, in order to promote efficiency and productivity.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 346,699	\$ 413,421	\$ 412,038	\$ 431,315	\$ 431,315	4.68%
Difference	\$ (346,699)	\$ (413,421)	\$ (412,038)	\$ (431,315)	\$ (431,315)	4.68%
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00%

Service #3: Personal Property

To identify, list and value all taxable and exempt commercial personal property in Johnson County, in accordance with the Uniform Standards of Professional Appraisal Practices (USPAP) and Kansas Statutes.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 624,607	\$ 709,962	\$ 705,579	\$ 740,283	\$ 739,283	4.78%
Difference	\$ (624,607)	\$ (709,962)	\$ (705,579)	\$ (740,283)	\$ (739,283)	4.78%
FTE Positions	9.40	9.40	9.40	9.40	9.40	0.00%

Service #4: Commercial Real Estate

To develop accurate and equitable value estimates for commercial real estate in accordance with Uniform Standards of Professional Appraisal Practices (USPAP) and KSA 79-503A.

Agency Revenues	\$ 163	\$ 414	\$ 414	\$ 414	\$ 414	0.00%
Expenditures	\$ 1,863,745	\$ 1,979,235	\$ 2,039,092	\$ 2,134,754	\$ 2,124,754	4.20%
Difference	\$(1,863,582)	\$ (1,978,821)	\$(2,038,678)	\$ (2,134,340)	\$ (2,124,340)	4.20%
FTE Positions	22.00	22.00	23.00	23.00	23.00	0.00%

Service #5: Residential Real Estate

To develop accurate and equitable value estimates for residential real estate in accordance with Uniform Standards of Professional Appraisal Practices (USPAP) and KSA 79-503A.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 2,572,418	\$ 2,684,521	\$ 2,695,909	\$ 2,828,090	\$ 2,822,090	4.68%
Difference	\$(2,572,418)	\$ (2,684,521)	\$(2,695,909)	\$ (2,828,090)	\$ (2,822,090)	4.68%
FTE Positions	34.00	34.00	34.00	34.00	34.00	0.00%

Appraiser

Major Services

	Actual	Budget	Estimated	Requested	Budget	2018-2019
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	% Change

Service #6: Support Services

To efficiently and effectively service the needs of Johnson County property owners, along with providing internal support to all divisions within the department.

Agency Revenues	\$ 54,621	\$ 53,985	\$ 53,985	\$ 55,073	\$ 55,073	2.02%
Expenditures	\$ 772,922	\$ 863,962	\$ 745,283	\$ 783,533	\$ 783,533	5.13%
Difference	<u>\$ (718,301)</u>	<u>\$ (809,977)</u>	<u>\$ (691,298)</u>	<u>\$ (728,460)</u>	<u>\$ (728,460)</u>	<u>5.38%</u>
FTE Positions	12.00	12.00	11.00	11.00	11.00	0.00%

Election Office

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 355,910	\$ 608,266	\$ 608,266	\$ 608,266	\$ 608,266	0.00 %
Total Agency Fees & Charges	\$ 355,910	\$ 608,266	\$ 608,266	\$ 608,266	\$ 608,266	0.00 %
Miscellaneous	\$ 12,603	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 12,603	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
a) Total Agency Revenues	\$ 368,513	\$ 608,266	\$ 608,266	\$ 608,266	\$ 608,266	0.00 %
Expenditures						
Personnel	\$ 1,989,516	\$ 2,610,791	\$ 2,599,572	\$ 2,266,053	\$ 2,266,053	(12.83)%
Contractual Services	\$ 707,142	\$ 1,771,740	\$ 1,771,740	\$ 1,175,301	\$ 1,175,301	(33.66)%
Commodities	\$ 94,615	\$ 129,228	\$ 129,228	\$ 125,367	\$ 125,367	(2.99)%
Capital Outlay	\$ 0	\$ 10,189	\$ 10,189	\$ 10,189	\$ 10,189	0.00 %
Subtotal	\$ 2,791,273	\$ 4,521,948	\$ 4,510,729	\$ 3,576,910	\$ 3,576,910	(20.70)%
Miscellaneous	\$ 238	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 2,000	\$ 0	\$ 4,000	\$ 4,000	\$ 4,000	0.00 %
Transfer to Equipment Reserve	\$ 25,000	\$ 25,000	\$ 21,000	\$ 21,000	\$ 21,000	0.00 %
Subtotal	\$ 27,238	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.00 %
Expenditures Subtotal	\$ 2,818,511	\$ 4,546,948	\$ 4,535,729	\$ 3,601,910	\$ 3,601,910	(20.59)%
Vehicle Equivalent Units	\$ 1,052	\$ 787	\$ 787	\$ 295	\$ 295	(62.52)%
Risk Management Charges	\$ 0	\$ 9,337	\$ 9,337	\$ 11,987	\$ 11,987	28.38 %
b) Total Expenditures	\$ 2,819,563	\$ 4,557,072	\$ 4,545,853	\$ 3,614,192	\$ 3,614,192	(20.49)%
Difference: b) minus a)	\$ (2,451,050)	\$ (3,948,806)	\$ (3,937,587)	\$ (3,005,926)	\$ (3,005,926)	(23.66)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	17.00	17.00	17.00	17.00	17.00	0.00 %
Total FTE Positions	17.00	17.00	17.00	17.00	17.00	0.00 %

Agency Mission

To serve the public by administering the election process and promoting voter participation as required by Kansas Statute.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, and Risk Management charges are budgeted to decrease by \$933,819 (20.70)% compared to FY 2018. The decrease is due to the net impact of: 1) election year cycle, and 2) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at 21,000 for FY 2019.

FTEs for FY 2019 remain constant at 17.0.

Election Office

Agency Goals & Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) <i>Administer elections that provide a convenient, consistent voting experience for the County's voters.</i>			
(A) Public satisfaction with services provided by Johnson County Election Office (community survey).	84%	85%	86%
2) <i>Public satisfaction with services provided by Johnson County Election Office.</i>			
(A) Percent of eligible voters registered to vote (based on census data).	93.33%	93.40%	93.50%
3) <i>Promote voter participation through community outreach and engagement.</i>			
(A) Public familiarity with services provided by Johnson County Election Office (community survey).	66%	67%	68%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) Number of Elections.	4	4	2
2) Registered Voters.	395,613	420,000	395,000
3) Advance Voting Ballots.	26,502	100,000	50,000
4) Military and Overseas Ballots.	178	1,500	200
5) Provisional Ballots.	1,301	10,000	1,500
6) Voter Registration Cancellations.	6,967	25,000	7,000
7) Candidate Filings.	208	1,000	200
8) Election Workers.	1,928	3,000	2,000
9) Election Worker Training Sessions.	38	70	40
10) Jurisdiction Boundary Changes.	17	30	30
11) November Voter Turnout.	17.19%	50%	20%
12) Staff Overtime.	\$38,921	\$80,000	\$30,000
13) Voters Per Filled FTE.	24,726	25,000	23,500

Election Office

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: Election Administration and Voter List

The Election Office conducts elections for all jurisdictions in the County. The number of elections varies each year and can include Countywide elections or special elections for specific districts. Preparation for an election includes voting machine testing and programming, paper ballot design and printing, and coordination of the three election processes for each election, in person advance voting, by mail advance voting and election day precinct voting. The Election Office maintains all records of registered voters in Johnson County. The maintenance of the voter registration file must comply with state and federal election statutes and laws, and include processing all voter name, address, and party affiliation changes; National Voter Registration Act (NVRA) mandated confirmation mailings for list maintenance; processing of annexations, ward and district boundary changes, and maintenance of on-line street index.

Agency Revenues	\$ 368,513	\$ 608,266	\$ 608,266	\$ 608,266	\$ 608,266	0.00%
Expenditures	\$ 2,818,511	\$ 4,546,948	\$ 4,535,729	\$ 3,601,910	\$ 3,601,910	-20.59%
Difference	\$ (2,449,998)	\$ (3,938,682)	\$ (3,927,463)	\$ (2,993,644)	\$ (2,993,644)	-23.78%
FTE Positions	17.00	17.00	17.00	17.00	17.00	0.00%

Motor Vehicle

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 41,997	\$ 51,474	\$ 42,522	\$ 43,054	\$ 43,054	1.25%
Charges for Service	\$ 4,896,461	\$ 5,098,439	\$ 4,957,663	\$ 5,019,633	\$ 5,019,633	1.25%
Total Agency Fees & Charges	\$ 4,938,458	\$ 5,149,913	\$ 5,000,185	\$ 5,062,687	\$ 5,062,687	1.25%
Miscellaneous	\$ 5,186	\$ 1,000	\$ 6,020	\$ 6,095	\$ 6,095	1.25%
Total Other Agency Revenues	\$ 5,186	\$ 1,000	\$ 6,020	\$ 6,095	\$ 6,095	1.25%
a) Total Agency Revenues	\$ 4,943,644	\$ 5,150,913	\$ 5,006,205	\$ 5,068,782	\$ 5,068,782	1.25%
Expenditures						
Personnel	\$ 3,968,898	\$ 4,417,527	\$ 4,558,100	\$ 4,784,629	\$ 4,784,629	4.97%
Contractual Services	\$ 644,484	\$ 463,235	\$ 525,500	\$ 525,500	\$ 525,500	0.00%
Commodities	\$ 47,121	\$ 78,961	\$ 48,420	\$ 48,420	\$ 48,420	0.00%
Capital Outlay	\$ 0	\$ 17,924	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 4,660,503	\$ 4,977,647	\$ 5,132,020	\$ 5,358,549	\$ 5,358,549	4.41%
Miscellaneous	\$ 372	\$ 14,000	\$ 200	\$ 200	\$ 200	0.00%
Transfer to Equipment Reserve	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.00%
Subtotal	\$ 25,372	\$ 39,000	\$ 25,200	\$ 25,200	\$ 25,200	0.00%
Expenditures Subtotal	\$ 4,685,875	\$ 5,016,647	\$ 5,157,220	\$ 5,383,749	\$ 5,383,749	4.39%
Vehicle Equivalent Units	\$ 790	\$ 466	\$ 466	\$ 678	\$ 678	45.49%
Cost Allocation	\$ 359,703	\$ 356,871	\$ 356,871	\$ 399,629	\$ 399,629	11.98%
b) Total Expenditures	\$ 5,046,368	\$ 5,373,984	\$ 5,514,557	\$ 5,784,056	\$ 5,784,056	4.89%
Difference: b) minus a)	\$ (102,724)	\$ (223,071)	\$ (508,352)	\$ (715,274)	\$ (715,274)	40.70%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	68.50	68.00	68.00	69.10	69.10	1.62%
Total FTE Positions	68.50	68.00	68.00	69.10	69.10	1.62%

Agency Mission

The Motor Vehicle Division of Treasury and Financial Management works as an "agent" of the State of Kansas in administering vehicle registrations and vehicle titles. Motor Vehicle is responsible for the collection and distribution of registration and title fees, sales tax and personal property tax for the state, County, cities and all other taxing entities that levy tax and/or fees. Motor Vehicle transactions are processed online, through the mail, and at two office locations for walk-in customers.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, and cost allocation charges, are budgeted to increase by \$226,529 (4.41%) compared to FY 2018. This net increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$25,000 for FY 2019.

FTEs for FY 2019 increase to 69.10 from 68.00 in FY 2018. due to 1.10 FTE transferred from Treasury and Financial Management.

Motor Vehicle

Agency Goals & Performance Measures

Service Delivery Goals and associated objectives	Actual 2017	Estimated 2018	Estimated 2019
1) Increase number of vehicle registration renewals processed electronically by mail (Lockbox) and online (Web Tags).			
A) MOVRS: # of renewal transactions processed by mail (Lockbox), online (Web Tags), back office (fleet) and self-service (kiosks).	381,961	387,690	393,506
B) MOVRS: # of mail (Lockbox), online (Web Tags), back office (fleet) and self-service (kiosk) renewal transactions processed per FTE.	127,320	129,230	131,169
C) MOVRS: # of registration renewal transactions processed in the front offices, not including self-service kiosk renewal transactions.	83,317	84,567	85,835
2) Provide accurate and efficient processing of vehicle transactions.			
A) % of title transaction corrected.	4.46%	4.15%	4.15%
B) QLess: average customer wait time for service.	1:04:25	1:04:25	1:04:25
C) QLess: average customer transaction duration.	0:10:55	0:10:55	0:10:55
D) Community Survey: Satisfaction with County Services: Johnson County Motor Vehicle Registration System. (2016)	68.7% - Very Satisfied or Satisfied		
3) Respond to customer phone calls 913-826-1800.			
A) CISCO CUIC: # of customer service phone calls.	70,296	70,296	70,296
B) CISCO CUIC: average speed to answer.	0:09:30	0:09:06	0:08:52
C) CISCO CUIC: average handle time.	0:03:55	0:03:49	0:03:43
D) CISCO CUIC: # of calls abandoned.	48,615	47,400	46,215

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of vehicle registration renewals.	465,278	472,257	479,341
2) # of vehicle titles.	121,916	123,745	125,601
3) # of misc. transactions.	97,886	99,354	100,845
4) # of commercial vehicles.	7,695	7,580	7,466
5) # of antique vehicles.	3,894	3,952	4,012
6) # of total transactions.	696,669	706,888	717,264
7) Staff turnover rate.	14.71%	14.71%	14.71%

Motor Vehicle

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: Vehicle Property Tax Collection, Titling, Registration, and Related Services

Motor Vehicle works as an agent for the State of Kansas in performing motor vehicle functions such as titling, registering and renewing vehicles along with a variety and high quantity of miscellaneous transactions. Motor Vehicle also performs the essential functions of collecting and distributing property taxes levied on vehicles on behalf of the state, county, cities, schools and various taxing authorities. Motor Vehicle provides customers public service utilizing multiple platforms to all county residents and as a result has a broad impact on the county and is highly visible. Motor Vehicle operations also include a dedicated call center, renewal notice billing, fleet services, title auditing services, financial management services, inventory management and sales tax collection.

Agency Revenues	\$ 4,943,644	\$ 5,150,913	\$ 5,006,205	\$ 5,068,782	\$ 5,068,782	1.25%
Expenditures	\$ 4,685,875	\$ 5,016,647	\$ 5,157,220	\$ 5,383,749	\$ 5,383,749	4.39%
Difference	\$ 257,769	\$ 134,266	\$ (151,015)	\$ (314,967)	\$ (314,967)	108.57%
FTE Positions	68.50	68.00	68.00	69.10	69.10	1.62%

Records & Taxation Administration

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 0	\$ 400	\$ 400	\$ 408	\$ 408	2.00 %
Charges for Service	\$ 245,621	\$ 255,768	\$ 255,768	\$ 260,630	\$ 260,630	1.90 %
Total Agency Fees & Charges	\$ 245,621	\$ 256,168	\$ 256,168	\$ 261,038	\$ 261,038	1.90 %
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 123,500	\$ 123,500	\$ 123,500	\$ 123,500	\$ 123,500	0.00 %
Total Other Agency Revenues	\$ 123,500	\$ 123,500	\$ 123,500	\$ 123,500	\$ 123,500	0.00 %
a) Total Agency Revenues	\$ 369,121	\$ 379,668	\$ 379,668	\$ 384,538	\$ 384,538	1.28 %
Expenditures						
Personnel	\$ 2,509,914	\$ 2,739,145	\$ 2,695,763	\$ 2,873,501	\$ 2,873,501	6.59 %
Contractual Services	\$ 19,891	\$ 92,273	\$ 92,273	\$ 52,873	\$ 52,873	(42.70)%
Commodities	\$ 27,046	\$ 69,381	\$ 69,381	\$ 30,081	\$ 30,081	(56.64)%
Capital Outlay	\$ 0	\$ 27,549	\$ 27,549	\$ 6,249	\$ 6,249	(77.32)%
Subtotal	\$ 2,556,851	\$ 2,928,348	\$ 2,884,966	\$ 2,962,704	\$ 2,962,704	2.69 %
Miscellaneous	\$ 550	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 5,321	\$ 5,321	\$ 5,321	\$ 5,321	\$ 5,321	0.00 %
Subtotal	\$ 5,871	\$ 5,321	\$ 5,321	\$ 5,321	\$ 5,321	0.00 %
Expenditures Subtotal	\$ 2,562,722	\$ 2,933,669	\$ 2,890,287	\$ 2,968,025	\$ 2,968,025	2.69 %
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Risk Management Charges	\$ 0	\$ 6,697	\$ 6,697	\$ 7,073	\$ 7,073	5.61 %
b) Total Expenditures	\$ 2,562,722	\$ 2,940,366	\$ 2,896,984	\$ 2,975,098	\$ 2,975,098	2.70 %
Difference: b) minus a)	\$ (2,193,601)	\$(2,560,698)	\$(2,517,316)	\$ (2,590,560)	\$(2,590,560)	2.91 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	38.00	38.00	38.00	38.00	38.00	0.00 %
Total FTE Positions	38.00	38.00	38.00	38.00	38.00	0.00 %

Agency Mission

To provide the taxpayer, our employer, with quality service and efficient operating procedures. It is our duty to provide these services in a trusted and secure environment that protects the interests of the taxpayer. Through dedicated personnel and emerging technology, we continue to strive for excellence in these endeavors.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Risk Management charges and cost allocation, are budgeted to increase by \$77,738 (2.69%) compared to FY 2018. This increase is due to the net impact of a net budget reduction of \$55,000 and the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$5,321 for FY 2019.

FTEs for FY 2019 remain constant at 38.0.

Records & Taxation Administration

Agency Goals & Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Provide accurate and timely parcel processing for the tax roll.			
A) Parcel processing time.	5 min	5 min	5 min
B) % of parcel changes without error.	98%	98%	98%
2) Provide accurate processing of Land Record Instruments.			
A) Document processing time.	5 min	5 min	5 min
B) % of processing without error.	99%	98%	98%
3) Provide timely Call Center responses.			
A) Average call length.	1:17	1:15	1:15

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) A) # of parcel changes.	65,690	67,500	68,000
B) # of parcel changes without error.	64,914	66,150	66,640
2) A) # of documents recorded.	116,285	118,000	119,500
B) # of documents recorded without error.	115,364	115,640	117,110
3) A) # of calls answered.	118,537	107,000	107,000

Measures to be implemented through 2018.

Archives

 Archive Delivery Request Audit

Call Center

 Average Hold Time

 Calls not answered

Recording

 Error Rate

 Queue Time

Tax Roll Maintenance

 Customer Service Survey

 Parcel Foundation Initiative

Records & Taxation Administration

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
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Service #1: Administration

Create, maintain and calculate real, personal and state assessed tax rolls. Provide valuation and tax reports to taxing authorities, prepare tax abstract, maintain tax units. Manage department administrative functions including payroll, all accounting functions and correspondence.

Agency Revenues	\$ 363,121	\$ 379,130	\$ 379,130	\$ 383,989	\$ 383,989	1.28 %
Expenditures	\$ 519,011	\$ 668,988	\$ 657,593	\$ 590,053	\$ 590,053	(10.27)%
Difference	\$ (155,890)	\$ (289,858)	\$ (278,463)	\$ (206,064)	\$ (206,064)	(26.00)%
FTE Positions	5.00	5.00	5.00	5.00	5.00	0.00 %

Service #2: Mapping and Technology

Provide all base level mapping changes, update mapping database, provide customer support for mapping inquiries, manage department PC, printer, scanner and plotter equipment, manage department specific software applications. Provide initial and final tax roll changes and maintenance.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 847,016	\$ 886,815	\$ 883,265	\$ 927,920	\$ 927,920	5.06 %
Difference	\$ (847,016)	\$ (886,815)	\$ (883,265)	\$ (927,920)	\$ (927,920)	5.06 %
FTE Positions	12.00	12.00	12.00	12.00	12.00	0.00 %

Service #3: Customer Service

Provide telephone, e-mail and postal mail support and response. Process all postal mail documents for recording. Manage Court of Tax Appeals (COTA) cases and process affidavits.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 306,408	\$ 446,061	\$ 434,330	\$ 458,622	\$ 458,622	5.59 %
Difference	\$ (306,408)	\$ (446,061)	\$ (434,330)	\$ (458,622)	\$ (458,622)	5.59 %
FTE Positions	7.00	7.00	7.00	7.00	7.00	0.00 %

Service #4: Recording Maintenance

Process all title company documents for recording. Complete recording process for postal mail documents, provide document scanning.

Agency Revenues	\$ 6,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 754,821	\$ 642,725	\$ 637,032	\$ 671,512	\$ 671,512	5.41 %
Difference	\$ (748,821)	\$ (642,725)	\$ (637,032)	\$ (671,512)	\$ (671,512)	5.41 %
FTE Positions	10.00	10.00	10.00	10.00	10.00	0.00 %

Service #5: Archives and Record Management

Manage all County documents according to retention and destruction policies. Provide customer service as needed. Maintain security for all stored records.

Agency Revenues	\$ 0	\$ 538	\$ 538	\$ 549	\$ 549	2.04 %
Expenditures	\$ 135,466	\$ 289,080	\$ 278,067	\$ 319,918	\$ 319,918	15.05 %
Difference	\$ (135,466)	\$ (288,542)	\$ (277,529)	\$ (319,369)	\$ (319,369)	15.08 %
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00 %



Public Safety, Judicial & Emergency Services

This Section Includes:

Public Safety & Judicial

- Controlled Substance (Page M-3)
- Corrections (Page M-4)
- District Attorney (Page M-13)
- District Attorney Forfeited Property (Page M-18)
- District Court Trustee (Page M-19)
- District Courts (Page M-22)
- Justice Information Management System (Page M-30)
- Law Library (Page M-34)
- Prosecutor Training & Assistance (Page M-37)
- Public Safety Sales Tax (Page M-38)
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- Public Safety Sales Tax III (Page M-40)
- Sheriff (Page M-41)
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Emergency Services

- 911 Fund (Page M-53)
- 911 Wireless Telephone (Page M-54)
- Emergency Management & Communications (Page M-55)
- Med-Act (Page M-63)

Controlled Substance

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Use of Carryover	\$ 0	\$ 61,637	\$ 62,326	\$ 89,637	\$ 89,637	43.82%
Interest	\$ 1,520	\$ 1,820	\$ 2,509	\$ 2,867	\$ 2,867	14.27%
Total Other Agency Revenues	\$ 1,520	\$ 63,457	\$ 64,835	\$ 92,504	\$ 92,504	42.68%
a) Total Agency Revenues	\$ 1,520	\$ 63,457	\$ 64,835	\$ 92,504	\$ 92,504	42.68%
Expenditures						
Contractual Services	\$ 0	\$ 68,457	\$ 69,146	\$ 102,504	\$ 102,504	48.24%
Commodities	\$ (8,999)	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ (8,999)	\$ 68,457	\$ 69,146	\$ 102,504	\$ 102,504	48.24%
Transfer to Capital projects	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures Subtotal	\$ (8,999)	\$ 68,457	\$ 69,146	\$ 102,504	\$ 102,504	48.24%
b) Total Expenditures	\$ (8,999)	\$ 68,457	\$ 69,146	\$ 102,504	\$ 102,504	48.24%
Difference: b) minus a)	\$ 10,519	\$ (5,000)	\$ (4,311)	\$ (10,000)	\$ (10,000)	131.96%
Tax Revenues						
Other Taxes	\$ 15,235	\$ 5,000	\$ 4,311	\$ 10,000	\$ 10,000	131.96%
Total Tax Revenues	\$ 15,235	\$ 5,000	\$ 4,311	\$ 10,000	\$ 10,000	131.96%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

To provide non-tax funds for the purchase of new law enforcement services and equipment.

Budget Highlights

Revenues from Controlled Substance can only be used for public safety purposes.

This fund does not receive any revenue from property taxes.

Corrections

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 2,285,739	\$ 2,422,545	\$ 2,322,737	\$ 2,402,278	\$ 2,402,278	3.42 %
Total Agency Fees & Charges	\$ 2,285,739	\$ 2,422,545	\$ 2,322,737	\$ 2,402,278	\$ 2,402,278	3.42 %
Use of Carryover	\$ 0	\$ 2,282,328	\$ 2,282,328	\$ 2,139,328	\$ 2,139,328	(6.27)%
Intergovernmental	\$ 4,528,471	\$ 8,339,210	\$ 8,558,910	\$ 6,495,000	\$ 6,495,000	(24.11)%
Miscellaneous	\$ 110,409	\$ 120,973	\$ 133,663	\$ 132,860	\$ 132,860	(0.60)%
Intrafund Transfers	\$ 7,735,001	\$ 8,794,259	\$ 8,763,259	\$ 8,659,610	\$ 8,659,610	(1.18)%
Interfund Transfer	\$ 566	\$ 15,000	\$ 15,000	\$ 915,000	\$ 915,000	6,000.00 %
Total Other Agency Revenues	\$ 12,374,447	\$ 19,551,770	\$ 19,753,160	\$ 18,341,798	\$ 18,341,798	(7.14)%
a) Total Agency Revenues	\$ 14,660,186	\$ 21,974,315	\$ 22,075,897	\$ 20,744,076	\$ 20,744,076	(6.03)%
Expenditures					\$ 0	
Personnel	\$ 21,316,494	\$ 23,778,785	\$ 23,535,747	\$ 24,610,691	\$ 24,610,691	4.57 %
Contractual Services	\$ 2,757,544	\$ 7,252,465	\$ 7,581,094	\$ 5,398,721	\$ 5,398,721	(28.79)%
Commodities	\$ 640,901	\$ 1,524,065	\$ 1,818,118	\$ 1,630,630	\$ 1,630,630	(10.31)%
Capital Outlay	\$ 48,772	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 24,763,711	\$ 32,555,315	\$ 32,934,959	\$ 31,640,042	\$ 31,640,042	(3.93)%
Miscellaneous	\$ 0	\$ 10,750	\$ 7,700	\$ 7,700	\$ 7,700	0.00 %
Interfund Transfers	\$ 678,569	\$ 541,000	\$ 701,552	\$ 701,552	\$ 701,552	0.00 %
Intrafund Transfers	\$ 315,661	\$ 176,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00 %
Transfer to Equipment Reserve	\$ 326,450	\$ 326,450	\$ 165,898	\$ 0	\$ 0	(100.00)%
Subtotal	\$ 1,320,680	\$ 1,054,200	\$ 876,150	\$ 710,252	\$ 710,252	(18.93)%
Expenditures Subtotal	\$ 26,084,391	\$ 33,609,515	\$ 33,811,109	\$ 32,350,294	\$ 32,350,294	(4.32)%
Vehicle Equivalent Units	\$ 13,222	\$ 8,393	\$ 8,393	\$ 11,658	\$ 11,658	38.90 %
Risk Management Charges	\$ 0	\$ 205,929	\$ 205,929	\$ 206,073	\$ 206,073	0.07 %
b) Total Expenditures	\$ 26,097,613	\$ 33,823,837	\$ 34,025,431	\$ 32,568,025	\$ 32,568,025	(4.28)%
Difference: b) minus a)	\$(11,437,427)	\$(11,849,522)	\$(11,949,534)	\$(11,823,949)	\$(11,823,949)	(1.05)%
FTE Positions						
Fee Funded FTEs	8.61	13.10	13.10	15.39	15.39	17.48 %
Grant Funded FTEs	58.73	54.23	54.23	48.94	48.94	(9.75)%
Other FTEs	244.30	244.31	245.31	248.31	248.31	1.22 %
Total FTE Positions	311.64	311.64	312.64	312.64	312.64	0.00 %

Agency Mission

The Johnson County Department of Corrections, as part of the criminal justice system and County government, contributes to the public safety by exercising reasonable, safe, secure, and humane supervision of offenders through progressive, effective, and sound correctional services.

Budget Highlights

Total expenditures for FY 2019, excluding Transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to decrease by \$1,294,917 (3.93)% compared to FY 2018. This decrease is due to the net effect of: 1) Fee and Grant Reductions, and 2) the budgeted salary and benefits increases included in the budget parameters.

FY 2019 Transfers to Equipment Reserve decrease to \$0. This is a decrease of \$165,898 from FY 2018.

FTEs for FY 2019 increase by 1.0 FTE, from 311.64 FTE in FY 2018 to 312.64 FTE in FY 2019, due to the elimination of a vacant Case Management Specialist, transfer out of 2.0 FTE to the Sheriff and transfer in of 4.0 FTE from District Court Administration.

Corrections

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMS:
1) Increase the percentage of adult probation clients who are successfully discharged from Johnson County Department of Corrections programs. * Achieve a 75% rate of successful discharge among the department's adult felony probation population. In the alternative, improve the successful discharge rate by 3% in comparison to the previous year's outcome.	o
2) Utilize evidence based strategies to reduce the risk offenders present to the community. * Improve adult offender LSI-R ratings through the use of evidence-based strategies.	p
3) Provide a structured, supervised living environment for high-risk adult offenders as an alternative to incarceration in state and County detention facilities. * Increase the rate of successful discharge from the Adult Residential Center. * Increase the average daily percentage of beds filled at the Adult Residential Center from those that would otherwise be detained in state and County detention facilities. * Increase the rate of offender success once discharged from the Adult Residential Center.	q a,b,c,j r,s
4) Provide cost effective and productive community-based alternatives to incarceration for adult offenders. * Increase the percentage of adult offenders who successfully complete their required term of House Arrest. * Ensure that the average Johnson County Ad Valorem tax supported probationer cost per day for the Adult Intensive Supervision remains below 10% of the average cost per day to incarcerate an offender in a Kansas Prison. * Increase percentage of adult program costs recovered through client reimbursements.	t n k,l,m,n
5) Hold court ordered juveniles in a safe and secure detention setting and provide programs aimed at changing offender behavior. * Comply with all licensing regulations at the Juvenile Detention Center. * Ensure there are no escapes from the Juvenile Detention Center.	v u
6) Provide productive alternatives to incarceration for juvenile offenders. * Increase the number of juvenile offenders who successfully complete House Arrest.	w
7) Enhance community safety and promote behavioral change in juvenile offenders through effective case management. * Reduce recidivism among juveniles who are released from Intensive Supervision. * Reduce recidivism among juveniles who are released from Juvenile Case Management.	x y
8) Foster an engaged, highly motivated, competent and productive departmental workforce. * Reduce employee turnover.	z,aa,bb

Corrections

Agency Key Performance Measures (PMs)			
Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) Average daily population in Adult Residential Center Program.	137	140	145
b) Average daily population in Adult Work Release Program.	51	51	52
c) Average daily population in Adult Therapeutic Community.	38	40	41
d) Average daily population for Adult Intensive Supervision.	452	455	465
e) Average daily population for Juvenile Intensive Supervision.	93	95	98
f) Average daily population for Juvenile Case Management.	29	28	26
g) Average daily population in Juvenile Detention Center.	16	17	15
h) Average daily population for Juvenile House Arrest.	35	40	45
i) Average daily population for Adult House Arrest.	357	375	400
Efficiency/Cost Measures			
j) Average daily % of beds filled at Adult Residential Facility.*	66%	67%	69%
k) % of Adult Residential Probation program cost recovered through client reimbursements.	6.2%	6%	5.9%
l) % of Adult Work Release program cost recovered through client reimbursements.	22%	19.5%	20%
m) % of Adult House Arrest program cost recovered through client reimbursements.	58.2%	58%	59%
n) Expressed as a %, the average Johnson County Ad Valorem tax supported probationer cost per day in the Adult Intensive Supervision Program compared to the average inmate cost per day in a Kansas prison.**	\$4.12/\$70.80 5.8%	6.3%	6.4%
Effectiveness Measures			
o) % of discharged adult community corrections clients successfully released from supervision.***	66.2%	64%	67%
p) % of offenders at the Adult Residential Center who are successfully discharged (All Programs).	69%	70%	71%
q) % of offenders who are successfully released from the Adult Residential Center and are charged with a new offense in Johnson County District Court within 12 months of release.	15%	14.9%	14.8%
r) % of Therapeutic Community participants who are successfully released from the program and are charged with a new offense in Johnson County District Court within 12 months of release.	20.5%	18%	17%
s) % of adult offenders who successfully complete their required terms of House Arrest.	78%	79%	80%
t) # of escapes from the Juvenile Detention Center.	0	0	0
u) # of licensing violations cited at the Juvenile Detention Center.	7	4	2
v) % of juvenile offenders who successfully complete House Arrest.	83%	83%	84%

Corrections

Agency Key Performance Measures (PMs)

Effectiveness Measures (Cont.)	Actual 2017	Estimated 2018	Estimated 2019
w) % of juvenile offenders who are successfully released from Intensive Supervision and are charged with a new offense in Johnson County District Court within 12 months. ****	34.5%	34%	33%
x) % of juvenile offenders who are successfully released from the Case Management Unit and are charged with a new offense in Johnson County District Court within 12 months. *****	41.9%	40%	39%
y) Employee turnover rate (all).	18%	18%	17%
z) Voluntary employee turnover rate.	13.6%	14.5%	14%
aa) % of Department of Corrections workforce indicating a high degree of engagement (per the County's DDI Employee Engagement Survey). *****	68.3%	70%	NA

* Percentage of facility currently in use for the housing of clients.

** The average daily cost for Kansas prisons is based upon the State fiscal year ending June 30th, 2017 (\$70.80).

*** Calculation for the State Fiscal Year 2017. Indicates all discharges not resulting in probation revocation and incarceration in a Kansas prison as defined in KSA 75-52,112.

**** Juvenile status offenses (truancies, runaways) are not counted among new offenses.

***** The next Employee Engagement Survey will take place during 2018.

Corrections

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: Adult Residential Center

The Adult Residential Center provides a structured, supervised living environment for high-risk adult offenders as a cost-effective alternative to incarceration in state prison and County detention facilities. The program allows offenders to maintain employment in the community so that they can pay towards their debts while developing good work habits. Educational and treatment programs are offered to the offenders during their stays. The offenders pay income taxes and are required to pay per diem to the County to help offset the costs of the program.

Agency Revenues	\$ 5,540,998	\$ 7,976,966	\$ 8,408,219	\$ 7,539,412	\$ 7,539,412	(10.33)%
Expenditures	\$ 7,473,363	\$ 9,068,172	\$ 8,968,950	\$ 8,374,984	\$ 8,374,984	(6.62)%
Difference	\$ (1,932,365)	\$ (1,091,206)	\$ (560,731)	\$ (835,572)	\$ (835,572)	49.01 %
FTE Positions	89.68	89.68	88.34	88.34	88.34	0.00 %

Service #2: Juvenile Detention Center

The Juvenile Detention Center maintains a safe and secure setting for youth who have been apprehended by law enforcement and need to be detained pending further Court action for criminal offenses and for Children in Need of Care who are awaiting more appropriate placements. Various educational and treatment programs are offered to youth during their stays in detention.

Agency Revenues	\$ 3,836,384	\$ 5,400,818	\$ 4,718,658	\$ 4,369,490	\$ 4,369,490	(7.40)%
Expenditures	\$ 5,059,346	\$ 6,293,547	\$ 6,033,997	\$ 5,756,083	\$ 5,756,083	(4.61)%
Difference	\$ (1,222,962)	\$ (892,729)	\$ (1,315,339)	\$ (1,386,593)	\$ (1,386,593)	5.42 %
FTE Positions	68.01	68.01	65.75	65.75	65.75	0.00 %

Service #3: Adult Intensive Supervision

The Adult Intensive Supervision Program provides monitoring of adult felony offenders placed under supervision by the Court as a cost-effective alternative to incarceration. It allows the offenders to remain in the community with their families and maintain employment to pay towards their debts. The reduced caseload size (as compared to the District's Court Services probation) allows Intensive Supervision Officers to effectively address the offenders' criminogenic needs. The County is required to perform this function by state law.

Agency Revenues	\$ 1,650,120	\$ 2,240,894	\$ 2,241,344	\$ 2,154,500	\$ 2,154,500	(3.87)%
Expenditures	\$ 2,299,516	\$ 3,298,860	\$ 3,661,729	\$ 3,626,017	\$ 3,626,017	(0.98)%
Difference	\$ (649,396)	\$ (1,057,966)	\$ (1,420,385)	\$ (1,471,517)	\$ (1,471,517)	3.60 %
FTE Positions	27.15	27.15	31.09	31.09	31.09	0.00 %

Service #4: Juvenile Intensive Supervision

The Juvenile Intensive Supervision Program provides monitoring and program services to high-risk, high-need youth adjudicated for felony and misdemeanor offenses. Some youth who have been discharged from state correctional facilities under conditional release are also supervised by this program. This is a cost-effective alternative to incarceration in the County's juvenile detention center and in state juvenile correctional facilities. The County is required to perform this function by state law.

Agency Revenues	\$ 756,612	\$ 1,571,415	\$ 1,571,320	\$ 1,313,140	\$ 1,313,140	(16.43)%
Expenditures	\$ 1,103,672	\$ 1,986,357	\$ 2,057,676	\$ 1,740,679	\$ 1,740,679	(15.41)%
Difference	\$ (347,060)	\$ (414,942)	\$ (486,356)	\$ (427,539)	\$ (427,539)	(12.09)%
FTE Positions	9.63	9.63	9.42	9.42	9.42	0.00 %

Corrections

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #5: Juvenile Case Management

The Juvenile Case Management Program provides supervision services for youth in the custody of the Kansas Department of Corrections. Case Managers supervise youth who are in transition back into the community and who have dysfunctional home environments. The County is required to perform this function by state law.

Agency Revenues	\$ 267,163	\$ 1,001,051	\$ 1,000,020	\$ 425,020	\$ 425,020	(57.50)%
Expenditures	\$ 483,044	\$ 1,270,550	\$ 1,265,744	\$ 690,409	\$ 690,409	(45.45)%
Difference	\$ (215,881)	\$ (269,499)	\$ (265,724)	\$ (265,389)	\$ (265,389)	(0.13)%
FTE Positions	4.47	4.47	4.31	4.31	4.31	0.00 %

Service #6: Juvenile Intake and Assessment

The Johnson County Juvenile Intake and Assessment Center provides assessment services to youth who have been arrested or have otherwise been in contact with Johnson County law enforcement officials. Staff assess the risk and needs of each youth presented to them, make immediate decisions regarding appropriate placement of the youth, and make referrals to community programs for the needs of the juveniles and their families. These services will be performed by Corrections, Mental Health, and through various contracts for specific services. The County is required to perform this function by state law.

Agency Revenues	\$ 681,289	\$ 1,055,750	\$ 1,055,750	\$ 1,000,000	\$ 1,000,000	(5.28)%
Expenditures	\$ 1,342,520	\$ 1,766,088	\$ 1,514,431	\$ 1,546,870	\$ 1,546,870	2.14 %
Difference	\$ (661,231)	\$ (710,338)	\$ (458,681)	\$ (546,870)	\$ (546,870)	19.23 %
FTE Positions	19.35	19.35	16.84	16.84	16.84	0.00 %

Service #7: Therapeutic Community

The Therapeutic Community is a long-term (6-month) substance abuse treatment program designed to treat offenders who have histories of multiple failed attempts at substance abuse treatment and multiple arrests for substance abuse related offenses. This program helps offenders build the skills and attitudes necessary to maintain lifestyles free of drugs and crimes. This program is a last resort for each offender prior to incarceration in a state correctional facility. It allows them to remain near their families as they work on their personal and familial needs.

Agency Revenues	\$ 454,758	\$ 295,763	\$ 479,745	\$ 479,745	\$ 479,745	0.00 %
Expenditures	\$ 1,520,464	\$ 1,777,608	\$ 1,885,238	\$ 1,936,201	\$ 1,936,201	2.70 %
Difference	\$ (1,065,706)	\$ (1,481,845)	\$ (1,405,493)	\$ (1,456,456)	\$ (1,456,456)	3.63 %
FTE Positions	19.51	19.51	21.11	21.11	21.11	0.00 %

Service #8: Adult House Arrest

The Adult House Arrest Program serves as a highly-structured enhancement to community-based supervision and a low-cost alternative to jail incarceration. Offenders under the supervision of this program are permitted restricted movement within the community to maintain employment and attend school. The offenders are required to pay towards the cost of this supervision.

Agency Revenues	\$ 1,061,886	\$ 1,751,713	\$ 1,751,713	\$ 1,783,641	\$ 1,783,641	1.82 %
Expenditures	\$ 1,673,850	\$ 2,520,046	\$ 2,516,959	\$ 2,576,964	\$ 2,576,964	2.38 %
Difference	\$ (611,964)	\$ (768,333)	\$ (765,246)	\$ (793,323)	\$ (793,323)	3.67 %
FTE Positions	13.05	13.05	12.97	12.97	12.97	0.00 %

Corrections

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #9: Juvenile House Arrest

The Juvenile House Arrest Program provides a highly-structured enhancement to community-based supervision and a low-cost alternative to detention. The program restricts the movements of the offenders assigned while allowing the juveniles to remain at home and participate in school and other pro-social activities.

Agency Revenues	\$ 33,297	\$ 150,234	\$ 117,900	\$ 47,900	\$ 47,900	(59.37)%
Expenditures	\$ 413,253	\$ 584,138	\$ 608,229	\$ 622,438	\$ 622,438	2.34 %
Difference	\$ (379,956)	\$ (433,904)	\$ (490,329)	\$ (574,538)	\$ (574,538)	17.17 %
FTE Positions	4.65	4.65	4.50	4.50	4.50	0.00 %

Service #10: Work Release

This program serves as an alternative to incarceration for misdemeanor offenders. Inmates sentenced to work release placement must maintain full-time employment in the community while paying towards their debts. The inmates pay income taxes and are required to pay per diem to the County to help offset the costs of the program. In late 2009, the program also began accepting state work release inmates through an agreement with the Kansas Department of Corrections.

Agency Revenues	\$ 295,622	\$ 340,741	\$ 322,558	\$ 322,558	\$ 322,558	0.00 %
Expenditures	\$ 1,558,652	\$ 1,747,239	\$ 1,706,853	\$ 1,762,857	\$ 1,762,857	3.28 %
Difference	\$ (1,263,030)	\$ (1,406,498)	\$ (1,384,295)	\$ (1,440,299)	\$ (1,440,299)	4.05 %
FTE Positions	17.40	17.40	17.09	17.09	17.09	0.00 %

Service #11: Assessment for Bond Supervision

This program provides assessment services to the Court to determine the risk of alleged adult criminal offenders to the community prior to being released from jail on a pre-trial basis. The actual supervision is conducted by the District's Court Services following appropriate assessment and placement and/or Corrections' House Arrest.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 206,174	\$ 244,245	\$ 241,912	\$ 248,808	\$ 248,808	2.85 %
Difference	\$ (206,174)	\$ (244,245)	\$ (241,912)	\$ (248,808)	\$ (248,808)	2.85 %
FTE Positions	2.66	2.66	2.65	2.65	2.65	0.00 %

Service #12: Probation Intake Program

This program provides initial intake services for Community Corrections Adult Intensive Supervision, the District Court's Probation Services, and Work Release. Staff provide intake instructions to offenders and also conduct urinalyses for the Court. This program is located within the District's Courthouse as the initial stop for offenders to set them on the right track for supervision services. The program also assists the Court and attorneys with their questions about processes and services.

Agency Revenues	\$ 6,290	\$ 8,670	\$ 8,670	\$ 8,670	\$ 8,670	0.00 %
Expenditures	\$ 166,702	\$ 183,261	\$ 182,012	\$ 186,086	\$ 186,086	2.24 %
Difference	\$ (160,412)	\$ (174,591)	\$ (173,342)	\$ (177,416)	\$ (177,416)	2.35 %
FTE Positions	2.13	2.13	2.13	2.13	2.13	0.00 %

Corrections

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #13: Juvenile Prevention Grants

The Kansas Department of Corrections, Juvenile Services Division, provides funding to the County each year specifically for the purpose of providing programs that will prevent youth from becoming involved in the criminal justice system. Based upon a survey of needs, the Juvenile Corrections Advisory Board makes recommendations to the Board of Commissioners as to how the funds will be utilized in Johnson County. Beginning in 2018 there were no longer funds available to allocate to this program.

Agency Revenues	\$ 75,587	\$ 180,300	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 75,587	\$ 180,300	\$ 0	\$ 0	\$ 0	0.00 %
Difference	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #14: Adolescent Center for Treatment

Adolescent Center for Treatment is a youth residential substance abuse treatment program that is operated by the Johnson County Mental Health Department in partnership with Corrections. The licensed capacity of the program is 30, and length of stay is generally 28 days. Corrections provides shift supervisors, staff, food service, medical staff, and other miscellaneous costs. Mental Health provides administration of the program and its clinicians. The program is housed within the Youth and Family Services Center.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 900,000	\$ 900,000	0.00 %
Expenditures	\$ 2,705,614	\$ 2,689,104	\$ 2,700,533	\$ 2,811,815	\$ 2,811,815	4.12 %
Difference	\$ (2,705,614)	\$ (2,689,104)	\$ (2,700,533)	\$ (1,911,815)	\$ (1,911,815)	(29.21)%
FTE Positions	33.95	33.95	34.35	34.35	34.35	0.00 %

Service #15: Day Resource Center

The Day Resource Center serves justice involved youth who are long term suspended, expelled, and/or informally seeking a GED. In collaboration with the Olathe School District, eligible youth receive on-site tutoring and education services with work provided by their home school district. Through a partnership with Johnson County Mental Health, individual counseling and mental health evaluations is provided to youth in need. Evidence-based cognitive programming is facilitated by Corrections Department staff to assist youth in reducing their criminal thinking.

Agency Revenues	\$ 180	\$ 0	\$ 400,000	\$ 400,000	\$ 400,000	0.00 %
Expenditures	\$ 2,634	\$ 0	\$ 466,846	\$ 470,083	\$ 470,083	0.69 %
Difference	\$ (2,454)	\$ 0	\$ (66,846)	\$ (70,083)	\$ (70,083)	4.84 %
FTE Positions	0.00	0.00	2.09	2.09	2.09	0.00 %

Corrections

Capital Improvement Program (CIP)

Title: Juvenile Services Center Camera System Year Placed: 2019

Description: This request is to integrate a new surveillance system replacing an antiquated one. The new system would greatly enhance safety, security, and surveillance efforts supporting the Juvenile Services Center (JSC) - a complex comprising the three juvenile intake and assessment centers, juvenile detention, adolescent center for treatment, house arrest, and administration. This project has been placed in the 2019 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 280,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 280,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 280,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 280,000
Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

District Attorney

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 431,560	\$ 522,801	\$ 522,801	\$ 465,000	\$ 465,000	(11.06)%
Total Agency Fees & Charges	\$ 431,560	\$ 522,801	\$ 522,801	\$ 465,000	\$ 465,000	(11.06)%
Use of Carryover	\$ 0	\$ 113,397	\$ 113,397	\$ 113,397	\$ 113,397	0.00 %
Intergovernmental	\$ 88,861	\$ 118,345	\$ 118,345	\$ 122,693	\$ 122,693	3.67 %
Miscellaneous	\$ 12,306	\$ 79,725	\$ 79,725	\$ 78,500	\$ 78,500	(1.54)%
Intrafund Transfers	\$ 6,775	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 307	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 108,249	\$ 311,467	\$ 311,467	\$ 314,590	\$ 314,590	1.00 %
a) Total Agency Revenues	\$ 539,809	\$ 834,268	\$ 834,268	\$ 779,590	\$ 779,590	(6.55)%
Expenditures						
Personnel	\$ 7,727,814	\$ 8,396,015	\$ 8,363,486	\$ 8,902,757	\$ 8,776,310	4.94 %
Contractual Services	\$ 387,102	\$ 533,225	\$ 533,225	\$ 573,225	\$ 573,225	7.50 %
Commodities	\$ 89,046	\$ 100,674	\$ 102,012	\$ 100,536	\$ 100,536	(1.45)%
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 8,203,962	\$ 9,029,914	\$ 8,998,723	\$ 9,576,518	\$ 9,450,071	5.02 %
Miscellaneous	\$ 5,275	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 0	\$ 0	\$ 8,500	\$ 8,500	\$ 8,500	0.00 %
Intrafund Transfers	\$ 6,775	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 47,000	\$ 47,000	\$ 38,500	\$ 38,500	\$ 38,500	0.00 %
Subtotal	\$ 59,050	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000	0.00 %
Expenditures Subtotal	\$ 8,263,012	\$ 9,076,914	\$ 9,045,723	\$ 9,623,518	\$ 9,497,071	4.99 %
Vehicle Equivalent Units	\$ 642	\$ 592	\$ 592	\$ 877	\$ 877	48.14 %
Risk Management Charges	\$ 0	\$ 20,230	\$ 20,230	\$ 21,739	\$ 21,739	7.46 %
Cost Allocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
b) Total Expenditures	\$ 8,263,654	\$ 9,097,736	\$ 9,066,545	\$ 9,646,134	\$ 9,519,687	5.00 %
Difference: b) minus a)	\$ (7,223,845)	\$ (8,263,468)	\$ (8,232,277)	\$ (8,866,544)	\$ (8,740,097)	6.17 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	1.75	1.75	1.75	1.75	1.75	0.00 %
Other FTEs	93.50	93.50	94.54	97.50	95.50	1.02 %
Total FTE Positions	95.25	95.25	96.29	99.25	97.25	1.00 %

Agency Mission

The District Attorney's Office seeks to protect the public safety, preserve the interests of justice and provide a voice for victims' rights. The department achieves this by implementing the following values: 1) maintain a high level of personal integrity and professionalism; 2) cooperate with the public and outside agencies in a supportive manner; 3) determine the appropriate disposition for each individual on a case by case basis; 4) strive to maintain an efficient, yet good-natured work environment; and 5) treat others with fairness and sensitivity.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Risk Management charges, and cost allocation, are budgeted to increase by \$451,348 (5.02%) compared to FY 2018. This increase is due to: 1) the addition of a new County funded position, 2) an increase in contractual expenses, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$38,500.

One full-time clerk position (1.0 FTE) is added for FY 2019 resulting in a total of 97.25.

District Attorney

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Protect the safety of the public. *Review evidence and file criminal cases against offenders where probable cause exists. *Vigorously prosecute criminal case filings through to conviction. *Effectively investigate and prosecute white collar/consumer fraud cases.	a
2) Advocate for victims' rights. *Provide victim notification of charges filed and scheduled court dates. *Provide satisfactory services to victims and witnesses in all cases.	b
3) Cooperate with partner agencies. *Review all case referrals for prosecutorial action or further investigation as needed. *Provide law enforcement officer training to enhance officer effectiveness and efficiency. *Support partner agencies in providing services to victims and witnesses.	c
4) Responsibly manage public funds. *Generate revenue where appropriate through collection of service and other fees. *Seek out greater efficiency in operations. *Allow for alternatives to incarceration where appropriate.	d

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) # of criminal, domestic violence, and juvenile offender cases filed.	6,556	6,550	7,000
b) # of victim notification letters mailed.	27,685	30,000	32,500
c) # of criminal, domestic violence, and juvenile offender reports reviewed.	9,821	9,850	10,000
d) White collar/consumer fraud worksheets reviewed.	455	455	475
e) Total agency general fund revenue.	\$434,738	\$450,000	\$500,000
Efficiency/Cost Measures			
a) # of cases filed per prosecutor, excluding traffic infractions.	243	240	240
b) Annual personnel savings of victim support services donated through volunteer recruitment and retention.	\$100,632	\$110,000	\$115,000
c) Approximate cost of otherwise cost prohibitive legal training hours provided to law enforcement cadets.	\$11,500	\$12,000	\$12,500
d) % of juvenile offender reports offered pre-file alternatives to entering the Juvenile Justice System.	14.5%	15%	15%
Effectiveness Measures			
a) % of cases resulting in conviction at jury trial.	68%	70%	70%
b) % of victim surveys reflecting (very) good service received	81%	80%	85%
c) % of cases reviewed referred for further investigation.	1.6%	2%	2%
d) % of filed criminal or domestic violence cases granted diversion.	8.2%	9%	9%

District Attorney

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: Prosecution

Protect the safety of the public in the review, management, and prosecution of criminal, domestic violence, juvenile offender, Child in Need of Care, and truancy actions.

Agency Revenues	\$ 441,521	\$ 526,026	\$ 526,026	\$ 467,000	\$ 467,000	(11.22)%
Expenditures	\$ 7,538,720	\$ 7,902,468	\$ 7,958,636	\$ 8,525,798	\$ 8,399,351	5.54 %
Difference	\$ (7,097,199)	\$ (7,376,442)	\$ (7,432,610)	\$ (8,058,798)	\$ (7,932,351)	6.72 %
FTE Positions	83.50	83.50	84.54	87.50	85.50	1.14 %

Service #2: Victim Assistance

Provide statutorily mandated services to victims and witnesses of crime occurring in Johnson County.

Agency Revenues	\$ 81,588	\$ 146,857	\$ 146,857	\$ 151,154	\$ 151,154	2.93 %
Expenditures	\$ 476,012	\$ 673,038	\$ 672,330	\$ 706,361	\$ 706,361	5.06 %
Difference	\$ (394,424)	\$ (526,181)	\$ (525,473)	\$ (555,207)	\$ (555,207)	5.66 %
FTE Positions	9.75	9.75	9.75	9.75	9.75	0.00 %

Service #3: Economic Crime

Investigate allegations of economic crime and/or consumer fraud.

Agency Revenues	\$ 14,536	\$ 161,385	\$ 161,385	\$ 161,436	\$ 161,436	0.03 %
Expenditures	\$ 42,068	\$ 156,030	\$ 157,368	\$ 155,892	\$ 155,892	(0.94)%
Difference	\$ (27,532)	\$ 5,355	\$ 4,017	\$ 5,544	\$ 5,544	38.01 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #4: Administration

Provide general administrative support to the District Attorney's Office.

Agency Revenues	\$ 2,164	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 206,212	\$ 258,043	\$ 257,389	\$ 235,467	\$ 235,467	(8.52)%
Difference	\$ (204,048)	\$ (258,043)	\$ (257,389)	\$ (235,467)	\$ (235,467)	(8.52)%
FTE Positions	2.00	2.00	2.00	2.00	2.00	0.00 %

District Attorney

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Clerk II			Priority: 1	Major Service: Prosecution

The District Attorney's Office is requesting one additional Clerk II. This position would be responsible for handling electronic discovery received from Law Enforcement Agencies via the Watchguard system. The cities of Shawnee and Overland Park implemented the Watchguard system and are now sending their reports and videos over through their cloud based system. Other agencies are also planning to implement the Watchguard system. This has caused an enormous burden on support staff. Extracting and downloading these videos takes an average of 6 hours, and may often take much longer. This workload is currently being shared among all Trial Assistants, and they are struggling to keep up.

This request has been included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 61,055	\$ 61,055	\$ 65,749	\$ 65,749
Difference	\$ (61,055)	\$ (61,055)	\$ (65,749)	\$ (65,749)
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Warrant Assistant **Priority: 2 Major Service: Prosecution**

The District Attorney's Office is requesting an additional warrant assistant to provide support for the warrant division. We currently have two warrant assistants performing these duties full time, along with two trial assistants that spend up to 6 hours a day performing warrant assistant duties. Having an additional warrant assistant would allow the two trial assistants to handle trial division work and no longer focus on warrant assistant work. This is especially important due to our office adding two additional Assistant District Attorney's to the trial division at the beginning of 2018.

This request has not been included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 65,392	\$ 0	\$ 70,390	\$ 0
Difference	\$ (65,392)	\$ 0	\$ (70,390)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

District Attorney

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
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Office Professional II

Priority: 3 Major Service: Prosecution

The District Attorney's Office is requesting one additional Office Professional II position. This position will support the traffic unit; specifically the traffic case managers and the traffic trial assistant in answering phone calls, responding to traffic unit emails, assisting with walk-in traffic defendants, mail-in traffic diversion program, traffic court, back-up for traffic trial assistant and receptionist, general assignment duties and special projects. We have utilized a volunteer in this position in the past, that volunteer was with our office for 15 years and recently left. Once that volunteer left we have not been able to secure someone on a volunteer basis to handle the volume or content of the work load. This position needs to be handled by a paid employee because of the need for dependability and the sheer volume of work.

This request has not been included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 61,055	\$ 0	\$ 65,749	\$ 0
Difference	\$ (61,055)	\$ 0	\$ (65,749)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

**Contractual Services, Legal Services,
Transcription Services, Witness Fees**

Priority: 4 Major Service: Prosecution

The requested funds will support increased expenses related to the cost of:

- *Transcripts in order to counter defense motions,
- *On-line subscriptions for legal research,
- *Witness fees expense, and
- *Expert analysis and testimony.

These expenses are all necessary for the District Attorney's Office to operate effectively. This request is included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Difference	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

District Attorney Forfeited Property Fund

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Miscellaneous	\$ 18,391	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	0.00%
Interest	\$ 1,489	\$ 1,525	\$ 2,458	\$ 2,809	\$ 2,809	14.28%
Total Other Agency Revenues	\$ 19,880	\$ 26,525	\$ 27,458	\$ 27,809	\$ 27,809	1.28%
a) Total Agency Revenues	\$ 19,880	\$ 26,525	\$ 27,458	\$ 27,809	\$ 27,809	1.28%
Expenditures						
Contractual Services	\$ 10,095	\$ 14,092	\$ 14,092	\$ 14,092	\$ 14,092	0.00%
Commodities	\$ 0	\$ 12,433	\$ 13,366	\$ 13,717	\$ 13,717	2.63%
Subtotal	\$ 10,095	\$ 26,525	\$ 27,458	\$ 27,809	\$ 27,809	1.28%
Miscellaneous	\$ 26,818	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 26,818	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures Subtotal	\$ 36,913	\$ 26,525	\$ 27,458	\$ 27,809	\$ 27,809	1.28%
b) Total Expenditures	\$ 36,913	\$ 26,525	\$ 27,458	\$ 27,809	\$ 27,809	1.28%
Difference: b) minus a)	\$ (17,033)	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

To provide funds received from forfeiture of assets in drug related cases for training purposes and contributions to non-profit agencies, which deal in public safety and crime prevention issues.

Budget Highlights

Total expenditures for FY 2019 increase by \$351 (1.28%) to \$27,809. This fund does not receive any revenue from property taxes.

District Court Trustee

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ 1,070,046	\$ 1,818,657	\$ 1,769,083	\$ 1,854,453	\$ 1,854,453	4.83 %
Total Other Agency Revenues	\$ 1,070,046	\$ 1,818,657	\$ 1,769,083	\$ 1,854,453	\$ 1,854,453	4.83 %
a) Total Agency Revenues	\$ 1,070,046	\$ 1,818,657	\$ 1,769,083	\$ 1,854,453	\$ 1,854,453	4.83 %
Expenditures						
Personnel	\$ 938,481	\$ 1,541,182	\$ 1,392,105	\$ 1,449,543	\$ 1,449,543	4.13 %
Contractual Services	\$ 25,679	\$ 149,125	\$ 149,125	\$ 143,625	\$ 143,625	(3.69)%
Commodities	\$ 17,333	\$ 43,350	\$ 43,350	\$ 46,850	\$ 46,850	8.07 %
Subtotal	\$ 981,493	\$ 1,733,657	\$ 1,584,580	\$ 1,640,018	\$ 1,640,018	3.50 %
Miscellaneous	\$ 668	\$ 0	\$ 0	\$ 2,000	\$ 2,000	0.00 %
Subtotal	\$ 668	\$ 0	\$ 0	\$ 2,000	\$ 2,000	0.00 %
Expenditures Subtotal	\$ 982,161	\$ 1,733,657	\$ 1,584,580	\$ 1,642,018	\$ 1,642,018	3.62 %
Risk Management Charges	\$ 0	\$ 3,800	\$ 3,800	\$ 2,211	\$ 2,211	(41.82)%
Cost Allocation	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	0.00 %
b) Total Expenditures	\$ 1,067,161	\$ 1,822,457	\$ 1,673,380	\$ 1,729,229	\$ 1,729,229	3.34 %
Difference: b) minus a)	\$ 2,885	\$ (3,800)	\$ 95,703	\$ 125,224	\$ 125,224	30.85 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	21.00	21.00	19.27	19.00	19.00	(1.40)%
Total FTE Positions	21.00	21.00	19.27	19.00	19.00	(1.40)%

Agency Mission

The Office of the District Court Trustee was established in 1972, and is responsible for enforcement of all Johnson County support orders as well as any other court orders referred by another court. The Trustee is empowered to pursue all civil remedies in establishing and enforcing the payment of support. The Office of the District Court Trustee accounts for all support payments as ordered by the court.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Risk Management charges and cost allocation charges, are budgeted to increase by \$55,438 (3.50%) compared to FY 2018. This increase is due to budgeted salary and benefit increases included in the budget parameters.

2.0 vacant FTE positions were eliminated during FY 2018. A total of 19.00 FTEs are included in the FY 2019 budget.

District Court Trustee

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Record and account for all support payments as ordered by the Court, Monitor payments passing through the Kansas Payment Center, Reconcile with District Court Trustee system.			
(A) Length of time to process payments and update records.	<i>24 hours</i>	<i>24 hours</i>	<i>24 hours</i>
(B) Review and reconcile DCT records with Kansas Payment Center.	100%	100%	100%
2) Enforce through all available civil means, all support orders through Johnson County. Provide timely & efficient court hearings, and provide assistance to the public through the use of pro se legal forms.			
(A) Length of time to wait for court hearings on private motions.	<i>30-60 days</i>	<i>30-60 days</i>	<i>30-60 days</i>
(B) Monitor Court review hearing dockets.	100%	100%	100%
3) Maintain and seek to improve current levels of public service through technology, professional development and public awareness.			
(A) <i>Collaboration/partnerships with other agencies.</i>	<i>1-30 days</i>	<i>1-30 days</i>	<i>1-30 days</i>
(B) <i>Length of time between implementation and completion.</i>	<i>1-30 days</i>	<i>1-30 days</i>	<i>1-30 days</i>
(C) <i>Established timelines for project improvements, service delivery, professional development.</i>	90%	90%	90%
4) Ensure continued compliance with Federal and State laws, statutes, and regulations.			
(A) <i>Length of time to process case documents.</i>	<i>1-7 days</i>	<i>1-7 days</i>	<i>1-7 days</i>
(B) <i>Ensure compliance with laws and regulations.</i>	100%	100%	100%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) Length of time to process payments and update records.	24 hours	24 hours	24 hours
2) Length of time to wait for court hearings on private motions or contempt matters.	4-6 weeks	4-6 weeks	4-6 weeks
3) Length of time to process case documents.	1-2 days	1-2 days	1-2 days
4) Ensure compliance with laws and regulations.	100%	100%	100%

District Court Trustee

Major Services

	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>2018-2019 %Change</u>
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Service #1: Support Enforcement

Record and account for all support payments as ordered by the Court. Monitor payments passing through the Kansas Payment Center and reconcile with District Court Trustee system.

Agency Revenues	\$ 480,627	\$ 769,076	\$ 660,417	\$ 745,787	\$ 745,787	12.93 %
Expenditures	\$ 370,259	\$ 706,515	\$ 475,914	\$ 536,352	\$ 536,352	12.70 %
Difference	\$ 110,368	\$ 62,561	\$ 184,503	\$ 209,435	\$ 209,435	13.51 %
FTE Positions	9.00	9.00	6.27	6.00	6.00	(4.31)%

Service #2: Public Service

Enforce through all available civil means, all support orders through Johnson County. Provide timely and efficient court hearings, and provide assistance to the public through the use of pro se packets.

Agency Revenues	\$ 340,977	\$ 668,985	\$ 715,858	\$ 715,858	\$ 715,858	0.00 %
Expenditures	\$ 353,460	\$ 646,546	\$ 715,858	\$ 714,858	\$ 714,858	(0.14)%
Difference	\$ (12,483)	\$ 22,439	\$ 0	\$ 1,000	\$ 1,000	0.00 %
FTE Positions	7.00	7.00	8.00	8.00	8.00	0.00 %

Service #3: Court Hearings

Maintain and seek to improve current levels of public service through technology, professional development and public awareness.

Agency Revenues	\$ 143,267	\$ 223,924	\$ 230,480	\$ 230,480	\$ 230,480	0.00 %
Expenditures	\$ 143,267	\$ 223,924	\$ 230,480	\$ 229,480	\$ 229,480	(0.43)%
Difference	\$ 0	\$ 0	\$ 0	\$ 1,000	\$ 1,000	0.00 %
FTE Positions	3.00	3.00	3.00	3.00	3.00	0.00 %

Service #4: Statute Compliance

Ensure continued compliance with Federal and State laws, statutes and regulations.

Agency Revenues	\$ 105,175	\$ 156,672	\$ 162,328	\$ 162,328	\$ 162,328	0.00 %
Expenditures	\$ 115,175	\$ 156,672	\$ 162,328	\$ 161,328	\$ 161,328	(0.62)%
Difference	\$ (10,000)	\$ 0	\$ 0	\$ 1,000	\$ 1,000	0.00 %
FTE Positions	2.00	2.00	2.00	2.00	2.00	0.00 %

District Courts

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 1,349,232	\$ 1,258,841	\$ 1,402,439	\$ 1,068,351	\$ 1,068,351	(23.82)%
Total Agency Fees & Charges	\$ 1,349,232	\$ 1,258,841	\$ 1,402,439	\$ 1,068,351	\$ 1,068,351	(23.82)%
Use of Carryover	\$ 0	\$ 243,814	\$ 243,814	\$ 243,814	\$ 243,814	0.00 %
Intergovernmental	\$ 255,805	\$ 611,137	\$ 536,127	\$ 561,041	\$ 496,494	(7.39)%
Miscellaneous	\$ 315,266	\$ 504,090	\$ 502,876	\$ 412,876	\$ 412,876	(17.90)%
Interfund Transfers	\$ 75,587	\$ 145,000	\$ 55,000	\$ 55,000	\$ 55,000	0.00 %
Intrafund Transfers	\$ 4,352	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 651,010	\$ 1,504,041	\$ 1,337,817	\$ 1,272,731	\$ 1,208,184	(9.69)%
a) Total Agency Revenues	\$ 2,000,242	\$ 2,762,882	\$ 2,740,256	\$ 2,341,082	\$ 2,276,535	(16.92)%
Expenditures						
Personnel	\$ 2,190,988	\$ 2,557,699	\$ 2,363,408	\$ 2,467,955	\$ 2,008,418	(15.02)%
Contractual Services	\$ 3,076,402	\$ 3,449,104	\$ 3,475,220	\$ 3,644,554	\$ 3,569,503	2.71 %
Commodities	\$ 252,464	\$ 211,657	\$ 187,157	\$ 187,157	\$ 187,157	0.00 %
Subtotal	\$ 5,519,854	\$ 6,218,460	\$ 6,025,785	\$ 6,299,666	\$ 5,765,078	(4.33)%
Miscellaneous	\$ 6,645	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100	0.00 %
Transfer to Equipment Reserve	\$ 60,000	\$ 60,000	\$ 60,000	\$ 225,000	\$ 160,000	166.67 %
Subtotal	\$ 66,645	\$ 68,100	\$ 68,100	\$ 233,100	\$ 168,100	146.84 %
Expenditures Subtotal	\$ 5,586,499	\$ 6,286,560	\$ 6,093,885	\$ 6,532,766	\$ 5,933,178	(2.64)%
Risk Management Charges	\$ 0	\$ 31,114	\$ 31,114	\$ 33,213	\$ 33,213	6.75 %
b) Total Expenditures	\$ 5,586,499	\$ 6,317,674	\$ 6,124,999	\$ 6,565,979	\$ 5,966,391	(2.59)%
Difference: b) minus a)	\$ (3,586,257)	\$ (3,554,792)	\$ (3,384,743)	\$ (4,224,897)	\$ (3,689,856)	9.01 %
FTE Positions						
Fee Funded FTEs	16.08	16.08	13.04	12	12	(7.98)%
Grant Funded FTEs	8.00	8.00	8.00	4.70	3.70	(53.75)%
Other FTEs	13.04	13.04	13.04	17.38	12	(7.98)%
Total FTE Positions	37.12	37.12	34.08	34.08	27.70	(18.72)%

Agency Mission

The Tenth Judicial District has general original jurisdiction over all civil and criminal cases, including divorce and domestic relations, damage suits, probate and administration of estates, guardianships, conservatorships, care of the mentally ill, juvenile matters, and small claims. It is the Tenth Judicial District's intent to create a court environment for the public that deserves community respect by providing superior customer/public services, impartiality and accessibility.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Risk Management, and cost allocation charges, are budgeted to decrease by \$260,707 (4.33)% compared to FY 2018. This decrease is the net impact of a \$95,000 increase for jury pay and an overall reduction in FTEs.

Transfers to Equipment Reserve increase to \$160,000.

FTEs for FY 2019 are budgeted to decrease to 27.7 from 34.08. This decrease is due to 1) the elimination of vacant positions, 2) a decrease in grant funded positions, and 3) the transfer of the Misdemeanor Intensive Supervision personnel to Corrections.

District Courts

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Promote Behavioral Change among adult offenders.			
(A) % successfully completing Adult Probation.	89%	90%	90%
(B) % successful Adult Probation clients with new offense w/in one year.	5%	5%	5%
2) Provide Cost efficient pre-trial program that promotes public safety & helps ensures defendants appear in court.			
(A) % successfully completing pre-trial supervision.	97.0%	97%	97%
3) Promote behavioral change among juvenile offenders.			
(A) % successfully completing juvenile diversion.	87.9%	88%	89%
(B) % successful diversion clients with new offense w/in one year.	9.1%	9%	9%
(C) % successfully completing juvenile probation.	90.3%	90%	90%
(D) % successful juv probation clients with new offense w/in one year.	21.6%	20%	20%
(E) % successfully completing Drug Court.	95.0%	95%	95%
(F) % successful Drug Court clients with new offense w/in one year.	5.0%	5%	5%
(G) % successfully completing MIP Diversion.	100.0%	97%	97%
4) Ensure court proceedings are conducted in a timely manner.			
(A) % regular action civil cases pending in excess of 24 months.*	2.6%	<3%	<3%
(B) % Domestic Relations cases pending in excess of 24 months.**	1.4%	<2%	<2%
(C) % misdemeanor cases pending in excess of 12 months.***	3.4%	<4%	<4%
(D) % felony cases pending in excess of 12 months.****	8.6%	<9%	<9%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) Pre-trial % revenue to expenditures.	57%	57%	57%
2) Juvenile Diversion % revenue to expenditures.	35%	35%	35%
3) Average caseload - Adult Probation.	153	145	145
4) Average caseload - Juvenile Services.	56	57	57
5) Filed cases per Judge.	1,756	1,750	1,750
6) Filed cases per Judge Judicial District Ranking.*****	8	8	8
7) Adult pre-sentence reports completed per month per pre-sentence officer.	29	38	39

District Courts

Agency Goals and Performance Measures

Outputs and Efficiency Measures (con't)		Actual 2017	Estimated 2018	Estimated 2019
8)	Average daily population.			
	Adult probation.	2,166	2,188	2,209
	Juvenile probation.	161	163	164
	Juvenile diversion.	527	532	537
	Pre-Trial supervision.	543	548	553
	Domestic.	400	404	408
*	<i>Kansas Judicial District Average:</i>		5.7%	
**	<i>Kansas Judicial District Average:</i>		3.7%	
***	<i>Kansas Judicial District Average:</i>		5.6%	
****	<i>Kansas Judicial District Average:</i>		9.8%	
*****	<i>Rankings largest to smallest caseloads of the 25 Districts with Magistrates.</i>			

District Courts

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: District Court Administration

Charged with carrying out the duties of the trial court in compliance with the laws of the State of Kansas and under the administrative authority of the Kansas Supreme Court and Office of Judicial Administration.

Agency Revenues	\$ 433,062	\$ 712,284	\$ 755,453	\$ 755,453	\$ 755,453	0.00 %
Expenditures	\$ 977,784	\$ 1,808,239	\$ 1,651,067	\$ 1,649,067	\$ 1,649,067	(0.12)%
Difference	\$ (544,722)	\$ (1,095,955)	\$ (895,614)	\$ (893,614)	\$ (893,614)	(0.22)%
FTE Positions	13.00	13.00	15.00	15.00	15.00	0.00 %

Service #2: Statutory Fees

Identifies specific budget items that are the statutory responsibility of Johnson County to provide. They include, but are not limited to, jury fees and mileage, legal notices, attorney appointments, witness fees, transcript fees, language interpreters, and court ordered evaluations.

Agency Revenues	\$ 733	\$ 34,953	\$ 34,953	\$ 35,113	\$ 35,113	0.46 %
Expenditures	\$ 2,344,864	\$ 2,277,897	\$ 2,317,500	\$ 2,317,500	\$ 2,317,500	0.00 %
Difference	\$ (2,344,131)	\$ (2,242,944)	\$ (2,282,547)	\$ (2,282,387)	\$ (2,282,387)	(0.01)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #3: Clerk of the District Court

The Clerk of the District Court oversees, on behalf of the District Court, all cases filed, court documents (including preservation of records and notices to parties), collection and distribution of money, access to records, and issuance of marriage licenses.

Agency Revenues	\$ 2,241	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 95,411	\$ 110,500	\$ 98,900	\$ 98,900	\$ 98,900	0.00 %
Difference	\$ (93,170)	\$ (110,500)	\$ (98,900)	\$ (98,900)	\$ (98,900)	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #4: Court Services

Authorized by Kansas Statutes, Court Services provides investigative reports to the District Court to assist judges with sentencing decisions, correctional services to offenders placed on probation, mediation and home assessments regarding children in contested custody disputes.

Agency Revenues	\$ (3,947)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 168,644	\$ 219,950	\$ 224,950	\$ 224,950	\$ 224,950	0.00 %
Difference	\$ (172,591)	\$ (219,950)	\$ (224,950)	\$ (224,950)	\$ (224,950)	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

District Courts

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #5: District Court Reporters

Provides for the capturing of a verbatim record of District Court proceedings and provides certified transcripts which are used by appellate courts, parties to the proceedings, and upon request from other parties. Court Reporters are also charged with receiving and marking of evidence (exhibits) in a judicial proceeding.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 38,820	\$ 54,400	\$ 51,800	\$ 51,800	\$ 51,800	0.00 %
Difference	\$ (38,820)	\$ (54,400)	\$ (51,800)	\$ (51,800)	\$ (51,800)	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #6: Grant Programs

The District Court through its Court Services Department has pursued and obtained a number of grants to improve and sustain programs related to domestic violence (crimes against women) Youth Court, Juvenile Drug Court, CINC Mediation, and probation services.

Agency Revenues	530,436	817,501	811,126	811,126	811,126	0.00 %
Expenditures	630,436	772,116	811,126	811,052	811,052	(0.01)%
Difference	\$ (100,000)	\$ 45,385	\$ 0	\$ 74	\$ 74	0.00 %
FTE Positions	11.50	11.50	7.50	7.50	1.12	(85.07)%

Service #7: Fee Based Services

A number of programs offered through the District Court are subject to fees paid by the party(ies) receiving the services. These include, but are not limited to, juvenile diversion, domestic service programs, bond supervision, and service provider programs.

Agency Revenues	1,037,717	1,198,144	1,138,724	739,390	674,843	(40.74)%
Expenditures	1,330,540	1,043,458	938,542	1,379,497	779,909	(16.90)%
Difference	\$ (292,823)	\$ 154,686	\$ 200,182	\$ (640,107)	\$ (105,066)	(152.49)%
FTE Positions	12.62	12.62	11.58	11.58	11.58	0.00 %

District Courts

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Immediate Intervention/Diversion Officer			Priority: 1 Major Service:	District Court Admin

Court Services is requesting that the County fund 1.0 FTE to provide Immediate Intervention Programming (IIP) services to juvenile offenders pursuant to statutory regulations provided under Senate Bill 367. SB367 mandates the use of IIP on cases which have been discretionary in the past. Johnson County Court Services supervises approximately 500 juvenile offenders on IIP in any given month.

Historically, Court Services has utilized a fee system to maintain staffing levels. Youth placed on IIP are expected to pay a fee to participate which funds existing staff. These fees are currently utilized to pay for 1.75 FTE. While Senate Bill 367 allows for the continued collection of fees, failure to pay such fees cannot be used as a determinate factor in providing services. Additionally, proposed statewide policy sets the maximum fee per case at \$50 for misdemeanors and \$100 for felonies. These fees are 60-80% lower than what we have charged in the past to maintain current staffing levels. Since we have lowered fees, Court Services has seen a significant loss of revenue to our fee fund and, as a result, current staffing levels are not sustainable.

This request has been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 83,382	\$ 83,382	\$ 85,553	\$ 85,553
Difference	\$ (83,382)	\$ (83,382)	\$ (85,553)	\$ (85,553)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Pretrial Supervision Personnel Funding			Priority: 2 Major Service:	District Court Admin
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Court Services is requesting that the County fund 5.25 FTE to provide pretrial supervision. Currently, Court Services has 6.25 FTE in the pretrial team. One FTE (program supervisor) is fully funded through the County. 4.25 FTE are currently funded through the use of pretrial fee funds, and 1 FTE is funded through the use of domestic violence program fees. These positions are responsible for supervising defendants who have been released from the custody of the jail, to ensure they show for scheduled court dates and comply with court-ordered conditions of release. The pretrial supervision team is responsible for the supervision of approximately 600 defendants in any given month.

While fee funds have long supported the pretrial team, national best practice standards encourage moving away from a fee-based structure. In fact, there have been recent lawsuits contending that it is a violation of the 8th Amendment to set bails that allow for the continued imprisonment of the impoverished by a money bond system. There are similar questions surrounding the charging of fees for pretrial supervision.

This request has not been funded in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 395,583	\$ 0	\$ 425,125	\$ 0
Difference	\$ (395,583)	\$ 0	\$ (425,125)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

District Courts

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Veterans Treatment Court Coordinator				District Court Admin
		Priority: 3	Major Service:	

District Court Administration is requesting permanent county funding to support the Veterans Treatment Court (VTC) Coordinator position. This position is currently grant funded through the third quarter of FY2019. District Court Administration requests county funding for the fourth quarter of FY2019, with full-year funding beginning in FY 2020. This position is currently 100% funded through a grant with the Bureau of Justice Assistance (BJA) and is set to expire on September 30, 2019.

The 10th Judicial District Court of Johnson County, Kansas, regularly encounters justice involved veterans struggling with substance abuse and mental health issues directly related to military service. In such cases, traditional public safety strategies, such as incarceration, monetary fines and probation supervision, may not reach the root cause of criminal conduct. The Johnson County VTC is committed to ensuring public safety and reducing recidivism by addressing the unique challenges facing justice-involved veterans. The VTC offers veterans the chance to participate in evidence-based mental health and substance abuse treatment and services through the Veterans Health Administration (VA) or Johnson County Mental Health Center (JCMH).

The 2019 request is for the final quarter of the year only. The request is not funded in the 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 14,522		\$ 66,351	\$ 0
Difference	\$ (14,522)	\$ 0	\$ (66,351)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

Equipment Reserve Increase				District Court Admin
		Priority: 4	Major Service:	

This RAR would align the court's equipment reserve to our operational needs. The current budget of \$60,000 per year was established as a cost-cutting measure in 2011. The current equipment reserve allotment exists without regard for the reality in the operation of the court. \$60,000 per year only covers the partial replacement of vital equipment.

The court functions differently than it did in 2011 when the budget was cut. With mandatory E-Filing, we provide computer terminals and document scanners for the public and attorneys. We must use imprinting equipment to support E-Filing. We now have a Help Center that includes public access terminals and check-in technology. Court service officers rely on I-Pads in daily operations. Our court reporters are required to utilize equipment that can provide Realtime® captioning. All of these improvements in our operations require the use of technology.

This request has been partially funded for the FY 2019 budget only.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 165,000	\$ 100,000	\$ 165,000	\$ 0
Difference	\$ (165,000)	\$ (100,000)	\$ (165,000)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

District Courts

Requests for Additional Resources				
	Requested	Budget	Requested	Projected
	FY 2019	FY 2019	FY 2020	FY 2020
Increase Jury Fee Rate			Priority: 5	Major Service: District Court Admin

This RAR is a request for the BOCC to increase the daily stipend paid for jury service. Kansas law delegates authority to the BOCC to set juror pay. The minimum stipend is \$10 per day with up to \$50 per day. This request would provide a juror stipend of \$25 on day one and \$50 for each additional day served.

This request has been funded at \$20 per day in the FY 2019 budget.

Agency Revenues	\$	0	\$	0	\$	0	\$	0
Expenditures	\$	169,450	\$	95,000	\$	169,450	\$	95,000
Difference	\$	(169,450)	\$	(95,000)	\$	(169,450)	\$	(95,000)
Full-time Equivalent Positions		0.00		0.00		0.00		0.00

Justice Information Management Systems

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 9,900	\$ 8,453	\$ 8,453	\$ 8,622	\$ 8,622	2.00 %
Total Agency Fees & Charges	\$ 9,900	\$ 8,453	\$ 8,453	\$ 8,622	\$ 8,622	2.00 %
Miscellaneous	\$ 114,918	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 114,918	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
a) Total Agency Revenues	\$ 124,818	\$ 8,453	\$ 8,453	\$ 8,622	\$ 8,622	2.00 %
Expenditures						
Personnel	\$ 2,182,977	\$ 2,708,997	\$ 2,709,052	\$ 2,828,741	\$ 2,828,741	4.42 %
Contractual Services	\$ 729,707	\$ 670,215	\$ 695,215	\$ 695,215	\$ 695,215	0.00 %
Commodities	\$ 108,257	\$ 268,686	\$ 268,686	\$ 268,686	\$ 268,686	0.00 %
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 3,020,941	\$ 3,647,898	\$ 3,672,953	\$ 3,792,642	\$ 3,792,642	3.26 %
Miscellaneous	\$ 278	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 0	\$ 51,418	\$ 51,418	\$ 51,418	\$ 51,418	0.00 %
Transfer to Capital projects	\$ 115,000	\$ 500,000	\$ 500,000	\$ 415,000	\$ 415,000	(17.00)%
Subtotal	\$ 115,278	\$ 551,418	\$ 551,418	\$ 466,418	\$ 466,418	(15.41)%
Expenditures Subtotal	\$ 3,136,219	\$ 4,199,316	\$ 4,224,371	\$ 4,259,060	\$ 4,259,060	0.82 %
Risk Management Charges	\$ 0	\$ 4,034	\$ 4,034	\$ 5,691	\$ 5,691	41.08 %
b) Total Expenditures	\$ 3,136,219	\$ 4,203,350	\$ 4,228,405	\$ 4,264,751	\$ 4,264,751	0.86 %
Difference: b) minus a)	\$ (3,011,401)	\$ (4,194,897)	\$ (4,219,952)	\$ (4,256,129)	\$ (4,256,129)	0.86 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	25.00	25.00	25.00	25.00	25.00	0.00 %
Total FTE Positions	25.00	25.00	25.00	25.00	25.00	0.00 %

Agency Mission

The Justice Information Management System (JIMS) Department strives to provide quality, comprehensive information technology solutions and services to JIMS users and to the public. We seek to provide modern information technology infrastructure that enhances communications and productivity through innovative applications of technology. JIMS works to support these products and services, and to ensure a timely, accurate, and cost effective information system.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$119,689 (3.26%) compared to FY 2018. The increase is primarily due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects in FY 2019 decrease to \$415,000 and support capital replacement.

Transfers to Equipment Reserve in FY 2019 remain constant at \$51,418.

Total FTEs in FY 2019 will remain constant at 25.00.

Justice Information Management Systems

Agency Goals & Objectives

**Associated
PMs:**

Service Delivery Goals and Associated Objectives

<p>1) Provide support to assist JIMS agencies in improvement of operational efficiencies.</p> <ul style="list-style-type: none"> * Provide and maintain desktop support for JIMS users. * Assist in the integration of local law enforcement agencies into JIMS. * Ensure 24/7 access. * Maintain data storage, security, and data integrity. * Provide ongoing training for new Applications. <p>2) Provide access to outside agencies.</p> <ul style="list-style-type: none"> * Ensure 24/7 access. * Provide training and user manuals for outside users. <p>3) Ensure regulatory compliance of data reporting.</p> <ul style="list-style-type: none"> * Send accurate and timely reports to the Kansas Office of Judicial Administration (OJA). * Send accurate and timely reports to the Kansas Bureau of Investigation (KBI). * Send accurate and timely reports to Department of Motor Vehicles (DMV). 	<p>j,k</p> <p>q</p> <p>l</p> <p>l,r</p> <p>n,q</p> <p>l</p> <p>q</p> <p>m,r</p> <p>m,r</p> <p>m,r</p>
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Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) Switches and firewalls maintained and supported.	140	170	180
b) Servers physical/virtual maintained and supported.	130	146	160
c) PCs deployed and decommissioned.	315	330	340
d) PCs maintained and supported.	1,576	1,590	1,600
e) Printers/Scanners maintained and supported.	606	616	620
f) State and County employees/users supported (excluding 4,200 attorney users and 1,100 law enforcement personnel).	1,605	1,605	1,605
g) Help Desk Tickets received in a day.	250	270	300
h) Application requests in a month.	10	15	25
i) Data and statistics requested in a month.	15	15	25
Efficiency/Cost Measures			
j) % of PCs/printers installed within 10 days.	15%	80%	80%
k) Average response time to help desk tickets.	< 3 Minutes	< 10 Minutes	< 10 Minutes
l) % of time data unavailable when requested.	1%	2%	1%
m) % of data sent to state agencies in a timely manner.	75%	90%	85%
n) % of App. changes requests completed in a week.	25%	20%	10%
o) % of data or statistics completed in 24 hours.	85%	70%	60%
Effectiveness Measures			
q) % of outside users successfully getting access on-line.	99%	99%	99%
r) % of data sent to state agencies with no return errors.	75%	75%	60%

Justice Information Management Systems

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
Service #1: JIMS						
1) User support of multiple integrated programs and support of hardware to assist in improvement of operational efficiency. 2) Maintaining data storage, security, and data integrity as well as providing 24/7 on-line system access. 3) Provision of various training for agencies and staff. 4) Assistance and provision of recommendations to agencies for new technology solutions.						
Agency Revenues	\$ 124,818	\$ 8,453	\$ 8,453	\$ 8,622	\$ 8,622	2.00%
Expenditures	\$ 3,136,219	\$ 4,199,316	\$ 4,224,371	\$ 4,259,060	\$ 4,259,060	0.82%
Difference	\$ (3,011,401)	\$ (4,190,863)	\$ (4,215,918)	\$ (4,250,438)	\$ (4,250,438)	0.82%
FTE Positions	25.00	25.00	25.00	25.00	25.00	0.00%

Justice Information Management Systems

Capital Improvement Program (CIP)

Infrastructure Maintenance

Year Placed: 2019

Description:

This request is an on-going capital replacement project account to provide maintenance of the JIMS ITS infrastructure. It is necessary to replace this equipment as it begins to reach the end of its useful life. The growth and demand for ITS support from the agencies and departments that JIMS serves has increased greatly over time. JIMS also began providing support for Med-Act during 2017. As a result, the JIMS requests for 2019-2023 has increased due to capital replacement related to EMS activities.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 415,000	\$ 867,000	\$ 464,990	\$ 550,000	\$ 0	\$2,296,990
Total	\$ 415,000	\$ 867,000	\$ 464,990	\$ 550,000	\$ 0	\$2,296,990

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Law Library

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Miscellaneous	\$ 250,107	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
Total Other Agency Revenues	\$ 250,107	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
a) Total Agency Revenues	\$ 250,107	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
Expenditures						
Personnel	\$ 249,644	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
Subtotal	\$ 249,644	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures Subtotal	\$ 249,644	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Risk Management Charges	\$ 0	\$ 2,023	\$ 2,023	\$ 2,164	\$ 2,164	6.97%
b) Total Expenditures	\$ 249,644	\$ 356,263	\$ 335,737	\$ 354,859	\$ 354,859	5.70%
Difference: b) minus a)	\$ 463	\$ (2,023)	\$ (2,023)	\$ (2,164)	\$ (2,164)	6.97%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	4.96	4.96	4.96	4.96	4.96	0.00%
Total FTE Positions	4.96	4.96	4.96	4.96	4.96	0.00%

Agency Mission

The mission of the Johnson County Law Library is to make available to judges, attorneys, County officials, and all citizens of the County, outstanding legal resources and services that will enable users to perform at the highest level of research and practice.

Budget Highlights

Total expenditures for FY 2019, excluding cost allocation and Risk Management charges, are budgeted to increase by \$18,981 (5.69%) compared to FY 2018. The increase is primarily due to the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2019 remain constant at 4.96.

Law Library

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PM's:
1) Provide attorneys with reference services.	a
2) Provide unrepresented persons with reference services.	b

Output and Efficiency Measures

Output	Actual 2017	Estimated 2018	Estimated 2019
a) Reference services to attorneys.	3,351	3,350	3,350
b) Reference services to unrepresented persons.	3,564	3,600	3,600

Efficiency/Cost Measures

n/a

Effectiveness Measures

n/a

Law Library

Major Services

	Actual	Budget	Estimated	Requested	Budget	2017-2018
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	% Change

Service #1: Legal Referral and Circulation

Assist attorneys, judges and the public to use the Law Library's outstanding collection of print and electronic resources to research legal questions and find forms. Resources include federal and state statutes, case reporters, treatises, form books, fill-in-the-blank form packets, web page links and a full Westlaw online legal research service. Refer the public to Kansas Legal Services and the Kansas Bar Association for attorney services and legal advice. Check out library materials to attorneys registered with the Law Library for a two week period. Provide child support calculation software, computers, photocopying, fax service, conference room, phone rooms, and reading room.

Agency Revenues	\$ 250,107	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
Expenditures	\$ 249,644	\$ 354,240	\$ 333,714	\$ 352,695	\$ 352,695	5.69%
Difference	\$ 463	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions	4.96	4.96	4.96	4.96	4.96	0.00%

District Attorney Prosecutor Training and Assistance

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Miscellaneous	\$ 21,538	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Other Agency Revenues	\$ 21,538	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
a) Total Agency Revenues	\$ 21,538	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Expenditures						
Contractual Services	\$ 34,407	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Commodities	\$ 705	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 35,112	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Miscellaneous	\$ 51	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 51	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures Subtotal	\$ 35,163	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
b) Total Expenditures	\$ 35,163	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000	0.00%
Difference: b) minus a)	\$ (13,625)	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

This agency receives part of the court costs assessed in every case. Its proceeds are used for training programs for the District Attorney's Office.

Budget Highlights

Proceeds to the Prosecuting Attorney Fund are budgeted at \$29,000 for FY 2019. This agency does not receive any County support.

Public Safety Sales Tax

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Interest	\$ 107,677	\$ 17,976	\$ 177,769	\$ 203,165	\$ 203,165	14.29%
Total Other Agency Revenues	\$ 107,677	\$ 17,976	\$ 177,769	\$ 203,165	\$ 203,165	14.29%
a) Total Agency Revenues	\$ 107,677	\$ 17,976	\$ 177,769	\$ 203,165	\$ 203,165	14.29%
Expenditures						
Intrafund Transfers	\$ 21,565,930	\$ 23,195,832	\$ 23,195,832	\$ 23,326,161	\$ 23,326,161	0.56%
Subtotal	\$ 21,565,930	\$ 23,195,832	\$ 23,195,832	\$ 23,326,161	\$ 23,326,161	0.56%
Expenditures Subtotal	\$ 21,565,930	\$ 23,195,832	\$ 23,195,832	\$ 23,326,161	\$ 23,326,161	0.56%
b) Total Expenditures	\$ 21,565,930	\$ 23,195,832	\$ 23,195,832	\$ 23,326,161	\$ 23,326,161	0.56%
Difference: b) minus a)	\$ (21,458,253)	\$ (23,177,856)	\$ (23,018,063)	\$ (23,122,996)	\$ (23,122,996)	0.46%
Tax Revenues						
Other Taxes	\$ 22,275,018	\$ 23,177,856	\$ 22,691,126	\$ 23,122,996	\$ 23,122,996	1.90%
Total Tax Revenues	\$ 22,275,018	\$ 23,177,856	\$ 22,691,126	\$ 23,122,996	\$ 23,122,996	1.90%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

This non-operating agency was created in 1995 to account for the proceeds and uses of the one-quarter cent Public Safety Sales Tax, the compensating use tax, and investment interest which it earns.

Budget Highlights

The Intrafund Transfers are made to cover operations in the Sheriff and Corrections departments.

Public Safety Sales Tax II

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees &	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 60,269	\$ 79,102	\$ 99,501	\$ 113,715	\$ 113,715	14.29 %
Total Other Agency	\$ 60,269	\$ 79,102	\$ 99,501	\$ 113,715	\$ 113,715	14.29 %
a) Total Agency	\$ 60,269	\$ 79,102	\$ 99,501	\$ 113,715	\$ 113,715	14.29 %
Expenditures						
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Debt Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Lease Payment to PBC	\$ 9,654,110	\$ 9,638,205	\$ 9,638,206	\$ 9,395,875	\$ 9,395,875	(2.51)%
Intrafund Transfers	\$ 11,921,229	\$ 13,618,753	\$ 13,618,753	\$ 13,840,836	\$ 13,840,836	1.63 %
Subtotal	\$ 21,575,339	\$ 23,256,958	\$ 23,256,959	\$ 23,236,711	\$ 23,236,711	(0.09)%
Expenditures Subtotal	\$ 21,575,339	\$ 23,256,958	\$ 23,256,959	\$ 23,236,711	\$ 23,236,711	(0.09)%
b) Total Expenditures	\$ 21,575,339	\$ 23,256,958	\$ 23,256,959	\$ 23,236,711	\$ 23,236,711	(0.09)%
Difference: b) minus	\$(21,515,070)	\$(23,177,856)	\$(23,157,458)	\$(23,122,996)	\$(23,122,996)	(0.15)%
Tax Revenues						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 22,275,018	\$ 23,177,856	\$ 22,691,126	\$ 23,122,996	\$ 23,122,996	1.90 %
Total Tax Revenues	\$ 22,275,018	\$ 23,177,856	\$ 22,691,126	\$ 23,122,996	\$ 23,122,996	1.90 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

This non-operating agency was created in 2009 to account for the proceeds and uses of the one-quarter cent Public Safety Sales Tax II, the compensating use tax, and investment interest which it earns. This sales tax was approved on August 5, 2008 by the voters of Johnson County.

Budget Highlights

Total expenditures for FY 2019 are budgeted at \$23,236,711, a decrease of 0.09% compared to the estimated FY 2018 expenditures. Of the budgeted expenditures, \$9,395,875 is scheduled for debt service related to the four approved capital projects, and the intrafund transfers will cover operations within the Sheriff's Office, Corrections Department, and Facilities Department for costs associated with these four projects. This fund does not receive any revenue from property taxes. Reserves are anticipated to be expended by the end of FY 2018.

Public Safety Sales Tax III

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees &	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 22,877	\$ 17,976	\$ 37,769	\$ 43,165	\$ 43,165	14.29 %
Total Other Agency	\$ 22,877	\$ 17,976	\$ 37,769	\$ 43,165	\$ 43,165	14.29 %
a) Total Agency	\$ 22,877	\$ 17,976	\$ 37,769	\$ 43,165	\$ 43,165	14.29 %
Expenditures						
Contractual	\$ 13,046,494	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Capital Outlay	\$ 0	\$ 23,195,832	\$ 23,195,832	\$ 23,166,161	\$ 23,166,161	(0.13)%
Subtotal	\$ 13,046,494	\$ 23,195,832	\$ 23,195,832	\$ 23,166,161	\$ 23,166,161	(0.13)%
Lease Payment to PBC	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 13,046,494	\$ 23,195,832	\$ 23,195,832	\$ 23,166,161	\$ 23,166,161	(0.13)%
b) Total Expenditures	\$ 13,046,494	\$ 23,195,832	\$ 23,195,832	\$ 23,166,161	\$ 23,166,161	(0.13)%
Difference: b) minus	\$(13,023,617)	\$(23,177,856)	\$(23,158,063)	\$(23,122,996)	\$(23,122,996)	(0.15)%
Tax Revenues						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 17,054,872	\$ 23,177,856	\$ 22,691,126	\$ 23,122,996	\$ 23,122,996	1.90 %
Total Tax Revenues	\$ 17,054,872	\$ 23,177,856	\$ 22,691,126	\$ 23,122,996	\$ 23,122,996	1.90 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

This non-operating agency was created in 2017 to account for the proceeds and uses of the one-quarter cent Public Safety Sales Tax III, the compensating use tax, and investment interest which it earns. This sales tax was approved on November 8, 2016 by the voters of Johnson County.

Budget Highlights

Total expenditures for FY 2019 are budgeted at \$23,166,161, a decrease of 0.13% compared to the estimated FY 2018 expenditures. Collections for the Public Safety Sales Tax III began April 1, 2017; therefore, FY 2018 was the first full year of budgeted receipts. The budgeted expenditures will be used for costs associated with the new Courthouse, the Medical Examiner's Facility and the demolition of the existing Courthouse upon completion of the new Courthouse. It is anticipated Public Building Commission lease purchase revenue bonds will be sold for the costs associated with these capital projects. This fund does not receive any revenue from property taxes.

Sheriff

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 53,350	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Charges for Service	\$ 2,930,334	\$ 2,906,919	\$ 2,906,919	\$ 3,013,552	\$ 3,013,552	3.67 %
Total Agency Fees & Charges	\$ 2,983,684	\$ 2,906,919	\$ 2,906,919	\$ 3,013,552	\$ 3,013,552	3.67 %
Use of Carryover	\$ 0	\$ 732,581	\$ 732,581	\$ 1,014,060	\$ 1,014,060	38.42 %
Intergovernmental	\$ 415,230	\$ 1,018,693	\$ 836,670	\$ 438,194	\$ 438,194	(47.63)%
Miscellaneous	\$ 408,096	\$ 411,123	\$ 411,123	\$ 475,865	\$ 475,865	15.75 %
Intrafund Transfers	\$ 23,483,965	\$ 25,443,444	\$ 25,443,444	\$ 25,790,536	\$ 25,790,536	1.36 %
Total Other Agency Revenues	\$ 24,307,291	\$ 27,605,841	\$ 27,423,818	\$ 27,718,655	\$ 27,718,655	1.08 %
a) Total Agency Revenues	\$ 27,290,975	\$ 30,512,760	\$ 30,330,737	\$ 30,732,207	\$ 30,732,207	1.32 %
Expenditures						
Personnel	\$ 64,625,134	\$ 64,888,377	\$ 65,471,471	\$ 71,430,416	\$ 69,561,029	6.25 %
Contractual Services	\$ 10,754,460	\$ 11,951,928	\$ 11,951,928	\$ 12,740,256	\$ 12,634,806	5.71 %
Commodities	\$ 2,303,355	\$ 3,665,026	\$ 3,508,522	\$ 3,529,846	\$ 3,103,665	(11.54)%
Capital Outlay	\$ 1,017,388	\$ 0	\$ 0	\$ 454,000	\$ 454,000	0.00 %
Subtotal	\$ 78,700,337	\$ 80,505,331	\$ 80,931,921	\$ 88,154,518	\$ 85,753,500	5.96 %
Miscellaneous	\$ 72,967	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00 %
Transfer to Capital projects	\$ 0	\$ 0	\$ 926,000	\$ 0	\$ 0	(100.00)%
Subtotal	\$ 72,967	\$ 1,000	\$ 927,000	\$ 1,000	\$ 1,000	(99.89)%
Expenditures Subtotal	\$ 78,773,304	\$ 80,506,331	\$ 81,858,921	\$ 88,155,518	\$ 85,754,500	4.76 %
Risk Management Charges	\$ 0	\$ 888,749	\$ 888,748	\$ 890,855	\$ 890,855	0.24 %
b) Total Expenditures	\$ 78,773,304	\$ 81,395,080	\$ 82,747,669	\$ 89,046,373	\$ 86,645,355	4.71 %
Difference: b) minus a)	\$(51,482,329)	\$(50,882,320)	\$(52,416,932)	\$(58,314,166)	\$(55,913,148)	6.67 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	1.00	1.00	1.00	1.00	1.00	0.00 %
Other FTEs	656.03	650.95	650.95	678.59	658.99	1.24 %
Total FTE Positions	657.03	651.95	651.95	679.59	659.99	1.23 %

Agency Mission

The mission of the Johnson County Sheriff's Office is to protect life and property, deter criminal activity, enforce state laws, and maintain civil order while operating safe and secure detention facilities. By utilizing the highest level of ethics, honor, integrity, and commitment, and in partnership with the community, we shall provide the highest level of law enforcement services to the citizens of Johnson County.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$4,821,579 (5.96%) compared to FY 2018. This increase is due to: 1) ongoing contractual and commodity increases for vehicle, inmate food services, laboratory supplies, and data processing equipment for a total of \$626,900 and 2) 8.04 additional positions in the FY 2019 budget, and 3) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2019 are budgeted to increase to 659.99 from 651.95 primarily due to the addition of 2.0 FTEs in the Crime Lab, and 4.0 FTEs for the Investigative Task Force, and 2.04 FTEs transferred from other departments.

Sheriff

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
Policing Services	
1) Reduce the opportunities for offenders to victimize citizens. * Remain vigilant and take initiative to investigate unusual activities.	j
2) Provide law enforcement and emergency response services. * Increase citizen satisfaction with policing services. * Maintain a quality response to service requests.	j,k,l,s t
3) Provide expert criminal investigation services. * Maintain proactive investigations of drug crimes and Internet crimes. * Maintain quality investigations of reported crimes.	m,n,u m,n,u
4) Maintain the quality of public safety communications services. * Maintain professional police dispatching services.	o,p,v
5) Ensure the quality of services provided by the department. * Maintain quality training for sworn staff.	q

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) # of calls for service including self-initiated (patrol).	47,182	48,130	49,090
b) Median response time to emergency calls (minutes).	4.3	4.5	4.5
c) Amount of revenue generated from vehicle registration unit.	\$334,365	\$341,050	\$347,870
d) # of cases assigned to general investigations unit.	542	550	560
e) # of cases assigned for Internet crimes.	606	636	668
f) # of calls for service including self-initiated (dispatch).	295,050	300,950	306,970
g) # of 911 calls received.	73,538	75,010	76,510
h) # of employees trained annually (in-service).	502	502	502

Efficiency/Cost Measures

j) % change in # of calls for service (patrol).	1%	2%	2%
k) Change in average response time to emergency calls (min.).	N/A	23%	0%
l) % change in revenue by vehicle registration unit.	10%	2%	2%
m) % change in # of cases for general investigations unit.	(11)%	1%	2%
n) % change in investigation cases cleared.	(15)%	5%	5%
o) % change in # of calls for service (dispatch).	0%	2%	2%
p) % change in # of 911 calls received.	(7)%	2%	2%
q) % change in # of training hours received by employees.	0%	0%	0%

Effectiveness Measures

s) % of survey responses rating perception of safety in neighborhood as "feel safe from crime and violence".	96%	93%	95%
t) % of survey responses with satisfactory or better rating for "quality of public safety".	89%	91%	92%
u) % of assigned cases completed during year.	98%	98%	98%
v) % of 9-1-1 calls answered in less than 10 seconds.	90%	100%	100%

Sheriff

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
Forensics Laboratory	
1) Provide scientific analysis related to biological evidence associated with crimes committed in Johnson County.	
* Maintain the quality of DNA analysis of biological evidence.	i
* Increase the number of samples receiving DNA analysis.	a,e
2) Provide scientific analysis related to chemical and physical evidence associated with crimes committed in Johnson County.	
* Maintain quality analysis of evidentiary items.	b,f,j
* Maintain timely completion of requested evidence analysis.	k
3) Facilitate the identification and apprehension of serious offenders.	
* Prioritize laboratory resources to provide investigative analysis services in major cases.	g,l
* Provide timely and expert crime scene processing services in major crime investigations.	h,k,l

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) Total # of samples receiving DNA analysis.	959	1,376	1,404
b) Total # of items of evidence examined.	13,718	13,992	14,272
c) Total # of case examinations completed.	2,973	3,032	3,093
d) Total # of case examinations pending.	3,045	3,106	3,168
Efficiency/Cost Measures			
e) % change in # of samples receiving DNA analysis.	(53)%	43%	2%
f) % change in # of items of evidence examined.	(7)%	2%	2%
g) % change in # of case examinations completed.	(14)%	2%	2%
h) % change in # of case examinations pending.	84%	2%	2%
Effectiveness Measures			
i) % of DAB Quality Assurance Standards met (DNA Advisory Board).	100%	100%	100%
j) % of ASCLD/LAB Accreditation Standards met (American Society of Crime Lab Directors / Laboratory Accreditation Board).	100%	100%	100%
k) % responders to survey rating the overall laboratory timeliness as satisfactory or better.	93%	100%	100%
l) % responders to survey rating the overall laboratory experience as satisfactory or better.	100%	100%	100%

Sheriff

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives **Associated PMs:**

Detention Services

- 1) **Provide secure custody of persons charged with violations of state and municipal laws.**
 - * Maintain an effective inmate management system. j,k,l,m,n,s,t
 - * Ensure safe and secure inmate movement outside the detention facilities. o,p,u,v
- 2) **Contribute to the effective operation of the court system.**
 - * Ensure inmates appear at all required court proceedings. o,q,r,w

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) # of inmates booked.	15,564	16,030	16,510
b) Average daily population.	766	790	810
c) Average # of inmates boarded per day to other jails.	0	0	0
d) Total inmate man-days in custody.	294,319	303,150	312,240
e) Average length of inmate stay (days).	18.8	18.0	17.9
f) Miles driven to transport inmates (out of County only).	0	0	0
g) Total # of inmates transported (in County).	14,910	15,060	15,210
h) Inmate court appearances, in person.	11,726	11,610	11,490
i) Inmate court appearances, by video.	12,359	12,730	13,110
Efficiency/Cost Measures			
j) Average # of inmates booked per day.	43	44	45
k) Change in average daily population.	17	24	20
l) Change in average # of inmates boarded out per day to other jails.	0	0	0
m) Change in inmate man-days in custody.	5,211	8,831	9,090
n) Change in average length of stay (days).	(0.4)	(0.8)	(0.1)
o) Change in miles driven to transport inmates.	0	0	0
p) Change in # of inmates transported.	771	150	150
q) # of inmate court appearances in person per week.	226	223	221
r) # of inmate court appearances by video per week.	238	245	252
Effectiveness Measures			
s) % of inmates classified within 72 hours.	100%	100%	100%
t) % of inmates held without escape.	100%	100%	100%
u) % of capacity in Johnson County jails.	72%	74%	76%
v) % of inmates transported without injury or escape.	100%	100%	100%
w) % of inmates presented in court as scheduled.	100%	100%	100%

Sheriff

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives **Associated PMs:**

Court Services

- 1) Provide for a safe and orderly courthouse environment.**
 - * Maintain an effective entry security screening process. j,s
 - * Maintain public order in the courthouse. k,t
 - * Maintain an active warrant service program. l,u
- 2) Provide for the apprehension of persons named in warrants and court orders.**
 - * Increase the number of persons arrested on warrants. m,n,v,w
- 3) Contribute to the effective operation of the judicial system.**
 - * Maintain the timely and lawful service of civil process and court orders. o,p,x,y
- 4) Collect delinquent property taxes owed to Johnson County.**
 - * Execute delinquent tax warrants received from the County Treasurer. q,r,z

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) # of persons screened for entry into courthouse and annex.	531,436	542,060	552,900
b) # of security requests handled by courthouse unit.	970	990	1,010
c) # of warrant arrests by courthouse security unit.	405	410	420
d) Total # of warrants received.	7,342	7,490	7,640
e) % of warrants executed successfully.	5,518	5,630	5,740
f) # of civil process and orders attempted.	21,647	22,080	22,520
g) # of civil process and orders served.	28,829	29,410	30,000
h) # of tax warrants executed.	1,409	1,440	1,470
i) \$ collected from Sheriff's collection actions.	\$213,550	\$218,250	\$222,800
Efficiency/Cost Measures			
j) # of persons screened for entry into courthouse - daily average.	1,456	1,485	1,515
k) # of security requests handled by courthouse unit - daily avg.	2.7	2.7	2.8
l) # of warrant arrests by courthouse security unit - daily average.	1.1	1.1	1.2
m) Average # of warrants received per day.	20.1	20.5	20.9
n) % of warrants executed successfully.	75%	75%	75%
o) # of civil process and orders attempted per day.	87	88	90
p) Ratio of service to attempts for civil process and orders.	133.2%	133.2%	133.2%
q) % of tax warrants executed.	67%	67%	67%
r) Average amount collected per tax warrant executed.	\$152	\$152	\$152
Effectiveness Measures			
s) Safety of all building tenants and visitors maintained.	100%	100%	100%
t) Average response time of less than 2 minutes maintained.	100%	100%	100%
u) % of warrant arrests booked into jail.	100%	100%	100%
v) Warrants are processed within 12 hours of receipt.	100%	100%	100%
w) Successfully executed warrants are timely (within 7 days).	100%	100%	100%
x) Service of civil papers attempted timely (within 7 days).	100%	100%	100%
y) All civil papers are attempted / served per statute.	100%	100%	100%
z) All tax warrants are attempted / served per statute.	100%	100%	100%

Sheriff

Major Services

	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>2018-2019 %Change</u>
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Service #1: Policing/Administrative Services

Policing/Administrative Services provides for safe communities in Johnson County through community policing partnerships and delivery of quality law enforcement services and provide for centralized support services for the Sheriff's Office.

Agency Revenues	\$ 1,027,981	\$ 1,044,125	\$ 1,044,125	\$ 1,162,577	\$ 1,162,577	11.34 %
Expenditures	\$ 22,249,679	\$ 23,326,607	\$ 24,681,378	\$ 27,073,394	\$ 25,897,123	4.93 %
Difference	\$ (21,221,698)	\$ (22,282,482)	\$ (23,637,253)	\$ (25,910,817)	\$ (24,734,546)	4.64 %
FTE Positions	187.48	182.40	183.40	194.40	186.40	1.64 %

Service #2: Laboratory Services

Laboratory Services provides high quality scientific analysis of biological, chemical, digital and physical evidence associated with crimes committed in Johnson County.

Agency Revenues	\$ 663,636	\$ 1,463,772	\$ 1,281,749	\$ 829,385	\$ 829,385	(35.29)%
Expenditures	\$ 5,462,800	\$ 6,681,203	\$ 6,284,458	\$ 6,524,033	\$ 6,231,911	(0.84)%
Difference	\$ (4,799,164)	\$ (5,217,431)	\$ (5,002,709)	\$ (5,694,648)	\$ (5,402,526)	7.99 %
FTE Positions	40.30	40.30	40.30	44.30	42.30	4.96 %

Service #3: Detention Services

Detention Services contribute to the public safety and to the effective operation of the courts by providing for the secure custody and movement of persons charged with violations of state and municipal laws.

Agency Revenues	\$ 25,116,816	\$ 27,649,863	\$ 27,649,863	\$ 28,210,603	\$ 28,210,603	2.03 %
Expenditures	\$ 43,680,561	\$ 43,388,844	\$ 43,832,616	\$ 46,980,905	\$ 46,047,380	5.05 %
Difference	\$ (18,563,745)	\$ (15,738,981)	\$ (16,182,753)	\$ (18,770,302)	\$ (17,836,777)	10.22 %
FTE Positions	364.25	364.25	368.41	377.89	368.29	(0.03)%

Service #4: Court Services

Court Services executes arrest warrants and civil court process issued by the District Courts and provide for a safe and orderly courthouse environment.

Agency Revenues	\$ 382,924	\$ 355,000	\$ 355,000	\$ 529,642	\$ 529,642	49.19 %
Expenditures	\$ 6,740,852	\$ 7,109,677	\$ 7,060,469	\$ 7,577,186	\$ 7,578,086	7.33 %
Difference	\$ (6,357,928)	\$ (6,754,677)	\$ (6,705,469)	\$ (7,047,544)	\$ (7,048,444)	5.11 %
FTE Positions	65.00	65.00	59.84	63.00	63.00	5.28 %

Service #5: Coroner Services

Coroner Services provides for the medical investigation of human deaths occurring in Johnson County and for the issuance of cremation permits and death certificates.

Agency Revenues	\$ 99,618	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 639,412	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Difference	\$ (539,794)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Sheriff

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
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Investigative Task Force

Priority: 1 Major Service: Patrol

This request is being made for five (5) additional deputies, one (1) additional Sergeant, one (1) additional Lieutenant and one (1) Civilian Crime Analyst to establish the foundation for a Northeast Kansas Multi-jurisdictional Task Force (NEKMJTF). The purpose of this task force is to consolidate and expand the resources of Johnson County law enforcement agencies for the purpose of investigating sale and manufacture of illegal drugs, violent crime, auto thefts, and gang activity in Johnson County.

The request is partially funded in the 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 774,129	\$ 497,659	\$ 732,634	\$ 440,013
Difference	\$ (774,129)	\$ (497,659)	\$ (732,634)	\$ (440,013)
Full-time Equivalent Positions	7.00	4.00	7.00	4.00

Detention Civilian Specialist Supervisors

Priority: 2 Major Service: Detention

This request is being made for four (4) CS Supervisors to supervise over 73 Civilian Employees in the Detention Facilities. These positions will provide adequate levels of supervision, maintain appropriate supervisor-to-employee ratios, and reduce the amount of employees Detention Sergeants are currently supervising.

This request was not included in the 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 365,547	\$ 0	\$ 383,469	\$ 0
Difference	\$ (365,547)	\$ 0	\$ (383,469)	\$ 0
Full-time Equivalent Positions	4.00	0.00	4.00	0.00

Biology/DNA Personnel

Priority: 3 Major Service: Crime Lab

Staffing levels of the Biology/DNA section of the Johnson County Sheriff's Office Criminalistics Laboratory (JCSOCL) cannot meet the current demands for service. The six trained case working FTE Forensic Scientists assigned to this unit currently prioritize time-sensitive examination requests such as those necessary for immediate investigative needs and court proceedings, but are unable to make significant gains in reduction of the casework backlog due to consistent submission of new evidence for analysis.

Operating in this manner has resulted in lengthy turnaround times for Biology/DNA cases and delays in providing timely, investigative results to partner agencies. The laboratory requests the addition of four FTEs (3 Forensic Scientist positions and 1 Forensic Technician) to be assigned to the Biology/DNA section to provide appropriate service levels to stakeholders and address the growing backlog of unworked cases.

This request is partially funded in the 2019 budget.

Agency Revenues	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000
Expenditures	\$ 526,156	\$ 216,042	\$ 397,956	\$ 192,957
Difference	\$ (440,156)	\$ (130,042)	\$ (311,956)	\$ (106,957)
Full-time Equivalent Positions	4.00	2.00	4.00	2.00

Sheriff

Requests for Additional Resources

Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
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Detention Sergeants

Priority: 4 Major Service: Detention

This request is being made for four (4) additional Sergeants to provide adequate supervision within the Detention Bureau. The positions are required to manage the large amount of tasks and staff assigned to the Detention Bureau. The Bureau is a 24/7 operation that needs constant supervision.

The Detention Bureau operates a 24/7 schedule with 20-24 line staff on each shift. There are currently two Sergeants for each day shift and evening shift and one Sergeant for each midnight shift. Adding four additional Sergeants will allow the midnight shifts to each receive a second Sergeant. The other two additional Sergeants would be assigned to a power shift to perform administrative duties that are currently not getting completed. Other collateral duties such as maintaining schedules would also be distributed more evenly among each shift to allow adequate supervision of Deputies.

This request was not included in the 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 463,135	\$ 0	\$ 468,918	\$ 0
Difference	\$ (463,135)	\$ 0	\$ (468,918)	\$ 0
Full-time Equivalent Positions	4.00	0.00	4.00	0.00

Patrol Deputies - Relief

Priority: 5 Major Service: Detention

This request for three Full Time Employees (FTEs) will establish a staffing level to be used as a relief factor to fill deputy positions that are open due to temporary absences. The concept of a relief factor is common in law enforcement. This practice is very common among similarly-sized law enforcement agencies. It is practiced by other law enforcement agencies in Johnson County.

By filling temporary absences with straight-time FTEs, we will be able to reduce overtime costs, because those hours were previously filled by FTEs paid at the time-and-one-half overtime premium rate. Additionally, this request supports the strategic goals of advancing the self-sufficiency of vulnerable populations and retaining a quality workforce.

This request was not included in the 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 418,502	\$ 0	\$ 261,720	\$ 0
Difference	\$ (418,502)	\$ 0	\$ (261,720)	\$ 0
Full-time Equivalent Positions	3.00	0.00	3.00	0.00

Sheriff

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Contractual, Commodities, & Capital Outlay		Priority:	6 Major Service:	All

Each year, there are many services and commodities that are purchased under contractual arrangements. It is common for these contracts to include an annual price increase, most ranging from 3% to 5%. It is not realistic to cover the cost of these contracts without additional funds, and this request is for funding to cover the expected cost of these services and commodities in the 2018 budget. An increase in funding is requested in the following amounts:

Inmate Medical	\$295,700
Inmate Food	133,400
Transportation	35,000
Police-Personal Equipment	58,800
DigiTicket (One time Capital)*	104,000
Vehicles	133,728
Total	\$760,625

This request was partially funded in the 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 760,625	\$ 626,900	\$ 760,625	\$ 534,900
Difference	\$ (760,625)	\$ (626,900)	\$ (760,625)	\$ (534,900)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Sheriff

Capital Improvement Program (CIP)

Radio Replacement

Year Placed: 2019

Description:

The Sheriff's Office needs to replace all Motorola XTS portable and mobile radio models and their accessories within the Johnson County Sheriff's Office. The estimated cost for the replacement would be \$2,661,600. The Sheriff's Office must transition to the new radios by the 3rd quarter of 2021 and it will take time to purchase and program the radios; therefore, the Sheriff's Office is requesting funding for this project no later than FY 2020. Funding for this project has been included in the FY 2019 budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 1,330,800	\$ 1,330,800	\$ 0	\$ 0	\$ 0	\$ 2,661,600
Total	\$ 1,330,800	\$ 1,330,800	\$ 0	\$ 0	\$ 0	\$ 2,661,600

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Sheriff Forfeited Property

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
Use of Carryover	\$ 0	\$ 739,087	\$ 739,087	\$ 562,965	\$ 562,965	(23.83)%
Miscellaneous	\$ 177,247	\$ 66,100	\$ 66,100	\$ 105,000	\$ 105,000	58.85 %
Interest	\$ 12,805	\$ 14,555	\$ 21,138	\$ 24,158	\$ 24,158	14.29 %
Total Other Agency Revenues	\$ 190,052	\$ 819,742	\$ 826,325	\$ 692,123	\$ 692,123	(16.24)%
a) Total Agency Revenues	\$ 190,052	\$ 819,742	\$ 826,325	\$ 692,123	\$ 692,123	(16.24)%
Expenditures						
Contractual Services	\$ 25,713	\$ 0	\$ 0	\$ 0	0	0.00 %
Commodities	\$ 18,254	\$ 819,742	\$ 826,325	\$ 692,123	\$ 692,123	(16.24)%
Capital Outlay	\$ 5,102	\$ 0	\$ 0	\$ 0	0	0.00 %
Subtotal	\$ 49,069	\$ 819,742	\$ 826,325	\$ 692,123	\$ 692,123	(16.24)%
Interfund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
Expenditures Subtotal	\$ 49,069	\$ 819,742	\$ 826,325	\$ 692,123	\$ 692,123	(16.24)%
b) Total Expenditures	\$ 49,069	\$ 819,742	\$ 826,325	\$ 692,123	\$ 692,123	(16.24)%
Difference: b) minus a)	\$ 140,983	\$ 0	\$ 0	\$ 0	0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

To provide non-tax funds for the purchase of new law enforcement services and equipment.

Budget Highlights

Revenues from Sheriff Forfeited Property can only be used for public safety purposes.

This fund does not receive any revenue from property taxes.

Weapons Licensure

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 26,523	\$ 45,900	\$ 45,900	\$ 25,000	\$ 25,000	(45.53)%
Total Agency Fees & Charges	\$ 26,523	\$ 45,900	\$ 45,900	\$ 25,000	\$ 25,000	(45.53)%
Use of Carryover	\$ 0	\$ 40,974	\$ 974	\$ 0	\$ 0	(100.00)%
Total Other Agency Revenues	\$ 0	\$ 40,974	\$ 974	\$ 0	\$ 0	(100.00)%
a) Total Agency Revenues	\$ 26,523	\$ 86,874	\$ 46,874	\$ 25,000	\$ 25,000	(46.67)%
Expenditures						
Commodities	\$ 0	\$ 86,874	\$ 46,874	\$ 25,000	\$ 25,000	(46.67)%
Subtotal	\$ 61,418	\$ 86,874	\$ 46,874	\$ 25,000	\$ 25,000	(46.67)%
Transfer to Capital projects	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures Subtotal	\$ 61,418	\$ 86,874	\$ 46,874	\$ 25,000	\$ 25,000	(46.67)%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
b) Total Expenditures	\$ 61,418	\$ 86,874	\$ 46,874	\$ 25,000	\$ 25,000	(46.67)%
Difference: b) minus a)	\$ (34,895)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

To provide non-tax funds for the purchase of new law enforcement and criminal prosecution services. This fund is governed by the provisions of KSA 75-7c01 et.seq.

Budget Highlights

Revenues from Weapons Licensure can only be used for public safety purposes.

This fund does not receive any revenue from property taxes.

911 Fund

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00 %
Use of Carryover	\$ 0	\$ 1,454,733	\$ 1,433,833	\$ 0	0	(100.00)%
Interest	\$ 80,802	\$ 80,190	\$ 133,400	\$ 152,457	\$ 152,457	14.29 %
Total Other Agency Revenues	\$ 80,802	\$ 1,534,923	\$ 1,567,233	\$ 152,457	\$ 152,457	(90.27)%
a) Total Agency Revenues	\$ 80,802	\$ 1,534,923	\$ 1,567,233	\$ 152,457	\$ 152,457	(90.27)%
Expenditures						
Contractual Services	\$ 3,762,882	\$ 4,533,204	\$ 4,533,204	\$ 4,269,204	\$ 4,269,204	(5.82)%
Commodities	\$ 794,691	\$ 400,000	\$ 400,000	\$ 519,041	\$ 519,041	29.76 %
Subtotal	\$ 4,557,573	\$ 4,933,204	\$ 4,933,204	\$ 4,788,245	\$ 4,788,245	(2.94)%
Transfer to Capital projects	\$ 1,179,533	\$ 1,454,733	\$ 1,454,733	\$ 264,000	\$ 264,000	(81.85)%
Subtotal	\$ 1,179,533	\$ 1,454,733	\$ 1,454,733	\$ 264,000	\$ 264,000	(81.85)%
Expenditures Subtotal	\$ 5,737,106	\$ 6,387,937	\$ 6,387,937	\$ 5,052,245	\$ 5,052,245	(20.91)%
b) Total Expenditures	\$ 5,737,106	\$ 6,387,937	\$ 6,387,937	\$ 5,052,245	\$ 5,052,245	(20.91)%
Difference: b) minus a)	\$ (5,656,304)	\$ (4,853,014)	\$ (4,820,704)	\$ (4,899,788)	\$ (4,899,788)	1.64 %
Tax Revenues						
Other Taxes	\$ 4,741,089	\$ 4,853,014	\$ 4,820,704	\$ 4,899,788	\$ 4,899,788	1.64 %
Total Tax Revenues	\$ 4,741,089	\$ 4,853,014	\$ 4,820,704	\$ 4,899,788	\$ 4,899,788	1.64 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

To provide funding for enhanced 9-1-1 services throughout Johnson County.

Budget Highlights

On January 1, 2012, a statutory 911 fee of \$0.53 per month was established for each communication device capable of accessing 911 was collected by the Kansas Local Collection Point Administrator and remitted in accordance with the statutory distribution formula to each Public Safety Answering Point (PSAP) jurisdiction providing 911 service to its constituents. Effective October 1, 2015, the uniform fee of \$0.53 per month was increased to \$0.60 per month. Under Interlocal Cooperation Agreements between the County and the cities operating PSAPS, such 911 fees will be received by the County and administered in separate accounts for each jurisdiction. Expenditures are for costs of the 911 system, for equipment used to receive, process and distribute 911 calls to emergency responders, and for maintenance and operation of the Countywide Radio System. Reserve funds are estimated to be \$5,619,440 on December 31, 2019 and will be used for maintenance and enhancements to the 9-1-1 and Countywide Radio System.

911 Wireless Telephone

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Use of Carryover	\$ 0	\$ 328,836	\$ 0	\$ 329,128	\$ 329,128	0.00%
Interest	\$ 3,399	\$ 3,516	\$ 5,611	\$ 6,413	\$ 6,413	14.29%
Total Other Agency Revenues	\$ 3,399	\$ 332,352	\$ 5,611	\$ 335,541	\$ 335,541	5,880.06%
a) Total Agency Revenues	\$ 3,399	\$ 332,352	\$ 5,611	\$ 335,541	\$ 335,541	5,880.06%
Expenditures						
Contractual Services	\$ 0	\$ 332,352	\$ 5,611	\$ 335,541	\$ 335,541	5,880.06%
Subtotal	\$ 0	\$ 332,352	\$ 5,611	\$ 335,541	\$ 335,541	5,880.06%
Interfund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures Subtotal	\$ 0	\$ 332,352	\$ 5,611	\$ 335,541	\$ 335,541	5,880.06%
b) Total Expenditures	\$ 0	\$ 332,352	\$ 5,611	\$ 335,541	\$ 335,541	5,880.06%
Difference: b) minus a)	\$ 3,399	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

To provide funding for enhanced 9-1-1 services throughout Johnson County.

Budget Highlights

This agency does not receive any revenues from property taxes. The fee assessed under law through December 31, 2011 was a \$.25 Local 911 fee and a \$.25 State Grant 911 fee collected monthly for each wireless and VoIP phone based in Johnson County. Beginning January 1, 2012, this fee was replaced with a new statutory 911 fee of \$.53 per month established by the 2011 legislature under Senate Bill #50. The new 911 fee of \$.53 is deposited into the authorized 911 Fund approved by the BOCC. Remaining funds in the 911 Wireless Telephone accounts are used in accordance with statutory restrictions for the cost of providing wireless and VoIP 911 service and for equipment directly related to the reception and processing of wireless and VoIP 911 calls by public safety dispatch centers, and for public safety radio system equipment and maintenance. Reserve funds are estimated to be \$0 as of December 31, 2019.

Emergency Management & Communications

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 305,251	\$ 326,147	\$ 326,147	\$ 327,923	\$ 327,923	0.54 %
Use of Assets	\$ 58,297	\$ 59,258	\$ 59,258	\$ 60,443	\$ 60,443	2.00 %
Total Agency Fees & Charges	\$ 363,548	\$ 385,405	\$ 385,405	\$ 388,366	\$ 388,366	0.77 %
Intergovernmental	\$ 158,722	\$ 95,461	\$ 95,461	\$ 95,000	\$ 95,000	(0.48)%
Miscellaneous	\$ 1,821	\$ 145,630	\$ 145,630	\$ 145,630	\$ 145,630	0.00 %
Total Other Agency Revenues	\$ 160,543	\$ 241,091	\$ 241,091	\$ 240,630	\$ 240,630	(0.19)%
a) Total Agency Revenues	\$ 524,091	\$ 626,496	\$ 626,496	\$ 628,996	\$ 628,996	0.40 %
Expenditures						
Personnel	\$ 4,641,961	\$ 5,342,596	\$ 5,245,894	\$ 5,599,985	\$ 5,521,149	5.25 %
Contractual Services	\$ 448,934	\$ 517,399	\$ 528,839	\$ 677,384	\$ 626,884	18.54 %
Commodities	\$ 126,320	\$ 140,651	\$ 140,651	\$ 153,576	\$ 143,151	1.78 %
Subtotal	\$ 5,217,215	\$ 6,000,646	\$ 5,915,384	\$ 6,430,945	\$ 6,291,184	6.35 %
Miscellaneous	\$ 50	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Equipment Reserve	\$ 50,000	\$ 195,000	\$ 195,000	\$ 195,000	\$ 195,000	0.00 %
Transfer to Capital projects	\$ 178,820	\$ 86,718	\$ 18,162	\$ 290,777	\$ 290,777	1,501.02 %
Subtotal	\$ 288,870	\$ 281,718	\$ 222,191	\$ 494,806	\$ 494,806	122.69 %
Expenditures Subtotal	\$ 5,506,085	\$ 6,282,364	\$ 6,137,575	\$ 6,925,751	\$ 6,785,990	10.56 %
Vehicle Equivalent Units	\$ 4,837	\$ 4,915	\$ 4,915	\$ 6,400	\$ 6,400	30.21 %
Risk Management Charges	\$ 0	\$ 28,681	\$ 28,681	\$ 21,066	\$ 21,066	(26.55)%
b) Total Expenditures	\$ 5,510,922	\$ 6,315,960	\$ 6,171,171	\$ 6,953,217	\$ 6,813,456	10.41 %
Difference: b) minus a)	\$(4,986,831)	\$(5,689,464)	\$(5,544,675)	\$(6,324,221)	\$(6,184,460)	11.54 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	1.00	1.00	1.00	1.00	1.00	0.00 %
Other FTEs	48.00	52.00	52.00	53.00	52.00	0.00 %
Total FTE Positions	49.00	53.00	53.00	54.00	53.00	0.00 %

Agency Mission

To provide for effective countywide emergency services through the provision of professional 911 and public safety communication services and infrastructure, and through the administration of a comprehensive, countywide emergency management program.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by \$375,800 (6.35%) compared to FY 2018. The increase is due to the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve remain constant at \$195,000.

FTEs for FY 2019 remain constant at 53.00.

Emergency Management & Communications

Service Delivery Goals and Associated Performance Measures

Operations	Actual 2017	Estimated 2018	Estimated 2019
1) Ensure that all emergency calls for service are processed efficiently.			
(A) % of all emergency calls processed meeting NFPA standards (Goal 90%).	90%	90%	90%
(B) Average wait time for incoming calls. (Goal 6 seconds or less).	5 sec	6 sec	6 sec
(C) Average time to recognition for dispatcher assisted CPR meeting AHA standards (Goal 60 from pick up to recognition).	97 sec	90 sec	60 sec
(D) Average time to start CPR instruction meeting AHA standards (Goal 120 from pick up to CPR instruction).	126 sec	120 sec	120 sec
2) Ensure that all emergency calls for service are processed effectively.			
(A) Ensure that a minimum of 3% of medical calls are reviewed for quality assurance.	3%	3%	3%
(B) Ensure that a minimum of 25% of cardiac arrests are reviewed for quality assurance.	75%	100%	100%
(C) Ensure that a minimum of 3% of callers are surveyed via customer satisfaction survey.	3%	3%	3%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of phone calls answered by dispatchers.	114,593	115,739	116,896
2) # of 911 calls.	45,436	49,980	54,978
3) # of calls for service.	61,462	62,077	62,697
4) # of calls for service dispatched.	61,070	61,681	62,298
5) # of emergency medical calls dispatched.	48,049	48,529	49,015
6) % of total call volume processed as high priority medical calls.	30%	32%	35%
7) % of total call volume process as high priority fire calls.	1%	1%	2%

Emergency Management & Communications

Agency Goals & Objectives

Service Delivery Goals and Associated Performance Measures

Emergency Management	Actual 2017	Estimated 2018	Estimated 2019
<p>1) Coordinate the development Johnson County's Emergency Management program, focused on continually improving capabilities.</p> <p style="padding-left: 20px;">(A) Ensure at least 95% of emergency management program stakeholders rate the overall performance of the program as either "very good" or excellent" in annual stakeholder survey.</p>	97%	95%	95%
<p>2) Develop and maintain the County's all-hazard emergency planning program.</p> <p style="padding-left: 20px;">(A) Coordinate the development and maintenance of countywide emergency plans (Hazard Analysis, CEOP, Mitigation, Debris Management, LEPC, etc.), ensuring they are updated on schedule and meet 100% of the requirements (1,092).</p>	100%	100%	100%
<p>3) Develop and maintain Johnson County Government's disaster response capabilities and ensure that the County Emergency Operations Center (EOC) is operationally ready.</p> <p style="padding-left: 20px;">(A) Ensure 100% of EOC positions have at least three individuals trained and ready to staff the position for EOC activations.</p>	88%	90%	92%
<p>4) Develop and maintain the County's community preparedness program.</p> <p style="padding-left: 20px;">(A) Increase the number of individuals educated/trained to prepare for disasters increases by 10% annually.</p>	5%	10%	10%
<p>5) Develop and maintain Johnson County's Government Preparedness Program.</p> <p style="padding-left: 20px;">(A) Develop and maintain an effective workplace crisis planning program, ensuring 100% of Johnson County Government buildings have an Emergency Response Plan in place.</p> <p style="padding-left: 20px;">(B) Coordinate the County's Workplace Safety Coordinator Program, maintaining one Coordinator per department in every building they regularly occupy.</p> <p style="padding-left: 20px;">(C) Develop and maintain the County's Continuity of Operations Program (COOP), ensuring 100% of departments have a COOP plan.</p>	95%	100%	100%
	94%	96%	96%
	81%	90%	100%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of trained EOC Responders (of 103 needed).	91	93	95
2) # of individuals educated/trained to prepare for disasters.	2,342	2,576	2,833
3) # of community education and outreach events conducted.	25	27	30
4) # of connections through social media.	10,200	11,200	12,342

Emergency Management & Communications

Outputs and Efficiency Measures (con't)		Actual 2017	Estimated 2018	Estimated 2019
5)	# of emergency management exercises conducted.	4	4	4
6)	# of county department COOP plans established.	26	29	32
7)	# of workplace safety coordinator trainings provided.	7	8	8
8)	# of facility emergency response guides reviewed/ updated.	30	30	30
9)	# of new facility emergency response plans created (annually).	1	2	2
10)	# of facility emergency response plans created (cumulative).	61	64	64
11)	# of facility evac drills conducted and evaluated by EMC.	7	10	10
12)	# of facility evac drills conducted (supported w/o EMC evaluation).	10	10	10
13)	# of trained Workplace Safety Coordinators.	146	149	149
14)	# of emergency planning requirements (1,092) met.	1,092	1,092	1,092
15)	% of time critical systems are fully operational (8,740 hrs).	100%	100%	100%
16)	% of training and exercise requirements met (86).	100%	100%	100%

Emergency Management & Communications

Agency Goals & Objectives

Service Delivery Goals and Associated Performance Measures

EMS System Medical Director Program	Actual 2017	Estimated 2018	Estimated 2019
1) Develop and maintain a comprehensive QA/CQI Patient Safety Program.			
(A) Capture 100% of all Cardiac Arrests in JOCO EMS System for entry into CARES Registry.	100%	100%	100%
(B) Capture 100% of all advanced airways placed in JOCO EMS System for entry into the Airway Registry.	100%	100%	100%
(C) Capture all Stroke, STEMI, and Trauma Patients through Clinical Registries.	33%	66%	66%
(D) Develop and Maintain a credentialing system for EMS providers that actively practice EMS Medicine.			
a. Ensure 100% of medical providers are participating in the credentialing process.	0%	10%	30%
2) Continue to develop and grow the Mobile Integrated Healthcare concept in the JOCO EMS System.			
(A) Enroll 100% of Fire/EMS Agencies in the JOCO EMS System in the Community Outreach Referral Program.	100%	100%	100%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) Utstein Cardiac Arrest Survival Rate.	48.5%	50.0%	50.0%
2) % Cardiac Arrest calls reviewed for Quality.	100%	100%	100%
3) Bystander CPR rate.	66.2%	68.0%	70.0%
4) Bystander AED rate.	13.2%	14.0%	15.0%
6) Law Enforcement AED rate. *	9.0%	10.0%	11.0%
7) # of medical providers requiring medical oversight.	853	TBD	TBD
8) # of medical providers participating in credentialing program.	0	150	270
9) # ACS/Stroke/Trauma calls reviewed for Quality.	1,757	3,932	4,000
10) Number of medical/patient safety errors in the EMS System.	N/A	N/A	N/A
11) Number of medical/patient safety errors investigation rate.	—	25.0%	50.0%

* Law Enforcement AED rate is taken from non-traumatic CARES cases that did not occur at a hospital or nursing home where an AED was first applied by police.

Emergency Management & Communications

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: Emergency Communications

Emergency Communications receives all emergency calls for service, including 9-1-1 and 10-digit calls, and manages the responses and resource coverage for 11 fire departments in Johnson County, Med-Act and Miami County EMS.

Agency Revenues	\$ 40,122	\$ 36,124	\$ 36,124	\$ 37,900	\$ 37,900	4.92%
Expenditures	\$ 3,213,960	\$ 3,645,632	\$ 3,541,591	\$ 3,992,020	\$ 3,992,020	12.72%
Difference	\$ (3,173,838)	\$ (3,609,508)	\$ (3,505,467)	\$ (3,954,120)	\$ (3,954,120)	12.80%
FTE Positions	30.00	34.00	34.00	34.00	34.00	0.00%

Service #2: Countywide Communications

Countywide Communications provides reliable, multi-agency radio and data communications system infrastructure for use by over 40 local government agencies.

Agency Revenues	\$ 111,379	\$ 264,911	\$ 264,911	\$ 266,096	\$ 266,096	0.45%
Expenditures	\$ 1,101,579	\$ 1,352,516	\$ 1,322,763	\$ 1,365,191	\$ 1,365,191	3.21%
Difference	\$ (990,200)	\$ (1,087,605)	\$ (1,057,852)	\$ (1,099,095)	\$ (1,099,095)	3.90%
FTE Positions	9.00	9.00	9.00	9.00	9.00	0.00%

Service #3: Emergency Management

The Emergency Management division coordinates the countywide activities required to mitigate, prepare for, respond to, and recover from emergencies/disasters in Johnson County and ensures the County is compliant with emergency management laws and regulations.

Agency Revenues	\$ 158,722	\$ 95,461	\$ 95,461	\$ 95,000	\$ 95,000	-0.48%
Expenditures	\$ 619,198	\$ 631,221	\$ 643,189	\$ 849,046	\$ 770,210	19.75%
Difference	\$ (460,476)	\$ (535,760)	\$ (547,728)	\$ (754,046)	\$ (675,210)	23.27%
FTE Positions	6.00	6.00	6.00	7.00	6.00	0.00%

Service #4: EMS Medical Director System Program

The EMS Medical Director Program provides comprehensive, patient-centered, evidenced-based medical oversight to 10 fire departments, Med-Act, and the ECC, ensuring that up-to-date, quality patient care is delivered for every EMS event in Johnson County.

Agency Revenues	\$ 213,868	\$ 230,000	\$ 230,000	\$ 230,000	\$ 230,000	0.00%
Expenditures	\$ 571,348	\$ 652,995	\$ 630,032	\$ 719,494	\$ 658,569	4.53%
Difference	\$ (357,480)	\$ (422,995)	\$ (400,032)	\$ (489,494)	\$ (428,569)	7.13%
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00%

Emergency Management & Communications

Requests for Additional Resources

	<u>Requested FY 2018</u>	<u>Budgeted FY 2018</u>	<u>Requested FY 2019</u>	<u>Projected FY 2019</u>
Emergency Management Specialist			Priority: 1	Major Service: Emergency Management

As the spring and summer storms of 2017 demonstrated, Johnson County is vulnerable to disasters. Preparing our community and organization to appropriately address this reality is an essential function of our government and a process that becomes more complex every year. As the county grows and requirements and expectations continue to increase the number of unmet needs and services provided at sub-optimal levels grow as well. To address this expanding gap in service, Emergency Management and Communications is requesting an Emergency Management Specialist in the Emergency Management Division. This Emergency Management Specialist position is needed to address unmet needs related to the administration and support for Emergency Management systems, including stakeholder engagement, training and exercise enhancement, ESF Team development, WebEOC, NotifyJoCo, Continuity of Operations Planning, community preparedness activities, and other Emergency Management initiatives. Funding has not been included in the FY 2019 Budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 78,836	\$ 0	\$ 84,947	\$ 0
Difference	\$ (78,836)	\$ 0	\$ (84,947)	\$ 0
Full-time Equivalent Positions	1.00	0.00	1.00	0.00

Medical Director Bottom-Half Funding			Priority: 2	Major Service: EMS Medical Director System Program
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Prior to 2013 Emergency Management & Communications (EMC) contracted the services of a Medical Director. The EMC hired a full-time Medical Director for the EMS System. When this program started the only funding for the program was for personnel costs (of the doctor) and \$10,000 toward continuing education. Shortly after the program was established it was evident the program was underfunded. There are many expenses that were not anticipated that relate to the employment of a full-time EMS Physician. As Johnson County had never employed a full-time EMS Physician there were unknowns related to financial requirements that could not have been anticipated. Funding has not been included in the FY 2019 Budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 60,925	\$ 0	\$ 60,925	\$ 0
Difference	\$ (60,925)	\$ 0	\$ (60,925)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Emergency Management & Communications

Capital Improvement Program (CIP)

Title: Countywide Radio System Infrastructure **Year Placed:** 2019

Description: The Countywide Radio System is currently meeting the voice and data communications needs of over 40 agencies. The funding requested in this project is to maintain the existing highly reliable radio system infrastructure. The project needs to sustain funding since prior funding through other projects and 9-1-1 funds will be depleted in the near future and not able to fund this project. The countywide radio system is one of two host and master sites for the metropolitan area regional radio system (MARRS). This project is included in the 2019 Budget.

Capital Expenditures	FY2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Design and Construction	\$ 264,000	\$ 223,000	\$ 139,000	\$142,000	\$ 163,000	\$ 931,000
Furniture & Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 264,000	\$ 223,000	\$ 139,000	\$142,000	\$ 163,000	\$ 931,000
Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start Up	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

Title: Antenna Repeater Systems **Year Placed:** 2019

Description: This request is to upgrade the Distributed/Bi-directional Antenna Systems that currently exist in 10 of 12 county buildings where these system are installed. In addition, the installation of a new system will need to be installed in the Arts and Heritage Center. The existing BDA that supports the Courthouse and Administration building is not part of this request as a new system is included in the New Courthouse Project. The existing systems are no longer being supported by the manufacturer as of December 31, 2017. These systems do not meet the new public safety spectrums for in building radio communications. These systems also support the wireless systems for major providers to ensure wireless connectivity by boosting the cellular signal. This project is included in the 2019 Budget.

Capital Expenditures	FY2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 290,777	\$ 231,500	\$ 0	\$ 0	\$ 0	\$ 522,277
Total	\$ 290,777	\$ 231,500	\$ 0	\$ 0	\$ 0	\$ 522,277
Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022	
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0	
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0	

Med-Act

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 8,005,069	\$ 9,335,177	\$ 9,335,177	\$ 9,521,881	\$ 9,521,881	2.00 %
Total Agency Fees & Charges	\$ 8,005,069	\$ 9,335,177	\$ 9,335,177	\$ 9,521,881	\$ 9,521,881	2.00 %
Miscellaneous	\$ 118,636	\$ 37,080	\$ 37,080	\$ 37,080	\$ 37,080	0.00 %
Total Other Agency Revenues	\$ 118,636	\$ 37,080	\$ 37,080	\$ 37,080	\$ 37,080	0.00 %
a) Total Agency Revenues	\$ 8,123,705	\$ 9,372,257	\$ 9,372,257	\$ 9,558,961	\$ 9,558,961	1.99 %
Expenditures						
Personnel	\$ 14,193,588	\$ 16,942,786	\$ 16,666,716	\$ 17,592,656	\$ 17,592,656	5.56 %
Contractual Services	\$ 1,082,007	\$ 1,230,403	\$ 1,205,403	\$ 1,295,903	\$ 1,250,903	3.77 %
Commodities	\$ 1,215,106	\$ 1,210,438	\$ 1,210,438	\$ 1,164,938	\$ 1,164,938	(3.76) %
Subtotal	\$ 16,490,701	\$ 19,383,627	\$ 19,082,557	\$ 20,053,497	\$ 20,008,497	4.85 %
Transfer to Equipment Reserve	\$ 937,897	\$ 770,079	\$ 770,079	\$ 945,079	\$ 945,079	22.72 %
Transfer to Capital projects	\$ 0	\$ 0	\$ 0	\$ 536,000	\$ 536,000	0.00 %
Subtotal	\$ 947,897	\$ 770,079	\$ 770,079	\$ 1,481,079	\$ 1,481,079	92.33 %
Expenditures Subtotal	\$ 17,437,994	\$ 20,153,706	\$ 19,852,636	\$ 21,534,576	\$ 21,489,576	8.25 %
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Risk Management Charges	\$ 0	\$ 53,588	\$ 53,588	\$ 52,654	\$ 52,654	(1.74) %
Cost Allocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
b) Total Expenditures	\$ 17,437,994	\$ 20,207,294	\$ 19,906,224	\$ 21,587,230	\$ 21,542,230	8.22 %
Difference: b) minus a)	\$ (9,314,089)	\$ (10,835,037)	\$ (10,533,967)	\$ (12,028,269)	\$ (11,983,269)	13.76 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	136.53	143.53	143.53	144.53	144.53	0.70 %
Total FTE Positions	136.53	143.53	143.53	144.53	144.53	0.70 %

Agency Mission

Med-Act's mission is to provide and assure the highest level of emergency medical services in an effective, caring and professional manner.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$925,940 (4.85%) compared to FY 2018. The increase is due to the net impact of: 1) a \$123,978 increase for the transfer of 1.0 FTE from HSD, 2) a \$175,000 increase to equipment reserve for the purchase of ambulances, 3) a \$25,000 reduction contractual/Commodities for a transfer to JIMS, and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve increases to \$945,079 with an additional \$175,000 for the purchase of Ambulances.

FTEs for FY 2019 increase to 144.53 with the transfer of 1.0 FTE from HSD.

Med-Act

Agency Goals & Objectives

Service Delivery Goals and Associated Performance Measures

	Associated PMs:
1) Meet best practice compliance targets for emergency response.	
(A) Ambulance response to meet NFPA standards.	f
(B) Paramedic response to meet NFPA standards.	g
2) Improve cardiac arrest survivability in the community.	
(A) AED deployments.	h
(B) Increase bystander CPR.	i
(C) Improved patient outcomes.	e,j
3) Build trust and confidence from patients served by Med-Act.	k
4) Good stewards of resources.	a,b,c,d,l,m

Output and Efficiency Measures

Outputs	Actual 2017	Estimated 2018	Estimated 2019
a) User fee charges.	\$11,670,940	\$13,384,742	\$13,652,437
b) User fees collected.	\$8,005,069	\$9,335,177	\$9,521,881
c) Emergency events answered.	43,606	44,914	46,261

Efficiency/Cost Measures

d) Ambulance maintenance cost per mile.	\$0.76	\$0.50	\$0.40
e) Work related injuries with lost time per month.	2.50	2.50	2.00

Effectiveness Measures

f) % of emergency ambulance response within 10 minutes.	93%	94%	94%
g) % of emergency paramedic response within 9 minutes.	91%	94%	94%
h) % of patients who received AED before EMS arrival.	13%	6%	6%
i) % of cardiac arrest patients receiving bystander CPR.	66%	60%	60%
j) % of witnessed cardiac arrest patients in shockable rhythm discharged in good neurological status.	52%	50%	50%
k) % patient satisfaction surveys rated highest possible.	89%	85%	85%
l) % of patient accounts collected after 11 months.	65.7%	64%	64%
m) # of critical ambulance failures per month.	0.33	1.00	1.00

Med-Act

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: Administration

Provide administrative support to the department.

Agency Revenues	\$ 60,828	\$ 393,808	\$ 393,808	\$ 26,680	\$ 26,680	-93.23 %
Expenditures	\$ 1,378,607	\$ 1,278,554	\$ 1,352,958	\$ 1,539,473	\$ 1,494,473	10.46 %
Difference	\$ (1,317,779)	\$ (884,746)	\$ (959,150)	\$ (1,512,793)	\$ (1,467,793)	53.03 %
FTE Positions	5.63	5.63	9.63	6.63	6.63	(31.15)%

Service #2: Operations

Provide paramedic level EMS services to the Johnson County community including ambulance transport services.

Agency Revenues	\$ 7,975,185	\$ 8,941,369	\$ 8,941,369	\$ 9,495,201	\$ 9,495,201	6.19 %
Expenditures	\$ 13,658,670	\$ 16,457,710	\$ 15,985,929	\$ 17,460,005	\$ 17,460,005	9.22 %
Difference	\$ (5,683,485)	\$ (7,516,341)	\$ (7,044,560)	\$ (7,964,804)	\$ (7,964,804)	13.06 %
FTE Positions	123.90	130.90	124.44	129.90	129.90	4.39 %

Service #3: Education

Provide medical continuing education to the department and to the first response personnel in the Johnson County.

Agency Revenues	\$ 3,022	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 499,405	\$ 538,246	\$ 634,966	\$ 654,750	\$ 654,750	3.12 %
Difference	\$ (496,383)	\$ (538,246)	\$ (634,966)	\$ (654,750)	\$ (654,750)	3.12 %
FTE Positions	4.00	4.00	6.46	5.00	5.00	(22.60)%

Service #4: Support Services

Provide medical equipment and supplies to all EMS agencies in Johnson County and oversee the fleet maintenance for the department.

Agency Revenues	\$ 84,670	\$ 37,080	\$ 37,080	\$ 37,080	\$ 37,080	0.00 %
Expenditures	\$ 1,901,112	\$ 1,879,196	\$ 1,878,783	\$ 1,880,348	\$ 1,880,348	0.08 %
Difference	\$ (1,816,442)	\$ (1,842,116)	\$ (1,841,703)	\$ (1,843,268)	\$ (1,843,268)	0.08 %
FTE Positions	3.00	3.00	3.00	3.00	3.00	0.00 %

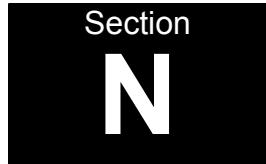
Med-Act

Requests for Additional Resources

	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Vehicle Equipment Transfer			Priority: 1	Major Service: Operations

We are requesting to increase our Fund Transfer to Equipment Reserve for Vehicles by \$175,000 going forward beginning in 2019. During 2017 Med-Act operated 19 ambulances, 12 primary units and 7 reserve units. During 2018 this fleet will increase to 24 ambulances which will consist of 16 primary units and 8 reserve units. This increase was supported by the BOCC approved RAR. Our current annual transfer of \$665,949 into our Equipment Reserve Fund was established based on a fleet of 19 ambulances, and will not be sufficient to support a fleet of 24 ambulances. Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 175,000	\$ 175,000	\$ 175,000	\$ 0
Difference	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00



Infrastructure

This Section Includes:

- Airport (Page N-2)
- Contractor Licensing (Page N-15)
- Public Works (Page N-18)
- Planning, Development, and Codes (Page N-26)
- Stormwater (Page N-29)
- Transportation (Page N-33)
- Wastewater O & M (Page N-38)
- Wastewater SRCFP (Page N-45)

Airport

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 1,806,038	\$ 1,872,900	\$ 1,926,620	\$ 2,125,000	\$ 2,125,000	10.30 %
Use of Assets	\$ 4,804,745	\$ 4,595,074	\$ 4,620,000	\$ 4,869,000	\$ 4,869,000	5.39 %
Total Agency Fees & Charges	\$ 6,610,783	\$ 6,467,974	\$ 6,546,620	\$ 6,994,000	\$ 6,994,000	6.83 %
Use of Carryover	\$ 0	\$ 300,000	\$ 300,000	\$ 0	\$ 0	0.00 %
Miscellaneous	\$ 37,223	\$ 168,628	\$ 168,628	\$ 168,628	\$ 168,628	0.00 %
Interest	\$ 71,138	\$ 421	\$ 116,735	\$ 133,411	\$ 133,411	14.29 %
Total Other Agency Revenues	\$ 108,361	\$ 469,049	\$ 585,363	\$ 341,098	\$ 341,098	(41.73)%
a) Total Agency Revenues	\$ 6,719,144	\$ 6,937,023	\$ 7,131,983	\$ 7,335,098	\$ 7,335,098	2.85 %
Expenditures						
Personnel	\$ 1,302,099	\$ 1,553,591	\$ 1,597,726	\$ 1,673,235	\$ 1,673,235	4.73 %
Contractual Services	\$ 1,057,287	\$ 1,385,800	\$ 1,360,605	\$ 1,564,705	\$ 1,564,705	15.00 %
Commodities	\$ 1,487,799	\$ 1,532,500	\$ 1,742,400	\$ 1,718,900	\$ 1,718,900	(1.35)%
Capital Outlay	\$ 129,371	\$ 200,000	\$ 395,825	\$ 430,709	\$ 430,709	8.81 %
Subtotal	\$ 3,976,556	\$ 4,671,891	\$ 5,096,556	\$ 5,387,549	\$ 5,387,549	5.71 %
Debt Service	\$ 603,937	\$ 299,028	\$ 299,029	\$ 286,598	\$ 286,598	(4.16)%
Miscellaneous	\$ 0	\$ 0	\$ 190	\$ 313	\$ 313	64.74 %
Interfund Transfers	\$ 555,148	\$ 782,413	\$ 1,152,517	\$ 1,168,213	\$ 1,168,213	1.36 %
Intrafund Transfers	\$ 184,125	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Capital projects	\$ 0	\$ 750,000	\$ 150,000	\$ 0	\$ 0	(100.00)%
Subtotal	\$ 1,343,210	\$ 1,831,441	\$ 1,601,736	\$ 1,455,124	\$ 1,455,124	(9.15)%
Expenditures Subtotal	\$ 5,319,766	\$ 6,503,332	\$ 6,698,292	\$ 6,842,673	\$ 6,842,673	2.16 %
Risk Management Charges	\$ 76,829	\$ 76,766	\$ 76,766	\$ 83,783	\$ 83,783	9.14 %
Cost Allocation	\$ 242,404	\$ 356,925	\$ 356,925	\$ 408,642	\$ 408,642	14.49 %
b) Total Expenditures	\$ 5,638,999	\$ 6,937,023	\$ 7,131,983	\$ 7,335,098	\$ 7,335,098	2.85 %
Difference: b) minus a)	\$ 1,080,145	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Tax Revenues						
Ad Valorem	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Tax Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	18.80	18.25	18.25	18.25	18.25	0.00 %
Total FTE Positions	18.80	18.25	18.25	18.25	18.25	0.00 %

Agency Mission

It is the mission of the Johnson County Airport Commission to develop and operate a system of air transportation facilities that serve the aviation needs of the region, contribute to the economic vitality and quality of life in Johnson County, and integrate with the national plan for Integrated Airport Systems. In order to maximize resources to accomplish this mission, the Airport Commission will aggressively develop and market the non-aviation land at New Century AirCenter to generate long-term revenues.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Risk Management charges and cost allocation, are budgeted to increase by \$290,993 (5.71%) compared to FY 2018. This increase is due to: 1) a \$204,100 increase in contractual services, 2) \$23,500 decrease in commodities, 3) \$34,884 increase in capital outlay, and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects and Intrafund Transfers include \$1,022,000 for various Airport projects.

FTEs for FY 2019 remain constant at 18.25.

Airport

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Operate New Century Airport in a safe and efficient manner that meets or exceeds recommendations prescribed by Federal Aviation Regulations and FAA Airport Compliance Manual.	
* Maintain full occupancy on t-hangar properties.	i
* Improve flight safety by keeping grounds and property maintained.	l
* Efficient financial operation of New Century Air Center.	h
2) Operate Executive Airport in a safe and efficient manner that meets or exceeds recommendation prescribed by Federal Aviation Regulations and the FAA Airport Compliance Manual.	
* Maintain full occupancy on t-hangar properties.	j
* Improve flight safety by keeping grounds and property maintained.	m
* Efficient financial operation of Executive Airport.	g
3) Develop and operate in a business-like manner the "premier multi-modal business park in metro Kansas City" in order to promote economic development, diversify the tax base and generate operating revenue for the County's airport system.	
* Keep the business park, rail system and water system collectively self sufficient.	d, e, f
* Provide efficient rail service to support development of commercial real estate.	b, d
* Meet KDHE water quality standards.	q
* Maintain volume and pressure.	n
* Provide water at a competitive rate.	e

Agency Key Performance Measures (PMs)

Output	Actual 2017	Estimated 2018	Estimated 2019
a1) # of rail car per year.	851	860	870
a2) Gallons of Water Distributed per year.	278,070,744	278,500,000	279,000,000
a3) Number of Flight Operations per year at New Century.	55711	56825	57961
a4) Number of Flight Operations per year at Executive Airport.	37091	37833	38590
Efficiency/Cost Measures			
b) Total rail system cost per car.	\$310.53	\$490.01	\$532.64
c) Total water system cost per 1K gallons billed.	\$5.24	\$6.02	\$5.64
d) % Rail System cost center revenue as a % of expense.	88%	65%	72%
e) % Water System cost center revenue as a % of expense.	79%	77%	90%
f) % Business Park cost center revenue as a % of expense.	186%	149%	110%
g) % Executive Airport cost center revenue as a % of expense.	103%	34%	90%
h) % New Century Airport cost center revenue as a % of expense.	107%	173%	166%
i) % of New Century Air Center t-hangars leased.	99.12%	99.29%	99.44%
j) % of Executive Airport t-hangars leased.	99.97%	99.97%	100%
Effectiveness Measures			
l) Bird strikes at New Century per 1,000 flight operations.	0	0	0
m) Bird strikes at Executive Airport per 1,000 flight operations.	0	0	0
n) % of time water pressure below standards.	< 1%	< 1%	< 1%
q) % of water tests meeting KDHE standards.	100%	100%	100%

Airport

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
Service #1: New Century Business Park						
Maintain and develop land for commercial use and to enhance the airport.						
Agency Revenues	\$ 3,862,489	\$ 3,771,628	\$ 3,605,363	\$ 3,418,039	\$ 3,418,039	(5.20)%
Expenditures	\$ 2,332,434	\$ 2,857,680	\$ 2,410,922	\$ 3,121,859	\$ 3,121,859	29.49 %
Difference	\$ 1,530,055	\$ 913,948	\$ 1,194,441	\$ 296,180	\$ 296,180	(75.20)%
FTE Positions	5.04	4.49	4.69	4.69	4.69	0.00 %

Service #2: New Century AirCenter

Maintain and operate an airport that meets the needs of general aviation.

Agency Revenues	\$ 853,897	\$ 803,421	\$ 1,212,000	\$ 1,258,059	\$ 1,258,059	3.80 %
Expenditures	\$ 633,043	\$ 861,400	\$ 698,371	\$ 735,337	\$ 735,337	5.29 %
Difference	\$ 220,854	\$ (57,979)	\$ 513,629	\$ 522,722	\$ 522,722	1.77 %
FTE Positions	4.63	4.63	4.23	4.23	4.23	0.00 %

Service #3: Executive Airport

Maintain and operate an airport that meets the needs of general aviation.

Agency Revenues	\$ 559,877	\$ 681,974	\$ 569,620	\$ 724,000	\$ 724,000	27.10 %
Expenditures	\$ 552,466	\$ 1,107,963	\$ 1,491,606	\$ 947,702	\$ 947,702	(36.46)%
Difference	\$ 7,411	\$ (425,989)	\$ (921,986)	\$ (223,702)	\$ (223,702)	(75.74)%
FTE Positions	4.53	4.53	4.03	4.03	4.03	0.00 %

Service #4: New Century Water

Distribute quality water to the customers of New Century.

Agency Revenues	\$ 1,211,522	\$ 1,415,000	\$ 1,470,000	\$ 1,600,000	\$ 1,600,000	8.84 %
Expenditures	\$ 1,501,397	\$ 1,363,935	\$ 1,676,238	\$ 1,574,480	\$ 1,574,480	(6.07)%
Difference	\$ (289,875)	\$ 51,065	\$ (206,238)	\$ 25,520	\$ 25,520	(112.37)%
FTE Positions	2.70	2.70	2.35	2.35	2.35	0.00 %

Service #5: New Century Rail

Move and store rail cars for our customers as needed.

Agency Revenues	\$ 231,359	\$ 265,000	\$ 275,000	\$ 335,000	\$ 335,000	21.82 %
Expenditures	\$ 300,426	\$ 312,354	\$ 421,155	\$ 463,295	\$ 463,295	10.01 %
Difference	\$ (69,067)	\$ (47,354)	\$ (146,155)	\$ (128,295)	\$ (128,295)	(12.22)%
FTE Positions	1.90	1.90	2.95	2.95	2.95	0.00 %

Airport

Capital Improvement Plan (CIP)

Title: **New Century Retention Pond Improvements** **Year Placed:** **2019**

Description: This project would fund upgrades and repairs to the Naval Air Park Storm Water Detention Basin. The banks of the retention ponds are eroding and becoming a risk to the outflowing drainage structures, and utilities along the New Century Parkway. Additionally, the 1940s era spillway is beyond its service life and in risk of failure. It needs to be replaced in order to allow the detention basins to continue to function for their intended purpose. The Airport Commission has an opportunity to get matching funding from the Johnson County Public Works Stormwater Management Program (SMP) administered by the Stormwater Management Advisory Council (SMAC). This project is in the FY 2019 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 400,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 400,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 400,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 400,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: OJC - Reconstruct Northeast Apron **Year Placed:** 2019

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% County portion. The existing apron is in fair to poor condition and near the end of its useful life. Numerous cracks and failures have been addressed over the years and continue to propagate and fail. This project is in FY 2019 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 192,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 192,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 192,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 192,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Lenexa Parkway Resurface **Year Placed:** 2019

Description: Lenexa Parkway is an existing road in the New Century Business Park. As with all roads, it needs to be resurfaced from time to time to prevent further decay and to provide a safe road surface for business park tenants and the general public. This project would resurface Lenexa Parkway at New Century. This project is in the FY 2019 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: **New Century Maintenance Building Roof** **Year Placed:** **2019**

Description: The roof of the NCAC Maintenance Building has had recent leaking problems. During investigation of the leaks it became apparent that the whole roof needs to be replaced to prevent further deterioration of the building and potential damage to contents. This project would replace the roof on the New Century Maintenance Building. This project is placed in the FY 2019 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 150,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$150,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: **Locomotive Shed** **Year Placed:** **2019**

Description: The Airport Commission operates two locomotives to support the tenants in the New Century Business Park who receive and ship goods and supplies by rail. The locomotives remain outside at all times as there is no covered structure for them. All maintenance on the locomotives must be done outside in all types of weather. Storing them inside will allow for savings in fuel consumption from having to run them 24 hours per day in some cases to keep the water from freezing. Inside storage can reduce the risk of vandalism to the locomotives, thus improving security. It can also reduce the risk of injury to staff by keeping ice and snow off of the locomotives. Lastly, having a building with electrical connection provides a way to charge batteries and service the engines which is not currently something we can do without removing the batteries to be charged or replaced. This project would build a shed to house the locomotives out at New Century Air. This project has design costs in FY 2019 with construction planned for FY 2020.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 30,000	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 180,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 30,000	\$ 150,000	\$ 0	\$ 0	\$ 0	\$ 180,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: **IXD - Reconstruct NE T-Hanger Apron (Design)** **Year Placed:** **2020**

Description:

This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This is for the design phase in 2020 and the construction in 2021.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 13,558	\$ 0	\$ 0	\$ 0	\$ 13,558
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 13,558	\$ 0	\$ 0	\$ 0	\$ 13,558

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2023
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: **OJC - Reconstruct Taxiway B (Design)** **Year Placed:** **2020**

Description:

This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This is for the design phase in 2020 and the construction in 2021.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 30,530	\$ 0	\$ 0	\$ 0	\$ 30,530
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 30,530	\$ 0	\$ 0	\$ 0	\$ 30,530

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: **Sumner Way Resurface** **Year Placed: 2020**

Description: Sumner Way is an existing road in the New Century Business Park. As with all roads, it needs to be resurfaced from time to time to prevent further decay and to provide a safe road surface for business park tenants and the general public. This project would resurface Sumner Way at New Century. This project is currently placed in the FY 2020 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 250,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 250,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: **IXD - Reconstruct NE T-Hanger Apron (Construction)** **Year Placed: 2021**

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This is for the construction phase in 2021 (design was shown in 2020).

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 808,500	\$ 0	\$ 0	\$ 808,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 808,500	\$ 0	\$ 0	\$ 808,500

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: OJC - Reconstruct Taxiway B (Construction) **Year Placed:** 2021

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This is for the construction phase in 2021 (design was shown in 2020).

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 344,989	\$ 0	\$ 0	\$ 344,989
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 344,989	\$ 0	\$ 0	\$ 344,989

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Toro Circle Resurface **Year Placed:** 2021

Description: Toro Circle is an existing road in the New Century Business Park. As with all roads, it needs to be resurfaced from time to time to prevent further decay and to provide a safe road surface for business park tenants and the general public. This project would resurface Toro Circle at New Century. This project is currently placed in the FY 2021 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 200,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 200,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: IXD- Mill and Overlay Northwest Apron - Central Segment **Year Placed:** 2022

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This work is currently planned for 2022.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 124,000	\$ 0	\$ 124,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 124,000	\$ 0	\$ 124,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: OJC - Reconstruct Taxiway A **Year Placed:** 2022

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This work is currently planned for 2022.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 426,300	\$ 0	\$ 426,300
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 426,300	\$ 0	\$ 426,300

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: OJC - Reconstruct Taxiway F **Year Placed:** 2023

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This work is currently planned for 2023.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 99,450	\$ 99,450
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 99,450	\$ 99,450

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: OJC - Reconstruct Taxiway D and E **Year Placed:** 2023

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This project is planned for 2023.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 80,210	\$ 80,210
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 80,210	\$ 80,210

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: IXD - Seal/Rejuvenate Runway 18-36 **Year Placed:** 2023

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. This project is planned for 2023.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 116,000	\$ 116,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 116,000	\$ 116,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: IXD - New Taxiway Lighting (K,L,M) & Pavement Rehab Taxiways K and L **Year Placed:** 2023

Description: This project is part of the Airport Commission's ongoing pavement maintenance program required by Federal Aviation Administration (FAA) grant assurances to maintain the airport in a safe condition. The project is funded through the federal AIP Program with 90% of the funds from the FAA and a 10% county portion. The existing taxiway lighting has been in service more than 25 years and represents the oldest part of the airfield lighting system. The circuit requires continued maintenance and has been retrofitted multiple times. This project will remove and install a new medium intensity light system on Taxiway K, L and M. Once completed, the entire airfield will have a system that was installed within the last ten years. This project is currently planned for 2023.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 53,500	\$ 53,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 53,500	\$ 53,500

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Airport

Capital Improvement Plan (CIP)

Title: NC Administration Building Phase 4 Remodel - North **Year Placed:** 2023

Description: The Administration Building has undergone recent renovations and this project continues that effort with additional remodeling of the north corridor and some adjacent spaces. The areas to be renovated have had preliminary work staged from the previous remodels to facilitate Phase 4 construction. The work includes new finishes and other improvements consistent with what has been accomplished during previous phases of renovations. This work is currently planned for 2023.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Contractor Licensing

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 1,022,180	\$ 879,260	\$ 879,260	\$ 1,036,045	\$ 1,036,045	17.83 %
Charges for Service	\$ 206,325	\$ 199,100	\$ 199,100	\$ 220,146	\$ 220,146	10.57 %
Total Agency Fees &	\$ 1,228,505	\$ 1,078,360	\$ 1,078,360	\$ 1,256,191	\$ 1,256,191	16.49 %
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 100,000	\$ 100,000	0.00 %
Miscellaneous	\$ 1,042	\$ 1,728	\$ 1,728	\$ 1,000	\$ 1,000	(42.13)%
Total Other Agency	\$ 1,042	\$ 1,728	\$ 1,728	\$ 101,000	\$ 101,000	5,744.91 %
a) Total Agency Revenues	\$ 1,229,547	\$ 1,080,088	\$ 1,080,088	\$ 1,357,191	\$ 1,357,191	25.66 %
Expenditures						
Personnel	\$ 305,854	\$ 402,731	\$ 411,630	\$ 432,388	\$ 432,388	5.04 %
Contractual Services	\$ 370,673	\$ 389,919	\$ 381,020	\$ 565,600	\$ 565,600	48.44 %
Commodities	\$ 178,963	\$ 161,438	\$ 161,438	\$ 233,203	\$ 233,203	44.45 %
Capital Outlay	\$ 15,630	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 871,120	\$ 954,088	\$ 954,088	\$ 1,231,191	\$ 1,231,191	29.04 %
Miscellaneous	\$ 213	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 213	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures Subtotal	\$ 871,333	\$ 954,088	\$ 954,088	\$ 1,231,191	\$ 1,231,191	29.04 %
Risk Management Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Cost Allocation	\$ 126,386	\$ 126,000	\$ 126,000	\$ 126,000	\$ 126,000	0.00 %
b) Total Expenditures	\$ 997,719	\$ 1,080,088	\$ 1,080,088	\$ 1,357,191	\$ 1,357,191	25.66 %
Difference: b) minus a)	\$ 231,828	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	5.10	5.10	5.35	5.35	5.35	0.15 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	5.10	5.10	5.35	5.35	5.35	0.15 %

Agency Mission

To establish and maintain a high standard of integrity, skill, and practice in the various construction fields, and to safeguard the life, health, property, and welfare of the public. To protect the public welfare by assuring that those undertaking the construction, alteration, repair, or demolition of structures are qualified to perform such services.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and cost allocation, are budgeted to increase by \$277,103 (29.04%) compared to FY 2018. This increase is a combination of 1) allocating funds to establish a Strategic Educational Program/Plan using reserves, and 2) budgeted salary and benefit increases included in the budget parameters. Contractor Licensing is a self-supportive agency and requires no direct County support.

FTEs for FY 2019 remain constant at 5.35 FTEs.

Contractor Licensing

Agency Goals & Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
Service Delivery Goals and Associated Performance Measures			
1) Promote the quality and safety of community's built environment through timely and relevant contractor education and licensure.			
A) % of companies or individuals maintaining licensure from prior year.	95%	95%	95%
B) # of new companies or individuals licensed compared to the prior year.	100	80	80
C) # of new jurisdictions added to the program.	1	1	1
D) % of participants reporting a "high" level of satisfaction with the education program.	98%	98%	98%
E) % of Contractor License Review Board (CLRB) complaints resolved prior to adjudication (before formal hearing process).	30%	30%	30%

Output and Efficiency Measures

	Actual 2017	Estimated 2018	Estimated 2019
Outputs and Efficiency Measures			
1) A,B Companies licensed.	3,397	3,100	3,100
2) C Participating jurisdictions.	17	19	19
3) A Companies relicensed year-to-year.	2,875	2,600	2,600
4) D Classes produced and presented.	90	120	120
5) D Contractor class attendance.	3,635	3,600	3,600
6) D *Accredited educational classes.	77	120	120
7) D Code books distributed.	2,350	2,500	2,500
8) E Complaints/violations submitted to CLRB.	1	2	2

**Accredited education classes are ICC compliant materials*

Contractor Licensing

Major Services

	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>2018-2019 %Change</u>
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Service #1: Contractor Licensing

Provide testing, licensing, and license monitoring services for building contractors operating within the unincorporated area and 14 cities in Johnson and Leavenworth Counties.

Agency Revenues	\$ 1,028,257	\$ 1,080,088	\$ 1,080,088	\$ 1,357,191	\$1,357,191	25.66%
Expenditures	\$ 389,729	\$ 469,180	\$ 477,779	\$ 622,588	\$ 622,588	30.31%
Difference	\$ 638,528	\$ 610,908	\$ 602,309	\$ 734,603	\$ 734,603	21.96%
FTE Positions	5.10	5.10	5.35	5.35	5.35	0.00%

Service #2: Contractor Education

Provide educational training and related services for building contractors to maintain their licenses to operate within the unincorporated area and many cities in Johnson County and the region.

Agency	\$ 201,290	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 481,604	\$ 484,908	\$ 476,309	\$ 608,603	\$ 608,603	27.77%
Difference	\$ (280,314)	\$ (484,908)	\$ (476,309)	\$ (608,603)	\$ (608,603)	27.77%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Public Works

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 13,800	\$ 10,294	\$ 10,294	\$ 10,500	\$ 10,500	2.00 %
Charges for Service	\$ 78,699	\$ 40,380	\$ 40,380	\$ 41,188	\$ 41,188	2.00 %
Use of Assets	\$ 63,566	\$ 58,187	\$ 58,187	\$ 59,410	\$ 59,410	2.10 %
Total Agency Fees & Charges	\$ 156,065	\$ 108,861	\$ 108,861	\$ 111,098	\$ 111,098	2.05 %
Use of Carryover	\$ 0	\$ 818,000	\$ 818,000	\$ 1,135,000	\$ 1,135,000	38.75 %
Intergovernmental	\$ 11,681,462	\$ 11,653,707	\$ 12,031,905	\$ 12,392,863	\$ 12,392,863	3.00 %
Miscellaneous	\$ 20,729	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00 %
Interfund Transfer	\$ 1,214,018	\$ 1,122,913	\$ 1,122,913	\$ 1,125,371	\$ 1,125,371	0.22 %
Total Other Agency Revenues	\$ 12,916,209	\$ 13,597,620	\$ 13,975,818	\$ 14,656,234	\$ 14,656,234	4.87 %
a) Total Agency Revenues	\$ 13,072,274	\$ 13,706,481	\$ 14,084,679	\$ 14,767,332	\$ 14,767,332	4.85 %
Expenditures						
Personnel	\$ 4,505,367	\$ 5,253,530	\$ 5,153,607	\$ 5,379,207	\$ 5,379,207	4.38 %
Contractual Services	\$ 2,018,371	\$ 1,850,434	\$ 1,984,059	\$ 2,005,653	\$ 2,005,653	1.09 %
Commodities	\$ 2,151,851	\$ 2,748,845	\$ 2,615,220	\$ 2,593,626	\$ 2,593,626	(0.83)%
Subtotal	\$ 8,720,764	\$ 9,852,809	\$ 9,752,886	\$ 9,978,486	\$ 9,978,486	2.31 %
Interfund Transfers	\$ 873,716	\$ 873,716	\$ 873,716	\$ 1,033,716	\$ 1,033,716	18.31 %
Transfer to Capital projects	\$ 16,080,654	\$ 17,167,365	\$ 17,167,365	\$ 17,943,801	\$ 17,943,801	4.52 %
Subtotal	\$ 16,954,370	\$ 18,041,081	\$ 18,041,081	\$ 18,977,517	\$ 18,977,517	5.19 %
Expenditures Subtotal	\$ 25,675,134	\$ 27,893,890	\$ 27,793,967	\$ 28,956,003	\$ 28,956,003	4.18 %
Vehicle Equivalent Units	\$ 258,993	\$ 263,068	\$ 263,068	\$ 275,380	\$ 275,380	4.68 %
Risk Management Charges	\$ 55,241	\$ 55,297	\$ 55,297	\$ 52,696	\$ 52,696	(4.70)%
Cost Allocation	\$ 1,016,781	\$ 1,081,328	\$ 1,081,328	\$ 1,063,167	\$ 1,063,167	(1.68)%
b) Total Expenditures	\$ 27,006,149	\$ 29,293,583	\$ 29,193,660	\$ 30,347,246	\$ 30,347,246	3.95 %
Difference: b) minus a)	\$ (13,933,875)	\$ 15,587,102)	\$ (15,108,981)	\$ (15,579,914)	\$ 15,579,914)	3.12 %
Tax Revenues						
Ad Valorem Support	\$ 13,344,527	\$ 13,915,468	\$ 13,915,468	\$ 13,870,780	\$ 13,870,780	(0.32)%
Other Taxes	\$ 1,698,222	\$ 1,671,634	\$ 1,676,666	\$ 1,709,134	\$ 1,709,134	1.94 %
Total Tax Revenues	\$ 15,042,749	\$ 15,587,102	\$ 15,592,134	\$ 15,579,914	\$ 15,579,914	(0.08)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	63.14	63.19	63.19	62.93	62.93	(0.41)%
Total FTE Positions	63.14	63.19	63.19	62.93	62.93	(0.41)%

Agency Mission

To develop and maintain safe and integrated transportation and infrastructure systems within Johnson County.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by \$225,600 (2.31%) compared to FY 2018. This increase includes: 1) \$1,000,000 for additional overlays (\$1,000,000 of one-time funding for overlays was also included in the FY 2018 budget), and 2) the budgeted salary and benefit increases included in the budget parameters.

FY 2019 Interfund Transfers include: \$1,033,716 for a transfer to the Fleet Fund for fleet purchases (\$685,000 one-time for fleet equipment replacement).

FY 2019 Transfers to Capital Projects include: \$15,943,801 for the CARS program, and \$2,000,000 for the Bridges, Roads and Culverts program (\$100,000 one-time).

FY 2019 FTEs decrease slightly by .26 to 62.93. This decrease is due to consolidation of some part-time FTE into a full-time FTE for 2019.

Public Works

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) <u>Asphalt Roads</u>			
Goal: Provide a safe and effective rural road system by maintaining the quality of paved roads in the unincorporated areas.			
(A) % of miles of asphalt roads maintained per Maintenance Cycle Requirements.	**106%	**116%	**100%
(B) % of asphalt roads in poor condition (roads with severe deterioration in need of patching and repair prior to major overlay) (rating <= 4).	0.2%	0.0%	0.0%
2) <u>Gravel Roads</u>			
Goal: Provide a safe and effective rural road system by maintaining and sustaining the gravel road system in the unincorporated areas.			
(A) % of miles of gravel roads maintained per Maintenance Cycle Requirements.	143%	147%	100%
3) <u>Bridges</u>			
Goal: Improve the quality and safety of bridges and culverts by replacing bridges and culverts in the unincorporated area.			
(A) % bridges at or past life expectancy.	3.5%	3.5%	1.8%
(B) % bridges with sufficiency index less than 50*.	1.8%	1.8%	1.8%
4) <u>Road Improvements</u>			
Goal: Improve the road quality, capacity and safety in the unincorporated area through road system enhancement.			
(A) % of asphalt roads in need of improvements.	53%	62%	51%
5) <u>CARS</u>			
Goal: Provide funding to cities to improve and maintain the County arterial road system. Maximize the effectiveness and efficiency of the CARS program.			
(A) Score on CARS city user survey (1 - 5)***	4.8	4.8	4.8

* **Bridge Sufficiency Index** is a Federal Program that uses biennial inspection data to rate the overall condition of bridges. Generally a rating that falls below 50 indicates that a bridge is in need of replacement and is eligible for Federal funding

** Includes a \$1,100,000 one-time RAR in 2016 and a \$1,000,000 one-time RAR in 2017.

*** **CARS Survey: 5 is best.**

Public Works

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019	
1) <u>Asphalt Roads</u>				
a) # miles of asphalt roads.	234.17	234.17	234.17	
b) Contractual costs per mile for a 2" overlay.	\$94,200	\$96,600	\$99,000	
c) % of road miles in "Good" or "Excellent" category (little or no maintenance required) (Rating >=7).	60.2%	64.6%	67.6%	
2) <u>Gravel Roads</u>				
a) # miles of gravel roads.	171	170	168	
b) # miles gravel added to roads.	38	35	37	
c) Materials costs per mile for adding 2" of rock to a road.	\$7,600	\$7,800	\$8,000	
3) <u>Bridges</u>				
a) # of bridges in unincorporated area.	113	113	114	
b) Average bridge sufficiency index*.	94	94.0	94	
c) % of bridges less than 25 years old.	58.4%	54.0%	52.6%	
d) # of bridges structurally deficient or functionally obsolete***.	5	4	3	
4) <u>Road Improvements</u>				
a) # of miles of asphalt roads on section line.	168.87	171.33	173.33	
b) # miles of asphalt roads that need improvements.	91.4	91.4	89.4	
5) <u>CARS</u>				
a) Funding Availability.				
	Gas Tax	\$ 10,979,373	\$ 11,653,707	\$12,392,863
	Ad Valorem	\$ 3,101,281	\$ 3,320,658	\$ 3,550,938
	Total	\$ 14,080,654	\$ 14,974,365	\$15,943,801

*** Bridges are considered structurally deficient if they have been restricted to light vehicles, closed to traffic or require rehabilitation. Functionally obsolete bridges are those that do not have adequate lane widths, shoulder widths, or vertical clearances to serve current traffic demand, or those that may be occasionally flooded.

Public Works

Major Services

	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>2018-2019 %Change</u>
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Service #1: Road Maintenance

This program maintains the rural road and bridge infrastructure providing a roadway environment that is safe and efficient for the citizens of Johnson County.

Agency Revenues	\$ 11,831,870	\$ 11,813,276	\$ 12,191,474	\$ 12,428,083	\$ 12,428,083	1.94 %
Expenditures	\$ 6,991,180	\$ 8,029,309	\$ 8,000,355	\$ 8,100,169	\$ 8,100,169	1.25 %
Difference	\$ 4,840,690	\$ 3,783,967	\$ 4,191,119	\$ 4,327,914	\$ 4,327,914	3.26 %
FTE Positions	38.00	38.00	38.00	38.00	38.00	0.00 %

Service #2: Road and Bridge Construction

This program improves road safety and accommodates traffic growth by upgrading roads, eliminating hazardous locations and replacing deficient bridges and culverts. Surveying services are also provided.

Agency Revenues	\$ 27,916	\$ 10,963	\$ 10,963	\$ 11,183	\$ 11,183	2.01 %
Expenditures	\$ 3,483,878	\$ 3,675,217	\$ 3,626,335	\$ 3,694,231	\$ 3,694,231	1.87 %
Difference	\$ (3,455,962)	\$ (3,664,254)	\$ (3,615,372)	\$ (3,683,048)	\$ (3,683,048)	1.87 %
FTE Positions	16.94	16.94	16.94	16.68	16.68	(1.53)%

Service #3: County Assistance Road System (CARS)

This program promotes interlocal cooperation between the County and the cities for the planning, construction and maintenance of streets and associated improvements to assure an adequate, safe and integrated transportation network.

Agency Revenues	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	0.00 %
Expenditures	\$ 14,093,012	\$ 14,974,365	\$ 14,974,365	15,943,801	15,943,801	6.47 %
Difference	\$ (13,093,012)	\$ (13,974,365)	\$ (13,974,365)	\$ (14,943,801)	\$ (14,943,801)	6.94 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #4: Noxious Weeds

This program administers and enforces the Kansas Noxious Weed Law. Cost-share herbicides are available to private Johnson County landowners. The program also focuses on public outreach and education in the management of noxious weeds. Additionally, the weed division is responsible for controlling noxious weeds and vegetation on county road rights-of-way.

Agency Revenues	\$ 64,919	\$ 39,691	\$ 39,691	\$ 40,465	\$ 40,465	1.95 %
Expenditures	\$ 189,004	\$ 169,559	\$ 179,242	\$ 183,425	\$ 183,425	2.33 %
Difference	\$ (124,085)	\$ (129,868)	\$ (139,551)	\$ (142,960)	\$ (142,960)	2.44 %
FTE Positions	1.00	1.00	1.00	1.00	1.00	0.00 %

Public Works

Major Services

	<u>Actual FY 2017</u>	<u>Budget FY 2018</u>	<u>Estimated FY 2018</u>	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>2018-2019 %Change</u>
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Service #5: Planning and Projects

This program manages specific road projects for the county and provides management of the development that occurs in the unincorporated area and long range coordination and planning for the department.

Agency Revenues	\$ 700	\$ 1,020	\$ 1,020	\$ 1,040	\$ 1,040	1.96%
Expenditures	\$ 206,089	\$ 236,640	\$ 236,498	\$ 245,811	\$ 245,811	3.94%
Difference	\$ (205,389)	\$ (235,620)	\$ (235,478)	\$ (244,771)	\$ (244,771)	3.95%
FTE Positions	1.50	1.50	1.50	1.50	1.50	0.00%

Service #6: Administration

Administration provides managerial oversight and financial and administrative support to the Department of Public Works and Infrastructure.

Agency Revenues	\$ 146,869	\$ 841,531	\$ 841,531	\$ 1,286,561	\$ 1,286,561	52.88%
Expenditures	\$ 711,971	\$ 808,800	\$ 777,172	\$ 788,566	\$ 788,566	1.47%
Difference	\$ (565,102)	\$ 32,731	\$ 64,359	\$ 497,995	\$ 497,995	673.78%
FTE Positions	5.70	5.75	5.75	5.75	5.75	0.00%

Public Works

Requests for Additional Resources

	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Overlays			Priority: 1	Major Service: Rural Road System
Additional funding of \$1,000,000 to our overlay budget is needed to sustain our asphalt road maintenance cycle. This additional funding is needed to offset cost increases for hot mix asphalt that have occurred and to offset the reduction to the overlay budget that occurred in 2011. This request is included in the FY 2019 budget.				
Agency Revenues	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 0
Expenditures	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 0
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Fleet Capital Replacement			Priority: 2	Major Service: Rural Road System
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The Public Works Fleet replacement budget is inadequate to meet capital replacement needs. This request is for an additional \$685,000 be added to the fleet replacement budget from reserves. Public Works reserves are approximately \$4,800,000 with the need to keep a minimum level of approximately \$1,700,000.

The current net replacement value/cost of Public Works fleet is approximately \$11.6 million and about \$3.25 million, or 28%, of Public Works fleet is in need of replacement based on fleet analysis and guidelines. The budget for fleet replacement is \$348,716 whereas the estimated annual budget needed for replacement should be approximately \$1,030,000. This request is included in the FY 2019 budget.

Agency Revenues	\$ 685,000	\$ 685,000	\$ 685,000	\$ 0
Expenditures	\$ 685,000	\$ 685,000	\$ 685,000	\$ 0
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Public Works

Capital Improvement Plan (CIP)

Title: **Bridge, Road and Culvert Construction Safety Program** **Year Placed:** **2019**

Description: This on-going program is for the replacement of obsolete or hazardous bridges and culverts and safety improvements to roads in the unincorporated part of the County. These improvements help provide for a safe roadway and eliminate traffic hazards. A bridge or culvert has a life expectancy of about 50 years. Road improvements become necessary as traffic increases on old roads. Funding for this project has been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$10,000,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$10,000,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: **County Assistance Road System (CARS) Program** **Year Placed:** **2019**

Description: This on-going program provides County matching funds for arterial road improvements in the cities and federal-aid improvements in the unincorporated areas. CARS projects are funded on a priority basis as recommended by the cities and the County Public Works Department to the County Manager and the Board of County Commissioners. The source of funds for CARS for 2019 is Highway Tax \$12,392,863 and County Support of \$3,550,938 (.343 County Mills). Funding for this project has been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 15,943,801	\$ 16,169,870	\$ 16,357,542	\$ 16,543,898	\$ 16,740,442	\$ 81,755,553
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$15,943,801	\$16,169,870	\$16,357,542	\$16,543,898	\$16,740,442	\$ 81,755,553

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Public Works

Capital Improvement Plan (CIP)

Title: **CARNP ROW Preservation & Studies** **Year Placed:** **2023**

Description: This project would provide funds for strategic acquisition and right-of-way preservation program for future arterial transportation corridors in western and southern Johnson County. This program would minimize future impacts to the natural and built environment and reduce future land acquisition and relocation expenses when improvements need to be constructed. This FY 2023 requested project has been currently placed in FY 2023.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 500,000
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 500,000	\$ 500,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Planning, Development & Codes

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 463,733	\$ 337,533	\$ 337,533	\$ 344,284	\$ 344,284	2.00 %
Charges for Service	\$ 21,648	\$ 8,118	\$ 8,118	\$ 8,280	\$ 8,280	2.00 %
Total Agency Fees & Charges	\$ 485,381	\$ 345,651	\$ 345,651	\$ 352,564	\$ 352,564	2.00 %
Miscellaneous	\$ 6,041	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	0.00 %
Total Other Agency Revenues	\$ 6,041	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	0.00 %
a) Total Agency Revenues	\$ 491,422	\$ 361,151	\$ 361,151	\$ 368,064	\$ 368,064	1.91 %
Expenditures						
Personnel	\$ 1,170,748	\$ 1,331,259	\$ 1,316,860	\$ 1,394,433	\$ 1,394,433	5.89 %
Contractual Services	\$ 51,619	\$ 170,763	\$ 170,763	\$ 108,711	\$ 108,711	(36.34)%
Commodities	\$ 68,321	\$ 33,502	\$ 33,502	\$ 55,554	\$ 55,554	65.82 %
Subtotal	\$ 1,290,688	\$ 1,535,524	\$ 1,521,125	\$ 1,558,698	\$ 1,558,698	2.47 %
Miscellaneous	\$ 305	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00 %
Transfer to Equipment Reserve	\$ 31,935	\$ 11,935	\$ 11,935	\$ 11,935	\$ 11,935	0.00 %
Subtotal	\$ 32,240	\$ 31,935	\$ 31,935	\$ 31,935	\$ 31,935	0.00 %
Expenditures Subtotal	\$ 1,322,928	\$ 1,567,459	\$ 1,553,060	\$ 1,590,633	\$ 1,590,633	2.42 %
Vehicle Equivalent Units	\$ 1,843	\$ 2,991	\$ 2,991	\$ 1,545	\$ 1,545	(48.35)%
Risk Management Charges	\$ 0	\$ 5,355	\$ 5,355	\$ 5,507	\$ 5,507	2.84 %
b) Total Expenditures	\$ 1,324,771	\$ 1,575,805	\$ 1,561,406	\$ 1,597,685	\$ 1,597,685	2.32 %
Difference: b) minus a)	\$ (833,349)	\$ (1,214,654)	\$ (1,200,255)	\$ (1,229,621)	\$ (1,229,621)	2.45 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	12.65	12.90	12.75	12.75	12.75	0.00 %
Total FTE Positions	12.65	12.90	12.75	12.75	12.75	0.00 %

Agency Mission

To ensure coordinated, efficient, and safe development for current and future County residents and businesses by providing professional long-range planning, policy and demographic analysis, development plan reviews, zoning and building code enforcement, and construction contractor licensing, education, and monitoring.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, and Risk Management charges are budgeted to increase by \$37,573 (2.47%) compared to FY 2018. This increase is due to the net impact of: 1) movement of .15 FTE to Contractor Licensing, 2) budget reductions, and 3) the budgeted salary and benefit increases included in the budget parameters.

Transfers to equipment reserve and fleet fund remain constant at \$11,935 and \$20,000 respectively in FY 2019.

FTEs for FY 2019 are budgeted to remain constant at 12.75 from 12.75 FTE in FY 2018, with the offsetting increase in Contractor Licensing.

Planning, Development & Codes

Agency Goals & Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Promote safety, quality and community welfare with the built environment through timely and thorough code administration and enforcement.			
A) % of building inspections performed within 1/2 day of inspection request.	98%	98%	98%
B) % of acknowledgment of receipt and initial plan review comments within 5 business days.	90%	90%	90%
C) % of building violations performed within 90 days of complaint.*	75%	75%	75%
D) % of projects/permits requiring reinspection in excess of 3 visits.	65%	65%	65%
E) % of annual fire inspections performed within 12 months of previous inspection.	85%	85%	85%
2) To provide and plan for coordinated, efficient and safe development of the County for all current and future residents.			
A) % of development applications completed within 90 days of initial submittal.	90%	90%	90%
B) % of completed admin. development applications (sign permits, tract splits, etc.) within 15 days.	95%	95%	95%
C) % of inquiries that do not result in applications.	95%	95%	95%
D) # zoning applications processed per FTE/Planner.	14	14	14
3) Promote the County's zoning regulations through responsive and proactive enforcement and coordination within the unincorporated area.			
A) % of violations resolved within 90 days.	50%	80%	80%
B) Annual review and updates to Comprehensive Plan and Zoning and Subdivision Regulations.	4	3	3

Outputs and Efficiency Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Building permits issued.	855*/407**	410	500
2) Building inspections.	4,102*/2,349**	2,400	2500
3) Fire safety inspections.	403	450	450
4) Plan reviews.	362*/219 **	225	230
5) # of Building Code complaints.	6	6	6
6) Development applications reviewed.	60	60	60
7) Public inquiries.	2,600	2,600	2,600
8) Special projects, e.g., annexation, area studies and plans.	6	6	6
9) Committee Participation (external and internal).	25	25	25
10) Zoning code enforcement cases.	50	50	50

* Includes values for the City of Mission

** Unincorporated Johnson County

Estimated values have been adjusted to reflect the unincorporated area of Johnson County only

Planning, Development & Codes

Major Services

	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Estimated 2018</u>	<u>Requested 2019</u>	<u>Budget 2019</u>	<u>2018-2019 % Change</u>
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Service #1: Planning

Development applications review, Zoning Board support, flood plain development permits, dissemination of zoning and subdivision regulation information to public, zoning enforcement, long-range planning, Planning technical services, Planning Commission staffing/administration, special Planning studies/projects, administration/maintenance of Zoning and Subdivision Regulations, information dissemination and administrative support for inter and intra County Issues.

Agency Revenues	\$ 31,989	\$ 13,618	\$ 13,618	\$ 13,780	\$ 13,780	1.19 %
Expenditures	\$ 853,678	\$ 989,317	\$ 944,479	\$ 1,047,242	\$ 1,047,242	10.88 %
Difference	\$ (821,689)	\$ (975,699)	\$ (930,861)	\$ (1,033,462)	\$ (1,033,462)	11.02 %
FTE Positions	8.40	8.65	8.25	8.25	8.25	0.00 %

Service #2: Building Services

Code development and adoption, pre-construction meetings, permit application process, plan review, permit issuance, on-site inspections, building code violation inspection and enforcement, third party inspection coordination, blasting regulation enforcement, annual fire code inspection, Fire District coordination, firework permitting and enforcement, Contractor Licensing coordination and provide code administration for other jurisdictions.

Agency Revenues	\$ 459,433	\$ 347,533	\$ 347,533	\$ 354,284	\$ 354,284	1.94 %
Expenditures	\$ 469,250	\$ 578,142	\$ 608,581	\$ 543,391	\$ 543,391	(10.71)%
Difference	\$ (9,817)	\$ (230,609)	\$ (261,048)	\$ (189,107)	\$ (189,107)	(27.56)%
FTE Positions	4.25	4.25	4.50	4.50	4.50	0.00 %

Stormwater

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Use of Carryover	\$ 0	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	0.00 %
Miscellaneous	\$ 940	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 396,791	\$ 398,402	\$ 652,058	\$ 745,209	\$ 745,209	14.29 %
Total Other Agency Revenues	\$ 429,861	\$ 898,402	\$ 1,152,058	\$ 1,245,209	\$ 1,245,209	8.09 %
a) Total Agency Revenues	\$ 429,861	\$ 898,402	\$ 1,152,058	\$ 1,245,209	\$ 1,245,209	8.09 %
Expenditures						
Personnel	\$ 328,896	\$ 337,356	\$ 336,233	\$ 351,320	\$ 351,320	4.49 %
Contractual Services	\$ 13,400	\$ 21,750	\$ 21,500	\$ 21,500	\$ 21,500	0.00 %
Commodities	\$ 1,236	\$ 2,250	\$ 2,500	\$ 2,500	\$ 2,500	0.00 %
Subtotal	\$ 343,532	\$ 361,356	\$ 360,233	\$ 375,320	\$ 375,320	4.19 %
Interfund Transfers	\$ 120,503	\$ 122,913	\$ 122,913	\$ 125,371	\$ 125,371	2.00 %
Transfer to Capital projects	\$ 13,799,533	\$ 15,086,468	\$ 15,341,247	\$ 15,791,950	\$ 15,791,950	2.94 %
Subtotal	\$ 13,920,036	\$ 15,209,381	\$ 15,464,160	\$ 15,917,321	\$ 15,917,321	2.93 %
Expenditures Subtotal	\$ 14,263,568	\$ 15,570,737	\$ 15,824,393	\$ 16,292,641	\$ 16,292,641	2.96 %
Risk Management Charges	\$ 986	\$ 1,216	\$ 1,216	\$ 1,208	\$ 1,208	(0.66)%
Cost Allocation	\$ 110,626	\$ 115,086	\$ 115,086	\$ 16,043	\$ 16,043	(86.06)%
b) Total Expenditures	\$ 14,375,180	\$ 15,687,039	\$ 15,940,695	\$ 16,309,892	\$ 16,309,892	2.32 %
Difference: b) minus a)	\$(13,945,319)	\$(14,788,637)	\$(14,788,637)	\$(15,064,683)	\$(15,064,683)	1.87 %
Tax Revenues						
Other Taxes	\$ 14,200,093	\$ 14,788,637	\$ 14,788,637	\$ 15,064,683	\$ 15,064,683	1.87 %
Total Tax Revenues	\$ 14,200,093	\$ 14,788,637	\$ 14,788,637	\$ 15,064,683	\$ 15,064,683	1.87 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	2.80	2.75	2.75	2.75	2.75	0.00 %
Total FTE Positions	2.80	2.75	2.75	2.75	2.75	0.00 %

Agency Mission

Provide financial, technical, and other stormwater assistance services to encourage regional solutions for protecting human lives and property, conserving natural resources, and promoting appropriate use of Johnson County stream corridors.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Risk Management charges and cost allocation, are budgeted to increase by \$15,087 (4.19%) compared to FY 2018. This increase is due to the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2019 remain constant at 2.75.

Stormwater

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Provide funding and planning for the cities in the County to reduce flooding. Maximize effectiveness and efficiency of the Stormwater program.	a
2) Expand Stormwater Management Program Services to meet cities' stormwater quantity/quality needs. Provide funding and resources to meet changing stormwater requirements.	b

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
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Efficiency/Cost Measures

Effectiveness Measures

a) Avg Score on Stormwater Management city user survey (1-5)*	4.9	4.9	4.9
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* Stormwater Survey: Five indicates highest level of satisfaction

Stormwater

Major Services

	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Estimated 2018</u>	<u>Requested 2019</u>	<u>Budget 2019</u>	<u>2018-2019 % Change</u>
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Service #1: Capital Improvements Administration and Management

Work with city staffs to identify projects eligible for program funding, establish annual list of projects eligible for funding, develop the annual capital project list; coordinate project review, funding, reimbursement and project completion for study, design and construction projects.

Agency	0	500,000	500,000	1,000,000	1,000,000	100.00 %
Expenditures	11,229,961	12,271,044	12,474,586	12,961,395	12,961,395	3.90 %
Difference	<u>(11,229,961)</u>	<u>(11,771,044)</u>	<u>(11,974,586)</u>	<u>(11,961,395)</u>	<u>(11,961,395)</u>	<u>(0.11)%</u>
FTE Positions	0.74	0.69	0.69	0.69	0.69	0.00 %

Service #2: Regional Coordination/Project Management

Be a leader and advocate to coordinate efforts regionally within the County and the Kansas City Metropolitan area to enhance stormwater management activities and build consensus on consistent planning, design and construction standards. Manage countywide projects and facilitate successful projects for the Stormwater Management Program and the cities. Promote changes that benefit the region and proactively address stormwater management issues. Pursue funding and teaming opportunities with regional, state and federal agencies.

Agency	0	0	0	0	0	0.00 %
Expenditures	2,221,759	2,419,949	2,457,717	2,441,345	2,441,345	(0.67)%
Difference	<u>(2,221,759)</u>	<u>(2,419,949)</u>	<u>(2,457,717)</u>	<u>(2,441,345)</u>	<u>(2,441,345)</u>	<u>(0.67)%</u>
FTE Positions	1.10	1.10	1.10	1.10	1.10	0.00 %

Service #3: Environmental/Water Quality Support

Provide resources to the cities to meet National Pollutant Discharge Elimination System (NPDES) Phase II permitting requirements and to move Johnson County towards a more holistic approach to stormwater management by integrating stormwater quality, stormwater quantity and the environment. Be a champion of the environment while still having a focus on flood-damage reduction.

Agency	429,861	398,402	652,058	245,209	245,209	(62.39)%
Expenditures	811,848	879,744	892,090	889,901	889,901	(0.25)%
Difference	<u>(381,987)</u>	<u>(481,342)</u>	<u>(240,032)</u>	<u>(644,692)</u>	<u>(644,692)</u>	<u>168.59 %</u>
FTE Positions	0.96	0.96	0.96	0.96	0.96	0.00 %

Stormwater

Capital Improvement Program (CIP)

Title: **Stormwater Management Program** **Year Placed:** **2019**

Description: The Johnson County Stormwater Management Program partners with Johnson County cities to fund the planning, design, and construction of projects to alleviate flooding and improve water quality issues from a broad Countywide level of the watershed. The Stormwater Management Program is funded by a dedicated 1/10th of one cent Countywide sales tax for stormwater projects. This project has been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Construction	\$ 15,791,950	\$ 15,731,299	\$ 16,147,383	\$ 16,550,166	\$ 16,968,276	\$ 81,189,074
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 15,791,950	\$ 15,731,299	\$ 16,147,383	\$ 16,550,166	\$ 16,968,276	\$ 81,189,074

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Transportation

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 1,088,475	\$ 1,270,000	\$ 1,270,000	\$ 1,075,000	\$ 1,075,000	(15.35)%
Total Agency Fees & Charges	\$ 1,088,475	\$ 1,270,000	\$ 1,270,000	\$ 1,075,000	\$ 1,075,000	(15.35)%
Use of Carryover	\$ 0	\$ 599,416	\$ 599,416	\$ 654,317	\$ 654,317	9.16 %
Intergovernmental	\$ 5,485,069	\$ 7,433,820	\$ 7,433,820	\$ 6,050,301	\$ 6,050,301	(18.61)%
Miscellaneous	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	0.00 %
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 252,559	\$ 252,559	0.00 %
Interfund Transfer	\$ 6,194,148	\$ 6,860,985	\$ 6,860,985	\$ 7,099,178	\$ 7,099,178	3.47 %
Transfer in from Capital Projects	\$ 492,518	\$ 815,185	\$ 815,185	\$ 0	\$ 0	(100.00)%
Total Other Agency Revenues	\$12,291,735	\$15,829,406	\$15,829,406	\$ 14,176,355	\$14,176,355	(10.44)%
a) Total Agency Revenues	\$13,380,210	\$17,099,406	\$17,099,406	\$ 15,251,355	\$15,251,355	(10.81)%
Expenditures						
Contractual Services	\$11,388,046	\$10,308,134	\$10,308,134	\$ 10,126,250	\$10,126,250	(1.76)%
Commodities	\$ 1,025,249	\$ 1,278,641	\$ 1,278,641	\$ 1,314,335	\$ 1,314,335	2.79 %
Capital Outlay	\$ 0	\$ 4,787,082	\$ 4,787,082	\$ 3,062,112	\$ 3,062,112	(36.03)%
Subtotal	\$12,413,295	\$16,373,857	\$16,373,857	\$ 14,502,697	\$14,502,697	(11.43)%
Lease Payment to PBC	\$ 151,118	\$ 145,920	\$ 145,920	\$ 150,655	\$ 150,655	3.24 %
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Intrafund Transfers	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Transfer to Capital projects	\$ 0	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	0.00 %
Subtotal	\$ 901,118	\$ 395,920	\$ 395,920	\$ 400,655	\$ 400,655	1.20 %
Expenditures Subtotal	\$13,314,413	\$16,769,777	\$16,769,777	\$ 14,903,352	\$14,903,352	(11.13)%
Risk Management Charges	\$ 22,085	\$ 21,429	\$ 21,429	\$ 23,564	\$ 23,564	9.96 %
Cost Allocation	\$ 337,520	\$ 308,200	\$ 308,200	\$ 324,439	\$ 324,439	5.27 %
b) Total Expenditures	\$13,674,018	\$17,099,406	\$17,099,406	\$ 15,251,355	\$15,251,355	(10.81)%
Difference: b) minus a)	\$ (293,808)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

Enhancing our communities growth and lifestyle through public transportation.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, lease payments, Risk Management charges, and cost allocation, are budgeted to decrease by \$1,871,160 (11.43)% compared to FY 2018. This decrease is due to the decreased capital outlay primarily funded from grant revenues.

Transfers to capital projects for FY 2019 include \$250,000 for future vehicle purchases.

Transportation

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
<p>1) Provide public transportation services to increase access to jobs and mobility options for vulnerable populations.</p> <p>(A) Increase bus ridership and public awareness of transportation services.</p> <p>(B) Increase efficiency of the public transit service.</p> <p>(C) Increase efficiency of RideKC Freedom and SWIFT service.</p>	<p>g,h,i,j,k</p> <p>a,d,h,i</p> <p>b,c,e,f,j</p>
<p>2) Provide viable and cost effective transportation options.</p> <p>(A) Manage and monitor innovative solutions implemented by Johnson County in cooperation with Kansas City Area Transportation Authority (KCATA).</p>	<p>d,e,f</p>
<p>3) Maintain current transportation levels for County services.</p> <p>(A) Continue providing the expected level of all transportation services.</p>	<p>a,b,c</p>
<p>4) Improve service delivery through the management partnership with KCATA and coordination with area governments and service agencies.</p>	<p>a-k</p>

** Continue to establish accurate measurements for the performance expectations

Outputs and Efficiency Measures

Outputs and Efficiency Measure	Actual 2017	Estimated 2018	Estimated 2019
a) # of trips - RideKC.	446,840	464,100	478,023
b) # of trips - RideKC Freedom.	67,877	67,980	68,000
c) # of trips - SWIFT.	36,713	41,200	42,000
d) Cost per ride - RideKC.	\$15.99	\$14.00	\$14.00
e) Cost per ride - RideKC Freedom.	\$34.70	\$33.00	\$30.00
f) Cost per ride - SWIFT.	\$28.25	\$25.00	\$25.00
g) Total annual ridership - RideKC, RideKC Freedom and SWIFT.	551,430	573,280	588,023
h) K-10 annual ridership.	98,936	95,950	100,000
i) Farebox recovery-Transit.	8.9%	8.5%	8.7%
j) Farebox recovery-Special Edition.	9.1%	11%	11%
k) Farebox recovery-SWIFT.	11.6%	13%	13%

Transportation

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: RideKC

Johnson County Transit (JCT) scheduled fixed route system, managed by Kansas City Area Transportation Agency (KCATA), "RideKC" operates 16 routes throughout Johnson County. Many of the routes have originations and/or destinations in Kansas City, Kansas and Kansas City, Missouri. The service offered is a commuter express service operating Monday through Friday during peak a.m. and p.m. rush hour periods. The route structure is currently oriented as a County to downtown commuter service with various reverse commute options back into the County. In addition, the K-10 Connector service provides access to Johnson County Community College, the KU Edwards Campus, and the KU Campus in Lawrence.

Agency Revenues	\$ 13,074,592	\$ 16,744,406	\$ 16,744,406	\$ 14,896,355	\$ 14,896,355	(11.04)%
Expenditures	\$ 11,205,757	\$ 13,906,095	\$ 13,906,095	\$ 12,126,716	\$ 12,126,716	(12.80)%
Difference	\$ 1,868,835	\$ 2,838,311	\$ 2,838,311	\$ 2,769,639	\$ 2,769,639	(2.42)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #2: RideKC Freedom

RideKC Freedom, also managed by KCATA, provides low-cost, curb-to-curb transportation to seniors, low income and disabled residents of Johnson County. Special Edition operates from approximately 5:45 a.m. to 6:30 p.m., Monday through Friday. Currently, Special Edition has an average of approximately 260 daily trips. Approximately 85% of the daily rides are riders utilizing the system to get to and from work.

Agency Revenues	\$ 143,504	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000	0.00 %
Expenditures	\$ 1,446,623	\$ 2,253,447	\$ 2,253,447	\$ 2,176,630	\$ 2,176,630	(3.41)%
Difference	\$ (1,303,119)	\$ (2,038,447)	\$ (2,038,447)	\$ (1,961,630)	\$ (1,961,630)	(3.77)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #3: SWIFT

KCATA for Johnson County Transit administers and manages the Johnson County Developmental Supports Sheltered Workshop Industrial Fixed Transit (SWIFT) service. The day-to-day operations are handled by KCATA staff. Currently, approximately 105 different clients utilize the service.

Agency Revenues	\$ 162,114	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	0.00 %
Expenditures	\$ 662,033	\$ 939,864	\$ 939,864	\$ 948,009	\$ 948,009	0.87 %
Difference	\$ (499,919)	\$ (799,864)	\$ (799,864)	\$ (808,009)	\$ (808,009)	1.02 %
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Transportation

Capital Improvement Program (CIP)

Title: Bus Replacement **Year Placed: 2019**

Description: This project is to replace buses in the current fleet that have or will exceed their useful life based on miles and operating/maintenance expenses for Johnson County Transit (JCT) services. There are 10 vehicles/buses that are anticipated to be purchased from this project in FY2019 including two 30' CNG buses, two 30' diesel buses, two cutaway vehicles, and four "transporter" vehicles. Regular replacement of buses past their useful life expectancy is the only way for Transit to remain viable and provide a quality service while keeping maintenance costs down. This request is mostly grant funded with some match from operating funds. Funding for this project has been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$2,212,112	\$2,814,588	\$3,204,830	\$ 148,734	\$1,616,926	\$ 9,997,190
TOTAL	\$2,212,112	\$2,814,588	\$3,204,830	\$ 148,734	\$1,616,926	\$ 9,997,190

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.00	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.00	\$ 0	\$ 0	\$ 0	\$ 0

Title: Basic Passenger Infrastructure **Year Placed: 2019**

Description: Basic passenger infrastructure (BPI) material are items or amenities that riders experience in their everyday use of Johnson County Transit (JCT) services, for example, an appropriate concrete pad for a wheelchair to gain access to a bus door or to stand upon in the rain, shelters, benches, bike racks, trash cans and route signs/schedules. These are the basic items that riders expect and should have available to them in order make the bus riding experience as enjoyable and comfortable as possible. This request is 80% grant funded. Funding for this project has been included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 177,455	\$ 100,000	\$ 250,000	\$ 250,000	\$ 100,000	\$ 877,455
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	\$ 177,455	\$ 100,000	\$ 250,000	\$ 250,000	\$ 100,000	\$ 877,455

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.00	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.00	\$ 0	\$ 0	\$ 0	\$ 0

Transportation

Capital Improvement Program (CIP)

Title: Vehicle Capital Replacement **Year Placed: 2019**

Description: The Vehicle Capital Replacement is a capital replacement project to provide on-going funding to be used for matches or additional funding for replacement vehicles, primarily revenue vehicles. Included in the FY 2019 budget is the annual funding of \$250,000. This project has been placed in the FY 2019 budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
TOTAL	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.00	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.00	\$ 0	\$ 0	\$ 0	\$ 0

Title: Regional Fare Box Initiative **Year Placed: 2019**

Description: The “regional” farebox replacement concept is being evaluated so all transit agencies in the region would utilize similar fareboxes. Patrons could use the same fare payment medium (i.e. paper pass, debit card, smart phone, pre-loaded cards) that would be recognized and accepted by all fareboxes. This project is to have \$1,200,000 in grant funding and \$300,000 in County match. This project has been placed in the FY 2019 budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 750,000	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 1,500,000
TOTAL	\$ 750,000	\$ 750,000	\$ 0	\$ 0	\$ 0	\$ 1,500,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.00	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.00	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.00	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.00	\$ 0	\$ 0	\$ 0	\$ 0

Wastewater Operations & Maintenance

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 965,771	\$ 802,200	\$ 802,200	\$ 802,200	\$ 802,200	0.00 %
Charges for Service	\$ 59,428,980	\$ 63,745,501	\$ 63,551,424	\$ 70,749,800	\$ 70,749,800	11.33 %
Use of Assets	\$ 21,985	\$ 21,555	\$ 21,555	\$ 23,141	\$ 23,141	7.36 %
Total Agency Fees & Charges	\$ 60,416,736	\$ 64,569,256	\$ 64,375,179	\$ 71,575,141	\$ 71,575,141	11.18 %
Miscellaneous	\$ 418,334	\$ 247,800	\$ 247,800	\$ 246,214	\$ 246,214	(0.64)%
Interest	\$ 296,623	\$ 251,863	\$ 445,940	\$ 509,645	\$ 509,645	14.29 %
Total Other Agency Revenues	\$ 714,957	\$ 499,663	\$ 693,740	\$ 755,859	\$ 755,859	8.95 %
a) Total Agency Revenues	\$ 61,131,693	\$ 65,068,919	\$ 65,068,919	\$ 72,331,000	\$ 72,331,000	11.16 %
Expenditures						
Personnel	\$ 17,014,372	\$ 18,489,143	\$ 18,273,092	\$ 19,630,636	\$ 19,630,636	7.43 %
Contractual Services	\$ 29,945,784	\$ 36,858,593	\$ 37,074,644	\$ 42,627,701	\$ 42,627,701	14.98 %
Commodities	\$ 5,172,508	\$ 5,289,513	\$ 5,289,513	\$ 5,498,513	\$ 5,498,513	3.95 %
Capital Outlay	\$ 390,835	\$ 845,050	\$ 845,050	\$ 845,050	\$ 845,050	0.00 %
Subtotal	\$ 52,523,499	\$ 61,482,299	\$ 61,482,299	\$ 68,601,900	\$ 68,601,900	11.58 %
Miscellaneous	\$ 2,778	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 2,778	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures Subtotal	\$ 52,526,277	\$ 61,482,299	\$ 61,482,299	\$ 68,601,900	\$ 68,601,900	11.58 %
Vehicle Equivalent Units	\$ 203,935	\$ 209,499	\$ 209,499	\$ 220,957	\$ 220,957	5.47 %
Risk Management Charges	\$ 221,456	\$ 242,004	\$ 242,004	\$ 295,147	\$ 295,147	21.96 %
Cost Allocation	\$ 2,855,528	\$ 3,135,117	\$ 3,135,117	\$ 3,212,996	\$ 3,212,996	2.48 %
b) Total Expenditures	\$ 55,807,196	\$ 65,068,919	\$ 65,068,919	\$ 72,331,000	\$ 72,331,000	11.16 %
Difference: b) minus a)	\$ 5,324,497	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	215.65	215.00	215.00	219.23	219.23	1.97 %
Total FTE Positions	215.65	215.00	215.00	219.23	219.23	1.97 %

Agency Mission

Protecting our environment, serving our customers, enhancing our community.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, cost allocation, and Risk Management charges, are budgeted to increase by \$7,119,601 (11.58%) compared to FY 2018. This increase includes: 1) increase of \$6,714,195 for KCMO Interlocal Agreement, 2) \$200,000 for chemicals, 3) 4.23 additional FTEs, and 4) the budgeted salary and benefit increases included in the budget parameters.

User charges are budgeted to increase by approximately 7.75% for FY 2019.

FTEs for FY 2019 increase by 4.23 to 219.23 a result of the Plant Superintendent (0.23 FTE), Customer Service and Billing Operations Analyst (1.0 FTE), Treatment Engineering Technician II (1.0 FTE), CR Engineering Technician (1.0 FTE), and an Operations Engineer (1.0 FTE).

Wastewater Operations & Maintenance

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Transport wastewater to a treatment facility. * Minimize line blockages and overflows. * Pumping equipment to ensure adequate pumping capacity to handle flow received.	a,b,c,f,g,h,i,j
2) Effectively treat wastewater at a treatment facility.	a,e,f,g
3) Protect the water quality of receiving streams. * Comply with discharge limits established by regulatory agencies.	a,e,f
4) Provide physical facilities capable of meeting future service demands. * Expand sewer infrastructure to accommodate new development.	a,d,f
5) Provide an aesthetically pleasant environment around our facilities. * Control odors, flies, and noise to acceptable levels.	a,e,f,g,h,j
6) Provide excellent customer service.	a,d,i,j

Agency Key Performance Measures (PMs)

Outputs and Efficiency Measure	Actual 2017	Estimated 2018	Estimated 2019
a) Employee turnover.	10%	<10%	<10%
b) Miles of lines cleaned.	482	525	525
c) Miles of lines televised.	145	150	150
d) Plans reviewed within allotted time.	77.0%	80%	80%
e) Permit compliance rate.	99.9%	98%	98%
f) % of total facility work orders are corrective.	8%	<15%	<15%
g) Odor complaints.	10	<10/year	<10/year
h) Sewer backups - dry weather.	26	<53/year	<53/year
i) Billing and collection complaint rate (per 1,000 customers).	0.09	<=1.5	<=1.5
j) Customer satisfaction score for satisfied or very satisfied.	91%	>85%	>85%

Wastewater Operations & Maintenance

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: Collections

Receive wastewater from customer service connections and transport this wastewater to a treatment facility. This involves operating and maintaining pump stations, cleaning and inspecting gravity lines and repairing manholes and gravity and pressure lines.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 5,853,714	\$ 6,503,521	\$ 6,400,922	\$ 6,606,279	\$ 6,606,279	3.21%
Difference	\$ (5,853,714)	\$ (6,503,521)	\$ (6,400,922)	\$ (6,606,279)	\$ (6,606,279)	3.21%
FTE Positions	53.00	53.00	53.00	53.00	53.00	0.00%

Service #2: Treatment

Treat influent wastewater to the level required by discharge permits issued by state or federal agencies and to protect the quality in the receiving streams. Properly dispose of the residual solids from the treatment process. This involves operating equipment, performing laboratory tests and maintaining equipment.

Agency Revenues	\$ 12,178	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 36,355,793	\$ 43,577,970	\$ 43,472,340	\$ 49,971,892	\$ 49,971,892	14.95%
Difference	\$ (36,343,615)	\$ (43,577,970)	\$ (43,472,340)	\$ (49,971,892)	\$ (49,971,892)	14.95%
FTE Positions	84.65	84.00	84.00	85.23	85.23	1.46%

Service #3: Infrastructure

This service provides for the management of the study, design and construction of projects, to expand the sewer infrastructure to accommodate new development in the County, and to provide sewers to neighborhoods served by septic tanks.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 4,480,317	\$ 4,809,873	\$ 4,790,295	\$ 5,164,865	\$ 5,164,865	7.82%
Difference	\$ (4,480,317)	\$ (4,809,873)	\$ (4,790,295)	\$ (5,164,865)	\$ (5,164,865)	7.82%
FTE Positions	37.00	38.00	38.00	40.00	40.00	5.26%

Service #4: Customer Service

Building an organization - purpose, process and people to meet the needs of the customer.

Agency Revenues	\$ (240)	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures	\$ 1,843,876	\$ 2,098,498	\$ 2,099,869	\$ 2,213,013	\$ 2,213,013	5.39%
Difference	\$ (1,844,116)	\$ (2,098,498)	\$ (2,099,869)	\$ (2,213,013)	\$ (2,213,013)	5.39%
FTE Positions	12.18	12.00	12.00	13.00	13.00	8.33%

Service #5: Laboratory Services

The Laboratory Services Division provides analytical services including sampling and analysis of wastewater, potable water, industrial waste, landfill leachate, and ground and surface water.

Agency Revenues	\$ 78,094	\$ 69,800	\$ 69,800	\$ 69,800	\$ 69,800	0.00%
Expenditures	\$ 1,112,264	\$ 1,123,190	\$ 1,121,462	\$ 1,161,974	\$ 1,161,974	3.61%
Difference	\$ (1,034,170)	\$ (1,053,390)	\$ (1,051,662)	\$ (1,092,174)	\$ (1,092,174)	3.85%
FTE Positions	9.00	9.00	9.00	9.00	9.00	0.00%

Wastewater Operations & Maintenance

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #6: Grease and Pretreatment

The Wastewater Pretreatment Program controls industrial and food service grease discharges to sanitary sewers through permits, inspections and monitoring.

Agency Revenues	\$ 436,704	\$ 398,900	\$ 398,900	\$ 398,900	\$ 398,900	0.00 %
Expenditures	\$ 434,730	\$ 399,704	\$ 397,839	\$ 416,574	\$ 416,574	4.71 %
Difference	\$ 1,974	\$ (804)	\$ 1,061	\$ (17,674)	\$ (17,674)	(1,765.79)%
FTE Positions	4.00	4.00	4.00	4.00	4.00	0.00 %

Service #7: Leadership Team, Business Operations and Planning

Leadership team and support services, including accounting, budgeting, computer operations, human resources, payroll, and employee relations to the other divisions for JCW.

Agency Revenues	\$ 60,604,957	\$ 64,600,219	\$ 64,600,219	\$ 71,862,300	\$ 71,862,300	11.24 %
Expenditures	\$ 2,445,583	\$ 2,969,543	\$ 3,199,572	\$ 3,067,303	\$ 3,067,303	(4.13)%
Difference	\$ 58,159,374	\$ 61,630,676	\$ 61,400,647	\$ 68,794,997	\$ 68,794,997	12.04 %
FTE Positions	15.82	15.00	15.00	15.00	15.00	0.00 %

Wastewater Operations & Maintenance

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Request #1: KCMO Interlocal Agreement			Priority: 1	Major Service: Treatment

Johnson County Wastewater (JCW) has an obligation to maintain the existing infrastructure for collecting, transporting and treating wastewater from customers. This request is to provide necessary funding to cover payments to Kansas City, Missouri (KCMO) for treating wastewater volumes that cannot be properly treated by JCW facilities. The facilities in Indian Creek and Tomahawk Creek are at capacity for treating flows to the required permit levels. The Tomahawk facility will be closing for a major plant expansion during 2019, driving the need to have additional wastewater flows treated by KCMO. The request is needed to fully fund these expenditures and allow for the continuation of this service. This request has been included in the FY 2019 budget and will be funded with user charges and offset by savings from Tomahawk of \$1,119,000.

Agency Revenues	\$ 6,714,195	\$ 6,714,195	\$ 2,041,118	\$ 2,041,118
Expenditures	\$ 6,714,195	\$ 6,714,195	\$ 2,041,118	\$ 2,041,118
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Request #2: Chemicals			Priority: 2	Major Service: Treatment
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Chemicals are essential to the operation of the wastewater treatment system. Johnson County Wastewater (JCW) has an obligation to meet our National Pollution Discharge Elimination System permit (NPDES) from the State of Kansas. Meeting Levels of Service for odor control also requires the use of chemicals. JCW is adding additional chemical feed points to ensure our Collection system is functioning properly, control the release of hydrogen sulfide gas, and aid in efforts to meet our Levels of Service for odor control.

Agency Revenues	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Expenditures	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Request #3: Operations Engineer			Priority: 3	Major Service: Treatment
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Construction of the new Tomahawk Wastewater Treatment Facility begins in 2018. The operations engineer needs to be involved in the construction process in order to be knowledgeable of new treatment technologies and all aspects of the plant s/he will be supporting. This position is included in the financial plan submitted and approved by the Board of County Commissioners in May 2017.

Agency Revenues	\$ 124,440	\$ 124,440	\$ 137,412	\$ 137,412
Expenditures	\$ 124,440	\$ 124,440	\$ 137,412	\$ 137,412
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Wastewater Operations & Maintenance

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Request #4: Plant Superintendent			Priority: 4	Major Service: Treatment

Construction of the new Tomahawk Wastewater Treatment Facility begins in 2018. The plant superintendent needs to be involved in the construction process in order to be knowledgeable of new treatment technologies and all aspects of the plant s/he will be managing. This position will be responsible for staffing levels and performance at the new facility. This position will start in October 2019 and is included in the financial plan submitted and approved by the Board of County Commissioners in May 2018.

Agency Revenues	\$ 24,746	\$ 24,746	\$ 115,568	\$ 115,568
Expenditures	\$ 24,746	\$ 24,746	\$ 115,568	\$ 115,568
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Request #5: CR Engineering Technician			Priority: 5	Major Service: Customer Service
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JCW's Customer Relations Division - New Development Group (ND) is requesting one Engineering Technician to meet workloads associated with high volume development activity. This position is critical to meeting the JCW's level of service that homeowners, the development community and the BOCC require of this group.

Agency Revenues	\$ 77,491	\$ 77,491	\$ 85,397	\$ 85,397
Expenditures	\$ 77,491	\$ 77,491	\$ 85,397	\$ 85,397
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Request #6: Sr. Engineering Tech			Priority: 6	Major Service: Treatment
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JCW's Engineering Division - Existing Infrastructure Group (EI) is requesting one Engineering Technician II to assist the Treatment & Pumping group. The new position will:

- Assist wastewater treatment and pumping Project Engineers with asset management, Capital Improvement Plan (CIP), and rehabilitation and repair projects from scope development through construction.
- Serve as program manager for the Facilities Asset Management Program (FAMP).
- Manage rehabilitation and repair projects through the Wastewater (WW) Facilities Term & Supply Contract
- Provide input on development of an estimated \$95 million annual CIP.
- Provide support to address and solve operations and maintenance problems and assist with special studies as needed.

This position is critical to meeting the workload associated with these work tasks, especially with the continued development of the FAMP.

Agency Revenues	\$ 84,718	\$ 84,718	\$ 93,378	\$ 93,378
Expenditures	\$ 84,718	\$ 84,718	\$ 93,378	\$ 93,378
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Wastewater Operations & Maintenance

Requests for Additional Resources

		<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Request #7:	Customer Service Support Analyst			Priority: 7	Major Service: Customer Service

JCW's Customer Relations Division is requesting a new position to provide technical operations and weekly billing support for the Customer Service (CS) and Billing and Collections group. The position will reduce the current risks caused by the limited number of staff who have a comprehensive understanding of customer service and billing processes, and will provide the ability for CS/Billing to meet the business needs of our department and provide the functionality requested by customers.

Agency Revenues	\$	95,248	\$	95,248	\$	105,141	\$	105,141
Expenditures	\$	95,248	\$	95,248	\$	105,141	\$	105,141
Difference	\$	0	\$	0	\$	0	\$	0
Full-time Equivalent Positions		1.00		1.00		1.00		1.00

Wastewater SRCFP

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$47,575,701	\$ 52,499,200	\$ 52,499,200	\$ 53,549,184	\$ 53,549,184	2.00 %
Total Agency Fees & Charges	\$47,575,701	\$ 52,499,200	\$ 52,499,200	\$ 53,549,184	\$ 53,549,184	2.00 %
Intergovernmental	\$ 2,219,507	\$ 332,542	\$ 332,542	\$ 340,700	\$ 340,700	2.45 %
Bond Proceeds	\$20,617,842	\$ 62,960,000	\$239,265,000	\$ 30,000,000	\$ 30,000,000	(87.46)%
Intrafund Transfers	\$ (3,254,168)	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 1,165,695	\$ 883,983	\$ 1,731,312	\$ 1,978,642	\$ 1,978,642	14.29 %
Total Other Agency Revenues	\$20,748,876	\$ 64,176,525	\$241,328,854	\$ 32,319,342	\$ 32,319,342	(86.61)%
a) Total Agency Revenues	\$68,324,577	\$ 116,675,725	\$293,828,054	\$ 85,868,526	\$ 85,868,526	(70.78)%
Expenditures						
Contractual Services	\$ 278,619	\$ 1,255,024	\$ 1,255,024	\$ 3,605,732	\$ 3,605,732	187.30 %
Subtotal	\$ 278,619	\$ 1,255,024	\$ 1,255,024	\$ 3,605,732	\$ 3,605,732	187.30 %
Debt Service	\$33,386,813	\$ 37,730,000	\$ 37,730,000	\$ 42,628,000	\$ 42,628,000	12.98 %
Interfund Transfers	\$ 714,027	\$ 715,701	\$ 715,701	\$ 712,294	\$ 712,294	(0.48)%
Intrafund Transfers	\$18,017,044	\$ 77,400,000	\$254,552,329	\$ 39,347,500	\$ 39,347,500	(84.54)%
Subtotal	\$52,117,884	\$ 115,845,701	\$292,998,030	\$ 82,687,794	\$ 82,687,794	(71.78)%
Expenditures Subtotal	\$52,396,503	\$ 117,100,725	\$294,253,054	\$ 86,293,526	\$ 86,293,526	(70.67)%
b) Total Expenditures	\$52,396,503	\$ 117,100,725	\$294,253,054	\$ 86,293,526	\$ 86,293,526	(70.67)%
Difference: b) minus a)	\$15,928,074	\$ (425,000)	\$ (425,000)	\$ (425,000)	\$ (425,000)	0.00 %
Tax Revenues						
Ad Valorem Support	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Other Taxes	\$ 6,109,546	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	0.00 %
Total Tax Revenues	\$ 6,109,546	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	0.00 %

Agency Mission

Protecting our environment, serving our customers, enhancing our community.

Budget Highlights

Total expenditures for FY 2019 are budgeted to decrease by \$207,959,528 (70.67%) compared to estimated FY 2018. The decrease is mainly due to a majority of the financing for Tomahawk being moved up to FY 2018 with the remainder of the project being financed in FY 2020.

The Capital Finance Charge is combined with the O&M user charges and based on a utility rate model, in line with industry's best practices. The combined charges are budgeted to increase 7.75% for FY 2019. Connection fees will vary based on meter size and have been set at \$4,400 for a 5/8" meter for FY 2019. System availability charge of \$375/acre for property owners has been included for FY 2019.

The SRCFP fund pays the debt service on loans issued by the State of Kansas as well as general obligation bonds issued by the County. Bond Proceeds are budgeted to decrease to \$30,000,000 for FY 2019 and will be used to fund Wastewater FY 2019 CIP.

Special assessment bonds have been issued on the behalf of specific Joints and Laterals sewer districts, which are funded by special assessments on the properties benefiting from the sewer districts.

Wastewater SRCFP

Capital Improvement Program (CIP)

Title: Permit/Regulatory **Year Placed:** 2019

Description:

Permit and regulatory projects are those projects mandated by the state and EPA, for which Wastewater will incur fines and legal consequences if not completed. Each new project paid with these funds must be approved by the Board of County Commissioners. The primary regulatory project over the FY 2019-2023 period is the Mill Creek Plan Improvement project.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$ 0	\$ 0	\$ 0	\$ 400,000	\$ 3,850,000	\$ 4,250,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 400,000	\$ 3,850,000	\$ 4,250,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: General Renewal and Replacement **Year Placed:** 2019

Description:

This continues a program begun in 1989 to pay for repairs and improvements to existing infrastructure to address failing assets and minimize large environmental and social risks. Each new project paid with these funds must be approved by the Board of County Commissioners. Projects in this category include Asset Management Repair and Replacement for collections, force mains, treatment and pumping repair and rehabilitation, Turkey Creek Improvements, screening improvements, and Watershed Capacity Enhancement Plan. These projects have been included in the 2019 CIP.

Capital Expenditures	FY 2019	FY 2020	FY2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$27,962,500	\$28,494,000	\$32,865,000	\$52,519,000	\$62,794,000	\$204,634,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	\$27,962,500	\$28,494,000	\$32,865,000	\$52,519,000	\$62,794,000	\$204,634,500

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Wastewater SRCFP

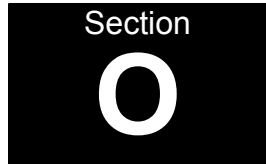
Capital Improvement Program (CIP)

Title: **System Wide Projects** **Year Placed:** **2019**

Description: There are several components which make up these projects; however, the major components include the following: the Asset Management Program Development, Back Up Prevention Program (BUPP), relocations for city projects, lab and large vehicle equipment replacement, and SCADA/Network communications. These projects have been included in the 2019 CIP.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design and Construction	\$2,900,000	\$1,550,000	\$2,250,000	\$2,000,000	\$1,950,000	\$ 10,650,000
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	\$2,900,000	\$1,550,000	\$2,250,000	\$2,000,000	\$1,950,000	\$ 10,650,000

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0



Health & Human Services

This Section Includes:

- Alcohol Tax (Page O-2)
- Developmental Supports (Page O-3)
- Health & Environment (Page O-8)
- Human Services (Page O-17)
- Mental Health (Page O-25)

Alcohol Tax

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	0	0.00%
Interest	\$ 2,042	\$ 1,872	\$ 3,371	\$ 3,852	\$ 3,852	14.27%
Total Other Agency Revenues	\$ 2,042	\$ 1,872	\$ 3,371	\$ 3,852	\$ 3,852	14.27%
a) Total Agency Revenues	\$ 2,042	\$ 1,872	\$ 3,371	\$ 3,852	\$ 3,852	14.27%
Expenditures						
Contractual Services	\$ 77,121	\$ 97,752	\$ 99,251	\$ 104,732	\$ 104,732	5.52%
Subtotal	\$ 77,121	\$ 97,752	\$ 99,251	\$ 104,732	\$ 104,732	5.52%
Interfund Transfers	\$ 43,992	\$ 34,120	\$ 34,120	\$ 34,120	\$ 34,120	0.00%
Subtotal	\$ 43,992	\$ 34,120	\$ 34,120	\$ 34,120	\$ 34,120	0.00%
Expenditures Subtotal	\$ 121,113	\$ 131,872	\$ 133,371	\$ 138,852	\$ 138,852	4.11%
b) Total Expenditures	\$ 121,113	\$ 131,872	\$ 133,371	\$ 138,852	\$ 138,852	4.11%
Difference: b) minus a)	\$ (119,071)	\$ (130,000)	\$ (130,000)	\$ (135,000)	\$ (135,000)	3.85%
Tax Revenues						
Other Taxes	\$ 144,598	\$ 130,000	\$ 130,000	\$ 135,000	\$ 135,000	3.85%
Total Tax Revenues	\$ 144,598	\$ 130,000	\$ 130,000	\$ 135,000	\$ 135,000	3.85%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

To distribute funds to alcohol and substance abuse prevention programs in Johnson County.

Budget Highlights

This is a non-operating fund that receives revenue from the local alcohol liquor tax authorized by the Kansas Legislature. By statute, funds must be expended for alcoholism and drug abuse prevention programs. The reserve amount for the fund is estimated at \$215,520 as of December 31, 2019.

This fund does not receive any revenue from property taxes.

Developmental Supports

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 9,377,157	\$ 9,763,853	\$ 9,599,353	\$ 9,925,989	\$ 9,925,989	3.40 %
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 9,377,157	\$ 9,763,853	\$ 9,599,353	\$ 9,925,989	\$ 9,925,989	3.40 %
Use of Carryover	\$ 0	\$ 500,000	\$ 500,000	\$ 0	\$ 0	(100.00)%
Intergovernmental	\$ 1,880,756	\$ 1,991,765	\$ 1,991,765	\$ 2,061,328	\$ 2,061,328	3.49 %
Miscellaneous	\$ 55,553	\$ 92,971	\$ 52,971	\$ 52,971	\$ 52,971	0.00 %
Interest	\$ 72,468	\$ 73,057	\$ 119,641	\$ 136,733	\$ 136,733	14.29 %
Interfund Transfer	\$ 0	\$ 0	\$ 0	\$ 83,695	\$ 83,695	0.00 %
Total Other Agency Revenues	\$ 2,008,777	\$ 2,657,793	\$ 2,664,377	\$ 2,334,727	\$ 2,334,727	(12.37)%
a) Total Agency Revenues	\$ 11,385,934	\$ 12,421,646	\$ 12,263,730	\$ 12,260,716	\$ 12,260,716	(0.02)%
Expenditures						
Personnel	\$ 19,497,145	\$ 20,413,208	\$ 20,404,819	\$ 21,844,896	\$ 21,685,655	6.28 %
Contractual Services	\$ 879,861	\$ 1,327,802	\$ 1,250,979	\$ 1,185,779	\$ 1,185,779	(5.21)%
Commodities	\$ 780,498	\$ 713,573	\$ 713,573	\$ 713,573	\$ 713,573	0.00 %
Capital Outlay	\$ 22,803	\$ 359,867	\$ 359,867	\$ 11,213	\$ 11,213	(96.88)%
Subtotal	\$ 21,180,307	\$ 22,814,450	\$ 22,729,238	\$ 23,755,461	\$ 23,596,220	3.81 %
Miscellaneous	\$ 1,004	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfer	\$ 243,812	\$ 300,000	\$ 300,000	\$ 148,654	\$ 148,654	(50.45)%
Subtotal	\$ 243,812	\$ 300,000	\$ 300,000	\$ 148,654	\$ 148,654	(50.45)%
Expenditures Subtotal	\$ 21,424,119	\$ 23,114,450	\$ 23,029,238	\$ 23,904,115	\$ 23,744,874	3.11 %
Vehicle Equivalent Units	\$ 24,816	\$ 13,566	\$ 13,566	\$ 23,535	\$ 23,535	73.49 %
Risk Management Charges	\$ 72,050	\$ 80,677	\$ 80,677	\$ 88,437	\$ 88,437	9.62 %
Cost Allocation	\$ 2,383,195	2,480,400	2,480,400	2,674,653	2,674,653	7.83 %
b) Total Expenditures	\$ 23,904,180	\$ 25,689,093	\$ 25,603,881	\$ 26,690,740	\$ 26,531,499	3.62 %
Difference: b) minus a)	\$(12,518,246)	\$(13,267,447)	\$(13,340,151)	\$(14,430,024)	\$(14,270,783)	6.98 %
Tax Revenues						
Ad Valorem Support	\$ 10,836,013	\$ 11,951,124	\$ 11,951,124	\$ 12,858,024	\$ 12,858,024	1.82 %
Other Taxes	\$ 1,281,598	\$ 1,316,323	\$ 1,315,409	\$ 1,412,759	\$ 1,412,759	0.79 %
Total Tax Revenues	\$ 12,117,611	\$ 13,267,447	\$ 13,266,533	\$ 14,270,783	\$ 14,270,783	1.70 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	13.00	17.00	17.00	17.00	17.00	0.00 %
Other FTEs	281.40	287.16	287.16	292.74	290.16	1.04 %
Total FTE Positions	294.40	304.16	304.16	309.74	307.16	0.99 %

Agency Mission

Johnson County Developmental Supports serves people with intellectual and developmental disabilities. We focus on individuals' abilities, provide choice driven supports, and advocate alongside people to live and work in our community.

Budget Highlights

Total expenditures for FY 2019, excluding Vehicle Equivalent Units, cost allocation, and Risk Management charges, are budgeted to increase by \$866,982 (3.81%) compared to FY 2018. The increase is due to the net effect of: 1) \$100,000 for client pay, 2) \$83,695 for 1.0 FTE Community Behavioral Health Team member, 3) an \$80,000 reduction to Contractual for reduced revenue, and 4) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2019 are budgeted to increase to 307.16 with the transfer of 1.0 FTE from MNH, the transfer of 1.0 FTE to HRD, the addition of 1.0 FTE for the Community Behavioral Health Team, and the addition of 1.0 FTE outside of the budget process.

Developmental Supports

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Increase independence while maintaining satisfaction for clients in residential, employment, and other valued activities.			
(A) % of individuals who lease directly from the landlord (Number leasing from a landlord divided by the total number served).	98%	100%	100%
(B) % of individuals employed versus number of individuals seeking employment.	80%	82%	84%
(C) % of individuals in case management who positively rate their case manager on the yearly satisfaction survey.	87%	88%	89%
2) Ensure sufficient capacity to provide quality services to all Johnson County citizens with Intellectual/Developmental Disabilities.			
(A) % of individuals mailed an intake packet that respond within 90 days.	42%	45%	45%
(B) % of individuals with an initial assessment completed within 30 days.	86%	90%	92%
(C) % of individuals with an annual assessment completed within 365 days.	95%	98%	98%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of intake packets mailed.	334	385	400
2) # of people on the waiting list for waiver services.	569	640	700
3) # of providers in Johnson County.	74	78	82
4) # of funded individuals without a provider.	24	28	30

**In 2014, the waiting list no longer included those who are underserved (receiving one waiver service and waiting for another). It only includes those individuals who are unserved (receiving no waiver services).*

Developmental Supports

Major Services

	Actual	Budget	Estimated	Requested	Budget	2018-2019
	FY 2017	FY 2018	FY 2018	FY 2019	FY 2019	%Change

Service #1: Community Support Provider (CSP)

To provide high quality, person-centered supports within Day and Employment, Residential, Case Management, and Nursing Support Services to support men, women and children with intellectual and developmental disabilities (I/DD) in Johnson County, Kansas.

Agency Revenues	\$ 9,854,220	\$ 11,250,388	\$ 11,092,472	\$11,110,050	\$ 11,110,050	0.16 %
Expenditures	\$20,230,571	\$ 21,940,261	\$ 21,864,548	\$22,685,226	\$ 22,525,985	3.03 %
Difference	\$10,376,351)	\$(10,689,873)	\$(10,772,076)	\$(11,575,176)	\$(11,415,935)	5.98 %
FTE Positions	283.16	290.16	290.16	295.74	293.16	1.03 %

Service #2: Community Developmental Disability Organization (CDDO)

To provide a single point of entry for those seeking I/DD services, determine eligibility, assist individuals and their families or guardians in choosing from an array of service options, and coordinate a network of affiliate providers.

Agency Revenues	\$ 1,531,714	\$ 1,171,258	\$ 1,171,258	\$ 1,150,666	\$ 1,150,666	(1.76)%
Expenditures	\$ 1,310,854	\$ 1,174,189	\$ 1,164,690	\$ 1,218,889	\$ 1,218,889	4.65 %
Difference	\$ 220,860	\$ (2,931)	\$ 6,568	\$ (68,223)	\$ (68,223)	(1,138.72)%
FTE Positions	11.24	14.00	14.00	14.00	14.00	0.00 %

Developmental Supports

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
JCDS Residential Services				Community Support Provider
		Priority:	1	Major Service:

JCDS is requesting one (grade 15) Team Leader and two (grade 12) Direct Support Professional positions for our residential program. The positions requested will help JCDS be able to meet the growing support needs and enhanced service delivery model that JCDS is committed to providing. JCDS currently serves 124 individuals in Residential Services; approximately 64 of those individuals are aged 50 and older, totaling 52% of our service population. Additionally, we have 26 individuals who are 40-49 years of age. In the next 10 years, 90 individuals receiving our services will be age 50 and older, which calculates to over 73% of our service population. In addition to our aging residents we currently provide residential supports to 12 residents with dementia diagnosis; we anticipate this number growing exponentially in the years to follow. Funding for this request is not included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 159,241	\$ 0	\$ 199,033	\$ 0
Difference	\$ (159,241)	\$ 0	\$ (199,033)	\$ 0
Full-time Equivalent Positions	3.00	0.00	3.00	0.00

Client Pay	Priority:	2	Major Service:	Employment Services
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JCDS has provided paid work for clients for many years. The work has been over most of that time for work on contracts obtained for the work center (Elmore Center) and for supported sites away from the Elmore Center. Pay has been mostly at an allowed sub minimum or piece rate basis. For the past several years increasing emphasis on pre-vocational activities and growing regulatory changes have increased work for clients that is paid at minimum wage as opposed to sub-minimum rates. The result is that the budget for client pay has not kept pace with these appropriate and important pay changes. It is not expected that these changes will decrease and it is time to adjust the budget. Funding for this increase will come from the recent rate increases in Home and Community Base Services (HCBS) approved by the Kansas Legislature for 2018 and 2019. Partial funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 200,000	\$ 100,000	\$ 200,000	\$ 100,000
Difference	\$ (200,000)	\$ (100,000)	\$ (200,000)	\$ (100,000)
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Developmental Supports

Requests for Additional Resources				
	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Community Behavioral Health Team		Priority:	3	Major Service: Community Support Provider

This requested position will help the CBHT program to meet growing demand within Johnson County in supporting residents who have been diagnosed with a co-occurring intellectual disability (IDD) and mental illness (MI). One of the most complex and difficult challenges for the IDD and MH service systems is the coordination of evidence-based behavioral supports for persons with IDD who also experience significant mental illness. Often, program resources and professional expertise are simply not available, and historic divisions between mental health and IDD service systems have further compounded the challenge. According to the National Association for the Dually Diagnosed (NADD), "Persons with a dual diagnosis can be found at all ages and levels of intellectual and adaptive functioning. Estimates of the frequency of dual diagnosis vary widely, however, many professionals have adopted the estimate that 30-35% of all persons with intellectual or developmental disabilities have a psychiatric disorder." Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 83,695	\$ 83,695	\$ 89,947	\$ 89,947
Expenditures	\$ 83,695	\$ 83,695	\$ 89,947	\$ 89,947
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Health & Environment

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 553,899	\$ 642,137	\$ 642,137	\$ 766,980	\$ 766,980	19.44 %
Charges for Service	\$ 1,450,835	\$ 1,589,129	\$ 1,589,129	\$ 1,701,062	\$ 1,692,412	6.50 %
Total Agency Fees & Charges	\$ 2,004,734	\$ 2,231,266	\$ 2,231,266	\$ 2,468,042	\$ 2,459,392	10.22 %
Use of Carryover	\$ 0	\$ 52,500	\$ 52,500	\$ 217,140	\$ 217,140	313.60 %
Intergovernmental	\$ 4,824,825	\$ 5,406,390	\$ 5,406,390	\$ 5,176,026	\$ 5,176,026	(4.26)%
Miscellaneous	\$ 142,841	\$ 125,863	\$ 125,863	\$ 130,863	\$ 125,863	0.00 %
Intrafund Transfers	\$ 501,176	\$ 257,243	\$ 257,243	\$ 497,523	\$ 457,523	77.86 %
Interfund Transfer	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 5,518,842	\$ 5,841,996	\$ 5,841,996	\$ 6,021,552	\$ 5,976,552	2.30 %
a) Total Agency Revenues	\$ 7,523,576	\$ 8,073,262	\$ 8,073,262	\$ 8,489,594	\$ 8,435,944	4.49 %
Expenditures						
Personnel	\$ 10,360,409	\$ 11,589,268	\$ 11,410,485	\$ 12,235,058	\$ 11,912,893	4.40 %
Contractual Services	\$ 1,434,209	\$ 2,256,543	\$ 2,398,105	\$ 1,980,681	\$ 1,980,681	(17.41)%
Commodities	\$ 880,662	\$ 742,773	\$ 742,773	\$ 1,260,783	\$ 1,260,783	69.74 %
Subtotal	\$ 12,675,280	\$ 14,588,584	\$ 14,551,363	\$ 15,476,522	\$ 15,154,357	4.14 %
Miscellaneous	\$ 14,468	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 0	\$ 0	\$ 42,726	\$ 42,726	\$ 42,726	0.00 %
Intrafund Transfers	\$ 501,176	\$ 257,243	\$ 257,243	\$ 457,523	\$ 457,523	77.86 %
Transfer to Equipment Reserve	\$ 70,000	\$ 70,000	\$ 27,274	\$ 27,274	\$ 27,274	0.00 %
Transfer to Capital projects	\$ 0	\$ 52,500	\$ 52,500	\$ 82,140	\$ 82,140	56.46 %
Subtotal	\$ 585,644	\$ 379,743	\$ 379,743	\$ 609,663	\$ 609,663	60.55 %
Expenditures Subtotal	\$ 13,260,924	\$ 14,968,327	\$ 14,931,106	\$ 16,086,185	\$ 15,764,020	5.58 %
Vehicle Equivalent Units	\$ 4,753	\$ 4,884	\$ 4,884	\$ 5,232	\$ 5,232	7.13 %
Risk Management Charges	\$ 68,564	\$ 56,809	\$ 56,809	\$ 55,842	\$ 55,842	(1.70)%
Cost Allocation	\$ 1,930,606	2,277,442	2,277,442	2,300,685	2,300,685	1.02 %
b) Total Expenditures	\$ 15,264,847	\$ 17,307,462	\$ 17,270,241	\$ 18,447,944	\$ 18,125,779	4.95 %
Difference: b) minus a)	\$ (7,741,271)	\$ (9,234,200)	\$ (9,196,979)	\$ (9,958,350)	\$ (9,689,835)	5.36 %
Tax Revenues						
Ad Valorem Support	\$ 6,946,648	\$ 8,390,794	\$ 8,390,794	\$ 8,701,660	\$ 8,701,660	3.70 %
Other Taxes	\$ 880,288	\$ 843,406	\$ 845,818	\$ 988,175	\$ 988,175	16.83 %
Total Tax Revenues	\$ 7,826,936	\$ 9,234,200	\$ 9,236,612	\$ 9,689,835	\$ 9,689,835	4.91 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	55.16	54.30	54.30	48.73	48.73	(10.26)%
Other FTEs	84.19	86.65	86.65	92.33	88.58	2.23 %
Total FTE Positions	139.35	140.95	140.95	141.06	137.31	(2.58)%

Agency Mission

The Johnson County Department of Health and Environment is the County's official public health agency and is dedicated to protect and promote the health, welfare and environment of the community, and to prevent disease.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, Risk Management, and cost allocation charges, are budgeted to increase by \$602,994, (4.14%) compared to FY 2018. This increase includes: 1) Medical Examiner costs of \$452,346, 2) increase in private pay vaccines for \$50,000 with associated revenues, 3) increase in child care classes for \$21,000 with associated revenues, and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve and Fleet Fund remain constant at \$27,274 and \$42,726 for FY 2019. FTEs for FY 2019 are budgeted to decrease to 137.31 from elimination of unfunded grant positions and increase of 1.11 for Medical Examiner.

Health & Environment

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Prevent disease, protect the public and promote health.			
A % of WIC mothers breastfeeding exclusively.	18.4% (2015 data)	19%	20%
B % of adults doing enough physical activity to meet both the aerobic and strengthening exercise recommendations.	23.6% (2015 data)	25%	27%
C Smoking rate for Johnson County.	11.2% (2015 data)	11.0%	10%
D % of blood pressure participants who receive a referral.	6%	5%	4%
E % of adults with diagnosed diabetes.	7.8% (2015 data)	7.5%	7.3%
2) Prevent the incidence and spread of disease through identification, education and immunizations.			
A % of infants of Hep B positive women receiving Hep B vaccine and HBIG at birth.	100%	100%	100%
B % of disease investigations completed within 12 days.	80%	90%	92%
C % of infants fully immunized at 24 months.	75%	80%	85%
3) Ensure safe and quality childcare.			
A 90% of visits completed within KDHE standard time frames.	94%	95%	95%
B 80% of complaints received on Child Care facilities have an onsite visit completed within 5 business days.	70%	80%	85%
C % of facilities that are 100% compliant at annual visit.	2%	4%	5%
4) Assure prevention-based clinical services are provided to vulnerable populations to ensure positive health outcomes.			
A % of total high risk (age 19 & younger) Family Planning (FP) clients receiving services.	8%	9%	10%
B % of positive birth outcomes among women receiving Prenatal (PN) services based on gestational age.	88%	90%	92%
C % or # of new mothers who had their postpartum (PP) visit.	78%	79%	80%
5) Protect the environment by providing on-site sewer inspections.			
A Timely response (within 2 business days) to new construction and resale requests.	100%	100%	100%
B Respond to complaints by the next business day.	100%	100%	100%

Health & Environment

Output and Efficiency Measures

Related Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) A # of WIC mothers breastfeeding exclusively.	419	425	430
1) B # of people meeting the recommended amount of exercise.	136,917	140,000	150,000
1) C # of people smoking in Johnson County.	64,977	64,500	64,000
1) D # of people who participate in blood pressure clinics.	1,529	1,550	1,600
1) E # of adults diagnosed with diabetes.	45,252	43,411	42,351
2) A # of infants receiving Hep B & HBIG.	18	21	25
2) B # of disease investigations completed within 12 days.	1,084	1,150	1,170
2) C # of infants fully immunized at 24 months.	28,718	30,000	32,000
3) A # of visits completed within KDHE time standards.	1,738	1,756	1,756
3) B # of onsite complaint visits in 5 business days.	121	138	146
3) C # of full compliance visits.	41	50	50
4) A # high risk clients receiving FP services.	243	245	248
4) B # PN clients who deliver full-term infants.	265	270	275
4) C # of PN clients returning for PP visit.	234	236	240
5) A % of inspections completed within 2 business days.	100%	100%	100%
5) A # of complaint Investigations.	24	26	26

Health & Environment

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-201 %Chang
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Service #1: Business Operations

Central services that provide for both administrative and financial support for the department.

Agency Revenue	\$ 622,105	\$ 4,622,901	\$ 4,622,901	\$ 730,935	\$ 730,935	(84.19)%
Expenditures	\$ 1,610,888	\$ 2,340,657	\$ 2,312,641	\$ 1,533,374	\$ 1,533,374	(33.70)%
Difference	\$ (988,783)	\$ 2,282,244	\$ 2,310,260	\$ (802,439)	\$ (802,439)	(134.73)%
FTE Positions	13.60	14.60	12.40	12.40	12.40	0.00 %

Service #2: Strategic Planning

Provides strategic planning and quality improvement for the department.

Agency Revenue	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Expenditures	\$ 479,442	\$ 606,144	\$ 823,587	\$ 864,333	\$ 864,333	4.95 %
Difference	\$ (479,442)	\$ (606,144)	\$ (823,587)	\$ (864,333)	\$ (864,333)	4.95 %
FTE Positions	6.00	6.00	9.50	9.50	9.50	0.00 %

Service #3: Childcare

Ensures a safe environment for children in out-of-home care through surveillance, monitoring, and inspection of child care facilities throughout Johnson County. The program provides/sponsors many classes for daycare providers on an annual basis. School inspection program moved under this division after the restaurant inspection division was eliminated from the Environmental Division. Additionally, all public schools receive a health and safety inspection by registered sanitarians on an annual basis.

Agency Revenue	\$ 795,749	\$ 313,126	\$ 313,126	\$ 850,147	\$ 850,147	171.50 %
Expenditures	\$ 1,143,305	\$ 1,153,264	\$ 1,139,264	\$ 1,222,668	\$ 1,222,668	7.32 %
Difference	\$ (347,556)	\$ (840,138)	\$ (826,138)	\$ (372,521)	\$ (372,521)	(54.91)%
FTE Positions	14.50	14.50	14.50	14.50	14.50	0.00 %

Service #4: Community Health

Promotes healthy behaviors through programs, events, classes, presentations, newsletters, screenings, workshops, health fairs, professional seminars, media information and policy change. In addition, specific programs provide dietary help through nutrition education and distribution of food vouchers to a low income targeted population.

Agency Revenue	\$ 2,421,723	\$ 699,105	\$ 699,105	\$ 2,010,483	\$ 1,956,833	179.91 %
Expenditures	\$ 3,183,649	\$ 3,164,330	\$ 3,101,129	\$ 3,098,573	\$ 2,776,408	(10.47)%
Difference	\$ (761,926)	\$ (2,465,225)	\$ (2,402,024)	\$ (1,088,090)	\$ (819,575)	(65.88)%
FTE Positions	35.81	35.81	35.57	35.57	31.82	(10.54)%

Health & Environment

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #5: Clinical Services

Provides core public health services to targeted populations through provision of basic preventive care via early intervention (screening, education, counseling and treatment) that decrease the overall costs of health care within the County. In addition, specific programs provide dietary help through nutrition education and distribution of food vouchers to a low income targeted population.

Agency Revenue	\$ 2,864,508	\$ 1,589,081	\$ 1,589,081	\$ 3,842,216	\$ 3,842,216	141.79 %
Expenditures	\$ 4,951,493	\$ 5,096,921	\$ 4,927,883	\$ 6,114,027	\$ 6,114,027	24.07 %
Difference	\$ (2,086,985)	\$ (3,507,840)	\$ (3,338,802)	\$ (2,271,811)	\$ (2,271,811)	(31.96)%
FTE Positions	50.41	50.41	49.25	48.25	48.25	(2.03)%

Service #6: Environmental

Protect the health, welfare and environment of the community through services that monitor, control or eliminate contaminants and through public education about environmental issues.

Agency Revenue	\$ 819,491	\$ 751,049	\$ 751,049	\$ 709,553	\$ 709,553	(5.53)%
Expenditures	\$ 1,892,147	\$ 1,950,601	\$ 1,970,192	\$ 2,088,876	\$ 2,088,876	6.02 %
Difference	\$ (1,072,656)	\$ (1,199,552)	\$ (1,219,143)	\$ (1,379,323)	\$ (1,379,323)	13.14 %
FTE Positions	19.63	19.63	19.73	19.73	19.73	0.00 %

Service #7: Coroner / Medical Examiner

Coroner Services provides for the medical investigation of human deaths occurring in Johnson County and for the issuance of cremation permits and death certificates.

Agency Revenue	0	98,000	98,000	346,260	346,260	253.33 %
Expenditures	0	656,410	656,410	1,164,334	1,164,334	77.38 %
Difference	0	(558,410)	(558,410)	(818,074)	(818,074)	46.50 %
FTE Positions	0.00	0.00	0.00	1.11	1.11	0.00 %

Health & Environment

Requests for Additional Resources

	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Request #1 Medical Examiner Operating			Priority: 1 Major Service:	Medical Examiner

As a result of the successful safety sales tax vote in 2016, the new Medical Examiner facility is scheduled to become operational in early 2020. In order to prepare for the opening, it is essential that certain staff positions be hired and begin in 2019 along with associated operating costs. This is an entirely new service for DHE. The Chief Medical Examiner, who is anticipated also to serve as the County Coroner effective 1/1/19, will be required to develop all operational policies and procedures, participate in final decisions regarding equipment, oversee installation of equipment, determine and arrange for purchase of required operating supplies; recruit, hire and train staff; build relationships with law enforcement agencies, prosecutorial staff, funeral homes, hospitals, and academic institutions and begin planning for accreditation requirements under the National Association of Medical Examiners (NAME). The Chief Medical Examiner will also fulfill all of the responsibilities of the county coroner in addition to managing the current outsourced arrangements for Johnson County autopsies. Along with the Medical Examiner the Chief Medicolegal Death Investigator is necessary to be on board 4th quarter 2019 as well as the purchase of startup supplies and equipment. The requested dollars are included in the FY 2019 budget.

Agency Revenues	\$ 269,011	\$ 269,011	\$ 112,000	\$ 112,000
Expenditures	\$ 452,783	\$ 452,783	\$ 1,697,810	\$ 1,697,810
Difference	\$ (183,772)	\$ (183,772)	\$ (1,585,810)	\$ (1,585,810)
Full-time Equivalent Positions	1.11	1.11	8.00	8.00

Request #2 Private Pay Vaccines			Priority: 2 Major Service:	Immunization Clinic Services
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In 2017, a total of 18,976 vaccinations were administered of which 6,000 were private vaccines. To continue providing immunization services to clients and generate revenue, DHE is requesting additional funds of \$50,000 due to increased vaccine costs. Revenue has increased with insurance payments; however, under the existing budgetary authority, the amount of funds for vaccine purchase, less vaccine would be purchased due to increased pricing, resulting in a decrease in revenue. The additional budget authority requested will allow DHE to continue purchasing flu, travel, and adult and childhood vaccine, and the expenditures will be offset by revenue. This request and the associated revenues are included in the FY 2019 budget.

Agency Revenues	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Expenditures	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Health & Environment

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Request #3	Child Care Licensing Classes		Priority: 3	Major Service: Child Care Licensing

Child care providers are required by regulation to obtain between 5 and 15 continuing education hours annually. The number of required trainings will increase for 2019 (12-15) and to 16 by 2020. The mandated trainings must be KDHE approved to meet the regulation. To ensure that Johnson County providers have access to quality approved training the Johnson County Department of Health and Environment (JCDHE) Child Care Licensing (CCL) program offers, or contracts to offer, classes for child care providers. All classes where JCDHE incurs expense have a fee attached. Grant funding has covered part of the class expense in the past; however, in 2018 increased personnel expenses have eliminated funding below the line to cover these costs. The dollar amount requested is to cover the expense of offering First Aid and CPR (taught by Med-Act) and other child care related classes in 2019. This request and the associated revenues are included in the FY 2019 budget.

Agency Revenues	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Expenditures	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	0.00	0.00	0.00	0.00

Request #4	Community Health / Chronic Disease Prevention backfill of Grant		Priority: 4	Major Service: Chronic Disease Prevention
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The Community Health Division is requesting funding to support 3.75 existing FTEs to work on chronic disease prevention, with a particular focus on diabetes prevention and health equity. Chronic diseases include heart disease, obesity, diabetes and stroke and are connected to risk factors like inactivity and poor nutrition. These positions came into DHE through a grant that began in 2014 and is scheduled to end September 30, 2018. LiveWell Johnson County has been developed under this grant and as it has grown, it has become clear that there is both a critical need for these programs to continue and some potential revenue streams to support them. The FTEs requested will address chronic disease by promoting the National Diabetes Prevention Program (DPP). DPP is an evidence-based lifestyle change program that helps participants who are prediabetic lose 5-7 percent of body weight and increase physical activity to 150 minutes per week. The program is one year long and is facilitated by a lifestyle coach. It is estimated that 1 in 3 adults are prediabetic. Nearly a third of people with prediabetes will develop type 2 diabetes within five years. This request has not been included in the FY 2019 budget.

Agency Revenues	\$ 53,650	\$ 0	\$ 62,300	\$ 0
Expenditures	\$ 337,530	\$ 0	\$ 354,407	\$ 0
Difference	\$ (283,880)	\$ 0	\$ (292,107)	\$ 0
Full-time Equivalent Positions	3.75	0.00	3.75	0.00

Health & Environment

Capital Improvement Program (CIP)

Title:	Electronic Health Record	Year Placed:	2020
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Description: DHE would like to purchase a current technology based electronic health record/patient management software solution. DHE currently uses a Netsmart solution by the name of Insight. The current electronic health record system/patient management system was initiated approximately 10 years ago. With technology changes and improvements, this system no longer meets the needs of the industry standards at a level that is efficient and economical. Add-ons are available at a considerable cost for programming, but support cannot be guaranteed by the vendor in the future. We are in search of a system that will maximize our efficiencies, using the most current technology available with the highest level of customer service. This project was requested for FY 2019 but has been placed in FY 2020.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Capital Expenditures	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Software	\$ 0	\$ 379,180	\$ 0	\$ 0	\$ 0	\$ 379,180
TOTAL	\$ 0	\$ 379,180	\$ 0	\$ 0	\$ 0	\$ 379,180

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 75,555	\$ 75,555
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 75,555	\$ 75,555

Human Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 763,105	\$ 1,001,510	\$ 1,001,510	\$ 1,276,000	\$ 1,276,000	27.41 %
Use of Assets	\$ 42,391	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	0.00 %
Total Agency Fees & Charges	\$ 805,496	\$ 1,051,510	\$ 1,051,510	\$ 1,326,000	\$ 1,326,000	26.10 %
Use of Carryover	\$ 0	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000	0.00 %
Intergovernmental	\$15,243,831	\$17,213,50	\$17,213,501	\$ 17,028,781	\$17,028,781	(1.07)%
Miscellaneous	\$ 703,821	\$ 657,000	\$ 657,000	\$ 657,200	\$ 657,200	0.03 %
Intrafund Transfers	\$ 365,782	\$ 426,353	\$ 426,353	\$ 426,353	\$ 426,353	0.00 %
Interest	\$ 9,479	\$ 0	\$ 0	\$ 200	\$ 200	0.00 %
Total Other Agency Revenues	\$16,322,913	\$18,337,854	\$ 18,337,854	\$ 18,153,534	\$18,153,534	(1.01)%
a) Total Agency Revenues	\$17,128,409	\$19,389,364	\$ 19,389,364	\$ 19,479,534	\$19,479,534	0.47 %
Expenditures						
Personnel	\$ 5,749,110	\$ 7,869,641	\$ 7,049,889	\$ 7,400,902	\$ 7,400,902	4.98 %
Contractual Services	\$14,233,330	\$ 14,249,82	\$14,713,635	\$ 15,067,208	\$15,067,208	2.40 %
Commodities	\$ 135,317	\$ 759,690	\$ 759,690	\$ 509,045	\$ 509,045	(32.99)%
Capital Outlay	\$ 0	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	0.00 %
Subtotal	\$20,117,757	\$22,933,155	\$ 22,577,214	\$ 23,031,155	\$23,031,155	2.01 %
Miscellaneous	\$ 396	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 32,457	\$ 0	\$ 12,000	\$ 12,000	\$ 12,000	0.00 %
Intrafund Transfers	\$ 365,782	\$ 426,353	\$ 426,353	\$ 426,353	\$ 426,353	0.00 %
Transfer to Equipment Reserve	\$ 65,000	\$ 65,000	\$ 53,000	\$ 28,000	\$ 28,000	(47.17)%
Subtotal	\$ 463,635	\$ 491,353	\$ 491,353	\$ 466,353	\$ 466,353	(5.09)%
Expenditures Subtotal	\$20,581,392	\$23,424,508	\$ 23,068,567	\$ 23,497,508	\$23,497,508	1.86 %
Vehicle Equivalent Units	\$ 4,906	\$ 3,043	\$ 3,043	\$ 3,927	\$ 3,927	29.05 %
Risk Management Charges	\$ 0	\$ 22,050	\$ 22,050	\$ 21,046	\$ 21,046	(4.55)%
b) Total Expenditures	\$20,586,298	\$23,449,601	\$ 23,093,660	\$ 23,522,481	\$23,522,481	1.86 %
Difference: b) minus a)	<u>\$ (3,457,889)</u>	<u>\$ (4,060,237)</u>	<u>\$ (3,704,296)</u>	<u>\$ (4,042,947)</u>	<u>\$ (4,042,947)</u>	<u>9.14 %</u>
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	87.01	77.23	77.23	59.74	59.74	(22.65)%
Other FTEs	37.94	40.19	40.19	38.94	38.94	(3.11)%
Total FTE Positions	124.95	117.42	117.42	98.68	98.68	(15.96)%

Agency Mission

The mission of the Johnson County Human Services Department is to provide essential human services as a safety net, targeting older adults, people with disabilities and low income families, in order to support independence, dignity and self-sufficiency. The Community Development Block Grant (CDBG) Department, within Human Services, is to secure federal, state and local funding for community development activities, to provide leadership in coordinating these activities, and to ensure continued funding through the accountable, efficient and effective use of these funds in serving low to moderate income residents throughout Johnson County.

Budget Highlights

Total expenditures for FY 2019, excluding transfers, Vehicle Equivalent Units, Risk Management charges and cost allocation, are budgeted to increase by \$453,941 (2.01%) compared to FY 2018. This overall change is due to the net impact of the budgeted salary and benefit increases included in the budget parameters.

Transfers to Equipment Reserve decrease to \$28,000. This is a decrease of \$25,000 from FY 2018.

FTEs for FY 2019 decrease by 18.74 from 117.42 in FY 2018 to 98.68 in FY 2019 due to Grant Funded FTE reductions.

Human Services

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

<u>Community Based Aging Services and Nutrition</u>	Actual 2017	Estimated 2018	Estimated 2019
1) Goal: Serve as a safety net and promote the independence of elderly Johnson County residents through the provision of home-delivered and congregate meal service programs.			
(A) % of congregate site participants (traditional sites).	14%	12%	12%
(B) % of congregate site participants (CHAMPSS*).	86%	88%	88%
(C) % of meals providing one-third of Recommended Dietary Allowances (RDA) nutritional value.	100%	100%	100%
2) Goal: Maximize use of volunteer resources to serve as many elderly Johnson County residents as possible.			
(A) Annual volunteer FTE equivalent savings (Meals on Wheels and congregate meal sites).	8.00	8.00	8.00
3) Goal: Promote a high quality of life and independence to elderly Johnson County citizens through assessments, counseling, monitoring, care coordination and case management services.			
(A) Average length of case management service.	18 months	18 months	18 months
(B) % of SCA clients (JoCo residents) served by AAA** with County funding (\$108K).	15%	15%	15%
(C) Diversion rate from nursing homes.	63%	65%	66%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of meals provided.	305,676	306,600	307,000
2) # of congregate meal sites.	12	12	12
3) # of volunteers (Meals on Wheels and congregate sites).	863	863	863
4) # of volunteer hours (Meals on Wheels and congregate sites).	16,774	16,774	16,774
5) # of ADRC*** information assistance calls.	11,045	11,100	11,150
6) # of option counseling sessions.	1,775	1,500	1,500
7) # of assessments.	3,689	3,500	3,500
8) SCA/OAA**** caseload.	298	350	400

*Choosing Healthy Appetizing Meal Plan Solutions for Seniors

**Area Agency on Aging

***Aging & Disability Resource Center

****Senior Care Act/Older Americans Act

Human Services

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

Housing Services	Actual 2017	Estimated 2018	Estimated 2019
1) Goal: Serve as a safety net to low-income Johnson County citizens through the provision of safe, decent, affordable housing opportunities across the community.			
(A) % of family self sufficiency participants completing Family Self Sufficiency Program within 5 years.	12%	15%	15%
(B) # of new landlord participants outside the minority/poverty concentrated areas.	28	5	5
(C) % of homes requiring reinspections of all Housing Choice Voucher annual inspections.	34%	25%	25%
2) Goal: Assist low-income families with housing subsidies and other housing services to stabilize families and enhance neighborhood conditions.			
(A) # of homes receiving accessibility modifications.	7	5	5
(B) # of homes where code citations were addressed.	2	10	5
(C) # of families that did not qualify for Homebuyer Assistance due to debt/income ratio.	1	2	2
(D) # of families deemed ineligible due to maximum appraised value of home.	0	5	—

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of families remaining on Section 8 Housing Choice Voucher wait list after one year.	0	700	400
2) Avg. # of rental assistance clients per Occupancy Specialist.	310	310	310
3) # of households provided rental assistance.	1,604	1,700	1,650
4) # of persons benefiting by homes rehabbed under HOME and MHR programs.	80	125	80
5) # of families on Minor Home Repair wait list longer than 6 months due to lack of funding or delay in funding.	—	25	25
6) Avg. length of time of person on HOME wait list.	3 yrs	3yrs	3 yrs
7) # of families porting (transferring) in from other jurisdictions annually.	83	150	100
8) # of families porting (transferring) out to other jurisdictions annually.	65	50	50

Human Services

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

Outreach and Administrative Services	Actual 2017	Estimated 2018	Estimated 2019
1) Goal: Serve as a safety net to low-income Johnson County citizens, moving beyond cycles of aid into self-reliance and long-term sustainability.			
(A) % of households of case-managed Outreach clients meeting 100% of goals.	93%	95%	95%
(B) % of total utility assistance funds leveraged by contributions from cities, utilities, and other donations.	55%	57%	57%
2) Goal: Provide physically disabled, home-bound Johnson County citizens with full access to an independent lifestyle and high quality of life.			
(A) % of in-home services clients reporting a "high" level of satisfaction.	92%	93%	94%
(B) # of in-home services clients served per homemaker (.75 FTE).	23	23	23
(C) # of case-management clients served per case worker.	29	32	36
3) Goal: Utilize volunteers to provide program assistance in meeting the needs of the elderly, disabled, and low income individuals in Johnson County.			
(A) Volunteer retention rate.	82%	85%	87%
(B) Annual volunteer FTE equivalent savings.	17.9	18.5	19.0
4) Goal: Serve as a safety net for the elderly, disabled and low-income Johnson County residents by providing essential transportation services and providing transportation resource options when appropriate.			
(A) Cost per ride (one-way).	\$5	\$5	\$5
(B) Number of Catch-a-Ride clients added.	73	90	100
(C) Annual Catch-a-Ride volunteer FTE equivalent savings.	3.9	4.3	4.5
(D) Catch-a-Ride volunteer retention rate.	72%	77%	83%

Human Services

Output and Efficiency Measures

Related Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) # of households receiving case management services.	718	700	700
2) # of meal clients served per month.	15	21	21
3) # of home-maker clients served per month.	16	18	18
4) # of households served through Utility Assistance (UA) program.	1,669	1,700	1,750
5) # monthly visits to My Resource Connection website.	4,931	5,000	5,000
6) # of volunteers (all programs).	1,196	1,250	1,300
7) # of volunteer hours (all programs).	25,954	26,500	27,000
8) # of new volunteers (all programs).	264	300	350
9) Catch-a-Ride rides provided (one-way).	5,657	6,000	6,500
10) # of Catch-a-Ride riders.	346	400	450
11) # of volunteers for Catch-a-Ride program.	103	120	140

Human Services

Agency Goals and Performance Measures

Service Delivery Goals and Associated Performance Measures

Community Development Block Grant (CDBG)	Actual 2017	Estimated 2018	Estimated 2019
1) Goal: Complete applications for the funding of community development activities with primary emphasis on Johnson County's Consolidated Plan.			
(A) # of applications submitted.	3	2	3
(B) % submitted meeting timeliness and completeness standards.	100	100	100
(C) % of funded applications based on # of submissions.	100	100	100
2) Goal: Manage the Community Development Block Grant application process from inception through project completion.			
(A) % grant funds spent for infrastructure, community facilities, housing and public services that benefit low and moderate income residents.	100%	93%	93%
(B) % subrecipients monitored at least every 3 years and Davis-Bacon projects monitored yearly.	100%	93%	93%
3) Goal: Ensure that the financial transactions of all grants received through Community Development are recorded and expended in a timely manner.			
(A) % subrecipient payment requests approved for payment within 2 days of completed request.	100%	100%	100%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) Total grant \$ awarded.	1,426,409	1,000,000	1,100,000
2) Total # of grant projects administered.	27	31	28
3) # of grant projects monitored off-site.	8	8	8
4) Total funds expended.	767,018	1,200,000	1,200,000
5) Total # of notifications sent out about CDBG application process.	112	75	75
6) Total # of CDBG applications received.	24	25	25
7) Total # of new contacts receiving CDBG information as a result of increased outreach.	40	10	10
8) Total # of new agencies attending application workshop.	3	4	4

Human Services

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2017-2018 %Change
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Service #1: Community Based Aging Services

Provide in-home and nutrition services, information and referral to support older adults, improving their health, independence and ability to live in the community.

Agency Revenues	\$ 3,406,606	\$ 3,959,863	\$ 3,959,863	\$ 4,174,353	\$ 4,174,353	5.42 %
Expenditures	\$ 4,108,603	\$ 4,841,301	\$ 4,264,312	\$ 4,469,346	\$ 4,469,346	4.81 %
Difference	\$ (701,997)	\$ (881,438)	\$ (304,449)	\$ (294,993)	\$ (294,993)	(3.11)%
FTE Positions	71.65	67.65	67.65	50.31	50.31	(25.63)%

Service #2: Housing Services

Assist low income families with housing subsidies and other housing services to stabilize families and enhance overall neighborhood conditions.

Agency Revenues	\$ 12,431,216	\$ 13,542,727	\$ 13,542,727	\$13,401,927	\$13,401,927	(1.04)%
Expenditures	\$ 12,947,707	\$ 13,961,203	\$ 14,323,755	\$14,468,123	\$14,468,123	1.01 %
Difference	\$ (516,491)	\$ (418,476)	\$ (781,028)	\$ (1,066,196)	\$ (1,066,196)	36.51 %
FTE Positions	20.90	20.90	20.90	20.50	20.50	(1.91)%

Service #3: Outreach & Administration

Partner with cities and communities by operating Multi-Service Centers that provide essential human services as a safety net, targeting older adults, people with a disability, and low-income families, in order to support independence, dignity and self-sufficiency. Provide a variety of services to deaf, disabled and homebound individuals. Support and sustain services to vulnerable populations through community partnerships, public awareness, volunteer management and continuous process improvement.

Agency Revenues	\$ 431,705	\$ 436,000	\$ 436,000	\$ 442,350	\$ 442,350	1.46 %
Expenditures	\$ 2,798,021	\$ 3,171,230	\$ 3,029,396	\$ 3,099,515	\$ 3,099,515	2.31 %
Difference	\$ (2,366,316)	\$ (2,735,230)	\$ (2,593,396)	\$ (2,657,165)	\$ (2,657,165)	2.46 %
FTE Positions	30.40	26.87	26.87	25.87	25.87	(3.72)%

Service #4: Community Development

Manage the Community Development Block Grant (CDBG) program and Emergency Solutions Grants. Member of the Executive Board for the Continuum of Care On Homelessness. Assist in writing the yearly HUD Grant application.

Agency Revenues	\$ 858,882	\$ 1,450,774	\$ 1,450,774	\$ 1,460,904	\$ 1,460,904	0.70 %
Expenditures	\$ 727,061	\$ 1,450,774	\$ 1,451,104	\$ 1,460,524	\$ 1,460,524	0.65 %
Difference	\$ 131,821	\$ 0	\$ (330)	\$ 380	\$ 380	(215.15)%
FTE Positions	2.00	2.00	2.00	2.00	2.00	0.00 %

Human Services

Requests for Additional Resources

	Requested FY 2019	Budgeted FY 2019	Requested FY 2020	Projected FY 2020
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Fund AAA Personnel due to budget deficit

Priority: 1 Major Service

Community Based Aging Services

The Older Americans Act (OAA) federal grant funding which funds the majority of the Aging services in Johnson County has not increased since 2009. Although the Area Agency on Aging (AAA) was able to manage the flat funding through CFY 2018, it will not be able to continue providing nutritious meals to participants and Meals on Wheels clients at the current level without additional financial support. The primary factor is the annual increase in meal costs and personal services. Another factor contributing to a projected budget shortfall was the reduction in County Nutrition funding which was reduced from \$66,260 CFY 2012 to the current annual amount of \$17,260. The AAA is requesting the County to consider funding \$230,736 in personnel for CFY 2019 due to the budget deficit. It is anticipated that additional personnel funding increases will be required in future years unless the OAA federal grant funding increases. This request has been included in the FY 2019 Budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 230,736	\$ 230,736	\$ 242,747	\$ 242,747
Difference	\$ (230,736)	\$ (230,736)	\$ (242,747)	\$ (242,747)
FTE Positions	2.75	2.75	2.75	2.75

Mental Health

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 9,120,972	\$ 8,545,429	\$ 8,769,219	\$ 11,093,111	\$ 10,460,857	19.29 %
Total Agency Fees & Charges	\$ 9,120,972	\$ 8,545,429	\$ 8,769,219	\$ 11,093,111	\$ 10,460,857	19.29 %
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 96,589	\$ 96,589	0.00 %
Intergovernmental	\$ 5,217,240	\$ 4,784,310	\$ 5,111,607	\$ 6,336,952	\$ 6,336,952	23.97 %
Miscellaneous	\$ 53,474	\$ 50,272	\$ 50,272	\$ 51,043	\$ 51,043	1.53 %
Intrafund Transfers	\$ 9,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interest	\$ 82,346	\$ 45,530	\$ 135,950	\$ 155,371	\$ 155,371	14.29 %
Interfund Transfer	\$ 619,103	\$ 560,120	\$ 867,477	\$ 580,539	\$ 580,539	(33.08)%
Total Other Agency Revenues	\$ 5,981,163	\$ 5,440,232	\$ 6,165,306	\$ 7,220,494	\$ 7,220,494	17.11 %
a) Total Agency Revenues	\$ 15,102,135	\$ 13,985,661	\$ 14,934,525	\$ 18,313,605	\$ 17,681,351	18.39 %
Expenditures						
Personnel	\$ 23,233,258	\$ 24,610,571	\$ 24,746,042	\$ 27,496,253	\$ 26,870,728	8.59 %
Contractual Services	\$ 2,313,012	\$ 2,378,420	\$ 2,497,596	\$ 3,041,932	\$ 2,991,198	19.76 %
Commodities	\$ 484,814	\$ 749,298	\$ 766,064	\$ 836,707	\$ 801,277	4.60 %
Capital Outlay	\$ 191,548	\$ 5,000	\$ 5,000	\$ 70,520	\$ 70,520	1,310.40 %
Subtotal	\$ 26,222,632	\$ 27,743,289	\$ 28,014,702	\$ 31,445,412	\$ 30,733,723	9.71 %
Miscellaneous	\$ 48,412	\$ 90,674	\$ 90,674	\$ 136,375	\$ 136,375	50.40 %
Interfund Transfers	\$ 138,875	\$ 81,775	\$ 81,775	\$ 984,825	\$ 984,825	1,104.31 %
Intrafund Transfers	\$ 9,000	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 196,287	\$ 172,449	\$ 172,449	\$ 1,121,200	\$ 1,121,200	550.16 %
Expenditures Subtotal	\$ 26,418,919	\$ 27,915,738	\$ 28,187,151	\$ 32,566,612	\$ 31,854,923	13.01 %
Vehicle Equivalent Units	\$ 9,929	\$ 6,061	\$ 6,061	\$ 9,719	\$ 9,719	60.35 %
Risk Management Charges	\$ 143,567	\$ 174,240	\$ 174,240	\$ 178,355	\$ 178,355	2.36 %
Cost Allocation	\$ 4,342,650	\$ 3,701,569	\$ 3,701,569	\$ 3,975,410	\$ 3,975,410	7.40 %
b) Total Expenditures	\$ 30,915,065	\$ 31,797,608	\$ 32,069,021	\$ 36,730,096	\$ 36,018,407	12.32 %
Difference: b) minus a)	\$ (15,812,930)	\$ (17,811,947)	\$ (17,134,496)	\$ (18,416,491)	\$ (18,337,056)	7.02 %
Tax Revenues						
Ad Valorem Support	\$ 15,856,458	\$ 15,892,080	\$ 15,892,080	\$ 16,447,444	\$ 16,447,444	3.49 %
Other Taxes	\$ 1,521,261	\$ 1,919,867	\$ 1,921,516	\$ 1,889,612	\$ 1,889,612	(1.66)%
Total Tax Revenues	\$ 17,377,719	\$ 17,811,947	\$ 17,813,596	\$ 18,337,056	\$ 18,337,056	2.94 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	58.92	57.39	57.39	61.89	61.89	7.84 %
Other FTEs	245.36	250.24	250.24	267.49	260.49	4.10 %
Total FTE Positions	304.28	307.63	307.63	329.38	322.38	4.79 %

Agency Mission

The mission of the Johnson County Mental Health Center (MHC) is to improve the quality of life for Johnson County residents by providing comprehensive mental health services that are: 1) of the highest possible quality, 2) driven by the needs of persons served, 3) provided in the least intrusive manner, 4) easily assessable to all residents, 5) provided in collaboration with community partners, and 6) accountable to our community and the public trust through the efficient and effective use of resources.

Budget Highlights

Total expenditures for FY 2019, excluding Vehicle Equivalent Units, Risk Management charges and cost allocation are budgeted to increase by \$2,719,021 (9.71%) compared to FY 2018. This increase is the result of 1) a \$225,511 increase for 3.0 FTE, Case Managers, 2) a \$71,772 increase for 1.0 FTE ACT Service Coord., 3) a \$73,611 increase for 1.0 FTE Transportation Coord., 4) a \$71,714 increase for expense associated with transportation expansion, 5) a \$64,934 increase in client wages for transportation expansion, 6) an \$85,605 increase for 1.0 FTE Sheriff Co-Responder, a \$150,000 increase for Respite Care, 7) a \$96,589 one-time increase for MyAvatar/Cache Licenses, 8) a \$35,000 increase for medication, and 9) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2019 are budgeted to increase by 14.75 to 322.38 which is the net impact of 11.0 FTE added outside the budget cycle, the addition of 3.0 FTE Case Managers, the addition of 1.0 FTE ACT Coordinator, the addition of 1.0 FTE Transportation Coordinator, the addition of 1.0 FTE Sheriff Co-responder, and 2.25 FTE eliminated through restructuring.

Mental Health

Agency Goals & Performance Measures

Service Delivery Goals and Associated Performance Measures

	Actual 2017	Estimated 2018	Estimated 2019
1) Ensure persons experiencing psychiatric emergencies are treated in the least restrictive alternative setting.			
(A) Maintain a hospitalization rate lower than 5% of client served during the year.	8.94%	8.82%	7.5%
2) Maximize community integration for persons with serious mental illness.			
(A) Maintain 38% of persons involved in vocational activity.	40%	38%	40%
3) Ensure that children with severe emotional disturbances participate successfully in family and community life.			
(A) Maintain school attendance at 90%.	90%	90%	90%
(B) Maintain children living in a permanent home at 75%.	78%	78%	78%
4) Ensure that persons experiencing psychological distress have access to services which improve functioning and restore successful participation as productive members of the community.			
(A) Maintain a missed appointment rate for medical services below 10%.	16%	17%	12%

Output and Efficiency Measures

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
1) Total unique clients served monthly. (Average)	3,700	3,654	3,773
2) Average monthly admissions to treatment.	428	461	475
3) Average monthly crisis calls and contacts.	2,727	2,700	2,700
4) Average monthly Fee for Service Dollars.	\$ 760,080	\$ 651,880	\$ 696,654
5) % of Accounts Receivable over 120 days.	1%	3%	3%
6) Average monthly JCMHC client suicides.	2	2	2
7) Average monthly suicides in Johnson County.	7.9	7.5	7.5
8) Average monthly deaths by overdose in Johnson County.	2	2.5	3
9) Average monthly % of clients utilizing JCMHC transportation services.	4.8%	5.2%	5%

Mental Health

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: Emergency Services

Ensures that persons experiencing psychiatric emergencies are treated immediately and in the least restrictive setting.

Agency Revenues	\$ 1,615,616	\$ 1,913,111	\$ 1,969,358	\$ 3,070,941	\$ 2,717,185	37.97 %
Expenditures	\$ 3,601,597	\$ 3,951,776	\$ 3,983,838	\$ 4,609,674	\$ 4,259,994	6.93 %
Difference	\$ (1,985,981)	\$ (2,038,665)	\$ (2,014,480)	\$ (1,538,733)	\$ (1,542,809)	(23.41)%
FTE Positions	47.93	47.93	47.68	52.58	48.58	1.89 %

Service #2: Adult Services

Provides community-based mental health treatment, maximizing community integration for severely mentally ill residents of Johnson County.

Agency Revenues	\$ 5,578,358	\$ 4,610,453	\$ 4,610,453	\$ 4,632,304	\$ 4,632,304	0.47 %
Expenditures	\$ 6,797,542	\$ 7,542,225	\$ 7,241,326	\$ 7,826,461	\$ 7,826,461	8.08 %
Difference	\$ (1,219,184)	\$ (2,931,772)	\$ (2,630,873)	\$ (3,194,157)	\$ (3,194,157)	21.41 %
FTE Positions	89.40	89.40	87.59	90.45	90.45	3.27 %

Service #3: Children and Family Services

Provides community-based mental health services in collaboration with other community agencies to children who evidence serious emotional disturbances.

Agency Revenues	\$ 3,609,159	\$ 3,163,050	\$ 3,965,247	\$ 4,387,920	\$ 4,245,920	7.08 %
Expenditures	\$ 5,120,702	\$ 5,772,252	\$ 6,161,342	\$ 6,844,093	\$ 6,618,582	7.42 %
Difference	\$ (1,511,543)	\$ (2,609,202)	\$ (2,196,095)	\$ (2,456,173)	\$ (2,372,662)	8.04 %
FTE Positions	62.90	62.90	69.02	73.60	70.60	2.29 %

Service #4: Substance Use Disorder Services

Provides outpatient and residential substance abuse services for adolescents and adults and supports community prevention programs.

Agency Revenues	\$ 2,689,941	\$ 2,470,457	\$ 2,470,457	\$ 3,084,616	\$ 3,084,616	24.86 %
Expenditures	\$ 2,551,867	\$ 2,692,100	\$ 2,317,658	\$ 3,653,840	\$ 3,653,840	57.65 %
Difference	\$ 138,074	\$ (221,643)	\$ 152,799	\$ (569,224)	\$ (569,224)	(472.53)%
FTE Positions	33.72	33.72	28.32	30.32	30.32	7.06 %

Mental Health

Major Services

	Actual FY 2016	Budget FY 2017	Estimated FY 2017	Requested FY 2018	Budget FY 2018	2017-2018 %Change
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Service #5: Medical Services

Provides psychiatric medical treatment in conjunction with the community-based mental health services for severely mentally ill residents and children who evidence serious emotional disturbances in Johnson County.

Agency Revenues	\$ 906,527	\$ 797,024	\$ 797,024	\$ 1,642,424	\$ 1,642,424	106.07 %
Expenditures	\$ 2,281,776	\$ 2,462,238	\$ 2,392,981	\$ 2,434,178	\$ 2,434,178	1.72 %
Difference	\$ (1,375,249)	\$ (1,665,214)	\$ (1,595,957)	\$ (791,754)	\$ (791,754)	(50.39)%
FTE Positions	15.98	15.98	17.98	17.98	17.98	0.00 %

Service #6: Prevention Services

Serves as a local resource for primary, secondary and tertiary prevention for mental health and substance use disorders for individuals, families and community groups interested in reducing substance abuse and other problem behaviors within our community.

Agency Revenues	\$ 267,022	\$ 245,327	\$ 245,327	\$ 282,156	\$ 282,156	15.01 %
Expenditures	\$ 651,560	\$ 581,296	\$ 645,989	\$ 713,389	\$ 713,389	10.43 %
Difference	\$ (384,538)	\$ (335,969)	\$ (400,662)	\$ (431,233)	\$ (431,233)	7.63 %
FTE Positions	6.00	6.00	7.00	7.00	7.00	0.00 %

Service #7: Administration Services

Provides organization-wide executive and administrative leadership and support, including financial, billing, and data services.

Agency Revenues	\$ 435,512	\$ 786,239	\$ 876,659	\$ 1,213,244	\$ 1,076,746	15.01 %
Expenditures	\$ 5,413,875	\$ 4,913,851	\$ 5,444,017	\$ 6,484,977	\$ 6,348,479	10.43 %
Difference	\$ (4,978,363)	\$ (4,127,612)	\$ (4,567,358)	\$ (5,271,733)	\$ (5,271,733)	7.63 %
FTE Positions	48.35	51.70	50.04	57.45	57.45	0.00 %

Mental Health

Requests for Additional Resources

	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
My Avatar/Cache Licenses			Priority: 1	Major Service: Operations

Mental Health uses and electronic health records (EHR) system known as MyAvatar to document notes, bill insurance and clients for services, and perform daily operations related to the work of the department. The department has 435 MyAvatar licenses, one for each user, and 199 Cache licenses. Because the Cache licenses are concurrent use and are not unique to a particular user, we only need as many licenses as we have staff logged into the system at any one time. At present, we are peaking at 189, which is dangerously close to the limit. Based on the number of users / staff Mental Health plans to add in the next year, we must purchase additional licenses for the Cache database. The one-time purchase fee will be \$96,589 and there will be ongoing, annual fees associated with each license. Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 96,589	\$ 96,589	\$ 0	\$ 0
Difference	\$ (96,589)	\$ (96,589)	\$ 0	\$ 0
Full-time Equivalent Positions	0.0	0.0	0.0	0.0

	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Contractual Services - Respite			Priority: 2	Major Service: Family Focus

Mental Health contracts with Foster Adopt Connect, formerly Midwest Foster Care & Adoption Associates, Inc., for the provision of psychosocial rehabilitation and crisis intervention services. Psychosocial rehabilitation services are designed to teach children coping skills to deal with emotional dysregulation, self-harm behaviors, and anger management so they are not a danger to themselves or others. Many of these children have had multiple hospitalizations, been placed in psychiatric treatment facilities, and are at risk of being placed in foster care. This service is intended to build the previously mentioned skills to keep the child within the home so they are not admitted to a psychiatric residential treatment facility. Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Expenditures	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	0.0	0.0	0.0	0.0

Mental Health

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Case Managers			Priority: 3	Major Service: Family Focus

The Mental Health Department is requesting six (6) additional case manager positions to provide community based services to clients living independently in the Johnson County community. Between 2010 and 2016, The State of Kansas dramatically reduced or eliminated major revenue sources for community mental health centers. As a result, the Mental Health Department lost over seventy-five (75) positions through the 2014 budget process. This resulted in increased caseloads for case managers that are beyond the levels established under evidence-based practices and puts both fee for service funds and client health at risk. Six (6) additional positions were added in 2017 through the IAR process as a result of increased state funding and the positions will be filled in 2018. While these positions will help to reduce caseload sizes in 2018, additional positions are needed for the Mental Health Center to keep pace with the growing population. Partial funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 284,000	\$ 142,000	\$ 282,343	\$ 142,000
Expenditures	\$ 431,582	\$ 225,511	\$ 464,218	\$ 232,110
Difference	\$ (147,582)	\$ (83,511)	\$ (181,875)	\$ (90,110)
Full-time Equivalent Positions	6.0	3.0	6.0	3.0

Transportation Coordinator/Expansion			Priority: 4	Major Service: Operations
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JCMHC has provided transportation to work, school, and medical appointments, since the early 1990s. The transportation program has steadily grown and now includes over 25 vehicles and almost 50 consumer drivers. Beginning in 2017, Mental Health and UnitedHealthcare partnered in a pilot program to provide transportation services to UnitedHealthcare clients in the hopes it would improve clinical outcomes and decrease the number of clients who miss their scheduled medical, work, and school appointments. The pilot commenced on October 1, 2017 and has been a huge success. United has expressed a desire for Mental Health to expand the program and provide transportation for additional United clients. United is willing to compensate Mental Health for these services by reimbursing the department approximately \$25.00 per transport, which would be positive net revenue for Mental Health that could be used to further enhance transportation services and provide employment to current Mental Health clients who are searching for employment. Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 214,467	\$ 214,467	\$ 216,118	\$ 216,118
Expenditures	\$ 212,559	\$ 212,559	\$ 214,102	\$ 214,102
Difference	\$ 1,908	\$ 1,908	\$ 2,016	\$ 2,016
Full-time Equivalent Positions	1.0	1.0	1.0	1.0

Mental Health

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
ACT Coordinator			5	Major Service: Substance Use Disorder

Mental Health currently has one ACT Coordinator II position at the Adolescent Center for Treatment and this person facilitates the majority of treatment groups as well as psychosocial groups. Best practice recommends treatments interventions throughout the stay within the program however based on the number of group sessions, ACT needs an additional ACT Coordinator who can manage groups in the evenings and weekends. Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 75,911	\$ 75,911	\$ 79,220	\$ 79,220
Expenditures	\$ 71,772	\$ 71,772	\$ 79,220	\$ 79,220
Difference	\$ 4,139	\$ 4,139	\$ 0	\$ 0
Full-time Equivalent Positions	1.0	1.0	1.0	1.0

Medication Increase			6	Major Service: Substance Use Disorder
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Mental Health provides medication injections to clients suffering from alcohol abuse and a mental illness. These medications help prevent cravings for alcohol and also block dopamine receptors so that if a client does consume they will not experience the euphoria associated with alcohol. Mental Health receives grant funding each year from the Drug and Alcohol Council for medications and is requesting to increase spending authority in the 2019 budget by \$35,000. Based on past funding, staff anticipates these monies will be on-going. Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Difference	\$ (35,000)	\$ (35,000)	\$ (35,000)	\$ (35,000)
Full-time Equivalent Positions	0.0	0.0	0.0	0.0

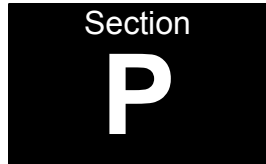
Mental Health

Requests for Additional Resources

	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Sheriff Co-responder			Priority: 7 Major Service:	Emergency Services

The co-responder program is a partnership between the law enforcement agencies and the County/Mental Health Department. These positions allow us to provide immediate assistance to law enforcement personnel and help prevent those with mental illness from being taken to jail or the emergency room. The level of care/treatment provided by the co-responder is not only superior to that received in jail/emergency room but is also more cost-effective for the community and the county. The co-responder also assists in making first contact with the suspect and attempts to help him/her enter services at the Mental Health Center. Funding for this request is included in the FY 2019 budget.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures	\$ 85,605	\$ 85,605	\$ 91,616	\$ 91,616
Difference	\$ (85,605)	\$ (85,605)	\$ (91,616)	\$ (91,616)
Full-time Equivalent Positions	1.0	1.0	1.0	1.0



Culture & Recreation

This Section Includes:

- Developer Fees (Page P-2)
- Fair (Page P-3)
- Heritage Trust (Page P-4)
- Library Operating (Page P-5)
- Library Special Use (Page P-12)
- Park & Recreation General (Page P-13)
- Park & Recreation Employee Benefits (Page-24)
- Park & Recreation Bond & Interest (Page P-25)
- Park & Recreation Enterprise (Page P-26)
- Stream Maintenance (Page P-34)

Developer Fees

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 2,483	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
Total Agency Fees & Charges	\$ 2,483	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Other Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
a) Total Agency Revenues	\$ 2,483	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
Expenditures						
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Transfer to Capital projects	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
Subtotal	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
Expenditures Subtotal	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
b) Total Expenditures	\$ 0	\$ 9,800	\$ 9,800	\$ 9,800	\$ 9,800	0.00%
Difference: b) minus a)	\$ 2,483	\$ (9,800)	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

This fund accounts for developer fees paid in lieu of parkland dedication in accordance with the Johnson County Zoning and Subdivision Regulations.

Budget Highlights

Revenues from Developer Fees can only be used for Park purposes. This fund does not receive any revenue from property taxes.

Fair

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Other Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
a) Total Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures						
Contractual Services	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	0.00%
Subtotal	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	0.00%
Interfund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Expenditures Subtotal	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	0.00%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
b) Total Expenditures	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	\$ 89,561	0.00%
Difference: b) minus a)	\$ (89,561)	\$ (89,561)	\$ (89,561)	\$ (89,561)	\$ (89,561)	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

This is a non-operating agency that reflects the County's statutory requirement to provide an annual appropriation sufficient to cover the cost of the annual Johnson County Fair.

Budget Highlights

Total expenditures for FY 2019 are budgeted to remain constant at \$89,561 compared to FY 2018.

Heritage Trust

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 459,379	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	0.00%
Total Agency Fees & Charges	\$ 459,379	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	0.00%
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Miscellaneous	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Interest	\$ 324	\$ 1,626	\$ 535	\$ 611	\$ 611	14.21%
Total Other Agency Revenues	\$ 324	\$ 1,626	\$ 535	\$ 611	\$ 611	14.21%
a) Total Agency Revenues	\$ 459,703	\$ 501,626	\$ 500,535	\$ 500,611	\$ 500,611	0.02%
Expenditures						
Contractual Services	\$ 23,985	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	0.00%
Subtotal	\$ 23,985	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	0.00%
Intrafund Transfers	\$ 474,150	\$ 471,626	\$ 470,535	\$ 470,611	\$ 470,611	0.02%
Subtotal	\$ 474,150	\$ 471,626	\$ 470,535	\$ 470,611	\$ 470,611	0.02%
Expenditures Subtotal	\$ 498,135	\$ 501,626	\$ 500,535	\$ 500,611	\$ 500,611	0.02%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
b) Total Expenditures	\$ 498,135	\$ 501,626	\$ 500,535	\$ 500,611	\$ 500,611	0.02%
Difference: b) minus a)	\$ (38,432)	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

Agency Mission

The Johnson County Heritage Trust Fund (JCHTF) was established in 1990 in recognition of the importance of preserving the valuable heritage and history of Johnson County. The Board of County Commissioners (BOCC) stated in the governing resolution that the fund shall be used to support projects designed to upgrade the level of professionalism in caring for the County's past and to expand the public's appreciation for its history.

Budget Highlights

FY 2019 Charges for Service revenue is budgeted to remain constant at \$500,000.

FY 2019 expenditures are budgeted to remain constant. Expenditures for the Heritage Trust Fund include the following items: 1) \$30,000 transfer to the State of Kansas Heritage Trust Fund, and 2) \$470,611 for Intrafund Transfers to the Johnson County Museums to support and maintain that service. The Heritage Trust Fund does not receive any revenue from property taxes.

Library Operating

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 559,273	\$ 725,000	\$ 725,000	\$ 725,000	\$ 725,000	0.00 %
Charges for Service	\$ 167,235	\$ 160,657	\$ 160,657	\$ 152,825	\$ 152,825	(4.87)%
Total Agency Fees & Charges	\$ 726,508	\$ 885,657	\$ 885,657	\$ 877,825	\$ 877,825	(0.88)%
Intergovernmental	\$ 135,051	\$ 254,678	\$ 254,678	\$ 250,389	\$ 250,389	(1.68)%
Miscellaneous	\$ 456,873	\$ 346,056	\$ 346,056	\$ 346,056	\$ 346,056	0.00 %
Interest	\$ 173,341	\$ 139,179	\$ 266,797	\$ 304,911	\$ 304,911	14.29 %
Total Other Agency Revenues	\$ 765,265	\$ 739,913	\$ 867,531	\$ 901,356	\$ 901,356	3.90 %
a) Total Agency Revenues	\$ 1,491,773	\$ 1,625,570	\$ 1,753,188	\$ 1,779,181	\$ 1,779,181	1.48 %
Expenditures						
Personnel	\$ 15,469,512	\$ 19,132,976	\$ 19,160,871	\$ 21,323,420	\$ 21,323,420	11.29 %
Contractual Services	\$ 6,470,659	\$ 4,055,788	\$ 4,055,782	\$ 4,745,954	\$ 4,745,954	17.02 %
Commodities	\$ 3,800,612	\$ 5,013,853	\$ 5,013,853	\$ 4,269,795	\$ 4,269,795	(14.84)%
Capital Outlay	\$ 17,191	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 25,757,974	\$ 28,202,617	\$ 28,230,506	\$ 30,339,169	\$ 30,339,169	7.47 %
Miscellaneous	\$ 3,381	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Interfund Transfers	\$ 198,336	\$ 290,626	\$ 290,626	\$ 490,100	\$ 490,100	68.64 %
Transfer to Capital projects	\$ 1,024,089	\$ 3,320,701	\$ 3,320,701	\$ 3,487,289	\$ 3,487,289	5.02 %
Subtotal	\$ 1,225,806	\$ 3,611,327	\$ 3,611,327	\$ 3,977,389	\$ 3,977,389	10.14 %
Expenditures Subtotal	\$ 26,983,780	\$ 31,813,944	\$ 31,841,833	\$ 34,316,558	\$ 34,316,558	7.77 %
Risk Management Charges	\$ 91,644	\$ 107,220	\$ 107,220	\$ 125,402	\$ 125,402	16.96 %
b) Total Expenditures	\$ 27,075,424	\$ 31,921,164	\$ 31,949,053	\$ 34,441,960	\$ 34,441,960	7.80 %
Difference: b) minus a)	\$(25,583,651)	\$(30,295,594)	\$(30,195,865)	\$(32,662,779)	\$(32,662,779)	8.17 %
Tax Revenues						
Ad Valorem	\$ 24,853,768	\$ 27,363,107	\$ 27,363,107	\$ 29,587,675	\$ 29,587,675	8.13 %
Other Taxes	\$ 2,943,117	\$ 2,932,487	\$ 2,900,370	\$ 3,075,104	\$ 3,075,104	6.02 %
Total Tax Revenues	\$ 27,796,885	\$ 30,295,594	\$ 30,263,477	\$ 32,662,779	\$ 32,662,779	7.93 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	262.90	303.68	303.68	327.79	325.79	7.28 %
Total FTE Positions	262.90	303.68	303.68	327.79	325.79	7.28 %

Agency Mission

The Johnson County Library (JCL) provides access to ideas, information, experiences and materials that support and enrich people's lives.

Budget Highlights

Total expenditures for FY 2019, excluding transfers and Risk Management charges, are budgeted to increase by \$2,108,663 (7.47%) compared to FY 2018. The increase is due to: 1) a \$1,338,153 increase to personnel related to the additional 20.9 FTE, 2) a \$690,172 increase in contractual services, 3) a \$744,058 decrease in commodities, and 4) the budgeted salary and benefit increases included in the budget parameters.

Transfers to Capital Projects for FY 2019 are \$1,131,100 for Library's Capital Replacement Plan, \$300,000 for Materials Handling Sorters, and \$2,056,189 for Comprehensive Library Master Plan Future Projects.

FTEs for FY 2019 are budgeted at 325.79, which is 24.11 FTE more than the estimated FY 2018. There are 19.9 FTE associated with the new Lenexa City Center project opening in 2019, 1.0 FTE for School Age Coordinator position, and the additional 3.21 FTE is the residual FTE impact for the new Monticello branch in 2019 and a transfer of 2.0 FTE to Facilities for Project Management in 2019.

Library Operating

Agency Goals & Objectives

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Patrons will experience convenient service. *Patrons are able to find and obtain the library resources they want in the shortest possible time.	i, j, k, l, n, o
2) Patrons will experience educational opportunities in a safe and inviting environment. *Patrons and staff report that libraries are welcoming, comfortable, safe and user-friendly places. *Johnson County is served by a library system with adequate facilities that have been planned in accordance with community growth. *Provide more comprehensive early literacy library experiences.	h g, h b
3) Patrons will strengthen their lives and their neighborhoods through community building experiences. *Implement a more effective and responsive service to immigrant populations. *Patrons find opportunities to engage in civic and community life.	c a, m

Agency Key Performance Measures (PMs)

Outputs and Efficiency Measures	Actual 2017	Estimated 2018	Estimated 2019
a) Attendance at civic engagement programs.	1,204	1,300	1,350
b) # of people served in early literacy programs.	41,262	42,000	42,000
c) # of people served through Latino services.	6,404	6,000	6,000
e) Total information contacts.	164,734	170,000	175,000
f) Circulation.	6,913,104	7,050,000	7,050,000
g) User visits.	2,387,431	2,800,000	2,800,000
Efficiency/Cost Measures			
h) % of unmet Capital Replacement Plan needs.	50%	45%	40%
i) Median wait time for materials < 1 year old (days).	1	1	1
j) Median wait time for materials > 1 year old (days).	1	1	1
k) % network uptime.	99.97%	99.97%	99.97%
Effectiveness Measures			
l) Median publication date of the collection.	2012	2013	2014
m) Library web page visits.	5,619,485	5,700,000	5,800,000
n) Ratio of copies of bestsellers to patrons waiting.	1:4	1:4	1:5

Library Operating

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: Administration and Facilities

To support Johnson County Library operations and facilities.

Agency Revenues	\$ 656,801	\$ 1,040,849	\$ 1,168,467	\$ 1,198,749	\$ 1,198,749	2.59 %
Expenditures	\$ 8,159,503	\$ 8,108,416	\$ 8,208,496	\$ 9,178,576	\$ 9,178,576	11.82 %
Difference	\$ (7,502,702)	\$ (7,067,567)	\$ (7,040,029)	\$ (7,979,827)	\$ (7,979,827)	13.35 %
FTE Positions	37.75	37.75	37.75	38.75	36.75	(2.65)%

Service #2: Information Technology

To support Library automation and resources for access to electronic information.

Agency Revenues	\$ 0	\$ 97,898	\$ 97,898	\$ 97,898	\$ 97,898	0.00 %
Expenditures	\$ 2,334,788	\$ 2,724,216	\$ 2,835,020	\$ 2,978,243	\$ 2,978,243	5.05 %
Difference	\$ (2,334,788)	\$ (2,626,318)	\$ (2,737,122)	\$ (2,880,345)	\$ (2,880,345)	5.23 %
FTE Positions	15.00	15.00	15.00	16.00	16.00	6.67 %

Service #3: Collections

To provide a robust collection of Library materials in a variety of formats.

Agency Revenues	\$ 132,153	\$ 204,289	\$ 204,289	\$ 200,000	\$ 200,000	(2.10)%
Expenditures	\$ 3,898,377	\$ 4,277,520	\$ 4,277,520	\$ 3,477,822	\$ 3,477,822	(18.70)%
Difference	\$ (3,766,224)	\$ (4,073,231)	\$ (4,073,231)	\$ (3,277,822)	\$ (3,277,822)	(19.53)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #4: Systemwide and Branch Services

To organize and provide information, materials and services to the public in Library facilities.

Agency Revenues	\$ 702,819	\$ 282,534	\$ 282,534	\$ 282,534	\$ 282,534	0.00 %
Expenditures	\$ 12,591,112	\$ 16,703,792	\$ 16,520,797	\$ 18,681,917	\$ 18,681,917	13.08 %
Difference	\$ (11,888,293)	\$ (16,421,258)	\$ (16,238,263)	\$ (18,399,383)	\$ (18,399,383)	13.31 %
FTE Positions	210.15	250.93	250.93	273.04	273.04	8.81 %

Library Operating

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
School Age Coordinating Librarian			Priority: 1 Major Service:	Branch and System-wide

The Library currently has positions dedicated to coordinating service for pre-school children (Early Literacy Coordinating Librarian) and teens (Teen Services Coordinating Librarian), however there is not a similar position to coordinate services elementary school aged patrons (age 7-12) and their parents. It has been correlated that college readiness begins with success in early elementary school. The community is beginning to see some indicators in school districts of a drop in the early elementary school test scores. The Johnson County Library has services that can support elementary school students in their educational success and these services can be coordinated by a School Age Coordinating Librarian. This position would coordinate the delivery of library services and resources (databases, maker spaces, book talks, digital access, etc) to elementary age children both in our libraries and with local schools and homeschooling communities. This position request is supported within the existing library resources for FY 2019 and beyond.

Agency Revenues	\$ 98,124	\$ 98,124	\$ 102,049	\$ 102,049
Expenditures	\$ 98,124	\$ 98,124	\$ 102,049	\$ 102,049
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Library Operating

Capital Improvement Program (CIP)

Title: Capital Replacement Plan

Year Placed: 2019

Description: The Library's aging facilities, equipment and furnishings are in need of continued funding for scheduled replacement and maintenance. Projects requested for FY 2019 and FY 2020 include funds for: roof replacement, heating ventilation and air conditioning replacement, parking lot repair/replacement work, some interior remodel work, irrigation/landscaping, and vehicle replacements. Funding for this plan has been placed in FY 2019.

Capital Expenditures	FY2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Prelim. Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design & Construction	\$ 1,131,100	\$ 1,194,000	\$ 1,189,800	\$ 1,273,600	\$ 1,247,000	\$ 6,035,500
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 1,131,100	\$ 1,194,000	\$ 1,189,800	\$ 1,273,600	\$ 1,247,000	\$ 6,035,500

Operating Expenditures	Total FTE	FY2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Title: Materials Handling Sorters

Year Placed: 2019

Description: This project would purchase 5-bin automated materials handling systems (sorters) for the Antioch Library Branch. Automated materials handling systems (sorters) involve automatic discharge of returned library materials and machine sorting for holds and re-shelving. The Materials Handling study shows there were branches where staff and associated labor would immediately benefit from having these processes automated. As new and/or replacement Library branches come online, these existing sorters will be relocated and reconfigured to fit other branches and achieve labor savings at those locations. There is a planned purchase of a similar sorter for the Corinth location in FY 2018 and this is for an Antioch sorter for FY 2019.

Capital Expenditures	FY2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Prelim. Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design & Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Total	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000

Operating Expenditures	Total FTE	FY2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Library Operating

Capital Improvement Program (CIP)

Title: Comprehensive Library Master Plan Future Projects

Year Placed: 2019

Description: The amount of approximately \$2.06 million listed below represents the difference between the new capital planned for debt service and operating costs for projects approved and the remaining unobligated additional funds generated from the 0.75 mill increase. These additional funds are future cash components to projects that are to be debt financed capital projects. The plan is to place these funds in a capital project account for future use towards projects in the Comprehensive Library Master Plan. Funding for this transfer has been placed in FY 2019.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 2,056,189	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,056,189
Design & Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Misc.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 2,056,189	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,056,189

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start Up	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Library Operating

Capital Improvement Program (CIP)

Title: Blue Valley Library Replacement

Year Placed: 2020

Description: This project would create a new 64,000 square foot library to replace the existing 24,000 square foot Blue Valley location, expanding the current square footage by an additional 40,000 square feet to better meet the growing needs of the Blue Valley community. The current location is undersized and inadequate to address the increasing library services needs in this part of the County. This project is currently placed in 2020.

Capital Expenditures	FY2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Prelim. Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design & Construction	\$ 0	\$ 3,634,701	\$ 17,532,025	\$ 16,320,459	\$ 0	\$ 37,487,185
Public Art	\$ 0	\$ 0	\$ 38,237	\$ 400,700	\$ 0	\$ 438,937
FF&E	\$ 0	\$ 0	\$ 0	\$ 5,965,598	\$ 0	\$ 5,965,598
Total	\$ 0	\$ 3,634,701	\$ 17,570,262	\$ 22,686,757	\$ 0	\$ 43,891,720

Operating Expenditures	Total FTE	FY2019	FY 2020	FY 2021	FY 2022
Personnel	20.5	\$ 0	\$ 0	\$ 0	\$ 1,435,420
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 282,330
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 84,250
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	20.5	\$ 0	\$ 0	\$ 0	\$ 1,802,000

Title: Corinth Library Replacement

Year Placed: 2020

Description: The current Corinth Library was opened in early 1963 and by 2022 it will be nearing 60 years of service. The building is in declining condition and has been shown for replacement as part of Johnson County Library's Comprehensive Library Master Plan. This project would demolish and replace the building on its current site in Prairie Village or construct a new facility at another site location which would serve the needs of the library patrons in this area. Funding for the preliminary study for is currently being placed in 2020 with design and construction starting in 2022.

Capital Expenditures	FY2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Prelim. Studies	\$ 0	\$ 143,685	\$ 0	\$ 0	\$ 0	\$ 143,685
Design & Construction	\$ 0	\$ 0	\$ 0	\$ 1,456,905	\$ 8,621,899	\$ 17,972,687
Public Art	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 225,488
FF&E	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,310,039
Total	\$ 0	\$ 143,685	\$ 0	\$ 1,456,905	\$ 8,621,899	\$ 22,651,899

Operating Expenditures	Total FTE	FY2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
TOTAL	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Library Special Use

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Use of Carryover	\$ 0	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00 %
Miscellaneous	\$ 0	\$ 2,690	\$ 2,690	\$ 2,690	\$ 2,690	0.00 %
Total Other Agency Revenues	\$ 0	\$ 12,690	\$ 12,690	\$ 12,690	\$ 12,690	0.00 %
a) Total Agency Revenues	\$ 0	\$ 12,690	\$ 12,690	\$ 12,690	\$ 12,690	0.00 %
Expenditures						
Contractual Services	\$ 2,006,378	\$ 16,305	\$ 16,305	\$ 16,305	\$ 16,305	0.00 %
Commodities	\$ 19,744	\$ 315,000	\$ 315,000	\$ 315,000	\$ 315,000	0.00 %
Subtotal	\$ 2,026,122	\$ 331,305	\$ 331,305	\$ 331,305	\$ 331,305	0.00 %
Lease Payment to PBC	\$ 1,732,164	\$ 3,138,844	\$ 2,723,542	\$ 2,738,276	\$ 2,738,276	0.54 %
Interfund Transfers	\$ 965,848	\$ 834,741	\$ 834,741	\$ 827,916	\$ 827,916	(0.82)%
Subtotal	\$ 2,698,012	\$ 3,973,585	\$ 3,558,283	\$ 3,566,192	\$ 3,566,192	0.22 %
Expenditures Subtotal	\$ 4,724,134	\$ 4,304,890	\$ 3,889,588	\$ 3,897,497	\$ 3,897,497	0.20 %
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
b) Total Expenditures	\$ 4,724,134	\$ 4,304,890	\$ 3,889,588	\$ 3,897,497	\$ 3,897,497	0.20 %
Difference: b) minus a)	\$ (4,724,134)	\$ (4,292,200)	\$ (3,876,898)	\$ (3,884,807)	\$ (3,884,807)	0.20 %
Tax Revenues						
Ad Valorem	\$ 4,409,713	\$ 3,781,443	\$ 3,781,443	\$ 3,457,561	\$ 3,457,561	(8.57)%
Other Taxes	\$ 339,391	\$ 510,757	\$ 506,899	\$ 427,246	\$ 427,246	(15.71)%
Total Tax Revenues	\$ 4,749,104	\$ 4,292,200	\$ 4,288,342	\$ 3,884,807	\$ 3,884,807	(9.41)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

The Library Special Use Fund was authorized by K.S.A. 12-1257 and established by BOCC resolution in 1979 for the acquisition of sites, and for the constructing, equipping, repairing, remodeling and furnishing of buildings for County Library purposes. The statute authorizes debt service to be paid out of the fund.

Budget Highlights

Total expenditures for FY 2019 are budgeted to remain constant with a modest projected increase of \$7,909 (0.20%) compared to FY 2018. The increase is due to: 1) projected \$14,734 increased debt service payments scheduled for 2019 in PBC projects, and 2) a projected \$6,825 decrease in 2019 for debt service related to prior general obligation debt service payments.

Parks and Recreation General

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 172,077	\$ 159,510	\$ 159,510	\$ 169,510	\$ 169,510	6.27 %
Charges for Service	\$ 368,513	\$ 659,190	\$ 659,190	\$ 460,726	\$ 460,726	(30.11)%
Use of Assets	\$ 281,384	\$ 271,450	\$ 271,450	\$ 276,500	\$ 276,500	1.86 %
Total Agency Fees & Charges	\$ 821,974	\$ 1,090,150	\$ 1,090,150	\$ 906,736	\$ 906,736	(16.82)%
Intergovernmental	\$ 10,000	\$ 750,000	\$ 750,000	\$ 150,000	\$ 150,000	(80.00)%
Miscellaneous	\$ 78,645	\$ (33,730)	\$ (33,730)	\$ 61,500	\$ 61,500	(282.33)%
Intrafund Transfers	\$ 1,819,127	\$ 0	\$ 0	\$ 77,312	\$ 77,312	0.00 %
Interest	\$ 318,398	\$ 38,627	\$ 25,000	\$ 25,000	\$ 25,000	0.00 %
Interfund Transfer	\$ 0	\$ 1,293,647	\$ 1,293,647	\$ 1,267,363	\$ 1,267,363	(2.03)%
Total Other Agency Revenues	\$ 2,226,170	\$ 2,048,544	\$ 2,034,917	\$ 1,581,175	\$ 1,581,175	(22.30)%
a) Total Agency Revenues	\$ 3,048,144	\$ 3,138,694	\$ 3,125,067	\$ 2,487,911	\$ 2,487,911	(20.39)%
Expenditures						
Personnel	\$ 6,670,032	\$ 7,656,954	\$ 7,656,954	\$ 8,636,139	\$ 8,636,139	12.79 %
Contractual Services	\$ 2,706,502	\$ 3,505,589	\$ 3,505,589	\$ 3,684,947	\$ 3,684,947	5.12 %
Commodities	\$ 1,437,809	\$ 1,318,942	\$ 1,318,942	\$ 1,553,123	\$ 1,553,123	17.76 %
Capital Outlay	\$ 2,875,086	\$ 7,946,995	\$ 8,179,003	\$ 9,796,796	\$ 9,796,796	19.78 %
Subtotal	\$ 13,689,429	\$ 20,428,480	\$ 20,660,488	\$ 23,671,005	\$ 23,671,005	14.57 %
Debt Service	\$ 4,577,694	\$ 6,512,605	\$ 6,512,605	\$ 5,706,363	\$ 5,706,363	(12.38)%
Miscellaneous	\$ 2,046	\$ 579,008	\$ 347,000	\$ 525,200	\$ 225,200	(35.10)%
Interfund Transfers	\$ 6,279,354	\$ 1,686,690	\$ 1,686,690	\$ 1,317,363	\$ 1,317,363	(21.90)%
Intrafund Transfers	\$ 1,819,127	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 12,678,221	\$ 8,778,303	\$ 8,546,295	\$ 7,548,926	\$ 7,248,926	(15.18)%
Expenditures Subtotal	\$ 26,367,650	\$ 29,206,783	\$ 29,206,783	\$ 31,219,931	\$ 30,919,931	5.87 %
b) Total Expenditures	\$ 26,367,650	\$ 29,206,783	\$ 29,206,783	\$ 31,219,931	\$ 30,919,931	5.87 %
Difference: b) minus a)	\$ (23,319,506)	\$ (26,068,089)	\$ (26,081,716)	\$ (28,732,020)	\$ (28,432,020)	9.01 %
Tax Revenues						
Ad Valorem Tax Support	\$ 22,287,558	\$ 23,382,638	\$ 23,382,638	\$ 26,051,730	\$ 25,751,730	10.13 %
Other Taxes	\$ 2,743,623	\$ 2,685,451	\$ 2,655,591	\$ 2,680,290	\$ 2,680,290	0.93 %
Total Tax Revenues	\$ 25,031,181	\$ 26,068,089	\$ 26,038,229	\$ 28,732,020	\$ 28,432,020	9.19 %
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	137.07	143.32	143.32	152.59	152.59	6.47 %
Total FTE Positions	137.07	143.32	143.32	152.59	152.59	6.47 %

Agency Mission

The mission of the Johnson County Park and Recreation District is to establish, improve, manage, finance, operate, and maintain District parks; provide for public safety within District parks; provide for the operation, management, financing, and supervision of District recreation programs; and provide for this basic mission as deemed suitable and consistent with County citizen needs through authority provided in the statutes of the State of Kansas (K.S.A. 19-2859 - 19-2885), and in accordance with District Board policy.

Budget Highlights

Total expenditures for FY 2019 are budgeted to increase by \$1,713,148, 5.87% compared to FY 2018. This increase is due to: 1) Legacy Plan expenditures including the addition of 7.5 FTE, and 2) the salary and benefit increases included in the budget parameters.

FTEs for FY 2019 are budgeted to increase to 152.59 FTE due to the addition of 7.5 FTE and other seasonal changes.

Parks and Recreation General

Administration, Finance, Human Resources, Planning & Development

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Provide external and internal administrative communication and support.	
* Response to public requests.	a
* Provide communication related to Board activities and meetings per KOMA and KORA.	a, b
2) Develop short- and long-range strategies to meet projected needs.	
* Identify, schedule, and complete capital improvement projects.	c, d, e, f, g
3) Ensure that the financial transactions of the District are recorded in a timely and accurate manner.	
* Ensure that transactions are recorded within the appropriate time frame.	h
4) Provide safe parks and facilities from a risk management perspective.	
* Conduct annual safety audits of parks and facilities.	i, j, k
* Complete incident reports for accidents occurring in parks and programs.	l
* Track and investigate workers' comp incidents.	m
5) Ensure continued compliance with the Patient Protection and Affordable Care Act (ACA).	
* Maintain/monitor monthly internal tracking protocols (1500 hours allotment).	n
* Ensure all fees, reporting obligations and timelines are met.	o
6) Ensure employee turnover ratio remains within acceptable business limits.	
* Facilitate turnover where needed due to poor performance &/or policy violations.	p
* Work to actively engage and retain high performers and facilitate development of their skills.	p
* Monitor turnover ratios on a quarterly basis to identify trends that may need to be addressed.	p
7) Ensure employee relations issues ratio remains within acceptable business limits.	
* Accurately track all performance and behavior issues requiring HR involvement.	q
* Monitor ER ratios on a quarterly basis to identify trends that may need to be addressed.	r
8) Ensure prudent use of tax dollars, seeking alternative funding when appropriate.	
* Supplement tax dollars with development efforts, to include donations, naming rights, annual giving.	s, t

Parks and Recreation General

	Actual 2017	Estimated 2018	Estimated 2019
Efficiency Measures			
a) Response to public requests within 48 business hours.	99%	99%	99%
b) Response to KORA within 48 business hours	100%	100%	100%
Effectiveness Measures			
c) # of Legacy Plan strategies (i.e., CIP projects) scheduled for calendar year.	42	49	39
d) # of Legacy Plan projects significant progress within calendar year.	38	40	32
e) % of Legacy Plan projects significant progress within calendar year.	90%	82%	82%
f) # of Legacy Plan projects completed within calendar year.	18	30	24
g) % of Legacy Plan projects completed within calendar year.	43%	61%	62%
h) Financial audit completed with no findings.	100%	100%	100%
i) # of facilities identified for Safety Audits.	96	97	110
j) % of Safety Audits completed.	100%	100%	100.0%
k) # of Safety Audit recommendations completed.	69%	73%	95%
l) # of incident reports submitted to Risk Manager.	194	200	210
m) # of Workers' Comp incidents.	35	30	30
n) % seasonal employees working more than 1,500 hours in a calendar year.	0%	0%	0%
o) % penalty assessments by the IRS for violations of the employer mandate, PCORI, Transitional Reimbursement fees, 1094/1095 reporting obligations.	0%	0%	0%
p) Turnover ratio of classified positions relative to current number of filled positions.	8%	9%	9%
q) ER ratios, per quarter, relative to current number of filled positions.	.02%, .02%, .02%, .02%	.02%, .03%, .03%, .02%	.02%, .03%, .03%, .02%
r) ER issues tracked and distributed on a quarterly basis.	100%	100%	100%
s) Revenue generated through JCPRD's development campaign.	\$128,373	\$536,000	\$545,800
t) % of volunteer board and advisory council financial participation in development efforts.	20%	100%	100%

Parks and Recreation General

Agency Goals & Objectives - General Fund Safety & Outdoor Education Division

Safety

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Provide public safety in District properties.	
* To maintain an effective rate of law enforcement activity.	a
* To keep the public safe from crimes of violence, whether felony or misdemeanor.	b

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
Effectiveness Measures			
a) Index crime rate/1,000 population.	1.95	1.2	1.2
b) Violent crime rate/1,000 population.	0.21	0.15	0.15

Parks and Recreation General

Agency Goals & Objectives - General Fund Parks & Golf Courses Division

Parks and Streamways

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Manage, maintain, and operate park and streamway properties and associated facilities within District quality standards and cost effectiveness.	
* Quality of parks and streamways and cost effectiveness of park operations.	a, b
2) Plan for existing and future park and streamway properties and associated facilities.	
* Provide appropriate Park and Recreation services to the citizens of Johnson County.	a, e
3) Develop non-tax sources of revenue.	
* Supplement existing tax revenues.	c
4) Establish master plans for all District properties.	
* Plan for the development, renovation, and sustainability of current and future parks and properties.	d
5) Develop and expand existing park areas for public use.	
* Plan and/or develop Big Bull Creek, Lexington Lake, Meadowbrook, Cedar Niles, and Camp Branch properties.	a,d
* Maintain existing park areas at the standard prescribed in JCPRD's CIP.	a,d,e

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
Efficiency Measures			
a) Average maintenance cost per acre in developed parks.	\$676	\$700	\$720
b) Average cost per park visitation.	\$0.49	\$0.57	\$0.59
c) % of budget funded by non-tax revenues.	12%	12%	12%
Effectiveness Measures			
d) # of master plans completed for all parks and properties.	14/16	15/16	16/16
e) # of annual park visitations.	7,645,460	7,990,000	8,345,000

Parks and Recreation General

Agency Goals & Objectives - General Fund Recreation Division

Special Service (Theatre, 50 Plus Administration, Special Populations Administration)

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Provide for the administration of high-quality recreation special services	
* The Theatre in the Park, 50 Plus, and Special Populations meet budget guidelines.	a, b, c
* The Theatre in the Park, 50 Plus, and Special Populations meet customer satisfaction goals.	d, e, f
* The Theatre in the Park, 50 Plus, and Special Populations meet attendance/ participation goals.	g, h, i

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
Efficiency Measures			
a) % of revenues vs. expenditures for The Theatre in the Park. \$544,620/\$702,114	76%	90%	90%
b) % of revenues vs. expenditures for 50 Plus Administration. \$364,077/\$175,973	100%	100%	100%
c) % of revenues vs. expenditures for Special Populations Administration. \$84,186/\$88,092	96%	100%	100%
d) % of Theatre survey respondents who rate entertainment value as satisfied to very satisfied.	95%	95%	95%
e) % of 50 Plus participants who rate experience value as satisfied to very satisfied.	95%	95%	95%
f) % of Special Populations patrons who rate experience value as satisfied to very satisfied.	95%	95%	95%
g) % of increase in The Theatre in the Park productions & events attendance from prior year. 2015 = 43,206 2016 = 41,170 2017 = 42,147	2%	10%	10%
h) % of increase in 50 Plus participations. 2015 = 60,356 2016 = 59,298 2017 = 58,2	(2)%	5%	5%
i) % of increase in Special Populations participations. 2015 = 3,802 2016 = 2,251 2017 = 3,429	52%	5%	5%

Parks and Recreation General

Major Services

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 %Change
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Service #1: General Fund

To provide administrative support services, parks, park planning and land acquisition, visitor safety, and administration of special services for senior adults, disabled persons and The Theatre in the Park.

Agency Revenues	\$ 3,048,144	\$ 3,138,694	\$ 3,125,067	\$ 2,487,911	\$ 2,487,911	(20.39)%
Expenditures	\$ 26,367,650	\$ 29,206,783	\$ 29,206,783	\$ 31,219,931	\$ 30,919,931	5.87 %
Difference	\$ (23,319,506)	\$ (26,068,089)	\$ (26,081,716)	\$ (28,732,020)	\$ (28,432,020)	9.01 %
FTE Positions	137.07	143.32	143.32	152.59	152.59	6.47 %

Service #2: Enterprise Fund

The Enterprise Fund maintains a fee-support philosophy to provide recreational, educational, golf and interpretive programs to the citizens of Johnson County.

Agency Revenues	\$ 18,851,194	\$ 21,661,469	\$ 21,661,469	\$ 22,815,804	\$ 22,815,804	5.33 %
Expenditures	\$ 17,674,856	\$ 21,661,469	\$ 21,661,469	\$ 22,815,804	\$ 22,815,804	5.33 %
Difference	\$ 1,176,338	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions	331.63	333.63	333.63	352.05	352.05	5.52 %

Service #3: Employee Benefit Fund

To provide District employees with federally mandated entitlements, funding support for health, life and dental insurance of all regular full-time employees and for the employer's portion of all employee retirement programs.

Agency Revenues	\$ 313,464	\$ 322,268	\$ 322,268	\$ 1,222,807	\$ 1,222,807	279.44 %
Expenditures	\$ 5,266,217	\$ 7,232,507	\$ 7,232,507	\$ 7,819,525	\$ 7,819,525	8.12 %
Difference	\$ (4,952,753)	\$ (6,910,239)	\$ (6,910,239)	\$ (6,596,718)	\$ (6,596,718)	(4.54)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Service #4: Bond & Interest Fund

To retire the 1998 General Obligation bonding indebtedness of the District related to the purchase of land for Big Bull Creek Park.

Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 115,490	\$ 115,490	0.00 %
Expenditures	\$ 438,600	\$ 438,000	\$ 438,000	\$ 444,484	\$ 444,484	1.48 %
Difference	\$ (438,600)	\$ (438,000)	\$ (438,000)	\$ (328,994)	\$ (328,994)	(24.89)%
FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Parks and Recreation General

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Park Police Officer I (2 positions)				
			Priority: 1	Major Service: Park and Rec General

In 2017 JCPRD's Lexington Lake Park opened for public use. The park includes trails, roads, parking access, picnic areas, a lake open to fishing and additional amenities. In October of 2017 the Coffee Creek Trail (3.5 miles of paved trail) was opened with neighborhood connectors. In 2018 Big Bull Creek at approximately 2,000 acres will open its phase one development to the general public requiring Park Police services. In preparation for this opening, the Big Bull Creek Park Police Substation will open in March 2018 providing police services. In the summer of 2018 Meadowbrook Park (80+ acres) will open, providing an Activity Building, a destination playground, large pavilion, picnic shelters and trails. In 2019 the Cedar Niles Trail (10 miles) between 119th and 127th street will open. In addition the Cedar Niles Phase 1 will begin development in 2018-2019. The Kill Creek Trail will be extended from 135th street to 145rd street in 2018. The addition of these two Park Police positions will enhance and implement community centered public safety, resource protection, visitor services and recreation opportunities in newly opened Johnson County parks and facilities. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 205,782	\$ 205,782	\$ 183,490	\$ 183,490
Expenditures	\$ 205,782	\$ 205,782	\$ 183,490	\$ 183,490
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	2.00	2.00	2.00	2.00

NW Regional Senior Park Worker		Priority: 2	Major Service: Park and Rec General
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In 2018, the PGC Division will be initiating construction of Cedar Niles Park and Cedar Creek Streamway Park, as recommended in JCPRD's Legacy Plan. The BOCC endorsed JCPRD's Legacy Plan and its recommendations that included increase funding for opening new parks and maintaining existing parks. The Senior Park Worker - NW Region position will be responsible for assisting in the field oversight, operations and maintenance at Kill Creek Park, Ernie Miller Park, Cedar Niles Park, Cedar Creek Streamway Park and any future parklands that JCPRD may acquire in this region. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 79,484	\$ 79,484	\$ 78,484	\$ 78,484
Expenditures	\$ 79,484	\$ 79,484	\$ 78,484	\$ 78,484
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Accounting Assistant		Priority: 3	Major Service: Park and Rec General
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JCPRD continues to grow, in number of employees, parks and facilities managed, program participants and park/facility visitors, and revenues generated. Our business has outgrown the work capacity of the two Accounting Assistants currently employed in JCPRD's Finance Department. We request a third Accounting Assistant to provide support to our financial operations. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 75,361	\$ 75,361	\$ 71,861	\$ 71,861
Expenditures	\$ 75,361	\$ 75,361	\$ 71,861	\$ 71,861
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Parks and Recreation General

Requests for Additional Resources

	<u>Requested</u>	<u>Budget</u>	<u>Requested</u>	<u>Projected</u>
	<u>FY 2019</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>

Central Region Park Worker

Priority: 4 Major Service: Parks General Fund

In 2018, the Central Region will be undergoing many changes related to park improvements through the Capital Improvement Process, requiring increased park maintenance staff to assist in providing care to facilities within Shawnee Mission Park. A new beach house will open in May 2018, and a new approximate six (6) mile trail system as well as a new universal playground that will include a restroom facility will open later in 2018. The beach house and universal playground are not only new amenities that will draw addition visitors to the park, but these facilities require a higher level of maintenance than most park spaces. Additional improvements are planned in 2019 to add to staff workload, making this new staff person critical to maintain the level of care expected by county residents. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 64,487	\$ 64,487	\$ 64,487	\$ 64,487
Expenditures	\$ 64,487	\$ 64,487	\$ 64,487	\$ 64,487
Difference	\$ 0	\$ 0	\$ 0	\$ 0
 Full-time Equivalent Positions	 1.00	 1.00	 1.00	 1.00

Assistant Superintendent of Recreation

Priority: 5 Major Service: Parks General Fund

JCPRD growth demands additional administrative oversight in the Recreation Division. The Superintendent of Recreation currently has ten (10) direct reports and the division continues to grow. JCPRD employed an Assistant Superintendent of Recreation in the 1980's and 90's, but the Enterprise Fund has placed other positions at a higher priority since that time. There is a need for an Assistant Superintendent of Recreation now more than ever. The General Fund supports the overall administration of the Recreation Division (the Superintendent at Sr. Administrative Assistant). Some of the programs in this division fall within the General Fund (50 Plus, Theatre in the Park, Special Populations, and Wellness). It makes sense for this Assistant Superintendent position to also be funded in the General Fund. Since the position vacated in the 1990's, JCPRD has maintained budget authority for this position in the Enterprise Fund and now requests this funding to be shifted to the General Fund. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 137,454	\$ 137,454	\$ 134,024	\$ 134,024
Expenditures	\$ 137,454	\$ 137,454	\$ 134,024	\$ 134,024
Difference	\$ 0	\$ 0	\$ 0	\$ 0
 Full-time Equivalent Positions	 1.00	 1.00	 1.00	 1.00

Assistant Superintendent of PGC

Priority: 6 Major Service: Parks General Fund

JCPRD growth demands additional administrative oversight in the Parks & Golf Courses (PGC) Division. In 2018, the Superintendent of Parks & Golf Courses has thirteen (13) direct reports and the hiring of this position will increase the efficiency of the PGC Division. The position will supervise Field Biologist, Horticulturist and the Construction Foreman and oversee the implementation of a work order system for all JCPRD facilities, on-call contracts for HVAC, plumbing and electrical service. In addition, this person will become a subject matter expert in cell tower contracts and negotiation as well as other contractual relationships. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 137,454	\$ 137,454	\$ 134,024	\$ 134,024
Expenditures	\$ 137,454	\$ 137,454	\$ 134,024	\$ 134,024
Difference	\$ 0	\$ 0	\$ 0	\$ 0
 Full-time Equivalent Positions	 1.00	 1.00	 1.00	 1.00

Parks and Recreation General

Requests for Additional Resources

	<u>Requested</u>	<u>Budget</u>	<u>Requested</u>	<u>Projected</u>
	<u>FY 2019</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2020</u>
Web Administrator			Priority: 7	Major Service: Parks General Fund

The Web Administrator position was created and approved in 2017 budget process, with 0.5 FTE being funded by the Enterprise Fund and 0.5 FTE funded by the General Fund. Additional technology staffing needs within the Enterprise Fund make it impossible to continue Enterprise Fund support for 0.5 FTE of the Web Administrator. It makes sense for the additional ITS System Administrator position (under separate request) to be funded by the Enterprise Fund, as it will support PerfectMIND, JCPRD's recreation management system that manages administrative functions used primarily within the Enterprise Fund. This Web Administrator position manages JCPRD's website, and the position is a necessity for JCPRD's overall business operations (even if there was no Enterprise Fund). We therefore request that the 0.5 FTE funding for this position currently supported by the Enterprise Fund be transferred to the General Fund. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 47,039	\$ 47,039	\$ 47,039	\$ 47,039
Expenditures	\$ 47,039	\$ 47,039	\$ 47,039	\$ 47,039
Difference	\$ 0	\$ 0	\$ 0	\$ 0
 Full-time Equivalent Positions	 0.50	 0.50	 0.50	 0.50

Parks and Recreation General

Capital Improvement Program (CIP)

Title: Park & Recreation Capital Replacement Plan **Year Placed:** 2019

Description: This request includes various projects such as new park development, new trail development, site CRP, pavement CRP and maintenance, pedestrian bridge replacements, building CRP, park improvements, park building, vehicle and equipment replacement, and preliminary studies and master plans. This request is supported by the recommendations of the Park & Recreation Legacy Plan. These projects are included in the FY 2019 Budget.

Capital Expenditures	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Project Total
Preliminary Studies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design & Construction	\$ 8,405,320	\$ 9,298,520	\$ 18,920,830	\$ 10,336,970	\$ 14,101,010	\$61,062,650
Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 8,405,320	\$ 9,298,520	\$ 18,920,830	\$ 10,336,970	\$ 14,101,010	\$61,062,650

Operating Expenditures	Total FTE	FY 2019	FY 2020	FY 2021	FY 2022
Personnel	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Contractual	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Capital	0.0	\$ 0	\$ 0	\$ 0	\$ 0
On-going Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Start UP	0.0	\$ 0	\$ 0	\$ 0	\$ 0
Total	0.0	\$ 0	\$ 0	\$ 0	\$ 0

Park and Recreation Employee Benefits

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Charges for Service	\$ 270,289	\$ 320,618	\$ 320,618	\$ 620,807	\$ 620,807	93.63 %
Use of Assets	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 270,289	\$ 320,618	\$ 320,618	\$ 620,807	\$ 620,807	93.63 %
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 600,000	\$ 600,000	
Intergovernmental	\$ 783	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00 %
Miscellaneous	\$ 42,392	\$ 650	\$ 650	\$ 1,000	\$ 1,000	53.85 %
Total Other Agency Revenues	\$ 43,175	\$ 1,650	\$ 1,650	\$ 602,000	\$ 602,000	36,384.85 %
a) Total Agency Revenues	\$ 313,464	\$ 322,268	\$ 322,268	\$ 1,222,807	\$ 1,222,807	279.44 %
Expenditures						
Personnel	\$ 5,175,408	\$ 7,110,357	\$ 7,110,357	\$ 7,622,267	\$ 7,622,267	7.20 %
Contractual Services	\$ 28,340	\$ 31,650	\$ 31,650	\$ 31,400	\$ 31,400	(0.79)%
Commodities	\$ 59,537	\$ 17,500	\$ 17,500	\$ 33,850	\$ 33,850	93.43 %
Subtotal	\$ 5,263,285	\$ 7,159,507	\$ 7,159,507	\$ 7,687,517	\$ 7,687,517	7.37 %
Miscellaneous	\$ 2,932	\$ 73,000	\$ 73,000	\$ 132,008	\$ 132,008	80.83 %
Subtotal	\$ 2,932	\$ 73,000	\$ 73,000	\$ 132,008	\$ 132,008	80.83 %
Expenditures Subtotal	\$ 5,266,217	\$ 7,232,507	\$ 7,232,507	\$ 7,819,525	\$ 7,819,525	8.12 %
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
b) Total Expenditures	\$ 5,266,217	\$ 7,232,507	\$ 7,232,507	\$ 7,819,525	\$ 7,819,525	8.12 %
Difference: b) minus a)	\$(4,952,753)	\$(6,910,239)	\$(6,910,239)	\$ (6,596,718)	\$(6,596,718)	(4.54)%
Tax Revenues						
Ad Valorem Tax Support	\$ 5,363,629	\$ 6,265,946	\$ 6,265,946	\$ 5,894,117	\$ 5,894,117	(5.93)%
Other Taxes	\$ 573,921	\$ 644,293	\$ 629,816	\$ 702,601	\$ 702,601	11.56 %
Total Tax Revenues	\$ 5,937,550	\$ 6,910,239	\$ 6,895,762	\$ 6,596,718	\$ 6,596,718	(4.34)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

See mission statement listed on the summary page for the "Park & Recreation General" agency.

Budget Highlights

Total expenditures for FY 2019 are budgeted to increase by \$587,018 (8.12%) compared to FY 2018. This increase is due to the cost increases in the District's health insurance and other employee benefit programs.

Park and Recreation Bond & Interest

	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Requested</u>	<u>Budget</u>	<u>2018-2019</u>
	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2019</u>	<u>% Change</u>
Agency Revenues						
Charges for Service	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Agency Fees & Charges	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Use of Carryover	\$ 0	\$ 0	\$ 0	\$ 115,490	\$ 115,490	
Total Other Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 115,490	\$ 115,490	0.00 %
a) Total Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 115,490	\$ 115,490	0.00 %
Expenditures						
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Debt Service	\$ 438,600	\$ 438,000	\$ 438,000	\$ 444,484	\$ 444,484	1.48 %
Subtotal	\$ 438,600	\$ 438,000	\$ 438,000	\$ 444,484	\$ 444,484	1.48 %
Expenditures Subtotal	\$ 438,600	\$ 438,000	\$ 438,000	\$ 444,484	\$ 444,484	1.48 %
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
b) Total Expenditures	\$ 438,600	\$ 438,000	\$ 438,000	\$ 444,484	\$ 444,484	1.48 %
Difference: b) minus a)	\$ (438,600)	\$ (438,000)	\$ (438,000)	\$ (328,994)	\$ (328,994)	(24.89)%
Tax Revenues						
Ad Valorem Tax Support	\$ 407,125	\$ 386,151	\$ 386,151	\$ 282,805	\$ 282,805	(26.76)%
Other Taxes	\$ 54,623	\$ 51,849	\$ 50,051	\$ 46,189	\$ 46,189	(7.72)%
Total Tax Revenues	\$ 461,748	\$ 438,000	\$ 436,202	\$ 328,994	\$ 328,994	(24.58)%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00 %

Agency Mission

See mission statement listed on the summary page for the "Park & Recreation General" agency.

Budget Highlights

This is a non-operating fund established to finance debt service payments for the Park and Recreation District. Currently, payments are budgeted to retire debt related to Big Bull Creek Park.

Total expenditures for FY 2019 are budgeted to remain relatively flat compared to FY 2018.

Park and Recreation Enterprise

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Licenses and Permits	\$ 11,979	\$ 3,125	\$ 3,125	\$ 0	\$ 0	(100.00)%
Charges for Service	\$ 15,989,021	\$ 17,721,492	\$ 17,852,890	\$ 19,025,546	\$ 19,025,546	6.57 %
Use of Assets	\$ 1,449,670	\$ 2,078,593	\$ 2,078,593	\$ 2,050,197	\$ 2,050,197	(1.37)%
Total Agency Fees & Charges	\$ 17,450,670	\$ 19,803,210	\$ 19,934,608	\$ 21,075,743	\$ 21,075,743	5.72 %
Intergovernmental	\$ 62,310	\$ 153,398	\$ 126,398	\$ 41,305	\$ 41,305	(67.32)%
Miscellaneous	\$ 1,322,541	\$ 1,689,861	\$ 1,590,463	\$ 1,693,783	\$ 1,693,783	6.50 %
Intrafund Transfers	\$ 13,147	\$ 15,000	\$ 10,000	\$ 4,973	\$ 4,973	(50.27)%
Interest	\$ 2,526	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
Total Other Agency Revenues	\$ 1,400,524	\$ 1,858,259	\$ 1,726,861	\$ 1,740,061	\$ 1,740,061	0.76 %
a) Total Agency Revenues	\$ 18,851,194	\$ 21,661,469	\$ 21,661,469	\$ 22,815,804	\$ 22,815,804	5.33 %
Expenditures						
Personnel	\$ 9,585,226	\$ 11,466,767	\$ 11,466,767	\$ 12,298,628	\$ 12,298,628	7.25 %
Contractual Services	\$ 5,539,332	\$ 7,150,428	\$ 7,150,728	\$ 7,435,573	\$ 7,435,573	3.98 %
Commodities	\$ 2,047,881	\$ 2,537,585	\$ 2,537,585	\$ 2,666,501	\$ 2,666,501	5.08 %
Capital Outlay	\$ 56,585	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00 %
Subtotal	\$ 17,229,024	\$ 21,174,780	\$ 21,175,080	\$ 22,420,702	\$ 22,420,702	5.88 %
Debt Service	\$ 27,608	\$ 327,864	\$ 327,864	\$ 0	\$ 0	(100.00)%
Miscellaneous	\$ 16,213	\$ 500	\$ 200	\$ 275,705	\$ 275,705	137,752.5 %
Interfund Transfers	\$ 388,864	\$ 143,325	\$ 143,325	\$ 111,325	\$ 111,325	(22.33)%
Intrafund Transfers	\$ 13,147	\$ 15,000	\$ 15,000	\$ 8,072	\$ 8,072	(46.19)%
Subtotal	\$ 445,832	\$ 486,689	\$ 486,389	\$ 395,102	\$ 395,102	(18.77)%
Expenditures Subtotal	\$ 17,674,856	\$ 21,661,469	\$ 21,661,469	\$ 22,815,804	\$ 22,815,804	5.33 %
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
b) Total Expenditures	\$ 17,674,856	\$ 21,661,469	\$ 21,661,469	\$ 22,815,804	\$ 22,815,804	5.33 %
Difference: b) minus a)	\$ 1,176,338	\$ 0	\$ 0	\$ 0	\$ 0	0.00 %
FTE Positions						
Fee Funded FTEs	331.63	333.63	333.63	352.05	352.05	5.52 %
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00 %
Total FTE Positions	331.63	333.63	333.63	352.05	352.05	5.52 %

Agency Mission

See mission statement listed on the summary page for the "Park & Recreation General" agency.

Budget Highlights

Total expenditures for FY 2019 are budgeted to increase by \$1,154,335 (5.33%) compared to FY 2018. This increase is due to the net impact of: 1) 10.5 new FTE, 2) increased program costs, and 3) the budgeted salary and benefit increases included in the budget parameters.

FTEs for FY 2019 are budgeted to increase to 352.05 due to the addition of 10.5 new FTE and seasonal changes.

Parks & Recreation Enterprise

Agency Goals & Objectives - Enterprise Fund Administrative Services Division

Marketing Projects, Community Relations, Information Technology Services

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Provide for the exchange of clear, consistent, accurate and timely information to facilitate effective communication with the public.	
* Produce and distribute marketing and informational materials.	a, b, c, d
* Maintain user-friendly and responsive website.	e
2) Maintain pc equipment, network, and software.	
* Maintain established replacement schedule on personal computers.	f
* Ensure that Recreation Management Systems are operational.	g
3) Generate alternative revenue sources to supplement user fees.	
* Supplement Enterprise Fund user fee dollars with development efforts, to include sponsorship and advertising opportunities.	h

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
Efficiency Measures			
a) # of seasonal program catalogs distributed per year.	123,320	120,000	120,000
b) Avg # of posts to JCPRD Facebook page per month.	282	300	300
c) Avg # of news releases distributed/posted per month.	22	25	25
Effectiveness Measures			
d) % increase in size of email distribution list for @JCPRD newsletter.	13%	15%	15%
e) % of web-based inquiries responded to within two working days.	99%	99%	99%
f) % of scheduled pc's replaced/acquired.	78/78 100%	42/42 100%	11/11 100%
g) Uptime % for critical systems.	99.95%	99.97%	99.97%
h) Sponsorship and advertising revenue generated.	\$439,794	\$708,044	\$722,205

Parks & Recreation Enterprise

Agency Goals & Objectives - Enterprise Fund Safety & Outdoor Education Division

Outdoor Education

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Offer a wide variety of high-quality program opportunities for the citizens of Johnson County.	
* Provide high-quality programming.	c
* Provide a variety of programs to serve all age groups.	d
2) Provide programs of acceptable value for the citizens of Johnson County.	
* Provide programs of value as rated by participants.	a
3) Revenues meet program expenses.	
* Generate revenues to meet program expenses.	b
4) Offer a variety of programming opportunities that are readily available to the citizens of Johnson County.	
Provide programs that are accessible to the Johnson County population.	e
5) Operate successful Johnson County Museums for the citizens of Johnson County.	
* Provide programs and experiences to a wide range of individuals.	f
* Operate the museums in a cost effective manner.	g

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
Efficiency Measures			
a) % of program participant evaluations with ratings of "strongly agree" or "agree" that the program value is worth the cost.	98%	98%	97%
b) % of revenues that meets total program expenses.	102%	100%	100%
Effectiveness Measures			
c) % of program participant evaluations with ratings of "strongly agree" or "agree" that the overall program is outstanding.	99%	98%	98%
d) % of the following age groups served: Ages 2 & under Preschool Age Elementary School Age Middle School Age High School Age Adults Seniors	100%	100%	100%
e) % of Johnson County communities where programming is offered or outreach programs are provided upon request.	100%	100%	100%
f) % of Museum visitors compared to prior year 2017=48,506.	200%	102%	102%
g) % of revenues vs expenditures for Museum operations.	100%	105%	105%

Parks & Recreation Enterprise

Agency Goals & Objectives - Enterprise Fund Safety & Golf Courses Division

Golf

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Manage, maintain, and operate golf courses on self-sustaining fee-support basis.	
*Manage golf courses that provide an affordable and high-quality golfing experience.	a
*Generate revenues to meet operation and maintenance expenses.	b, c, d

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
Efficiency Measures			
a) % of surveyed golfers rating the quality of their golfing experience as "good" or "excellent".	95%	95%	95%
b) % of revenue that meets total golf operation and maintenance expenses.	106%	100%	100%
Effectiveness Measures			
c) # of golf rounds per year.	61,150	61,000	61,000
d) # of golf memberships per year.	359	360	360

Parks & Recreation Enterprise

Agency Goals & Objectives - Enterprise Fund Recreation Division

Recreation Programs

Service Delivery Goals and Associated Objectives	Associated PMs:
1) Offer a variety of high-quality recreation opportunities for the citizens of Johnson County. * Provide high-quality recreation programming for all ages.	a, b, f, h
2) Provide affordable recreation programs for the citizens of Johnson County. * Provide affordable recreation programs for all ages.	b, e, f
3) Secure external financial support (sponsorships, grants, contributions, etc.) to offset cost of providing recreational programs and services. * Secure additional revenue to enhance and/or offset program expenses.	b
4) Be responsive to external and internal customers in a professional and courteous manner. * Provide registration, reservation, and agency information upon request. * Provide all recreational participants with knowledgeable, enthusiastic, and prepared instructors/leaders.	c, d, g, h h
5) Develop a pricing criteria for each program area. * Offer programs that are 100% self-sustained and that meet current operating costs.	a, b, f
6) Secure District funding to ensure delivery of a comprehensive selection of recreation services to Johnson County citizens. * Recreational programs and services requiring supplemental funding (tax) are identified and supported.	a, b, f
7) Provide extended external and internal registration and reservations services by decentralizing services and providing ease of registration via the internet. * Registration and reservation transactions are processed at decentralized District facilities and online.	c, d, g

Agency Key Performance Measures (PMs)

Outputs	Actual 2017	Estimated 2018	Estimated 2019
Efficiency Measures			
a) % of program areas that meet the breakeven status. 2015 = 21 of 34; 2016 = 25 of 33; 2017 = 23 of 35	66%	68%	68%
b) % of programs receiving external funding that meet or exceed breakeven status. 2015 = 5 of 6; 2016 = 5 of 6; 2017 = 6 of 7	86%	83%	83%
c) % of registration transactions received online via website as compared to total number of registrations. 2015 = 66,631 registrations/11,120 web registrations 2016 = 70,166 registrations/ 11,855 web reg 2017 = 72,789/10,910 web reg	15%	20%	20%
Effectiveness Measures			
d) % of participations compared to prior year. 2015 = 2,596,103 2016 = 2,639,564 2017 = 2,700,835	102%	102%	102%
e) % of paid participants vs. number of scholarship recipients.	99%	99%	99%
f) % of programs that meet cost recovery standard.	66%	70%	70%
g) # of registrations and reservations transactions compared to prior year. 2015 = 28,076 2016 = 25,669 2017 = 28,919 (through October, as new system doesn't track this.)	113%	110%	110%

Parks & Recreation Enterprise

Requests for Additional Resources

	<u>Requested FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Sports Field Maintenance Worker			Priority: 1 Major Service:	Park & Rec Enterprise

Mid-America Sports Complex has 10 softball fields and 2 baseball fields with related amenities including a 3 concessions buildings, 1 bar/grill, restrooms and maintenance compound. Mid-America West Sports Complex has 12 softball fields with related amenities including a concessions building, restrooms and maintenance compound, as well as Okun Fieldhouse, a 55,000 square foot indoor facility featuring volleyball/basketball courts, concessions, restrooms, and multipurpose room. These facilities host a variety of youth/adult softball/baseball/volleyball/basketball leagues, tournaments and camps to patrons locally, regionally, and nationally. Currently, these complexes have only a Maintenance Specialist and 2 full-time Sports Field Maintenance Workers (1 at Mid-America and 1 at Mid-America West). Additional staff are needed to manage the workload of these expansive complexes. These Maintenance Worker positions will be responsible primarily for maintenance of the outdoor fields, ensuring proper set-up and safe, attractive conditions. Field dragging, field lining, restroom cleaning, trash pick-up, parking lot upkeep are all examples of responsibilities, along with supervision of part-time staff during evenings and weekends. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 75,206	\$ 75,206	\$ 75,206	\$ 75,206
Expenditures	\$ 75,206	\$ 75,206	\$ 75,206	\$ 75,206
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Meadowbrook Administrative Assistant			Priority: 2 Major Service:	Park & Rec Enterprise
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The Meadowbrook Park Clubhouse will open in July 2018. Previous staffing requests for this new facility did not include a dedicated administrative assistant. With attendance and participation at Meadowbrook expected to be of great magnitude, this position is needed to provide staff support and customer service. The Meadowbrook Administrative Assistant will aid in customer service, program registration, marketing, and day to day operations of the programs and camps for all ages held at this location. This individual will be responsible for front desk duties, including scheduling of part-time staff for evenings and weekends. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 77,226	\$ 77,226	\$ 73,796	\$ 73,796
Expenditures	\$ 77,226	\$ 77,226	\$ 73,796	\$ 73,796
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Children's Services Substitute			Priority: 3 Major Service:	Park & Rec Enterprise
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JCPRD provides Out-of-School-Time programs to the Shawnee Mission, De Soto and Gardner School Districts. Additionally, Pre-K programs are provided to the Shawnee Mission School District. The demand for these services continues to grow and this position is needed for that growth. With over 30 sites, the department needs additional staff when illness/vacations/meetings take regular staff out of their sites as strict staffing guidelines are required per state regulations. These substitutes help with day-to-day operations and provide a safe and educational environment for Pre-K and/or school age children. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 66,844	\$ 66,844	\$ 64,414	\$ 64,414
Expenditures	\$ 66,844	\$ 66,844	\$ 64,414	\$ 64,414
Difference	\$ 0	\$ 0	\$ 0	\$ 0
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Parks & Recreation Enterprise

Requests for Additional Resources

	<u>Requeste FY 2019</u>	<u>Budget FY 2019</u>	<u>Requested FY 2020</u>	<u>Projected FY 2020</u>
Concession Coordinator			Priority: 4 Major Service:	Park & Rec Enterprise

JCPRD has concession operations in the following facilities: Okun, Mid-America West, Mid-America Sports Complex (with 4 separate concessions operations), Heritage Park Softball, New Century Fieldhouse, Roeland Park Aquatic Center, Shawnee Mission Park Beach House, The Theatre in the Park. We will also have concession operations in the upcoming Shawnee Mission Aquatic Center projected to open the summer of 2019. These operations are extremely busy with leagues, tournaments, special events, camps and daily programs. Currently we have 2 full-time staff - JCPRD's Concessions Manager and Assistant Manager. We have 2 part-time partial staff and dozens of part-time staff (who are often high school students.) This part-time partial plus positions will allow us to better serve our patrons and provide for more effective management of our part-time staff. Full-time staff will continue to hire and train, but there is a great need for supervisors on-site to ensure our facilities are clean and safe, and to ensure that part-time staff are appropriately supervised, providing excellent customer service, and adhering to established cash handling procedures. It is anticipated these position will work evenings and weekends. This request is included in the FY 2019 Budget.

Agency Revenues	\$ 72,084	\$ 72,084	\$ 65,224	\$ 65,224
Expenditures	\$ 72,084	\$ 72,084	\$ 65,224	\$ 65,224
Difference	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

SMSD Aquatic Center Administrative Assistant			Priority: 5 Major Service:	Park & Rec Enterprise
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The Shawnee Mission School District Aquatic Center (SMAC) will open in the summer of 2019. JCPRD currently has an Aquatic Manager and Part-Time Partial Aquatic Lead, responsible for our operation and management of the Roeland Park Aquatic Center, our Kill Creek beach and marina and our Shawnee Mission Park beach and marina. Intend to utilize these same staff to additionally provide management for the SMAC. However, currently the Aquatic Department programs do not have support from an administrative assistant. Attendance and participation at the SMAC is expected to be of such a great magnitude that current staff will need this support. The SMAC Administrative Assistant will aid in customer service, program registration, marketing, and day-to-day operations of aquatic programs, including Learn-to-Swim and meets for all ages. It is anticipated that various high schools and private swim teams will host large, competitive meets in this center, requiring this administrative assistant to coordinate rentals of these meets as well as daily practices. This request is included in the FY 2019 Budget.

Agency Revenues	\$72,084	\$72,084	\$65,224	\$65,224
Expenditures	\$72,084	\$72,084	\$65,224	\$65,224
Difference	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Full-time Equivalent Positions	1.00	1.00	1.00	1.00

Parks & Recreation Enterprise

Requests for Additional Resources

	Requested FY 2019	Budget FY 2019	Requested FY 2020	Projected FY 2020
Outdoor Adventure Coordinator			Priority: 6 Major Service:	Park & Rec Enterprise

Due to increased programs and facility rentals at TimberRidge Adventure Center (TRAC) this new part-time partial position (3 days/week) is needed to assist the one full-time employee in daily operations. In 2017 TRAC conducted 101 challenge course programs, camps and outdoor education programs for 4,433 people and 65 facility rentals for an additional 5,809 people. This position will plan and present challenge course and additional outdoor skills programs, assist the Outdoor Adventure Specialist in training, hiring, and overseeing part-time facilitators, and support overall operations of the TimberRidge Adventure Center. Additionally, this position will assist with TRAC summer camps and present outreach programs for Ernie Miller Nature Center during winter months, supplementing those programs presented by park naturalists. The addition of this position will also allow the Outdoor Adventure Specialist time to develop and implement new programs, and focus on the extensive administrative record keeping required for the challenge course. This request is included in the FY 2019 Budget.

Agency Revenues	\$39,060	\$39,060	\$36,230	\$36,230
Expenditures	\$39,060	\$39,060	\$36,230	\$36,230
Difference	\$ 0	\$ 0	\$ 0	\$ 0
 Full-time Equivalent Positions	 0.60	 0.60	 0.60	 0.60

Stream Maintenance

	Actual FY 2017	Budget FY 2018	Estimated FY 2018	Requested FY 2019	Budget FY 2019	2018-2019 % Change
Agency Revenues						
Use of Assets	\$ 226	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Total Agency Fees & Charges	\$ 226	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Intrafund Transfers	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Total Other Agency Revenues	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
a) Total Agency Revenues	\$ 226	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Expenditures						
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Subtotal	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Transfer to Capital projects	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Subtotal	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Expenditures Subtotal	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Vehicle Equivalent Units	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
b) Total Expenditures	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
Difference: b) minus a)	\$ 226	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
FTE Positions						
Fee Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Grant Funded FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Other FTEs	0.00	0.00	0.00	0.00	0.00	0.00%
Total FTE Positions	0.00	0.00	0.00	0.00	0.00	0.00%

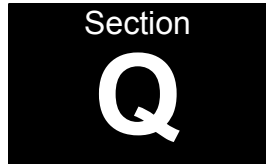
Agency Mission

To provide for cleaning and maintenance of the Kansas River, and development of park lands along the Kansas River

Budget Highlights

The Stream Maintenance Fund receives royalty payments from sand removed from the Kansas River as it flows through Johnson County. These funds can be used for the cleaning and maintenance of the Kansas River upon approval of the Kansas Division of Water Resources. These funds may also be used for the development of park lands along tributaries of and along the Kansas River.

The Stream Maintenance Fund balance is projected to be \$6,181 as of December 31, 2019. The fund does not receive any revenue from property taxes.



Glossary

This Section Includes:

- Definitions (Page Q-2)
- Frequently Used Acronyms (Page Q-7)

Glossary of Terms

Definitions

Accrual Basis

A basis of accounting in which transactions are recognized at the time they are incurred as opposed to when cash is received or spent.

Ad Valorem Taxes

Ad Valorem taxes, commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

Agency Fund

A fund established to account for assets held by Johnson County as a collection or paying agent for individuals, private organizations, other governmental units, or other funds.

Appropriation

An authorization made by the Board of County Commissioners which permits the County to incur obligations and to make expenditures for specific purposes.

Assessed Valuation

A value that is established for real or personal property for use as a basis for levying property taxes. The assessed valuation for residential property in Johnson County is 11.5% of fair market value, commercial property is 25%, and agricultural property is 30%.

Assets

Resources owned or held by the County which have monetary value.

Balanced Budget

A budget in which projected resources (revenues plus use of fund balance) equal projected expenditures (including transfers).

Bond

A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are most frequently sold to raise funds for large capital projects, such as constructing a new library, etc.

Budget

A plan of financial operation embodying an estimate of proposed expenditures for a specified period of time (budget fiscal year) indicating all planned revenues and expenditures for the year. The term may be used to describe a plan for an entire jurisdiction, such as "the Johnson County Budget," or it may apply to specific plans or parts of a fiscal plan, such as "the Capital Budget" or "the Environmental Department Budget."

Budget Amendment

An increase in the published budget expenditure authority at the fund level for a given year's published budget.

Budget Revision

A change in budgeted expenditure authority for any County agency or department which does not result in an increase in the published budget authority of any fund.

Budgetary Control

The control or management of the County in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Calendar Year

Twelve-month cycle upon which the budget is based and constructed. The calendar year begins January 1 and ends December 31.

Capital Improvements Program (CIP)

A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the long-term needs of the County. Examples of items frequently included in the CIP include new buildings, land acquisition, roads, bridges, culverts, and certain types of vehicles. To qualify for inclusion in the Johnson County CIP, an item must be an investment of funds totaling at least \$100,000 and have a useful life of at least five years.

Capital Outlay

Expenditures which result in the acquisition of, or addition to, fixed assets.

Capital Project

A capital project is an investment of public and/or private funds totaling at least \$100,000 which relates directly to the County strategic plan and has a useful life of at least five years.

Cash Basis

A basis of accounting in which transactions are recognized only when cash is received or spent.

Commodities

Expendable items which are consumable or have a short life span. Examples include office supplies, gasoline, minor equipment, and asphalt.

Continuity of Government

The process by which government entities prepare to continue their minimum essential functions throughout the spectrum of possible threats from natural disasters or through acts of terrorism. Such a process facilitates the performance of local government and services during an emergency that may disrupt normal operations.

Contractual Services

Services rendered to the County by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost Allocation

Cost allocation is the methodology used to reflect the dollar amount of support provided by County administrative departments (support services) to operating departments. Examples of support services include the Office of Financial Management, Information Technology Services, and the County Manager's Office.

Debt Service

Expenditures to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Debt Service Fund

A fund established to account for the accumulation of resources for the payment of general long-term debt principal and interest.

Deficit

Financial shortage that occurs when expenditures exceed revenues and other resources.

Depreciation

Expense allowance made for wear and tear on an asset over its estimated useful life.

Encumbrance

The commitment of appropriated funds to purchase an item or service prior to actual payment. To encumber funds means to set aside or commit funds for a specified future expenditure. Funds are generally encumbered once a contractual obligation has been entered.

Enterprise Fund

An accounting fund in which services provided are financed and operated similar to those of a private business - where the intent is that the costs (expenses, including depreciation) of providing goods and services be financed or recovered primarily through user fees.

Equipment Reserve Fund

A fund established to finance the acquisition of equipment, both new and replacement, such as personal computers and copiers based upon useful life schedules.

Executive Team (E-Team)

Group of department managers who meet on a monthly basis to discuss, consider, and evaluate long-term issues that affect the residents of Johnson County, policies of County government, and related issues for employees and constituents.

Expenditure

Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

Federal IV-D Program

Subsection of the Social Security Act that provides for assistance by the government in the collection and establishment of child support.

Fiduciary Funds

Funds which are used to account for resources held for the benefit of parties outside the County.

Fiscal Year

A 12-month period to which the annual operating budget applies and at the end of which the County determines its financial position and the results of its operations. The fiscal year for the County is the same as the calendar year (January 1 - December 31).

Fixed Assets

Assets of a long-term character, such as land, buildings, improvements other than buildings, machinery and equipment. The County has established a level of \$10,000 for an item to be considered an asset; below \$10,000, the item is considered to be a commodity.

Full Cost Allocation

Charges to operating departments for administrative services provided by various General Fund departments. Each operating department's pro-rata share is determined by a cost allocation plan prepared annually in accordance with costing principles.

Function

See Program.

Fund

An accounting entity which has a set of self-balancing accounts and which records all financial transactions for specific activities or functions.

Fund Balance

Fund balance is the excess of assets over liabilities.

Fund Type

A group of funds that have similar activities, objectives, or funding sources. In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GASB 34

New framework and financial reporting model for state and local governments, designed by the Governmental Accounting Standards Board (GASB), to fulfill the requirement of reporting all infrastructure assets in financial statements.

General Fund

The fund used to account for all financial resources except those required to be accounted for in another fund. Revenues are derived primarily from general property taxes, local sales taxes, utility taxes, license and permit fees. General Fund expenditures include the costs of general County government.

G.O. Bond

A General Obligation (G.O.) Bond is a bond secured by the issuer's full faith and credit.

Governmental Funds

Funds generally used to account for functions principally supported by taxes and intergovernmental revenues.

Grants

Grants are gifts of money from another government or private source which must be spent to complete a stated program or purpose.

Home Rule Charter

The Johnson County Home Rule Charter consisted of several initiatives that changed the organization of Johnson County Government. Specifically, the Home Rule Charter expanded the County Commission from 5 to 7 Commissioners, including an at-large, elected Chairman. The Charter also created nonpartisan elections and modified the County Administrator position to become a County Manager. The Charter eliminated the elected positions of Treasurer, Register of Deeds, and County Clerk, consolidating their functions under

the County Manager. As authorized in Kansas Statute 19-2684, the Charter was authored by an appointed Charter Commission and was passed by the voters of Johnson County on November 7, 2000.

Infrastructure

The basic physical systems of a population, including roads, utilities, water, sewage, etc. These systems are considered essential for enabling productivity in the economy.

Intergovernmental Revenue

Revenue received from other governmental agencies and municipalities.

Internal Services Fund

A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the County on a cost-reimbursement basis.

Levy

To impose taxes for the support of County activities.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Line Item

A specific expenditure category within an agency or department budget. Examples include postage, rent, paper supplies, and travel.

Long Term Debt

Debt with a maturity of more than one year after the date of issuance.

MAP 2020

Johnson County Park and Recreation District's Long-Range Comprehensive Plan

Med-Act

Med-Act is the 9-1-1 Advanced Life Support (ALS) Pre-hospital Ambulance service for Johnson County, Kansas.

Mill

The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Mill Levy Freeze

Policy that maintains the mill levy tax rate of the previous fiscal year in the upcoming fiscal year.

Mill Levy Rollback

Policy that reduces the mill levy tax rate by the amount necessary to offset valuation increases of property that is currently on the tax roll.

Modified Accrual Basis

This basis of accounting is used for governmental funds where the measurement focus is on current financial resources measurement. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Object Category

An expenditure classification, referring to the highest and most comprehensive level of classification. These include Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers/Refunds, Debt Service, and Losses.

Object of Expenditure

An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture/furnishings.

Object Class

An expenditure classification, referring to specific groups of objects, such as salaries and wages, utilities, rent, supplies and materials, and administrative equipment.

Operating Expenditures

A category of recurring expenses, other than personal services and capital equipment costs, which covers expenditures necessary to carry out an agency's goals. Examples include office supplies, postage, utilities, and transportation.

Pay-As-You-Go Basis

A term used to describe the financial policy which funds capital outlays from current revenues rather than by borrowing.

Personal Services

Expenditures for salaries, wages, and fringe benefits of County employees.

Personal Property

Property, other than real estate, identified for purposes of taxation, including personally owned items, as well as corporate and business equipment and property. Examples include automobiles, boats, airplanes, business furnishings, and manufacturing equipment.

Plan Run-Out

Estimated incurred, but not reported, obligations of the County if the current employee health care plan was terminated.

Program

A group of interdependent closely related services or activities contributing to a common objective. For example, the Solid Waste Program, operating in the County's Environmental Department, issues permits, conducts inspections and monitors landfills, reviews and authorizes landfill disposal of special waste (e.g., asbestos), and investigates illegal solid waste disposal.

Property Tax

See Ad Valorem Tax.

Proprietary Funds

Funds generally used to account for services for which the County charges customers.

Request for Additional Resources

Request for funding that is above the base budget guidelines established by the Board of County Commissioners.

Reserves

Reserves are funds set aside to support unknown or unforeseen disbursements of a legal or emergency nature and to provide resources for future funding requirements. These funds may accumulate throughout one or more fiscal years.

Revenue

Funds which the County receives as income.

Revenue Category

A revenue classification, referring to the highest and most comprehensive classification. These include Taxes, Intergovernmental Revenue, Licenses & Permits, Charges for Services, Miscellaneous Revenue, and Interfund Transfers.

Revenue Estimating Committee

A cross-functional committee of County staff that estimates annual revenues for the County's major revenue sources. Revenues are estimated for the purpose of the development of the upcoming year's fiscal budget. Current year revenues are also monitored for any significant trends so that fiscal projections can be adjusted accordingly.

Smart Moves Initiative

The Smart Moves plan is a comprehensive transit improvement strategy that integrates services throughout the seven-county Kansas City metropolitan area. It features transit centers providing passenger amenities and convenient connections. Also, it proposes services tailored to the needs of communities in the region, including several new bus routes and commuter rail.

Special Revenue Fund

A fund created when the County receives revenue from a special source designated to be used for a specific purpose. In Kansas, many statutes exist whereby ad valorem taxes may be levied for specific purposes; when received, this revenue is accounted for in the Special Revenue Fund created to account for the specific purpose of the statute. An example of a special revenue fund exists in Johnson County Developmental Supports.

Tax Base

Objects and/or activities to which a specific tax is applied; state law and/or local ordinances define what makes up the tax base and determine what objects, if any, are exempted from taxation. For example, the County's real property tax base is the market value of all real estate in the County.

Working Capital

Excess of current assets over current liabilities.

Frequently Used Acronyms

AAA

Area Agency on Aging

ACJC

Arts Council of Johnson County

ADA

Americans with Disabilities Act or
Assistant District Attorney

ADRC

Aging & Disability Resource Center

AED

Automated External Defibrillator

AIMS

Automated Information Mapping System

ARFF

Aircraft Rescue and Fire Fighting

ASCLD/LAB

American Society of Crime Laboratory
Directory/Laboratory Accreditation Board

ASV

Administrative Services (Park & Recreation)

ATS

Automated Transit System or
Applicant Tracking System

BCBSKC

Blue Cross Blue Shield of Kansas City

BOCC

Board of County Commissioners

BOTA

Board of Tax Appeals

BPI

Basic Passenger Infrastructure

CAD

Computer Aided Design

CAFR

Comprehensive Annual Financial Report

CAP

Courthouse Advisory Panel

CARNP

Comprehensive Arterial Road Network Plan

CARS

County Assistance Road System

CCC

County Communications Center

CDBG

Community Development Block Grant

CDDO

Community Developmental Disabilities Organization

CEOP

County Emergency Operations Plan

CERI

County Economic Research Institute

CHAMPSS

Choosing Healthy Appetizing Meal Plan Solutions for

CIP

Capital Improvement Program

CISCO CUIC

Cisco Unified Intelligence Center

CLRB

Contractor Licensing Review Board

CMO

County Manager's Office

CMSD

Consolidated Main Sewer District

CNG

Compressed Natural Gas

COD

Coefficient of Dispersion

COMM

Commercial

COOP

Continuity of Operations Program

COTA

Court of Tax Appeals

CPE

Continuing Professional Education

CPP

Commercial Personal Property

CRL

Central Resource Library

CRP

Capital Replacement Plan

CSP

Community Support Provider

DAB

DNA Advisory Board

DAT

District Attorney

DCA

District Court Administration

DCT

District Court Trustee

DDI

Development Dimensions International

DHE

Department of Health & Environment

DLP

Data Loss Prevention

DMV

Department of Motor Vehicles

DNA

Deoxyribonucleic Acid

DR/BC

Disaster Recovery/Business Continuity

DRE

Direct Recording Electronic

DTI

Department of Technology and Innovation

DUI

Driving Under the Influence

EAP

Employee Assistance Program

ECC

Emergency Communications Center

ECJC

Enterprise Center of Johnson County

EDU

Equivalent Dwelling Unit

EM(C)

Emergency Management (& Communications)

EMS

Emergency Medical Service

EMT

Emergency Medical Trainee

EOC

Emergency Operations Center

EPA

Environmental Protection Agency

FAA

Federal Aviation Administration

FAC

Facilities (Department)

FAR

Federal Acquisition Regulation

FLSA

Fair Labor Standards Act

FMLA

Family Medical Leave Act

FP

Family Planning

FTE

Full-time Equivalent (Employee)

FY

Fiscal Year

GAAP

Generally Accepted Accounting Principles

GASB

Governmental Accounting Standards Board

GFOA

Government Finance Officers Association

GIS

Geographic Information Systems

GO

General Obligation (Bonds)

HCFMT

Health Care Fund Management Team

HHSC

Health and Human Services Center

HHW

Household Hazardous Waste

HIPAA

Health Information Protection and Accountability Act

HMO

Health Maintenance Organization

HPO

High Performance Organization

HR(D)

Human Resources (Department)

HRMS

Human Resources Management System

HS(D)

Human Services (Department)

HUD

Housing and Urban Development

HVAC

Heating, Venting, Air Conditioning

IAR

Immediate Action Request

ICMA

International City-County Management Association

ICC

International Codes Council

I/DD

Intellectual and Developmental Disabilities

IPP

Individual Personal Property

ITS

Information Technology Services

IXD

New Century AirCenter (FAA identifier)

JCDHE

Johnson County Department of Health & Environment

JCDS

Johnson County Developmental Supports

JCHTF

Johnson County Heritage Trust Fund

JCL

Johnson County Library

JCMHC

Johnson County Mental Health Center

JCPRD

Johnson County Park & Recreation District

JCT

Johnson County Transit

JCW

Johnson County Wastewater

JIMS

Justice Information Management System

KAC

Kansas Association of Counties

KCATA

Kansas City Area Transportation Authority

KCMO

Kansas City, Missouri

KCOVRS

Kansas Commercial Vehicle Registration System

KCP&L

Kansas City Power & Light

KDHE

Kansas Department of Health and Environment

KDOT

Kansas Department of Transportation

KP & F

Kansas Police & Fire (retirement system)

KSA

Kansas Statutes Annotated

KSU and K-STATE

Kansas State University

KU

Kansas University

LAN

Local Area Network

LEAP

Leadership Empowers All People

LEMP

Local Emergency Management Plan

LEOP

Local Emergency Operations Plan

LEPC

Local Emergency Planning Committee

LIMS

Legislative Information Management System

LKM

League of Kansas Municipalities

LSI-R

Level of Services Inventory-Revised

MARC

Mid-America Regional Council

MDT

Mobile Data Terminals

MHC

Mental Health Center

MOVRS

Motor Vehicle Registration System

MSC

Multi-Service Center

MV(M)

Motor Vehicle (Management)

MVS

Motor Vehicle Services

NACo

National Association of Counties

NEOF

Northeast Offices

NFP

Nurse-Family Partnership

NFPA

National Fire Protection Agency

NIGP

National Institute of Governmental Purchasing

NPDES

National Pollutant Discharge Elimination System

NSF

Insufficient Funds

NVRA

National Voter Registration Act

OJC

Executive Airport (FAA identifier)

O & M

Operations and Maintenance

ONC

On Call (Employee)

OPFD

Overland Park Fire Department

OSC

Oracle Support Center

OSHA

Occupational Safety and Health Administration

PBC

Public Building Commission

PBX

Private Branch Exchange

PC

Personal Computer

PCI-DDS

Purchasing Card Industry-Data Security Standard

PDC

Planning, Design and Construction

PDG

Planning and Design Group

PIO

Public Information Officer

PMs

Performance Measures

PO

Purchase Order

PP

Personal Property

PPE

Personal Protective Equipment

PPO

Preferred Provider Organization

PRC

Personnel Review Committee

PSAP

Public Safety Answering Point

PTE

Part-time Equivalent

QA

Quality Assurance

QHDHP

Qualified High Deductible Health Plan

RAR

Request for Additional Resources

RDA

Recommended Dietary Allowances

RE

Real Estate

RFP

Request for Proposal

ROI

Return on Investment

RTA

Records and Tax Administration

RTU

Remote Terminal Units

SAN

Storage Area network

SB

Senate Bill

SCA/OAA

Senior Care Act/Older Americans Act

SEA

Seasonal (Employee)

SFMP

Strategic Facilities Master Plan

SMP

Stormwater Management Plan

SPAR

Strategic Program Area Review

SRCFP

Sewer Repair and Construction Finance Plan

STD

Sexually Transmitted Disease

SWIFT

Sheltered Workshop Industrial Fixed Transit

TBD

To Be Determined

TFM

Treasury and Financial Management

TIF

Tax Increment Financing

TRN

Transit

UA

Utility Assistance

UCS

United Community Services

UPS

Uninterruptible Power Supply

USIC

United States Infrastructure Corporation

USPAP

Uniform Standards of Professional Appraisal Practices

USPS

United States Postal Service

VEU

Vehicle Equivalent Units

VFR

Visual Flight Rules

VOIP

Voice Over Internet Protocol

VRIP

Voluntary Retirement Incentive Plan

WASTEWATER O & M

Wastewater Operations and Maintenance

WC

Workers Compensation

WW

Wastewater